

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, April 24, 2023
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Gorman, Ward, Briggs, Williamson, Madarang

Members Absent: None

Staff: Director ConnerWellman, City Clerk Miller

Guests: April Vogl of Om's Garden

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Barnes, supported by Williamson, to approve the agenda as presented.
All in favor. Adopted.

There was no Public Comment.

Motion by Madarang, supported by Williamson, to approve the minutes of the March 27, 2023, as presented.
All in favor. Adopted.

Motion by Williamson, supported by Madarang, to approve the April 2023 Treasurer's Report as presented.
All in favor. Adopted.

Under Progress on Projects and Work Plans, the Board members reported on their assigned sections of the TIF Update Webinar.

Under Old Business, Member Briggs provided information on her assigned section of the Succession Planning for the Board Webinar.

Under New Business, Director ConnerWellman proposed a revised date of May 31, 2023, for the Façade Pitch Competition.

Motion by Barnes, supported by Williamson, to approve the date change to May 31, 2023, for the Façade Pitch Competition.
All in favor. Adopted.

Director ConnerWellman presented information on a Mural Proposal as recommended by TEAM Work.

City Manager Gorman noted he is working to flesh out this proposal with the Sign Ordinance.

There was discussion.

Director ConnerWellman presented an Expired Funds Policy for the Portland Prime program.

There was discussion.

Director ConnerWellman provided the TIF update timeline of approximately six months as recommended by both Dickinson Wright and Mission North.

City Manager Gorman noted there should be some flexibility with the timeline.

Motion by Williamson, supported by Briggs, to approve the TIF update timeline and move forward with the same.

All in favor. Adopted.

Director ConnerWellman noted the DDA was not awarded the RAP Revitalization & Placemaking Grant in the first round. A recommendation was made to eliminate the private properties from the application and focus on the Kent Street streetscape at 103 W. Grand River Ave. to raze the building and clean up the property in the next round of funding.

Director ConnerWellman noted very few sponsorships have been received for the fireworks this year. She encouraged the board members to network with their connections to acquire more funding for the event.

Director ConnerWellman presented a map for the proposed expanded area for Beerfest this year. She further noted the proposed plan has been discussed with both the Parks & Recreation and Police Departments.

Motion by Williamson, supported by Madarang to approve the proposed map for the expansion of the Beerfest event.

All in favor. Adopted.

Under the Director’s Report, Director ConnerWellman presented her downtown report.

Under Board Member Comments, City Manager Gorman provided updates on City-related business.

An open house will be held April 25, 2023, at Portland Federal Credit Union to recognize the retirement of CEO Harvey Hoskins.

The Garden Club’s Annual Geranium Sale is underway; pickup will be held May 11, 2023.

The National Day of Prayer is Thursday, May 4, 2023, and will be recognized with a prayer event at the Red Mill Pavilion at 7:00 P.M.

The Historical Society will hold a Spring Into the Past event at the Red Mill on May 6-7, 2023.

Motion by Williamson, supported by Madarang, to adjourn the meeting at 8:07 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary