

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, September 26, 2022
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Williamson, Madarang, Gorman, Ward, Briggs, Antaya

Members Absent: None

Staff: Director ConnerWellman, City Clerk Miller

Guests: April Vogl of OM's Garden

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Williamson, supported by Madarang, to approve the agenda as presented.
All in favor. Adopted.

Director ConnerWellman presented the Downtown Development Bi-Annual Update.

Under Public Comment, April Vogl asked if the Kent Street Improvement Project will take place next summer.

City Manager Gorman stated that he and the engineers are working diligently to make that happen but many moving parts will have to come together for that to happen.

Motion by Williamson, supported by Madarang, to approve the minutes of the August 22, 2022 meeting as presented.
All in favor. Adopted.

Motion by Madarang, supported by Williamson, to approve the September 2022 Treasurer's Report.
All in favor. Adopted.

Under Team Reports, City Manager Gorman reported the teams met the new Independent Bank Manager Mary Peterson.

Under Old Business, Director ConnerWellman stated she will email the current work projects. She asked each board member to identify their priorities and add any suggestions and bring them to the Annual Planning Meeting at Olivera's on Thursday, September 29, 2022 at noon.

There was discussion that the TIF plan needs to be updated.

City Manager Gorman stated his feeling that a review and update of the TIF plan should be the highest priority of the DDA as it is the public's opinion of what the DDA should focus on.

City Manager Gorman provided an update on the Kent Street Improvement Project. The design for the project should be finalized in October. He will be working with the Police Chief and DDA Director to add parking limitations on public parking.

Director ConnerWellman stated the building at 103 E. Grand River Ave. will look much different over the next few weeks as improvements are made with the help from several volunteers and businesses in the community.

Under New Business, Director ConnerWellman provided the summary of Beerfest revenues and expenses.

Director ConnerWellman noted the budget review was provided as part of the bi-annual update.

Director ConnerWellman provided information on the proposed Downtown Survey that will be distributed soon. The purpose of the survey is to provide information to individuals interested or able to invest in the Downtown.

Information from the Director Report was presented as part of the bi-annual update.

Under Board Member Comments, City Manager Gorman provided development updates.

Motion by Williamson, supported by Madarang, to adjourn the meeting at 7:49 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary