

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, November 17, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Guests: Kathy Parsons; David & Darleen VanTil

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Darleen VanTil.

Motion by Smith, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Gorman gave an update on the development of the new website with CivicPlus.

City Manager Gorman reported Mayor Barnes had received a letter from Mrs. VanTil of Portland stating that the crew of the Portland Ambulance Department saved her life on June 2, 2014 after she suffered a full cardiac arrest.

Mrs. VanTil read her letter of appreciation and further stated that she was without a heartbeat for 25 minutes. The very quick response and persistence of the Portland Ambulance Department saved her life.

Mayor Barnes stated that he is thankful for the City's in-house Ambulance Department and the excellent service they provide. He joined Mrs. VanTil in thanking and congratulating the crew that saved her life. He further thanked Mrs. VanTil for taking the time to thank the crew that saved her life.

Under Presentations, DDA/Main Street Director Reagan presented information on HolidayFest 2014 to be held November 21<sup>st</sup> and 22<sup>nd</sup>.

Mayor Barnes commented on the work the Electric Department has done in repairing electric services and hanging lights.

Director Reagan thanked the Electric Department for their work and commented on the great job they have done.

Under New Business, the Council held the Second Reading and considered Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA). In order to participate in the National Flood Insurance Program (NFIP), the City must formally adopt the preliminary maps.

Motion by VanSlambrouck, supported by Butler, to approve Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA).

Yeas: VanSlambrouck, Butler, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-99 to approve Change Order No. 8 in the amount of \$31,067.18 to the contract with CL Trucking, Inc. for additional work performed and to adjust quantities to reflect actual quantities installed on the Barley, Knox, and Storz Improvements Project. The City Engineer has prepared and is recommending the approval of this change order.

Motion by Smith, supported by Fitzsimmons, to approve Resolution 14-99 approving Change Order No. 8 to the contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-100 to approve Pay Request No. 4 (Final) to CL Trucking, Inc. in the amount of \$49,683.91 for work completed on the Knox, Barley, and Storz Improvement Project. The City Engineer on this project has reviewed the pay request and is recommending its approval.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 14-100 approving Pay Request No. 4 (Final) to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-101 to approve the Michigan Public Power Agency's (MPPA) recommendation to authorize the City's Electric Superintendent to sign an energy services project transaction authorization to purchase energy in 2015 to meet a portion of its future load requirements, subject to the approval of the Board of Light and Power. The purchase of energy would be for the months of January through July and would not exceed \$47,050.00. The Board of Light and Power is scheduled to meet on November 25<sup>th</sup> to review the recommendation from the MPPA as an agenda item and act accordingly as authorization must be approved by November 30<sup>th</sup>. This hedging process has been successful in the past and is similar to commodity buying. The goal is to keep energy costs as low as possible.

Motion by Smith, supported by Fitzsimmons, to approve Resolution 14-101 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an Energy Services Project Transaction Authorization to purchase energy in 2015, subject to the approval of the Board of Light and Power.

Yeas: Smith, Fitzsimmons, VanSlambrouck, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-102 to approve a bid from Cook Brothers Excavating Inc. for demolition of a City-owned house located at 874 Lyons Road. The City owns a vacant residential property at 874 Lyons Road. Staff determined the house should be demolished due to its dilapidated condition and the property utilized for a public purpose. The Department of Public Services Director intends to utilize the property for the Electric Department to locate a substation and the Water Department plans to install lines.

Motion by Fitzsimmons, supported by Butler, to approve Resolution 14-102 approving a bid from Cook Brothers Excavating Inc. for demolition of a City-owned house located at 874 Lyons Road.

Yeas: Fitzsimmons, Butler, VanSlambrouck, Smith, Barnes

Nays: None

Adopted

Under the Consent Agenda, City Manager Gorman noted that although the payment in the amount of \$2,500 to McKenna Associates is not over \$5,000 the original contract in the amount of \$24,995 was. McKenna Associates performed services on the Master Plan outside the scope of the contract that they are splitting with the City.

Motion by Smith, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on November 3, 2014, payment of invoices in the amount of \$237,394.53 and payroll in the amount of \$143,967.61 for a total of \$381,362.14. Also included was a purchase order to McKenna Associates in the amount \$2,500 for Master Plan services outside the scope of the original contract.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that with inclement weather in the forecast parking is not allowed on City streets from 2:00 A.M. to 6:00 A.M. in order to help the DPW completely clear snow from the streets.

The grand opening of the Goodwill store was held this past Saturday, November 15<sup>th</sup>. The store is very impressive and welcomed by the community.

The Chamber of Commerce will host its annual Breakfast with Santa on Saturday, December 13<sup>th</sup>.

Under Council Comments, Mayor Pro-Tem VanSlambrouck stated the Portland Area Fire Authority is currently in the process of reevaluating the contract. He also encourage residents to come out to HolidayFest.

Mayor Barnes recognized Council Member Smith for her completion of Level I training with the MML.

Council Member Smith commented that education is important for municipal leaders in order to constantly grow the economy and services for its residents. It is also important to have a volunteer base that is active in the community.

Mayor Barnes acknowledged noteworthy actions by the Police Department and further commented that there is much going on in the City that residents don't know about. Portland's police department is very small but does a great job protecting its residents.

Police Chief Knobelsdorf commented on the actions of the Police Department and noted these kinds of crimes are not uncommon but in a small town criminals cannot function with autonomy.

Mayor Barnes commented that the new Goodwill store provides an opportunity for residents to get rid of unwanted items and also provides employment opportunities for individuals that might not otherwise have a job. The new store is a valuable addition to the community.

Mayor Barnes also commented on the turnout results for the November 4<sup>th</sup> General Election. Overall, Ionia County had a voter turnout of 36% and the City of Portland had a voter turnout of 48%. This speaks well of our community.

Mayor Barnes stated that he is happy to take the opportunity this evening to recognize all of the City employees who do dangerous and important work that benefits our City and its residents.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Butler, Barnes

Nays: None

Adopted

Meeting adjourned at 7:55 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk