

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, December 5, 2022

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Finance Officer Tolan; Police Chief Thomas; DDA Director ConnerWellman

Guests: Bill Tucker, CPA with Maner Costerisan; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the proposed agenda.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted that Bill Tucker, CPA with Maner Costerisan will present the results of the FY 2021/2022 Audit and thanked Finance Officer Tolan and city staff for their work on the audit and throughout the year.

City Manager Gorman noted the City of Portland has been named in a recount petition for Proposals 2 and 3 based on the results of the November 8, 2022, General Election.

City Clerk Miller provided additional information on the recount.

City Manager Gorman stated a design review meeting for the Kent Street Improvement Project will be held tomorrow with Fleis & VandenBrink. They will be visiting some of the downtown buildings to evaluate utility infrastructure needs.

The five-year review of the Parks & Recreation Plan will take place over the next few weeks. The new plan will be for 2023-2027.

Under Presentations, Bill Tucker, CPA with Maner Costerisan presented the Fiscal Year 2021/2022 Audit and stated the City was issued an unmodified, clean opinion on all units of finance which is the best audit that can be received.

DDA Director ConnerWellman presented her downtown report and noted that Holidayfest will be held Saturday, December 10, 2022.

Under New Business, the City Council considered acceptance of the FY 2021/2022 Audit as presented.

Motion by VanSlambrouck, supported by Fitzsimmons, to accept the FY 2021/2022 Audit as presented by the auditing firm of Maner Costerisan.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-90 to authorize a Resolution of Support for Community Lake Park Improvements for the Michigan Department of Natural Resources Spark Grant Program. The City of Portland, through private contributions, is making a financial commitment to the project in the amount of \$210,000.00 in matching funds. If the grant is awarded the local match and donated amounts are committed from Matt & Theresa Getchell, Sinclair Recreation, and Wieland.

Motion by Johnston, supported by Sheehan, to approve Resolution 22-90 a Resolution of Authorization and Support for Community Lake Park Improvements for the Michigan Department of Natural Resources Spark Grant Program.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 22-91 to approve a recommendation from the Michigan Public Power Agency (MPPA) to approve an Energy Services Project Amended Purchase Commitment Authorization for Solar Power. At its meeting on November 29, 2022, the Board of Light and Power passed a recommendation that City Council approve the same.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 22-91 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the Member Authorized Representative to sign the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 22-92 to approve payment to F&V Construction in the amount of \$30,699.00 for work completed in accordance with the design-build agreement for the Wastewater Treatment Plant Project.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 22-92 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None  
Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on November 21, 2022, payment of invoices in the amount of \$200,030.72 and payroll in the amount of \$173,965.37 for a total of \$373,996.09. Purchase orders to Farabee Mechanical in the amount of \$10,685.82 for repairs to the Nordberg Diesel Fuel Engine Generator and Hammersmith Equipment Co. in the amount of \$26,500.00 for a towable air compressor with a hose reel and jackhammer were also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes  
Nays: None  
Adopted

Under City Manager Comments, City Manager Gorman noted the last day for loose leaf pickup was that day, Monday, December 5, 2022. Leaves placed in yard waste bags and left at the curb will still be picked up.

City Manager Gorman reminded residents that no parking on City streets between 2:00 and 6:00 A.M. will begin November 1<sup>st</sup> and will continue through April 1<sup>st</sup>.

Under Council Comments, Mayor Pro-Tem VanSlambrouck thanked City Clerk Miller and all of the election workers for their integrity in the Election process.

Council Member Sheehan reminded residents the choir will sing at Holidayfest on Saturday, December 10, 2022, at 3:30 P.M.

Motion by Johnston, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes  
Nays: None  
Adopted

Meeting adjourned at 7:47 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk