

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, November 28, 2022
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Madarang, Gorman, Ward, Briggs

Members Absent: Antaya, Williamson

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Gorman, supported by Barnes to excuse Members Antaya and Williamson.
All in favor. Adopted.

Motion by Madarang, supported by Briggs, to approve the agenda as presented.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Madarang, to approve the minutes of the October 24, 2022,
meeting as presented.
All in favor. Adopted.

Motion by Briggs, supported by Madarang, to approve the November 2022 Treasurer's Report.
All in favor. Adopted.

Under Team Reports, Director ConnerWellman asked Board Members to make commitments to
projects and events in 2023.

Under Old Business, City Manager Gorman provided an update on the Kent Street Improvement
Project and noted that several downtown business owners attended the November 7, 2022, City
Council meeting. One of the business owners questioned the "supposed" timeline of the project
and his belief that the city keeps changing the "goalposts". The Council was able to explain the
perceived holdups with the project and that the design renderings are not the same as the actual
design that will be used to bid and construct the project. The actual project design is currently
being developed and will retain angle parking. Construction is expected to take place in 2024
based on current supply chain issues.

Director ConnerWellman provided an update on the easement acquisition process for the Kent
Street Improvement Project.

The Board Members provided reviews on various topics from the webinar DT Management Basics.

Under New Business, Director ConnerWellman proposed the December DDA meeting be cancelled.

Motion by Barnes, supported by Madarang, to not hold the December 2022 DDA meeting. All in favor. Adopted.

Under the Director's Report, Director ConnerWellman presented the monthly report.

There was discussion about the criteria/metrics that should be considered regarding the weather to determine if HolidayFest should be cancelled or rescheduled, keeping in mind the situation that happened last year.

Under Board Member Comments, Director ConnerWellman stated that two gentlemen are working with the owner of the property at 117 E. Grand River Ave. to open a Mexican restaurant later this winter or in the spring.

City Manager Gorman provided development updates.

Motion by Madarang, supported by Ward, to adjourn the meeting at 7:52 P.M. All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary