



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, March 20, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:04 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:15 PM	A. Proposed Resolution 23-17 Approving a Bi-Lateral Right-of-Way Telecommunications Permit for Homeworks Tri-County Electric Cooperative	Decision
7:20 PM	B. Proposed Resolution 23-18 Approving a Recreation Passport Grant Program Application	Decision
7:23 PM	C. Proposed Resolution 23-19 Approving Participation in the State Bid Process for Winter Road Salt 2023-2024	Decision
7:25 PM	D. Proposed Resolution 23-20 to Amend the Budget for Fiscal Year 2022-2023	Decision
7:28 PM	E. Proposed Resolution 23-21 Recognizing Portland Youth Baseball as a Nonprofit Organization for the Purpose of Obtaining a Charitable Gaming License	Decision
7:30 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting held on March 6, 2023	
	B. Payment of Invoices in the Amount of \$127,988.08 and Payroll in the Amount of \$120,187.59 for a Total of \$248,175.67	
	C. Purchase Orders over \$5,000.00	
	1. Resco in the Amount of \$9,182.82 for Light Contactors for LED Lights	
	2. Fleis & VandenBrink in the Amount of \$9,552.45 for the Kent Street Improvement Project	
	3. Portland Area Fire Authority in the Amount of \$31,504.51 for 4 th Quarter Fire Services	

<u>Estimated Time</u>
7:32 PM
7:35 PM
7:40 PM
7:45 PM

XI. Communications

- A. Portland Twp. Draft Master Plan – City of Portland Comments
- B. Ionia County Board of Commissioners Agenda for March 14, 2023
- C. Ionia County Board of Commissioners Agenda for March 21, 2023

XII. Other Business – None

XIII. City Manager Comments

XIV. Council Comments

XV. Adjournment

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-17

**A RESOLUTION APPROVING A BI-LATERAL RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT FOR HOMEWORKS
TRI-COUNTY ELECTRIC COOPERATIVE**

RECITALS

- A. **WHEREAS**, HomeWorks Tri-County Electric Cooperative has submitted an application for the attached Bi-lateral Right-of-way Telecommunications Permit pursuant to Michigan Telecommunication Act, PA 179 of 1991 (MCL 484.2102 *et seq.*), as amended.
- B. **WHEREAS**, unless otherwise delegated, the authority to approve the Bi-lateral Right-of-way Telecommunications Permit is vested in the City Council.

RESOLVED

NOW, THEREFORE, IT IS RESOLVED that:

1. The requested Bi-lateral Right-of-way Telecommunications Permit is hereby approved.
2. Following the City Manager's confirmation that all necessary requirements have been met by HomeWorks Tri-County Electric Cooperative, the Mayor is authorized, on behalf of the City, in accordance with the terms of this Resolution, and in consultation with the City Manager, to sign the Bi-lateral Right-of-way Telecommunications Permit.
3. The Bi-lateral Right-of-way Telecommunications Permit shall be executed by the Mayor and HomeWorks Tri-County Electric Cooperate concurrently with the previously approved conduit lease agreement between the City and HomeWorks Tri-County Electric Cooperate.
4. The Bi-lateral Right-of-way Telecommunications Permit shall not be effective until signed by both the Mayor and HomeWorks Tri-County Electric Cooperate.
5. The City Manager is authorized to take all actions reasonably necessary to effectuate this Resolution.

6. Any action taken under this Resolution must be consistent both substantively and procedurally with all parts of this Resolution.
7. All resolutions and parts of resolutions in conflict with this Resolution, to the extent of such conflicts, are hereby repealed.
8. This Resolution takes effect immediately.

The vote regarding the adoption of this Resolution was as follows:

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Monique I. Miller, City Clerk

CERTIFICATION

I, Monique I. Miller, the Clerk for the City of Portland, hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council of the City of Portland at a regular meeting properly noticed and held at the date and time first indicated above.

Monique I. Miller, City Clerk

**METRO Act Permit
Bilateral Form
State Revised 12/06/02
Modified by the Parties _____**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

TERMS AND CONDITIONS

1 Definitions

- 1.1 Company shall mean HomeWorks Tri-County Electric Cooperative [type of entity] organized under the laws of the State of Michigan whose address is 7973 E. Grand River, Portland, MI 48875.
- 1.2 Effective Date shall mean the date set forth in Part 13.
- 1.3 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.4 METRO Act shall mean the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.5 Municipality shall mean the City of Portland, Ionia County, a Michigan municipal corporation.
- 1.6 Permit shall mean this document.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunication Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify, or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and

further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, 2-way communications device.

1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby grants a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way to construct, install and maintain Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A on the terms set forth herein.

2.1.1 Exhibit A may be modified by written request by Company and approval by Manager.

2.1.2 Manager shall not unreasonably condition or deny any request for a modification of Exhibit A. Any decision of Manager on a request for a modification may be appealed by Company to Municipality's legislative body.

2.2 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is

Matt Stambaugh, Project Mgr, 7973 E. Grand River, Portland, MI 48875, mstambaugh@homeworks.org, 517-647-1252

3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is _____.

3.1.3 The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the

design, plans and construction of the Telecommunication Facilities is
Chris Jensen, Engineer, 7973 E. Grand River, Portland, MI 48875 cjensen@homeworks.org, 517-647-1241

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is
Same as 3.1.3

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Part 12 of any changes in the preceding information.

Matt Stambaugh, Project Mgr, 7973 E. Grand River, Portland, MI 48875, mstambaugh@homeworks.org, 517-647-1252

3.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period.

4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any

dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.
- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by

Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.

- 4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

- 4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Municipality shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove

its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards.

- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively “claim” for this Part 5) (including, without limitation, attorneys’ fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company’s use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors, and assigns. The provisions of this Section 5.1 will survive any termination of this Permit.
- 5.2 Notice, Cooperation. Municipality shall notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality shall not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality’s acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities,

commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.

6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality

from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).
- 6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- 7.1.2 When the Telecommunication Facilities have not been used to provide telecommunications services for a period of one hundred and eighty (180) days by the Company or a successor of an assign of the Company; or
- 7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or

commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

- 7.1.5 Unless Manager grants a written extension, one year from the Effective Date if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Effective Date if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. The Company will post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)] on terms amenable to the City.

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees to be paid by the Company.

10 Removal

- 10.1 Removal; Underground. Within twenty-four (24) months after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way, or if authorized by the Manager, abandon the same or a portion of the same in place. Company shall not be obligated to remove any underground cable or other portions of the Telecommunication Facilities which require trenching or other opening of the Public Right-of-Way unless so instructed by the Manager. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which require trenching or other opening of the Public Right-of-Way unless approved in writing by the Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

- 10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

- 10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.
- 11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:
- 11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.
- 11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,
- 11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and
- 11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.
- 11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

{19648-005-00150359.6}

- 12.1 Notices. All notices under this Permit shall be given as follows:
- 12.1.1 If to Municipality, to [address], with a copy to [address].
- 12.1.2 If to Company, to [address], with a copy to [address].
- 12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).
- 13.2 Duties. Company shall faithfully perform all duties required by this Permit.
- 13.3 Effective Date. This Permit shall become effective when issued by Municipality and Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acceptance of the Permit.
- 13.4 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].
- 13.5 Amendment. Except as set forth in Section 2.1 this Permit may be amended by the written agreement of Municipality and Company.
- 13.6 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.
- 13.7 Governing Law. This Permit shall be governed by the laws of the State of Michigan.
- 13.8 Underground Facilities. Subject to 13.8.1, notwithstanding any other provision of this Permit to the contrary, all Facilities must be located underground in a manner

that complies with the National Electric Safety and is approved by the Municipality. Such approval shall not be unreasonably withheld.

13.8.1 Subject to 13.8.2, Facilities currently located aboveground and authorized by the previously issued Metro Act permit dated May 8th, 2018 may remain above ground for the duration of said previously issued Metro Act permit. Thereafter, such Facilities must, at Lessee's sole cost and expense, be relocated underground in accordance with the requirements of this Permit.

13.8.2 Facilities currently located aboveground within the Bogue Flats Recreation Area or extending from the Bogue Flats Receptions area east across the Grand River to Divine Highway are not required to be located or relocated underground.

13.9 Lease. In addition to the provisions set forth in paragraph 7.1, the termination of the Conduit Lease Agreement between the Municipality and the Company dated _____, as amended (the "Agreement"), shall terminate the Term of this Permit. In the event of any conflict between the terms of this Permit and the Agreement, the terms of the Agreement will control. The termination of this Permit or the Agreement shall not terminate the previously issued Metro Act permit dated _____.

13.10 Waiver. The Municipality and the Company, as a condition of this Permit's issuance, waive and release all claims or causes of action arising out of or related to the application for or issuance of this Permit.

[Municipality name] City of Portland

Attest:

By: _____
Clerk

By: _____
Its: _____
Date: _____

“Company accepts the Permit granted by Municipality upon the terms and conditions contained therein.”

[Company Name]

HomeWorks Tri-County Electric, Inc.

By: [Signature]

Its: President/CEO

Date: 3/17/2023

::ODMA\PCDOCS\GRR\759319\6

DRAFT

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

DRAFT

Exhibit B

Bond

DRAFT

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-18

**A RESOLUTION APPROVING A
RECREATION PASSPORT GRANT PROGRAM APPLICATION**

WHEREAS, the City of Portland supports the submission of an application titled, River Trail Park Renovation to the Recreation Passport Grant Program for renovation of the asphalt trail that starts at Bridge Street, continues adjacent to Thompson Field and Market Street, and concludes at Kent Street; and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and

WHEREAS, the City of Portland is hereby making a financial commitment to the project in the amount of \$37,500 matching funds, in cash and/or force account.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City of Portland hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000, and further resolves to make available its financial obligation amount of \$37,500 (25%) of a total \$150,000 project cost, during the 2023-2024 fiscal year.
2. All resolutions and parts of resolutions are, to the extend of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-19

**A RESOLUTION APPROVING PARTICIPATION IN THE STATE BID
PROCESS FOR WINTER ROAD SALT 2023-2024**

WHEREAS, the City previously solicited its own bids for winter road salt; and

WHEREAS, for the past sixteen (16) years the City has taken advantage of an opportunity to receive more competitive pricing by participating in the State Bid through the MiDEAL program; and

WHEREAS, in addition to more competitive pricing, MiDEAL Road Salt Contracts provide the following benefits:

- The City's order quantity is guaranteed, which helps alleviate sufficient supply issues
- Additional product available if the City exhausts its complete supply - all vendors are required to keep 30% extra here in Michigan to ensure that MiDEAL Members that participate in the road salt contracts have what they need in case of a heavy winter.
- The City is only required to accept 70% of its seasonal backup commitment.

WHEREAS, the State of Michigan Department of Management & Budget sent out an email advising that road salt requisitioning would be done on-line with the deadline for ordering being April 5, 2023; and

WHEREAS, the City Manager and DPW Foreman recommend using the MiDEAL program again this year and submitting the requisition for 200 tons for the early delivery and 300 tons for the seasonal backup.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves participating in the State bid process for Winter Road Salt for 2023-2024 and authorizes the City Manager to submit the on-line requisition for 200 tons for the early delivery and 300 tons for the seasonal backup.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-20

**A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2022-2023**

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2022-2023 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2022-2023 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 3RD QUARTER 22-23

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-000-490.000	NON-BUSINESS PERMITS	10,000.00
101-201-804.200	CONTRACTUAL SERVICES NON BUSINESS PERMIT	10,000.00
101-000-699.150	TRANSFER FROM PERP CARE	200.00
151-201-995.101	TRANSFER TO GENERAL FUND	200.00
101-172-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	920.00
101-172-717.000	LIFE/LTD INSURANCE	500.00
		<u>1,420.00</u>
101-201-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,000.00
101-201-727.000	OFFICE SUPPLIES	1,100.00
101-201-960.000	EDUCATION & TRAINING	2,200.00
		<u>4,300.00</u>
101-257-727.000	OFFICE SUPPLIES	50.00
101-301-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	(4,000.00)
101-301-801.000	LEGAL SERVICE	2,000.00
101-301-806.000	DATA PROCESSING	300.00
101-301-912.000	PROPERTY INSURANCE	200.00
101-301-977.000	CAPITAL OUTLAY-EQUIPMENT	2,385.00
		<u>885.00</u>
101-371-702.000	S & W FULLTIME	(11,000.00)
101-371-706.000	S & W PARTTIME	2,000.00
		<u>(9,000.00)</u>
101-567-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	50.00
101-567-958.000	DUES & SUBSCRIPTIONS	5.00
		<u>55.00</u>
101-707-710.000	S& W OVERTIME	300.00
101-707-717.000	LIFE/LTD INSURANCE	1.00
101-707-718.000	PENSION	40.00
101-707-806.000	DATA PROCESSING-CITY WEBSITE	1,500.00
101-707-923.000	WATER	(3,500.00)
101-707-924.000	SEWER	(4,012.00)
101-707-947.000	VEHICLE RENTAL	25.00
		<u>(5,646.00)</u>
101-751-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	260.00
101-751-912.000	PROPERTY INSURANCE	200.00

101-751-923.000	WATER	2,000.00
101-751-924.000	SEWER	2,000.00
101-751-960.000	EDUCATION & TRAINING	50.00
		<hr/> 4,510.00
105-254-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	920.00
105-254-727.000	OFFICE SUPPLIES	500.00
		<hr/> 1,420.00
202-452-974.006	SIDEWALK IMPROVEMENTS	2,000.00
202-463-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	2,500.00
202-463-960.000	EDUCATION & TRAINING	150.00
		<hr/> 2,650.00
202-469-715.000	S & W SOCIAL SECURITY	40.00
202-469-716.000	HEALTH INSURANCE	90.00
202-469-718.000	PENSION	35.00
202-469-947.000	VEHICLE RENTAL	100.00
		<hr/> 265.00
202-474-702.000	S & W FULLTIME	200.00
202-474-715.000	S & W SOCIAL SECURITY	10.00
202-474-718.000	PENSION	20.00
		<hr/> 230.00
202-475-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	100.00
202-478-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	500.00
203-201-802.000	AUDIT SERVICE	200.00
203-452-974.006	SIDEWALK IMPROVEMENTS	3,000.00
203-463-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	300.00
203-463-960.000	EDUCATION & TRAINING	150.00
		<hr/> 450.00
203-475-706.000	S & W PARTTIME	250.00
203-475-723.000	UNEMPLOYMENT	5.00
		<hr/> 255.00
203-478-706.000	S & W PARTTIME	250.00
203-478-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	(500.00)
		<hr/> (250.00)
208-751-702.000	S & W FULLTIME	25,608.84
208-751-706.000	S & W PARTTIME	(25,608.84)
208-751-716.000	HEALTH INSURANCE	300.00

208-751-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,100.00
208-751-717.000	LIFE/LTD INSURANCE	190.00
208-751-719.000	OTHER FRINGE	125.00
208-751-723.000	UNEMPLOYMENT	30.00
208-751-727.000	OFFICE SUPPLIES	300.00
208-751-740.000	OPERATING SUPPLIES	(100.00)
208-751-740.000	OPERATING SUPPLIES	(200.00)
208-751-864.000	CONFERENCE & WORKSHOP	200.00
208-751-864.000	CONFERENCE & WORKSHOP	200.00
208-751-912.000	PROPERTY INSURANCE	60.00
208-751-956.000	MISCELLANEOUS EXPENSES	150.00
		<hr/>
		2,355.00
210-302-702.000	S & W FULLTIME	5,000.00
210-302-706.000	S & W PARTTIME	(40,000.00)
210-302-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	(500.00)
210-302-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	2,000.00
210-302-717.000	LIFE/LTD INSURANCE	800.00
210-302-718.000	PENSION	2,900.00
210-302-719.000	OTHER FRINGE	400.00
210-302-720.000	WORKER'S COMPENSATION	(600.00)
210-302-745.000	MOTOR FUEL & OIL	3,000.00
210-302-806.000	DATA PROCESSING	2,000.00
210-302-912.000	PROPERTY INSURANCE	300.00
210-302-930.000	M & R BUILDING	100.00
210-302-956.000	MISCELLANEOUS EXPENSES	2,500.00
210-302-960.000	EDUCATION & TRAINING	400.00
210-302-977.000	CAPITAL OUTLAY-EQUIPMENT	4,500.00
		<hr/>
		(17,200.00)
248-267-740.003	OPERATING SUPPLIES-DESIGN COMMITTEE	1,500.00
248-267-740.004	OPERATING SUPPLIES-ER COMMITTEE	200.00
248-267-740.006	OPERATING SUPPLIES-P&M COMMITTEE	(2,000.00)
248-267-740.008	OPERATING SUPPLIES - BEER FEST	3,000.00
248-267-740.011	OPERATING SUPPLIES - PRIME ACCOUNT	(500.00)
248-267-801.000	LEGAL SERVICE	(1,000.00)
248-267-803.000	ENGINEERING SERVICE	(1,200.00)
248-267-806.000	DATA PROCESSING	(1,150.00)
248-267-886.000	FIREWORKS (DDA)	2,000.00
248-267-956.000	MISCELLANEOUS EXPENSES	(800.00)
248-267-982.001	CAPITAL OUTLAY - SPLASH PAD	1,895.00
		<hr/>
		1,945.00
520-000-648.000	UTILITY SALES	10,800.00
520-528-804.000	CONTRACTUAL SERVICE-REFUSE COLLE	10,800.00
582-000-648.000	UTILITY SALES	240,000.00
582-000-665.000	INTEREST INCOME	10,000.00

582-000-678.006	REIMBURSEMENTS-MISCELLANEOUS	(13,000.00)
582-000-693.002	SALE OF MATERIALS	2,000.00
		<hr/> 239,000.00
582-201-851.000	TELEPHONE SERVICE	2,500.00
582-201-912.000	PROPERTY INSURANCE	250.00
582-201-914.000	VEHICLE INSURANCE	700.00
582-201-958.000	DUES & SUBSCRIPTIONS	5,000.00
582-201-992.000	PRINCIPAL PAYMENT	(91,163.00)
		<hr/> (82,713.00)
582-539-706.000	S & W PARTTIME	(15,000.00)
582-539-707.000	S& W STANDBY PAY	2,000.00
582-539-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	3,500.00
582-539-734.000	SAFETY SUPPLIES	5,500.00
582-539-740.000	OPERATING SUPPLIES	950.00
582-539-775.000	M & R SUPPLIES	(10,000.00)
582-539-803.000	ENGINEERING SERVICE	3,000.00
582-539-804.000	CONTRACTUAL SERVICE	1,500.00
582-539-925.000	PURCHASED POWER-MPPA ESP	200,000.00
582-539-930.000	M & R BUILDING	16,550.00
582-539-930.000	M & R BUILDING	(20,000.00)
582-539-930.000	M & R BUILDING	(15,000.00)
582-539-932.000	M & R GROUNDS	(6,550.00)
582-539-935.000	M & R METERS	(11,000.00)
582-539-937.000	M & R HYDRO	36,550.00
582-539-938.000	M & R STREET LIGHTS	11,000.00
582-539-938.000	M & R STREET LIGHTS	15,000.00
582-539-939.000	M & R LINES	2,500.00
582-539-960.000	EDUCATION & TRAINING	900.00
		<hr/> 221,400.00
590-201-727.000	OFFICE SUPPLIES	500.00
590-201-804.000	CONTRACTUAL SERVICE	2,000.00
		<hr/> 2,500.00
590-441-734.000	SAFETY SUPPLIES	1,420.00
590-441-803.025	ENG SVC - CWSRF	(25,000.00)
		<hr/> (23,580.00)
590-548-719.000	OTHER FRINGE	100.00
590-548-734.000	SAFETY SUPPLIES	1,500.00
		<hr/> 1,600.00
590-906-803.000	ENG SERV-WASTEWATER CONSTRUCTION	(122,000.00)
591-000-665.000	INTEREST INCOME	3,000.00
591-201-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	100.00

591-201-727.000	OFFICE SUPPLIES	500.00
		<u>600.00</u>
591-441-716.002	HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,000.00
591-441-935.001	M&R METER PROJECT ARPA	10,890.26
		<u>11,890.26</u>
661-000-693.000	SALE OF EQUIPMENT	(10,000.00)
661-441-702.000	S & W FULLTIME	(8,899.00)
661-441-734.000	SAFETY SUPPLIES	1,500.00
		<u>(7,399.00)</u>

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-21

**A RESOLUTION RECOGNIZING PORTLAND YOUTH BASEBALL AS A
NONPROFIT ORGANIZATION FOR THE PURPOSE OF OBTAINING A
CHARITABLE GAMING LICENSE**

WHEREAS, Portland Youth Baseball has requested that the City Council approve a resolution recognizing them as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license; and

WHEREAS, Portland Youth Baseball is a youth recreational organization that operates as a nonprofit organization within the community, a copy of its Constitution and By-Laws are attached as Exhibit A;

WHEREAS, the City Council has previously recognized other nonprofit organizations as operating in the community so that they could obtain a charitable gaming license, including nonprofits such as the Portland Area Historical Society, Portland Athletic Association, Friends of the Red Mill, Chamber of Commerce, Portland Area Service Group, and Downtown Development Authority;

WHEREAS, the application for a charitable gaming license requires a copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community, a copy of the form resolution from the Charitable Gaming Division of the State Lottery Bureau is attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves recognizing Portland Youth Baseball as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license and authorizes the City Clerk to complete and return the form resolution attached Exhibit B.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 20, 2023

Monique I. Miller, City Clerk

Portland Youth Baseball, Association

CONSTITUTION

ARTICLE I

NAME and PURPOSE

- A.** This organization shall be known as: PORTLAND YOUTH BASEBALL
- B.** The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of section 501(c) (3) of the Internal Revenue Code.
- C.** The objective of PORTLAND YOUTH BASEBALL is to provide a recreational program of competitive baseball for the youth in our community that will instill the highest ideals of good sportsmanship, honesty, courage and discipline for the overall betterment of the youth, as a contribution toward improving their development into better citizens.
- D.** In all competition within the league and against teams outside the League, the primary responsibility of Team Head Coaches and Assistant Coaches is to instruct and set a high personal example of sportsmanship, honesty and integrity.

ARTICLE II

PARTICIPATION

- A.** Participation in Portland Youth Baseball shall be permitted to parents or guardians of the child and/or children enrolled in the current program and any other interested adult who contributes significant time or money to the program.
- B.** Any player candidate who lives within the authorized boundaries of Portland Youth Baseball, and meets other eligibility requirements as established by the Board of Directors, is eligible to participate as a player in Portland Youth Baseball.
- C.** Participation as a player shall be open to all youth within the authorized boundaries of Portland Youth Baseball, which are defined as the boundaries of the Portland Public School District or as otherwise permitted by determination of the Board of Directors. No player candidate shall be discriminated against in any fashion for reason of race, religion, or ethnic origin.
- D.** The Board shall determine appropriate Age Groups in the organization of recreational leagues. The age groups shall be determined by grades. Baseball players shall be determined by the grade that they are in at the start of the baseball season. Players will be permitted to play outside their league due to age or ability with the consent and approval of a majority of the Board of Directors. Once the player draft is complete players will not be permitted to change leagues.

ARTICLE III

MANAGEMENT

- A.** Portland Youth Baseball shall be managed by its Board of Directors. The Board of Directors is made up of the President, Vice President, Treasurer, Secretary and six (6) general board members.

Section 1. The Board of Directors membership number shall be established and reviewed by the Board. The number of board positions may be changed by majority vote at any regular meeting effective at the

next election, and the Board may determine the creation or elimination of Board positions as necessary to carry out the purposes of Portland Youth Baseball.

Section 2. Term. A term shall consist of two consecutive years on the Board. The terms shall be offset, with the general board members 1, 2, 3 & 4 elections being conducted in odd number years and general board members 5, 6, 7, 8 & 9 elections being conducted in even number years. Members must serve at least one year as general board member before running for an executive position unless approved by the current Board Members. Election of Officers will be conducted each year at the Annual Meeting.

Section 3. Eligibility. The Board shall be selected from parents of players participating in Portland Youth Baseball, or any adult actively interested in promoting the interests of Portland Youth Baseball. A nominee must be eligible for the full term. Nominees must be approved by a majority of the Board prior to being put on the ballot.

Section 4. Voting. Voting shall be by secret ballot. Additional nominations may be written in by the membership. Only members of the Board of Directors and the candidates running for the board are eligible to vote for Board Membership.

Section 5. Duties. The Board has the power to make, alter and amend the bylaws and constitution of the League, with the exception of term length of the board members or repeal of the bylaws and constitution of the League. Changes to the term length of the board members or repeal of the bylaws and constitution must be voted on at a league wide coaches meeting. The affairs and operations of this League shall be vested in the Board. The responsibility for the day to day management and operation of the program currently being conducted by the League shall be vested in the Board.

Section 6. Quorum. A majority of the Board must be present at each meeting to constitute a quorum.

Section 7. Removal. Any elected member of the Board may be removed at any time by a two thirds vote of a quorum of the Board present. A Board Member subject to removal must have two days notice that their removal is on the agenda. The Board Member sought to be removed shall have the right to appear in person and address the Board prior to a vote for removal. Once the member is removed, they are unable to run for the board for a minimum of 10 years and only at the approval of the current Board of Directors.

Section 8. Vacancies. When a vacancy is created in a Board Position during the term of the position, the Board may select an appointee to fill out the term of the vacant position. The position will be filled from the Board by nominations from the floor and a secret ballot vote by the entire Board.

Section 9. Duties of Board Members: Duties of Board Members shall be defined by the Board. The League shall maintain a written policy/procedure manual outlining the duties and job functions of each Board Member.

Section 10. No Board Member shall place his personal interests above the interests of the League, show favoritism or prejudice in the conduct of his duties as a Board member, or create an appearance of impropriety and unfairness by his/her conduct.

B. Powers and Duties of the Board of Directors

Section 1. The Officers of the Board shall consist of a President, Vice President, Treasurer, and Secretary. The Officers shall also constitute the Executive Committee for Portland Youth Baseball.

Section 2. President. The President shall:

- (a) Conduct the affairs of Portland Youth Baseball and execute the policies established by the Board of Directors, and present a report of the condition of Portland Youth Baseball at the annual meeting.
- (b) Communicate to the Board of Directors, such matters as deem appropriate, and make such suggestions as may tend to promote the welfare of Portland Youth Baseball.
- (c) Be responsible for the conduct of the Portland Youth Baseball in strict conformity to the policies, principles, rules and regulations that govern Portland Youth Baseball.
- (d) Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of Portland Youth Baseball such contracts and leases as may have received the prior approval of the Board.
- (e) Investigate complaints, irregularities, and conditions detrimental to the League and report thereon to the Board or Executive Committee as circumstances warrant.
- (f) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.

Section 3. Vice-President. The Vice-President shall:

- (a) In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the vice president shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President.

Section 4. Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Participants, Board Members, Officers and committee members and give notice of all meetings of the League, the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Board of Directors and the Executive Committee, and cause them to be recorded in records kept for that purpose.
- (e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify members, Directors, Officers and committee members of their election or appointment.
- (g) Maintain records of elections of all Officers and Board Members.
- (h) Maintain records of all disciplinary action pursuant to the enforcement of Rules of Conduct.
- (i) Provide and transmit to SPORTS all documentary material as needed or requested.

Section 5. Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of Portland Youth Baseball, including the approval of all payments from allotted funds and draw checks therefor.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Board of Directors at the annual meeting.

Section 6. General Board Members shall have such duties assigned to them by the Board of Directors or by the President.

C. Powers and Duties of the Executive Committee.

The Executive Committee shall consist of the President, Vice President, Secretary, and Treasurer. The Executive Committee shall review Board meeting Agendas, designate joint and separate Board items, make recommendations to the Board regarding policies, rules and the creation of Committees, and hear appeals in disciplinary matters for violations of Rules of Conduct.

D. Other Committees

The Board shall appoint Committees as necessary to carry out the purposes of the League.

E. Meetings

Section 1. A meeting shall be held before the beginning of the new season (April 1) for the election of a Board of Directors and any other business that comes before the incoming and outgoing Boards. The Board of Directors will meet following its election to elect the Officers of the Board.

Section 2. Meetings shall be held monthly between the months of October and June. Additional Meetings shall be called by the President when deemed necessary. Special meetings may be called upon the written or electronic requests of three (3) Board members served upon the Secretary.

Section 3. Notice of meetings shall be by mail, telephone, or text or e-mail at least one (1) week prior to the meeting. Notice of special meetings shall be given at least 48 hours prior to the meeting.

Section 4. Meetings and actions of the board will be conducted following standard accepted practices; Robert's Rules of Order may be consulted for guidance.

F. Rules

Section 1. The Board shall set down in writing policies and rules of play that Portland Youth Baseball will follow. Coaches and participants will be given copies annually and be made available online. Such policy matters and rules may be reviewed and proposed revisions and/or additions made by approval of the Board.

G. Code of Conduct

Section 1. The Board shall create and enforce appropriate Codes of Conduct for Board Members, Players, Coaches, Parents and Spectators. The Board shall review such policies and amend such policies from time to time as appropriate. These policies shall be in writing and in full force and effect prior to league play in any given season, and shall be distributed to all participants. The Board shall be responsible for setting such policies and procedures as are necessary and appropriate to determine the occurrence of violations and the implementation of appropriate action.

**ARTICLE V
AMENDING THE CONSTITUTION**

A. A proposed amendment to the constitution must be formally made to the Board of Directors. The amendment will not be voted on at the meeting at which it is presented. The Secretary must send a written copy to all Board members for presentation at the next scheduled meeting.

B. To amend the constitution, a two thirds majority vote by the entire Board of Directors is required.

**ARTICLE VI
DISSOLUTION CLAUSE**

A. Upon the dissolution of the corporation, the Board of Trustees shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such a manner, or to such organization or organizations established and operated solely for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine.

Portland Youth Baseball, Incorporated

BY-LAWS TO THE CONSTITUTION

I. FINANCIAL POLICY

- A.** Expenditures of up to \$500.00 may be made with the approval of the Executive Committee (President, Vice President, Secretary and Treasurer).
- B.** Expenditures of over \$500.00 may only be made with the approval of the Board of Directors.
- C.** The Executive Committee shall each year propose a budget of expenses at the beginning of the fiscal year.
- D.** Portland Youth Baseball relies on the operation of the law of the state of Michigan.
- E.** Conflict of Interest Policy.

Article I

Conflict of Interest Policy

Purpose

The purpose of the conflict of interest policy is to protect this tax-exempt organization's (Organization) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II

Definitions

1. Interested Person

Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

- a.** An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,
- b.** A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
- c.** A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Article III

Procedures

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the

interested person, he/she shall leave the governing board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

- a.** An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- b.** The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c.** After exercising due diligence, the governing board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d.** If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or agreement.

4. Violations of the Conflicts of Interest Policy

- a.** If the governing board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b.** If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV Records of Proceedings

- 1.** The minutes of the governing board and all committees with board delegated powers shall contain:
 - a.** The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the governing board's or committee's decision as to whether a conflict of interest in fact existed.
 - b.** The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V Compensation

- 1.** A voting member of the governing board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- 2.** A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- 3.** No voting member of the governing board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI

Annual Statements

1. Each director, principal officer and member of a committee with governing board delegated powers shall annually sign a statement which affirms such person:
 - a. Has received a copy of the conflicts of interest policy,
 - b. Has read and understands the policy,
 - c. Has agreed to comply with the policy, and
 - d. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII Periodic Reviews

1. To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:
 - a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
 - b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII Use of Outside Experts

1. When conducting the periodic reviews as provided for in Article VII, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of its responsibility for ensuring periodic reviews are conducted.

II. RULES

- A. The rules of baseball adopted by the Board of Directors shall be binding on Portland Youth Baseball except where specifically or logically superseded by the local rules published by and for Portland Youth baseball, Inc.
- B. The local rules shall be published and made available to all Head Coaches, Assistant Coaches and umpires. (Individuals may receive copies upon request).
- C. Local rules of this League may be changed at any time deemed necessary by a majority vote of the Board of Directors present at any duly constituted meeting, provided that written notice of proposed changes shall be mailed to each member of the Board of Directors, at least seven (7) days prior to the meeting at which such proposed changes shall be submitted to vote.

III. COACHES

- A. Coaches can indicate their desire and willingness to be a coach in Portland Youth Baseball in one of three ways, either by indicating it on the registration form, online registration, or in writing/email or verbally to any member of the Board of Directors.
- B. Coaches will be voted on by a majority vote of the Board of Directors present at any duly constituted meeting.

Portland Youth Baseball Association - Constitution and Bylaws.

Original Date: April 2011

Edited: December 2016

Edited: January 2019



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Portland Youth Baseball of Portland,
NAME OF ORGANIZATION CITY

county of Ionia, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
 adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 6, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Absent: Council Member Fitzsimmons

Guests: Mike Judd; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed revised agenda.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by Sheehan, supported by Johnston, to excuse the absence of Council Member Fitzsimmons.

Yeas: Sheehan, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the Cost Allocation Study done by MGT of America Consulting, LLC to review the City's administrative fees charged to the various departments has been completed. This very detailed analysis has not been done since the early 2000's. The results will be used in conjunction with the Fiscal Year 2023/2024 budget process.

City Manager Gorman noted Portland Township is in the process of updating its Master Plan and is accepting public comment on the draft through March 27, 2023. He and the City's Zoning Consultant have reviewed the draft Master Plan and will provide comments to the Township.

Although construction and replacement of the Divine Hwy. Bridge is not expected to take place until 2024, and possibly 2025, some preliminary field work will begin this Spring.

The review of the City's Draft Zoning Ordinance has been completed and work to update the Zoning Map is underway. The Planning Commission will hold a Public Hearing at its meeting on April 12, 2023, for review and consideration of both. They will then be presented to City Council for approval.

City Manager and staff are currently working on the Fiscal Year 2023/2024 budget process, update of the City's website, and making final touches to the Conduit Lease Agreement with Homeworks Tri-County for the Fiber Project. He further noted his expectation that Homeworks Tri-County will submit its Metro Act Permit Application for consideration at the March 20, 2023, Council meeting.

Under Presentations, DDA Director ConnerWellman presented her Downtown Report, stakeholder information piece, and the semi-annual update.

Under New Business, the Council considered Resolution 23-15 to apply for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-15 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 23-16 for payment to F&V Construction in the amount of \$83,105.10 for work performed for the Wastewater Treatment Plant Project.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 23-16 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on February 21, 2023, payment of invoices in the amount of \$193,757.65 and payroll in the amount of \$136,486.46 for a total of \$330,244.11. Purchase orders to Hydro Partners in the amount of \$5,000.00 for an Operational Equipment Condition Assessment of the Hydro Dam, Frederickson Supply in the amount of \$6,790.00 for wireless Bluetooth safety headsets and a communication base station, and EJ USA, Inc. in the amount of \$7,193.36 for two fire hydrants were also included.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Comments, City Manager Gorman congratulated the Parks & Recreation Department on hosting another year of successful Daddy/Daughter Dance events.

Under Council Comments, Mayor Barnes noted the Board of Review will meet next week and thanked Mr. Judd for his service to the board.

Council Member Johnston stated the Portland High School performance of The Addams Family will be held March 9, 10, and 11 at 7:00 P.M., the Civic Players Production of The Art of Dining will be held March 17 & 18, and 24-26.

City Council Minutes – March 6, 2023

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Meeting adjourned at 7:44 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the March 6, 2023 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Johnston and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Absent – Council Member Fitzsimmons

Presentation - DDA Director ConnerWellman presented her Downtown Report, stakeholder information piece, and the semi-annual update.

Approval of Resolution 23-15 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River. All in favor. Adopted.

Approval of Resolution 23-16 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project. All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:44 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF MAR 2023 - ASSES	1,583.33
ADT COMMERCIAL	02792	DROP BOX - CITY HALL APPRV RES 22-54	7,787.61
MICHIGAN WOOD FIBERS	02498	BRUSH GRIND COMPOST REMOVAL - MAJ STS, APP RES	21,250.00
JARED WALKER	MISC	ENERGY OPTZ REFUND - ELECTRIC	190.00
RUTH & FRED PROCTOR	MISC	ENERGY OPTZ REFUND - ELECTRIC	12.00
ELHORN ENGINEERING	00139	QUICK PRO ROLLER ASSEM - WATER	285.16
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	525.00
GRAINGER, INC.	00172	TARP - MAJ STS	75.69
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	417.67
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	423.94
GRANGER	00175	REFUSE - ELECTRIC	93.00
GRANGER	00175	REFUSE - WW	164.00
GRANGER	00175	REFUSE- MTR POOL, PARKS, CEM	312.00
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	956.09
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	1,808.00
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	14,502.00
GRANGER	00175	REFUSE - REFUSE	12,611.03
FORTE PAYMENTS, INC.	02522	CC PAYMENTS FEB 2023 - REC	142.38
AXON ENTERPRISES INC.	02494	TASER BATTERIES, SMART CARTRIDGES - POLICE	441.70
PREMIER SAFETY	02465	METER CALIBRATED/TESTED - ELECTRIC	241.63
FABRICATED CUSTOMS	02637	UNIFORM S HONSOWITZ - ELECTRIC	60.00
LITE'S PLUS INC	00243	LIGHT BULBS - ELECTRIC	17.90
GRANGER	00175	REFUSE - COM PROMO, POLICE	93.00
BOUND TREE MEDICAL LLC.	01543	AED REPLACEMENT PADS - CITY HALL	52.08
LEXISNEXIS COPLOGIC SOLUTIONS INC.	01947	ANNUAL E CITATION SOFTWARE - POLICE	429.30
STAR THOMAS	01654	SUPPLIES, PHOTO FRAME REIM - POLICE, AMB	65.60
PAMA	01370	40% CONTRIB TO PAMA - COMM PROMO	388.00
APEX SOFTWARE	00876	SKETCHING SOFTWARE - ASSESSOR	260.00
SPARROW IONIA OCCUP HEALTH SERVICE	02275	DOT PHYSICAL S SCHEURER- ELECTRIC	100.00
POWER SYSTEM ENGINEERING	02761	AMI PROJECT - ELECTRIC	472.50

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRP ENGINEERING INC.	01994	GIS TECHNICHIAN KENT ST - ELECT	240.00
FAMILY FARM & HOME	01972	NUTS, BOLTS, WASHERS - ELECTRIC	18.09
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	33.98
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	328.95
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	662.92
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	128.95
MHR BILLING	01780	FEB 2023 BILLING - AMB	1,750.00
HUTSON, INC.	02677	REPAIR SKID STEER - ELECTRIC	956.68
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR/PARTS HVAC MAINT - ELECTRIC	618.00
GRP ENGINEERING INC.	01994	GIS MAPPING/ASSET MGMT & SUPPORT - ELECT	1,440.00
JOAN BROCK	MISC	PATIENT REFUND CALL #P22-0787DT FOR 9/27/22- AM	1,412.00
RESCO	00392	REPLACEMENT LIGHTS - ELECTRIC	9,182.82
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	840.37
TOTAL TECHNICAL ASSURANCE GROUP	IN02667	FIBER BROAD BAND CONSULT - ELECTRIC	1,662.50
REFLECTIONS PHOTOGRAPHY	02013	PICTURES DADDY DAUGHTER DANCE - REC	660.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	17.48
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	38.94
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	225.15
EJ USA INC	02368	FIRE HYDRANTS - WTR, APPROVE CONS AGENDA 3-6-23	7,193.36
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR/PARTS - CITY HALL	779.00
EJ USA INC	02368	EAST JORDAN FIRE HYDRANT - WATER	3,059.80
FLEIS & VANDENBRINK	00153	GEN ENGINEERING SVC - GEN	188.50
POLYDYNE INC.	02196	CLARIFLOC POLYMER - WW	3,074.04
PLEUNE SERVICE COMPANY INC.	00741	REPAIR BOILER - WW	903.20
FLEIS & VANDENBRINK	00153	SAFE ROUTES TO SCHOOL - MAJ, LOC STS	266.00
FLEIS & VANDENBRINK	00153	DIVINE HWY BRIDGE FEASABILITY STUDY - MAJ STS	833.75
FLEIS & VANDENBRINK	00153	KENT ST IMPROVEMENTS - MAJ STS	9,552.45
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	6.94
USA BLUEBOOK	01850	RED PVC DISCHARGE HOSE - WW	249.73
CULLIGAN	02130	1X WATER - WW	8.75
MI MUNICIPAL TREASURERS ASSN	00290	2023 BASIC INSTITUTE CONFERENCE - GEN	599.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,878.05
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	14.05
PURITY CYLINDER GASES, INC.	00380	OXYGEN, GAS HAZ MAT FEE - AMB	117.67
CENTURYLINK	01567	PHONE SERVICES - GEN, WATER, WW, MP, ELECT	0.26
USA TODAY NETWORK	02501	COUNCIL MTG SYNOPSIS, 2BA PUBLIC HEARING - GEN	134.55
CULLIGAN	02130	3X WATER - GEN	22.25
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,578.23
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	33.98
FREDRICKSON SUPPLY LLC	02104	WIRELESS HEADSETS- ELECTRIC APPR CONS AGENDA 3-	6,747.40
MUNICIPAL SUPPLY CO.	00324	SUPPLIES - WATER	182.36
FAMILY FARM & HOME	01972	GLOVES, HI VIS VEST - WATER	27.98
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,018.86
INTERNATIONAL CODE COUNCIL	01098	2023 MUNI INSPECT GVMNT MEMBERSHIP DUES - CODE	145.00
MUNICIPAL SUPPLY CO.	00324	2 BOOT BRUSH CLEANERS - WW	60.00
METTLER TOLEDO	01938	PREV MAINT CALIBRATE - WW	404.56
PAMA	01370	40% CONTRIB TO PAMA - COMM PROMO	336.92
SPARROW IONIA OCCUP HEALTH SERVICE	02275	DOT PHYSICAL A SMITH- WW	100.00
SPARROW OCCUPATIONAL HEALTH-LANSING	00340	PRE EMPLOY PHYSICAL T MILLER - AMB	176.00
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	701.00
HOMEWORKS TRI-COUNTY ELECTRIC	02092	FIRST AID/CPR/AED CARDS - VAR DEPTS	792.00
DOUG LOGEL SR.	02451	MBOR MARCH 2023 - ASSESSOR	150.00
MIKE JUDD	02450	MBOR 2023 - ASSESSOR	150.00
HERB MOSSER	02434	MBOR 2023 - ASSESSOR	150.00
KNIGHTS HALL	MISC	HALL RENTAL DADDY/DAUGHTER - REC	150.00
Total:			\$127,988.08

**BI-WEEKLY
WAGE REPORT
March 20, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,081.85	216,606.18	2,788.02	69,974.37	13,869.87	286,580.55
ASSESSOR	-	-	-	-	-	-
CEMETERY	2,340.08	78,088.27	307.49	19,680.65	2,647.57	97,768.92
POLICE	13,468.16	273,273.29	3,508.93	76,523.63	16,977.09	349,796.92
CODE ENFORCEMENT	108.10	1,577.99	8.43	122.56	116.53	1,700.55
PARKS	2,388.58	63,423.32	372.90	10,723.12	2,761.48	74,146.44
INCOME TAX	2,907.82	47,108.85	682.51	15,512.94	3,590.33	62,621.79
MAJOR STREETS	4,710.93	82,405.68	1,042.10	33,571.22	5,753.03	115,976.90
LOCAL STREETS	3,706.67	75,149.05	832.37	31,953.52	4,539.04	107,102.57
RECREATION	1,557.13	19,346.39	238.02	5,060.65	1,795.15	24,407.04
AMBULANCE	15,203.49	320,678.90	2,803.51	63,585.33	18,007.00	384,264.23
DDA	2,572.97	49,284.41	364.95	8,358.22	2,937.92	57,642.63
ELECTRIC	22,071.31	436,519.66	4,870.75	141,332.39	26,942.06	577,852.05
WASTEWATER	8,348.38	160,962.11	1,200.14	44,363.49	9,548.52	205,325.60
WATER	8,001.67	135,653.02	1,938.83	46,938.91	9,940.50	182,591.93
MOTOR POOL	637.20	16,088.57	124.30	5,039.64	761.50	21,128.21
TOTALS:	99,104.34	1,976,165.69	21,083.25	572,740.64	120,187.59	2,548,906.33

**BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 03/15/2023
MEETING DATE 03/20/2023**

Fund	Description	Beginning Balance 03/02/2023	Total Cash in	Total Cash out	Cash Balance 03/15/2023	Time Certificates	Ending Balance 03/15/2023
101	GENERAL FUND	1,380,868.50	172,205.49	(108,703.15)	1,444,370.84	235,000.00	1,679,370.84
105	INCOME TAX FUND	245,296.61	32,006.87	(38,925.57)	238,377.91	10,000.00	248,377.91
150	CEMETERY PERPETUAL CARE FUND	63,684.33	50.00	(26.82)	63,707.51		63,707.51
202	MAJOR STREETS FUND	403,309.24	47,084.56	(92,813.40)	357,580.40		357,580.40
203	LOCAL STREETS FUND	102,032.37	61,977.69	(32,372.68)	131,637.38		131,637.38
208	RECREATION FUND	42,591.27	4,300.84	(6,477.32)	40,414.79		40,414.79
210	AMBULANCE FUND	175,290.71	31,019.58	(49,819.29)	156,491.00		156,491.00
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	555,479.68	2,907.69	(6,115.38)	552,271.99		552,271.99
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	14,180.93	4,680.89	(180.99)	18,680.83		18,680.83
582	ELECTRIC FUND	2,149,461.17	422,624.02	(330,287.05)	2,241,798.14	530,000.00	2,771,798.14
590	WASTEWATER FUND	(102,232.19)	54,420.45	(166,178.05)	(213,989.79)		(213,989.79)
591	WATER FUND	420,173.63	36,969.10	(106,171.21)	350,971.52	420,000.00	719,812.90
661	MOTOR POOL FUND	130,241.96	22,717.71	(18,695.72)	134,263.95		134,263.95
703	CURRENT TAX FUND	6,936.69	14,860.64	(14,821.56)	6,975.77		6,975.77
	TOTAL - ALL FUNDS	5,590,677.15	907,825.53	(971,588.19)	5,526,914.49	1,195,000.00	6,670,755.87
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	1,558,808.50	1,558,808.50
					ELECTRIC-PRIN & INT ESCROW	35,107.21	35,107.21
					WASTEWATER DEBT ESCROW	305,429.33	305,429.33
					WASTEWATER REPAIR ESCROW	298,795.31	298,795.31
					WASTEWATER 2022 BOND RESERVE	125,006.42	125,006.42
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	56,263.68	56,263.68
							9,974,130.54

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>



PURCHASE ORDER

City of Portland

P.O. 10906

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR RESCO

DATE: 3/7/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Replacement of LED contactors for LED lights	582.539.938.000		\$9182.82

DEPARTMENT HEAD (UP TO \$500) [Signature]

TOTAL \$9182.82

[Signature]

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

[Signature]

Treasurer Initials



Rural Electric Supply Cooperative

Remit To: RESCO P.O. BOX 684141 CHICAGO, IL 60695-4141 (800) 356-9370

Invoice - Direct Order

Invoice Date 01/27/23 Invoice # 873346-01 PO Date 09/12/22 PO # VERBAL TDD 9-12-22 Page # 1

*** DUPLICATE ***

Bill To: PORTLAND, CITY OF 723 EAST GRAND RIVER AVE PORTLAND, MI 48875

Correspondence To: Resco PO BOX 44430 MADISON, WI 53744-4430

Ship To: PORTLAND, CITY OF 723 EAST GRAND RIVER AVE PORTLAND, MI 48875

Instructions

Currency

Ship Point: ** Drop Ship ** Via: Common Carr

Shipped: 01/26/23 Terms: .05% 15 N 30

Table with 8 columns: Ln #, Product And Description, Quantity Ordered, Quantity Backordered, Quantity Shipped, Qty UM, Unit Price, Amount (Net). Rows include CR402NOEISWGPLIC1 CONTACTOR and SHIPPING AND HANDLING.

Summary table with 4 columns: Lines Total, Qty Shipped Total, Total Invoice Total, Amount. Values: 2 Lines Total, Qty Shipped Total 6, Total Invoice Total 9182.82.

Cash Discount 4.59 If Paid By 02/11/23



Invoice

S. Tutt Gorman
 City Manager|Zoning
 City of Portland
 259 Kent Street
 Portland, MI 48875

March 1, 2023
 Project No: 853960
 Invoice No: 65073

Project 853960 City of Portland - Kent St Improvements

Services Included: Traffic Analysis, Preliminary Design

For professional services rendered for the period January 29, 2023 to February 25, 2023

Professional Services

	Hours	Billing	
Total	61.25		9,514.50
Reimbursable Expenses			
Expenses		37.95	
Total		37.95	37.95
		Total this Invoice	\$9,552.45

*Thank you for your business, it is sincerely appreciated.
 If there are any questions regarding this invoice or the services provided, please contact us at AR@fveng.com.*

Terms: Net 15 days

Portland Area Fire Authority773 E Grand River Ave
Portland, MI 48875**Invoice****Invoice #:** 31423**Invoice Date:** 4/3/2023**Due Date:** 4/25/2023**Project:****P.O. Number:** 4th Qtr**Bill To:**City of Portland
259 Kent St.
Portland, MI 48875

Date	Description	Amount
4/3/2023	<p>4th Quarter Fire Services - April - June 2023</p> <p>Note the invoice is based on the existing fire budget as per the Fire Authority Agreement. The following is a breakdown based on the existing annual budget of \$297,915.</p> <p>City of Portland - 42.30% = \$126,018.05 divided by 4 = (3 pmts-\$31,504.51/ 1 pmt \$31,504.52)</p> <p>Portland Twp. - 36.28% = \$108,083.56 divided by 4 = (4 pmts - \$27,020.89)</p> <p>Danby Twp. - 21.42% = \$63,813.39 divided by 4 = (3 pmts of \$15,953.35/ 1 pmt \$15,953.34)</p>	31,504.51

We appreciate your prompt payment.

Total	\$31,504.51
Payments/Credits	\$0.00
Balance Due	\$31,504.51

User: ABAUM

DB: Portland

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023	MONTH 02/28/2023	(DECREASE)	BALANCE	
			NORMAL (ABNORMAL)	INCREASE		NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,181,528.00	1,165,366.13		3,825.43	16,161.87	98.63
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00		0.00	1,700.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,000.00	0.00		0.00	3,000.00	0.00
101-000-445.000	PENALTY & INTEREST	5,350.00	3,266.44		494.95	2,083.56	61.05
101-000-447.000	TAX COLLECTION FEES	45,500.00	48,294.80		4,988.29	(2,794.80)	106.14
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	5.38		0.00	(5.38)	100.00
101-000-476.000	BUSINESS PERMITS	100.00	100.00		0.00	0.00	100.00
101-000-477.000	CABLE TV FEES	17,500.00	10,835.29		0.00	6,664.71	61.92
101-000-490.000	NON-BUSINESS PERMITS	75,000.00	66,014.00		13,563.00	8,986.00	88.02
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	305.60		0.00	294.40	50.93
101-000-570.000	LIQUOR FEES	3,900.00	3,897.85		0.00	2.15	99.94
101-000-574.000	REVENUE SHARING-CONST SALES	370,456.00	290,124.00		69,610.00	80,332.00	78.32
101-000-574.001	REVENUE SHARING-STAT SALES	114,162.00	79,528.00		20,167.00	34,634.00	69.66
101-000-609.000	SEX OFFENDER REGISTRATION FEES	0.00	100.00		0.00	(100.00)	100.00
101-000-620.000	PBT TESTING FEES	0.00	5.00		0.00	(5.00)	100.00
101-000-623.000	TRANSCRIPT FEES	700.00	477.00		50.00	223.00	68.14
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	219,350.64		27,418.83	109,675.36	66.67
101-000-630.000	CEMETERY LOT SALES	9,000.00	6,600.00		500.00	2,400.00	73.33
101-000-633.000	CEMETERY CARE FEES	6,000.00	4,211.20		0.00	1,788.80	70.19
101-000-634.000	GRAVE OPENING FEES	12,500.00	11,150.00		3,400.00	1,350.00	89.20
101-000-656.000	DISTRICT COURT FINES	6,500.00	4,986.30		828.73	1,513.70	76.71
101-000-661.000	PARKING FINES	2,000.00	950.00		80.00	1,050.00	47.50
101-000-662.000	DRUG FORFEITURE MONEY	2,759.00	0.00		0.00	2,759.00	0.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	1,161.00		201.00	1,339.00	46.44
101-000-665.000	INTEREST INCOME	0.00	5,663.03		617.20	(5,663.03)	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00	972.20		3.94	(972.20)	100.00
101-000-667.000	RENTAL INCOME	9,000.00	4,250.00		50.00	4,750.00	47.22
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	125.00		0.00	(125.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	0.00		0.00	10,000.00	0.00
101-000-678.000	MERS FOREITURE REVENUES	0.00	3,481.60		1,191.26	(3,481.60)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	4,500.00	5,953.38		0.00	(1,453.38)	132.30
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	38,710.00	18,560.90		537.14	20,149.10	47.95
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,898.40		0.00	101.60	94.92
101-000-693.000	SALE OF EQUIPMENT	0.00	4,838.40		0.00	(4,838.40)	100.00
101-000-699.150	TRANSFER FROM PERP CARE	200.00	172.87		29.48	27.13	86.44
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU O	178,000.00	178,000.00		178,000.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	50,895.00	50,895.00		50,895.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	37,453.00	37,453.00		37,453.00	0.00	100.00
TOTAL REVENUES		2,520,539.00	2,228,992.41		413,904.25	291,546.59	88.43

Expenditures							
100	COUNCIL	25,285.00	10,390.31		0.00	14,894.69	41.09
172	CITY MANAGER	212,109.00	128,998.58		14,888.44	83,110.42	60.82
201	GENERAL ADMINISTRATION	450,818.00	297,400.85		22,625.80	153,417.15	65.97
257	ASSESSING	54,962.00	37,870.55		4,614.24	17,091.45	68.90
262	ELECTIONS	10,550.00	6,994.02		47.03	3,555.98	66.29
265	CITY HALL	117,652.00	79,656.09		4,845.78	37,995.91	67.70
301	POLICE	807,334.00	376,714.22		38,972.59	430,619.78	46.66
371	CODE ENFORCEMENT	48,291.00	21,647.88		1,405.42	26,643.12	44.83
567	CEMETERY	207,223.00	110,285.47		6,509.94	96,937.53	53.22
707	COMMUNITY PROMOTIONS	531,282.00	353,052.77		4,862.94	178,229.23	66.45
728	ECONOMIC DEVELOPMENT	21,750.00	15,508.89		0.00	6,241.11	71.31
751	PARKS	258,913.00	142,897.63		6,326.13	116,015.37	55.19

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Expenditures								
TOTAL EXPENDITURES		2,746,169.00	1,581,417.26	105,098.31	1,164,751.74	57.59		
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		2,520,539.00	2,228,992.41	413,904.25	291,546.59	88.43		
TOTAL EXPENDITURES		2,746,169.00	1,581,417.26	105,098.31	1,164,751.74	57.59		
NET OF REVENUES & EXPENDITURES		(225,630.00)	647,575.15	308,805.94	(873,205.15)	287.01		

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	805,400.00	497,512.00	76,072.02	307,888.00	61.77
	TOTAL EXPENDITURES	1,127,954.00	116,519.01	14,003.45	1,011,434.99	10.33
	NET OF REVENUES & EXPENDITURES	(322,554.00)	380,992.99	62,068.57	(703,546.99)	118.12
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	1,273,478.00	269,306.59	46,402.33	1,004,171.41	21.15
	TOTAL EXPENDITURES	1,393,423.00	307,127.38	32,215.44	1,086,295.62	22.04
	NET OF REVENUES & EXPENDITURES	(119,945.00)	(37,820.79)	14,186.89	(82,124.21)	31.53
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	358,239.00	168,198.51	15,572.99	190,040.49	46.95
	TOTAL EXPENDITURES	491,683.00	304,549.45	26,939.53	187,133.55	61.94
	NET OF REVENUES & EXPENDITURES	(133,444.00)	(136,350.94)	(11,366.54)	2,906.94	102.18
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	82,646.00	42,691.60	4,915.31	39,954.40	51.66
	TOTAL EXPENDITURES	109,846.00	59,711.75	8,256.40	50,134.25	54.36
	NET OF REVENUES & EXPENDITURES	(27,200.00)	(17,020.15)	(3,341.09)	(10,179.85)	62.57
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	804,680.00	649,714.32	18,735.40	154,965.68	80.74
	TOTAL EXPENDITURES	869,466.00	501,143.64	46,533.82	368,322.36	57.64
	NET OF REVENUES & EXPENDITURES	(64,786.00)	148,570.68	(27,798.42)	(213,356.68)	229.33
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	324,535.00	320,300.03	273.06	4,234.97	98.70
	TOTAL EXPENDITURES	168,790.00	106,933.00	6,311.69	61,857.00	63.35
	NET OF REVENUES & EXPENDITURES	155,745.00	213,367.03	(6,038.63)	(57,622.03)	137.00
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	163,350.00	89,673.81	12,690.27	73,676.19	54.90
	TOTAL EXPENDITURES	161,850.00	88,981.76	0.00	72,868.24	54.98
	NET OF REVENUES & EXPENDITURES	1,500.00	692.05	12,690.27	807.95	46.14
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	4,766,525.00	3,277,242.87	437,299.97	1,489,282.13	68.76
	TOTAL EXPENDITURES	5,908,426.00	3,440,906.77	404,387.33	2,467,519.23	58.24
	NET OF REVENUES & EXPENDITURES	(1,141,901.00)	(163,663.90)	32,912.64	(978,237.10)	14.33
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,445,848.50	790,446.21	113,540.37	655,402.29	54.67
	TOTAL EXPENDITURES	1,731,716.50	840,088.22	92,148.25	891,628.28	48.51
	NET OF REVENUES & EXPENDITURES	(285,868.00)	(49,642.01)	21,392.12	(236,225.99)	17.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	02/28/2023 NORMAL (ABNORMAL)	MONTH 02/28/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
	TOTAL REVENUES	776,965.00	496,062.86	62,239.64	280,902.14	63.85		
	TOTAL EXPENDITURES	1,379,550.00	729,772.66	134,524.07	649,777.34	52.90		
	NET OF REVENUES & EXPENDITURES	(602,585.00)	(233,709.80)	(72,284.43)	(368,875.20)	38.78		
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
	TOTAL REVENUES	524,467.00	153,699.71	13,367.86	370,767.29	29.31		
	TOTAL EXPENDITURES	764,448.00	390,255.24	41,864.77	374,192.76	51.05		
	NET OF REVENUES & EXPENDITURES	(239,981.00)	(236,555.53)	(28,496.91)	(3,425.47)	98.57		
TOTAL REVENUES - ALL FUNDS								
	TOTAL REVENUES	11,326,133.50	6,754,848.51	801,109.22	4,571,284.99	59.64		
TOTAL EXPENDITURES - ALL FUNDS								
	TOTAL EXPENDITURES	14,107,152.50	6,885,988.88	807,184.75	7,221,163.62	48.81		
	NET OF REVENUES & EXPENDITURES	(2,781,019.00)	(131,140.37)	(6,075.53)	(2,649,878.63)	4.72		



March 8, 2023

Portland Township Planning Commission
PO Box 314
Portland, MI 48875

Re: Portland Township Draft Master Plan – City of Portland Comments

To whom it may concern:

Thank you for allowing us the opportunity to review your draft Master Plan.

The Plan's emphasis on preserving agriculture and retaining the predominantly rural character of the Township supports the current land use patterns and reflects the opinions and desires expressed in the community opinion survey. There is one aspect of the Plan, however, that seems to be a departure from the Plan's goals and the preferences voiced by the public.

According to the future land use map, the length of E. Grand River Ave. from the City's west boundary to the Township's west boundary (2 miles) is planned for commercial development. The designation of that entire stretch as future commercial appears inconsistent with the goals to retain rural character and preserve agricultural land. It also seems contrary to the community input from the survey that indicated more commercial development is not desired.

While there is some existing commercial scattered along that road now and some may be added, it seems unlikely that sufficient demand exists to warrant advocating a commercial strip for two miles. In the event more commercial is needed along that corridor, we respectfully ask that it be concentrated within the specific areas where commercial already exists rather than allowing a random pattern that would inhibit the use of adjacent lands for less intense uses, including residential. We're also concerned that promoting more commercial along the corridor could have an impact on the City's efforts to improve downtown as a hub serving the surrounding communities and would create undesirable traffic congestion between the City and I-96 interchange.

Your consideration of these comments is appreciated. I would be happy to discuss them further, if desired.

Sincerely,

Tutt Gorman, City Manager/Zoning Administrator

Paul LeBlanc, Planning & Zoning Consultant

"The City of Portland is an equal opportunity provider and employer."

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MARCH 14, 2023 - 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Agreement for Transfer of Enforcement Functions and Responsibilities between the County of Ionia and the City of Ionia-Patrick Jordan/Gordan Love
 - B. Resolution of Support for Law Enforcement and To Protect the Health Safety and Welfare of Ionia County Children
 - C. Request approval of Medical Director Sharing Agreement- Chad Shaw
 - D. Request Approval of Service Contract with Motorola for 9-1-1 Radio Equipment-Lance Langdon
 - E. Request funding for Radio Pager System Equipment-Lance Langdon
 - F. Request to accept bid for Contract 23-02 Maintenance of Bellamy Creek Roadside Park-John Niemela
 - G. Request to accept bid for Contract 23-24 Street Sweeping-John Niemela
 - H. Request approval of Maintenance Contract for new Gradall-John Niemela
 - I. Revision on the Spay and Neuter Grant that was approved February 14th-Carly Quinn
- IX. Department Reports**
 - A.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners

C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- Two-Two-year terms, Member-at-Large from Lyons Area
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative

Appointments for consideration in the month of March 2023:

- Community Mental Health Services Board

Appointments for consideration in the month of April 2023:

- Area Agency on Aging of Western Michigan Advisory Council
- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MARCH 21, 2023 - 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A. Request funding for Radio Pager System Equipment-Lance Langdon
- VIII. New Business**
 - A. Reappointment to the Community Mental Health Service Board
 - Nancy Haga-three year term
 - Clinton Galloway-three year term
 - B. Approval of Agreement for Additional Sheriff's Office Services Between the Township of Boston and County of Ionia-Sheriff Noll
 - C. Approval of Agreement of Additional Sheriff's Office Services Between the Township of Orleans and the County of Ionia-Sheriff Noll
 - D. Approval of Contract with Village of Pewamo for Additional Patrol Hours-Sheriff Noll
 - E. Request Approval of Agency Signature on a Memorandum of Agreement with MDHHS/PBHASA for Senior Project FRESH and Purchase of Coupons-Carol Hanulcik
 - F. Request Approval for Creation of New Employee Position in Public Defenders Office-Walt Downes
 - G. Request Approval for Road Department Non-Union Employees to get Union Benefits-John Niemela
 - H. Request to change the vesting for 401(a) Plan with Mission Square-Patrick Jordan
- IX. Department Reports**
 - A. Public Defenders Office
 - B. MSU Extension

C. Information Technology (IT)

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Adjournment

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- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
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- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
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Appointments for consideration in the month of March 2023:

- Community Mental Health Services Board

Appointments for consideration in the month of April 2023:

- Area Agency on Aging of Western Michigan Advisory Council
- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority