



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Wednesday, July 5, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:04 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u>	
7:20 PM	A. Presentation to Tom Antaya	
	B. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:25 PM	A. Proposed Resolution 23-46 Approving Payment to F&V Construction for Work Performed for the Wastewater Treatment Plant Project	Decision
7:28 PM	B. Proposed Resolution 23-47 Confirming the Mayor’s Appointments to City Boards and Commissions	Decision
7:30 PM	X. <u>Consent Agenda</u>	
	A. Minutes and Synopsis of the Regular City Council Meeting held on June 19, 2023	
	B. Payment of Invoices in the Amount of \$152,360.36 and Payroll in the Amount of \$135,633.77 for a Total of \$287,994.13	
	C. Purchase Orders over \$5,000.00	
	1. West Michigan International, LLC in the Amount of \$7,143.36 for Repairs to No. 949	
	2. Pleune Service Company in the Amount of \$39,822.38 for a Heating System for the Generators	
	3. Portland Area Municipal Authority in the Amount of \$49,327.84 for Building Repairs	Decision
	XI. <u>Communications</u>	
	A. Rachele Breeden Board & Commission Application	
	B. DDA Minutes for May 22, 2023	

Estimated Time
7:32 PM
7:35 PM
7:40 PM
7:45 PM

- C. DDA Treasurer’s Report for June 20, 2023
- D. Water Department Report for May 2023
- E. Utility Billing Report for May 2023
- F. Ionia County Board of Commissioners Agenda for June 27, 2023
- G. MPSC Notice of Hearing for Consumers Energy

- XII. **Other Business** – None
- XIII. **City Manager Comments**
- XIV. **Council Comments**
- XV. **Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-46

**A RESOLUTION APPROVING PAYMENT TO F&V CONSTRUCTION FOR
WORK PERFORMED FOR THE
WASTEWATER TREATMENT PLANT PROJECT**

WHEREAS, Fleis & VandenBrink, through F&V Construction is serving as the design-builder for the wastewater treatment plant project; and

WHEREAS, F&V Construction has performed work in accordance with the design-build agreement and has submitted a request for payment in the amount of \$1,236,350.39, a copy of which is attached as Exhibit A.

WHEREAS, the City Manager and Finance Director have reviewed the pay request and recommends that City Council approves same.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the pay request from F&V Construction for work performed for the wastewater treatment plant project in the amount of \$1,236,350.39, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 5, 2023

Monique I. Miller, City Clerk

To (Owner):	City of Portland 259 Kent Street Portland, MI 48875	Project:	Wastewater System Improvements CWSRF No. 5758-01	Invoice No.:	2160
DESIGN-BUILDER:	F&V Construction 2960 Lucerne Drive SE Grand Rapids, MI 49546			Application No.:	17
				Application Date:	June 29, 2023
				Period to:	June 30, 2023
				FVC Proj No.:	1221
				Contract Date:	December 23, 2021

DESIGN-BUILDER'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

CHANGE ORDER SUMMARY

	ADDITIONS	DELETIONS
Change Orders Approved		
Change Order No. 1	\$ 28,649.69	\$0.00
<hr/>		
TOTALS	\$ 28,649.69	\$ -
<hr/>		
Approved this Month		
TOTALS	\$ -	\$ -
<hr/>		
Net Change by Change Orders	\$ 28,649.69	\$ -

1. ORIGINAL CONTRACT SUM	\$	12,750,000.00
2. NET CHANGE BY CHANGE ORDERS	\$	28,649.69
3. ADJUSTED CONTRACT SUM TO DATE (Line 1 + Line 2)	\$	12,778,649.69
4. TOTAL COMPLETED & STORED TO DATE	\$	5,496,017.50
5. RETAINAGE	\$	475,601.75
6. TOTAL ELIGIBLE TO DATE (Line 4 - Line 5)	\$	5,020,415.75
7. LESS PREVIOUS PAYMENTS	\$	3,784,065.37
<hr/>		
8. CURRENT PAYMENT DUE	\$	1,236,350.39
<hr/>		
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 - Line 4 + Line 5)	\$	7,758,233.94

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

\$ 1,236,350.39

DESIGN-BUILDER:

By: 

Date: 6/29/23

This Certification is not negotiable. The AMOUNT CERTIFIED is payable only to party named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Design-Builder under this Contract.

APPROVALS:

By: _____
CITY OF PORTLAND

Date: _____

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Design-Builder certifies to the Owner that to the best of the Design Builder's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Design-Builder is entitled to payment of the AMOUNT CERTIFIED.

Payment Application No. 17

City of Portland | Wastewater System Improvements, CWSRF No. 5758-01

Contract No.	Item Description	Original Contract Amount	Changes to Date	Adjusted Contract Amount	Previously Invoiced	Work Completed this Period	Total Completed to Date	Balance to Finish	Percent Complete
C1	Site Work & Excavation	\$ 1,557,040.00	\$ 15,000.00	\$ 1,572,040.00	\$ 714,686.80	\$ 175,895.60	\$ 890,582.40	\$ 681,457.60	57%
C2	Concrete	\$ 684,595.00	\$ -	\$ 684,595.00	\$ 108,045.00	\$ 67,000.00	\$ 175,045.00	\$ 509,550.00	26%
C3	General Trades	\$ 656,125.00	\$ -	\$ 656,125.00	\$ 59,929.00	\$ 96,871.00	\$ 156,800.00	\$ 499,325.00	24%
C4	Painting	\$ 210,568.00	\$ -	\$ 210,568.00	\$ -	\$ -	\$ -	\$ 210,568.00	0%
C5	Mechanical	\$ 4,527,209.20	\$ 11,405.69	\$ 4,538,614.89	\$ 1,483,717.15	\$ 549,402.85	\$ 2,033,120.00	\$ 2,505,494.89	45%
C6	Electrical, Instrumentation & Control	\$ 1,072,737.00	\$ -	\$ 1,072,737.00	\$ 115,877.90	\$ 110,763.20	\$ 226,641.10	\$ 846,095.90	21%
C7	Biosolids Storage Tank	\$ 488,780.00	\$ -	\$ 488,780.00	\$ 122,195.00	\$ 195,512.00	\$ 317,707.00	\$ 171,073.00	65%
C8	Sanitary Sewer Improvements (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
C9	Cured-in-Place Pipe (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
C10	River Crossing (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
C11	Masonry	\$ 225,000.00	\$ -	\$ 225,000.00	\$ 212,500.00	\$ 12,500.00	\$ 225,000.00	\$ -	100%
C12	Concrete Demo (Included in C1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
C13	Owner's System Integrator	\$ 49,900.00	\$ -	\$ 49,900.00	\$ -	\$ -	\$ -	\$ 49,900.00	0%
	General Conditions	\$ 313,700.00	\$ -	\$ 313,700.00	\$ 123,500.00	\$ -	\$ 123,500.00	\$ 190,200.00	39%
	Design-Builder's Fee	\$ 831,800.00	\$ 2,244.00	\$ 834,044.00	\$ 249,944.00	\$ 102,678.00	\$ 352,622.00	\$ 481,422.00	42%
	Basic Services - Design, VE & Pre-Con	\$ 740,000.00	\$ -	\$ 740,000.00	\$ 740,000.00	\$ -	\$ 740,000.00	\$ -	100%
	Basic Services - PM, Admin, SS	\$ 789,800.00	\$ -	\$ 789,800.00	\$ 191,900.00	\$ 63,100.00	\$ 255,000.00	\$ 534,800.00	32%
	Design-Builder's Contingency	\$ 602,745.80	\$ -	\$ 602,745.80	\$ -	\$ -	\$ -	\$ 602,745.80	0%
	Contract Total	\$ 12,750,000.00	\$ 28,649.69	\$ 12,778,649.69	\$ 4,122,294.85	\$ 1,373,722.65	\$ 5,496,017.50	\$ 7,282,632.19	43%

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-47

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Portland Area Municipal Authority
-Denise Barnes to a term expiring June 30, 2026

Downtown Development Authority
-Cory Grimminck to a term expiring June 30, 2027
-April Vogl to a term expiring June 30, 2026

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 5, 2023

Monique I. Miller, City Clerk



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 19, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Electric Superintendent Davlin; Police Officer Kauffman

Absent: Council Member Sheehan

Guests: Ryan Caauwe and Mike Cannady of Theka Engineering; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed Agenda.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

Motion by Johnston, supported by VanSlambrouck, to excuse the absence of Council Member Sheehan.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman reported Ionia County is developing an Emergency Management Plan which will allow the City of Portland and other jurisdictions in the County to qualify for certain grants. The local jurisdictions have submitted feedback on the proposed plan; the County is working through the information provided to incorporate into the document.

Final planning and design continues for the Kent Street Improvement Project and will soon be submitted to MDOT. The bid-letting for the project is expected to take place later this summer or early fall. Construction is expected from Spring 2024 through November.

The Planning Commission approved a Special Use Permit to construct a duplex on the property at 734 Lyons Rd. at their meeting on June 14, 2023.

City Manager Gorman noted the DDA continues to work on updating their Tax Increment Financing (TIF) plan.

City Manager Gorman further noted he is working with representatives of both Danby and Portland Townships to update the Portland Area Municipal Authority Agreement.

City Manager Gorman presented an illustration of property tax allocations and where all the funds are distributed to.

Under Presentation, Electric Superintendent Davlin and representatives of Theka Engineering presented information on the upcoming Grant Street Substation Project.

Under New Business, the Council considered Resolution 23-38 to approve the purchase of a transformer in the amount of \$715,029.00, for the Grant Street Substation Project.

Motion by Johnston, supported by Fitzsimmons, to support Resolution 23-38 approving the purchase of a power transformer for the Grant Street Substation Project for the Electric Department.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-39 to approve the purchase of a voltage regulator, in the amount of \$148,647.00, for the Grant Street Substation Project.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 23-39 approving the purchase of a voltage regulator for the Grant Street Substation Project for the Electric Department.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-40 to approve a proposal from Utility Financial Solutions to provide services related to infrastructure planning and rate studies for the Electric, Water, and Wastewater Departments.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 23-40 approving the proposal from Utility Financial Solutions to provide services to the Electric, Water, and Wastewater Departments.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-41 to approve a Transient Trader Permit for a Chick-Fil-A food truck to be located at Portland Family Chiropractic, 912 E. Grand River Ave., on June 21, 2023, July 12, 2023, and August 18, 2023.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 23-41 approving issuance of a Transient Trader Permit for a Chick-Fil-A food truck.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: none

Absent: Sheehan

Adopted

The Council considered Resolution 23-42 to approve the revised MES Hybrid Plan Adoption Agreements for Benefit Program HA/HB/HC.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 23-42 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-43 to amend the Budget for Fiscal Year 2022-2023.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 23-43 to amend the Budget for Fiscal Year 2022-2023.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-44 to approve a payment to F&V Construction in the amount of \$835,949.21 for work performed for the Wastewater Treatment Plant Project.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 23-44 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

The Council considered Resolution 23-45 to confirm the Mayor's appointments to various Boards and Commissions.

Motion by VanSlambrouck, supported by Johnston, confirming the Mayor's appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

Motion by Johnston, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on June 5, 2023, payment of invoices in the amount of \$100,646.51 and payroll in the amount of \$201,877.66 for a total of \$302,524.17. Purchase orders to Hutson, Inc. in the amount of \$6,240.00 for a John Deere 950M Ztrack mower, and Granger in the amount of \$9,571.86 for the Annual Cleanup Day expenses were also included.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

Under City Manager Comments, City Manager Gorman noted the City Council election will be held Tuesday, November 7, 2023.

City Council Minutes – June 19, 2023

City Clerk Miller provided information on the upcoming City Council Election and the Ionia County Special Election – Road Millage Renewal that will be held on Tuesday, August 8, 2023.

City Manager Gorman noted the Don Jose Mexican Grill open a couple of weeks ago. The restaurant has been a welcome addition to the community.

City Manager Gorman recognized that Thursday, June 22nd will be the 8th Anniversary of the tornado in the community of Portland.

Under Council Comments, Mayor Pro-Tem VanSlambrouck thanked all of the volunteers that serve on the Boards and Commission.

Mayor Barnes noted the recent passing of longtime resident Joe Fedewa and his willingness to serve the City of Portland, most recently on the Zoning Board of Appeals.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

Meeting adjourned at 7:48 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 19, 2023, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, and Johnston; City Manager Gorman; City Clerk Miller; Electric Superintendent Davlin; Police Officer Kauffman

Absent – Council Member Sheehan

Presentation - Electric Superintendent Davlin and representatives of Theka Engineering presented information on the upcoming Grant Street Substation Project.

Approval of Resolution 23-38 approving the purchase of a power transformer for the Grant Street Substation Project for the Electric Department.

All in favor. Adopted.

Approval of Resolution 23-39 approving the purchase of a voltage regulator for the Grant Street Substation Project for the Electric Department.

All in favor. Adopted.

Approval of Resolution 23-40 approving the proposal from Utility Financial Solutions to provide services to the Electric, Water, and Wastewater Departments.

All in favor. Adopted.

Approval of Resolution 23-41 approving issuance of a Transient Trader Permit for a Chick-Fil-A food truck.

All in favor. Adopted.

Approval of Resolution 23-42 approving the Revised MERS Hybrid Plan Adoption Agreements (Benefit Program HA/HB/HC) and approving, authorizing, and directing the City Manager to sign same.

All in favor. Adopted.

Approval of Resolution 23-43 to amend the Budget for Fiscal Year 2022-2023.

All in favor. Adopted.

Approval of Resolution 23-44 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

Approval of Resolution 23-45 confirming the Mayor's appointments to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:48 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	121.22
CONSUMERS ENERGY	00095	GAS SERVICE - WW	20.68
CONSUMERS ENERGY	00095	GAS SERVICE - WW	18.13
CONSUMERS ENERGY	00095	GAS SERVICE -PARKS	109.43
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	36.97
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	337.05
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	42.20
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	16.32
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	35.94
GRANGER	00175	REFUSE - WW	164.00
CULLIGAN	02130	WATER 3X CITY HALL - GEN	22.25
DAN SOWLES	02724	CELL PHONE REIMB - AMB	40.00
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
KARA DOUGHERTY	02767	ASSESSING SERVICES 2ND HALF OF JUNE 2023- ASSES	1,583.33
TED ALBERTA	02490	ELECTED OFFICIAL - ELECTRIC	150.00
NICK LEFKE	00735	ELECTED OFFICIAL - ELECTRIC	150.00
ROBERT BALDYGA	01636	ELECTED OFFICIAL - ELECTRIC	150.00
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	190.67
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	21.99
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	142.41
NTH CONSULTANTS, LTD	02708	AIR CONSULTING COMPLIANCE - ELECT RES 23-11	20,584.18
JOHN DEERE FINANCIAL	01818	SUPPLIES, GATOR REPAIR, CHAIN SAW/CHAINS - MTR	2,814.79
CAPITAL ASPHALT LLC	02578	3.61 TONS ASPHALT - MAJ, LOC STS	288.80
CHAMPION TECHNOLOGIES INC.	02810	BRAKE SHOES FOR DAM - ELECTRIC	801.86
CMP DISTRIBUTORS INC.	01745	KEY/RODIO HOLDERS FOR UNIFORM - POLICE	49.95
CULLIGAN	02130	WATER 4X - POLICE	23.00
CULLIGAN	02130	WATER 2X - WW	15.50
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	685.00
HAMMOND FARMS NORTH	02518	TOP SOIL - MAJ STS	112.50
IONIA LOCK AND KEY	02782	MAINT ON DOOR LOCK - POLICE	234.00
KODIAK EMERGENCY VEHICLES	02224	REPAIR AMB #45 - AMB	117.64

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KODIAK EMERGENCY VEHICLES	02224	REPAIR WHEEL #45 - AMB	238.67
MICHIGAN STATE POLICE	00275	QRTLY TOKEN FEES PYMT - POLICE	66.00
POWER LINE SUPPLY COMPANY	00389	TOOLS - ELECTRIC	135.00
POWER LINE SUPPLY COMPANY	00389	SAFETY GLASSES - ELECTRIC	78.00
PREMIER SAFETY	02465	MONITOR TEST/CALIBRATION - WATER	248.64
RESCO	00392	SUPPLIES - ELECTRIC	86.66
RESCO	00392	HARDWARE - ELECTRIC	319.33
SOILS & STRUCTURES	02815	GEOTECH SVCS FOR SUB STATION - ELECT- CONS AGEN	9,955.00
PAMA	01370	CONT TO PAMA OVERHEAD DOORS - COM PROMO	49,327.84
CULLIGAN	02130	WATER 2X - PARKS, CEM	15.50
KEUSCH SUPER SERVICE	00228	TIRE REPAIR/GATOR - PARKS, CEM	40.99
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	400.00
STAR THOMAS	01654	BUS CARDS, PAINT, ETC REIM - POLICE	317.14
VC3 INC.	02745	MICROSOFT AGREEMENT 365 - GEN	279.50
VISION METERING, LLC	02816	METERS - ELECTRIC	2,545.00
RYAN HONSOWITZ	00191	CLOTHING ALLOW - CEM, MTR POOL	36.08
HUTSON, INC.	02677	TRACTOR REPAIR - PARKS, CEM	1,033.84
FAMILY FARM & HOME	01972	SHOVEL HANDLE, NAILS - PARKS, CEM	35.98
DALE BOWER	MISC	STRAW BALES/DELIVERY - PARKS, CEM	70.00
GALL'S LLC	00159	2 BADGES, SHIPPING - POLICE	290.99
STAR THOMAS	01654	USPS REIM - POLICE	11.43
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION REPAIRS - CITY HALL	242.00
ACCREDITED SECURITY	02817	TASER X2, MISC - POLICE	899.00
OAKLAND COMMUNITY COLLEGE	01648	FIREARMS INSTRUCTION/TRAINING - POLICE	650.00
S&K PRINTING	00400	SUMMER TAX BILLS/ENVELOPES - GEN	395.00
WALKER PROCESS EQUIPMENT	02655	SQUEEGEE CLARIFIER PARTS - WW	586.30
STATE OF MICHIGAN	00428	STATE QUALITY ASSUR ASSESS - AMB	480.57
AMERICAN RED CROSS	MISC	CPR CARD S SMITH - AMB	24.00
USA BLUEBOOK	01850	TRAFFIC CONES - WW	440.52
USA BLUEBOOK	01850	GLOVES - WW	92.85
APPLIED IMAGING	02493	PRINTER INVOICE TRUE UP - VAR DEPTS	5,354.20

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FAMILY FARM & HOME	01972	FENCE & POSTS - PARKS	347.84
FAMILY FARM & HOME	01972	SUPPLIES - MAJ, LOC STS	257.59
TAMARA M SMITH	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	252.20
AARON'S PLUMBING	02581	DRAIN CLEANING - WATER	361.43
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	96.00
AMERIGAS -5248	00398	PROPANE FOR CUTLER LIFT STATION - WW	1,291.54
DICKINSON WRIGHT PLLC	02244	MAY LEGAL SVCS 2023 - GEN, DDA	342.00
MUNICIPAL SUPPLY CO.	00324	BUE MARKING PAINT - WATER	60.00
PINE REST CHRISTIAN MENTAL HEALTH	MISC	EAP SERVICES - GEN	800.00
SPECTRUM PRINTERS, INC.	02648	ABSENT VOTER SUPPLIES - ELECTION	1,664.40
VC3 INC.	02745	APC BATTERY BACKUP - CITY HALL	572.00
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	569.00
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	13.98
FAMILY FARM & HOME	01972	HARDWARE - MTR POOL	6.65
CULLIGAN	02130	WATER 1X - WW	8.75
MOYER CONSTRUCTION	00316	SIDEWALK REPAIR/REPLACEMENT - MAJ, LOC STS	4,438.00
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING - MAJ STS	1,987.50
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING - MAJ STS	916.50
TIMBER TREE SERVICES LLC	01817	TREE TRIM - LOC STS	125.00
TIMBER TREE SERVICES LLC	01817	TREE REMOVAL - MAJ STS	2,100.00
CONCRETE RAISING & LEVELING	02755	SIDEWALK REPAIR - MAJ, LOC STS	4,000.00
MUNICIPAL SUPPLY CO.	00324	SUPPLIES - MAJ STS	15.00
KEUSCH TIRE & AUTO	00228	TIRE & MOUNTING #503 - MTR POOL	276.28
KEUSCH TIRE & AUTO	00228	AMB #45 MAINT & REPAIR - AMB	205.48
BRINK WOOD PRODUCTS	02787	PLAYGROUND MULCH REFILL - PARKS	1,632.10
B&W AUTO SUPPLY, INC.	00030	VAR SUPPLIES/PURCHASES - VAR DEPTS	807.03
KYLE ENZ	02651	CLOTHING ALLOW - MTR POOL	56.21
PAMA	01370	40% CONT FOR PAINT - COM PROMO	600.00
TIMBER TREE SERVICES LLC	01817	TREE TRIMING AND REMOVAL - MAJ STS	1,200.00
TIMBER TREE SERVICES LLC	01817	TREE TRIMMING AND REMOVAL - MAJ STS	1,300.00
CITY OF PORTLAND-PETTY CASH	00701	VAR REIM - VAR DEPTS	658.44

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FOSTER BLUE WATER OIL, LLC	02301	GAS TANK REFILL - CEM	309.70
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	18.03
EMMA HONSOWITZ	02572	OFFICIAL - REC	36.00
TANNER BROWNELL	02800	OFFICIAL - REC	132.00
JERRYD SCHEURER	02785	OFFICIAL - REC	108.00
LA CROSSE SEED	02112	GRASS SEED - PARKS	280.00
HORROCKS GARDEN CENTER	02801	TREES/PLANTS DPW FENCE LINE - PARKS	4,499.30
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	12,209.00
LOOMIS, EWERT, PARSLEY, DAVIS, & G	02715	LEGAL SVCS - GEN	82.00
KEUSCH TIRE & AUTO	00228	UNIT 404 REPAIRS/MAINT - ELECTRIC	75.16
KEUSCH TIRE & AUTO	00228	AMB #43 REPAIRS - AMB	69.51
KEUSCH TIRE & AUTO	00228	AMB 43 REPAIRS - AMB	3,464.90
GREG BARNES	00036	CLOTHING ALLOW - LOC STS	300.00
Total:			\$152,360.36

**BI-WEEKLY
WAGE REPORT
June 26, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,231.74	286,968.46	2,802.26	87,952.01	14,034.00	374,920.47
ASSESSOR	-	-	-	-	-	-
CEMETERY	5,590.48	105,806.66	522.35	24,188.75	6,112.83	129,995.41
POLICE	18,335.84	382,541.10	4,356.62	102,806.42	22,692.46	485,347.52
CODE ENFORCEMENT	94.08	2,008.36	7.19	155.83	101.27	2,164.19
PARKS	5,744.69	87,657.49	521.62	14,068.67	6,266.31	101,726.16
INCOME TAX	2,713.29	65,092.71	672.22	19,780.59	3,385.51	84,873.30
MAJOR STREETS	3,656.89	104,216.45	1,004.11	40,395.42	4,661.00	144,611.87
LOCAL STREETS	3,962.66	97,036.66	997.48	39,084.19	4,960.14	136,120.85
RECREATION	1,751.65	29,058.05	365.16	7,088.99	2,116.81	36,147.04
AMBULANCE	20,168.62	437,017.64	3,407.03	84,783.74	23,575.65	521,801.38
DDA	2,794.56	66,097.40	442.22	11,046.46	3,236.78	77,143.86
ELECTRIC	19,604.04	571,281.91	4,017.35	174,780.34	23,621.39	746,062.25
WASTEWATER	10,623.63	223,110.14	1,557.61	57,488.48	12,181.24	280,598.62
WATER	6,395.91	182,489.68	1,624.82	59,639.42	8,020.73	242,129.10
MOTOR POOL	562.99	21,324.49	104.66	6,235.34	667.65	27,559.83
TOTALS:	113,231.07	2,661,707.20	22,402.70	729,494.65	135,633.77	3,391,201.85

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 06/28/2023
MEETING DATE 07/05/2023

Fund	Description	Beginning Balance 06/01/2023	Total Cash in	Total Cash out	Cash Balance 06/14/2023	Time Certificates	Ending Balance 06/14/2023
101	GENERAL FUND	2,112,107.55	145,343.71	(187,124.90)	2,070,326.36	235,000.00	2,305,326.36
105	INCOME TAX FUND	202,471.35	47,497.82	(53,633.36)	196,335.81	10,000.00	206,335.81
150	CEMETERY PERPETUAL CARE FUND	64,507.51	50.00	-	64,557.51		64,557.51
202	MAJOR STREETS FUND	428,690.12	23,055.25	(32,108.66)	419,636.71		419,636.71
203	LOCAL STREETS FUND	204,735.92	16,743.68	(18,101.49)	203,378.11		203,378.11
208	RECREATION FUND	49,915.91	3,275.56	(6,854.35)	46,337.12		46,337.12
210	AMBULANCE FUND	92,643.30	38,380.22	(57,593.92)	73,429.60		73,429.60
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	527,053.61	6,509.62	(11,837.07)	521,726.16		521,726.16
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	19,448.45	10,950.20	(16,272.56)	14,126.09		14,126.09
582	ELECTRIC FUND	2,320,736.71	249,903.95	(191,120.49)	2,379,520.17	530,000.00	2,909,520.17
590	WASTEWATER FUND	(16,491.16)	1,590,841.54	(1,583,606.96)	(9,256.58)		(9,256.58)
591	WATER FUND	324,672.65	61,341.85	(43,707.54)	342,306.96	420,000.00	691,799.29
661	MOTOR POOL FUND	108,356.78	15,588.70	(9,975.89)	113,969.59		113,969.59
703	CURRENT TAX FUND	7,150.82	10,794.92	(8,281.08)	9,664.66		9,664.66
	TOTAL - ALL FUNDS	6,449,361.77	2,220,277.02	(2,220,218.27)	6,449,420.52	1,195,000.00	7,573,912.85
							ELECTRIC-RESTRICTED CASH 453,086.00 453,086.00
							ELECTRIC - MPPA MUNICIPAL TRUST 170,376.44 170,376.44
							CUSTOMER DEPOSIT CD 170,000.00 170,000.00 *
							PERPETUAL CARE CD 130,000.00 130,000.00
							INCOME TAX SAVINGS 1,858,422.36 1,858,422.36
							ELECTRIC-PRIN & INT ESCROW 35,107.21 35,107.21
							WASTEWATER DEBT ESCROW 301,163.69 301,163.69
							WASTEWATER REPAIR ESCROW 314,146.31 314,146.31
							WASTEWATER 2022 BOND RESERVE 187,639.85 187,639.85
							DDA-PRIN & INT ESCROW 501.78 501.78
							WATER BOND ESCROW 77,592.67 77,592.67
							11,271,949.16

*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

User: ABAUM

DB: Portland

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2023	MONTH 05/31/2023	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,181,528.00	1,196,258.01	28,844.91		(14,730.01)	101.25
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	0.00	0.00		1,700.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,000.00	3,176.16	0.00		(176.16)	105.87
101-000-445.000	PENALTY & INTEREST	5,350.00	5,105.38	1,613.77		244.62	95.43
101-000-447.000	TAX COLLECTION FEES	45,500.00	48,845.53	0.00		(3,345.53)	107.35
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	5.38	0.00		(5.38)	100.00
101-000-476.000	BUSINESS PERMITS	100.00	100.00	0.00		0.00	100.00
101-000-477.000	CABLE TV FEES	17,500.00	14,042.07	3,206.78		3,457.93	80.24
101-000-490.000	NON-BUSINESS PERMITS	85,000.00	87,485.00	14,415.00		(2,485.00)	102.92
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	1,115.90	0.00		(515.90)	185.98
101-000-570.000	LIQUOR FEES	3,900.00	3,897.85	0.00		2.15	99.94
101-000-572.000	METRO ACT PERMIT FEES	0.00	500.00	0.00		(500.00)	100.00
101-000-574.000	REVENUE SHARING-CONST SALES	370,456.00	350,860.00	0.00		19,596.00	94.71
101-000-574.001	REVENUE SHARING-STAT SALES	114,162.00	99,695.00	0.00		14,467.00	87.33
101-000-609.000	SEX OFFENDER REGISTRATION FEES	0.00	100.00	0.00		(100.00)	100.00
101-000-620.000	PBT TESTING FEES	0.00	5.00	0.00		(5.00)	100.00
101-000-623.000	TRANSCRIPT FEES	700.00	774.50	170.00		(74.50)	110.64
101-000-624.000	MISCELLANEOUS FEES	0.00	0.97	0.00		(0.97)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	301,607.13	27,418.83		27,418.87	91.67
101-000-630.000	CEMETERY LOT SALES	9,000.00	11,360.80	460.80		(2,360.80)	126.23
101-000-633.000	CEMETERY CARE FEES	6,000.00	4,702.40	(230.40)		1,297.60	78.37
101-000-634.000	GRAVE OPENING FEES	12,500.00	15,125.00	1,300.00		(2,625.00)	121.00
101-000-656.000	DISTRICT COURT FINES	6,500.00	7,203.25	953.14		(703.25)	110.82
101-000-661.000	PARKING FINES	2,000.00	990.00	0.00		1,010.00	49.50
101-000-662.000	DRUG FORFEITURE MONEY	2,759.00	0.00	0.00		2,759.00	0.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	1,541.00	30.00		959.00	61.64
101-000-665.000	INTEREST INCOME	0.00	7,387.90	608.03		(7,387.90)	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00	1,022.33	41.37		(1,022.33)	100.00
101-000-667.000	RENTAL INCOME	9,000.00	7,040.00	1,450.00		1,960.00	78.22
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	125.00	0.00		(125.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	10,000.00	0.00		0.00	100.00
101-000-678.000	MERS FOREITURE REVENUES	0.00	3,770.83	0.15		(3,770.83)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	4,500.00	5,953.38	0.00		(1,453.38)	132.30
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	38,710.00	27,053.54	3,797.05		11,656.46	69.89
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,898.40	0.00		101.60	94.92
101-000-693.000	SALE OF EQUIPMENT	0.00	14,908.40	0.00		(14,908.40)	100.00
101-000-699.150	TRANSFER FROM PERP CARE	400.00	258.49	29.01		141.51	64.62
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	178,000.00	178,000.00	0.00		0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	50,895.00	50,895.00	0.00		0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	37,453.00	37,453.00	0.00		0.00	100.00
TOTAL REVENUES		2,530,739.00	2,500,262.60	84,108.44		30,476.40	98.80

Expenditures							
100	COUNCIL	35,355.00	27,225.30	0.00		8,129.70	77.01
172	CITY MANAGER	212,609.00	179,187.70	20,234.41		33,421.30	84.28
201	GENERAL ADMINISTRATION	464,118.00	412,726.06	40,842.00		51,391.94	88.93
257	ASSESSING	58,937.00	53,351.53	5,476.13		5,585.47	90.52
262	ELECTIONS	10,550.00	7,237.76	69.86		3,312.24	68.60
265	CITY HALL	125,652.00	105,889.69	4,232.29		19,762.31	84.27
301	POLICE	817,219.00	540,398.72	62,828.34		276,820.28	66.13
371	CODE ENFORCEMENT	45,291.00	30,897.87	2,560.08		14,393.13	68.22
567	CEMETERY	207,228.00	145,761.12	19,783.41		61,466.88	70.34
707	COMMUNITY PROMOTIONS	521,036.00	432,268.04	19,046.16		88,767.96	82.96
728	ECONOMIC DEVELOPMENT	25,750.00	21,692.76	1,030.54		4,057.24	84.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	05/31/2023	MONTH	05/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			
Fund 101 - GENERAL FUND								
Expenditures								
751	PARKS	264,563.00	181,376.82		22,219.65		83,186.18	68.56
TOTAL EXPENDITURES		<u>2,788,308.00</u>	<u>2,138,013.37</u>		<u>198,322.87</u>		<u>650,294.63</u>	<u>76.68</u>
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		2,530,739.00	2,500,262.60		84,108.44		30,476.40	98.80
TOTAL EXPENDITURES		<u>2,788,308.00</u>	<u>2,138,013.37</u>		<u>198,322.87</u>		<u>650,294.63</u>	<u>76.68</u>
NET OF REVENUES & EXPENDITURES		(257,569.00)	362,249.23		(114,214.43)		(619,818.23)	140.64

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2023	MONTH 05/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	805,400.00	966,458.97	156,179.34	(161,058.97)	120.00
	TOTAL EXPENDITURES	1,129,154.00	331,672.75	30,068.58	797,481.25	29.37
	NET OF REVENUES & EXPENDITURES	(323,754.00)	634,786.22	126,110.76	(958,540.22)	196.07
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	1,273,478.00	462,606.62	37,082.62	810,871.38	36.33
	TOTAL EXPENDITURES	1,396,468.00	486,536.01	45,628.81	909,931.99	34.84
	NET OF REVENUES & EXPENDITURES	(122,990.00)	(23,929.39)	(8,546.19)	(99,060.61)	19.46
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	358,239.00	335,057.24	93,643.43	23,181.76	93.53
	TOTAL EXPENDITURES	495,538.00	371,271.12	23,475.41	124,266.88	74.92
	NET OF REVENUES & EXPENDITURES	(137,299.00)	(36,213.88)	70,168.02	(101,085.12)	26.38
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	82,646.00	73,475.00	8,231.97	9,171.00	88.90
	TOTAL EXPENDITURES	111,601.00	84,494.22	8,357.62	27,106.78	75.71
	NET OF REVENUES & EXPENDITURES	(28,955.00)	(11,019.22)	(125.65)	(17,935.78)	38.06
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	804,680.00	798,410.72	61,248.07	6,269.28	99.22
	TOTAL EXPENDITURES	852,566.00	714,854.47	82,325.33	137,711.53	83.85
	NET OF REVENUES & EXPENDITURES	(47,886.00)	83,556.25	(21,077.26)	(131,442.25)	174.49
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	324,535.00	328,486.50	7,924.38	(3,951.50)	101.22
	TOTAL EXPENDITURES	170,685.00	141,149.01	14,105.06	29,535.99	82.70
	NET OF REVENUES & EXPENDITURES	153,850.00	187,337.49	(6,180.68)	(33,487.49)	121.77
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	163,350.00	134,612.97	16,089.95	28,737.03	82.41
	TOTAL EXPENDITURES	161,850.00	149,791.06	16,175.33	12,058.94	92.55
	NET OF REVENUES & EXPENDITURES	1,500.00	(15,178.09)	(85.38)	16,678.09	1,011.87
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	5,005,525.00	4,481,033.78	385,838.29	524,491.22	89.52
	TOTAL EXPENDITURES	6,035,063.00	4,651,885.86	427,225.47	1,383,177.14	77.08
	NET OF REVENUES & EXPENDITURES	(1,029,538.00)	(170,852.08)	(41,387.18)	(858,685.92)	16.60
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,445,848.50	1,117,196.06	109,690.50	328,652.44	77.27
	TOTAL EXPENDITURES	1,620,086.50	1,065,596.45	65,621.11	554,490.05	65.77
	NET OF REVENUES & EXPENDITURES	(174,238.00)	51,599.61	44,069.39	(225,837.61)	29.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	05/31/2023	MONTH	05/31/2023	BALANCE		
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
	TOTAL REVENUES	779,965.00	1,024,220.18		57,702.77		(244,255.18)	131.32
	TOTAL EXPENDITURES	1,404,540.26	939,172.54		61,135.08		465,367.72	66.87
	NET OF REVENUES & EXPENDITURES	(624,575.26)	85,047.64		(3,432.31)		(709,622.90)	13.62
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
	TOTAL REVENUES	524,537.00	213,022.91		13,380.65		311,514.09	40.61
	TOTAL EXPENDITURES	757,049.00	444,209.34		11,709.42		312,839.66	58.68
	NET OF REVENUES & EXPENDITURES	(232,512.00)	(231,186.43)		1,671.23		(1,325.57)	99.43
TOTAL REVENUES - ALL FUNDS								
		11,568,203.50	9,934,580.95		947,011.97		1,633,622.55	85.88
TOTAL EXPENDITURES - ALL FUNDS								
		14,134,600.76	9,380,632.83		785,827.22		4,753,967.93	66.37
NET OF REVENUES & EXPENDITURES								
		(2,566,397.26)	553,948.12		161,184.75		(3,120,345.38)	21.58



1700 N. GRAND RIVER
 LANSING, MI 48906
 P: (517) 487-5908
 F: (517) 487-1629
 Facility Lic F168520

BILL TO
 CITY OF PORTLAND - 20822
 ELECTRIC DEPT.
 723 E. GRAND RIVER
 PORTLAND MI 48875
 P: (517) 526-3813
 F: (517) 647-2938

DELIVER TO
 CITY OF PORTLAND - DPW - 20823
 DEPT OF PUBLIC WORKS
 259 KENT ST.
 PORTLAND MI 48875
 P: (517) 526-3813
 F: (517) 647-2954

SERVICE INVOICE: R105006793:01

DATE ARRIVED	DATE INVOICE	SALES TYPE	ADVISOR	TERMS	CUSTOMER REFERENCE				
6/21/2023 3:09:56PM	6/21/2023	SRET	Gabby Streeter	AR					
YEAR	MAKE	MODEL	VIN	Unit ID	CUST UNIT #	ENGINE HOURS	IN SERVICE	Component Serial #	ODOMETER
2017	INTERNATIONAL	7000	1HTWCTAR2HH504372	210451	949	0	12/1/2016		16479

Sold Operations

JOB #1 HR *GET HEALTH REPORT - INCLUDED IN DIAGNOSTIC TIME!!!*****

COMPLAINT ***GET HEALTH REPORT - INCLUDED IN DIAGNOSTIC TIME!!!***
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE

Prepay: Parts: Labor: Misc: Sublet:

JOB #2 12 ENGINE

COMPLAINT CONCERN OF WATER IN FUEL LIGHT ON, EVEN AFTER REPLACING SENSOR. THE PREVIOUS SENSOR HAD BEEN RIPPED OFF LAST WINTER BY A CHUNK OF ICE. CHECK AND ADVISE

CAUSE Fabricated bracket for new style power dist box per case # 6184789
 EDS# DSCCD1843, CCR# 1-119719521630
 CORRECTION diag follwed guided diagnostics. No resolution, esclated diagnostics with cummins, cummins suggest to re pin ecm and retest. only 4.0 v coming out of ecm at wif terminal, note ecm connector lock broke. ordered ecm harness parts. need connector repaired & reponed, I have the new connector all wired but One wire will not lock in, so a pigtail is needed. got the new pigtail installed and got the connector lock in place. still dont have 5 volts going to the wif sensor. going to try a test ecm. tried the Test ECM and at the WIF sensor got 2 volts. Not 5 volts. swapped pin 13 to 65 and still have 2 volts at wif sensor, swaped circuits back, have to remove all sensors that share the same ground with wif sensor, Tested for ecm input power on pins 1,25,26,27,28, input voltage would not hold a load, when I add power to the pins I get the 5 volt comming out of the ecm on wif circuit terminal, Traced ecm input power to find under hood fuse block not supplying power out to ecm inputs, installed the original ECM and bolted it in place and Found original style under hood pdc no longer available thru OEM, had to order updated pdc / fused, went to install the updated under hood pdc but it was not a direct bolt on, made the fuse holder fit the bracket and filled with fuses. topped off the coolant. got everything back together. Started truck and no codes or warning lights present, test drove good, no codes or warning lights returned.

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
2	105C/2892507	TERMINAL,ELC CNR REPAIR	10.26	20.52



SERVICE INVOICE: R105006793:01

ESTIMATE: R105006792

Sold Operations (Cont.)

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE
3	105C/4918916	TERMINAL,ELC CNR REPAIR	10.27	30.81
1	105C/4918926	RETAINER,CONNECTOR WIRING	2.44	2.44
1	105D/ZSH550041810G	COOLANTS,SHELL ROTELLA ELC NIT	20.74	20.74
2	105N/3553592C1	NUT HEX METRIC PREV. TORQ*M8	1.66	3.32
4	105N/3601546C1	NUT M5 X .8 STAINLESS NYLON	1.46	5.84
3	105N/3615173C1	NUT M10 X 1.50 NYLON INSERT	3.60	10.80
2	105N/3743666C1	TERMINAL, CABLE, FEMALE, DELPH	2.81	5.62
3	105N/3743668C1	TERMINAL, CABLE, FEMALE, DELPH	3.06	9.18
1	105N/3744547C1	PLUG, SEALING	0.33	0.33
1	105N/3945694C1	CONNECTR,CONNECTOR,BODY, FEMAL	45.65	45.65
3	105N/4086766C1	FUSE,30A,MAXI COMPACT,GREEN	3.92	11.76
1	105N/4087472C1	CONTROL,CONNECTOR, BODY, UNDER	281.36	281.36
2	105X/0702950	FUSE, 50 AMP ATO	4.16	8.32
3	105X/26-684	3/16 x 11-3/4 Black Nylon Cabl	1.53	4.59
1	105X/28-2239	FUSE, MINI 30A	2.08	2.08
2.00	LABOR 12-10	TRIAGE		350.00
34.60	LABOR 12-20	FURTHER DIAG / REPAIRS		6,055.00
	569 - Bair, Alva - M228721			
1.00	LABOR 12-30	ENGINE / FINAL CHECK		175.00
	572 - Beyer Jr, Norman - M162842			
1	COMP	COMPUTER DIAG	50.00	50.00

Prepay: 0.00 Parts: \$463.36 Labor: \$6,580.00 Misc: \$50.00 Sublet: \$0 \$7,093.36

JOB #3 INFO INFORMATION ONLY:

COMPLAINT INFORMATION ONLY: KLYE 616-841-1114 ENZ393@GMAIL.COM
 CAUSE
 CORRECTION

QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTD PRICE

Prepay: Parts: Labor: Misc: Sublet:

Sold Operations Totals Prepay: 0.00 Parts: \$463.36 Labor: \$6,580.00 Misc: \$50.00 Sublet: \$0.00 \$7,093.36



PURCHASE ORDER

City of Portland

P.O. 12254

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Pluene Service Company

DATE:

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Heating System for Generators	582.539.931		\$39,822.38

DEPARTMENT HEAD (UP TO \$500) JOO

TOTAL \$39,822.38

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Treasurer Initials

Memo



To: Board of Light & Power
From: Todd Davlin, Electric Superintendent
Cc: Tutt Gorman, City Manager
Date: 6-23-2023
Re: Action Item BLP6B – Power Plant Engine Heating System

Engines start better, have less emissions during warm up and have fewer repairs related to expansion and contraction of metals and fluids if they are kept warm. The Power Plant has large, old engines that run infrequently. It is recommended by the OEMs, peer utility powerhouse managers and engine maintenance contractors to maintain them at 110-130 degrees Fahrenheit when they are not being operated. We solicited quotes from Farabee Mechanical, Norther Boiler Company and Pluene Service Company for engine heating solutions. Farabee declined, Northern Boiler was greater than \$75,000 and Pluene had a cost effective-practical solution that will keep the engines warm. Included is the quote from Pluene that describes the three electrical boilers to be installed to maintain engine heat.

Action Item BLP6B – Recommend City Council approve the Pluene Service Company Proposal number 14499 for purchase and installation of three engine-generator electrical heating boilers for an estimated cost of \$39,822.38.



Main: (616) 243-6374
Customer Support: (616) 243-5434

Pleune Service Company excludes any work connected or associated with hazardous materials including but not limited to any pollutant, asbestos-containing materials, mercury, lead or mold. Customer shall be solely responsible for the presence of any hazardous materials at the worksite and shall indemnify and defend PSC and its subcontractors from any claims, damages, loses and expenses, including attorney fees, arising out of the presence of any hazardous materials on Customer's premises, except that Customer is not responsible to the extent that any claim, damage, loss or expense is caused directly by the negligent acts of PSC.

**SERVICE
REPAIR/REPLACEMENT
PROPOSAL**

DATE: 05/26/2023

QUOTE ID: 14499
SERVICE LOCATION: PORTLAND BOARD OF LIGHT & POWERS
STREET: 723 E GRAND RIVER AVE
CITY: PORTLAND, MI 48875

CONTACT: Todd Davlin
Ph:(517) 526-3815
Fax:(517) 647-2952
tdavlin@portland-michigan.org
DATE SUBMITTED: 05/26/2023
PREPARED BY: CASWELL, TAD

DESCRIPTION:

Revised Quote: Heating System for Generators

SCOPE OF WORK:

Installation of 3 Electro-boilers EB-3-23.

Boilers with 23KW heating elements to include the following:

2 Megawatt generator:

Electric boiler to be mounted in basement below generator.

Mount boiler on the wall to the left of the floor, mounted next to engine-cooling circulating pump.

*Run 1" black pipe to existing taps on main lines to cooling jacket where electric hot water heater is piped.

Install low water cut out.

Install new booster pump, with isolation valves.

Install 50 mesh strainer.

Install pressure gauges on inlet and outlet of strainer.

Install expansion tank.

Perform start up.

.8 Megawatt middle generator.

Mount boiler on wall directly above plate to plate heat exchanger.

Drain cooling water from engine.

Remove 1 1/4 plug from cooling water supply pipe.

Install 1 1/2 tee on return cooling pipe for return pipe to the boiler.

Install low water cut out.

Install new booster pump with isolation valves.

Install 50 mesh strainer.

Install pressure gauges on inlet and outlet of strainer.

Install expansion tank.

Perform start up.

1 Megawatt generator South:

Install stainless steel vibration eliminators on supply and return to boiler.

Install boiler in corner next to front of engine

Run 1" pipe to existing cooling pipes near generator.

Drain cooling water from generator to make tie-ins.

*Run 1" black pipe to existing taps on main lines to cooling jacket where electric hot water heater is piped.

Install low water cut out.

Install stainless steel vibration eliminators on supply and return to boiler.

Install new booster pump with isolation valves.

Install 50 mesh strainer.

Install pressure gauges on inlet and outlet of strainer.

Install expansion tank.

Perform start up.

***Customer to provide electrical line voltage service to all three boilers before we can start boilers. ***

* Recommended that all dissimilar piping be removed from the other piping on the cooling jackets to avoid electrolysis. This would be an ADD cost to base quote.*

*Recommend consulting a chemical provider to get the proper inhibitor added to the system to minimize scaling.

Exclusion: . Unless noted in the quote all existing items will be reused. This quote does not include any cost for repairs or modifications needed due to existing code violations if any are found.

ITEM	QUANTITY	UNIT PRICE	TOTAL
Total			\$39,822.38

SIGNATURE

PRINT NAME

DATE

This proposal is a binding contract.

The above specifications, terms and conditions are satisfactory and (I) (we) hereby authorize the performance of this work.

Please sign and return this contract as authorization to commence work. Please email to dispatch@pleuneservice.com.

Prices are subject to change after 15 days from the date the original proposal was sent.

Portland Area Municipal Authority

GOVERNMENTAL UNITS

City of Portland

Portland Township

Danby Township

June 19, 2023 *Post June.*

Current Bills

Overhead Door Co. of Lansing	\$ 2,644.61
Overhead Door Co. of Lansing	102,546.00
Overhead Door Co. of Lansing	2,060.00
MAG Insulation Inc.	15,270.00
Rose Pest Solutions	524.00
McAllister's Lawn Care	275.00

Total: \$ 123,319.61

City of Portland 40% of \$ 123,319.61 = Balance due \$ 49,327.84



INVOICE

Overhead Door Co. of Lansing
 2045 East M78
 East Lansing MI 48823
 (517) 332-1133
 FEIN 38-2054520

Invoice #: 432280
 Date: 02/01/23
 Terms: NET DUE UPON RECEIPT
 Customer #: 8786
 Phone: 1-517-647-6912

Bill To:
PORTLAND CITY PUBLIC SERVICE 723 E GRAND RIVER AVE PORTLAND MI 48875

Ship To:
PORTLAND CITY PUBLIC SERVICE 723 E GRAND RIVER AVE PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
43228	02/01/23	PATRICK OTP	JY
Job #	Contract #	Blanket PO#	Comment
			For: 02/01/23 - 02/01/23

Lin#	Units	J/M	Item Description	Unit Price	Amount
			***** DUPLICATE COPY *****		
			S/O:00100034123 Date:02/01/23 Tech:1TOM TOM		
1	Hrs		CM 2 MAN 2 COMMERCIAL TWO MAN MINIMUM 2	315.00	315.00
1	EA		*SERVICE SPRING IN 312 X 3-3/4 X 39 OUT 393 X 6 X 40 DUPLEX SPR PR W/C	1,868.81	1,868.81
2	Hrs		CM LABOR 2 COMMERCIAL LABOR TWO MEN Changed springs on 1st bay with new. Adjusted door and tested operation	240.00	460.80
			Subtotal		2,644.61
			Total Due On 02/01/23		2,644.61
			Remaining Balance		2,644.61

Credit Cards Payment Subject to 3% Administration Fee
We realize you have a choice and we appreciate your business!



INVOICE

Overhead Door Co. of Lansing
 2045 East M78
 East Lansing MI 48823
 (517) 332-1133
 FEIN 38-2054520

Invoice #: 452990
 Date: 06/07/23
 Terms: NET DUE UPON RECEIPT
 Customer #: 7061
 Phone: 517-526-5328

Bill To:
 PORTLAND AREA MUNICIPAL
 AUTHORITY
 773 EAST GRAND RIVER AVE
 PORTLAND, MI 48875

Ship To:
 PORTLAND AREA FIRE AUTH
 773 EAST GRAND RIVER AVE
 PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
45299	06/07/23	Signed Proposal	MB
Job #	Contract #	Blanket PO#	Comment
			For: 06/07/23 - 06/07/23

Lin#	Units	U/M	Item Description	Unit Price	Amount
			***** DUPLICATE COPY *****		
			S/O:00100034947 Date:06/07/23 Tech:ZDAN DAN		
1	EA		*OHD 14'2"x14' 591 Series Door TAN 1)F.V.Glass Section 1/2" Gray Glass 3" Track 10,000 Springs	.00	.00
6	EA		*OHD 24'2"x14' 591 Series Doors TAN 3" Track, 1)F.V.Glass Section Black Finish, 100,000 Springs	.00	.00
			JOB BIL LING Price as was Quoted	.00	102,546.00
20	EA		*SERVICE SPRING #3029BL14 2 5/8" Black Uniflex Door Stop (10) Ps Per Box	.00	.00
			Replaced (7) Doors (1) 14'2"x14' & (6) 24' 2" x 14' Doors with 591 Series Tan Doors w/(1) Full View Glass Section with Black Powder Coated Finish & 1/2"		



INVOICE

Overhead Door Co. of Lansing
 2045 East M78
 East Lansing MI 48823
 (517) 332-1133
 FEIN 38-2054520

Invoice #: 452990
 Date: 06/07/23
 Terms: NET DUE UPON RECEIPT
 Customer #: 7061
 Phone: 517-526-5328

Bill To:
PORTLAND AREA MUNICIPAL AUTHORITY 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Ship To:
PORTLAND AREA FIRE AUTH 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
45299	06/07/23	Signed Proposal	MB
Job #	Contract #	Blanket PO#	Comment
			For: 06/07/23 - 06/07/23

Lin#	Units	U/M	Item Description	Unit Price	Amount
			(Page 2) Insulated Glass with Grey Tint. 3" Std Lift Tracks, Dbl End Stiles, 100,000 Cycle Springs. Wood Jambs, Black Seal.Top sections prep for Reuse of the Existing Liftmaster Drawbar Operators.		
			Subtotal		102,546.00
			Total Due On 06/07/23		102,546.00
			Remaining Balance		102,546.00

Credit Cards Payment Subject to 3% Administration Fee
We realize you have a choice and we appreciate your business!

The Genuine. The Original.



Overhead Door Co. of Lansing
 2045 East M78
 East Lansing MI 48823
 (517) 332-1133
 FEIN 38-2054520

INVOICE

Invoice #: 452180
 Date: 06/01/23
 Terms: NET DUE UPON RECEIPT
 Customer #: 7061
 Phone: 517-526-5328

Bill To:
PORTLAND AREA MUNICIPAL AUTHORITY 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Ship To:
PORTLAND AREA FIRE AUTH 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
45218	06/01/23	Signed Proposal	MB
Job #	Contract #	Blanket PO#	Comment
			For: 06/01/23 - 06/01/23

Lin#	Units	U/M	Item Description	Unit Price	Amount
			***** DUPLICATE COPY *****		
			S/O:00100034949 Date:06/01/23 Tech:2DAN DAN		
6		EA	*MISC L8930RDW 7"x52" Red Bollard Cover with White reflective Tape from SETON	.00	.00
10		EA	*MISC WRB2060922 Bollard Post Covers 8 7/8" x 52" Red W/White Reflective Tape	.00	.00
			JOBBILLING Price as was Quoted	.00	2,060.00
			Ordered (6) 7" x 52" Tall Red Bump Post Covers with White Reflective Tape and (10) 8" x 52" Tall Red Bump Post Covers with White reflectice tape. We are to Deliver ONLY for Pat to Install		
			Subtotal		2,060.00



INVOICE

Overhead Door Co. of Lansing
 2045 East M78
 East Lansing MI 48823
 (517) 332-1133
 FEIN 38-2054520

Invoice #: 452180
 Date: 06/01/23
 Terms: NET DUE UPON RECEIPT
 Customer #: 7061
 Phone: 517-526-5328

Bill To:
PORTLAND AREA MUNICIPAL AUTHORITY 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Ship To:
PORTLAND AREA FIRE AUTH 773 EAST GRAND RIVER AVE PORTLAND MI 48875

Order #	Order Dt	Customer P.O. #	Salesperson
45218	06/01/23	Signed Proposal	MB
Job #	Contract #	Blanket PO#	Comment
			For: 06/01/23 - 06/01/23

Lin#	Units	U/M	Item Description	Unit Price	Amount
			(Page 2)		
			Total Due On 06/01/23		2,060.00
			Remaining Balance		2,060.00

Credit Cards Payment Subject to 3% Administration Fee
 We realize you have a choice and we appreciate your business!



MAG Insulation Inc.
 P.O. Box 159
 Auburn MI 48811
 989-662-6911

License: 2102197177

Tax ID: 80-0493073

Contract Invoice

Invoice#: 6733

Date: 06/16/2023

Billed To: Portland Area Municipal Authority
 773 E Grand River Ave
 Portland MI 48875

Project: Portland Fire Station
 773 E Grand River Ave
 Portland MI 48875

Due Date: 07/16/2023

Terms: 30DY

Order#

Description	Amount
222009 - Portland Fire Station	15,270.00

Notes:

- Installed baffles at the truss heels and prep the existing attic insulation
- Installed R30 of BIC over the existing batt insulation to bring it up to an R50 - 10,200sf
- Installed an insulated plywood attic access assembly

A service charge of 0.00 % per annum will be charged on all amounts overdue on regular statement dates.

Thank you for your prompt payment!

Non-Taxable Amount:	15,270.00
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due	15,270.00



Rose Pest Solutions
 7706 Rickle St
 Lansing, MI 48917-9569
 517-322-9422

Service Inspection Report
Detailed Service Report
#7088803

Client: 70037045
 PORTLAND POLICE DEPARTMENT
 773 E GRAND RIVER AVE
 PORTLAND, MI 48875-1478

Service Location: 70037045
 PORTLAND POLICE DEPARTMENT
 773 E GRAND RIVER AVE
 PORTLAND, MI 48875-1478

Phone: 517-402-3426 xShely

Phone: 517-402-3426 xShely

Customer Signature:

Technician Signature:

Shelly Schneider

Michael Wawiernia

Licenses/Certifications

MI - C006070198

Time In: 6/16/2023 12:46 PM **Terms:** NET 15 DAYS
Time Out: 6/16/2023 01:26 PM

Order #	Service Description	Quantity	Unit Cost	Amount
7088803	Appl - Commercial	1.00	\$524.00	\$524.00
SubTotal:				\$524.00
Tax:				\$0.00
Total:				\$524.00
Amount Due:				\$524.00

Service Comments

Order Instructions: APPLICATION FOR ANTS; 30 DAY GUARANTEE
 INSPECT AND TREAT AS NEEDED; ALL ACTIVE AREAS ON INTERIOR OF POLICE DEPT SECTION AND FULL EXTERIOR TREATMENT (OMIT) OF THE ENTIRE BLDG.

Tech Comment: Ant application for activity on interior and exterior of building. Thank you and please contact me if you are having any issues. mike

Materials Summary

Material Applied	EPA #	Active Ingredient	Finished Quantity	Application Method	Application Rate
Phantom Termiticide-Insecticide	Lot #	AI Concentration	Undiluted Quantity	Application Equipment	Sq/Cu/L Ft
	241-392	Chlorfenapyr	16.000 Fluid Ounce	Spot Treatment	N/A
	N/A	0.5027	0.375 Fluid Ounce	Compressed Air Sprayer / B&G	

Target Pests: Pavement Ants
 Areas Applied: Offices

Termidor SC	7969-210	Fipronil	5.000 Gallons	Exterior Perimeter	N/A
	7172802FI	0.0569	4.001 Fluid Ounce	Backpack Sprayer	

Target Pests: Bald-faced Hornets, Boxelder Bugs, Carpenter Ants, Carpenter Bees, Cluster Flies, Crickets, Earwigs, Ladybird Beetles (Ladybugs), Millipedes, Paper Wasps, Pavement Ants, Pillbugs/Sowbugs, Spiders (unspecified), Yellow Jackets
 Areas Applied: Building perimeter

Open Conditions

Severity
 Responsibility
 Created
 Last Inspected

No Conditions
 Added or Updated
 this Service



Rose Pest Solutions
 7706 Rickle St
 Lansing, MI 48917-9569
 517-322-9422

Service Inspection Report
Detailed Service Report
#70888803

Conditions Resolved This Visit

No Conditions
 Added or Updated
 this Service

Severity Responsibility	Created Last Inspected
-------------------------	------------------------

Pest Summary

None Noted

Device Summary

None Noted

With Activity	Without Activity	Total Inspected	Device Exceptions		
			Replaced	Removed	Skipped

Additional pest findings may have been observed. Please see conditions and comments for more details.

Area Inspections

Area Inspected	Pest Findings	Time
Exterior		12:48 PM
Exterior -> Building perimeter		12:48 PM
Interior		1:09 PM
Interior -> Offices		1:09 PM

Device Inspection Details

Area	Device Name	Device Type	Activity	Pest Findings	Time
None Noted			None		

Material Application Details

Material Applied	Active Ingredient	AI%	Application Method
EPA #	Lot #	AI Concentration	Application Equipment
Phantom Termiticide-Insecticide	Chlorfenapyr	21.4500%	Spot Treatment
241-392	N/A	0.5027	Compressed Air Sprayer / B&G

Target Pest: Pavement Ants

Area/Device Name	Finished Quantity	Undiluted Quantity	Technician Name	Time
Interior -> Offices;	16.0000 Fluid Ounce	0.3750 Fluid Ounce	Michael Wawiernia	01:10 PM
Weather: 0°, 0 MPH				

Termidor SC	Fipronil	9.1000%	Exterior Perimeter
7969-210	7172802FI	0.0569	Backpack Sprayer

Target Pest: Bald-faced Hornets, Boxelder Bugs, Carpenter Ants, Carpenter Bees, Cluster Flies, Crickets, Earwigs, Ladybird Beetles (Ladybugs), Millipedes, Paper

Area/Device Name	Finished Quantity	Undiluted Quantity	Technician Name	Time
Exterior -> Building perimeter;	5.0000 Gallons	4.0013 Fluid Ounce	Michael Wawiernia	01:22 PM
Weather: 0°, 0 MPH				

Nikki Miller

From: noreply@civicplus.com
Sent: Wednesday, June 23, 2021 5:06 PM
To: Nikki Miller
Subject: Online Form Submittal: Board & Commission Application

Board & Commission Application

Name	Rachelle Breeden
Date	6/23/2021
Address	431 Academy St
Phone	[REDACTED]
Email	rachelle_thorn@yahoo.com
Employer	State of Michigan
Employer Phone	<i>Field not completed.</i>
How long have you lived in the City of Portland?	locally - 30 years
Please mark your choice(s).	Board of Review, Building Board of Appeals, Downtown Development Authority, Light and Power Board, District Library Board, Parks and Recreation Board, Planning Commission, Portland Area Municipal Authority, Tree Management Commission, Zoning Board of Appeals
If more than one please list them in order.	I can serve on any, please let me know a fit and suggestion for volunteer need
Please tell us your qualifications.	BA- Accounting and Humanities. Master's Degree in Public Administration-State and Local gov.
Are you a high school graduate?	Yes
Are you a college graduate?	Yes
List name of the college or university you attended and the level of degree earned.	BA- Accounting and Humanities. Master's Degree in Public Administration-State and Local gov.
List your professional and work experience.	Governmental experience in multiple capacities. Experience on and working with multiple Boards and Commissions

List your community
activities, interests and
service.

I am a local resident. I have two small children here in PPS.

References (optional)

Field not completed.

File Attachment

resume budget 2020.docx

Email not displaying correctly? [View it in your browser.](#)

Minutes of the Downtown Development Authority
City of Portland
Held on Monday, May 22, 2023
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Gorman, Briggs, Williamson

Members Absent: Ward, Madarang

Staff: Director ConnerWellman, City Clerk Miller

Guests: Mike Judd; April Vogl of Om's Garden

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Williamson, supported by Barnes, to excuse the absence of Members Ward and Madarang.

All in favor. Adopted.

Motion by Barnes, supported by Williamson, to approve the agenda as presented.

All in favor. Adopted.

Under Public Comment, Mike Judd asked for clarification of the use rules for businesses located along the Boardwalk, especially considering the upcoming construction on Kent St.

City Manager Gorman noted the City is working to balance use of the Boardwalk with businesses and as a public sidewalk.

Motion by Briggs, supported by Williamson, to approve the minutes of the April 24, 2023, as presented.

All in favor. Adopted.

Motion by Williamson, supported by Briggs, to approve the May 2023 Treasurer's Report as presented.

All in favor. Adopted.

There was nothing to report under Team Reports as there was no meeting to report on.

Under Old Business, Director ConnerWellman presented information on a Mural Policy for the City Manager to consider.

Motion by Williamson, supported by Briggs, to recommend a Mural Policy to the City Manager for review.

All in favor. Adopted.

Director ConnerWellman proposed a PRIME – Expired Funds Policy to clarify how unused funds in the PRIME program should be handled.

Motion by Barnes, supported by Madarang, to accept the PRIME – Expired Funds Policy.

All in favor. Adopted.

Director ConnerWellman stated the RAP Revitalization & Placemaking Grant 2.0 is due next week. The application that was submitted last year is being revised based on feedback from last year's process.

Director ConnerWellman sponsorships for the 4th of July fireworks on Friday, June 30, 2023, have been coming in. Still looking for volunteers for the event.

There was discussion regarding vendor permits for the 4th of July events. City Manager Gorman noted this event is covered under the Blanket Transient Trader Permit passed some years ago by the City Council.

Under New Business, Director ConnerWellman the terms of Chair Grimminck and Member Williamson are expiring at the end of June. Both have submitted their applications for reappointment.

Director ConnerWellman requested the June DDA Meeting be moved to Monday, June 19, 2023, at 6:00 P.M. before the City Council meeting or Tuesday, June 20, 2023, at 7:00 P.M as she will be out of town on the regularly scheduled date.

The Board agreed to move the June DDA Meeting to Tuesday, June 20, 2023, at 7:00 P.M.

Director ConnerWellman provided an update on the 9-person Citizen Council required for the TIF update. More residents in the DDA District are needed to serve in this capacity.

Director ConnerWellman presented information on changes to the administrative charges to the DDA by the City. Currently, the DDA pays \$300.00 per month for these services. Based on a cost allocation study the City is asking for \$900.00 per month. The cost allocation study recommended \$4,625.00 per month. Director ConnerWellman stated a decision will need to be made at the June meeting as to how the budget should be amended to support this increase.

Under the Director's Report, Director ConnerWellman presented her downtown report.

Under Board Member Comments, Director ConnerWellman stated that State Representatives Johnson and Outman have prepared an official recognition for Tom Antaya and his service to the DDA. There was discussion of when to present this to him.

City Manager Gorman provided updates on City-related business.

Chair Grimminck noted the Portland District Library will host Summer Reading Extravaganza on Friday, June 9, 2023.

Motion by Williamson, supported by Barnes, to adjourn the meeting at 7:42 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary



Date: June 20, 2023

REPORT OF FUNDS IN DDA AS OF: June 16, 2023

PRINCIPAL & INTEREST ACCOUNT

PREVIOUS BALANCE:	<u>4/30/2023</u>	<u>\$ 501.78</u>
NEW BALANCE:	<u>5/31/2023</u>	<u>\$ 501.78</u>

PRIME ACCOUNT

PREVIOUS BALANCE:	<u>4/30/2023</u>	<u>\$ 22,638.06</u>
DEPOSITS:		<u>\$ (162.92)</u>
Due to customers:		\$ -
NEW BALANCE:	<u>5/31/2023</u>	<u>\$ 22,475.14</u>

REGULAR ACCOUNT

PREVIOUS BALANCE:	<u>5/16/2023</u>	\$ 500,683.96
INTEREST EARNED:		\$ 129.38
DEPOSITS:		
Beerfest		\$ 6,625.00
Holiday Fest		\$ 900.00
Fireworks		\$ 2,750.00

CHECKS WRITTEN:

Ck No. Payee:	AMOUNTS
Admin charge June 2023	\$ 300.00
Bank fee - Fraud Protection	\$ 30.00

City of Portland, credit card reimbursement, postage, phones	\$ 1,115.86
Carla Datema, Plants	\$ 408.00
Fabricated Customs, Sign incentive - sign improvements	\$ 500.00
Kurt Fedewa, article	\$ 25.00
Greg Greenhoe, Fireworks	\$ 200.00
Hometown Sports, T-shirts	\$ 1,552.00
Opera Block Performing Arts Center	\$ 250.00
Pine Valley Entertainment, Live performance	\$ 600.00
Tina Conner Wellman, Phone, Education & Travel Reimbursement	\$ 387.15

\$ (5,368.01)

TRANSFER FOR DDA PAYROLL AND FRINGE BENEFITS FROM 05/17/2023 - 06/16/2023 \$ (7,856.39)

TOTAL EXPENSES: \$ (13,224.40)

NEW BALANCE: 6/16/2023 \$ 497,863.94

“The City of Portland is an equal opportunity provider and employer.”

City Of Portland
Water Department
Monthly Water Report
April 2023

Monthly Water Production

Well #4	10,329,000 Gallons
Well #5	0 Gallons
Well #6	5,593,000 Gallons
Well #7	199,000 Gallons

Daily Water Production

Well #4	344,300 Gallons
Well #5	0 Gallons
Well #6	186,433 Gallons
Well #7	6,633 Gallons

Daily Average Water Production for All Wells 537,366 Gallons

Total Water Production for the Month 16,121,000 Gallons

Total Water Production for the Previous Month 11,683,000 Gallons

Total Production increased by 4,438,000 Gallons

Total Production for This Month from the Previous Year 13,494,000 Gallons

Total Production increased by 2,627,000 Gallons

Rodney D. Smith Jr.
Water Technician

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

June 19, 2023
May 1-31, 2023

Kwh Consumed	2,734,510
DIESEL PRODUCTION	0
HYDRO GENERATION	117,000

Total Kwh Purchased	2,617,510	Total Dollars Paid	\$ 228,716.77
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Kwh Billed

Residential	1,119,238
Commercial	665,555
Large General	644,780
City St. Lites Metered	8,263
St. Lites Unmetered	
Rental Lights	
Demand	1,979

Dollars Billed

PCA Billed	\$ 45,456.69
Residential	\$ 154,499.41
Residential EO Charge	\$ 2,074.60
Geothermal Discount	\$ (3.33)
Commercial	\$ 86,894.12
Commercial/LG EO Charge	\$ 2,478.89
Large General	\$ 55,837.32
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 815.25
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 234.34
Demand	\$ 15,769.54
Tax	\$ 13,738.31

Total Kwh Billed 2,439,815

Total Dollars Billed \$ 379,356.59

Arrears after billing	\$ 9,566.37
Penalties Added	\$ 1,662.13
Arrears end of month	\$ 28,431.80
Fuel Cost Billed	\$ 46,585.66
Amount Collected	\$ 404,838.65
Total Adjustments	\$ 1,225.62

Power Cost Adj. .01870

Residential Customers	2,242
Commercial Customers	331
Large General	15
Total Customers	2,588

06/02/23



CITY OF PORTLAND
June-23

WATER DEPARTMENT REPORT

MONTH	May-23	PERIOD COVERED	May 1-31, 2023
Customers Billed		Penalties Added	\$ 321.98
City	1,874	Dollars Collected	\$ 57,040.72
Rural	24	Arrears at end of Month	\$ 4,949.42
Total Customers	1,898	Adjustments	\$ 175.92
		Gallons Pumped	11,683,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	9,010,530		\$ 64,288.49
Rural	165,471		\$ 2,097.68
Total	<u>9,176,001</u>		<u>\$ 66,386.17</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,817	Dollars Billed	\$118,048.85
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 118,048.85

Penalties Added	\$ 646.45
Dollars Collected	\$ 109,477.45
Arrears at end of Month	\$ 8,814.33
Adjustments	\$ 214.27
Gallons Treated per Million	7.859



IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JUNE 27, 2023 - 6:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage.
 - C. Approve payments of General Fund Payroll and accounts payable for the month of May 2023- \$ 1,215,459.81
 - D. Approve payments of Health Department payroll and accounts payable for the month of May 2023-\$119,649.50
 - E. Approve payments of Road Department payroll and accounts payable for the month of May 2023-\$ 571,701.17
- VII. Closed Session**-Review County Administrator Evaluations
- VIII. Unfinished Business**
- IX. New Business**
 - A. Request Approval of Memorandum of Private Land Lease
 - B. Request Ratification of Commission on Aging signature MDOT Project Agreement 2017-0072 P6/R1-Carol Hanulcik
 - C. Request Ratification of Commission on Aging signature on MDOT Agreement 2022-0075 P2 (ARPA funding) Budget Amendment-Carol Hanulcik
 - D. Request Approval for three Budget Amendments with Commission on Aging-Carol Hanulcik
 - E. Request Approval for a Cost of Living Wage Increase for COA staff-Carol Hanulcik
 - F. Discussion on Financial Review 2022 Year End and 2023 Mid-year Updates-Tim Dame

G. Request Approval of the National Criminal History Improvement Plan reimbursement grant-Tim Dame

X. Department Reports

XI. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XII. Reports of Special or Ad Hoc Committees

XIII. Public Comment (3-minute time limit per speaker)

XIV. Closed Session

- A. Review County Administrator Evaluations
- B. Written Opinion from County Attorney

XV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Four- three-year terms.
- Board of Public Works-Two-three-year terms
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- One-Two-year term, Member-at-Large from Lyons Area
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of May 2023:

- NONE

Appointments for consideration in the month of June 2023:

- NONE

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21410**

- Consumers Energy Company requests Michigan Public Service Commission’s approval for reconciliation of its 2022 demand response program costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission’s website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Thursday, June 29, 2023 at 9:00 AM

BEFORE: Administrative Law Judge Lesley Fairrow

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) May 5, 2023 application requesting the Commission to approve: 1) the refund of the \$113,136 over-recovered Demand Response revenue requirement through a 12-month net surcharge to be implemented beginning with the January 2024 billing cycle; 2) Consumers Energy’s financial incentive of \$6,225,453 for 2022, and approve recovery of the financial incentive through a net surcharge to be implemented beginning with the January 2024 billing cycle for a period of 12 months; and 3) Consumers Energy such other and further relief as may be deemed necessary by the Commission.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by June 22, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21410. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.