



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, April 3, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:04 PM	IV. <u>Excuse the Absence of Council Member Fitzsimmons</u>	Decision
7:05 PM	V. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	VI. <u>City Manager Report</u>	
7:10 PM	VII. <u>Presentations</u>	
7:10 PM	A. DDA Director ConnerWellman – Downtown Report	
7:10 PM	VIII. <u>Public Hearing(s)</u> - None	
7:10 PM	IX. <u>Old Business</u> - None	
7:15 PM	X. <u>New Business</u>	Decision
7:15 PM	A. Proposed Resolution 23-22 to Purchase, Acquire, and Construct Capital Improvements and to Publish Notice of Intent to Issue Municipal Securities	Decision
7:18 PM	B. Proposed Resolution 23-23 Approving a New Phone Service and System with Midwest Dial Tone, LLC	Decision
7:18 PM		
7:20 PM		Decision
7:20 PM	XI. <u>Consent Agenda</u>	
7:20 PM	A. Minutes and Synopsis of the Regular City Council Meeting held on March 20, 2023	
7:20 PM	B. Payment of Invoices in the Amount of \$127,224.94 and Payroll in the Amount of \$130,176.25 for a Total of \$257,401.19	
7:20 PM	C. Purchase Orders over \$5,000.00	
7:20 PM	1. McKearney Asphalt & Sealing, Inc. to Repair Asphalt at E. Grand River Ave. and Bridge St. from a Water Main Break	
7:20 PM	XII. <u>Communications</u>	
7:20 PM	A. DDA Minutes for February 27, 2023	
7:20 PM	B. DDA Treasurer’s Report for March 27, 2023	
7:20 PM	C. Water Department Report for March 2023	
7:20 PM	D. Utility Billing Report for February 2023	
7:20 PM	E. Ionia County Board of Commissioners Agenda for March 28, 2023	

Estimated Time
7:22 PM
7:25 PM
7:30 PM
7:35 PM

- XIII. **Other Business** – None
- XIV. **City Manager Comments**
- XV. **Council Comments**
- XVI. **Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-22

**RESOLUTION TO PURCHASE, ACQUIRE, AND CONSTRUCT
CAPITAL IMPROVEMENTS AND TO PUBLISH
NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

WHEREAS, the City Council deems it to be in the best interest of the City of Portland (the “City”) to design, purchase, acquire, and construct certain capital improvements, including without limitation, improvements to the City’s Electric System, including, without limitation, automated metering infrastructure including without limitation new meters, radio gateways for collection of radio data, and a cloud-based data management system; a new electric substation, including without limitation, a 46kV substation drop tapped from the nearby 46KV line that feeds the current distribution substation and utilize 46KV fusing, a 12MVA main transformer, voltage regulators, low profile 15kV bus structure, (6) viper style reclosers with SEL relaying, and (6) underground 15kV distribution circuits with duct bank connecting to existing distribution circuits; and such other capital improvements the City shall determine to make, and to pay the costs of issuance of municipal securities (the “Improvements”) and to finance the Improvements by the issuance of municipal securities which pledge the City’s limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”); and

WHEREAS, the City may proceed to acquire the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Council hereby determines to purchase, acquire, and construct the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the City’s limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount of not to exceed \$5,000,000 (the “Municipal Securities”).

2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in a newspaper of general circulation in the City, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto with such

changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

3. The City may proceed to purchase, acquire, and construct the Improvements using available funds of the City from the electric fund, a fund for the electric system of the City, from the general fund, a fund for the general operations of the City, and other funds of the City.

4. At such time as the City issues the Municipal Securities for the long-term financing of the acquisition of the Improvements, the City shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 3, 2023

Monique I. Miller, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Portland, Ionia County, Michigan, at a meeting held on April 3, 2023, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: April 3, 2023

Monique I. Miller, City Clerk

EXHIBIT A

[NOTE TO PUBLISHER - PUBLICATION MUST BE 1/4 PAGE SIZE]

NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES TO THE ELECTORS OF THE CITY OF PORTLAND

PLEASE TAKE NOTICE that the City Council of the City of Portland (the "City") intends to issue municipal securities in one or more series, in an amount of not to exceed \$5,000,000 (the "Municipal Securities").

The Municipal Securities shall be issued for the purpose of defraying the cost to design, purchase, acquire, and construct certain capital improvements, including without limitation, improvements to the City's Electric System, including, without limitation, automated metering infrastructure including without limitation new meters, radio gateways for collection of radio data, and a cloud-based date management system; a new electric substation, including without limitation, a 46kV substation drop tapped from the nearby 46KV line that feeds the current distribution substation and utilize 46KV fusing, a 12MVA main transformer, voltage regulators, low profile 15kV bus structure, (6) viper style reclosers with SEL relaying, and (6) underground 15kV distribution circuits with duct bank connecting to existing distribution circuits; and such other capital improvements the City shall determine to make; and other capital improvements the City shall determine to make and to pay the costs of issuance of municipal securities and capitalized interest, if any.

The Municipal Securities of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The Municipal Securities shall be issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34").

SOURCE OF PAYMENT

The principal of and interest on the Municipal Securities will be limited tax full faith and credit general obligations of the City, payable from any available funds of the City. Pursuant to this pledge of its limited tax full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make the payments of principal and interest on the Municipal Securities, which taxes, however, will be limited by applicable constitutional, statutory and charter limitations on the taxing power of the City.

RIGHT OF REFERENDUM

This notice is given, by order of the City Council of the City, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the Municipal Securities. The Municipal Securities will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the City, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the Municipal Securities will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 517 of Act 34.

Monique I. Miller, City Clerk
City of Portland

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-23

**A RESOLUTION APPROVING A NEW PHONE SERVICE AND SYSTEM
WITH MIDWEST DIAL TONE, LLC**

WHEREAS, the City of Portland and Portland Public Schools have shared a phone system since 2006 and is in need of replacement; and

WHEREAS, Midwest Dial Tone, LLC., who also provides phone services to Portland Public Schools, is proposing to provide a new phone system and service to the City in the amount of \$12,847.00, a copy of the proposal is attached as Exhibit A. The additional monthly service fee of \$721.51 will result in significant savings to the City; and

WHEREAS, the City Manager recommends approving the proposal from Midwest Dial Tone, LLC. to provide a new phone system and service to the City in the amount of \$12,847.00, a copy of the proposal is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the proposal from Midwest Dial Tone, LLC. to provide phone services to the City in the amount of \$12,847.00, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: April 3, 2023

Monique I. Miller, City Clerk



MIDWEST DIAL TONE

PROPOSAL

Portland City Hall | March 29, 2023

Quote #: 1077 v4

MIDWEST DIAL TONE, LLC

midwestdialtone.com

North Office

T: (616) 842-8530

16681 148th Ave. Spring Lake, MI 49456

South Office

T: (574) 208-9616

1976 E. McKinley Ave. Mishawaka, IN 46545

Mindy Tolan
Portland City Hall

March 29, 2023

Dear Mindy ,

Thank you for considering MIDWEST DIAL TONE, LLC for your company's telecommunication needs.

Midwest Dial Tone Hosted Phone System Proposal

Your All-in-one Cloud Business Phone System

Our hosted phone system is a solution that uses the cloud to move businesses away from expensive, traditional phone lines while delivering a scalable, flexible business phone service. Included is a variety of beneficial features, superior technical support and great customer service.

Cost Effective:

Our VoIP system is a fraction of the cost of most traditional phone systems. Moving to our hosted PBX solution can instantly save you money, increase employee productivity and improve your customer's experience.

Reliable:

We utilize multiple geo-redundant switch nodes with an Always Active core. There is no requirement for traditional bulky on-premises PBX hardware, which are prone to failure. In the event of power failure or internet outage, it is easy to route calls to cell phones or alternate numbers.

Easy To Use:

MDT keeps it simple. Our friendly team is easy to reach and happy to assist you with every aspect of your new IP phone system. We provide you with phones that are simple, straight-forward and will enjoy using!

Onsite Service:

MDT Provides on-site installation and training, so you're never on your own when it comes to setting up and using your new phone system and fixtures.

User Features

- Online User Dashboard
- Voicemail to Email
- Flexible Call Routing
- Paging on System Phones
- Intercom
- Personalized Voicemail
- Mobile App
- Operator Console

Optional Features

- Internet Faxing
- Business SMS (Texting)
- Call Recording (Automatic or Manual)
- Voicemail-To-Email with Transcription
- Screen Pops for CM Integration
- Spam Call Blocking by Nomorobo
- External Paging

Best regards,

Morgan Boon



MIDWEST DIAL TONE, LLC
1976 E. McKinley Ave
Mishawaka, IN 46545
United States

T: 574-208-9616

Prepared for Portland City Hall
Mindy Tolan
259 Kent St
Portland, MI 48875
United States

T: 5176477531
E: citytreasurer@portland-michigan.org

Quote #	1077 v4
Date	March 29, 2023
Expires	March 31, 2023
Contact	Morgan Boon

ACCEPT QUOTE

New Phone System (All Locations)

Monthly Fees

Category	Item	Qty	Price	Total
Item	Hosted PBX 1 Site (includes 1DID,CNAM for DID, 1 E911, Portal Access) Code: 63149	1	\$9.95	\$9.95
Item	Hosted PBX Extension - Unlmted Calling to US & Canada - 20 + Seats Code: 63152	27	\$20.99	\$566.73
Item	Instant-Fax Portal (Secure HIPPA Compliant or Email Only) Code: 63194	1	\$19.95	\$19.95
Item	Instant-Fax ATA Service Code: 63193	1	\$19.95	\$19.95
Item	Instant-Fax ATA Device Monthly Code: 63192	1	\$4.95	\$4.95
Item	Verizon LTE Internet 15 Gig of Data per Month Voice Only Code: 63227	2	\$49.99	\$99.98

** Recurring fees billed monthly with 0 upfront payment(s).*

Monthly Subtotal **\$721.51**

One Time Charges

One-Time Fees

Category	Item	Qty	Price	Total
Item	Directory Listing (CNAM) per DID - Configuration & Setup Code: 63260	6	\$19.95	\$119.70
Item	US & Canada LNP (Line Number Porting)	24	\$8.00	\$192.00

Category	Item	Qty	Price	Total
	Code: 63300			
Item	Labor Onsite Installation & Training	1	\$4,000.00	\$4,000.00
	Code: 63278			
Item	Yealink T48U Deskphone	2	\$265.00	\$530.00
	Code: 63310			
Item	Yealink T46U Deskphone	19	\$190.00	\$3,610.00
	Code: 63309			
Item	Yealink CP925 4 Multi Touch Screen IP Conference Phone	1	\$471.98	\$471.98
	Code: 63305			
Item	Yealink W79P Package - W70B Base Station + W59R Handset	2	\$305.98	\$611.96
	Code: 63317			
Item	Yealink W59R DECT Wireless Handset Ruggedized	2	\$234.98	\$469.96
	Code: 63312			
Item	Peplink Balance 20X Router	2	\$532.50	\$1,065.00
	Code: 63293			
Item	NETGEAR 26-Port PoE Gigabit Ethernet Smart Switch (GS324TP) - Managed, with 24 x PoE+ @ 190W, 2 x 1G	1	\$617.72	\$617.72
	Code: 63289			
Item	Netgear 8-Port Gigabit ProSAFE Switch with 8-Port POE/POE+	2	\$189.35	\$378.70
	Code: 63290			
Item	Algo 8201 POE SIP Weatherproof IP Intercom With Door Controller	1	\$529.98	\$529.98
	Code: 63254			
Item	Data Cable Install 1 Cat 6 Data Cable in Typical Location up to 200ft.	1	\$250.00	\$250.00
	Code: 63258			

One-Time Subtotal **\$12,847.00**

Summary

Please contact us if you have any questions.

Total Monthly **\$721.51 USD**

Total One-Time **\$12,847.00 USD**

ACCEPT QUOTE

Comments

1) Monthly recurring charge does not include estimated taxes.

2) Taxes & Fees are based on Service Address and may change on receipt of full address details. They include government fees and taxes that we collect and are required by federal, state, province or local law to remit to the appropriate governmental entity (including, but not limited to, sales, use, excise, public utility, and E911). This section may also include certain fees and costs incurred by us as a result of providing service, such as universal service fees (USF). We elect to collect them in order to recover or help defray the costs we incur. These fees, and what is included in the fees, may vary by locale and may change from time to time without notice. Please note that equipment taxes will be calculated based on Shipping Address.

3) We collect the Regulatory Recovery Fee to recover some of the costs we incur to comply with local, state and federal governmental mandates and programs, including, but not limited to, E911, local number portability and number pooling. We may impose the fee whether or not the benefits of any or all of these mandates and programs are available to you in your location.

4) Note that ship time will adjust according to when the order is actually placed.

5) The Pricing in this quote is pending authorization by **MIDWEST DIAL TONE, LLC**

Note: Initial billing occurs on the 1st of the month following your initial order. Subsequent monthly billing occurs on the first day of each month. Automatic credit card payments are also processed on the first day of each month.

Please contact us if you have any questions.

[Click Here to view our full terms & conditions.](#)



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 20, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Smith

Guests: Mike Judd; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Sheehan, to approve the proposed agenda.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman and Police Chief Thomas provided information on the 150 car pileup that occurred on Interstate 96 as a result of white out conditions. There was incredible community support for emergency personnel and those involved in the incident.

The Electric Department held three full days of vendor meetings last week to evaluate AMI Technology for conversion of the electric metering system.

Tony Smith has been promoted to Wastewater Treatment Plant Superintendent. F&V Operations will still be involved in a support rather than management role.

The Planning Commission will meet on Wednesday, April 12, 2023 and will hold a Public Hearing to received comment on the proposed Draft Zoning Ordinance and changes to the Zoning Map.

City Manager Gorman further noted the Fiscal Year 2023-2024 budget process is underway and the review and update of the City's website continues.

There were no presentations.

Under New Business, the Council considered Resolution 23-17 to approve a Bi-Lateral Right-of-Way Telecommunications Permit for Homeworks Tri-County Electric Cooperative.

City Manager Gorman stated this is the final approval needed by the City Council to allow Homeworks Tri-County to provide fiber optic service to the residents of the City of Portland. There will be a coordinated media release in the next few days.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-17 approving a Bi-Lateral Right-of-Way Telecommunications Permit for Homeworks Tri-County Electric Cooperative.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-18 to approve a Recreation Passport Grant Program Application for funding to repave a portion of the River Trail from Bridge Street to Kent Street.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 23-18 approving a Recreation Passport Grant Program Application.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 23-19 to approve participation in the state bid process through the MiDeal Road Salt Contracts for winter road salt for the 2023-2024 season. City Manager Gorman and DPW Foreman Gensterblum recommend using the MiDeal program to submit an order for 200 tons of road salt for early deliver and 300 tons for seasonal backup.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 23-19 approving participation in the state bid process for winter road salt 2023-2024.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 23-20 to approve budget amendments for Fiscal Year 2022-2023.

Motion by Sheehan, supported by Johnston, to approve Resolution 23-20 to amend the Budget for Fiscal Year 2022-2023.

Yeas: Sheehan, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-21 to recognize Portland Youth Baseball as nonprofit organization in the City of Portland for the purpose of obtaining a Charitable Gaming License.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 23-21 recognizing Portland Youth Baseball as a nonprofit organization for the purpose of obtaining a Charitable Gaming License.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on March 6, 2023, payment of invoices in the amount of \$127,988.08 and payroll in the amount of \$120,187.59 for a total of \$248,175.67. Purchase orders to Resco in the amount of \$9,182.82 for light contactors for LED lights, Fleis & VandenBrink in the amount of \$9,552.45 for the Kent Street Improvement Project, and the Portland Area Fire Authority in the amount of \$31,504.51 for 4th Quarter fire services were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted the Annual Cleanup Day, along with the Hazardous Waste Cleanup, will be held Saturday, May 6, 2023 at the DPW Compound from 7:00 A.M. to Noon.

City Manager Gorman further thanked the DPW staff for their work to remove the snow after the recent snowfall.

Under Council Comments, Council Member Johnston noted the Portland Arts Fest, formerly the Day of Music, will be held at Portland High School on Saturday, March 25, 2023 from 9:00 A.M. to 5:00 P.M.

Mayor Pro-Tem VanSlambrouck congratulated Tony Smith on his promotion to Wastewater Treatment Plant Superintendent.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:28 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the March 20, 2023 City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; Police Officer Smith

Approval of Resolution 23-17 approving a Bi-Lateral Right-of-Way Telecommunications Permit for Homeworks Tri-County Electric Cooperative.

All in favor. Adopted.

Approval of Resolution 23-18 approving a Recreation Passport Grant Program Application.

All in favor. Adopted.

Approval of Resolution 23-19 approving participation in the state bid process for winter road salt 2023-2024.

All in favor. Adopted.

Approval of Resolution 23-20 to amend the Budget for Fiscal Year 2022-2023.

All in favor. Adopted.

Approval of Resolution 23-21 recognizing Portland Youth Baseball as a nonprofit organization for the purpose of obtaining a Charitable Gaming License.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:28 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
PAMA	01370	40% CONT TO PAMA - COM PROMO	280.00
STRYKER SALES LLC	01753	REFURBISHED LIFEPAK MONITOR- AMB APP AGENDA 2-6	18,392.11
STRYKER SALES LLC	01753	REFURBISHED LIFEPAK MONITOR- AMB APPRV CONS AGE	5,867.00
KARA DOUGHERTY	02767	ASSESSING SERVICES 2ND HALF MAR 2023- ASSESSOR	1,583.33
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
PORTLAND AREA FIRE AUTHORITY	02128	4TH QRT FIRE SVCS APR-JUNE 2023-COM PROMO APPR	31,504.51
MRWA	01935	MEMBER REGISTRATION T HUMPHREYS - WATER	340.00
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	21.38
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	16.00
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	212.60
CONSUMERS ENERGY	00095	GAS SERVICE - WW	18.15
CONSUMERS ENERGY	00095	GAS SERVICE - WW	1,002.25
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,262.14
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	208.31
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	75.09
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	1,176.27
SPARROW IONIA OCCUP HEALTH SERVICE	02275	DOT PHYSICAL S HONSOWITZ - ELECTRIC	100.00
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	404.90
CMP DISTRIBUTORS INC.	01745	BALLISTIC VEST GROENHOF - POLICE	614.00
STATE OF MICHIGAN	00428	QUALITY ASSUR ASSESS - AMB	500.84
VC3 INC.	02745	2 MS OFFICE LICENSES D FOX, A FOX - AMB	24.00
KEUSCH SUPER SERVICE	00228	OIL CHANGE ETC - POLICE	161.26
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	178.99
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	157.20
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	78.57
STAR THOMAS	01654	MS PRO CHARGERS REIM - AMB	50.86
STAR THOMAS	01654	USPS REIM - POLICE	5.40
FAMILY FARM & HOME	01972	SUPPLIES - LOC STS	2.37
FAMILY FARM & HOME	01972	SUPPLIES - LOC STS	58.96
FAMILY FARM & HOME	01972	RAIN SUITS - PARKS, CEM	20.00
FAMILY FARM & HOME	01972	RAIN SUITS - PARKS, CEM	30.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	DIESEL REMEDIATION - ELECTRIC	1,420.21
VC3 INC.	02745	NEW COMPUTER, MIC/SPEAKER - GEN	1,005.00
BLOOM SLUGGETT, PC	02783	LEGAL SVCS - POLICE	793.00
BLOOM SLUGGETT, PC	02783	LEGAL SVCS - ELECTRIC	4,241.50
CIVIC PLUS	02335	ONE DAY WEBSITE TRAINING - COM PROMO	1,500.00
GEORGE RUTHERFORD	MISC	REFUND COM LAKE RENTAL - RENTAL INCOME	50.00
USA BLUEBOOK	01850	PARTS/SUPPLIES - WW	2,196.51
USA BLUEBOOK	01850	DRYING OVEN - WW	1,486.00
USA BLUEBOOK	01850	DIGITAL WATER BATH - WW	1,170.20
USA BLUEBOOK	01850	COLIFORM BATH - WW	52.25
USA BLUEBOOK	01850	SAFETY VESTS - WW	35.90
USA BLUEBOOK	01850	SAFETY VEST - WW	17.95
USA BLUEBOOK	01850	AMMONIA TESTS, FILTERS, SAFETY GLASSES/HATS - v	689.53
FAMILY FARM & HOME	01972	TOP LINK PIN - MTR POOL	4.49
FAMILY FARM & HOME	01972	SOCKET - WATER	16.99
STATE OF MICHIGAN	02577	WATER SAMPLES - WATER	346.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	400.00
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	75.77
FAMILY FARM & HOME	01972	HARDWARE SUPPLIES - ELECTRIC	78.43
GRAINGER, INC.	00172	PLANT SUPPLIES - ELECTRIC	144.84
PLEUNE SERVICE COMPANY INC.	00741	PM ON HVAC- ELECTRIC	605.22
GRAINGER, INC.	00172	SUPPLIES/SITE GUAGES - ELECTRIC	1,034.84
NTH CONSULTANTS, LTD	02708	COMPLIANCE SUPPORT - ELECTRIC COUNC APPR RES 23	3,217.50
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	374.79
MADISON GENSTERBLUM	02680	REIM FOR REQ'D CPR, BLS, PALS, CERTS - AMB	258.00
HAMMERSMITH EQUIPMENT COMPANY	00183	AIR COMPRESSOR HOSE REEL & JACKHAMMER - ELEC, M	26,500.00
HAMMERSMITH EQUIPMENT COMPANY	00183	FITTING - MTR POOL	30.00
MENARDS	00260	WALL PK EXT LED LIGHT - WW	159.98
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	497.54
CULLIGAN	02130	3X WATER CITY HALL - GEN	22.25
FAMILY FARM & HOME	01972	SUPPLIES - MAJ, LOC STS	43.44

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	FERNCO COUPLING - WATER	78.56
MUNICIPAL SUPPLY CO.	00324	D VALVE BOX - WATER	230.00
POWER LINE SUPPLY COMPANY	00389	SAFETY GLOVES - ELECTRIC	399.00
PLEUNE SERVICE COMPANY INC.	00741	QRTLY PARTS & LABOR - ELECTRIC	340.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	200.00
GRAINGER, INC.	00172	BATTERIES - MTR POOL	55.62
MWEA OFFICE	01347	JOINT EXPO EXHIBIT PASS K GENSERBLUM - WATER	10.00
TODD DAVLIN	02696	REIM LUNCH, COFFEE FOR SAFETY MEETINGS - ELECTF	805.25
STRYKER SALES LLC	01753	WALL CABINET - ELECTRIC APPV CONS AGENDA 10-3-2	288.00
STRYKER SALES LLC	01753	WALL CABINET - WW, WATER, MTR POOL	288.00
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - ELECTRIC	1,022.92
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - ELECTRIC	1,396.47
POWER SYSTEM ENGINEERING	02761	AMI REQUIRE & REVIEW - ELECT APP RES22-62	3,323.75
PAMA	01370	40% CONT TO PAMA - COMM PROMO	74.00
POWER SYSTEM ENGINEERING	02761	AMI ENGINEERING - ELECT, APP RES 22-62	5,850.00
CULLIGAN	02130	WATER 1X - WW	8.75
Total:			\$127,224.94

**BI-WEEKLY
WAGE REPORT
April 3, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	10,369.77	226,975.95	3,839.19	73,813.56	14,208.96	300,789.51
ASSESSOR	-	-	-	-	-	-
CEMETERY	1,958.34	80,046.61	748.44	20,429.09	2,706.78	100,475.70
POLICE	13,353.22	286,626.51	4,267.23	80,790.86	17,620.45	367,417.37
CODE ENFORCEMENT	76.06	1,654.05	5.93	128.49	81.99	1,782.54
PARKS	2,074.63	65,497.95	801.66	11,524.78	2,876.29	77,022.73
INCOME TAX	3,030.38	50,139.23	862.89	16,375.83	3,893.27	66,515.06
MAJOR STREETS	4,010.84	86,416.52	2,192.42	35,763.64	6,203.26	122,180.16
LOCAL STREETS	3,454.15	78,603.20	1,897.66	33,851.18	5,351.81	112,454.38
RECREATION	1,434.58	20,780.97	336.52	5,397.17	1,771.10	26,178.14
AMBULANCE	14,489.94	335,168.84	2,821.35	66,406.68	17,311.29	401,575.52
DDA	2,465.75	51,750.16	480.63	8,838.85	2,946.38	60,589.01
ELECTRIC	22,109.50	458,629.16	8,720.85	150,053.24	30,830.35	608,682.40
WASTEWATER	8,630.46	169,592.57	3,489.83	47,853.32	12,120.29	217,445.89
WATER	7,663.09	143,316.11	3,332.62	50,271.53	10,995.71	193,587.64
MOTOR POOL	946.41	17,034.98	311.91	5,351.55	1,258.32	22,386.53
TOTALS:	96,067.12	2,072,232.81	34,109.13	606,849.77	130,176.25	2,679,082.58

**BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 03/29/2023
MEETING DATE 04/03/2023**

Fund	Description	Beginning Balance 03/16/2023	Total Cash in	Total Cash out	Cash Balance 03/29/2023	Time Certificates	Ending Balance 03/29/2023
101	GENERAL FUND	1,447,010.39	61,268.80	(207,071.87)	1,301,207.32	235,000.00	1,536,207.32
105	INCOME TAX FUND	238,377.91	30,442.93	(34,231.43)	234,589.41	10,000.00	244,589.41
150	CEMETERY PERPETUAL CARE FUND	63,707.51	450.00	-	64,157.51		64,157.51
202	MAJOR STREETS FUND	357,580.40	9,845.74	(49,717.14)	317,709.00		317,709.00
203	LOCAL STREETS FUND	131,637.38	7,597.01	(14,250.87)	124,983.52		124,983.52
208	RECREATION FUND	40,488.79	13,200.65	(4,859.63)	48,829.81		48,829.81
210	AMBULANCE FUND	170,055.00	34,269.18	(40,906.36)	163,417.82		163,417.82
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	551,917.96	3,002.32	(8,629.70)	546,290.58		546,290.58
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	18,680.83	8,685.70	(12,704.31)	14,662.22		14,662.22
582	ELECTRIC FUND	2,241,798.14	274,945.12	(225,719.00)	2,291,024.26	530,000.00	2,821,024.26
590	WASTEWATER FUND	(213,989.79)	407,576.88	(191,602.91)	1,984.18		1,984.18
591	WATER FUND	356,076.58	52,359.84	(35,631.24)	372,805.18	420,000.00	736,541.50
661	MOTOR POOL FUND	134,263.95	21,593.48	(12,966.60)	142,890.83		142,890.83
703	CURRENT TAX FUND	6,975.77	-	0.00	6,975.77		6,975.77
	TOTAL - ALL FUNDS	5,547,943.07	925,237.65	(838,291.06)	5,634,889.66	1,195,000.00	6,773,625.98
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	1,585,661.10	1,585,661.10
					ELECTRIC-PRIN & INT ESCROW	35,107.21	35,107.21
					WASTEWATER DEBT ESCROW	305,429.33	305,429.33
					WASTEWATER REPAIR ESCROW	298,795.31	298,795.31
					WASTEWATER 2022 BOND RESERVE	125,006.42	125,006.42
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	56,263.68	56,263.68
							10,103,853.25

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>



PURCHASE ORDER

City of Portland

P.O. 10753

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR McKearney Asphalt + Sealing Inc
PO Box 22083
Lansing MI 48906

DATE: 3-24-23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Cut, remove, replace asphalt from water main breaks E Grand River + Bridge St	591-441-804		at 8,250 ⁰⁰
DEPARTMENT HEAD (UP TO \$500) <u>KG</u>		TOTAL	

MW

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

McKearney Asphalt & Sealing Inc

P O Box 22083 Lansing MI 48909
16501 S US HWY 27, Lansing MI 48906

Phone: (517) 484-3188 Fax: (517) 484-3171
www.mckearneyasphalt.com

Proposal submitted to CITY OF PORTLAND DPW	Phone 517.647.6129 EMAIL: dpw@portland-michigan.org
Street 451 MORSE DR	Date 3/12/23
city, state, and zip code PORTLAND, MI 48875	Job location 1339 E GRAND RIVER AVE, PORTLAND, MI 48875
Contact KEN GENSTERBLUM 517.526.3815	Saved As CITY OF PORTLAND – GRAND RIVER AVE NEAR RITE AID

We hereby submit specifications and estimates for:

JOB LOCATION: GRAND RIVER AVE, NEAR RITE AID 1339 E GRAND RIVER AVE - PORTLAND, MI 48875

- **REMOVE AND REPLACE AREA IN GRAND RIVER AVE NEAR RITE AID APPROX: 50' X 14' = 700 SQ/FT**
SAW CUT AS NEEDED AND REMOVE ASPHALT AND HAUL TO A DNR APPROVED SITE
FINE GRADE AND COMPACT EXISTING BASE WITH VIBRATORY ROLLER
FURNISH AND INSTALL **5"** OF MDOT **13A** BITUMINOUS AGGREGATE
APPLY SS1H BOND COAT
FURNISH AND INSTALL **2"** OF MDOT **13A** BITUMINOUS AGGREGATE

***FOR THE SUM OF: \$8,250.00**

***CITY TO PROVIDE BARRICADES FOR TRAFFIC CONTROL, WE WILL PROVIDE SIGNS AND FLAGGING**

We propose hereby to furnish material and labor - complete in accordance with above specifications

Payment to be made as follows: ½ deposit & balance due upon completion, net 10 days. A time price difference of 1.5% per month will be charged on all accounts not paid when due. Should McKearney Asphalt & Sealing Inc. initiate any actions to force collection of any sums due, McKearney Asphalt & Sealing Inc. shall receive all cost incurred by McKearney Asphalt & Sealing Inc. including actual reasonable attorney fees. Quote good for 30 days.



 Andy McKearney, McKearney Asphalt

Acceptance of Proposal

We hereby accept this proposal. The specifications and prices are approved and satisfactory. The general conditions are understood and accepted on the back of this proposal. Payment will be made in accordance with the terms offered. I further represent that I am authorized to sign this contract.

Accepted:

Date: _____

By: _____

Authorized Representative

If accepted, please sign and return one copy to our office. Keep one copy for your records.



Over 40 years of experience
Quality workmanship at a fair price

McKearney Asphalt & Sealing Inc

P O Box 22083 Lansing MI 48909
16501 S US HWY 27, Lansing MI 48906

Phone: (517) 484-3188 Fax: (517) 484-3171
www.mckearneyasphalt.com

General Conditions

- Approval:** The proposal will not be binding upon our company until the signed acceptance has been received by us and signed by an officer of the company in the spaces provided on the front.
- Terms of Acceptance:** The proposal must be accepted by the Purchaser within 30 days from the date hereof. If not accepted within that time, prices are subject to change.
- Changes:** No changes or alterations in the specifications shall be made except in writing and at prices agreed upon at the time changes are made.
- Thickness:** All descriptions of paving thickness in this proposal are referred to as average. Variations in the sub base and technical limitations may result in variation in thickness average. We warrant sufficient material will be used on the project to result in the average thickness named.
- Property Lines:** The Purchaser of this paving work shall establish and designate property lines and Purchaser shall be obligated to pay for work performed as ordered in the result work results in trespass on other property.
- Delays:** The Contractor shall complete work in a timely fashion but will not be liable for delays beyond the control of the contractor.
- Permits:** The Owner or the Purchaser of the work is responsible for any and all permits or assessments if they are required.
- Unsuitable sub grade:** No material will be placed on a wet, unstable, or frozen sub grade. A suitable sub grade is a condition precedent to the requirements of performance of this contract.
- Reproduction cracks:** When resurfacing concrete, brick, or asphalt pavement the Contractor is not responsible for the reproduction of cracks or expansion joints which may occur.
- Minimum Grade:** Contractor reserves the right to refuse to construct a pavement unless minimum grade of 1% is possible for surface drainage. If the owner directs the construction with less than 1% it is understood that water ponding may occur and that no warranty attaches to the work as to satisfactory surface drainage.
- Stock Piling:** Contractor shall be permitted to stock pile materials necessary to the performance of its work on the purchaser's property, without cost to the Contractor.
- Soil Conditions:** Should any unusual conditions be encountered not specifically to in this proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by the Purchaser.
- Tree Roots:** Contractor shall not be responsible for damage to trees occasioned by removal of tree roots in preparation of said work.
- Hidden Objects:** Contractor assumes no responsibility for removing hidden objects encountered during the performance of work. Any costs incurred by the removal and disposal of such hidden objects shall be borne solely by the Purchaser and the Contractor shall be reimbursed accordingly.
- Zoning:** Contractor assumes no responsibility for determining whether the purchaser has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law, the Purchaser shall nevertheless be obligated to pay for work performed as ordered.



Over 40 years of experience
Quality workmanship at a fair price

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, February 27, 2023
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Gorman, Ward, Briggs, Antaya, Williamson

Members Absent: Madarang

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Chair Grimminck called the meeting to order at 7:00 P.M.

Director ConnerWellman presented the Winter Digest, Bi-Annual Public Presentation and Information.

There was discussion.

Motion by Williamson, supported by Antaya, to approve the agenda as presented.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Williamson, to approve the minutes of the January 23, 2023, with a minor grammatical correction.
All in favor. Adopted.

Motion by Briggs, supported by Williamson, to approve the February 2023 Treasurer's Report with revision to correct the check to the City of Portland.
All in favor. Adopted.

Under Team Reports, Director ConnerWellman noted the Façade Competition Pitch program has been reviewed and updated as suggested by a legal review. A method for judging/scoring each of the façade pitches has been developed.

There was discussion.

Each DDA member reported on an assigned section of the webinar, What Makes an Effective Board and Board Member.

Under Old Business, Director ConnerWellman presented the proposed Fiscal Year 2022/2023 Budget and noted there are small changes to the revenues she needs to clarify with the City Finance Director.

Motion by Barnes, supported by Williamson, to approve the proposed Fiscal Year 2022/2023 Budget with minor changes as required.
All in favor. Adopted.

Director ConnerWellman presented a proposal to expand Beerfest by 30% and expand the use of Toan Park for the event; the splash pad and play equipment would be carved out and not included in the area used for Beerfest.

City Manager inquired if Director ConnerWellman had spoken to the Parks & Recreation Director about expanded use of the park.

There was discussion that the Parks & Recreation Director will be consulted on the logistics of using more of the park for the event.

Motion by Williamson, supported by Barnes, to expand Beerfest by 30% with expanded use of Toan Park.
All in favor. Adopted.

Director ConnerWellman presented a request to contract with 5475 Days for the Beerfest event at a cost of \$4,500.00. She further noted there would be a 50/50 split of net income once the net income has exceeded \$13,000.00. 5475 will take on more of the responsibility of the event.

Motion by Antaya, supported by Williamson, to approve the contract with 5475 Days with the proposed terms.
All in favor. Adopted.

Director ConnerWellman requested approval of the Façade Pitch Competition which is scheduled to roll out on March 7, 2023.

Motion by Williamson, supported by Briggs, to approve the Façade Pitch Competition.

City Manager Gorman noted there are small changes that still need to be made after the legal review.

The motion was made contingent on the changes suggested from legal review.

The vote for the motion on the floor was held.
All in favor. Adopted.

Under New Business, Director ConnerWellman presented a request to apply for a liquor license for Beerfest 2023.

Motion by Antaya, supported by Williamson, to approve the request to apply for a liquor license for Beerfest 2023.
All in favor. Adopted.

Under the Director’s Report, Director ConnerWellman presented the Business/Property Owner Stakeholder document and provided updates on businesses.

Under Board Member Comments, City Manager Gorman provided updates on local businesses.

Motion by Barnes, supported by Antaya, to excuse the absence of Madarang.
All in favor. Adopted.

Motion by Williamson, supported by Briggs, to adjourn the meeting at 8:15 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary



Date: March 27, 2023

REPORT OF FUNDS IN DDA AS OF: March 16, 2023

PRINCIPAL & INTEREST ACCOUNT

PREVIOUS BALANCE:	<u>1/31/2023</u>	<u>\$ 501.78</u>
NEW BALANCE:	<u>2/28/2023</u>	<u>\$ 501.78</u>

PRIME ACCOUNT

PREVIOUS BALANCE:	<u>1/31/2023</u>	<u>\$ 24,103.01</u>
DEPOSITS:		\$ (354.03)
Due to customers:		\$ -
NEW BALANCE:	<u>2/28/2023</u>	<u>\$ 23,748.98</u>

REGULAR ACCOUNT

PREVIOUS BALANCE:	<u>2/28/2023</u>	\$ 532,211.25
INTEREST EARNED:		\$ 123.06
DEPOSITS:		\$ -

CHECKS WRITTEN:

Ck No.	Payee:	<u>AMOUNTS</u>
	Admin charge March 2023	\$ 300.00
	Bank fee - Fraud Protection	\$ 30.00
2375	Advanced Landscape Health Specialists , prepaid services	\$ 1,312.40
2376	Barb Betzing , Pussy Willow Branches for Planters	\$ 35.00
2377	City of Portland , credit card reimbursement, postage, phones	\$ 856.75
2378	Kurt Fedewa , article	\$ 25.00
2379	Michigan Downtown Association , Summer Workshop	\$ 150.00
2380	PE Office Solutions , Postcards	\$ 107.00
2381	Tina Conner Wellman , Phone & Mileage Reimbursement	\$ 138.91

\$ (2,955.06)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 02/17/2023 - 03/16/2023	<u>\$ (5,711.85)</u>
---	----------------------

TOTAL EXPENSES:	<u>\$ (8,666.91)</u>
-----------------	----------------------

NEW BALANCE:	<u>3/16/2023</u>	<u>\$ 523,667.40</u>
---------------------	-------------------------	-----------------------------

“The City of Portland is an equal opportunity provider and employer.”

City Of Portland
Water Department
Monthly Water Report
March 2023

Monthly Water Production

Well #4	4,442,000 Gallons
Well #5	0 Gallons
Well #6	3,978,000 Gallons
Well #7	7,000 Gallons

Daily Water Production

Well #4	143,290 Gallons
Well #5	0 Gallons
Well #6	128,323 Gallons
Well #7	225 Gallons

Daily Average Water Production for All Wells 271,835 Gallons

Total Water Production for the Month 8,428,000 Gallons

Total Water Production for the Previous Month 8,344,000 Gallons

Total Production increased by 83,000 Gallons

Total Production for This Month from the Previous Year 9,034,000 Gallons

Total Production decreased by 606,000 Gallons

Rodney D. Smith Jr.
Water Technician

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

March 22, 2023
February 1-28, 2023

Kwh Consumed	2,674,519
DIESEL PRODUCTION	0
HYDRO GENERATION	188,524

Total Kwh Purchased	2,485,995	Total Dollars Paid	\$ 192,001.26
----------------------------	------------------	---------------------------	----------------------

Kwh Billed

Residential	1,349,398
Commercial	673,809
Large General	646,200
City St. Lites Metered	9,550
St. Lites Unmetered	
Rental Lights	
Demand	1,878

Dollars Billed

PCA Billed	\$ 80,257.19
Residential	\$ 180,126.53
Residential EO Charge	\$ 2,411.31
Geothermal Discount	\$ (249.62)
Commercial	\$ 88,148.27
Commercial/LG EO Charge	\$ 2,466.16
Large General	\$ 55,708.08
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 879.79
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 234.34
Demand	\$ 14,970.21
Tax	\$ 15,985.70

Total Kwh Billed **2,680,835**

Arrears after billing	\$ 19,601.25
Penalties Added	\$ 1,896.61
Arrears end of month	\$ 39,614.12
Fuel Cost Billed	\$ 71,013.30
Amount Collected	\$ 443,257.89
Total Adjustments	\$ 17,796.39

Total Dollars Billed **\$ 442,499.41**

Power Cost Adj.	.03006
-----------------	--------

Residential Customers	2,243
Commercial Customers	328
Large General	15
Total Customers	2,586

03/02/23



**CITY OF PORTLAND
March-23**

WATER DEPARTMENT REPORT

MONTH	Feb-23	PERIOD COVERED	Feb. 1-28, 2023
Customers Billed		Penalties Added	\$ 321.37
City	1,835	Dollars Collected	\$ 60,825.21
Rural	24	Arrears at end of Month	\$ 5,734.56
Total Customers	1,859	Adjustments	\$ 252.33
		Gallons Pumped	8,344,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	8,074,546		\$ 59,569.97
Rural	6,179,833	<i>*Billing Error</i>	\$ 44,138.08
Total	<u>14,254,379</u>		<u>\$ 103,708.05</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,796	Dollars Billed	\$201,959.27
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 201,959.27

Penalties Added	\$ 646.63
Dollars Collected	\$ 111,698.04
Arrears at end of Month	\$ 9,944.04
Adjustments	\$ (184.51)
Gallons Treated per Million	7.080



IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MARCH 28, 2023 - 7:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage.
 - C. Approve payments of General Fund Payroll and accounts payable for the month of February 2023- \$ 1,276,695.90
 - D. Approve payments of Health Department payroll and accounts payable for the month of February 2023-\$ 118,705.67
 - E. Approve payments of Road Department payroll and accounts payable for the month of February 2023-\$ 3,318,572.53
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Resolution Settlement of the National Prescription Opiate Litigation
 - B. Request to pay Direct Care Worker Premium for Homemaker Services-Carol Hanulcik
 - C. Request Approval of Public Defender Office FY24 Cost Analysis Grant Budget-Walter Downes
 - D. Request to Accept Bids for Road Department 23-20 Chip Seal and Fog Seal-John Niemela
 - E. Request to cancel Regular Board of Commissioners Meeting on April 25, 2023
- IX. Department Reports**
 - A.
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners

C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- Two-Two-year terms, Member-at-Large from Lyons Area
- West Michigan Regional Planning Commission-Two-One-year term
- Land Bank Authority- two-three-year term
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative

Appointments for consideration in the month of March 2023:

- Community Mental Health Services Board

Appointments for consideration in the month of April 2023:

- Area Agency on Aging of Western Michigan Advisory Council
- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority