

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, July 21, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Sunstrum; City Manager Gorman; Interim Assistant City Manager and DDA Director Reagan; City Clerk Miller; Interim Main Street Manager Perry; Police Chief Knobelsdorf

Guests: Kathy Parsons; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Sunstrum, to approve the Proposed Agenda.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Gorman presented information on the action items for consideration on the Agenda.

City Manager Gorman further stated the Annual Relay for Life event will be held August 1st at 10:00 A.M. through August 2nd at Noon. Purple ribbons have been placed around town in support of the Paint the Town Purple fundraising efforts and a 5K and ½ Marathon will be held on July 27th.

The Chamber of Commerce will hold its next meeting on Monday, August 11th and its Annual Chamber Golf Outing on August 21st.

Under Presentations, Interim Main Street Manager Perry gave a report on downtown activities. The Wine the Walk event will be held Saturday, August 16th from 4:00-11:00 P.M. on the Boardwalk and will include Michigan wine and beer tasting, food, and novelty sodas along with acoustic music.

The Portland Pay Day event is underway through Thursday, August 22nd. The raffle drawing will be held at the Band Shell in conjunction with Thursdays on the Grand on August 28th.

A vacant window program is also underway, "Showcase Find-a-Place", for small and independent businesses that would like to advertise. This program includes cleaning the front of vacant buildings and adding a banner at the top of the windows. This program helps small businesses and makes vacant windows in downtown buildings look more active.

A "What's for Lunch" Facebook promotion is also underway, highlighting pictures of food from various establishments in the downtown posted with a description.

Under Old Business, Motion by VanSlambrouck, supported by Sunstrum, to remove the consideration of Ordinance 175HH, to rezone the property at 223 Charlotte Hwy. from C-2 to R-2, from the table.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

This ordinance was re-tabled at the last Council meeting at the request of Terry Frewen, realtor for the property at 223 Charlotte Hwy. Mr. Frewen stated the loan application for this property is still under review and requested the Council table this second reading. The closing on financing for the applicant's project is anticipated by the end of the month.

Motion by Fitzsimmons, supported by Smith, to table Ordinance 175HH to amend the City Zoning Map.

Yeas: Fitzsimmons, Smith, VanSlambrouck, Sunstrum, Barnes

Nays: None

Adopted

Under New Business, the Council considered Resolution 14-63 to approve the purchase of a Cues MP Plus Push Camera System for the Wastewater Treatment Plant at a cost of \$9,900. The City's outdated Rigid See Snake Push Camera system experienced a failure during normal operation in May 2014, due to the age of the system it cannot be repaired. The push camera system is used to view the status of sewer mains, sewer laterals, storm sewers, and electric conduit throughout the City. Multiple quotes were obtained and reviewed by Wastewater Treatment Plant Superintendent Sherman. The Cues MP Plus Camera system is the preferred system that will meet the needs of the City.

Motion by Sunstrum, supported by Fitzsimmons, to approve Resolution 14-63 approving the purchase of a Cues MP Plus Push Camera System for the Wastewater Treatment Plant.

Yeas: Sunstrum, Fitzsimmons, VanSlambrouck, Smith, Barnes

Nays: None

Adopted

The Council considered Resolution 14-64 to approve Change Order No. 5 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project to repair the remaining asphalt area abutting Storz Avenue. This change order would approve a mill-and-fill of the existing school parking area on the east side of Storz Avenue, from Barley to Knox Avenue at a cost of \$4,035.00. The City Engineer has prepared and is recommending Change Order No. 5.

Mayor Barnes expressed his appreciation to Portland Public Schools for their patience and support throughout this street project.

Motion by VanSlambrouck, supported by Sunstrum, to approve Resolution 14-64 approving Change Order No. 5 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-65 to approve Change Order No. 6 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project to perform a mill-and-fill of a 150' section of E. Bridge St., between East and Caroline Streets at a cost of \$2,778.00. City Staff identified this section of Bridge Street as being deteriorated and in need of milling and resurfacing. Piggybacking on the Knox, Barley, and Storz Improvement Project provides a good opportunity to repair this section of pavement and will avoid the expected rise in market prices in the future. The City Engineer has prepared and is recommending the approval of Change Order No. 6.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-65 approving Change Order No. 6 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

Motion by Smith, supported by Sunstrum, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council held on July 7, 2014, payment of invoices in the amount of \$121,885.72 and payroll in the amount of \$92,248.71 for a total of \$214,134.43. There were no purchase orders over \$5,000.00.

Yeas: Smith, Sunstrum, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Under Communications, Mayor Barnes noted that applications were received from Rush Clement for appointment to the DDA and Pat Fitzsimmons for the EDC.

Under Council Comments, Mayor Pro-Tem VanSlambrouck gave an update on the Portland Area Fire Authority. The Fiscal Year finished with a decent fund balance, which is being saved for the purchase of equipment. The Board is currently reviewing the contract with the jurisdictions to be presented within the next 30 days. Few changes are expected.

Council Member Sunstrum commented that Keusch Super Service held a Cruise-In on July 17th which turned out to be a tremendous event. The Main Street program also held its Volunteer Recognition Event on July 17th in conjunction with Thursdays on the Grand.

Council Member Sunstrum also reminded everyone that Wine the Walk will be held on Saturday, August 16th.

Motion by Sunstrum, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Sunstrum, VanSlambrouck, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 7:19 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk