

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, October 3, 2022

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Guests: Joe Benjamin of Fleis & VandenBrink; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Johnston, to approve the proposed agenda.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the auditors with Maner Costerisan were in to perform the Fiscal Year 2021/2022 Audit and thanked Finance Director Tolan and staff for all of their hard work.

Joe Benjamin of Fleis & VandenBrink will provide information tonight on the reduction in the scope of the Wastewater Treatment Plant project in order to keep the cost below the bond ceiling.

City Manager Gorman noted he will meet with MDOT next week in regard to TAP funding for the Kent Street Improvement Project. He hopes to have a recommendation on the design for Council to consider at its October 17, 2022 meeting. The process of collecting the easements for the project is ongoing.

The Water Meter Replacement Program, that was funded with \$400,000 in ARPA funds, will begin later this month. Representatives of SLC Meter will be contacting residents and installing the new water meters.

The Parks Department is beginning the process of revising its 5-year Capital Improvement Plan.

The Planning Commission will meet Wednesday, October 12, 2022 to continue the site plan review for the proposed car wash at 1501 E. Grand River Ave.

City Manager Gorman noted there has been no information provided by Mayberry Homes outlining their plans for the Rindlehaven property.

Under Presentations, Joe Benjamin of Fleis & VandenBrink provided an update on the Wastewater Treatment Plant Project. He stated that most of the work related to the collections system will be pulled from the project in order to lower the total project cost. Through direct negotiations with contractors Fleis & VandenBrink has been able to get the project cost down to \$12.75 million and are ready to move forward with construction. Depending on contingency items, some items in the contract that have been deferred may be able to be added back later.

Mr. Benjamin further noted that Fleis & VandenBrink would like to submit a Notice of Intent to apply for future grant dollars for project items that are being deferred.

There was discussion.

DDA Director ConnerWellman presented her Downtown Report.

Under New Business, the City Council considered Resolution 22-76 to approve Change Order No. 1 to the Design-Build Contract with F&V Construction for the Wastewater Treatment Plant Project.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 22-76 approving Change Order No. 1 to the Design-Build Contract with F&V Construction for the Wastewater Treatment Plant Project.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 22-77 to approve a proposal from Theka Engineering in the amount of \$180,300.00 to provide design services for a new substation for the City's electric utility system.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 22-77 approving a proposal from Theka Engineering to provide distribution substation design services for the City's electric utility system.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-78 to approve a proposal from Fence Consultants of West Michigan in the amount of \$39,547.00 for fence repairs at the Municipal Hydro Dam.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-78 approving a proposal from Fence Consultants of West Michigan to perform fence repairs at the Municipal Hydro Dam.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes  
Nays: None  
Adopted

The Council considered Resolution 22-79 to approve the purchase of Advanced Meter Infrastructure (AMI) Technology in the amount of \$40,167.04. These water meters will be used to complete the transition of all water meters to the new technology and for inventory purposes.

Motion by Sheehan, supported by Fitzsimmons, to approve Resolution 22-79 approving the purchase of Advanced Meter Infrastructure (AMI) Technology.

Yeas: Sheehan, Fitzsimmons, VanSlambrouck, Johnston, Barnes  
Nays: None  
Adopted

The Council considered Resolution 22-80 to approve payment to F&V Construction in the amount of \$83,000.00 for work performed on the Wastewater Treatment Plant Project.

Motion by Johnston, supported by Sheehan, to approve Resolution 22-80 approving payment to F&V Construction for work performed on the Wastewater Treatment Plant Project.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes  
Nays: None  
Adopted

The Council considered Resolution 22-81 to approve a License Agreement to permit holding a Haunted House at the Red Mill in October.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 22-81 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a Haunted House at the Red Mill.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes  
Nays: None  
Adopted

The Council considered Resolution 22-82 to approve a Michigan Department of Transportation (MDOT) Performance Resolution for undergrounding work to be performed by the City underneath I-96 near Okemos Rd.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-82 approving a Michigan Department of Transportation Performance Resolution for undergrounding work to be performed by the City.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes  
Nays: None  
Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on September 19, 2022,

payment of invoices in the amount of \$280,444.84 and payroll in the amount of \$134,558.16 for a total of \$415,003.00. Purchase orders to Stryker Medical in the amount of \$5,469.75 for a wall cabinet and three AED First Responder Kits, Civic Plus in the amount of \$7,091.12 for the MuniCode Administration Fee and Annual Web Hosting, S&P Global Ratings in the amount of \$17,625.00 for analytical services rendered on the Sanitary Sewer Jr. Lien Revenue Bonds, MFCI, LLC in the amount of \$34,000.00 for financial advisory fees for the Sanitary Sewer Jr. Lien Revenue Bonds, and Dickinson & Wright in the amount of \$47,000.00 for Bond Counsel in connection with the Issuance of the Sanitary Sewer Jr. Lien Revenue Bonds were also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted that trick-or-treating will be held in the City of Portland on Halloween, Monday, October 31, 2022 from 6:00 – 8:00 P.M.

City Clerk Miller provided information on the upcoming General Election that will be held on Tuesday, November 8, 2022.

City Manager Gorman reminded residents that election signs are not allowed in the public right-of-way.

City Manager Gorman noted that the windows were washed and roof repairs were made to City Hall this past week.

Under Council Comments, Council Member Johnston noted that tickets for Shrek the Musical will go on sale next week. She also noted the Portland Civic Players have received a grant in the amount of \$24,500.00 for their marquee project.

Council Member Sheehan congratulated the two new Eagle Scouts, Jackson Weygandt and Jon Dodson, on their accomplishments.

Mayor Pro-Tem VanSlambrouck noted The Soup Project kicked off on Saturday, October 1, 2022. This is a great new project that will serve home bound individuals in the area.

Mayor Barnes noted that parking enforcement of the no parking ban on City streets will begin November 1<sup>st</sup>. He further thanked the Police Department for all of their efforts.

Mayor Barnes further noted the substation project may seem mundane but it is necessary to maintain the integrity of the City's electric system.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:58 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk