



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, January 16, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

| <u>Estimated Time</u> |   | <u>Desired Outcome</u> |
|-----------------------|---|------------------------|
| 7:00 PM               | <b>I. <u>Call to Order</u></b>  |                        |
| 7:01 PM               | <b>II. <u>Pledge of Allegiance</u></b>  |                        |
| 7:02 PM               | <b>III. <u>Acceptance of Agenda</u></b>   | Decision               |
| 7:03 PM               | <b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)  |                        |
| 7:04 PM               | <b>V. <u>City Manager Report</u></b>  |                        |
| 7:15 PM               | <b>VI. <u>Presentations</u></b><br>A. Jon Moxey of Fleis & VandenBrink – General Updates  |                        |
| 7:25 PM               | <b>VII. <u>Public Hearing(s)</u></b><br>A. Public Hearing on the 2023-2027 Five-Year Park & Recreation Plan   |                        |
|                       | <b>VIII. <u>Old Business</u></b> - None   |                        |
| 7:35 PM               | <b>IX. <u>New Business</u></b><br>A. Proposed Resolution 23-03 Approving the City of Portland Five-Year Park & Recreation Plan 2023-2027 for the City of Portland, Ionia County   | Decision               |
| 7:37 PM               | <b>X. <u>Consent Agenda</u></b><br>A. Minutes & Synopsis from the Regular City Council Meeting held on January 3, 2023<br>B. Payment of Invoices in the Amount of \$87,309.57 and Payroll in the Amount of \$200,273.82 for a Total of \$287,583.39<br>C. Purchase Orders over \$5,000.00<br>1. Cook Brothers Excavating in the Amount of \$5,501.75 to Clean and Haul Waste from the Biosolid Drying Beds at the Wastewater Plant<br>2. ADT in the Amount of \$5,889.17 to Change Out the Drop Box Previously Installed at City Hall<br>3. NutriGro Environmental Solutions in the Amount of \$18,144.00 for Hauling and Land Application of Biosolids | Decision               |
|                       | <b>XI. <u>Communications</u></b><br>A. Police Department Report – December 2022<br>B. Danby Township Planning Commission – Public Notice<br>C. Ionia County Central Dispatch Report – December 2022<br>D. Ionia County Board of Commissioners Agenda – January 10, 2023   |                        |

| <b><u>Estimated Time</u></b> |
|------------------------------|
| 7:40 PM                      |
| 7:45 PM                      |
| 7:50 PM                      |
| 7:55 PM                      |

E. Ionia County Board of Commissioners Agenda – January 17, 2023

F. MPSC Notice of Hearing for Consumers Energy

**XII. Other Business** – None

**XIII. City Manager Comments**

**XIV. Council Comments**

**XV. Adjournment**

| <b><u>Desired Outcome</u></b> |
|-------------------------------|
| Decision                      |



## **CITY OF PORTLAND NOTICE OF PUBLIC HEARING**

A draft copy of the City of Portland 2023-2027 Five-Year Park & Recreation Plan is available for review and public comment for a period of 30 days at the Portland City Hall located at 259 Kent St, Portland, MI 48875 during regular office hours. Monday – Friday, 8:00 A.M. to 4:30 P.M.

Feedback will be used to finalize the Five-Year Park & Recreation plan which will be presented at a Public Hearing of the Portland City Council on Monday, January 16, 2023, at 7:00 P.M. at the Portland City Hall.

Interested persons may attend the public hearing. Written comments prior to this meeting may be addressed to S. Tutt Gorman, City Manager at the address as noted above.

Individuals with disabilities requiring auxiliary aids or services for the Public Hearing may obtain a Request for Accommodations form at City Hall or call the City Clerk at 517-647-3211 to have a form mailed or faxed to you.

Monique I. Miller  
City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 23-03**

**A RESOLUTION APPROVING THE  
CITY OF PORTLAND FIVE-YEAR PARK & RECREATION PLAN 2023-2027  
FOR THE CITY OF PORTLAND, IONIA COUNTY**

**WHEREAS**, the City of Portland has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2023 through 2027; and

**WHEREAS**, the City of Portland began the process of developing a community recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities; and

**WHEREAS**, residents of the City of Portland were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan; and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days for plan; and

**WHEREAS**, a public hearing was held on January 16, 2023 at the Portland City Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the City of Portland Five-Year Park & Recreation Plan 2023-2027; and

**WHEREAS**, the City of Portland has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Portland; and

**WHEREAS**, after the public hearing, the City of Portland City Council voted to adopt said City of Portland Five-Year Park & Recreation Plan 2023-2027.

**NOW, THEREFORE BE IT RESOLVED**

1. The City of Portland City Council hereby adopts the City of Portland 5 Year Park & Recreation Plan 2023-2027
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** January 16, 2023

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**City Clerk**

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Council of Portland at their regular meeting held on January 16, 2023, at 7:00 P.M. in Portland, Michigan, with a quorum present.

**Dated:** January 16, 2023

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, January 3, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Officer Kauffman; DDA Director ConnerWellman

Guests: Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the proposed agenda.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman complimented the Department of Public Works and City staff for their handling of the snow event just prior to Christmas.

The 2<sup>nd</sup> employee training conducted by Heidi Frye was held December 22<sup>nd</sup> at City Hall. It was a great session with a great deal of employee engagement.

The Invitation to Bid for refuse service has been published. This is a requirement under the Refuse Ordinance. Bids are due at noon on January 24, 2023. A recommendation for a new contract will be presented to Council at its February 6, 2023 meeting.

A Public Hearing to receive comment on the proposed 2023-2027 Five-Year Park & Recreation Plan is scheduled to be held at the January 16, 2023 City Council meeting. City Manager Gorman explained the Park & Recreation Plan is meant to be a flexible tool for future planning.

Under Presentations, DDA Director ConnerWellman presented the Downtown Report and provided a recap of activities and accomplishments for 2022.

Under New Business, the Council considered Resolution 23-01 to approve the Michigan Public Power Agency's recommendation to approve the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power through Hart Solar Power for a percentage of the output of renewable energy for solar projects.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-01 approving the Michigan Public Power Agency's recommendation to approve, authorize, and direct the Member Authorized Representative to sign the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power contingent upon the approval of the Board of Light and Power.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-02 to approve payment to F&V Construction in the amount of \$146,133.00 for work performed for the Wastewater Treatment Plant Project.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 23-02 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on December 19, 2022, payment of invoices in the amount of \$96,377.03 and payroll in the amount of \$117,700.68 for a total of \$214,077.71. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman stated the HolidayFest event held in December was a great event and thanked Director ConnerWellman and of the volunteers for their efforts.

He further reminded residents to keep their sidewalks clear of snow.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated he is looking forward to all the upcoming projects in the City of Portland and wished everyone a Happy New Year.

Mayor Barnes stated that as resources continue to grow over the next couple of years the City will be ready to take advantage of them.

Motion by Fitzsimmons, supported by Sheehan, to adjourn the regular meeting.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Meeting adjourned at 7:23 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the January 3, 2023 City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Officer Kauffman; DDA Director ConnerWellman

**Presentation** - DDA Director ConnerWellman presented the Downtown Report and provided a recap of activities and accomplishments for 2022.

**Approval of Resolution 23-01** approving the Michigan Public Power Agency’s recommendation to approve, authorize, and direct the Member Authorized Representative to sign the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power contingent upon the approval of the Board of Light and Power.

All in favor. Adopted.

**Approval of Resolution 23-02** approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:23 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

| VENDOR NAME                    | VENDOR | DESCRIPTION                                     | AMOUNT   |
|--------------------------------|--------|---|----------|
| UPWORDS INC.                   | 02780  | 3 PART LEADERSHIP WORKSHOP - VAR DEPTS          | 2,950.00 |
| KARA DOUGHERTY                 | 02767  | ASSESSING SERVICES 1ST HALF OF JAN 2023 - ASSES | 1,583.33 |
| HYDROCORP                      | 02340  | INSPECTION & REPORT - WTR APP RES 21-49         | 525.00   |
| PURITY CYLINDER GASES, INC.    | 00380  | QRTLY CYLINDER RENT - AMB                       | 354.34   |
| STAPLES BUSINESS CREDIT        | 00426  | VAR SUPPLIES/PURCHASES - VAR DEPTS              | 324.12   |
| UPS                            | 02587  | POSTAGE - WATER                                 | 7.99     |
| STATE OF MICHIGAN              | 00428  | BACTI SAMPLES - WATER                           | 96.00    |
| PORTLAND TOWNSHIP TREASURER    | 00371  | ANNEX AGREEMENT REV SHARING SEPT-OCT 2022- COM  | 6,625.71 |
| BOUND TREE MEDICAL LLC.        | 01543  | MEDICAL SUPPLIES - AMB                          | 263.80   |
| BOUND TREE MEDICAL LLC.        | 01543  | MEDICAL SUPPLIES - AMB                          | 50.97    |
| GRAINGER, INC.                 | 00172  | STEM CASTERS - MTR POOL                         | 32.32    |
| GRAINGER, INC.                 | 00172  | ADHESIVE HOOKS - MTR POOL                       | 81.58    |
| HYDRO-CHEM SYSTEMS, INC.       | 02284  | HCS-400 - MTR POOL                              | 89.88    |
| PLB PLANNING GROUP LLC         | 02504  | CONSULTATION - CODE                             | 760.00   |
| PAMA                           | 01370  | CONTRIBUTION HEATING/LAWN CARE - COM PROMO      | 629.20   |
| MCFADDEN LAW OFFICE PLLC       | 02299  | LEGAL SVCS - POLICE                             | 155.25   |
| CULLIGAN                       | 02130  | COOLER RENTAL CITY HALL - GEN                   | 136.80   |
| GRANGER                        | 00175  | REFUSE-MTR POOL, PARKS, CEM                     | 374.26   |
| GRANGER                        | 00175  | REFUSE - ELECTRIC                               | 86.00    |
| GRANGER                        | 00175  | REFUSE - WW                                     | 152.58   |
| CLEAR RATE COMMUNICATIONS      | 02231  | PHONE SVC - CITY HALL                           | 417.67   |
| CULLIGAN                       | 02130  | WATER 1X CITY HALL - GEN                        | 8.75     |
| CULLIGAN                       | 02130  | COOLER RENTAL FEE JAN 2023- WW                  | 15.00    |
| CONSUMERS ENERGY               | 00095  | GAS - ELECTRIC                                  | 2,692.82 |
| DOWNTOWN DEVELOPMENT AUTHORITY | 01751  | SAFETY AWARDS - VAR DEPTS                       | 70.00    |
| CHERRY HILL ESTATES            | 02081  | 1ST QRTR ASSOC ASSESSMENTS - ECON DEV           | 90.09    |
| RAPID SHRED                    | 02719  | SHRED MIDEAL/TRIP CHARGE - GEN                  | 37.06    |
| RESCO                          | 00392  | TOOLS, SUPPLIES - ELECTRIC                      | 38.20    |
| COOK BROS EXCAVATING           | 00101  | LIMESTONES FOR SUB STATION DAM - ELECTRIC       | 480.00   |
| FARABEE MECHANICAL, INC.       | 00148  | COOPER BESSEMER TURBO RPR- ELE APR 22-04        | 76.66    |
| GRAINGER, INC.                 | 00172  | SUPPLIES - ELECTRIC                             | 31.35    |

| VENDOR NAME                        | VENDOR  | DESCRIPTION                                    | AMOUNT    |
|------------------------------------|---------|--|-----------|
| GRAINGER, INC.                     | 00172   | HARDWARE, SUPPLIES - ELECTRIC                  | 621.14    |
| POWER LINE SUPPLY COMPANY          | 00389   | DISTRIBUTION SYSTEM FUSES - ELECTRIC           | 961.32    |
| RESCO                              | 00392   | 2-75 KVA SINGLE PHASE TRANSFORMER - ELECT CONS | 10,080.00 |
| POWER SYSTEM ENGINEERING           | 02761   | PROFESSIONAL CONSULT - ELECTRIC                | 1,750.00  |
| CORRIGAN OIL CO, NO. 11            | 02693   | DIESEL FUEL FOR ENGINES - ELECTRIC             | 1,717.50  |
| TOTAL TECHNICAL ASSURANCE GROUP    | IN02667 | FIBER BROAD BAND DEV - ELECTRIC                | 2,012.50  |
| NUTRIGRO ENVIRONMENTAL SOLUTIONS   | 02605   | APP OF BIOSOLIDS - WW                          | 18,144.00 |
| STATE OF MICHIGAN                  | 00428   | BIOSOLIDS APPLICATION FEE - WW                 | 875.80    |
| KENDALL ELECTRIC                   | 00225   | LUMARK LED WALLPACK - WW                       | 356.21    |
| VERIZON WIRELESS                   | 00470   | PHONE DATA - VAR DEPTS                         | 954.17    |
| COOK BROS EXCAVATING               | 00101   | CLEAN/HAUL DRYING BEDS BIOSOLIDS - WW          | 5,501.75  |
| DOUG LOGEL SR.                     | 02451   | DBOR 2022 - ASSESING                           | 45.00     |
| HERB MOSSER                        | 02434   | DBOR 2022 - ASSESSING                          | 45.00     |
| MIKE JUDD                          | 02450   | DBOR 2022 - ASSESSING                          | 45.00     |
| PURITY CYLINDER GASES, INC.        | 00380   | QRTLY CYLINDER RENT - MTR POOL                 | 267.03    |
| MIKE COURTER                       | MISC    | ENERGY OPTZ PROGRAM - ELECTRIC                 | 160.00    |
| CAPITAL EQUIPMENT IONIA            | 02750   | HANDHELD BLOWER - MAJ STS                      | 249.99    |
| GRANGER                            | 00175   | REFUSE - REFUSE                                | 12,720.52 |
| UTILITY CONSULTING GROUP, LLC      | 00465   | CALC PCA FACTOR - ELECTRIC                     | 225.00    |
| GRAND LEDGE AREA EMERGENCY SERVICE | MISC    | EMST TRAINING - AMB                            | 420.00    |
| STAR THOMAS                        | 01654   | SUPPLIES REIM - POLICE                         | 119.65    |
| GALL'S LLC                         | 00159   | SHIRTS - AMB                                   | 163.39    |
| ACTIVE 911, INC.                   | MISC    | ACTIVE 911 SUBSCRIPTION - AMB                  | 300.00    |
| KEUSCH SUPER SERVICE               | 00228   | OIL CHANGE - AMB                               | 90.67     |
| BRYAN SCHEURER                     | 00600   | OFFICIAL - REC                                 | 140.00    |
| FRED KRAMER                        | 00564   | OFFICIAL - REC                                 | 280.00    |
| MARK SCHEURER                      | 00601   | OFFICIAL - REC                                 | 105.00    |
| ADAM GOODWIN                       | 00542   | OFFICIAL - REC                                 | 35.00     |
| MIKE FULLER                        | 01801   | OFFICIAL - REC                                 | 140.00    |
| MARK ROBERTS                       | 02575   | OFFICIAL - REC                                 | 140.00    |
| CASEY VOS                          | 02786   | OFFICIAL - REC                                 | 140.00    |

| VENDOR NAME              | VENDOR | DESCRIPTION                                 | AMOUNT      |
|--------------------------|--------|---|-------------|
| MIKAYLA TOLAN            | 02713  | OFFICIAL - REC                              | 48.00       |
| EMMA HONSO WITZ          | 02572  | OFFICIAL - REC                              | 48.00       |
| JERRYD SCHEURER          | 02785  | OFFICIAL - REC                              | 48.00       |
| FORTE PAYMENTS, INC.     | 02522  | CC PAYMENTS DEC 2022- REC                   | 121.39      |
| UIS SCADA                | 00462  | CALIBRATE GAS DETECTORS - WW                | 936.00      |
| ANTHONY SMITH            | 02449  | REIM SOM CLASS B EXAM - WW                  | 71.40       |
| POWER SYSTEM ENGINEERING | 02761  | AMI ENGINEERING - ELECTRIC                  | 646.25      |
| APPLIED IMAGING          | 02493  | CITY HALL COPY MACHINE MAINT - GENERAL      | 37.35       |
| APPLIED IMAGING          | 02493  | COPY MACHINE MAINT - ELECTRIC               | 17.72       |
| CINTAS                   | 00083  | SAFETY CABINET SUPPLIES - MTR POOL          | 44.84       |
| CINTAS                   | 00083  | SAFETY CABINET SUPPLIES - ELECTRIC          | 11.44       |
| APX, INC.                | 02591  | ANNUAL FEE - ELECTRIC                       | 250.00      |
| DETROIT SALT COMPANY     | 01497  | ROAD SALT MIDEAL - MAJ, LOC STS             | 3,289.92    |
| ALT PRINTING CO.         | 02712  | BBALL JERSEYS 1/2 GRADE - REC               | 954.00      |
| TOM'S FOOD CENTER        | 00452  | VAR SUPPLIES/PURCHASES - VAR DEPTS          | 1,224.00    |
| CINTAS                   | 00083  | UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS | 1,518.89    |
| Total:                   |        |   | \$87,309.57 |

**BI-WEEKLY  
WAGE REPORT  
January 9, 2023**

| DEPARTMENT       | GROSS EARNINGS<br>CURRENT PAY | GROSS EARNINGS<br>YEAR-TO-DATE | SOCIAL SECURITY &<br>FRINGE BENEFITS<br>CURRENT PAY | SOCIAL SECURITY &<br>FRINGE BENEFITS<br>YEAR-TO-DATE | TOTAL CURRENT<br>PAYROLL | GRAND TOTAL<br>YEAR-TO-DATE |
|------------------|-------------------------------|--------------------------------|---|--|--------------------------|-----------------------------|
| GENERAL ADMIN.   | 10,344.93                     | 163,687.43                     | 11,323.43   | 53,917.61  | 21,668.36                | 217,605.04                  |
| ASSESSOR         | -                             | -                              | -   | -  | -                        | -                           |
| CEMETERY         | 3,200.48                      | 66,002.11                      | 1,975.47  | 17,187.60  | 5,175.95                 | 83,189.71                   |
| POLICE           | 16,240.79                     | 206,262.77                     | 13,325.25   | 57,011.28  | 29,566.04                | 263,274.05                  |
| CODE ENFORCEMENT | 35.03                         | 1,163.60                       | 2.73  | 90.23  | 37.76                    | 1,253.83                    |
| PARKS            | 1,697.28                      | 52,071.10                      | 1,314.48  | 8,419.52   | 3,011.76                 | 60,490.62                   |
| INCOME TAX       | 2,392.75                      | 33,046.57                      | 3,599.86  | 11,851.28  | 5,992.61                 | 44,897.85                   |
| MAJOR STREETS    | 6,710.38                      | 57,865.80                      | 7,301.53  | 25,235.22  | 14,011.91                | 83,101.02                   |
| LOCAL STREETS    | 6,373.51                      | 55,661.63                      | 7,491.63  | 24,499.73  | 13,865.14                | 80,161.36                   |
| RECREATION       | 1,223.74                      | 10,770.96                      | 2,089.48  | 3,464.64   | 3,313.22                 | 14,235.60                   |
| AMBULANCE        | 17,203.54                     | 243,081.53                     | 8,021.02  | 47,644.92  | 25,224.56                | 290,726.45                  |
| DDA              | 2,465.75                      | 36,671.35                      | 471.56  | 6,243.75   | 2,937.31                 | 42,915.10                   |
| ELECTRIC         | 24,030.09                     | 325,668.09                     | 21,526.35   | 108,977.84   | 45,556.44                | 434,645.93                  |
| WASTEWATER       | 9,031.77                      | 118,725.55                     | 4,985.09  | 33,960.20  | 14,016.86                | 152,685.75                  |
| WATER            | 6,362.20                      | 99,400.76                      | 7,044.77  | 35,900.89  | 13,406.97                | 135,301.65                  |
| MOTOR POOL       | 1,267.98                      | 11,876.09                      | 1,220.95  | 3,954.10   | 2,488.93                 | 15,830.19                   |
| <b>TOTALS:</b>   | <b>108,580.22</b>             | <b>1,481,955.34</b>            | <b>91,693.60</b>                                    | <b>438,358.81</b>                                    | <b>200,273.82</b>        | <b>1,920,314.15</b>         |

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 01/11/2023**  
**MEETING DATE 01/16/2023**

| Fund | Description                             | Beginning<br>Balance<br>12/29/2022 | Total<br>Cash in  | Total<br>Cash out     | Cash<br>Balance<br>01/11/2023   | Time<br>Certificates | Ending<br>Balance<br>01/11/2023 |
|------|---|------------------------------------|-------------------|-----------------------|---------------------------------|----------------------|---------------------------------|
| 101  | GENERAL FUND                            | 1,490,788.97                       | 146,486.65        | (280,531.48)          | 1,356,744.14                    | 235,000.00           | 1,591,744.14                    |
| 105  | INCOME TAX FUND                         | 136,939.12                         | 41,845.59         | (54,093.68)           | 124,691.03                      | 10,000.00            | 134,691.03                      |
| 150  | CEMETERY PERPETUAL CARE FUND            | 62,957.51                          | 129.41            | (29.41)               | 63,057.51                       |                      | 63,057.51                       |
| 202  | MAJOR STREETS FUND                      | 408,985.09                         | 49,897.30         | (38,077.03)           | 420,805.36                      |                      | 420,805.36                      |
| 203  | LOCAL STREETS FUND                      | 127,987.76                         | 26,643.81         | (32,015.18)           | 122,616.39                      |                      | 122,616.39                      |
| 208  | RECREATION FUND                         | 55,756.41                          | 4,495.87          | (7,611.88)            | 52,640.40                       |                      | 52,640.40                       |
| 210  | AMBULANCE FUND                          | 226,841.73                         | 29,919.11         | (51,210.85)           | 205,549.99                      |                      | 205,549.99                      |
| 245  | MSHDA LOFT FUND                         | -                                  | -                 | -                     | -                               |                      | -                               |
| 248  | DDA FUND                                | 552,589.54                         | 22,191.57         | (5,900.12)            | 568,880.99                      |                      | 568,880.99                      |
| 404  | CAPITAL IMPROVEMENT-RED MILL PAVILION   | 3,362.25                           | -                 | -                     | 3,362.25                        |                      | 3,362.25                        |
| 405  | WELLHEAD IMPROVEMENT FUND               | -                                  | -                 | -                     | -                               |                      | -                               |
| 406  | CAPITAL IMPROVEMENT FUND-STREET PROJECT | -                                  | -                 | -                     | -                               |                      | -                               |
| 520  | REFUSE SERVICE FUND                     | 13,757.91                          | 3,168.83          | (192.27)              | 16,734.47                       |                      | 16,734.47                       |
| 582  | ELECTRIC FUND                           | 2,265,118.79                       | 135,605.48        | (176,604.71)          | 2,224,119.56                    | 530,000.00           | 2,754,119.56                    |
| 590  | WASTEWATER FUND                         | (21,468.47)                        | 36,314.57         | (37,475.58)           | (22,629.48)                     |                      | (22,629.48)                     |
| 591  | WATER FUND                              | 232,845.61                         | 26,080.26         | (35,213.04)           | 223,712.83                      | 420,000.00           | 606,758.48                      |
| 661  | MOTOR POOL FUND                         | 201,543.26                         | 16,039.36         | (56,354.76)           | 161,227.86                      |                      | 161,227.86                      |
| 703  | CURRENT TAX FUND                        | 425,372.45                         | 240,679.84        | (627,044.96)          | 39,007.33                       |                      | 39,007.33                       |
|      | <b>TOTAL - ALL FUNDS</b>                | <b>6,183,377.93</b>                | <b>779,497.65</b> | <b>(1,402,354.95)</b> | <b>5,560,520.63</b>             | <b>1,195,000.00</b>  | <b>6,718,566.28</b>             |
|      |   |                                    |                   |                       | ELECTRIC-RESTRICTED CASH        | 453,086.00           | 453,086.00                      |
|      |   |                                    |                   |                       | ELECTRIC - MPPA MUNICIPAL TRUST | 170,376.44           | 170,376.44                      |
|      |   |                                    |                   |                       | CUSTOMER DEPOSIT CD             | 170,000.00           | 170,000.00 *                    |
|      |   |                                    |                   |                       | PERPETUAL CARE CD               | 130,000.00           | 130,000.00                      |
|      |   |                                    |                   |                       | INCOME TAX SAVINGS              | 1,485,063.34         | 1,485,063.34                    |
|      |   |                                    |                   |                       | ELECTRIC-PRIN & INT ESCROW      | 126,269.72           | 126,269.72                      |
|      |   |                                    |                   |                       | WASTEWATER DEBT ESCROW          | 264,725.97           | 264,725.97                      |
|      |   |                                    |                   |                       | WASTEWATER REPAIR ESCROW        | 283,444.31           | 283,444.31                      |
|      |   |                                    |                   |                       | WASTEWATER 2022 BOND RESERVE    | 62,487.97            | 62,487.97                       |
|      |   |                                    |                   |                       | DDA-PRIN & INT ESCROW           | 501.78               | 501.78                          |
|      |   |                                    |                   |                       | WATER BOND ESCROW               | 36,969.82            | 36,969.82                       |
|      |   |                                    |                   |                       |                                 |                      | <b>9,901,491.63</b>             |

\*Customer Deposit Breakdown

|            |                   |
|------------|-------------------|
| Electric   | 128,000.00        |
| Wastewater | 21,000.00         |
| Water      | 21,000.00         |
|            | <u>170,000.00</u> |



**Cook Brothers Excavating, Inc.**  
**7974 Lyons Rd.**  
**Portland, Michigan 48875**

Invoice

Phone # 5176476255 DIANE@COOKEEXCAVATING.COM

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 12/1/2022 | 60299     |

|  |
|--|
| Bill To  |
| CITY OF PORTLAND<br>ATTN: KEN GENSTERBLUM<br>259 KENT ST<br>PORTLAND, MICHIGAN 48875 |

|             |         |
|-------------|---------|
| SUBDIVISION | ADDRESS |
|             |         |

| Quantity | DESCRIPTION   | RATE               | AMOUNT             |
|----------|---|--------------------|--------------------|
| 4        | AUGUST 3, 2022<br>SHORT DOUBLE TRUCK - TAKE WASTE TO LANDFILL -<br>LANDFILL REFUSED WITHOUT PROPER MANIFEST | 150.00             | 600.00             |
| 3        | NOVEMBER 30, 2022<br>GRAVEL TRAIN - TRUCK SLUDGE TO PITSCH - NOT<br>ACCEPTED WITHOUT PROPER MANIFEST        | 150.00             | 450.00             |
| 1        | DECEMBER 1, 2022<br>LOADER - RE LOAD SLUDGE   | 130.00             | 130.00             |
| 3.75     | GRAVEL TRAIN- TRUCK SLUDGE TO PITSCH<br>DUMPING FEES  | 150.00<br>1,677.00 | 562.50<br>1,677.00 |
| 2.5      | DECEMBER 5, 2022<br>YANMAR SV100- PUSH SLUDGE IN PIT TO LOADER  | 135.00             | 337.50             |
| 3.75     | GRAVEL TRAIN- TRUCK SLUDGE TO PITSCH<br>DUMPING FEES  | 150.00<br>1,182.25 | 562.50<br>1,182.25 |

|             |   |       |            |
|-------------|---|-------|------------|
| THANK YOU!! | NET 15. 1.5% APPLIED TO PAST DUE INVOICES | Total | \$5,501.75 |
|-------------|---|-------|------------|





|              |                                  |                          |
|--------------|----------------------------------|--------------------------|
| Branch: 6627 | Sales Representative: John Brown | Today's Date: 12/19/2022 |
|--------------|----------------------------------|--------------------------|

| Customer Information |                                   |                     |                                   |
|----------------------|-----------------------------------|---------------------|-----------------------------------|
| Business Name:       | CITY OF PORTLAND                  | Phone:              | (517) 647-3211                    |
| Address:             | 259 KENT ST<br>PORTLAND, MI 48875 | Billing Address:    | 259 KENT ST<br>PORTLAND, MI 48875 |
| Customer No:         | 70126859                          | Sales Agreement No: | 891531620                         |

**ANY AND ALL SERVICES PROVIDED BELOW ARE DEFINED IN AND SUBJECT TO THE MASTER TERMS AND CONDITIONS**

This Change Order is intended to be made a part of that certain Schedule of Protection, Proposal and Sales Agreement ("Agreement") between ADT Commercial, a division of ADT LLC, ("ADT") and the Customer listed above for service at the location(s) listed below.

The Customer hereby agrees to pay ADT, its Agents or Assigns, the sum of **\$5,889.17** plus any applicable taxes. In addition, Customer agrees to pay Monthly in advance the additional sum of **\$0.00**. Customer agrees to pay the total Licenses and Permit Charge of at the time of sale.

The parties agree that the Agreement of which this Change Order is made a part is and shall remain in full force and effect in accordance with all the terms and conditions thereof, modified only as specifically provided in this Change Order.

To the extent that there is any conflict or inconsistency between the master terms and conditions and this change order, the terms and conditions of this change order shall control.

| Site Location Information |                                   |        |                |
|---------------------------|-----------------------------------|--------|----------------|
| Location Name:            | CITY OF PORTLAND                  |        |                |
| Address:                  | 259 KENT ST<br>PORTLAND, MI 48875 | Phone: | (517) 647-3211 |
| Site #                    | 183314421                         | Cell:  |                |
|                           |                                   | Job #  | 281524365      |

| System Design Information |                                     |        |           |
|---------------------------|-------------------------------------|--------|-----------|
| System Design Name:       | CITY OF PORTAND CLERK ENVELOPE DROP | Job #: | 281524365 |
| Equipment Ownership:      | Customer Owned                      |        |           |

| Equipment List |  |
|----------------|--|
| Qty            | Description  |
| 1              | 145-DB with Locker - Stainless Steel W/ Black Locker |

| Summary of Charges             |            |
|--------------------------------|------------|
| Equipment & Installation Total | \$5,889.17 |

**Scope Of Work**

|  |
|--|
|  |
|--|

CHANGE ORDER

REMOVE AND RETURN HAMILTON 68-LD

INSTALL HAMILTON 145-DB WITH LOCKER

MAKE NECESSARY WALL MODIFICATIONS FOR LARGER HEAD

MODIFY INSIDE AS NEEDED

SEAL AND CAULK

SET COMBINATION PER CUSTOMER

**Inclusions/Exclusions**

**TERMS OF PAYMENT:**

It is understood and agreed by and between the parties hereto, that the payment terms for contracts less than five thousand dollars (\$5,000.00) will be 60% upon signing of the contract and 40% upon completion of the installation or delivery of equipment. Contracts for five thousand (\$5,000.00) dollars and over, payment terms are as follows; 30% upon signing of the contract, 40% will be invoiced 30 days from the contract date of the project, and the final 30% will be due upon completion of the installation and/or delivery of the equipment. All invoice are due NET30. Past due invoices are subject to finance charges.

**Compliance**

If I have provided or do provide ADT Commercial, a division of ADT LLC, ("ADT") with a phone number, including but not limited to a cell phone number, a number that I later convert to a cell phone number, or any number that I subsequently provide for billing and other non-solicitation purposes, I agree that ADT LLC ("ADT") may contact me at this/these number(s). I also agree to receive calls and messages such as pre-recorded messages, calls and text messages from automated dialing systems at the number(s) provided.

I confirm that I am the registered owner of all telephone number(s) that I have or will provide to ADT to contact me. If I have provided or do provide ADT with an email address, I agree that ADT may send me emails regarding my ADT Services or new ADT or third-party products and services. I may unsubscribe or opt out by calling 877.776.1911.

**Signatures**

This Agreement is not binding upon ADT unless and until either signed by an Authorized Manager of ADT, or we begin the installation of equipment or provision of services to you. You acknowledge that you may not receive a copy of this Contract signed by ADT's Authorized Manager, but such lack of receipt shall not, in any way, invalidate or otherwise affect this Contract.

---

|                                    |              |       |      |
|------------------------------------|--------------|-------|------|
| Customer Authorized Representative | Printed Name | Title | Date |
|------------------------------------|--------------|-------|------|

---

|                    |              |       |      |
|--------------------|--------------|-------|------|
| ADT Representative | Printed Name | Title | Date |
|--------------------|--------------|-------|------|

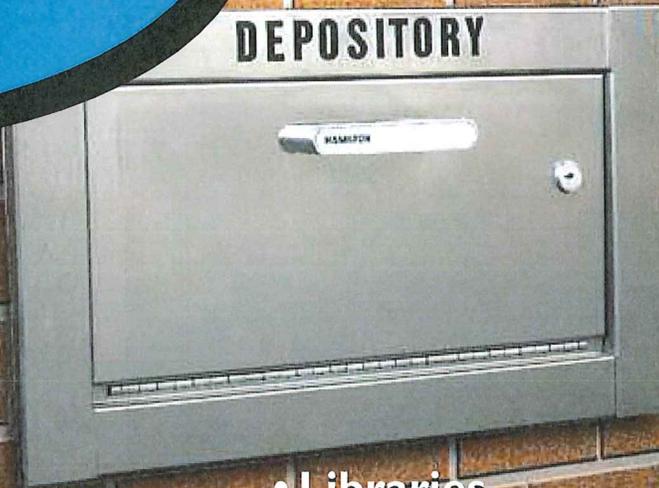
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|                        |              |       |      |
|------------------------|--------------|-------|------|
| ADT Authorized Manager | Printed Name | Title | Date |
|------------------------|--------------|-------|------|

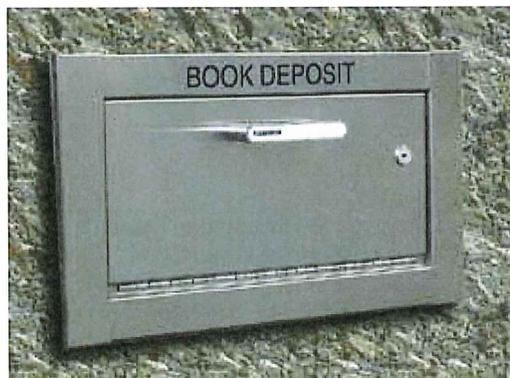
Hamilton Safe, one of the largest and most trusted manufacturers of security equipment in the world presents the...

# Drop Box

A Time Saver for  
your customers...  
a nightmare for  
thieves



- Libraries
- Video Tape Rental
- Car Rental Agencies
- Public Utilities
- City Buildings
- Government Agencies



## **HAMILTON SAFE** Model 145DB "Drop Box"

**Drop Box** provides a convenient and safe place for patrons and customers to drop off books, DVD's or small packages.

Hamilton's long experience at building security equipment and an anti-tampering design make it almost impossible for thieves to steal those books, DVD's, small packages and anything else that people are trying to place in your care.

### **Drop Box:**

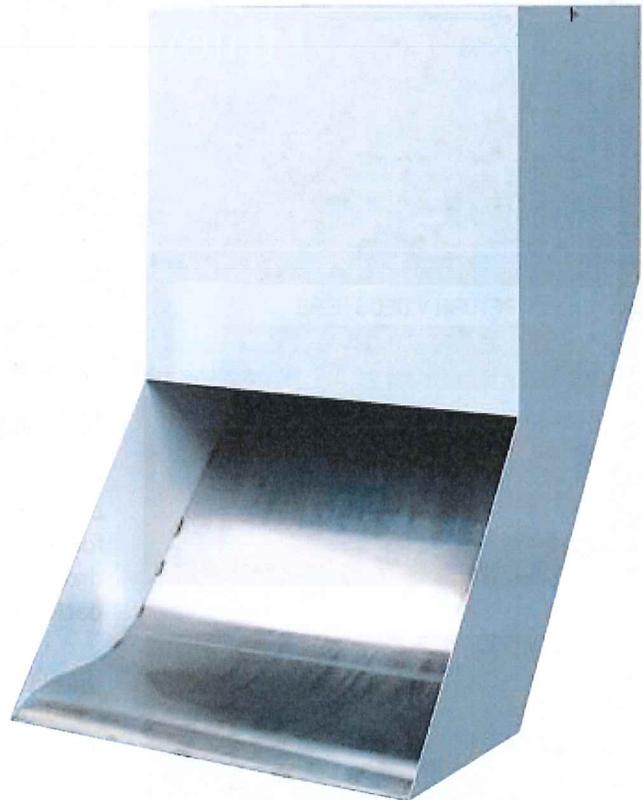
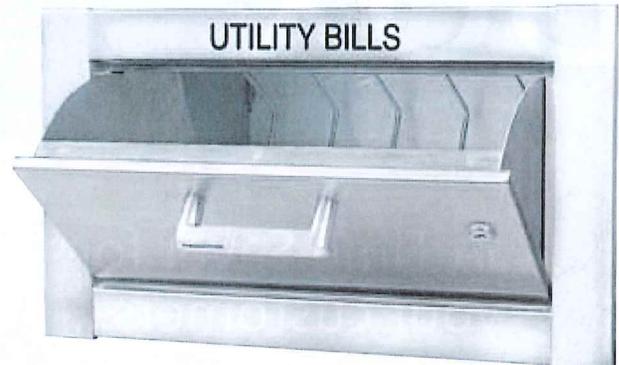
- Provides high security with an anti-tampering design
- Requires little maintenance with a stainless-steel face and drop chute
- Can be customized with any faceplate message
- Can limit access with key-lock feature

Purchase peace of mind and customer convenience --install a Hamilton Safe Drop Box.

**HAMILTON SAFE.**

# Drop Box

...a secure depository  
solution for government,  
financial, commercial and  
retail applications



**HAMILTON SAFE.**

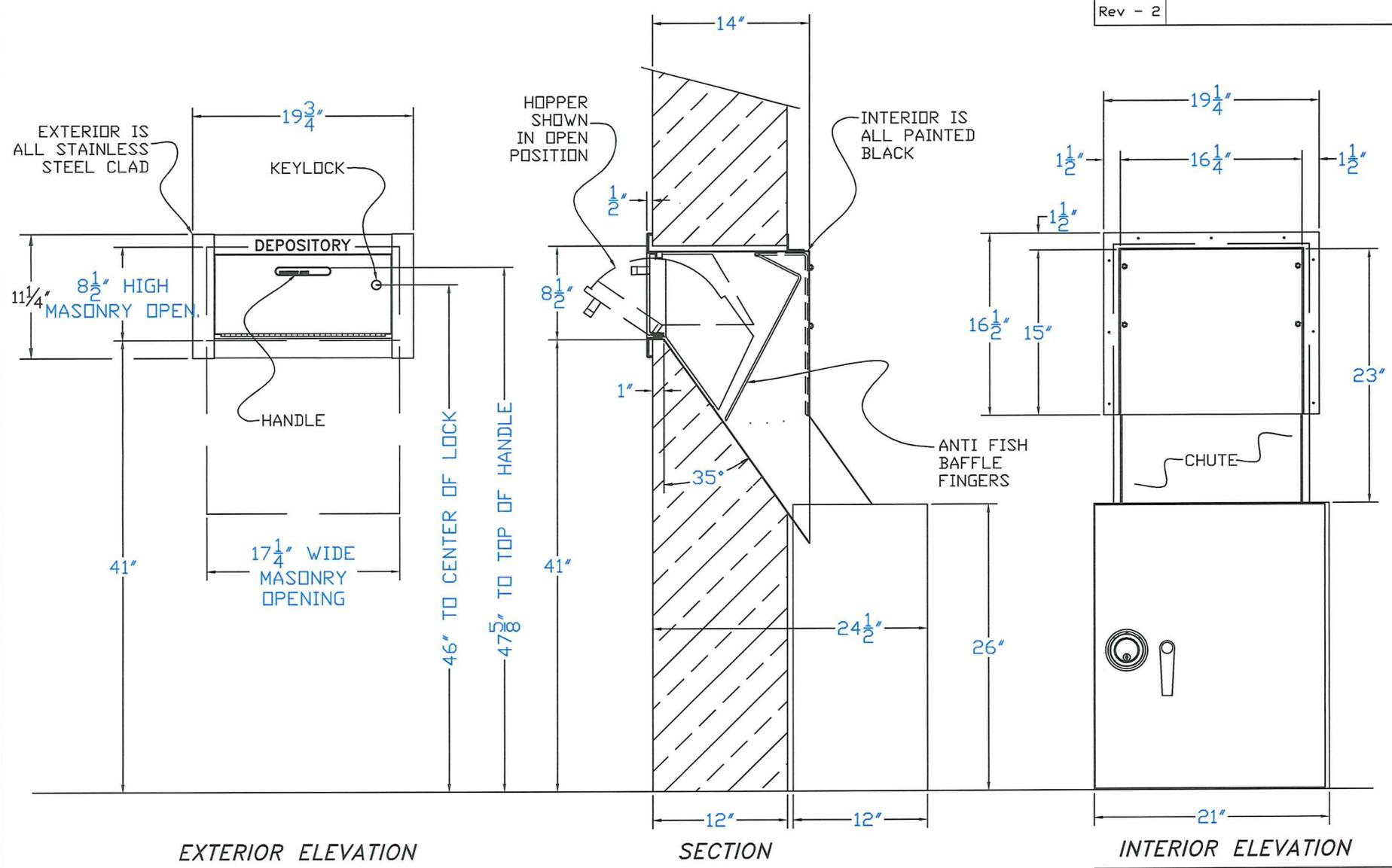
...internationally trusted innovators and manufacturers of the most reliable security products including: drive-up banking systems, modular vaults, vault doors, night depositories, safe deposit boxes, physical security containers, alarm systems and video surveillance equipment.

3134 Production Drive  
Fairfield, Ohio 45014  
Telephone: 513-874-3733  
FAX: 513-874-3967  
[www.hamiltonsafe.com](http://www.hamiltonsafe.com)

Cat. No. DROP

9370 KM2.5 rev:2-10  
© 2010 Hamilton Safe Co.

|         |  |
|---------|--|
| Rev - 1 |  |
| Rev - 2 |  |



EXTERIOR ELEVATION

SECTION

INTERIOR ELEVATION

|   |                |
|---|----------------|
| <b>HAMILTON SAFE</b>                                |                |
| MODEL - 145 DROP BOX W/ LOCKER                      |                |
| 14 3/4" W x 5 1/2" H x 12 1/2" D Hopper Clear Open. |                |
| 26"H X 21"W X 12" D LOCKER                          |                |
| Drawing Number : 96-654                             | Date : 9-11-12 |



# PURCHASE ORDER

## City of Portland

P.O. 10529

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR NutriGro Environmental Solutions

DATE: 1/3/23

| DESCRIPTION   | GL NUMBER   | SPLIT | LINE TOTAL              |
|---|-------------|-------|-------------------------|
| Hauling & Land Application<br>of Biosolids including<br>20% Fuel Surcharge<br>168,000 gallons | 590.548.804 |       | \$18,144. <sup>00</sup> |
|   |             |       |                         |
|   |             |       |                         |
|   |             |       |                         |
|   |             |       |                         |
|   |             |       |                         |
|   |             |       |                         |

DEPARTMENT HEAD (UP TO \$500) *[Signature]*

TOTAL \$18,144.<sup>00</sup>

*[Signature]*

*MD*  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

NutriGro Environmental Solutions Inc.

# Invoice

P.O. Box 84  
Charlotte, MI 48813

P. 517-204-4492 F. 517-541-9880  
E. jg@nutrigroesi.com

| Date       | Invoice # |
|------------|-----------|
| 12/31/2022 | NG-543    |

|                  |
|------------------|
| <b>Bill To</b>   |
| CITY OF PORTLAND |

| P.O. No. | Terms  | Due Date  |
|----------|--------|-----------|
|          | Net 30 | 1/30/2023 |

| Quantity                | Description   | Rate     | Amount      |
|-------------------------|---|----------|-------------|
| 24,000                  | DECEMBER 6,2022 HAULING AND LAND APPLICATION OF BIOSOLIDS. FIELD #05N04W18-BR01 | 0.09     | 2,160.00    |
|                         | FUEL SURCHARGE 20%  | 432.00   | 432.00      |
| 144,000                 | DECEMBER 8,2022 HAULING AND LAND APPLICATION OF BIOSOLIDS. FIELD #05N04W18-BR01 | 0.09     | 12,960.00   |
|                         | FUEL SURCHARGE 20%  | 2,592.00 | 2,592.00    |
| <b>Total</b>            |   |          | \$18,144.00 |
| <b>Payments/Credits</b> |   |          | \$0.00      |
| <b>Balance Due</b>      |   |          | \$18,144.00 |

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
DECEMBER 2022 STATS**

**Calls for Service**

|                      |    |
|----------------------|----|
| Dispatched           | 75 |
| Patrol Originated    | 5  |
| Follow Up Complaints | 46 |
| Assist to PPD        | 8  |
| Assist to Fire / EMS | 4  |
| Assist Other Depts   | 16 |

**Other Functions**

|                           |    |
|---------------------------|----|
| Subpoena Service          | 2  |
| PBT's                     | 0  |
| Special Events            | 4  |
| School Contacts (general) | 7  |
| Training                  | 14 |
| Administrative            | 24 |

**Traffic Stops**

|                   |    |
|-------------------|----|
| Total Stops       | 48 |
| Traffic Citations | 18 |
| Verbal Warnings   | 35 |
| Parking Citations | 31 |

**Other**

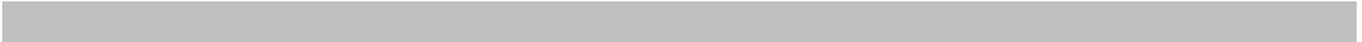
|                          |     |
|--------------------------|-----|
| Physical Business Checks |     |
| Interior                 | 55  |
| Exterior                 | 275 |
| Patrol Contacts          | 225 |

**Arrests (Excluding Juvenile Apprehensions)**

|                     |    |
|---------------------|----|
| Misdemeanor Persons | 8  |
| Misdemeanor Charges | 17 |
| Felony Persons      | 1  |
| Felony Charges      | 2  |

**Code Enforcement / Blight**

|                       |   |
|-----------------------|---|
| New Complaints        | 0 |
| Follow up Complaints  | 0 |
| Time Spent (in hours) | 0 |



**DANBY TOWNSHIP  
IONIA COUNTY**

**PLANNING COMMISSION  
PUBLIC HEARING**

**WEDNESDAY JANUARY 18, 2023**

**7:00 P.M.**

**13122 Charlotte Highway  
Sunfield, MI 48890**

The Danby Township Planning Commission will hold a public hearing at the Township Hall to obtain comments on the following rezoning application:

MAC Strategic Development LLC (Michael Culp) has applied to rezone the property known as 9751 E Grand River Ave, Portland, from A Agriculture to C-1 General Commercial. The property is on the corner of Cutler Rd.

The meeting is open to the public and comments accepted. The application can be viewed on the front door of the Township Hall and on the Township Website at [www.danbytp.org](http://www.danbytp.org). Comments or questions may be emailed to: [zoningadmin@msn.com](mailto:zoningadmin@msn.com)

# Monthly Report

## December Activity

- 911 Calls— **1986**
- Administrative Calls— **5522**
- Text to 911— **15**
- 911 Hang up Calls— **27**
- Calls for Service Processed— **3177**



## Unit Responses / Activities

- Law Enforcement— **2113**
- Fire— **389**
- EMS— **615**

## Priority/Higher Volume Calls for Service Received

- |                                |                              |
|--------------------------------|------------------------------|
| Ambulance Transport— 93        | Assault— 29                  |
| Burglary— 7                    | Civil Dispute— 90            |
| CSC— 12                        | Disorderly Conduct— 65       |
| Domestic Assault— 28           | Fire All Other— 49           |
| Fraud— 23                      | General Assist— 136          |
| Health & Safety Animal— 87     | Juvenile Complaints— 33      |
| Larceny— 33                    | MDOP— 24                     |
| Medical Priority 1— 275        | Medical Priority 2— 57       |
| Medical Priority 3— 119        | Mental Health Related— 61    |
| Non-Criminal— 50               | Phone/Internet Harass— 27    |
| Personal Injury Accident— 31   | Property Damage Accident—182 |
| Structure Fire— 12             | Suspicious Situations— 186   |
| Traffic Offense All Other— 156 | Traffic Stops— 603           |
| Tree Down— 8                   | Trespassing— 18              |
| Vehicle Fire— 4                | Verbal Domestic— 22          |
| Weapons Offense— 5             |                              |

## Special Programs Available

Smart 911— Share Medical Information with your 911 call.

[Smart911.com](http://Smart911.com)



What 3 Words— App that provides location information to a 10 meter square.

[What3words.com](http://What3words.com)



## Ionia County Central Dispatch

**Mission:** To enhance the quality of life in Ionia County for all people, providing professional, efficient, courteous, and responsive public safety communications.

**Vision:** To be the example for other Public Safety Dispatch Centers providing exceptional service.

**Our Values: D.I.S.P.A.T.C.H.E.R.**

**D. Detail-oriented:** Able to pay close attention, notice the minor details.

**I. Innovative:** Share new ideas that can improve ICCD for the better, embrace change.

**S. Strong Work Ethic:** Consistently performing our job to the best of our ability.

**P. Professionalism:** Communicating respectfully, effectively, and appropriately leading by example.

**A. Adaptability:** Flexibility, responding effectively to changes or various situations.

**T. Teamwork:** Work together toward a collective goal with good communication, patience, and dedication.

**C. Caring:** Feeling or showing concern for or kindness to others.

**H. Honesty:** Uprightness, fairness, truthfulness, sincerity, or frankness in communications and deeds.

**E. Empathy:** Connecting with someone, sensing people's emotions or feelings.

**R. Respectful:** Being appreciative, considerate, polite and gracious to all those we serve and serve with.

## Ionia County Central Dispatch

545 Apple Tree Drive  
Ionia MI 49946

EMERGENCY: 911

NON-EMERGENCY: (616) 527-0400

ADMINISTRATION: (616) 522-0911

Director: Lance Langdon, ENP  
(616) 527-5611 llangdon@ioniacounty.org

Office Manager: Cathi Brodbeck  
(616) 522-0911 cbrodbeck@ioniacounty.org

Supervisor: Kevin Booth  
(616) 527-5613 kbooth@ioniacounty.org

Supervisor: Mike Ketchum  
(616) 527-5612 mketchum@ioniacounty.org

FOIA Requests - 911 Records Only  
Form available at: <http://ioniacounty.org/foia>

Send or Email to:  
CentralDispatch@ioniacounty.org

# Agency Individual Responses / Activity

Belding Fire—71

Berlin-Orange Fire— 34

Clarksville Fire— 14

Freeport Fire— 2

Hubbardston Fire— 8

Ionia Department Public Safety Fire— 94

Lake Odessa Fire— 33

Lyons-Muir Fire— 8

Orleans Fire—22

Pewamo Fire— 10

Portland Fire— 20

Ronald Fire— 17

Saranac Fire— 45

Sunfield Fire— 11

Life EMS— 496

Portland EMS— 119

Animal Control— 28

Belding Police— 225

Department of Natural Resources Law— 8

Ionia County Sheriff's Office— 782

Ionia Department Public Safety Law— 303

Lake Odessa Police— 74

Michigan State Police— 529

Portland Police— 164

## Central Dispatch Activity

-Supervisor Ketchum left for a position with Friend of the Court

-Natalie Herald was promoted to Supervisor.

-Advisory Board considering By-laws changes.

-Center staff assisted with Shop with a Hero and Shop with a Cop.

# IONIA COUNTY BOARD OF COMMISSIONERS

## Organizational Meeting Agenda

January 10, 2023

3:00 p.m.

- I. **Call to Order by County Clerk**
- II. **Pledge of Allegiance**
- III. **Oath of Office**
- IV. **Organization of Board and Committees**
  - A. Selection of Chairperson
    - \**Meeting turned over to newly elected Chairperson*
  - B. Selection of Vice-Chairperson
  - C. Review and Adoption of Board Rules
    - \**Discussion and adoption of board and committee meeting dates and times*
- V. **Approval of Agenda**
- VI. **Public Comment**

(3 minute time limit per speaker – please state name/organization)
- VII. **Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
  - B.
- VIII. **Appointments**
  - A. *Appointments to Standing Committee(s)*
    1. Audit Committee
    2. Facilities Committee
    3. Grievance Hearing Committee
    4. Personnel Committee
  - B. *Commissioner Appointments to Boards/Commissions*
    1. Airport Board-Three Commissioners' - (Two-year term)
    2. Commission on Aging Board-One Commissioner (three-year term).
    3. Lake Boards-One-year terms
      - Long Lake Board
      - Jordan Lake Board
      - Morrison Lake Board
    4. Park Advisory Board –One commissioner (two-year term)
  - C. *Legal Counsel*
    1. Cohl, Stoker, and Toskey, P.C.
  - D. *Department Heads*
    1. Building Codes Official – One-year appointment
    2. Equalization Director – One-year appointment
- IX. **Unfinished Business**
  - A.
- X. **New Business**
  - A. Appointment Community Corrections Advisory Board
    - Chief Dion Sower- City of Belding Police

- Chad Shaw- Public Health Service Area
- B. Appointment Park Advisory Board
  - Charles Babcock-two-year term
  - David McCord-two-year term
  - Kathleen Cook-two-year term

**XI. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners Report
- C. County Administrator

**XII. Reports of Special or Ad Hoc Committees**

**XIII. Public Comment (3-minute time limit per speaker)**

**XIV. Executive Session**

**XV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- Two-Two-year terms, Member-at-Large from Lyons Area
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-three-two-year term, one serving as industrial waste generator representative, one management industry, and one regional Solid Waste Planning Agency rep.

**Appointments for consideration in the month of January 2023:**

- Board of Public Works
- Community Corrections Advisory Board
- Park Advisory Board
- Tax Allocation Board

**Appointments for consideration in the month of February 2023:**

- NONE

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**BOARD OF COMMISSIONERS MEETING**  
**JANUARY 17, 2023 - 3:00 P.M.**  
**101 WEST MAIN STREET**  
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
  - A. Review and Adoption of Board Rules
- VIII. New Business**
  - A. Request approval for employee to travel to Georgia for 2023 Public Health Emergency Preparedness Summit- Chad Shaw
  - B. Request Approval of contract renewal with Michigan Department of Environment, Great Lakes, and Energy- Chad Shaw
  - C. Request approval of 2023 Remonumentaion Grant Application- Rhonda Lake
  - D. Request flexibility in position allocations for Nutrition Program Transporters- Carol Hanulcik
  - E. Request Approval to change Central Dispatch Advisory Board Bylaws- Lance Langdon
  - F. Request change in pay steps for Dispatchers- Lance Langdon
  - G. Request to Purchase portable radios-Lance Langdon
  - H. Request approval to purchase skid track loader for county parks- Jeff Montgomery/Patrick Jordan
  - I. Request to renew Pavement Marking Contract- John Niemela
  - J. Request to renew Countywide Tree Cutting Services Contract- John Niemela
- IX. Department Reports**
  - A. Building Department
  - B. Central Dispatch
- X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Adjournment**

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- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- Two-Two-year terms, Member-at-Large from Lyons Area
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-three-two-year term, one serving as industrial waste generator representative, one management industry, and one regional Solid Waste Planning Agency rep.

**Appointments for consideration in the month of January 2023:**

- Board of Public Works
- Community Corrections Advisory Board
- Park Advisory Board
- Tax Allocation Board

**Appointments for consideration in the month of February 2023:**

- NONE

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21308**

- Consumers Energy Company requests Michigan Public Service Commission's authority to increase its rates for the distribution of natural gas and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:      Friday, January 13, 2023 at 10:00 AM**

**BEFORE:          Administrative Law Judge Jonathan Thoits**

**LOCATION:        Video/Teleconferencing**

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 15, 2022 application requesting the Commission to approve: 1) Consumers Energy to adjust its retail natural gas rates so as to provide additional revenue of approximately \$212 million annually above the level established in Case No. U-21148 based on a projected 12-month test year ending September 30, 2024; 2) Consumers Energy to adjust its existing retail natural gas rates so as to produce a rate of return on common equity of not less than 10.25%; 3) the Defined Benefit Pension/ Other Post-Employment Benefits Volatility Mechanism as proposed by Consumers Energy in this case; 4) the Uncollectible Deferral/Refund Mechanism as proposed by Consumers Energy in this case; 5) the accounting authorizations described as proposed by Consumers Energy; 6) the modifications to the rates, rules, and regulations as described and proposed by Consumers Energy; and 7) Consumers Energy for such other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 6, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's attorney, Anne M. Uitvlugt, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21308. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.