



# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 6, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Absent: Council Member Fitzsimmons

Guests: Mike Judd; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed revised agenda.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by Sheehan, supported by Johnston, to excuse the absence of Council Member Fitzsimmons.

Yeas: Sheehan, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the Cost Allocation Study done by MGT of America Consulting, LLC to review the City's administrative fees charged to the various departments has been completed. This very detailed analysis has not been done since the early 2000's. The results will be used in conjunction with the Fiscal Year 2023/2024 budget process.

City Manager Gorman noted Portland Township is in the process of updating its Master Plan and is accepting public comment on the draft through March 27, 2023. He and the City's Zoning Consultant have reviewed the draft Master Plan and will provide comments to the Township.

Although construction and replacement of the Divine Hwy. Bridge is not expected to take place until 2024, and possibly 2025, some preliminary field work will begin this Spring.

The review of the City's Draft Zoning Ordinance has been completed and work to update the Zoning Map is underway. The Planning Commission will hold a Public Hearing at its meeting on April 12, 2023, for review and consideration of both. They will then be presented to City Council for approval.

City Manager and staff are currently working on the Fiscal Year 2023/2024 budget process, update of the City's website, and making final touches to the Conduit Lease Agreement with Homeworks Tri-County for the Fiber Project. He further noted his expectation that Homeworks Tri-County will submit its Metro Act Permit Application for consideration at the March 20, 2023, Council meeting.

Under Presentations, DDA Director ConnerWellman presented her Downtown Report, stakeholder information piece, and the semi-annual update.

Under New Business, the Council considered Resolution 23-15 to apply for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-15 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 23-16 for payment to F&V Construction in the amount of \$83,105.10 for work performed for the Wastewater Treatment Plant Project.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 23-16 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on February 21, 2023, payment of invoices in the amount of \$193,757.65 and payroll in the amount of \$136,486.46 for a total of \$330,244.11. Purchase orders to Hydro Partners in the amount of \$5,000.00 for an Operational Equipment Condition Assessment of the Hydro Dam, Frederickson Supply in the amount of \$6,790.00 for wireless Bluetooth safety headsets and a communication base station, and EJ USA, Inc. in the amount of \$7,193.36 for two fire hydrants were also included.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under City Manager Comments, City Manager Gorman congratulated the Parks & Recreation Department on hosting another year of successful Daddy/Daughter Dance events.

Under Council Comments, Mayor Barnes noted the Board of Review will meet next week and thanked Mr. Judd for his service to the board.

Council Member Johnston stated the Portland High School performance of The Addams Family will be held March 9, 10, and 11 at 7:00 P.M., the Civic Players Production of The Art of Dining will be held March 17 & 18, and 24-26.

City Council Minutes – March 6, 2023

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Meeting adjourned at 7:44 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk