

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, December 19, 2022

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller

Absent: Council Member Sheehan

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the proposed agenda.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

Motion by Johnston, supported by Fitzsimmons, to excuse the absence of Council Member Sheehan.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted that City Clerk Miller attended the November 8, 2022, Election recount for Proposal 3 as required per petition.

City Clerk Miller explained the recount process and noted the City of Portland results were countable and matched the tabulated results perfectly.

City Manager Gorman noted the application deadline for the Sparks Grant Application was today. The application was submitted with the help of many local organizations writing letters of support.

City Manager Gorman stated that many improvements have been made to the Portland Area Municipal Authority Emergency Services building recently and more repairs are expected to be completed.

City Manager Gorman congratulated Police Officer Jason Smith on his acceptance to the Ionia County Tactical Team. He has been a part of a rigorous training process to be selected for the team.

The Parks and Recreation Five-Year Plan Update is underway. The Public Hearing will be held Monday, January 16, 2023, at 7:00 P.M. as part of the City Council meeting.

The City Council Goal Setting Session will be held in late January which will begin the Fiscal Year 2023-2024 Budget process.

There were no Presentations.

Under New Business, the Council considered Resolution 22-93 to approve a quote from Michigan Wood Fibers in the amount of \$21,250.00 to remove the accumulated brush and compost files.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 22-93 approving Michigan Wood Fibers quote for wood waste processing and compost removal.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 22-94 to amend the budget for Fiscal Year 2022/2023. The Finance Director reviewed the fund balances and expenditures and recommends the proposed amendments.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 22-94 to amend the Budget for Fiscal Year 2022/2023.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 22-95 to approve the 2023 City Council meeting dates.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 22-95 approving 2023 City Council Meeting Dates.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 22-96 to confirm the Mayor's appointment of Mike Judd to the Board of Review.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 22-96 confirming the Mayor's appointment to City Boards and Commissions.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on December 5, 2022, payment of invoices in the amount of \$263,631.10 and payroll in the amount of \$134,197.97 for a total of \$397,829.07. A purchase order to the Portland Area Fire Authority in the amount of \$31,504.51 for 3<sup>rd</sup> Quarter Fire Services was also included.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

Under City Manager Comments, City Manager Gorman reminded residents to be cautious on the roads when out in the upcoming, predicted winter weather. He further reminded residents to keep their sidewalks shoveled.

City Manager Gorman noted the staff training approved by Council has been very beneficial. The second part of the training will be held Thursday, December 22, 2022.

City Manager Gorman wished everyone a Merry Christmas and Happy New Year.

Under Council Comments, Mayor Pro-Tem VanSlambrouck noted the great work being done by City staff on the fiber project and thanked City Clerk Miller for her efforts on last week's Election Recount. He further thanked his fellow Council Members for their efforts and noted he is looking forward to the new year and the upcoming projects.

Mayor Barnes noted the Council Members recently completed City Manager Gorman's review and stated the Council appreciates his efforts and all that is happening in the City of Portland.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

Meeting adjourned at 7:25 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk