



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, August 1, 2022

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u>	
7:15 PM	A. State Representative Julie Calley	
7:25 PM	B. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:30 PM	A. Proposed Resolution 22-62 Approving a Proposal from PSE Engineering, Inc. to Evaluate AMI Technology	Decision
7:32 PM	B. Proposed Resolution 22-63 Appointing an Officer Delegate to Represent the City at the 2022 MERS Conference	Decision
7:34 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes & Synopsis from the Regular City Council Meeting held on July 18, 2022	
	B. Payment of Invoices in the Amount of \$113,252.28 and Payroll in the Amount of \$120,657.54 for a Total of \$233,909.82	
	A. Purchase Orders over \$5,000.00	
	1. Resco in the Amount of \$10,080.00 for Two Single-Phase Transformers	
	2. Power Line Supply in the Amount of \$10,211.00 for a Three-Phase Transformer	
	3. Portland Area Municipal Authority (PAMA) in the Amount of \$22,126.00 for Overhead Door Repair	
	4. Portland Area Fire Authority in the Amount of \$31,504.52 for 1 st Quarter Fire Services	
	XI. <u>Communications</u>	
	A. DDA Minutes for June 27, 2022	
	B. DDA Treasurer's Report for July 25, 2022	

Estimated Time
7:35 PM
7:40 PM
7:45 PM
7:50 PM

- C. Utility Billing Report for June 2022
- D. F&V Operations – Wastewater Report for May 2022
- E. Ionia County Board of Commissioners Agenda for July 26, 2022

- XII. Other Business** – None
- XIII. City Manager Comments**
- XIV. Council Comments**
- XV. Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 22-62

**A RESOLUTION APPROVING A PROPOSAL FROM
PSE ENGINEERING, INC. TO EVALUATE AMI TECHNOLOGY**

WHEREAS, one of the strategic objectives of the Board of Light and Power is the implementation of Advanced Metering Infrastructure (AMI) technologies; and

WHEREAS, the Board of Light and Power has been evaluating AMI technologies and has received a proposal from NextEra Energy; and

WHEREAS, the Electric Superintendent has requested a proposal from PSE Engineering, Inc. to assist the Board of Light and Power to evaluate the proposal from NextEra Energy and evaluate other AMI technologies; and

WHEREAS, the City Manager and Electric Superintendent recommend approving the proposal in the amount of \$20,000.00, a copy of the proposal and memo from the Electric Superintendent, are attached as Exhibit A; and

WHEREAS, at its meeting on July 26, 2022, the Board of Light and Power voted to recommend that City Council approve same.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to approve the proposal from PSE Engineering, Inc. to evaluate AMI technologies in the amount of \$20,000.00, a copy of the proposal and memo from the Electric Superintendent, are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: August 1, 2022

Monique I. Miller, City Clerk

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

cc: Tutt Gorman, City Manager

Date: 7-26-2022

Re: AMI Engineering Proposal

Attached please find a proposal from PSE engineering to assist the PBLP to evaluate a proposal from NextEra Energy and evaluate other AMI technologies. PSE has and is supporting several Michigan municipal utilities with evaluation and role out of AMI projects. Implementation of AMI technologies is a strategic objective for the PBLP

RECOMMENDATION: Authorize and recommend that City Council approve Power System Engineering to conduct Phase I and Phase II of the work proposed in their AMI Consulting Support Scope proposal for a not to exceed cost of \$20,000.

TO: Todd Davlin, Superintendent Electric Department, City of Portland Michigan
FROM: Tom Asp, Power System Engineering
DATE: July 13, 2022
SUBJECT: ***PSE's AMI Consulting Support Scope***

Power System Engineering (PSE) is pleased to propose the completion of a strategic AMI Plan for the City of Portland Electric Department (Portland) The fundamental basis of our proposed approach is to leverage the experience PSE has gained on many other projects, engage your staff, and develop an overall and proven AMI procurement strategy that reflects the collective insights and experience of both teams. And finds the best fit solution for the most economical benefit.

Our project deliverables will help ensure that Portland makes valuable technology investments, increases consumer satisfaction, maintains and increases reliability, maximizes system integrations, improves business processes, and avoids possible technology selection missteps.

The goal of PSE's process is twofold; to provide guidance throughout the AMI RFP process and a full technology timeline with strategic goals, including longer term project planning, budgetary costs, and industry updates.

To do this, we work with your team to document, assess, and report your project needs in phases:

Phase I – AMI Requirements Review

1. Initiate the Project and Requirements Review

- Prepare information request
- Meet with Portland staff
 - Review NextEra proposal
 - Outline general requirements and expectations of the AMI deployment
 - Review AMI vendors capabilities
 - Review pros and cons of various technologies
 - Review based on PSE experiences with each vendor
 - Outline schedule – RFP to final acceptance of AMI deployment
 - Prepare high-level budget budgets
 - Review potential ability to support water AMI
 - Badger Beacon

2. Prepare Draft AMI Requirements

- Consider range of AMI functionality – meter reading to power quality monitoring
- Rank requirements based upon feedback of Portland staff

3. Review NextEra Ability to Support Requirements

- Compare stated features to requirements
- Compare proposed costs (initial and on-going) to recent pricing from other alternatives
- Prepare memo of recommendations
 - Review budget costs – does it make sense for Portland to proceed
 - If not, stop AMI evaluation
 - Proceed with and RFP for vendor selection (Proceed to Phase II) or negotiate with NextEra (Proceed to Phase III)

Phase II – Prepare RFP Documents

4. Create and Finalize the AMI Procurement Package

- Setup documents and score AMI system requirements
 - Bidder instructions
 - Bidders contact information and RFP distribution
 - System requirements (must haves vs. wants)
 - Distribution Automation considerations
 - Demand Response considerations
 - Distributed Generation
 - Other
 - Integration considerations and requirements
 - Installation (meter exchange) requirements
 - AMI vendor meter exchange
 - Portland AMI infrastructure
 - AMI equipment mounting locations
 - Training requirements
 - Vendor responsibility matrices
 - Contract terms and conditions
- Include draft AMI contract in RFP documents
 - Require contract and other RFP response documents be part of agreement
 - Recommend Portland attorney review draft agreement prior to RFP distribution
- Monitor schedule and assist with RFP distribution as needed
- Provide AMI vendor contacts

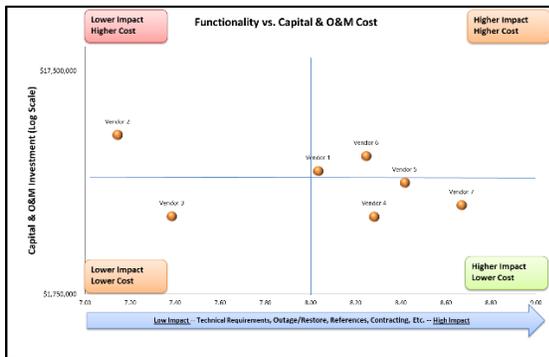
5. Evaluate in Detail and Summarize RFP

- Review all bids for compliance and completeness
 - Software as a Service vs. Own and Operate
 - Data rates and meter information available
 - Vendor integration strengths and weaknesses
 - Nice to haves vs. deal breakers
 - Meter manufacturers and compatibility
 - Coverage commitment and read rates

- Demand response capabilities
- Review process and responses
- Provide additional follow up questions as needed
- Complete a side-by-side vendor response analysis
 - Up-front costs
 - Recurring fees
 - Estimated costs (maintenance, leased sites, communications, etc.)
 - Total cost of ownership
 - Requirements scoring
- Summarize evaluation and provide recommendation
 - Shortlist 2 to 3 vendors

6. Lead Vendor Short-List Meetings

- Top ranking vendors invited to show case bid
- Prepare agenda and schedule (uniform approach)
- Review and score presentations
- Perform additional follow up questions and clarifications
- Update evaluation



		Best	Medium	Worst				
Rank: Lower Number = Best Vendor	Weight	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6	Vendor 7
Meets existing functional and technical req. (req. from ex	15%	5	7	6	3	1	2	4
Pricing	15%	5	7	1	2	4	6	3
Simplicity of the system and ease of use (maintenance an	6%	3	7	4	1	6	5	2
Coverage/read success commitment	18%	2	3	7	6	5	3	1
Integration fit with existing systems (MultiSpeak, other in	15%	1	7	6	3	1	3	3
Contracting REQUINS, SOW, SAT, and References	1%	3	3	1	6	1	7	3
Project Management, Training, Ongoing System Support	6%	1	3	3	7	2	3	3
Gas products, support, maturity, and functionality	20%	5	5	9	4	1	1	1
Outage/Restore reporting and capability	6%	3	1	6	4	4	6	1
Future system life expectancy and additional features (Co	3%	6	4	2	2	7	1	4
	100%							
Raw Total		8.03	7.14	7.38	8.28	8.42	8.25	8.67
Total Rank		5	7	6	3	2	4	1
Short List for Vendor Days		No	No	No	Maybe	Yes	No	Yes

Additionally, PSE will provide budgetary costs for expected capital investments as well as ongoing O&M costs. The budgetary cost will give a true total cost of ownership.

7. Prepare and Present Vendor Recommendations

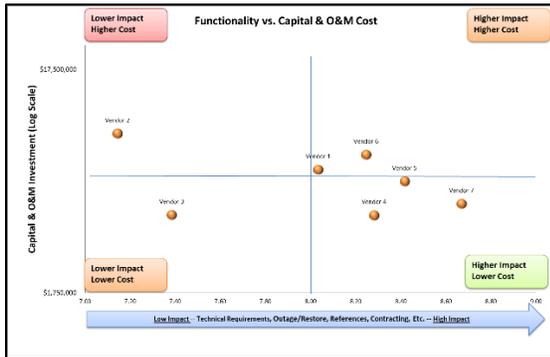
Phase III – Prepare RFP Documents

8. Assist in Contract Negotiations (time and material)

- Time minimized given structure of RFP responses
 - RFP response is foundation of agreement
- Negotiate favorable terms and conditions for the AMI project
 - 15-year life expectancy
 - Coverage and read rate performance
 - Equipment and meter warranties
 - Cost escalation caps
 - Scope of Work and responsibility matrix

- Schedule for project

The AMI process will identify the technology and efforts which best position Portland to meet your goals for reliability, technology, customer service, and data sharing. As illustrated below, the recommended programs will be ranked based on a comparison of cost and impact of meeting the established goals.



		Best	Medium	Worst				
Rank: Lower Number = Best Vendor	Weight	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6	Vendor 7
Meets existing functional and technical req. (req. from ex	15%	5	7	6	3	1	2	4
Pricing	15%	5	7	1	2	4	6	3
Simplicity of the system and ease of use (maintenance an	6%	3	7	4	1	6	5	2
Coverage/lead success commitment	18%	2	3	7	6	5	3	1
Integration fit with existing systems (MultiSpeak, other in	15%	1	7	6	3	1	3	3
Contracting (REQUIRE, SOW, SAT, and References	1%	3	3	1	6	1	7	3
Project Management, Training, Ongoing System Support	6%	1	3	3	7	2	3	3
Bar products, support, maturity, and functionality	20%	5	5	7	4	1	1	1
Outage/Restore reporting and capability	6%	3	1	6	4	4	6	1
Future system life expectancy and additional features (Cr	3%	6	4	2	2	7	1	4
100%								
Row Total		8.03	7.14	7.38	8.28	8.42	8.25	8.67
Total Rank		5	7	6	3	2	4	1
Short List for Vendor Days		No	No	No	Maybe	Yes	No	Yes

Additionally, PSE will provide budgetary costs for expected capital investments as well as ongoing O&M costs. The budgetary cost will give a true total cost of ownership.

Cost

PSE agrees to use its best efforts to perform the work specified herein for the **not to exceed fees of \$5,500 for Phase I and \$14,500 for Phase II** plus travel costs. Travel costs are defined as car rental, lodging, meals, fuel for rental cars, parking, tolls, etc. Hotels are Holiday Inn or similar, and per diem will be used for meals.

Phase III is typically a time and material basis. This is due to the nature of the AMI vendor and our ability to settle on contract terms. It can be un-predictable on the legal teams assigned and unknown factors. However, a typical range **estimate is between \$2,500 - \$5,500** for contract negotiations.

PSE is committed to Portland and your AMI planning efforts. If you have any questions or concerns, please feel free to reach out to Kyle Kopczyk via kopczyk@powersystem.org or 608-268-3539 or myself via aspt@powersystem.org or 847-922-3978. We are happy to discuss any aspect of this scope and look forward to working with you.

Sincerely,

Tom Asp

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 22-63

**A RESOLUTION APPOINTING AN OFFICER DELEGATE TO REPRESENT
THE CITY AT THE 2022 MERS CONFERENCE**

WHEREAS, each participating municipality may send an employee delegate and officer delegate to the annual Municipal Employee Retirement System (MERS) conference; and

WHEREAS, the employee delegate is selected by ballots cast by employees and the officer delegate is appointed by the governing body; and

WHEREAS, the City Manager recommends that the Council appoint the Income Tax Clerk, Angie Baum as the City's Officer Delegate for the MERS conference, September 26-27, 2022, at the Grand Traverse Resort.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the City Manager's recommendation and appoints the Income Tax Clerk, Angie Baum as the City's officer delegate for the 2022 Municipal Employee Retirement System (MERS) conference.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: August 1, 2022

Monique I. Miller, City Clerk

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, July 18, 2022

In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Kathy Parsons; Mike Judd

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the proposed agenda.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Under Public Comment, Mike Judd shared information on the Saginaw Voyageurs Reenactors who will be visiting Portland Saturday, July 23, 2022 as they travel down the Grand River to Lake Michigan. They will set up their tents and welcome visitors and present information on the Voyageurs and the fur trade.

Under City Manager Report, City Manager Gorman noted that planning for the Kent Street Improvement Project is in somewhat of a holding pattern at this time. The City is currently waiting on further information on funding and work continues on the language for the many easements that are required for the project. The goal is for construction to take place in 2023 as long as all of the required preliminary requirements are met.

Paperwork is being completed to close out both the Safe Routes to School and Grand River Avenue Bridge projects.

The Wastewater Treatment Plant Improvement Project has been let for bidding; bids are due Wednesday, July 20, 2022. Construction will begin in 2023.

City Manager Gorman noted that he continues to work with DDA on the usage of the Boardwalk by businesses. Riversedge Grill would like to serve alcohol on the Boardwalk which is regulated by the Liquor Control Commission. This has caused the City to look at how much of the Boardwalk should be left accessible for a public walkway.

City Manager Gorman provided information on the denial of the request by the Portland Cruisers to close Kent St on a Thursday from 5:00 – 8:00 P.M. for a car show. Some of the feedback

received was that the City was being anti-business. The decision was based on public safety, as the requested time period is the busiest time of the day. Alternative times and locations have been offered. The City has not received another request at this time.

The Planning Commission has completed its initial review of the Draft Zoning Ordinance update. The next step will be to further discuss certain sections that required more discussion.

The Shell Gas Station continues to work through the process to add a car wash facility to the property located at 1501 E. Grand River Ave.

Mayberry Homes has withdrawn its previous request to rezone the Rindlehaven property to residential with a portion to commercial. A potential developer is looking at both the Rindlehaven property and the City owned property along Cutler Rd. and Grand River Ave. for a commercial development so they may reconsider their position of moving forward with rezoning the Rindlehaven property to just residential.

An applicant did submit an RFP for a potential Fiber Project. The RFP is now under review by City staff and consultants on the project.

There were no presentations.

Under New Business, the City Council considered Resolution 22-58 to approve Fleis & VandenBrink's proposal to provide additional engineering services in the amount of \$23,200.00 for the Kent Street Improvement Project.

Mayor Pro-Tem VanSlambrouck noted that there continues to be conflict with some of the property owners in the downtown about how the Kent Street Improvement Project should be designed and that the City is not business friendly. He stated his feeling that if there is not a consensus on the project design then he is willing to move the funds for the project to Grand River Ave. to make improvements to the Rowe Ave. intersection which would also benefit the community and area businesses.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 22-58 approving Fleis & VandenBrink's proposal to provide additional pre-design engineering services for the Kent Street Improvement Project.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-59 to approve Fleis & VandenBrink's proposal in the amount of \$3,600.00 to provide bridge inspection services for 2022.

Motion by Johnston, supported by Sheehan, to approve Resolution 22-59 approving Fleis & VandenBrink's proposal to provide bridge inspection services for 2022.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 22-60 a Resolution of Support for Kent Street sidewalk improvements in cooperation with the Michigan Department of Transportation (MDOT). The City is seeking financial support from the MDOT Transportation Alternatives Program in the amount of \$322,800.00, which is 60% of the total estimated eligible costs. The City has budgeted the 40% local match in the amount of \$215,200.00 in addition to the associated road work, engineering, legal and administrative costs for the project.

There were no public comments received on the Resolution of Support.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 22-60 a Resolution of Support for Kent Street sidewalk improvements.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-61 to confirm the Mayor's appointment to City Boards and Commissions.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-61 confirming the Mayor's appointment to City Boards and Commissions.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by Johnston, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on July 5, 2022, payment of invoices in the amount of \$309,688.20 and payroll in the amount of \$137,595.21 for a total of \$447,283.41. There were no purchase orders over \$5,000.00.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that no signs, including political and yard sale, are allowed in the public right-of-way.

Under Council Comments, Mayor Barnes recognized City Manager Gorman's family that paid him a surprised visit from Hazard, Kentucky today.

Council Member Johnston recognized City Manager Gorman's Eight Year Anniversary with the City of Portland and thanked him for his service to the City.

Council Member Johnston also noted the Portland Civic Players Summer Theatre program will hold their shows July 27-31, 2022.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:36 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the July 18, 2022 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Approval of Resolution 22-58 approving Fleis & VandenBrink’s proposal to provide additional pre-design engineering services for the Kent Street Improvement Project.

All in favor. Adopted.

Approval of Resolution 22-59 approving Fleis & VandenBrink’s proposal to provide bridge inspection services for 2022.

All in favor. Adopted.

Approval of Resolution 22-60 a Resolution of Support for Kent Street sidewalk improvements.

All in favor. Adopted.

Approval of Resolution 22-61 confirming the Mayor’s appointment to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:36 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STAR THOMAS	01654	PHONE BILL REIM JULY 2022 - POLICE	40.00
ERIK LITTS	01797	ASSESSING SERVICES 2ND HALF OF JULY 2022 - ASSE	1,416.66
KEUSCH SUPER SERVICE	00228	TIRES #954 - MTR POOL	984.96
CAPITAL ASPHALT LLC	02578	2 TONS ASPHALT -MAJ STS	143.00
MENARDS	00260	BASE CABINET - WW	187.48
USA BLUEBOOK	01850	CHART PAPER - WW, WITH CREDIT	27.18
MUZZALL GRAPHICS	00326	PURCHASE ORDERS - VAR DEPTS	888.97
CONSUMERS ENERGY	00095	GAS SERVICE -CITY HALL	395.76
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	190.99
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	17.07
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	18.80
CONSUMERS ENERGY	00095	GAS SERVICE -WATER	20.18
CONSUMERS ENERGY	00095	GAS SERVICE -MTR POOL	15.00
CONSUMERS ENERGY	00095	GAS SERVICE - WW	306.23
CONSUMERS ENERGY	00095	GAS SERVICE - WW	17.07
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	96.33
BRICK WOOD PRODUCTS	MISC	PLAYGROUND MULCH REFILL - PARKS	1,547.50
HOMETOWN SPORTS, INC.	01326	HATS - PARKS, CEM	96.00
FAMILY FARM & HOME	01972	BRUSH KILLER, GLOVES - PARKS, CEM	97.96
HOLLAND DEPT OF PUBLIC SAFETY	02663	SPING 2022 DISTRIBUTION - POLICE	99.26
KEUSCH SUPER SERVICE	00228	#302 REPLACE BATTERY - POLICE	39.00
VC3 INC.	02745	ANNUAL MICROSOFT OFFICE 365 & APPS - VAR DEPTS	2,770.80
CONSUMERS ENERGY	00095	GAS SERVICE -ELECTRIC	232.54
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	401.01
BEAR PACKAGING & SUPPLY, INC.	00044	55 GAL TRASH BAGS - PARKS	316.44
LA CROSSE SEED	02112	GRASS SEED - PARKS, CEM	419.00
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - MTR POOL	502.36
KYLE ENZ	02651	BOOTS, CLOTHING ALLOW REIM - MTR POOL	243.79
CULLIGAN	02130	2X WATER CITY HALL- GEN	15.50
BS&A SOFTWARE	00029	ANNUAL SOFTWARE SERVICES/SUPPORT - GEN	5,326.00
DICKINSON WRIGHT PLLC	02244	PROFESSIONAL SERVICES/BROADBAND - GEN, ELECTRIC	912.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BLT'S WEARABLE ART, INC.	02698	TENNIS SHIRTS - REC	508.60
STAR THOMAS	01654	VACUUM BELTS REIM - POLICE	10.59
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	69.50
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	246.01
FLEIS & VANDENBRINK	00153	JUNE ENGINEERING SVCS - GEN	534.75
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL JUNE 2022 - MAJ, LOC STS	281.68
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC	2,657.94
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	1,204.91
PAMA	01370	LAWN CARE CONT TO PAMA - COMM PROMO	40.00
BESCO WATER TREATMENT	02735	SALT BAGS - ELECTRIC	39.35
MENARDS	00260	MAINTENANCE SUPPLIES - ELECTRIC	131.49
MENARDS	00260	SUPPLIES - ELECTRIC	83.76
FLEIS & VANDENBRINK	00153	KENT ST JUNE ENGINEERING SVCS - MAJ STS	12,191.16
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	622.00
GANNETT HOLDINGS LLC CENTRAL	02753	IONIA SENTINAL STANDARD 52 WKS SUB - GEN	78.00
KENDALL ELECTRIC	00225	LED 29W 4500LM UNV DIM PHOTOCONTROL - ELECTRIC	1,282.82
MHR BILLING	01780	JUNE BILLING - AMB	1,800.00
GRAINGER, INC.	00172	FESTOON SYST KIT - ELECTRIC	632.19
BRIAN RUSSELL	00593	OFFICIAL - REC	180.00
EMMA HONSOWITZ	02572	OFFICIAL - REC	24.00
SCOTT HONSOWITZ	00192	CLOTHING ALLOW REIM - ELECTRIC	283.55
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS JUNE 2022 - GEN	6,026.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	280.00
MARK OWEN PLUMBING LLC	02754	REPAIR TOILET RED MILL - PARKS	182.00
LARRY CUSHION TROPHIES & ENGRAVING	02726	TROPHY PLATE MENS SB TOURNY - REC	15.00
ALT PRINTING CO.	02712	FLAG FB SHIRTS - REC	270.00
POLLY PRODUCTS LLC	01137	4X4 COMPOSITE POSTS - PARKS	180.00
CULLIGAN	02130	3X WATER - PARKS, CEM	22.25
PIONEER	00947	ATHLETIC PAINT - REC	570.00
FAMILY FARM & HOME	01972	CONCRETE - PARKS	7.98
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	258.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	SUPPLIES/PARTS - WATER	19.68
MUNICIPAL SUPPLY CO.	00324	PARTS/SUPPLIES - WATER	225.25
CAPITAL ASPHALT LLC	02578	6.69 TONS ASPHALT - MAJ STS, WATER	431.51
GRAINGER, INC.	00172	SUPPLIES - MTR POOL	80.32
CULLIGAN	02130	1X WATER - WW	8.75
MOYER CONSTRUCTION	00316	MULCH - CEM	175.00
STATE OF MICHIGAN	00428	BACTI SAMPLES - WATER	96.00
CHERRY HILL ESTATES	02081	3RD QTR ASSOC ASSESS FEE JUL-SEPT - ECON DEV	90.09
PAMA	01370	OVERHEAD DOOR CONTRIBUTION - ECON DEV	22,126.00
FAMILY FARM & HOME	01972	QUIKRETE - ELECTRIC	11.97
FAMILY FARM & HOME	01972	DUCT TAPE AND LUBE - PARK & CEM	17.98
FAMILY FARM & HOME	01972	BROOM - LOC STS	34.99
STAR THOMAS	01654	SUPPLIES REIM - POLICE	19.92
KENDALL ELECTRIC	00225	LED LIGHTS - ELECTRIC	142.54
CLIA LABORATORY PROGRAM	00736	CLIA LAB PROGRAM FEE- AMB	180.00
MUNICIPAL SUPPLY CO.	00324	FIELD MARKING PAINT, SUPPLIES - REC, PARKS, CEM	172.14
MENARDS	00260	ELECT TIMER - ELECTRIC	44.57
POWER LINE SUPPLY COMPANY	00389	DISTRIBUTION SUPPLIES - ELECTRIC	144.60
D & E ELECTRIC LLC	02640	HYDRO RAKE REPAIR - ELECTRIC	177.00
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES & PURCHASES - VAR DEPTS	200.24
B&W AUTO SUPPLY, INC.	00030	SUPPLIES JUNE 2022 - MTR POOL	67.87
LOOMIS, EWERT, PARSLEY, DAVIS, &	G02715	LEGAL SERVICES - GEN	61.50
SPECTRUM PRINTERS, INC.	02648	PRIMARY ELECTION SUPPLIES - ELECTION	205.00
SPECTRUM PRINTERS, INC.	02648	PRIMARY ELECTION SUPPLIES - ELECTION	963.44
CAPITAL EQUIPMENT & SUPPLY	01856	LIFT RENTAL - ELECTRIC	596.00
RIVERSIDE INTEGRATED SYSTEMS	01441	SECURITY/FIRE SYSTEM MAINT- ELECTRIC	511.00
CMP DISTRIBUTORS INC.	01745	RIFLE TAC TEAM PARTICIPATION - POLICE	1,014.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	655.45
PORTLAND AREA FIRE AUTHORITY	02128	1ST QTR FIRE SVCS JULY-SEPT 2022- COM PROMO	31,504.52
KEUSCH SUPER SERVICE	00228	TIRES, SUSPENSION - POLICE	122.50
KEUSCH SUPER SERVICE	00228	ALTERNATOR, BELT - POLICE	769.08

Date: 07/28/22

CITY OF PORTLAND INVOICE REGISTER

Page: 4

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KEUSCH SUPER SERVICE	00228	CAR MAINTENANCE - POLICE	90.00
KENNEDY INDUSTRIES, INC.	02548	PUMP STATION MAINT. - WW	3,795.00
Total:			\$113,252.28

**BI-WEEKLY
WAGE REPORT
July 25, 2022**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,333.86	20,236.91	2,738.56	2,738.56	13,072.42	22,975.47
ASSESSOR	-	-	-	-	-	-
CEMETERY	5,458.38	10,625.77	499.44	499.44	5,957.82	11,125.21
POLICE	13,285.71	29,942.56	2,836.65	2,836.65	16,122.36	32,779.21
CODE ENFORCEMENT	110.10	222.75	8.83	8.83	118.93	231.58
PARKS	5,445.30	10,984.91	506.21	506.21	5,951.51	11,491.12
INCOME TAX	2,301.70	4,549.77	590.40	590.40	2,892.10	5,140.17
MAJOR STREETS	3,567.45	7,522.45	941.59	941.59	4,509.04	8,464.04
LOCAL STREETS	3,937.41	7,833.00	1,057.65	1,057.65	4,995.06	8,890.65
RECREATION	352.72	697.25	44.06	44.06	396.78	741.31
AMBULANCE	14,952.16	30,888.70	2,994.92	2,994.92	17,947.08	33,883.62
DDA	2,453.72	4,895.10	363.28	363.28	2,817.00	5,258.38
ELECTRIC	22,469.82	43,922.87	5,055.85	5,055.85	27,525.67	48,978.72
WASTEWATER	8,140.73	16,178.99	1,225.90	1,225.90	9,366.63	17,404.89
WATER	6,774.93	13,321.44	1,760.59	1,760.59	8,535.52	15,082.03
MOTOR POOL	388.73	834.51	60.89	60.89	449.62	895.40
TOTALS:	99,972.72	202,656.98	20,684.82	20,684.82	120,657.54	223,341.80



PURCHASE ORDER

City of Portland

P.O. 9926

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Resco

DATE: 07/29/22

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
2-75 kva Single-phase transformer			\$10,080.00
DEPARTMENT HEAD (UP TO \$500) _____		TOTAL	

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

cc: Tutt Gorman, City Manager

Date: 7-26-2022

Re: Portland Board of Light and Power 2 x 75KVA Single Phase Transformers

The PBLP needs 2 x 75 KVA single-phase transformers for inventory. RESCO and Powerline Supply both conducted competitive bidding efforts for this purchase. The best price option for purchasing these transformers ERMCO transformers purchased through RESCO.

RECOMMENDATION: Authorize and recommend that City Council approve purchase of two 75 KVA single phase transformers through RESCO for a total estimated cost of \$10,080.00.

CUSTOMER COPY

QUOTE # 657643-00
QUOTED DATE 7/14/22

BILL TO:
RESCO
P.O. BOX 44430

SHIP TO:
CITY OF PORTLAND
ELECTRIC DEPT
723 EAST GRAND RIVER AVE

MADISON

WI53744

PORTLAND

MI48875

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE	EXT PRICE
-------------	----------------	-----	------------	-----------

TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:

LOSS GRT: AVE VOLT% : 100

NL TEMP BASIS: 85 LL TEMP BASIS: 85

QUOTED PER THE DESCRIPTION PROVIDED WITH THE RFQ ONLY, NO SPECIFICATION ON FILE

EVALUATED TO MEET DOE 2016 REQUIREMENTS

 PRICES ARE GOOD FOR RECEIPT OF AN ORDER WITHIN 30 DAYS FROM 07/14/22 BUT SUBJECT TO REVIEW AT TIME OF SHIPMENT. SHIPMENTS 2022 3RD QUARTER AND AFTER WILL BE SUBJECT TO ESCALATION / DE-ESCALATION BASED ON THE ERMCO MATERIAL PRICE INDEX AT TIME OF SHIPMENT.
 THE BASE ERMCO MATERIAL PRICE INDEX FOR THIS QUOTATION IS 16.71 %

ITEM 1
 PADMOUNT DIST. TRANSFORMER PADMOUNT
 ITEM# : 1.00
 NL= 122 LL= 662
 OPTIONS BEGIN.....
 TYP2A LOW PROFILE, ANSI STD. TYPE II
 L LOOP FEED WITH 200 AMP STRAP
 075 75 KVA
 309 4.16GY/2.4X12.4GY/7.2 95BIL 1BU
 309G 4.16GRDY/2.4 X 12.47GRDY/7.2
 001 NO TAPS
 441 240/120 (3 LVBU ONLY) LHL
 E58 GENERIC DUAL/LOAD (DS) BAYO & ISO
 003 GENERIC HV BUSHING WELL 3-90 OR 98
 100 ERMCO STANDARD INSERTS
 000 COPPER STUD SECONDARY BUSHINGS.
 400 4 HOLE NEMA H SPADES 3.50 WIDE
 014 14GA MILD STEEL DOOR
 0 STD TX MINERAL OIL
 OPTIONS END.....

2 \$ 5040.00/EACH
 Pricing subject to change at time of shipment. Pricing is not firm. Item is also subject to possible freight surcharge. Lead time will be second quarter of 2023.

FLAT BED TRAILER OR CARGO MASTER TRAILER

100% CTR W/ SHIPMENT

24 HOUR NOTICE



PURCHASE ORDER

City of Portland

P.O. 9927

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Power Line Supply

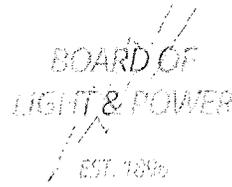
DATE: 07/29/22

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
One Three-Phase 75 kva Transformer			\$10,211.00
DEPARTMENT HEAD (UP TO \$500) _____		TOTAL	

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

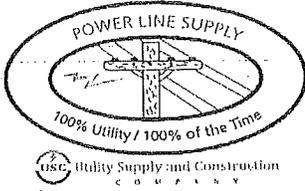
cc: Tutt Gorman, City Manager

Date: 7-26-2022

Re: Portland Board of Light and Power 1 x 75KVA Three-Phase Transformer

The PBLP needs one three-phase 75 KVA transformer as part of the project to remove the overhead lines at East Grand River and Bill's Party store, and to reduce safety risk by removing the existing trans-closure and replacing it with a pad mounted transformer. The Bill's Party Store project has been budgeted and approved for the 2022/2023 fiscal year. RESCO and Powerline Supply both conducted competitive bidding efforts for this purchase. The best price option for purchasing this transformer is a T & R reconditioned transformer through Power Line Supply.

RECOMMENDATION: Authorize and recommend that City Council approve purchase of one 75 KVA three phase transformer through Powerline Supply for an estimated costs of \$10,211.00.



Power Line Supply
 420 Roth Street Suite A
 Reed City, MI 49677
 US
 231-832-2297

QUOTATION

Order Number	
12636290	
Order Date	Page
07/21/2022 09:19:36	1 of 2

Bill To:

Portland, City Of
 259 Kent Street
 Portland, MI 48875
 US

517-647-6912

Attn: Tammy Meyers

Customer ID: 100482

Ship To:

Portland, City Of
 723 E. Grand River
 Electric Department
 Portland, MI 48875
 US

Requested By: Mr. Chris Teachout

<i>PO Number</i>	<i>Freight</i>	<i>Carrier</i>	<i>Taker</i>
75kva transformers	Prepaid		LORI_MANACK

<i>Quantities</i>				<i>Item ID</i>	<i>Item Description</i>	<i>Pricing UOM/Size</i>	<i>Unit Price</i>	<i>Extended Price</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM Unit Size</i>					

Order Note: Due to the Market volatility, manufacturer pricing and lead times are continually changing. Many manufacturers are imposing pricing subject to change at time of shipment. PLS may be forced to pass any significant manufacturer price adjustments on to you at time of shipment.

Order Note: see review attached spec sheets and confirm material is correct before ordering

1.0000	0.0000	1.0000	EA	(001) 75KVA 1PH Transformer	EA 1.0	5,519.0000	5,519.00
--------	--------	--------	----	-----------------------------	--------	------------	----------

1.0
 Lead Time Days ARO: 0

4160Y/2400x 12470/7200 W/O taps 240/120 per T&R quote 97769-1 reconditioned

Order Line Notes: lead time are estimated not guaranteed current lead time 66+ weeks, ARO

1.0000	0.0000	1.0000	EA	(002) 75KVA 3PH PADMT Transformer	EA 1.0	10,211.0000	10,211.00
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Lead Time Days ARO: 0

4160Y/2400 x 12470/7200 W/O taps LV 240 Delta/120 per T&R quote 97769-1 reconditioned

Order Line Notes: lead time are estimated not guaranteed current lead time 28+ weeks, ARO



Document ID: 12636290

Portland Area Municipal Authority

GOVERNMENTAL UNITS

City of Portland

Portland Township

Dunby Township

July 26, 2022

Current Bill

Morgan Steel and Tin - Upfront deposit

\$ 55,000.00

Overhead Door Co. of Lansing

\$ 315.00

Total

\$ 55,315.00

City of Portland 40% of \$ 55,315.00 = Balance due \$ 22,128.00



The American Door Company

Overhead Door Co. of America

2045 East 417th

East Lansing MI 48823

3171 522-5113

FAX 313-254-4123

INVOICE

Invoice # 462390

Date: 07/12/73

Terms: NET 30/5 UPON RECEIPT

Customer #: 7051

Phone: 317-528-5228

Job Site:
 PORTLAND AREA MACHINE
 AUTO-CORRET
 279 EAST GRAND RIVER AVE
 PORTLAND MI 48073

Service Address:
 PORTLAND AREA MACH
 279 EAST GRAND RIVER AVE
 PORTLAND MI 48073

Order #	Order D#	Customer P.O. #	Salesperson
42289	071273	5094	71
Job #	Contract #	Equipment	
		See 07/12/73 - 07/12/73	

Item	Units	U/M	Item Description	Unit Price	Amount
002	1.000	N/A	4500-00003 1518 Door-07/12/73 Tech 15/14/73 SWAR COMMERCIAL TWO MAN MACHINERY Construction company unhooked operator from door for safety repairs (operator opened door while Construction company was to close). Reattached floor door operator double checked limits and operation of door from parts.	315.00	315.00
Subtotal					315.00
Total Door On 07/12/73					315.00

Credit Cards Payment Subject to 3% Administration fee
 We realize you have a choice and we appreciate your business!



Website: www.homedepot.com
 PO Box 340
 141 N. 1st St.
 Portland, ME 04101

Estimate

ATTENTION: Due to current market conditions, prices can only hold for 7 days and are subject to change.

Request for Estimate
 Sales Order:
 7711 Street Lane
 Portland, ME 04101

Please refer to the terms and conditions of purchase agreement for full details of our pricing policy. All prices are subject to change without notice.

Item	Description	Quantity	Unit Price	Total Price
1	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
2	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
3	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
4	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
5	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
6	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
7	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
8	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
9	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
10	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
11	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
12	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
13	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
14	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
15	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
16	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
17	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
18	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
19	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
20	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
21	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
22	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
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65	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
66	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
67	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
68	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
69	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
70	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
71	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
72	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
73	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
74	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
75	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
76	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
77	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
78	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
79	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
80	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
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85	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
86	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
87	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
88	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
89	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
90	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
91	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
92	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
93	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
94	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
95	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
96	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
97	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
98	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
99	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
100	1/2" x 4" x 8' Stud, Sipes	1000	1.80	1800.00
Subtotal				1800.00
Sales Tax (0.0%)				0.00
Total				1800.00

The Home Depot
 141 N. 1st St.
 Portland, ME 04101
 Tel: 207.633.1234

Portland Area Fire Authority

773 E Grand River Ave
Portland, MI 48875

Invoice**Invoice #:** 31418**Invoice Date:** 7/26/2022**Due Date:** 8/15/2022**Project:****P.O. Number:** 1st**Bill To:**

City of Portland
259 Kent St.
Portland, MI 48875

Date	Description	Amount
8/15/2022	<p>1st Quarter Fire Services - July - September 2022</p> <p>Note the invoice is based on the existing fire budget as per the Fire Authority Agreement. The following is a breakdown based on the existing annual budget of \$297,915.</p> <p>City of Portland - 42.30% = \$126,018.05 divided by 4 = (3 pmts-\$31,504.51/ 1 pmt \$31,504.52)</p> <p>Portland Twp. - 36.28% = \$108,083.56 divided by 4 = (4 pmts - \$27,020.89)</p> <p>Danby Twp. - 21.42% = \$63,813.39 divided by 4 = (3 pmts of \$15,953.35/ 1 pmt \$15,953.34)</p>	31,504.52

We appreciate your prompt payment.

Total	\$31,504.52
Payments/Credits	\$0.00
Balance Due	\$31,504.52

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, June 27, 2022
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Williamson, Gorman, Madarang, Briggs, Hengesbach

Members Absent: Antaya

Staff: Director ConnerWellman; City Clerk Miller

Guests: Becky Ward; Mike Judd

Chair Grimminck called the meeting to order at 7:01 P.M.

Motion by Williamson, supported by Madarang, to excuse Member Antaya from this meeting and Director ConnerWellman from the May 23, 2022 meeting.
All in favor. Adopted.

Motion by Barnes, supported by Williamson, to approve the agenda as presented.
All in favor. Adopted.

There was no public comment.

Motion by Williamson, supported by Madarang, to approve the minutes of the May 23, 2022 meeting as presented.
All in favor. Adopted.

Motion by Briggs, supported by Williamson, to approve both the May and June 2022 Treasurer's Reports.
All in favor. Adopted.

Under Team Reports, Mayor Barnes and Member Williamson both stated they were unable to attend the Organization & Marketing meeting due to other commitments.

Director ConnerWellman stated the Design & Business Enhancement Team discussed when to hold Small Business Saturday and the proposed streetscape project.

Under Old Business, Director ConnerWellman provided fundraising updates. Opportunities to participate in all fundraising events are available 24/7 to any business or organization. Several businesses had requested the ability to review all available sponsorships at once in order to better plan their annual contributions. The DDA is short about \$2,500 for the fireworks at this point. If no more funding comes in it will pay \$5,000 for the fireworks rather than \$2,500 as in previous years.

At this point, Beerfest planning is going well.

Director ConnerWellman noted that Dana Hengesbach has decided she does not wish to be reappointed to the DDA, her term will expire June 30, 2022.

Member Hengesbach provided an update on all of her activities in the community.

The Board expressed their thanks for her service to the DDA.

Under New Business, an update on the Kent Street Project status and the communication written by City Manager Gorman to the community. Director ConnerWellman has been distributing it businesses. She provided the Board with the results of her informal polling results of the businesses during her distribution of the communication piece.

City Manager Gorman noted his appreciation for Director ConnerWellman and her efforts in meeting with the business owners. He provided further information on his communication piece.

Director ConnerWellman distributed the Agreement & Conflict of Interest Annual Update forms for signatures of the board members.

Director ConnerWellman noted that board member volunteers and fundraising efforts are still needed for the fireworks scheduled for July 1, 2022. She noted that she would like to post signs throughout the community to thank all of the volunteers.

There was discussion.

Under the Director Report, Director ConnerWellman presented her downtown report.

There was discussion about the webinar, Demystifying DDA's, that the board members were asked to watch.

City Manager Gorman provided information on the recent actions and work by the Planning Commission.

Under Board Member Comments, City Manager Gorman provided information on the request from Denny Cunningham to put tables/chairs on the Boardwalk for Rivers Edge Grill. He further explained the challenge related to his liquor license.

There was discussion.

Member Briggs noted the Historical Society will display Portland memorabilia tomorrow night.

Motion by Williamson, supported by Madarang, to adjourn the meeting at 8:04 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary



Date: July 25, 2022

REPORT OF FUNDS IN DDA AS OF: July 16, 2022

PRINCIPAL & INTEREST ACCOUNT

		<u>AMOUNTS</u>
PREVIOUS BALANCE:	<u>5/31/2022</u>	\$ 501.78
NEW BALANCE:	<u>6/30/2022</u>	<u>\$ 501.78</u>

PRIME ACCOUNT

PREVIOUS BALANCE:	<u>5/31/2022</u>	\$ 25,235.52
DEPOSITS:		\$ (105.45)
Due to customers:		\$ -
NEW BALANCE:	<u>6/30/2022</u>	<u>\$ 25,130.07</u>

REGULAR ACCOUNT

PREVIOUS BALANCE:	<u>6/27/2022</u>	\$ 316,616.39
INTEREST EARNED:		\$ 2.78
DEPOSITS:		
Fireworks Donations		\$ 6,080.36
Beer Fest Receipts		\$ 2,800.00
Holiday Fest Receipts		\$ 350.00

CHECKS WRITTEN:

Ck No.	Payee:	<u>AMOUNTS</u>
	Admin charge July 2022	\$ 300.00
	Bank fee - Fraud Protection	\$ 30.00
2295	Brian Schrauben , Bandshell performance	\$ 300.00
2296	City of Portland , phone & postage (June Charges)	\$ 1,144.56
2297	City of Portland , July charges	\$ 104.24
2298	Grider-Portland Agency , Insurance Liquor Liability Beerfest	\$ 884.00
2301	Kurt Fedewa , monthly article	\$ 25.00
2300	Katerberg Verhage , Brass plaques installed on fireplace at Toan park	\$ 150.00
2299	K & W Tool and Machine Inc. , City of Portland Signs for splash pad	\$ 1,500.00
2302	Rachel Heliniski , Band for Beerfest	\$ 1,050.00
2303	Tina Conner-Wellman , cell phone, travel reimbursement	\$ 142.37
2304	Two Rivers Entertainment , Car show entertainment	\$ 150.00
2305	View Newspaper Group , Commercial Print	\$ 595.00
		\$ (6,375.17)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 06/17/2021 - 07/16/2022 \$ (5,724.90)

TOTAL EXPENSES: \$ (12,100.07)

NEW BALANCE: **\$ 313,749.46**

"The City of Portland is an equal opportunity provider and employer."

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

July 20, 2022
June 1-30, 2022

Kwh Consumed	3,400,017
DIESEL PRODUCTION	41,935
HYDRO GENERATION	117,710

Total Kwh Purchased	3,240,372	Total Dollars Paid	\$ 307,526.61
----------------------------	------------------	---------------------------	----------------------

Kwh Billed

Residential	1,388,029
Commercial	788,021
Large General	747,120
City St. Lites Metered	8,400
St. Lites Unmetered	
Rental Lights	
Demand	2,069

Dollars Billed

PCA Billed	\$ 97,337.76
Residential	\$ 175,709.37
Residential EO Charge	\$ 2,564.25
Geothermal Discount	\$ -
Commercial	\$ 99,021.88
Commercial/LG EO Charge	\$ 2,429.81
Large General	\$ 63,780.36
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 799.58
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 227.84
Demand	\$ 16,478.59
Tax	\$ 17,553.68

Total Kwh Billed 2,933,639

Total Dollars Billed \$ 477,464.57

Arrears after billing	\$ 5,097.94
Penalties Added	\$ 1,166.23
Arrears end of month	\$ 20,297.67
Fuel Cost Billed	\$ 34,872.11
Amount Collected	\$ 303,356.19
Total Adjustments	\$ 1,668.18

Power Cost Adj. .03331

Residential Customers	2,246
Commercial Customers	331
Large General	15
Total Customers	2,592

07/01/22



CITY OF PORTLAND
July-22

WATER DEPARTMENT REPORT

MONTH	May-22	PERIOD COVERED	June 1-30, 2022
Customers Billed		Penalties Added	\$ 282.41
City	1,882	Dollars Collected	\$ 54,938.81
Rural	24	Arrears at end of Month	\$ 3,677.06
Total Customers	1,906	Adjustments	\$ 438.75
		Gallons Pumped	13,494,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	11,721,745		\$ 89,899.78
Rural	151,960		\$ 1,954.41
Total	<u>11,873,705</u>		<u>\$ 91,854.19</u>

SEWER DEPARTMENT REPORT

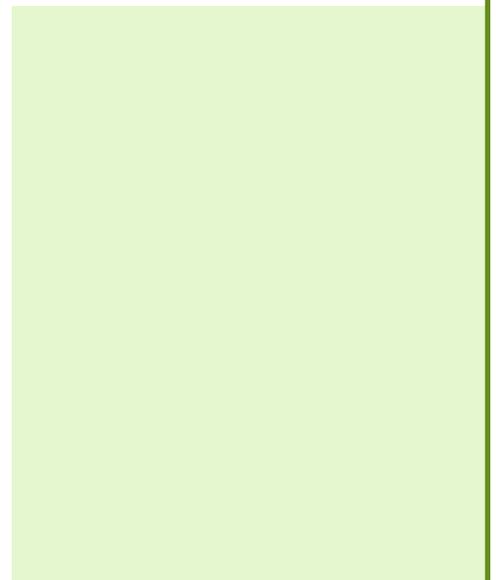
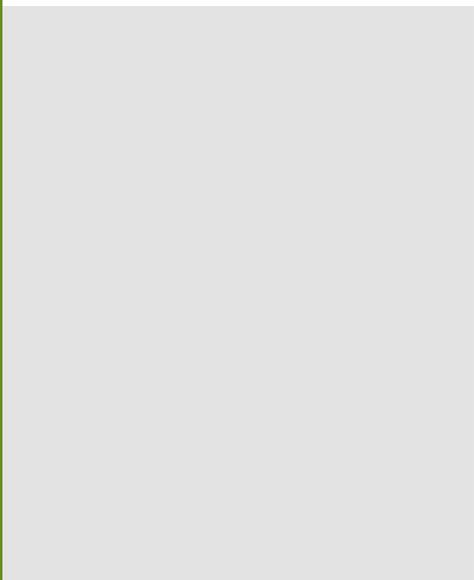
Customers Billed	1,822	Dollars Billed	\$86,184.17
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 86,184.17

Penalties Added	\$ 445.41
Dollars Collected	\$ 80,765.25
Arrears at end of Month	\$ 5,234.72
Adjustments	\$ 484.47
Gallons Treated per Million	8.314





The City of Portland Operations & Maintenance Report May 2022





July 25, 2022

S. Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48775

RE: May 2022 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of May 2022. We will submit future progress reports monthly for your review.

All information and data used to compile this report is available for your review. If you have any questions, please contact us. My phone number is 989.860.2103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ken Dey".

F&V OPERATIONS AND RESOURCE MANAGEMENT, INC.

Ken Dey
Project Manager

2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546
P: 616.588.2900
F: 616.977.1005

1.1 CONTENTS

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	WASTEWATER MAINTENANCE	2
	Operations	2
	WORK PERFORMED ON THE COLLECTION SYSTEM	2
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	Daily Flow Summary.....	3

APPENDIX “A” MONTHLY OPERATING REPORT

ADMINISTRATIVE REPORT

ADMINISTRATIVE

The May 2022 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The average influent flow was 386,000 gallons per day. The daily maximum influent flow was 449,000 gallons, which occurred on May 4, 2022. The Monthly Operating Report (MOR) is in [Appendix A](#).

ACTION ITEMS

- **There is a copper issue** in the City's biosolids. The analytical results are consistently above table three (3) limits. Table three's (3) maximum concentration limit (MCL) for copper is 1,500 micro-grams per liter (ug/L.) FVOP recommends investigating the issue further by performing additional collection system sampling and the non-domestic users complete a non-domestic user survey.
 - FVOP, FVENG, and City staff have discussed this in detail and have developed a sampling plan for the water system and wastewater collection system to help determine whether the elevated copper in the wastewater is from drinking water copper piping, or another source.
- The current biosolids contract with Nutrigo for the land application of the City's biosolids expires in September 2022. New proposals will be acquired for the City to review and approve by the end of July 2022.

WASTEWATER MAINTENANCE

Maintenance was completed during the month of May 2022 in accordance with the computerized maintenance management system (CMMS.)

- Staff unclogged and de-ragged all three raw pumps.
- Wear plates on the sludge feed pump on the thickener were replaced.
- Repaired the split AC/Heater unit for the lab.
- Staff completed 177 routine maintenance workorders.

OPERATIONS

- Continue the decanting and increased chemical feed to make room for wasted sludge.
- Biosolids was land applied by Nutrigo Agricultural Solutions.
- Power washed the thickener sieve drum.

WORK PERFORMED ON THE COLLECTION SYSTEM

The following collection system tasks were completed during May 2022:

- Several Miss Digs were completed.
- City staff responded to one (1) sewer complaint during May 2022. The sewer complaint was from resident on Looking Glass. Upon arrival staff found the issue was in the sewer lateral, which was the homeowner's responsibility.
- Inspected sewer lateral repair by Cook Brother Excavating on Smith Street.
- An estimated 8,250 feet of sewer mains were cleaned.

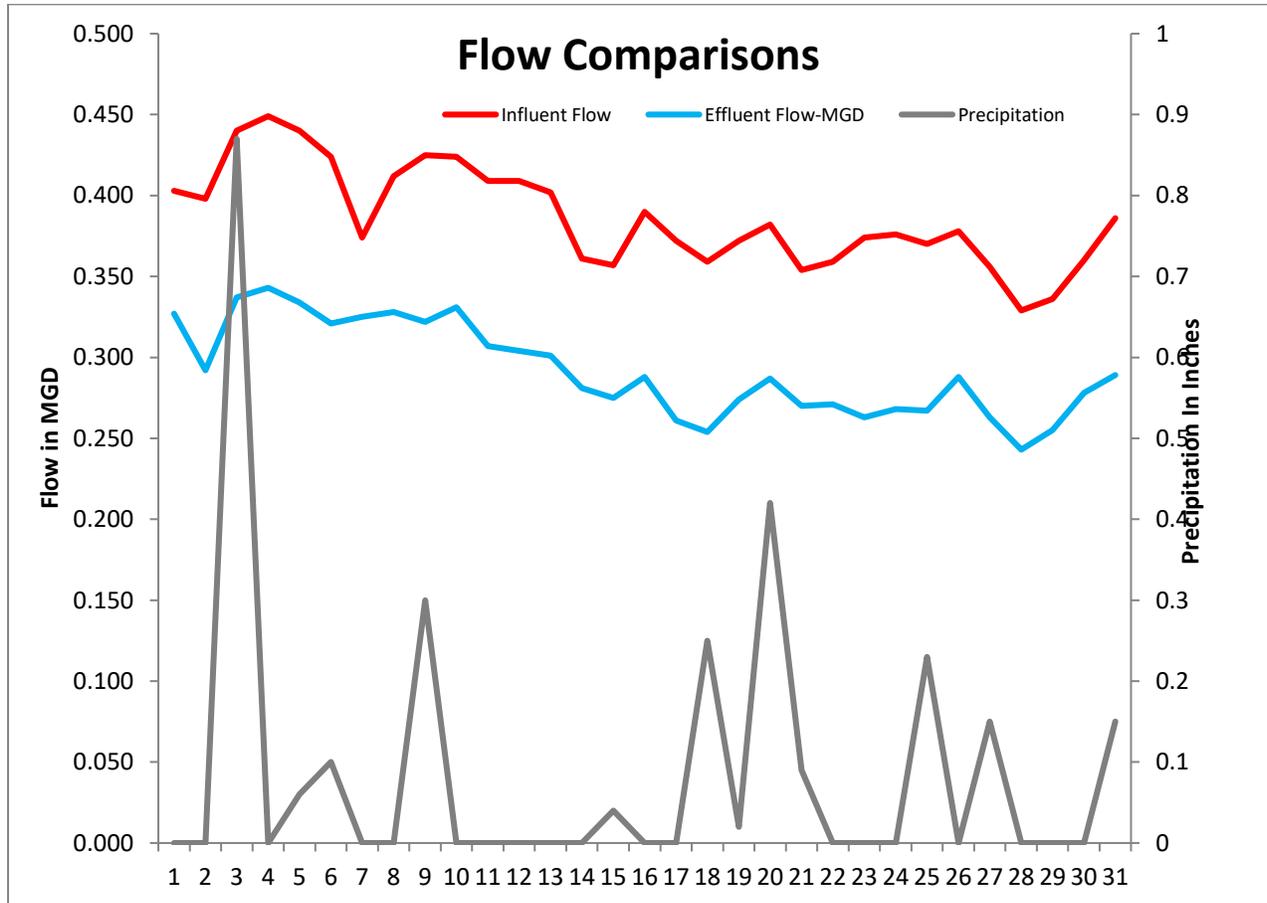
EMERGENCY ALARM CALL- OUTS

There was one (1) after- hours emergency call out during May2022.

- On May 29, 2022, staff received and alarm for Raw pump #3. Upon arrival staff found pump #3 was clogged with debris, which caused the VFD to fault. The pump was taken out of service and will be unclogged when there is more than one staff member on site for safety reasons. Staff de-ragged the pump the following day.

DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility’s influent and effluent flow meters. The chart below shows the flow readings for the month of May 2022. The average influent flow during the period was 386,000 gallons per day and the average effluent flow during the period was 292,000 gallons per day. We had twelve (12) days of measurable precipitation which totaled 2.68 inches. The influent flow is higher than the effluent flow due to recycle flows that are metered twice.



APPENDIX “A”



City of Portland, Michigan

May 2022

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l			COLIFORM	NITROGEN		
		7-day		7-day	Rem.		7-day		7-day	Rem.				Rem.			cts/100 ml	7-day	mg/l	lbs/day		
		Avg		Avg			Avg		Avg									GEO				
1																						
2	2.4		5.8		99	4.4		10.7		97	3	0.542	1.3	92	7.4	5.9	28		23.700	58.7		
3	2.6		7.3		99	5.6		15.7		97	3.6	0.801	2.3	84	7.6	6.0	20					
4	2.6		7.4		99	1.2		3.4		99	0.8	0.679	1.9	85	7.4	6.2	8					
5																						
6																						
7		2.5		6.9			3.7		10.0										16			
8		2.5		6.9			3.7		10.0										16			
9	2.9	2.7	7.8	7.5	99	2.4	3.1	6.4	8.5	99	1.6	0.463	1.2	92	7.1	5.5	32	17				
10	6.5	4.0	17.9	11.1	97	2.0	1.9	5.5	5.1	98	0.4	0.691	1.9	87	7.4	5.9	24	18	18.20	43.3		
11	3.3	4.2	8.4	11.4	99	6.0	3.5	15.4	9.1	98	4.0	0.819	2.1	89	7.3	5.7	8	18				
12		4.2		11.4			3.5		9.1										18			
13		4.2		11.4			3.5		9.1										18			
14		4.2		11.4			3.5		9.1										18			
15		4.2		11.4			3.5		9.1										18			
16	3.6	4.5	8.6	11.7	99	2.6	3.5	6.2	9.0	99	2.6	1.030	2.5	85	7.2	5.7	4	9				
17	3.1	3.3	6.7	7.9	99	4.2	4.3	9.1	10.2	98	3.0	1.020	2.2	82	7.2	6.5	2	4	6.18	13.9		
18	2.3	3.0	4.9	6.8	99	2.2	3.0	4.7	6.7	99	2.2	0.810	1.7	84	7.2	6.3	4	3				
19		3.0		6.8			3.0		6.7										3			
20		3.0		6.8			3.0		6.7										3			
21		3.0		6.8			3.0		6.7										3			
22		3.0		6.8			3.0		6.7										3			
23	3.8	3.1	8.3	6.7	99	4.8	3.7	10.5	8.1	98	2.0	0.318	0.7	95	7.2	6.1	21	6				
24	3.0	3.0	6.7	6.6	97	4.8	3.9	10.7	8.6	95	3.2	0.306	0.7	92	6.8	6.3	13	10	2.23	4.9		
25	2.7	3.2	6.0	7.0	98	4.0	4.5	8.9	10.1	98	1.2	0.308	0.7	93	7.2	6.1	12	15				
26		3.2		7.0			4.5		10.1										15			
27		3.2		7.0			4.5		10.1										15			
28		3.2		7.0			4.5		10.1										15			
29		3.2		7.0			4.5		10.1										15			
30	3.3	3.0	7.7	6.8	99	1.6	3.5	3.7	7.8	99	0.8	0.807	1.9	88	6.8	6.1	2	7				
31	3.0	3.0	7.2	7.0	99	2.0	2.5	4.8	5.8	99	1.2	0.532	1.3	92	6.7	5.9	25	8				
M/M																						
TL																						
GA																						
ME	3.2		7.9		99	3.4		8.3		98	2.1	0.65	1.6	88		6.0	10.3		12.6	30.2		
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

May 2022

ACTIVATED SLUDGE

DAY	Aeration Volume	Detent. Time	CRT Days	Organic Loading	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR SUPPLY CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	5.5	10.2		4035		48	119	1.9	1.44	0.8232		8.56	588	0.372
2	24	5.7	3.5	0.21	3905	2844	47	120	1.9	1.44	0.8365	0.6184	23.87	1665	0.361
3	24	5.3	4.3	0.19	4002	2972	47	117	1.4	1.44	0.7535	0.5638	22.22	1396	0.365
4	24	5.3	3.8	0.21	3744	2752	42	112	2.7	1.44	0.7514	0.5617	23.53	1474	0.363
5	24	5.3	3.8		3504		39	111	2.1	1.44	0.7287		22.51	1368	0.365
6	24	5.5	4.1		3452		39	113	2.0	1.44	0.6657		22.83	1268	0.360
7	24	5.7	10.2		3237		36	111	1.8	1.44	0.6044		9.40	474	0.374
8	24	5.5	11.8		3541		40	113	1.7	1.44	0.6395		8.43	450	0.374
9	24	5.5	4.1	0.19	4129	2745	42	102	1.6	1.44	0.7722	0.5752	23.23	1496	0.358
10	24	5.5	4.4	0.19	4032	2966	45	112	2.0	1.44	0.7954	0.5890	20.73	1375	0.362
11	24	5.6	4.5	0.27	4166	3058	43	103	1.1	1.44	0.7307	0.5397	22.51	1372	0.362
12	24	5.6	4.0		3982		40	100	1.4	1.44	0.7750		23.01	1487	0.363
13	24	5.6	4.4		3938		40	102	1.3	1.44	0.7243		22.31	1348	0.363
14	24	5.8	9.9		3836		38	99	1.3	1.44	0.7810		8.86	577	0.376
15	24	5.8	10.3		4067		40	98	2.4	1.44	0.8371		8.45	590	0.378
16	24	5.6	4.4	0.17	4247	3149	43	101	1.9	1.44	0.7513	0.5418	23.14	1450	0.377
17	24	6.4	3.3	0.18	4062	2934	43	106	1.5	1.44	0.9190	0.6848	23.76	1821	0.304
18	24	6.0	5.1	0.13	4218	3127	38	90	2.2	1.44	0.7445	0.5419	19.73	1225	0.357
19	24	6.2	4.7		3850		37	96	2.1	1.44	0.6839		21.65	1235	0.320
20	24	6.3	5.0		3313		32	97	5.7	1.44	0.5910		20.01	986	0.300
21	24	5.9	8.1		3147		32	102	6.2	1.44	0.7761		8.97	580	0.370
22	24	5.8	11.2		2847		31	109	5.1	1.44	0.5411		8.37	378	0.376
23	24	5.8	4.0	0.23	3377	2499	37	110	4.7	1.44	0.6987	0.5101	21.69	1264	0.362
24	24	5.8	4.4	0.09	3085	2302	31	100	5.9	1.44	0.6128	0.4523	20.50	1047	0.361
25	24	5.9	4.2	0.12	2932	2136	29	99	7.0	1.44	0.5594	0.3809	22.44	1047	0.357
26	24	5.8	5.6		2702		26	96	5.6	1.44	0.5579		15.44	719	0.364
27	24	5.9	6.3		2632		28	106	4.7	1.44	0.4691		16.00	626	0.367
28	24	6.1	10.3		2581		28	108	4.7	1.44	0.5362		8.40	376	0.371
29	24	6.1	14.6		2788		28	100	5.2	1.44	0.4053		8.41	284	0.369
30	24	6.0	12.6	0.28	2686	2055	29	108	5.9	1.44	0.4550	0.3475	8.41	319	0.355
31	24	5.8	4.2	0.26	2928	2282	31	106	3.2	1.44	0.6869	0.5366	18.18	1042	0.351
TL													535.55	31327	11.157
ME	24	5.8	6.5	0.19	3515	2702	37	105	3.2	1.44	0.6841	0.5317	17.28	1011	0.360
REMARKS:															

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

May 2022

MISCELLANEOUS DATA

DAY	OUTFALL	GRIT	NAT.	ELECT.	ELECT.	ELECT.	ELECT	FERROUS	Polymer
	OBSERVATION		GAS	WWTP	Riverside	Canal	Cutler	CHLORIDE	Sludge
					Lift Stat.	Lift Stat.	Lift Stat.		Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	n		1100	112				22	18.0
2	y		2100	144				22	43.0
3	y		1500	136	24	10	31	22	45.0
4	y		1300	128		6		30	55.0
5	n		900	120		5		30	53.0
6	n	54.0	800	112	19		31	30	52.0
7	n		1300	128				30	15.0
8	n		1400	136				30	11.0
9	y		1000	136	42	20	63	30	46.0
10	y		1000	120				26	52.0
11	y		1000	136				26	55.0
12	n		900	136				26	52.0
13	n		1000	152				26	41.0
14	n		1000	136				26	19.0
15	y		800	104	45	22	46	26	14.0
16	y		1300	144				26	37.0
17	y		700	128				26	46.0
18	n		700	120				26	50.0
19	n		1600	120	34	31	46	26	30.0
20	n		2000	168				26	28.0
21	n		1400	144				26	7.0
22	n		1000	48	90	15	34	26	7.0
23	y		1200	120				14	25.0
24	y	54.0	800	160	20	11	26	14	23.0
25	y		900	96				14	23.0
26	n		700	136	58	20	19	14	22.0
27	n		800	120				7	18.0
28	n		600	120				7	10.0
29	n		700	128				7	8.0
30	y		600	128				7	10.0
31	y		900	128	41	16		7	20.0
TL		108.0	33000.0	3944	373	156	296	675	935.0
ME		54.0	1065	127	41	16	37	22	30.2
	REMARKS:								

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

May 2022

DIGESTER BIOSOLIDS

SF DAY	RAW SLUDGE					BIOSOLIDS								
	Amt.	Percent	Digester	Digester	PH	TEMP.	SLUDGE	PH	T. S.	V. S.	VA/TA	VOLATILE	GAS	
	Pumped	Total	% Vol.	Loading			TEMP.				RATIO	SOLIDS	Produced	
	gal	Solids	Solids	lbs/1000 cuft.		C.	C.		%	%		REDUCTION	CuFt X 100	
1	3753													
2	11895													
3	10654			0.00										
4	11683	6.3	75		7.3	15.4	30.4	7.2	2.5	66	0.06	35		
5	9836													
6	10169													
7	3208													
8	2119													
9	10018													
10	9140													
11	10200	6.6	74	0.27	7.0	17.2	28.5	7.3	2.2	66	0.06	32		
12	10351													
13	10321													
14	3904													
15	3965													
16	12379													
17	11743													
18	8111	6.4	74	0.21	7.1	15.9	30.2	7.1	2.2	64	0.027	38		
19	9685													
20	8414													
21	2240													
22	2452													
23	7960													
24	6083													
25	6689	6	75	0.16	7.1	18.3	31.1	7.0	2.1	64	0.14	41		
26	5357													
27	5811													
28	1392													
29	1695													
30	1876													
31	5569													
TL	218672												0	
ME	7483	6.3	75	0.16	7.1	16.7	30.1	7.2	2.3	65		36	#DIV/0!	
	REMARKS:	Loading Rate = .02 -.10 lb/cu. ft.												

Digester Volume:
 Primary: 14700
 Secondary: 14700

Process Pattern:
 Primary, Secondary, Land Application

City of Portland, MI

May 2022

SOLIDS DISPOSAL

DAY	SUPERNATANT							BIOSOLIDS DISPOSAL			SITE #	DRY TONS APPLIED.	
	AMT.	PH	TOTAL	VOL.	SUSP.	Phosp.	PHOSP.	SOLIDS	AMOUNT	TOTAL			VOL.
			SOLIDS	SOLIDS	SOLIDS			TO BED	HAULED	SOLIDS			SOLIDS
	gal.		%	%	mg/l	mg/l	lbs	lbs	gal	%			%
1	533							0.0					
2	2665							0.0					
3	2665							0.0					
4	3464.5							0.0					
5	4264							0.0					
6	1865.5							0.0					
7	2132							0.0					
8	1599							0.0					
9	3198							0.0					
10	3997.5							0.0					
11	1599							0.0					
12	3464.5							0.0					
13	3997.5							0.0					
14	1066							0.0					
15	1066							0.0					
16	4264							0.0					
17	2132							0.0					
18	2132							0.0	204,000				23.8
19	0							0.0					
20	0							0.0					
21	0							0.0					
22	0							0.0					
23	0							0.0					
24	0							0.0					
25	0							0.0					
26	0							0.0					
27	0							0.0					
28	0							0.0					
29	0							0.0					
30	0							0.0					
31	0							0.0					
TL	45571.5							0.0	204000				
ME													

Supernatant to drying beds or storage tank and cycled back to plant headworks.
 Biosolids to farm land and landfill.

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JULY 26, 2022 - 7:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and millage
 - C. Approve payments of General Fund Payroll and accounts payable for the months of May-\$1,122,672.35 and June 2022-\$1,310,518.40
 - D. Approve payments of Health Department payroll and accounts payable for the months of May-\$138,262.32 and June 2022-\$110,286.95
 - E. Approve payments of Road Department payroll and accounts payable for the months of May-\$514,757.58 and June 2022-\$784,935.76
- VII. Unfinished Business**
- VIII. New Business**
 - A. Public Hearing to receive comments regarding the proposed Homeowner Emergency Program
 - B. Request Approval of the Ionia County Emergency Home Improvement Guidelines – Jason Eppler
 - C. Request Approval to Create an Additional Part-Time Kennel Tech Position – Carly Quinn
 - D. Request Approval of a Resolution Authorizing an Amendment to the MDOT Maintenance Contract - John Niemela
 - E. Request Approval to Dispose Used/Surplus Road Department Equipment - John Niemela
 - F. Request Approval of Tree Trimming and Removal Bid from Asplundh Tree Expert, LLC. - John Niemela
 - G. Request Approval to Adjust County Commissioner Pay Rate – Jason Eppler

IX. Department Reports

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. Closed Session to Discuss Strategy Associated with Negotiating a Collective Bargaining Agreement

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Commission on Aging Board-One-three-year term expired in September
- Parks Advisory Board- Two-Two-year terms, Representative from the Fishing and Hunting Club, Member-at-Large from Lyons Area
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-three-two-year term, one serving as industrial waste generator representative, one management industry, and one regional Solid Waste Planning Agency rep.

Appointments for consideration in the month of July 2022:

- NONE

Appointments for consideration in the month of August 2022:

- NONE