

**City of Portland / Police Dept
FOIA Fee Itemization Form**

pursuant to MCL 15.234(4),
effective January 28, 2019

File Number:

Line	Reference	Component	Amount	Subtotal	Total
1	§ 4(2)	Fringe benefit multiplier rate, maximum 50%	45.000%		
2	§ 4(1)(a)	Labor for searching & examining to fulfill request			
3		hourly wage of lowest paid employee capable of work	\$24.25		
4	Police	fringe benefit multiplier @ 45%	145.0%		
5	Dept.	modified hourly wage = line 3* line 4	\$35.16		
6		number of hours, rounded down to .25 increment	0		
7		line 5 multiplied by line 6			
8		hourly wage of lowest paid employee capable of work			
9		fringe benefit multiplier @ 45%	145.0%		
10	Dept.	modified hourly wage = line 8* line 9			
11		number of hours, rounded down to .25 increment			
12		line 10 multiplied by line 11			
13		Total - Labor for searching & examining			\$0.00
14	§ 4(1)(b)	Labor for reviewing and redacting			
15		hourly wage of lowest paid employee capable of work	\$24.25		
16		fringe benefit multiplier @ 45%	145.0%		
17		modified hourly wage = line 15* line 16	\$35.16		
18		number of hours, rounded down to .25 increment	0		
19		line 17 multiplied by line 18			
20		Total - Labor for reviewing and redacting			\$0.00
21	§ 4(1)(e)	Labor for duplicating			
22		hourly wage of lowest paid employee capable of work	\$24.25		
23		fringe benefit multiplier @ 45%	145.0%		
24	Dept.	modified hourly wage = line 22* line 23	\$35.16		
25		Number of hours, rounded down to next increment	0		
26		line 24 multiplied by line 25			
27		hourly wage of lowest paid employee capable of work			
28		fringe benefit multiplier @ 45%	145.0%		
29	Dept.	modified hourly wage = line 28* line 29			
30		Number of hours, rounded down to next increment			
31		line 29 multiplied by line 30			
32		Total - Labor for duplicating			\$0.00
33		TOTAL Labor costs - sum of lines 13, 20, and 32:			\$0.00
34	§ 4(9)	Reduction in labor costs for late written response			
35		number of business days late	0		
36		reduction at 5% / day = 0.05 x line 35	0%		
37		maximum reduction	50%		
38		lesser of line 36 or line 37	0%		
39		Reduced amount = line 38 x line 33			\$0.00
40		Amount Chargeable for Labor Costs, after applicable reduction:			\$0.00

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File Number:

Line	Reference	Component	Amount	Subtotal	Total
40		Amount Chargeable for Labor Costs, after applicable reduction (copied from page 1):			\$0.00
41	§ 4(1)(d)	Actual cost of paper copies			
42		number of 8½ x 11 or 8½ x 14 sheets			
43		price for 8½ x 11 or 8½ x 14 sheets	\$0.10		
44		line 42 multiplied by line 43			
45		color or other size copies, size: ___ x ___			
46		actual price per page			
47		line 45 multiplied by line 46			
48		color or other size copies, size: ___ x ___			
49		actual price per page			
50		line 48 multiplied by line 49			
51		Total - cost of paper copies			\$0.00
52	§ 4(1)(c)	Actual cost of electronic media			
53		Number of CD's @ \$1.00 each			
54		Number of Flash Drives @ \$5.00 each			
56					
57		Sum of lines 53 - 56			
58		Total - cost of electronic media			\$0.00
59		Costs of paper copies and electronic media - sum of lines 51 and 58:			\$0.00
60	§ 4(2)	Reduction for indigency or qualifying non-profit			
61		Affidavit/information provided: Y/N?			\$0.00
62		Net Charge after any reductions, but not less than zero - sum of lines 40, 59, and 61:			\$0.00
63		Sum of deposits, previous payments, other credits:			
64		CREDIT - for deposits and other previous payments:			\$0.00
65		<i>IF Records are emailed or viewed in person without copies:</i>			
66		Cost if EMAILED OR VIEWED IN PERSON - sum of lines 40 and 61 (but not less than zero), offset by any credit listed in line 64:			\$0.00
67		<i>IF Records are picked up:</i>			
68		Cost if RECORDS are PICKED UP - line 62, offset by any credit listed in line 64:			\$0.00
69		<i>IF records are mailed:</i>			
70	§ 4(1)(f)	Actual cost of mailing			
71		postage plus packaging			
72		Cost of mailing:			\$0.00
73		Cost if RECORDS are MAILED - sum of lines 62 and 72 (but not less than zero), offset by any credit listed in line 64:			\$0.00

Payment Address Portland Police Department
773 E Grand River Ave
Portland, MI 48875

