



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, July 17, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:04 PM	<b>IV. <u>Public Comment</u></b> (5-minute time limit per speaker)	
7:05 PM	<b>V. <u>City Manager Report</u></b>	
	<b>VI. <u>Presentations</u></b> - None	
	<b>VII. <u>Public Hearing(s)</u></b> - None	
	<b>VIII. <u>Old Business</u></b> - None	
	<b>IX. <u>New Business</u></b>	
7:15 PM	<b>A.</b> Proposed Resolution 23-48 Approving an Agreement with Jogan Health LLC to Provide Temporary Staffing Services to the Ambulance Department	Decision
7:18 PM	<b>B.</b> Proposed Resolution 23-49 Confirming the Mayor's Appointment to City Boards and Commissions	Decision
7:20 PM	<b>X. <u>Consent Agenda</u></b>	
	<b>A.</b> Minutes and Synopsis of the Regular City Council Meeting held on July 5, 2023	Decision
	<b>B.</b> Payment of Invoices in the Amount of \$466,365.84 and Payroll in the Amount of \$150,545.29 for a Total of \$616,911.13	
	<b>C. Purchase Orders over \$5,000.00</b>	
	1. S.A. Morman in the Amount of \$5,705.00 for New Doors and Installation at Alton Park, Brush Street Park, and Community Lake Park	
	2. Bio-Tech Argonomics, Inc. in the Amount of \$12,155.00 for BioSolids Land Application	
	3. VC3, Inc. in the Amount of \$19,809.00 for 2023/2024 I.T. Services	
	4. Portland Area Fire Authority in the Amount of \$31,682.91 for 1 <sup>st</sup> Quarter Fire Services	
	<b>XI. <u>Communications</u></b>	
	<b>A.</b> Wastewater Treatment Plant Report for June 2023	
	<b>B.</b> Franklin Energy EO Report	

<b>Estimated Time</b>
7:22 PM
7:25 PM
7:30 PM
7:35 PM

- C. Ionia County Board of Commissioners Agenda for July 11, 2023
- D. Ionia County Board of Commissioners Agenda for July 18, 2023
- E. MPSC Notice of Hearing for July 12, 2023

- XII. **Other Business** – None
- XIII. **City Manager Comments**
- XIV. **Council Comments**
- XV. **Adjournment**

<b>Desired Outcome</b>
Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Motion by \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 23-48**

**A RESOLUTION APPROVING AN AGREEMENT WITH JOGAN  
HEALTH LLC TO PROVIDE TEMPORARY STAFFING SERVICES TO  
THE AMBULANCE DEPARTMENT**

**WHEREAS**, the City’s Ambulance Department provides services to the City of Portland and various political subdivisions; and

**WHEREAS**, the Ambulance Department and its Director strive to maintain the necessary level of staffing, there are situations that arise where shifts need to be filled in order to maintain operations on a temporary basis; and

**WHEREAS**, the City Manager and Ambulance Director recommend that City Council approve the proposed agreement with Jogan Health, LLC to provide temporary staffing services to the Ambulance Department, a copy of a the agreement is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the recommendation of the City Manager and Ambulance Director to approve the agreement with Jogan Health LLC to provide temporary staffing services to the Ambulance Department, a copy of the proposed agreement is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 17, 2023

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

## AGREEMENT FOR: Portland Ambulance Michigan

This rate agreement (Agreement) is made and entered into as of the Effective Date 7/7/2023 by, and between Portland Ambulance Michigan (Client) with its principal office located at 773 E Grand River Ave, Portland, MI 48875, and Jogan Health LLC., (Contractor) a Colorado limited liability company, whose principal address is 84 Inverness Circle East, Englewood, CO 80112.

### DEFINITIONS

- A. Healthcare Professional is an employee of Contractor on assignment at Client with a set minimum amount of hours per week For whom a Confirmation of terms of an assignment of no less than 13 weeks in duration has been made by the Client.
- B. Clinician is a Physician or APP employee of Contractor on assignment at Client for whom a confirmation of terms of an assignment is specified in an attached Locum Tenens Addendums.
- C. PRN Healthcare Professional is an employee of Contractor on assignment at Client with no set minimum hours per week
- D. Confirmation is the Client's written acceptance of a particular Healthcare Professional to fill a specific Client need.

### 1. RATES

**See Exhibit A "Rate Schedule"**

- A. Rates are subject to change upon agreement of both parties with signed addendum.
- B. Transportation is billed separately based upon specific needs (i.e., rideshare, taxi, rental cars, vans, shuttles, buses, etc.) Including the IRS Mileage Reimbursement Rate of \$0.625.
- C. All other clinical and non-clinical classes not included can be negotiated upon need.

### 2. OVERTIME

Overtime rates will apply as indicated by local labor statute; however, all overtime must be pre-approved by the Contractor. The following Holidays will be billed to Client at the rate equal to the Overtime Hourly Rate stated in Exhibit A Rate Schedule for hours worked: Christmas Day, New Year's Day, Thanksgiving. Overtime Hours Worked on provided holidays will be billed to Client at the Overtime Hourly Rate stated in Exhibit A Rate Schedule for hours worked.

Hours in Excess of:	Per:	Overtime Multiplier:
40.00	Week	1.50

### 3. CANCELLATIONS

Minimum billing rate once PRN Healthcare Professional have started to work is four (4) hours. Client may cancel twenty-four (24) hours prior to the start of the shift. If Client cancels with less than a twenty-four (24) hour notice, Contractor will bill for eight (8) hours at the regular hourly rate.

Client may cancel a non-PRN assignment with a two (2) week prior written notice. If Client gives less than a two (2) week prior notice, the Contractor will bill Client for one (1) week at the appropriate bill rate.

In the event Client finds it necessary to terminate a Healthcare Professional's assignment during the assignment, for no fault of Contractor or Healthcare Professional, the Client shall reimburse Contractor for the days missed with documentation thereof at the appropriate bill rate, and for all contractual obligations for transportation and housing incurred as a result of Contractor placement of the Healthcare professional with Client.

Client acknowledges that reimbursement or other expense allowance arrangement exists between the parties with respect to housing and meals paid to Healthcare Professionals who are on travel assignments with documents to support expense. Contractor will provide a statement to the Client on an annual basis of the reimbursement amount which may be subject to tax deduction limitations.

Healthcare Professional will be working a set number of hours per assignment upon agreement by Contractor, and Client. Please refer to the chart located on *Exhibit A, "Rate Schedule"* For each Healthcare Professional who has not been provided with an Assignment but has nonetheless traveled for deployment as required under this Agreement, Contractor shall have the right to invoice the Client for up to seven (7) days of "Stand-Down Pay." Stand-Down Pay shall be calculated by multiplying the applicable Healthcare Professional's Hourly Rate by eight (8) hours by the actual number of days the applicable Healthcare Professional had to Stand-Down prior to being deployed for Assignment. In the event a Healthcare Professional is not deployed for an Assignment at the end of seven (7) days, Contractor and Client shall confer to determine whether such Healthcare Professional should return home or remain on-site for additional Stand-Down Pay.

**4. Disputes**

Should any dispute arise regarding the interpretation or enforcement of the terms of this Agreement, which cannot be resolved to the satisfaction of both parties within thirty (30) calendar days of the initial discussion, such dispute shall be submitted to arbitration for resolution. The parties shall attempt to agree upon a neutral third party to arbitrate the dispute and, should that effort fail, request a panel of arbitrators from the American Arbitration Association and select an arbitrator from that list by alternately striking names. A coin toss, or other acceptable random method, shall be used to determine who shall have the first strike. The panel of arbitrators will be selected from Arapahoe or Douglas County, Colorado. The hearings will be held at the Jogan Health, LLC. corporate office at 84 Inverness Circle East, Englewood, Colorado. The arbitration shall take place in accord with the usual rules and policies of the American Arbitration Association and the decision of the arbitrator shall be final and binding upon the parties. Fees of the American Arbitration Association, the Arbitrator's fees and the costs of a court reporter shall be split equally by the parties. All other costs associated with the arbitration shall be borne by the party incurring the cost.

**5. OTHER**

- A. Orientation  
Contractor will bill Client the hourly rate.
- B. Any/All Healthcare Professional/Clinicians bonuses provided by Client are subject to deductions for payroll burden and miscellaneous expenses.
- C. Unless otherwise agreed upon in writing, Contractor's Standard Terms and Conditions of Service and Standard Hiring Practices, shall apply and are published at [joganhealth.com](http://joganhealth.com). All of these current Terms and Conditions have already been incorporated into this agreement.
- D. This Agreement may be modified or amended by written agreement and supersedes all prior Agreements of the parties.
- E. In the event services are provided to Client by Contractor, and this agreement is not signed, Client's acceptance of such services will be deemed as acceptance of the terms of this agreement.

*Contractor, and CLIENT agree that rates will be reviewed annually/quarterly or as deemed necessary and will be subject to incremental adjustments at a minimum rate in accordance with the current Consumer Price Index. Such adjustments shall apply when applicable as an offset to increasing overhead costs attributable to expenses such as but not limited to payroll taxes, workmen's compensation, unemployment expenses, health benefits, meals/incidentals, and lodging, etc. Rate adjustments will be provided with a written notice and agreed upon by mutual written agreement.*

Contractor

"Client"

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

This document describes the standard terms and conditions for the provision of services by Contractor to its clients. In the event that any of these terms and conditions conflict with other arrangements agreed upon in writing or stated in a Contractor agreement or rate agreement, such other terms and conditions shall apply. Changes to these standard terms and conditions of service may occur from time to time and will be published at the [joganhealth.com](http://joganhealth.com) public website.

**Responsibilities of Contractor**

1. Provide services in conformance with all Joint Commission standards applicable to Health Care Staffing Services.
2. Provide service coordinator staff on a 24 hour per day, 365 day per year basis to receive and process service requests and changes.
3. Match client service requests with Healthcare Professional/Clinicians who are properly screened and qualified in accordance with our standard hiring practices.
4. Provide clients, upon request, with documentation of the skills and qualifications of assigned personnel, either via e-mail or facsimile.
5. Instruct all Healthcare Professional/ Clinicians to always carry on their person an original license, evidence of current CPR and/or any applicable specialty certifications, for immediate client inspection.
6. Assume sole responsibility as the employer of record for the payment of wages to Healthcare Professional/Clinicians and for the withholding of applicable federal, state, and local income taxes, the making of required Social Security tax contributions, and the meeting of all other statutory employer responsibilities (including, but not limited to, unemployment and worker's compensation insurance, payroll excise taxes, etc.).
7. Comply with federal, state and local labor and employment laws applicable to Assigned Employees, including the Immigration Reform and Control Act of 1986; the Internal Revenue Code ("Code"); the Employee Retirement Income Security Act ("ERISA"); the Health Insurance Portability and Accountability Act ("HIPAA"); the Family Medical Leave Act; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Fair Labor Standards Act; the Consolidated Omnibus Budget Reconciliation Act ("COBRA"); the Uniformed Services Employment and Reemployment Rights Act of 1994; as set forth in subparagraph h. below, the Patient Protection and Affordable Care Act (ACA); and the Occupational Safety and Health Act of 1970.
8. Comply with all provisions of the ACA applicable to Assigned Employees, including the employer shared responsibility provisions relating to the offer of "minimum essential coverage" to "full-time" employees (as those terms are defined in Code §4980H and related regulations) and the applicable employer information reporting provisions under Code §6055 and §6056 and related regulations.
9. Maintain a system documenting, tracking, and reporting unexpected incidents, including errors, unanticipated deaths and other events, injuries, and safety hazards relating to the care and services provided. (It is the Clients' responsibility to promptly notify Contractor immediately, no less than 24 hours of when an incident occurs. Upon notification, Contractor will then implement incident tracking/resolution processes and communicate with the client as needed.) The client may be required to provide written documentation to Contractor to facilitate the investigation and potential corrective actions of incidents. Depending on the severity of the incident; Contractor will also have our Risk Oversight Committee review and make recommendations.
10. Maintain general liability insurance and professional liability insurance with limits equal to or greater than \$1,000,000 per occurrence and \$3,000,000 aggregate. Maintain workers compensation in the amounts mandated by law in the state or states in which services are being performed. Contractor will provide certificates of insurance on request.
11. May use subcontractors in the usual course of providing staffing services.
12. Not discriminate in employment with respect to race, religion, sex, creed, disability, or national origin in compliance with all applicable laws including Title VII of the Civil Rights Acts of 1964, or any of its amendments, and the Americans with Disabilities Act.
13. Comply with Section 1861(v) of the Social Security Act, and, therefore, for a period of four years, make available upon written request such books, documents and records as are necessary to certify the nature and extent of the cost of providing services

**Responsibilities of Client:**

1. Make final determination of the suitability of Healthcare Professional/Clinician's documented competencies and experience as presented by Contractor for the designated assignment.
2. Provide orientation which, at minimum, includes the review of policies and procedures regarding medication administration, documentation procedures, patient rights, Infection Prevention, and Fire and Safety, OSHA, and EMR/Charting (if applicable).
3. Manage Contractor's Healthcare Professional/Clinicians consistent with their own policies and procedures and address any incident consistent with those policies and procedures. Promptly notify (no less than 24 hours) Contractor by telephone and by written documentation of any unexpected incidents, errors, sentinel events and any occupational safety hazards or events that involve Healthcare Professional/Clinicians.
4. Recognize Contractor's policy regarding the floating of staff whereby Healthcare Professionals/ Clinicians are instructed not to accept a floating assignment if they do not have the skills required to perform a competent level of care.
5. Assist Contractor with the periodic evaluation (no less than annually) of Healthcare Professional's job performance. Healthcare Professionals/Clinicians will be evaluated after each assignment.
6. If applicable, when advanced practice services are requested (NPs and/or PAs), it is the responsibility of the CLIENT to have an executed copy of the Collaborative Agreement between the advanced practice personnel and the collaborating physician.
7. Promptly notify (no less than 24 hours) Contractor by written documentation of any unsatisfactory job performance or action taken to terminate the services of a Healthcare Professional/Clinicians due to incompetence, negligence, or misconduct. In such event the client shall only be obligated to compensate Contractor for actual time worked by the Healthcare Professional/Clinicians.
8. If unable to resolve a problem or complaint at the branch or department level, refer to the Contractor's Client Grievance Policy located at [joganhealth.com](http://joganhealth.com) for instructions on how to submit a grievance to Contractor or to report concerns to The Joint Commission. Client may submit a grievance in writing to the corporate office by email to [nancy.lederhos@joganhealth.com](mailto:nancy.lederhos@joganhealth.com) or by calling our corporate office Human Resources/Quality Assurance Director at 720-377-5578
9. Timely and accurately approval of Healthcare Professional/Clinicians timecards upon request. Healthcare Professional/Clinicians timecards will be made available by Contractor upon request.

**Payment Responsibilities of Client:**

Remit payment for services directly to Contractor upon receipt of invoice, Payment Due Net 30; Interest at Invoicing dates are Sunday through Saturday unless otherwise agreed upon by Client and Contractor. If payment is received after such time, late payment charges shall be paid on the unpaid balance due on the contract to Contractor at the rate of 1.5% per month. In the event the client questions any amounts invoiced, an explanation of any items in question must be received by Contractor's Accounts Receivable department within 5 days. This notification must be made by one of the following means.

By email to: [ar@joganhealth.com](mailto:ar@joganhealth.com)

By U.S Mail to:  
Jogan Health, LLC.  
a Colorado limited liability company  
Attn: Accounts Receivable 84  
Inverness Circle East  
Englewood, CO 8011

Pay interest equal to the annual maximum allowable by state law, plus cost and disbursements, including reasonable attorney and/or collection fees, incurred in the collection of the client's account in the event client fails to remit payment within 7 days from the invoice date.

**Responsibilities of Client Cont'd:**

- 10. Flipping: During the term of this Agreement, if, and to the extent that, any Healthcare Professional whose profile is submitted by Contractor to Client and is working at Client's facility for Contractor, Client agrees that it will not cause its affiliates to interfere with the business of Contractor by inducing that candidate to become employed by any other party at Client's facility (e.g., no "flipping").
- 11. Client will not hire Healthcare Professional from Contractor 12 months from their last worked shift at the Client facility. If the 12- month period is not honored, Contractor will invoice for a conversion fee based on the Temp-to-Perm conversion fee schedule.
- 12. Client to confirm lodging accommodations for the Healthcare Professional, as agreed upon in Exhibit A. If Client agrees to provided lodging as show in Exhibit A and is unable to provide lodging, the Contractor shall bill Client for the associated lodging expense

**These terms shall apply unless this right is specifically protected in accordance with state and/or local law.**

**The Following Policy and Fee Schedule Shall Apply to Direct Hire Placements:**

The direct hire fee shall be equal to 30 percent of the Healthcare Professional first year's annualized salary for any Healthcare Professional presented to Client by Contractor who accepts a position with any clinic, group, healthcare facility or organization owned, operated, or affiliated with Client whether or not in Client's actual local community. Salary amount will be listed on the employment letter for the Healthcare Professional. In the event Contractor submits a Healthcare Professional that has been in Client's database but has not been contacted by Client within 45 days, the candidate is considered eligible to be presented through Contractor

**A. Client agrees to make payment to Contractor in the following manner:**

- i. Client will be invoiced upon confirmation of placement for each Healthcare Professional.
  - ii. Full payment of the direct hire fee will be due to Contractor upon receipt of the invoice date.

**B. Direct Hire:**

The Direct Hire Guarantee will apply if payment is received within ten (10) days of the date on the invoice. In the unlikely event that the client is unsatisfied with a candidate provided by Contractor prior to completion of ninety (90) days of the start date the client may choose to end the Healthcare Professional employment.

- i. Client will not directly hire a candidate from Contractor, or another staffing agency for 12 months from when Contractor initially presented the candidate for hire. If the 12-month period is not honored, the full Direct Hire Fee's associated below shall apply.
- ii. If applicable, and if/when advanced practice services are requested (NPs and/or PAs), it is the responsibility of the Client to have an executed copy of the Collaborative Agreement between the advanced practice personnel and the collaborating physician.

**C. Temp-to-Perm Option:**

A Temp-to-Perm position will include a temporary hourly bill rate and a reduced permanent placement (conversion) fee upon the successful completion of the temporary portion of the assignment based on the fee schedule as shown below. Full payment of the placement fee and invoices for services prior to conversion are due Net 30 of the Healthcare Professional's start date as an 'employee' of the client. These terms shall apply unless this right is specifically protected in accordance with state and/or local law.

Hours worked	Direct Hire Fee
Less than 800 Hours	30% of Staff Annual Salary
More than 800 Hours	30% of Staff 3-Month Pay

**Joint Commission**

*The Joint Commission standards under relate to quality and safety of care issues as impacted by Contractor's healthcare professionals. Anyone believing that he or she has pertinent and valid concerns about such matters should report these to the management of Contractor either at the branch office or the corporate office (please see our web site at [joganhealth.com](http://joganhealth.com) for contact information). If the concerns cannot be resolved through Contractor, the individual is encouraged to contact The Joint Commission.*

Phone: 800-994-6610  
 E-Mail: [patientsafetyreport@jointcommission.org](mailto:patientsafetyreport@jointcommission.org)  
 Fax: 630-792-5636

Exhibit A**Rate Schedule**

<b>Position Title</b>	<b>Position Hourly Rate</b>	<b>Overtime Hourly Rate</b>	<b>Minimum Hours</b>	<b>Client Provided Lodging (Yes/No)</b>
(Local) Paramedic	\$53.00	\$53.00	48	No
(Travel) Paramedic	\$67.31	\$67.31	48	No

**1. THE FOLLOWING DOCUMENTATION WAS COLLECTED AND RETAINED IN THE PERSONNEL FILE FOR ALL PERSONNEL:**

- a. Pre-Employment Screening: All applicants are subjected to a 10-panel drug screen and otherwise evaluated in accordance with applicable regulatory requirements (within 6 Weeks or by client). Verification of COVID Vaccination Status is completed prior to deployment.
- b. Criminal Background Investigation: Employees are checked in a manner compliant with the requirements of Client and always in accordance with government regulations.
- c. Work History: Documentation of work history associated with profession/class or as required by client. (Accepted if documented on the application)
- d. License Verification: Primary Source On-Line Verification of the employee's license/certification verified with the state unless the state does not offer verification.
- e. Certifications: C.P.R. card and/or other certifications (ACLS, PALS, etc.) as required by policy and client requirements.

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 23-49**

**A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENTS TO  
CITY BOARDS AND COMMISSIONS**

**WHEREAS**, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

**WHEREAS**, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Zoning Board of Appeals

-Rachelle Breeden to a term expiring June 30, 2026

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council confirms the Mayor’s appointments as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** July 17, 2023

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Wednesday, July 5, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman

Guests: Josh Haley, Aid for Representative Gina Johnsen; Senator Rick Outman; Tom, Ellen, and Steve Antaya; Mike Judd; AJ Vogl; DDA Chair Cory Grimminck, and DDA Members Margery Briggs, and April Vogl

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Sheehan, to approve the proposed Agenda.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman reported that Portland was granted \$3 million through the State of Michigan appropriations process for the Wastewater Treatment Plant Project. He thanked State Representative Gina Johnsen, Senator Rick Outman, and their staff for their support and efforts to secure this critical funding for the City of Portland.

Construction continues on the Fiber Broadband Project through Homeworks Connect.

City Manager Gorman noted last week he met with lobbyist from Dykema on behalf of Crown Castle, whose customer is Verizon Wireless. They are pursuing their interest in installing a small cell component related to 5G infrastructure in the City of Portland.

Consumers Energy is beginning an initiative to underground their electric utility service. City Manager Gorman noted he was contacted by local media to explain Portland's experience and benefits in doing so. The City of Portland's electric infrastructure is more than 90% underground.

On June 22, 2023, stakeholders with the Ionia County Economic Alliance met at ConfluxCity Brewing.

The fireworks in Portland were held Friday, June 30, 2023, and the Girl Scouts organized the 4<sup>th</sup> of July parade held on July 4, 2023. Both were great events for the community. He further thanked emergency service personnel and local volunteers for their contribution to these events.

City Manager Gorman congratulated Tom Antaya for his 35 years of service to the Downtown Development Authority and further thanked him for his dedication to the Portland community.

Under Presentations, Mayor Barnes thanked Tom Antaya for his dedication and service to the Portland community.

Senator Outman and Josh Haley, representing Representative Johnsen, presented Tom Antaya with a Special Tribute for his 35 years of service to the City of Portland.

DDA Director ConnerWellman and Members of the DDA presented Tom Antaya with a tribute commemorating his 35 years of service to the City of Portland. DDA Director ConnerWellman stated that Mr. Antaya has been an anchor and guide to her during time with the City of Portland.

Mr. Antaya stated that over his 40 years in the City of Portland he has touched every department in the City of Portland in some manner. He further noted the City has always been great to work with and its investment in income tax and infrastructure has not only been good for the community but has been good for his store. He has had great appreciation for the City and its leaders over the years.

Director ConnerWellman provided her report on DDA activities.

Under New Business, the Council considered Resolution 23-46 to approve a payment in the amount of \$1,236,350.39 for work performed for the Wastewater Treatment Plant Project.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-46 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-47 to confirm the Mayor's appointments to various Boards and Commissions.

Motion by Fitzsimmons, supported by VanSlambrouck, confirming the Mayor's appointments to City Boards and Commissions.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on June 19, 2023, payment of invoices in the amount of \$152,360.36 and payroll in the amount of \$135,633.77 for a total of \$287,994.13. Purchase orders to West Michigan International, LLC in the amount of \$7,143.36 for repairs to No. 949, Pleune Service Company in the amount of \$39,822.38 for a heating system for the generators, and the Portland Area Municipal Authority in the amount of \$49,327.84 for building repairs were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

City Manager Gorman had no further comments.

Under Council Comments, Mayor Barnes noted that per the Arbor Day Foundation, the City of Portland has again been named a Tree City USA and he further thanked the Parks Department for their efforts in making this possible.

Mayor Barnes thanked City Manager Gorman for his efforts in facilitating the great fireworks event.

He also noted the Semi quincennial; 250<sup>th</sup> Anniversary, of the signing of the Declaration of Independence will take place in 2026.

Mayor Pro-Tem VanSlambrouck thanked April Vogl for volunteering to serve on the DDA.

He also thanked State Representatives Gina Johnsen and Angela Witwer for their efforts in awarding Portland the \$3 million for the Wastewater Treatment Plant Improvement Project.

Council Member Fitzsimmons noted the funds approved on the Consent Agenda for building repairs to the emergency services building facilitated by the Portland Area Municipal Authority should complete the upgrades planned.

There was discussion of the \$3 million in funding received from the State of Michigan for the Wastewater Treatment Plant Improvement Project.

Council Member Sheehan thanked everyone involved with the 4<sup>th</sup> of July parade held yesterday. It was a great small-town event.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:41 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk

**City of Portland**  
**Synopsis of the Minutes of the July 5, 2023, City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman

**Presentation** - Senator Outman and Josh Haley, representing Representative Johnsen, presented Tom Antaya with a Special Tribute for his 35 years of service to the City of Portland.

**Presentation** - DDA Director ConnerWellman and Members of the DDA presented Tom Antaya with a tribute commemorating his 35 years of service to the City of Portland.

**Presentation** - Director ConnerWellman provided her report on DDA activities.

**Approval of Resolution 23-46** approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

**Approval of Resolution 23-47** confirming the Mayor's appointments to City Boards and Commissions.

All in favor. Adopted.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:41 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	7,960.00
ACE-TEX ENTERPRISES, INC.	00004	RAGS- ELECTRIC	719.71
CINTAS	00083	MEDICINE CABINET -MTR POOL	16.85
CULLIGAN	02130	COOLER RENTAL - WW	15.00
FAMILY FARM & HOME	01972	PUSH MOWER - ELECTRIC	219.99
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	35.94
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	200.00
LITE'S PLUS INC	00243	LIGHTS - ELECTRIC	119.80
MENARDS	00260	UTILITY MATS - ELECTRIC	129.93
MUNICIPAL SUPPLY CO.	00324	HARDWARE/TOOLS - ELECTRIC	460.30
MUNICIPAL SUPPLY CO.	00324	SEWER PLUG - ELECTRIC	120.00
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF JULY 2023- ASSES	1,583.33
PETROLEUM TECHNOLOGIES GROUP LLC	02819	OIL ANALYSIS KITS -ELECTRIC	227.02
BORDER STATES INDUSTRIES INC	02799	GUY CLAMPS - ELECTRIC	420.99
BORDER STATES INDUSTRIES INC	02799	CODING TAPE - ELECTRIC	72.50
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REV SHARING MAR-APR 2023- COM	6,114.38
STAR THOMAS	01654	PURCHASES, SUPPLIES REIM - POLICE	342.80
THE POLICE AND SHERIFFS PRESS	MISC	OFFICER ID RENEWAL -POLICE	108.26
MOTOROLA SOLUTIONS INC.	02459	IN CAR VIDEO SYSTEMS SET UP - POLICE APPRV CONS	10,940.00
STAR THOMAS	01654	DIGITAL CAMERA REIM - POLICE	423.96
FAMILY FARM & HOME	01972	GRASS KILLER, GLOVES - PARKS	391.92
ALT PRINTING CO.	02712	FLAG FOOTBALL SHIRTS - REC	340.00
CULLIGAN	02130	WATER 4X CITY HALL - GEN	29.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	368.00
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENT - MTR POOL	264.33
FAMILY FARM & HOME	01972	GLOVES, SPRAYER PUMP, CLEANER- PARKS, CEM	73.97
MUNICIPAL SUPPLY CO.	00324	VALVE BOX EXTENSION - WATER	60.00
FAMILY FARM & HOME	01972	SUPPLIES - MTR POOL	7.99
MIRECS	01928	DUES/FEE - ELECTRIC	20.37
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	22.84
UTILITY SERVICE CO. INC.	02133	SOUTH TANK QUARTERLY - WATER	6,445.19

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
UTILITY SERVICE CO. INC.	02133	HILL ST TANK QUARTERLY - WATER	5,404.08
GRANGER	00175	REFUSE- COM PROMO, POLICE	93.00
GRANGER	00175	REFUSE- MTR POOL, PARKS, CEM	312.00
FAMILY FARM & HOME	01972	ORGANIZER - AMB	12.99
AMERICAN RED CROSS	02820	BASIC LIFE SUPPORT CARD - AMB	24.00
POWER LINE SUPPLY COMPANY	00389	SAFETY GLASSES - ELECTRIC	78.00
MI MUNICIPAL LIAB & PROP POOL	00288	POOL RENEWAL PREM 23-24- VAR DEPTS	112,074.00
MENARDS	00260	CONCRETE MIX - ELECTRIC	53.10
THEKA ASSOCIATES ENGINEERING, INC.	02557	NEW DIST SUB STA PYMT #2 - ELE RES 22-77	18,030.00
BORDER STATES INDUSTRIES INC	02799	CODING TAPE - ELECTRIC	72.50
CINTAS	00083	SAFETY SUPPLY BOX REFILL - ELECTRIC	41.48
CINTAS	00083	SAFETY SUPPLY BOX REFILL - ELECTRIC	10.86
GRAINGER, INC.	00172	TOOLS - MTR POOL	523.27
GRP ENGINEERING INC.	01994	KENT ST DESIGN- ELECT	350.00
INTERSTATE BILLING SVC	00202	CUSHION KIT/CREDIT - ELECTRIC	959.94
INTERSTATE BILLING SVC	00202	ROLL UP SIGNS - MAJ, LOC STS	263.98
OTC SERVICES INC.	02818	GRANT ST SUBS TRANSFORMER - ELEC RES 23.38	178,757.25
ENVIRONMENTAL SYSTEMS RESEARCH INS	02737	GIS PROGRAM UPGRADE - ELECTRIC	1,900.88
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
SHANE SCHEURER	01575	GRANGER LANDFILL DISPOSAL FEE - ELECTRIC	216.51
PLB PLANNING GROUP LLC	02504	CONSULTATION - CODE	73.52
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	1,036.85
PARTAC PEAT CORPORATION	MISC	84" BRISTLE BRUSH - PARKS	184.71
DORNBOS SIGN, INC.	00067	SUPPLIES - MAJ, LOC STS	165.50
WEST MICHIGAN INTERNATIONAL LLC	02546	REPAIRS TO #949 - MTR POOL, CONS AGENDA 7-5-23	7,143.36
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC FINAL PAYMENT - CITY HALL	628.11
GRANGER	00175	REFUSE- WW	328.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,496.57
NTH CONSULTANTS, LTD	02708	ENG 5 EMISSION TESTING - ELEC, CONS AGENDA 6-5-	1,647.50
MHR BILLING	01780	JUNE 2023 MONTHLY BILLING - AMB	1,925.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	695.44

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	178.90
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	149.88
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	338.01
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	416.45
NORTHSIDE SERVICE	MISC	JUMP START AMB #45- AMB	60.00
MUZZALL GRAPHICS	00326	BUSINESS CARDS - AMB	68.65
KEUSCH TIRE & AUTO	00228	BATTERY AMB #45 - AMB	228.97
STAR THOMAS	01654	PRO 7 TABLET PEN AMAZON REIM - POLICE	31.79
STAR THOMAS	01654	POSTAGE REIM - POLICE	10.80
MAINTENANCE MAN	02652	OIL CHANGE - POLICE	35.60
MAINTENANCE MAN	02652	OIL CHANGE - POLICE	36.50
GLOCK PROFESSIONAL, INC.	02634	ARMORER COURSE J SMITH - POLICE	250.00
GLOCK PROFESSIONAL, INC.	02634	ARMORER COURSE B LISTERMAN - POLICE	250.00
GRANGER	00175	REFUSE OVERLOAD CHARGE - ELECTRIC	25.75
GRANGER	00175	REFUSE - ELECTRIC	93.00
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENT - AMB	350.70
BIOTECH AGRONOMICS	02822	TRANS BIOSOLIDS, LAND APP- WW	12,155.00
ELHORN ENGINEERING	00139	STENNER PUMP - WATER	768.00
VC3 INC.	02745	IT SERVICES - GEN	19,809.00
FORTE PAYMENTS, INC.	02522	CC PAYMENTS JUNE 2023- REC	105.58
VC3 INC.	02745	MICROSOFT MONTHLY AGREE - GEN	279.50
AMERIGAS -5248	00398	TANK RENTAL CUTLER LIFT STATION - WW	187.77
TANNER BROWNELL	02800	OFFICIAL - REC	48.00
AECOM TECHNICAL SERVICES	01810	FERC MONITORING - ELECTRIC APPV RES 22-29	1,414.03
PORTLAND AREA FIRE AUTHORITY	02128	1ST QTR FIRE SVCS JULY-SEPT 2023- COM PROMO	31,682.91
CIVIC PLUS	02335	MUNICODE ADMIN SUPP FEE - COM PROMO	262.50
MUNICIPAL SUPPLY CO.	00324	HORNET/BEE SPRAY - PARK	228.00
HYDRO PARTNERS	02821	DAM CONSULT/ASSET MNGMT - ELE COUNC APPRV 3-6-2	6,375.00
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICAL L ZAMZAM - AMB	226.00
BEST EQUIPMENT CO. INC.	02823	WATER TANK & FREIGHT - MTR POOL	2,053.25
COOK BROS EXCAVATING	00101	WTR SVC LINE REPAIR - WATER	2,915.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MID MICHIGAN FOUNDATION	02117	SIDEWALK REPAIR - LOC STS	600.00
USA BLUEBOOK	01850	BOTTLE BRUSH/SUPPLIES - WW	567.92
COOK BROS EXCAVATING	00101	LIMESTONE TOAN PARK - PARKS	210.00
ADT COMMERCIAL	02792	UPGRADE DROP BOX - CITY HALL RES APPROVED 22-54	5,689.17
ADT COMMERCIAL	02792	UPGRADE DROP BOX - CITY HALL RES APPROVED 22-54	200.00
BURNHAM & FLOWER INSURANCE GROUP	02776	HRA ADMIN FEE - GEN	385.95
FAMILY FARM & HOME	01972	SHOVEL HANDLE ETC - PARKS, CEM	62.71
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	85.58
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	50.41
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	40.90
GRANGER	00175	STREET SWEEPING - MAJ STS	533.10
STATE OF MICHIGAN	00428	ELEVATOR CERT OF OPERATION RENEW - CITY HALL	310.00
AUTOMATED BUSINESS EQUIPMENT	00027	INK CARTRIDGE, LABELS, SEALING SOL - GEN	211.00
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,834.34
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,568.45
Total:			\$466,365.84

**BI-WEEKLY  
WAGE REPORT  
July 10, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,134.13	11,134.13	4,263.83	4,263.83	15,397.96	15,397.96
ASSESSOR		-		-	-	-
CEMETERY	5,042.75	5,042.75	2,253.12	2,253.12	7,295.87	7,295.87
POLICE	20,264.09	20,264.09	5,576.68	5,576.68	25,840.77	25,840.77
CODE ENFORCEMENT	22.03	22.03	1.69	1.69	23.72	23.72
PARKS	5,558.06	5,558.06	834.28	834.28	6,392.34	6,392.34
INCOME TAX	2,688.88	2,688.88	758.26	758.26	3,447.14	3,447.14
MAJOR STREETS	4,887.73	4,887.73	2,483.98	2,483.98	7,371.71	7,371.71
LOCAL STREETS	3,327.25	3,327.25	1,432.22	1,432.22	4,759.47	4,759.47
RECREATION	1,383.46	1,383.46	400.89	400.89	1,784.35	1,784.35
AMBULANCE	20,026.53	20,026.53	4,188.91	4,188.91	24,215.44	24,215.44
DDA	2,530.73	2,530.73	495.05	495.05	3,025.78	3,025.78
ELECTRIC	18,755.40	18,755.40	7,959.85	7,959.85	26,715.25	26,715.25
WASTEWATER	10,602.55	10,602.55	4,098.57	4,098.57	14,701.12	14,701.12
WATER	6,045.56	6,045.56	2,541.51	2,541.51	8,587.07	8,587.07
MOTOR POOL	740.18	740.18	247.12	247.12	987.30	987.30
<b>TOTALS:</b>	<b>113,009.33</b>	<b>113,009.33</b>	<b>37,535.96</b>	<b>37,535.96</b>	<b>150,545.29</b>	<b>150,545.29</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**AS OF 07/12/2023**  
**MEETING DATE 07/17/2023**

<b>Fund</b>	<b>Description</b>	<b>Beginning Balance 07/01/2023</b>	<b>Total Cash in</b>	<b>Total Cash out</b>	<b>Cash Balance 07/12/2023</b>	<b>Time Certificates</b>	<b>Ending Balance 07/12/2023</b>
101	GENERAL FUND	2,083,460.16	81,655.49	(188,435.53)	1,976,680.12	235,000.00	2,211,680.12
105	INCOME TAX FUND	207,569.35	27,994.93	(41,555.05)	194,009.23	10,000.00	204,009.23
150	CEMETERY PERPETUAL CARE FUND	64,661.67	-	(29.16)	64,632.51		64,632.51
202	MAJOR STREETS FUND	419,806.67	51,847.06	(39,184.08)	432,469.65		432,469.65
203	LOCAL STREETS FUND	203,458.73	18,922.78	(18,620.57)	203,760.94		203,760.94
208	RECREATION FUND	46,478.17	2,774.85	(4,901.06)	44,351.96		44,351.96
210	AMBULANCE FUND	90,439.63	24,695.44	(54,336.63)	60,798.44		60,798.44
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	522,420.67	6,881.29	(9,932.57)	519,369.39		519,369.39
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	14,332.03	3,101.16	(237.48)	17,195.71		17,195.71
582	ELECTRIC FUND	2,280,995.43	203,116.83	(179,141.94)	2,304,970.32	530,000.00	2,834,970.32
590	WASTEWATER FUND	91,892.97	55,102.37	(142,103.11)	4,892.23		4,892.23
591	WATER FUND	349,889.97	31,353.25	(27,762.96)	353,480.26	420,000.00	695,887.59
661	MOTOR POOL FUND	113,893.64	22,298.24	(41,783.44)	94,408.44		94,408.44
703	CURRENT TAX FUND	3,931.60	166,916.04	0.00	170,847.64		170,847.64
	<b>TOTAL - ALL FUNDS</b>	<b>6,496,592.94</b>	<b>696,659.73</b>	<b>(748,023.58)</b>	<b>6,445,229.09</b>	<b>1,195,000.00</b>	<b>7,562,636.42</b>
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
					PERPETUAL CARE CD	130,000.00	130,000.00
					INCOME TAX SAVINGS	1,892,891.40	1,892,891.40
					ELECTRIC-PRIN & INT ESCROW	43,067.21	43,067.21
					WASTEWATER DEBT ESCROW	301,437.93	301,437.93
					WASTEWATER REPAIR ESCROW	314,146.31	314,146.31
					WASTEWATER 2022 BOND RESERVE	187,720.28	187,720.28
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	77,623.54	77,623.54
							<b>11,303,487.31</b>

\*Customer Deposit Breakdown

Electric	128,000.00
Wastewater	21,000.00
Water	21,000.00
	<u>170,000.00</u>

User: ABAUM

DB: Portland

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2023	MONTH 06/30/2023	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,181,528.00	1,196,258.01		0.00	(14,730.01)	101.25
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,700.00	1,627.39		1,627.39	72.61	95.73
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,000.00	3,176.16		0.00	(176.16)	105.87
101-000-445.000	PENALTY & INTEREST	5,350.00	5,105.38		0.00	244.62	95.43
101-000-447.000	TAX COLLECTION FEES	45,500.00	48,845.53		0.00	(3,345.53)	107.35
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	5.38		0.00	(5.38)	100.00
101-000-476.000	BUSINESS PERMITS	100.00	100.00		0.00	0.00	100.00
101-000-477.000	CABLE TV FEES	17,500.00	14,042.07		0.00	3,457.93	80.24
101-000-490.000	NON-BUSINESS PERMITS	94,000.00	98,518.00		11,033.00	(4,518.00)	104.81
101-000-543.000	ACT 302 POLICE TRAINING GRANT	600.00	1,115.90		0.00	(515.90)	185.98
101-000-570.000	LIQUOR FEES	3,900.00	3,897.85		0.00	2.15	99.94
101-000-572.000	METRO ACT PERMIT FEES	0.00	500.00		0.00	(500.00)	100.00
101-000-574.000	REVENUE SHARING-CONST SALES	370,456.00	417,118.00		66,258.00	(46,662.00)	112.60
101-000-574.001	REVENUE SHARING-STAT SALES	114,162.00	119,862.00		20,167.00	(5,700.00)	104.99
101-000-609.000	SEX OFFENDER REGISTRATION FEES	0.00	100.00		0.00	(100.00)	100.00
101-000-620.000	PBT TESTING FEES	0.00	5.00		0.00	(5.00)	100.00
101-000-623.000	TRANSCRIPT FEES	700.00	774.50		0.00	(74.50)	110.64
101-000-624.000	MISCELLANEOUS FEES	0.00	0.97		0.00	(0.97)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	329,026.00	329,025.96		27,418.83	0.04	100.00
101-000-630.000	CEMETERY LOT SALES	9,000.00	13,085.80		1,725.00	(4,085.80)	145.40
101-000-633.000	CEMETERY CARE FEES	6,000.00	11,969.60		7,267.20	(5,969.60)	199.49
101-000-634.000	GRAVE OPENING FEES	12,500.00	16,475.00		1,350.00	(3,975.00)	131.80
101-000-656.000	DISTRICT COURT FINES	6,500.00	7,755.96		552.71	(1,255.96)	119.32
101-000-661.000	PARKING FINES	2,000.00	990.00		0.00	1,010.00	49.50
101-000-662.000	DRUG FORFEITURE MONEY	2,759.00	0.00		0.00	2,759.00	0.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	1,691.00		150.00	809.00	67.64
101-000-665.000	INTEREST INCOME	0.00	7,889.63		501.73	(7,889.63)	100.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	0.00	1,026.66		4.33	(1,026.66)	100.00
101-000-667.000	RENTAL INCOME	9,000.00	10,530.00		3,490.00	(1,530.00)	117.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	125.00		0.00	(125.00)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	10,000.00		0.00	0.00	100.00
101-000-678.000	MERS FOREITURE REVENUES	0.00	4,722.50		951.67	(4,722.50)	100.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	4,500.00	5,953.38		0.00	(1,453.38)	132.30
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	38,710.00	33,489.30		6,435.76	5,220.70	86.51
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,898.40		0.00	101.60	94.92
101-000-693.000	SALE OF EQUIPMENT	0.00	15,556.20		647.80	(15,556.20)	100.00
101-000-699.150	TRANSFER FROM PERP CARE	400.00	288.56		30.07	111.44	72.14
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	178,000.00	178,000.00		0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	50,895.00	50,895.00		0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	37,453.00	37,453.00		0.00	0.00	100.00
TOTAL REVENUES		2,539,739.00	2,649,873.09		149,610.49	(110,134.09)	104.34

Expenditures							
100	COUNCIL	35,355.00	33,951.97		6,726.67	1,403.03	96.03
172	CITY MANAGER	212,609.00	196,151.30		16,963.60	16,457.70	92.26
201	GENERAL ADMINISTRATION	488,818.00	448,978.73		23,739.67	39,839.27	91.85
257	ASSESSING	59,071.00	57,974.62		4,623.09	1,096.38	98.14
262	ELECTIONS	12,200.00	8,942.97		1,705.21	3,257.03	73.30
265	CITY HALL	132,352.00	116,286.31		10,154.62	16,065.69	87.86
301	POLICE	800,119.00	624,850.61		84,428.89	175,268.39	78.09
371	CODE ENFORCEMENT	45,291.00	31,876.80		978.93	13,414.20	70.38
567	CEMETERY	197,328.00	164,970.43		19,209.31	32,357.57	83.60
707	COMMUNITY PROMOTIONS	521,136.00	491,156.63		58,888.59	29,979.37	94.25
728	ECONOMIC DEVELOPMENT	25,750.00	24,343.02		2,612.26	1,406.98	94.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	06/30/2023	MONTH 06/30/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
751	PARKS	244,643.00	209,364.12		27,987.30		35,278.88	85.58
TOTAL EXPENDITURES		<u>2,774,672.00</u>	<u>2,408,847.51</u>		<u>258,018.14</u>		<u>365,824.49</u>	<u>86.82</u>
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		2,539,739.00	2,649,873.09		149,610.49		(110,134.09)	104.34
TOTAL EXPENDITURES		<u>2,774,672.00</u>	<u>2,408,847.51</u>		<u>258,018.14</u>		<u>365,824.49</u>	<u>86.82</u>
NET OF REVENUES & EXPENDITURES		(234,933.00)	241,025.58		(108,407.65)		(475,958.58)	102.59

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2023 NORMAL (ABNORMAL)	MONTH 06/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	904,533.00	1,033,581.88	67,122.91	(129,048.88)	114.27
	TOTAL EXPENDITURES	1,129,104.00	361,418.69	29,745.94	767,685.31	32.01
	NET OF REVENUES & EXPENDITURES	(224,571.00)	672,163.19	37,376.97	(896,734.19)	299.31
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	1,273,478.00	560,659.39	98,052.77	712,818.61	44.03
	TOTAL EXPENDITURES	1,394,080.00	529,376.34	41,723.33	864,703.66	37.97
	NET OF REVENUES & EXPENDITURES	(120,602.00)	31,283.05	56,329.44	(151,885.05)	25.94
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	358,239.00	380,370.30	45,313.06	(22,131.30)	106.18
	TOTAL EXPENDITURES	498,538.00	400,057.18	25,778.06	98,480.82	80.25
	NET OF REVENUES & EXPENDITURES	(140,299.00)	(19,686.88)	19,535.00	(120,612.12)	14.03
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	80,800.00	78,448.55	4,973.55	2,351.45	97.09
	TOTAL EXPENDITURES	110,951.00	92,851.53	8,357.31	18,099.47	83.69
	NET OF REVENUES & EXPENDITURES	(30,151.00)	(14,402.98)	(3,383.76)	(15,748.02)	47.77
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	801,030.00	851,965.75	53,555.03	(50,935.75)	106.36
	TOTAL EXPENDITURES	833,566.00	787,707.51	69,200.99	45,858.49	94.50
	NET OF REVENUES & EXPENDITURES	(32,536.00)	64,258.24	(15,645.96)	(96,794.24)	197.50
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	324,535.00	334,471.10	5,984.60	(9,936.10)	103.06
	TOTAL EXPENDITURES	170,685.00	152,535.21	11,386.20	18,149.79	89.37
	NET OF REVENUES & EXPENDITURES	153,850.00	181,935.89	(5,401.60)	(28,085.89)	118.26
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	163,350.00	150,874.56	16,261.59	12,475.44	92.36
	TOTAL EXPENDITURES	161,850.00	149,791.06	0.00	12,058.94	92.55
	NET OF REVENUES & EXPENDITURES	1,500.00	1,083.50	16,261.59	416.50	72.23
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	5,005,525.00	4,849,382.25	368,348.47	156,142.75	96.88
	TOTAL EXPENDITURES	6,046,788.00	5,161,411.61	509,198.39	885,376.39	85.36
	NET OF REVENUES & EXPENDITURES	(1,041,263.00)	(312,029.36)	(140,849.92)	(729,233.64)	29.97
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,445,848.50	1,258,960.86	141,764.80	186,887.64	87.07
	TOTAL EXPENDITURES	1,557,657.50	1,176,141.16	110,190.04	381,516.34	75.51
	NET OF REVENUES & EXPENDITURES	(111,809.00)	82,819.70	31,574.76	(194,628.70)	74.07

## REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2023	MONTH 06/30/2023	BALANCE		
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 591 - WATER FUND							
Fund 591 - WATER FUND:							
	TOTAL REVENUES	779,965.00	1,095,582.35	71,362.17	(315,617.35)	140.47	
	TOTAL EXPENDITURES	1,342,360.26	982,310.21	40,222.67	360,050.05	73.18	
	NET OF REVENUES & EXPENDITURES	(562,395.26)	113,272.14	31,139.50	(675,667.40)	20.14	
Fund 661 - MOTOR POOL FUND							
Fund 661 - MOTOR POOL FUND:							
	TOTAL REVENUES	524,537.00	232,938.02	19,915.11	291,598.98	44.41	
	TOTAL EXPENDITURES	752,609.00	465,063.58	20,854.24	287,545.42	61.79	
	NET OF REVENUES & EXPENDITURES	(228,072.00)	(232,125.56)	(939.13)	4,053.56	101.78	
TOTAL REVENUES - ALL FUNDS							
		11,661,840.50	10,827,235.01	892,654.06	834,605.49	92.84	
TOTAL EXPENDITURES - ALL FUNDS							
		13,998,188.76	10,258,664.08	866,657.17	3,739,524.68	73.29	
	NET OF REVENUES & EXPENDITURES	(2,336,348.26)	568,570.93	25,996.89	(2,904,919.19)	24.34	



# PURCHASE ORDER

## City of Portland

P.O. **12717**

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR S.A. Marman  
PO Box 2182  
Grand Rapids, MI 49501

DATE: 7/13/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Doors, Frames, Installation	101.751.930		\$5,705
Alton, Brush St., Comm. Lk			
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	\$5,705

[Signature]

Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

# S.A. Morman & Co.

Architectural Building  
Materials

1100 Gezon Parkway SW  
Grand Rapids, MI 49509-9582  
(616) 245-0583  
MI Wats: (800) 968-8012  
Fax: (616) 245-9275

**Mailing Address:**  
P.O. Box 2182  
Grand Rapids, MI 49501-2182

DATE: 7/5/23

TO: City of Portland  
FAX:  
ATTN: Neil

BUILDING:  
ARCHITECT:  
PLANS AND SPECS DATED:

We are pleased to submit our proposal on the following:

**ADDENDUM:**

**FRAME, DOOR AND HARDWARE FOR ALTON PARK**

---

1 ea	Curries 3'0"x6'8" 14 ga galvanealed hollow metal frame (prime coated)	
1 ea	Curries 3'0"x6'8" 18 ga galvanealed polystyrene core flush metal door (prime coated)	
3 ea	McKinney 4.5"x4.5" ball bearing hinges with non-removable pins	
1 ea	Yale 5800 heavy duty door closer (gray powder coat)	
3 ea	Duralink caulk	
	<b>Total materials</b>	<b>\$1,370.00</b>
	<b>Installation of materials</b>	<b>\$455.00</b>

**FRAME, DOOR AND HARDWARE FOR BRUSH STREET PARK**

---

1 ea	Curries 3'0"x6'8" 14 ga galvanealed hollow metal frame (prime coated)	
1 ea	Curries 3'0"x6'8" 18 ga galvanealed polystyrene core flush metal door (prime coated)	
3 ea	McKinney 4.5"x4.5" ball bearing hinges with non-removable pins	
1 ea	Yale 5800 heavy duty door closer (gray powder coat)	
3 ea	Duralink caulk	
	<b>Total materials</b>	<b>\$1,485.00</b>
	<b>Installation of above</b>	<b>\$455.00</b>

**FRAME, DOOR AND HARDWARE FOR COMMUNITY LAKE PARK**

---

1 ea	Curries 3'0"x6'8" 14 ga galvanealed hollow metal frame (prime coated)	
1 ea	Curries 3'0"x6'8" 18 ga galvanealed polystyrene core flush metal door (prime coated)	
3 ea	McKinney 4.5"x4.5" ball bearing hinges with non-removable pins	
1 ea	Yale 5800 heavy duty door closer (gray powder coat)	
3 ea	Duralink caulk	
<b>Total materials</b>		<b>\$1,485.00</b>
<b>Installation of above</b>		<b>\$455.00</b>

Notes:

- Current lead time is 6-8 weeks
- Price is good for 30 days
- Payment required prior to ordering materials if a credit account is not established and current
- 3% will be added to invoices paid with credit cards

ACCEPTED \_\_\_\_\_ DATE \_\_\_\_\_  
By \_\_\_\_\_

Estimator: Tim Young  
Salesman: Jake Bronson

S.A. Morman & Co.

Unless otherwise stated, prices are for material only. Seller does not become a subcontractor within the meaning of any laws. Unless otherwise indicated, Michigan State sales or use tax is not included. Delivery as agreed unless accident or delay beyond our control. All purchases must be accepted by the Purchaser within six (6) months from the date of Purchase Order. In the event of defect in materials or delivery of material which does not conform to Purchaser's order, the Seller must be notified at once and given reasonable opportunity to correct same. Unless otherwise stated, the terms of sale are net 30 days with approved credit. Seller does not assume responsibility for loss or damage of material in transit when quoting material F.O.B. jobsite. The Cosignee-Purchaser must make all claims against carrier. When order is confirmed by Purchaser, some cancellations may be accepted for a service fee. Prices quoted are subject to change after 30 days. Finance charges on past due accounts.



# PURCHASE ORDER

## City of Portland

P.O. 12281

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR Bio-TECH AGRONOMIC'S Inc.

2022-2023  
BUDGET

DATE: 6-26-23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Upgrade - SHORT HAUL	590-548-004		<del>\$13,000</del>
SOLIDS LAND Application			
.13¢/gallon 100,000 gallons			
actual 93,500 gallons @ .13¢ per gal			\$12,155.00
DEPARTMENT HEAD (UP TO \$500) <u><i>[Signature]</i></u>		TOTAL	\$12,155.00

*[Signature]*

Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

# INVOICE

**BIOTECH** Beulah, MI 49617  
**AGRONOMICS** Phone (231) 882-7219  
INC. Fax (231) 882-9690  
A Residual Management Company

Date	Invoice #
7/12/2023	3446

Bill To
City of Portland WWTP 259 Kent Street Portland, MI 48875

Due Date	Customer PO #	Terms
8/11/2023		Net 30

Quantity	Description	Rate	Amount
93,500	Load, transport and land application of biosolids from Portland WWTP for June 27-28, 2023	0.13	12,155.00

Thank you for your business.

**TOTAL**

\$12,155.00





VC3 Inc  
 PO Box 746804  
 Atlanta, GA 30374-6804  
 (803) 733-7333

<b>Bill To:</b>
City of Portland, MI Attn: Mindy Tolan 259 Kent Street Portland, MI 48875 United States

<b>Date</b>	<b>Invoice</b>
07/04/2023	116183
<b>Account</b>	
ITR29756198	

<b>Terms</b>	<b>Due Date</b>	<b>PO Number</b>	<b>Reference</b>
Net 30	08/03/2023		Annual - July 2023 - June 2024

Contract Details	Quantity	Price	Amount
Downpayment Invoice			
<u>Agreement: Portland, City - Service Contract Bundle with Net Admin</u>			
Service Contract Cost	1.00	\$19,809.00	\$19,809.00
Managed Anti-virus	29.00	\$0.00	\$0.00
Workstation - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Intrusion Detection, Antivirus / Anti-Ransomware Protection	29.00	\$0.00	\$0.00
Server - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Health Checks, Intrusion Detection, Antivirus / Anti-Ransomware Protection	2.00	\$0.00	\$0.00
Proactive Network Administration / Project Design and Management / Budget Planning	1.00	\$0.00	\$0.00
Remote Backup	1.00	\$0.00	\$0.00
1 YR End User Security Training and Testing	29.00	\$0.00	\$0.00
<b>Total Contract Details:</b>			<b>\$19,809.00</b>

<p>Make checks payable to VC3 Inc</p> <p style="text-align: center;">Remit To:            VC3, Inc            PO Box 746804            Atlanta, GA 30374-6804</p> <p>visit <a href="http://www.vc3.com/pay-invoice">www.vc3.com/pay-invoice</a> to pay via credit card</p> <p>If you are signed up for VC3's ACH program, drafts will occur after 15 calendar days. Please email <a href="mailto:finance@vc3.com">finance@vc3.com</a> with any issues to stop the draft of any invoice.</p> <p>ACH payments may be submitted to the following account information. Please send remittance detail to <a href="mailto:finance@vc3.com">finance@vc3.com</a>.            Bank Name: PNC Bank            Routing Number: 021052053            Account Number: 51843132</p>	<b>Invoice Subtotal:</b>	\$19,809.00
	<b>Sales Tax:</b>	\$0.00
	<b>Invoice Total:</b>	<b>\$19,809.00</b>
	<b>Payments:</b>	\$0.00
	<b>Credits:</b>	\$0.00
	<b>Balance Due:</b>	<b>\$19,809.00</b>



**Portland Area Fire Authority**

773 E Grand River Ave  
Portland, MI 48875

**Invoice**

**Invoice #:** 31430

**Invoice Date:** 7/6/2023

**Due Date:** 7/25/2023

**Project:**

**P.O. Number:** 1st Qtr

**Bill To:**

City of Portland  
259 Kent St.  
Portland, MI 48875

Date	Description	Amount
* 7/1/2023	<p><b>1st Quarter Fire Services - July - September 2023</b></p> <p>Note the invoice is based on the existing fire budget as per the Fire Authority Agreement. The following is a breakdown based on the existing annual budget of \$306,115.</p> <p>City of Portland - 41.4% = \$126,731.61 divided by 4 = (3 pmts-\$31,682.90/ 1 pmt \$31,682.91)</p> <p>Portland Twp. - 36.3% = \$111,119.74 divided by 4 = (3 pmts - \$27,779.93/1 pmt \$27,779.95)</p> <p>Danby Twp. - 22.3% = \$68,263.65 divided by 4 = (3 pmts of \$17065.91/ 1 pmt \$17,065.92)</p>	31,682.91

We appreciate your prompt payment.

<b>Total</b>	<b>\$31,682.91</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$31,682.91</b>



July 11, 2023

S. Tutt Gorman, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

**RE: June 2023 Monthly Operation Report**

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of June 2023. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, [tsmith@portland-michigan.org](mailto:tsmith@portland-michigan.org).

Sincerely,

A handwritten signature in black ink, appearing to read 'T Smith', with a long horizontal stroke extending to the right.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

The June 2023 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 301,000 gallons per day. The daily maximum flow was 353,000 GPD. The WWTP discharged a total of 7.268 MG (million gallons) of final effluent to the Grand River for the month of May and treated a total of 9.030 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

- **Action Items**

- The WWTP staff assisted UIS SCADA with the replacement of six overload switches at Cities Riverside lift station. The overloads were proven to be undersized for the current application causing the sewage pumps to trip prematurely, often resulting in an afterhours call-out.
- WWTP staff finished painting piping, walls and floors at the Riverside location.
- WWTP staff has been spending a great deal of time locating and marking the city sewer infrastructure in preparation for Tri-County to install fiber.
- The WWTP staff have all been enrolled in a 3-month course thru the University of Sacramento on Operation and Maintenance of MBBR (Moving Bed Bioreactor). This along with other training courses will help the staff transition from our current process (activated sludge) to our new upgrade process (MBBR).
- WWTP staff cleaned and maintained 2000 feet sewer main for the month of June. The Vactor truck is currently out of service. The DPW ordered a replacement water tank for the one that is currently leaking, and will be servicing the trucks air compressor as well.
- WWTP staff with the assistance of the Electric dept pulled the two pumps at our Cutler Road lift station again this month. The pumps had minimal rags. Staff also changed the burners on the overload switches, the old ones were worn quite badly and needed replacement.
- PM Technologies was on site to complete our annual inspection of the Cities emergency generators. During inspection and load testing of the WWTP emergency generator, a leak was discovered on the radiator. City staff temporarily patched the leak until our new radiator arrives.

- **WASTEWATER MAINTENANCE**

- The WWTP staff completed 149 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS).
- City staff pulled, cleaned and inspected our UV disinfection racks, also staff cleaned the effluent trough and returned the units to service. The Ultra violet disinfection is used to eliminate pathogenic bacteria before it is discharged to the receiving waters.
- With the warmer months approaching the city staff will be continue to work on the City Sewer main street maintenance. With the use of the Vac-con truck the city is able to clean and root cut around 40-50,000 feet of main annually.

- **OPERATIONS/ UPGRADE NOTES**

- The WWTP continues to work with contractors throughout the upgrade process. There is a lot of process changes being made and we are adjusting on the fly to comply with our NPDES permit requirements.

- Contractors continue to work on underground piping and electrical infrastructure to accommodate the new equipment and process changes. Concrete work for the sludge storage tank is completed, the starter ring is in place. We are hopeful the tank will be near completion in a months' time.

- Georgetown construction and Mid-west power installed a new structure containing a debris basket at the MDOT rest area east of Portland. The city takes in the sanitary flow from the rest area, and has historically had issues with debris clogging the two pumps at Cutler Road lift station. The basket at the rest area is to be maintained by MDOT rest area staff.

- The trusses, decking and shingle's have all been installed on the new Service garage.

- **EMERGENCY ALARM CALL-OUTS**

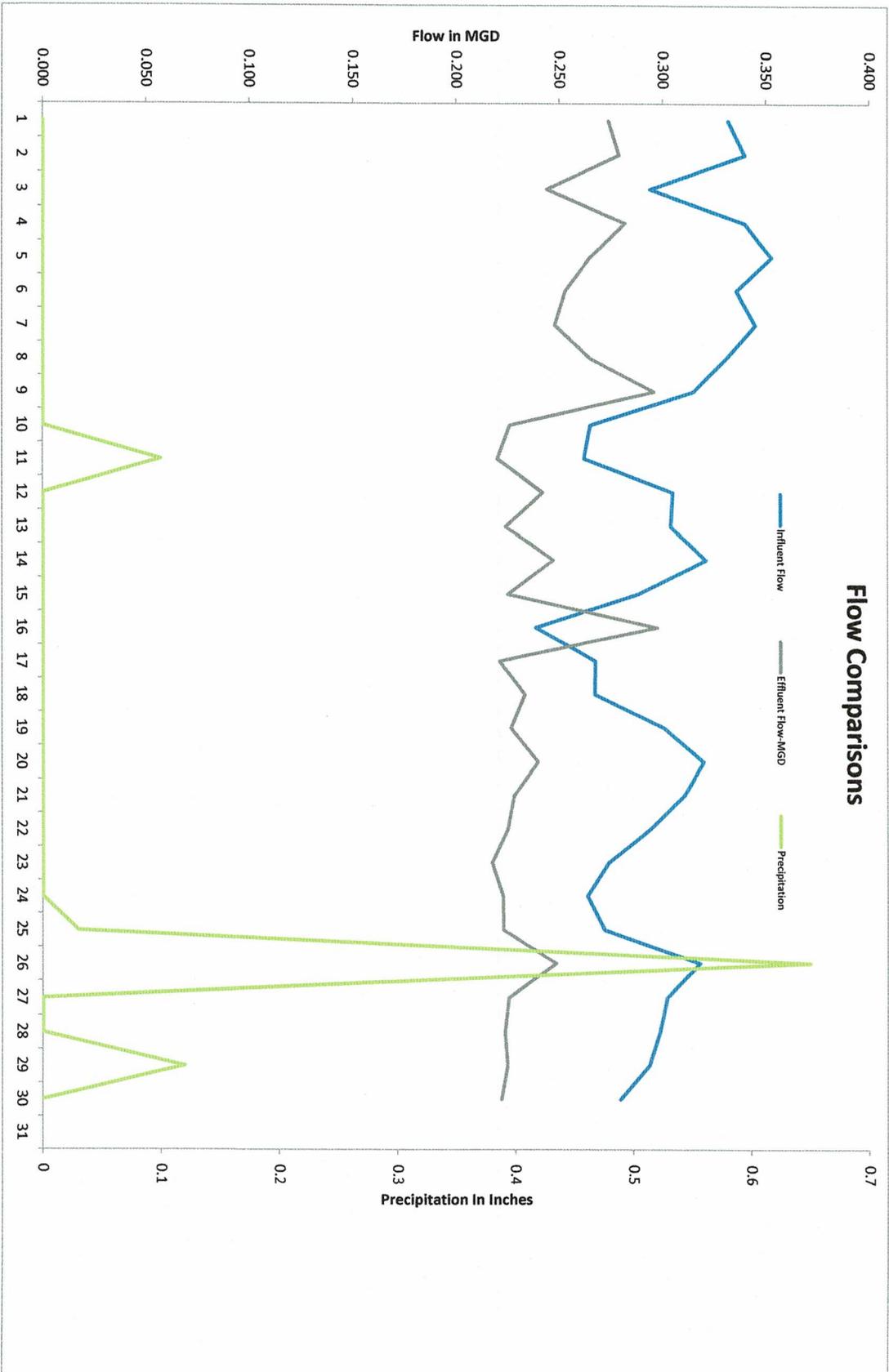
- There was 1 sewer complaint and 2 after hour alarms for the month of June.

- WWTP staff responded to 2 after hour alarms at the Cutler Road Lift station. City staff responded to a sewer complaint at 425 Grape St. City staff inspected the lateral for the resident and determined the issue to be theirs.

- **DAILY FLOW SUMMARY**

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of June 2023. The average influent flow during this period was 301,000 gallons per day and the average effluent flow during this period was 242,000 gallons per day. We had (4) days with measurable precipitation which totaled 0.9 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.

# Flow Comparisons





June 2023

**FINAL EFFLUENT**

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l			COLIFORM	NITROGEN	mg/l	lbs/day
	7-day		7-day		Rem.	7-day		7-day		Rem.	Rem.			cts/100 ml	7-day							
	Avg		Avg			Avg		Avg						GEO								
1																						
2																						
3																						
4																						
5	4.3		9.5		99	1.0		2.2		99	1.0	0.301	0.7	96	7.2	4.1	25		1.57	4.0		
6	4.2		8.9		99	5.2		11.0		97	4.2	0.311	0.7	96	6.5	6.4	13					
7	3.8	4.1	7.9	8.7	99	5.4	3.9	11.2	8.1	97	5.0	0.332	0.7	94	7.4	5.7	1	7				
8		4.1		8.7			3.9		8.1									7				
9		4.1		8.7			3.9		8.1									7				
10		4.1		8.7			3.9		8.1									7				
11		4.1		8.7			3.9		8.1									7				
12	4.3	4.1	8.7	8.5	99	7.2	5.9	14.5	12.2	98	5.0	0.254	0.5	97	7.2	5.1	1	2	4.15	10.0		
13	3.9	4.0	7.3	7.9	98	4.0	5.5	7.5	11.1	98	3.3	0.202	0.4	97	7.5	6.0	1	1				
14	4.4	4.2	9.1	8.3	99	5.8	5.7	11.9	11.3	98	2.6	0.202	0.4	97	7.4	6.0	7	2				
15		4.2		8.3			5.7		11.3									2				
16		4.2		8.3			5.7		11.3									2				
17		4.2		8.3			5.7		11.3									2				
18		4.2		8.3			5.7		11.3									2				
19	7.8	5.4	14.7	10.4	97	7.2	5.7	13.6	11.0	98	3.6	0.488	0.9	95	7.5	4.6	78	8				
20	5.0	5.7	10.0	11.3	99	4.4	5.8	8.8	11.4	99	2.8	0.289	0.6	97	7.5	4.6	189	47				
21	4.5	5.8	8.6	11.1	98	3.8	5.1	7.2	9.9	99	2.3	0.213	0.4	98	4.5	4.8	40	84	24.30	52.7		
22		5.8		11.1			5.1		9.9									84				
23		5.8		11.1			5.1		9.9									84				
24		5.8		11.1			5.1		9.9									84				
25		5.8		11.1			5.1		9.9									84				
26	7.1	5.5	14.7	11.1	97	6.0	4.7	12.4	9.5	97	4.0	0.330	0.7	98	7.4	4.6	16	49	22.40	43.7		
27	6.4	6.0	12.0	11.8	99	6.8	5.5	12.8	10.8	98	4.4	0.272	0.5	97	7.6	3.7	15	21				
28	7.9	7.1	14.7	13.8	99	5.3	6.0	9.9	11.7	98	4.5	0.240	0.4	97	7.6	5.4	55	24				
29		7.1		13.8			6.0		11.7									24				
30		7.1		13.8			6.0		11.7									24				
31																		24				
M/M																						
TL																						
GA																						
ME	5.3		10.5		98	5.2		10.3		98	3.6	0.29	0.6	97		5.1	12.7		13.1	27.6		
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

June 2023

- 1. Clear      4. Rain..
- 2. P. Cloudy   5. Snow
- 3. Cloudy    6. Windy

**RAW INFLUENT**

DAY	WEATHER		FLOW DATA						TEMP	PH	CBOD - 5 Day		TSS		V.S.S	TOTAL		Day		
	Type	Precip	Total	Influent		Peak	Min	°C			SU	mg/l	lbs/day	mg/;		lbs/day	mg/l		PHOSPHORUS	
	Code	Inches	Effluent	7-day	7-day	mgd	mgd												mg/l	lbs/day
1	2	0	0.274		0.332		0.60	0.30										1		
2	12	0.00	0.279		0.340		0.62	0.16										2		
3	126	0.00	0.244		0.294		0.51	0.15										3		
4	1	0.00	0.282		0.340		0.58	0.18										4		
5	1	0.00	0.265		0.353		0.60	0.20	17.8	7.5	344	1013	148	436	144	8.3	24	5		
6	2	0.00	0.253		0.336		0.61	0.16	17.8	7.5	344	964	180	504	152	8.9	25	6		
7	1	0.00	0.248	0.264	0.345	0.334	0.65	0.20	17.1	7.7	344	990	188	541	168	6.2	18	7		
8	1	0.00	0.265	0.222	0.331	0.286	0.67	0.18										8		
9	1	0.00	0.296	0.265	0.315	0.331	0.67	0.14										9		
10	1	0.00	0.226	0.262	0.265	0.326	0.68	0.09										10		
11	3,4	0.10	0.220	0.253	0.262	0.315	0.47	0.09										11		
12	2	0.00	0.242	0.250	0.305	0.308	0.59	0.15	17.3	7.2	395	1005	480	1221	404	10.5	27	12		
13	2	0.00	0.224	0.246	0.304	0.304	0.55	0.20	18.4	7.3	226	573	300	761	264	8.4	21	13		
14	1	0.00	0.247	0.246	0.321	0.300	0.60	0.07	17.6	7.5	345	924	428	1146	344	8.3	22	14		
15	1,2	0.00	0.225	0.240	0.288	0.294	0.50	0.13										15		
16	1,2	0.00	0.297	0.240	0.239	0.283	0.52	0.15										16		
17	2	0.00	0.221	0.239	0.267	0.284	0.49	0.15										17		
18	26	0.00	0.233	0.241	0.267	0.284	0.50	0.15										18		
19	2	0.00	0.227	0.239	0.301	0.284	0.58	0.15	17.6	7.8	257.5	646	412	1033	356	10.5	26	19		
20	26	0.00	0.240	0.241	0.320	0.286	0.58	0.16	18.6	7.8	423	1129	364	972	328	8.7	23	20		
21	1,6	0.00	0.228	0.239	0.310	0.285	0.53	0.18	19.0	7.8	284	735	324	839	304	8.9	23	21		
22	16	0.00	0.225	0.239	0.294	0.285	0.51	0.14										22		
23	1,6	0.00	0.217	0.227	0.274	0.291	0.50	0.13										23		
24	2,6	0.00	0.223	0.228	0.264	0.290	0.48	0.12										24		
25	2,4,6	0.03	0.223	0.226	0.272	0.291	0.53	0.15										25		
26	3,4,8	0.65	0.248	0.229	0.318	0.293	0.78	0.18	18.8	7.7	256	679	232	616	192	18.4	49	26		
27	3	0.00	0.225	0.227	0.302	0.291	0.53	0.15	18.8	7.7	510	1284	334	841	312	10.1	25	27		
28	3	0.00	0.224	0.226	0.298	0.289	0.62	0.16	18.4	7.8	403	1003	252	627	220	7.4	19	28		
29	3,4,6	0.12	0.225	0.226	0.293	0.289	0.55	0.09										29		
30	2,6	0.00	0.222	0.227	0.279	0.290	0.60	0.14										30		
31				0.195		0.252												31		
TL		0.90	7.268		9.030		17.20	4.60	217.2	91.3										
MAX																				
ME		0.03	0.242		0.301		0.57	0.15	18.1	7.6	344	886	304	795	266	9.5	25			
REMARKS:																				

City of Portland, MI

June 2023

**ACTIVATED SLUDGE**

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	7.5	3.7		2706		41	152	5.1	1.44	0.6495		20.00	1084	0.244
2	24	7.3	3.6		2347		47	200	2.3	1.44	0.6337		18.59	983	0.251
3	24	8.3	9.7		2471		37	150	5.5	1.44	0.5280		8.66	381	0.223
4	24	7.2	10.9		2659		41	154	4.5	1.44	0.5142		8.46	363	0.258
5	24	6.9	3.6	0.31	2951	2160	43	145	2.6	1.44	0.7077	0.4799	21.00	1240	0.269
6	24	7.1	4.5	0.37	2249	1742	34	151	5.7	1.44	0.5296	0.4105	16.80	742	0.270
7	24	6.7	5.1	0.25	3338	2636	44	131	3.1	1.44	0.5733	0.4340	20.50	980	0.294
8	24	7.6	2.7		3420		35	102	4.4	1.44	0.9936		22.50	1865	0.236
9	24	8.4	3.6		4461		50	112	3.7	1.44	0.9239		24.30	1872	0.196
10	24	9.2	7.7		3533		40	113	4.6	1.44	0.9748		8.43	685	0.201
11	24	9.1	16.2		4043		45	111	5.8	1.44	0.5299		8.42	372	0.208
12	24	8.1	4.6	0.22	4116	3034	52	126	4.1	1.44	0.7358	0.5472	22.00	1350	0.227
13	24	8.4	5.3	0.13	3899	2972	43	110	4.6	1.44	0.5780	0.4015	22.59	1089	0.209
14	24	8.7	4.9	0.23	3426	2698	36	105	5.3	1.44	0.5518	0.4240	22.53	1037	0.174
15	24	9.8	10.7		2621		36	137	6.1	1.44	0.2715		16.21	367	0.150
16	24	10.8	4.8		2566		24	93	5.6	1.44	0.5143		18.50	794	0.160
17	24	10.1	13.4		2191		26	118	5.2	1.44	0.3443		8.50	244	0.157
18	24	10.3	15.8		2228		23	103	6.4	1.44	0.2960		8.50	210	0.150
19	24	9.1	3.7	0.16	3632	2670	36	99	4.9	1.44	0.8358	0.6493	20.78	1448	0.170
20	24	8.7	3.3	0.23	4312	3330	48	111	4.8	1.44	1.0516	0.8335	22.00	1930	0.172
21	24	9.0	3.7	0.18	3587	2764	37	103	4.7	1.44	0.7864	0.6143	22.00	1443	0.167
22	24	9.4	4.0		3165		32	101	5.2	1.44	0.6601		21.65	1192	0.164
23	24	9.7	8.3		2425		26	107	4.9	1.44	0.3221		16.14	434	0.167
24	24	10.3	18.6		2216		25	112	5.2	1.44	0.2534		8.43	178	0.153
25	24	10.0	14.7		1837		23	125	5.0	1.44	0.2645		8.46	187	0.159
26	24	8.6	5.1	0.26	2264	1783	30	134	3.9	1.44	0.4439	0.3575	18.01	667	0.183
27	24	8.7	3.9	0.43	2539	1999	27	106	4.9	1.44	0.5865	0.4701	20.00	978	0.189
28	24	8.8	5.4	0.31	2772	2199	31	112	4.2	1.44	0.5899	0.4736	15.47	761	0.188
29	24	8.9	4.4		2965		35	118	4.4	1.44	0.5337		22.49	1001	0.187
30	24	9.0	4.9		2065					1.44	0.4221		18.01	634	0.200
										1.44				0	
TL													509.95	26510	5.977
ME	24	8.7	7.0	0.26	2967	2499	36	122	4.7	1.44	0.5867	0.5080	17.00	855	0.199
REMARKS:															

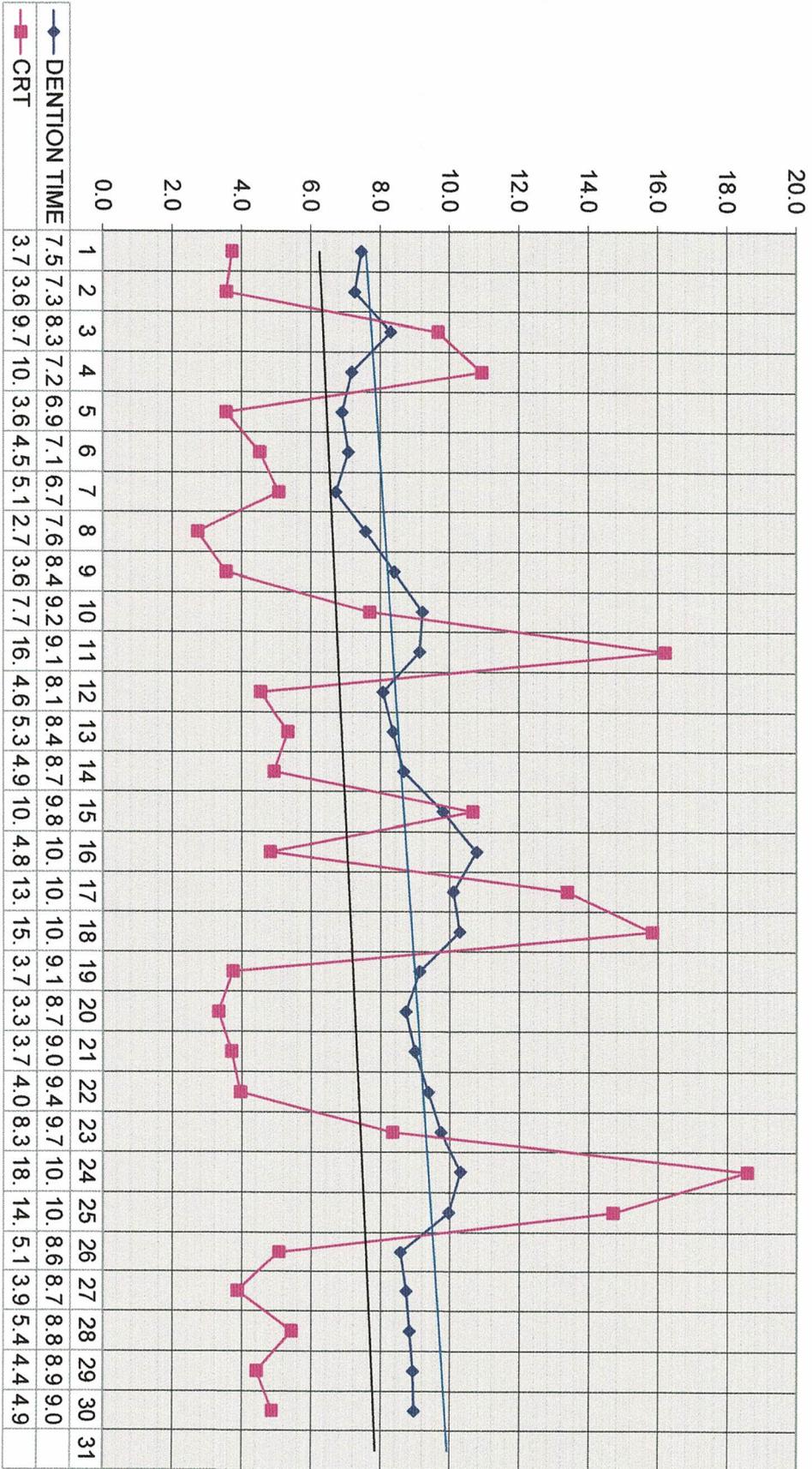
Total lbs are figured by multiplying the monthly average by the number of days in the month.

June 2023

DAY	OUTFALL OBSERVATION	GRIT cf	NAT. GAS cf	MISCELLANEOUS DATA				FERROUS CHLORIDE lbs	Polymer Sludge Thickener lbs
				ELECT. WWTP kwh	ELECT. Riverside Lift Stat. kwh	ELECT. Canal Lift Stat. kwh	ELECT. Cutler Lift Stat. kwh		
				SF					
1	n		0	136				12	35.0
2	n		0	128	21	6	10	12	26.0
3	n		0	112				12	11.0
4	n		0	128				12	10.0
5	y		0	120	38	16	30	12	44.0
6	y		0	128				12	25.0
7	Y		0	120				12	35.0
8	n		0	152	40	16	32	12	45.0
9	n	40.5	0	120				20	45.0
10	n		100	112				20	16.0
11	n		0	112				20	19.0
12	y		0	112	58	20	46	20	40.0
13	y		0	128				20	37.0
14	y		0	112	22		52	20	34.0
15	n		0	120				20	20.0
16	n		0	120	25	21	24	20	27.0
17	n		0	96				20	14.0
18	n		0	112				20	12.0
19	y		0	112	30	24	33	20	33.0
20	y	54.0	0	120				20	40.0
21	y		0	120	64	2	16	21	43.0
22	n		0	120				21	31.0
23	n		0	112	62	11	19	12	25.0
24	n		0	112				12	12.0
25	n		0	112				12	11.0
26	y		0	112	95	15	27	13	34.0
27	y		0	120				13	31.0
28	y		0	112	125	11	20	13	23.0
29		40.5	0	112				13	32.0
30			0	120	99	10	17	13	22.0
31									
<b>TL</b>		135.0	100.0	3552	679	152	326	479	832.0
<b>ME</b>		45.0	3	118	57	14	27	16	27.7
<b>REMARKS:</b>									
Total lbs are figured by multiplying the monthly average by the number of days in the month.									

# DETENTION & CRT

DET=HRS; CRT = DAYS



# Portland EO Report



**District:** Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
<b>C&amp;I</b>	<b>2</b>	174,391	<b>15,004</b>	<b>8.60%</b>	<b>\$20,770</b>	<b>\$1,200</b>	<b>5.78%</b>
MPPA - Prescriptive Program - 2023	2	174,391	15,004	8.60%	\$20,770	\$1,200	5.78%
<b>Residential</b>	<b>16</b>	109,316	<b>20,197</b>	<b>18.48%</b>	<b>\$10,384</b>	<b>\$2,699</b>	<b>25.99%</b>
MPPA - Appliance Recycling - 2023	5	19,677	5,796	29.46%	\$1,869	\$265	14.18%
MPPA - Appliance Recycling - 2023 - District Costs	3	0	0	0.00%	\$0	\$850	0.00%
MPPA - High Efficiency Products and HVAC - 2023	6	12,025	2,914	24.23%	\$1,142	\$852	74.62%
MPPA - Residential Lighting - 2023	1	72,148	86	0.12%	\$6,854	\$12	0.18%
MPPA - Residential Low Income - 2023	1	5,466	11,400	208.56%	\$519	\$720	138.73%

Program Summary			
Customer	Status Date	kWh Savings	Incentive
<b>C&amp;I</b>		<b>15,003.95</b>	<b>\$1,200.31</b>
<b>Batched</b>			
Portland Public Schools (HS) - 1100 Ionia Rd	01/27/2023	6,662.50	\$533.00
Portland Public Schools (Oakwood Elementary) - 500 Oak St	01/27/2023	8,341.45	\$667.31
<b>Residential</b>		<b>20,196.56</b>	<b>\$2,699.20</b>
<b>Batched</b>			
Portland Appliance Pick Ups - December 2022	01/26/2023	0.00	\$450.00
Brent Davis - 630 Looking Glass #2 - (2)	02/03/2023	1,256.00	\$65.00
Jared Walker - 7761 Lyons Rd	02/03/2023	1,135.00	\$50.00
Portland - January 2023	02/19/2023	0.00	\$200.00
David Biggs - 7937 Knox Rd (3)	02/24/2023	1,135.00	\$50.00
David Biggs - 7937 Knox Rd-4	02/24/2023	143.20	\$25.00
David Biggs - 7937 Knox Rd-5	02/24/2023	40.80	\$25.00
Janet Robinson	02/24/2023	118.69	\$75.00

Jared Walker - 7761 Lyons Rd-2	03/03/2023	2,199.20	\$190.00
Ruth & Fred Proctor - 425 Quarterline St	03/03/2023	86.40	\$12.00
Portland Community Foodbank - 310 E Bridge St.	03/27/2023	11,400.00	\$720.00
Portland Appliance Pick Ups - March 2023	04/06/2023	0.00	\$200.00
John Knoop - 5810 Divine Hwy - 2	04/21/2023	1,135.00	\$50.00
JOAN VASHAW - 9670 LOOKINGGLASS AVE	05/19/2023	275.50	\$285.00
GLEN KLEIN - 700 LOOKING GLASS	06/09/2023	1,135.00	\$50.00
TAMARA M. SMITH - 357 BISHOP ST	06/23/2023	136.77	\$252.20

**Component Detail**

**C&I**

Project ID	Component	Account_ Number	Total Qty	kWh/Unit	kWh Savings	Incentive/ Unit	Incentive
------------	-----------	-----------------	-----------	----------	-------------	-----------------	-----------

**Batched**

a0R8b000000 Portland Public Schools (HS) - 1100 Ionia Rd  
mgiOEAR

**Total Project Cost: \$895.00**

**Install Complete: 1/17/2023**

<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023</i>	17-03300-1	1,625	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023</i>	17-03300-1	6,663	1.00	6,663.00	0.08	533.00

a0R8b000000 Portland Public Schools (Oakwood Elementary) - 500 Oak St  
mgpBEAR

**Total Project Cost: \$1,118.75**

**Install Complete: 1/17/2023**

<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023</i>		1,950	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023</i>		51	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023</i>		34	0.00	0.00	0	0.00
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023</i>		7,995	1.00	7,995.00	0.08	639.60
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023</i>		207	1.00	207.00	0.08	16.56
<i>Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023</i>		139	1.00	139.00	0.08	11.15

**Residential**

Project ID	Component	Account_ Number	Total Qty	kWh/Unit	kWh Savings	Incentive/ Unit	Incentive
------------	-----------	-----------------	-----------	----------	-------------	-----------------	-----------

**Batched**

a0R8b00000O Brent Davis - 630 Looking Glass #2 - (2)  
n7I2EAJ

**Total Project Cost:**

**Install Complete: 12/7/2022**

<i>Refrigerator Recycling - MPPA 2023</i>	10-10200-17	1	1,135.00	1,135.00	50	50.00
<i>Room AC Unit Recycling - MPPA 2023</i>	10-10200-17	1	121.00	121.00	15	15.00

a0R8b00000L David Biggs - 7937 Knox Rd (3)  
kabGEAR

**Total Project Cost:**

**Install Complete: 1/11/2023**

<i>Refrigerator Recycling - MPPA 2023</i>	13-14800-1	1	1,135.00	1,135.00	50	50.00
---	------------	---	----------	----------	----	-------

a0R8b00000L David Biggs - 7937 Knox Rd-4  
ka4EAB

**Total Project Cost: \$849.99**

**Install Complete: 11/22/2022**

<i>ENERGY STAR Electric Clothes Dryer - MPPA 2023</i>	13-14800-1	1	143.20	143.00	25	25.00
---	------------	---	--------	--------	----	-------

a0R8b00000L David Biggs - 7937 Knox Rd-5  
kb4tEAB

**Total Project Cost: \$699.99**

**Install Complete: 11/22/2022**

<i>ENERGY STAR Refrigerators Freezers - Top Freezer - MPPA 2023</i>	13-14800-1	1	40.80	41.00	25	25.00
---	------------	---	-------	-------	----	-------

a0R8b00000O GLEN KLEIN - 700 LOOKING GLASS  
3i2QEAR

**Total Project Cost:**

**Install Complete: 5/4/2023**

<i>Refrigerator Recycling - MPPA 2023</i>	10-11650-1	1	1,135.00	1,135.00	50	50.00
---	------------	---	----------	----------	----	-------

a0R8b00000L Janet Robinson  
kaTEEAZ

**Total Project Cost: \$6,614.00**

**Install Complete: 11/30/2022**

<i>Smart Thermostat - MPPA 2023</i>	13-16900-1	1	118.69	119.00	75	75.00
-------------------------------------	------------	---	--------	--------	----	-------

a0R8b00000O Jared Walker - 7761 Lyons Rd  
n7HiEAJ

**Total Project Cost:**

**Install Complete: 12/7/2022**

<i>Refrigerator Recycling - MPPA 2023</i>	12-21000-3	1	1,135.00	1,135.00	50	50.00
---	------------	---	----------	----------	----	-------

a0R8b00000L Jared Walker - 7761 Lyons Rd-2  
kbZYEAZ

**Total Project Cost: \$7,868.10**

**Install Complete: 11/23/2022**

<i>ENERGY STAR Heat Pump Water Heater - MPPA 2023</i>	12-21000-3	1	1,902.50	1,903.00	150	150.00
<i>ENERGY STAR Portable Dehumidifier - MPPA 2023</i>	12-21000-3	1	236.80	237.00	15	15.00
<i>ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2023</i>	12-21000-3	1	59.90	60.00	25	25.00

a0R8b00000N **JOAN VASHAW - 9670 LOOKINGGLASS AVE**  
gFtyEAF

**Total Project Cost: \$15,692.00**

**Install Complete: 4/3/2023**

*ENERGY STAR Window - MPPA 2023* 10-12600-1 19 14.50 276.00 15 285.00

a0R8b00000L **John Knoop - 5810 Divine Hwy - 2**  
kmktEAB

**Total Project Cost:**

**Install Complete: 3/15/2023**

*Refrigerator Recycling - MPPA 2023* 12-05800-1 1 1,135.00 1,135.00 50 50.00

a0R8b00000L **Portland - January 2023**  
kaaSEAR

**Total Project Cost:**

**Install Complete: 1/1/0001**

*Refrigerator Recycling - MPPA DC 2023* 1 0.00 200 200.00

a0R8b00000O **Portland Appliance Pick Ups - December 2022**  
n6kfEAB

**Total Project Cost:**

**Install Complete: 1/1/0001**

*Refrigerator Recycling - MPPA DC 2023* 2 0.00 200 400.00

*Room AC Unit Recycling - MPPA DC 2023* 1 0.00 50 50.00

a0R8b00000L **Portland Appliance Pick Ups - March 2023**  
kIVAEAZ

**Total Project Cost:**

**Install Complete: 1/1/0001**

*Refrigerator Recycling - MPPA DC 2023* 1 0.00 200 200.00

a0R8b00000L **Portland Community Foodbank - 310 E Bridge St.**  
kjSJEAZ

**Total Project Cost:**

**Install Complete: 1/1/0001**

*Lighting kit* 1 11,400.00 720.00

a0R8b00000L **Ruth & Fred Proctor - 425 Quarterline St**  
kba2EAB

**Total Project Cost: \$21.18**

**Install Complete: 10/25/2022**

*LED A-line 1600-1999 Lumen output replacing Inc/Hal - MPPA Res Ltg 2023* 09-09500-1 1 47.20 47.00 4 4.00

*LED A-line 450-799 Lumen output replacing Inc/Hal - MPPA Res Ltg 2023* 09-09500-1 2 19.60 39.00 4 8.00

a0R8b00000O **TAMARA M. SMITH - 357 BISHOP ST**  
3jl9EAJ

**Total Project Cost: \$11,292.50**

**Install Complete: 5/12/2023**

*Ceiling Insulation - Existing R19-R30 to Final >=R60 - MPPA 2023* 02-02900-5 1,111 0.10 108.00 0.2 222.20

*ENERGY STAR Window - MPPA 2023* 02-02900-5 2 14.50 29.00 15 30.00

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**BOARD OF COMMISSIONERS MEETING**  
**JULY 11, 2023 - 3:00 P.M.**  
**101 WEST MAIN STREET**  
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
  - A. Request Approval of Agreement between Michigan Department of Health and Human Services and Ionia County Health Department, Emerging Threats, Local Health Department Grant Funds-Chad Shaw
  - B. Request Approval of Agreement between Michigan Department of Health and Human Services and Ionia County Health Department for FY 10/01/2023-09/30/2024-Chad Shaw
  - C. Update on Ionia County Pension-Tim Dame/Jaako Kasko
  - D. Request Approval of Amendment of the Ionia County Pension Plan-Tim Dame
  - E. Request Approval of signing three year contract with Maximus-Tim Dame
  - F. Request Approval of Agreement with Keefe Commissary Network LLC-Sheriff Noll
- IX. Department Reports**
  - A.
- X. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. Board of Commissioners
  - C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

A. Discussion with Attorney on collective bargaining

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Three- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- One-Two-year term, Member-at-Large from Lyons Area
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as City Government Representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

**Appointments for consideration in the month of July 2023:**

- NONE

**Appointments for consideration in the month of August 2023:**

- NONE

**IONIA COUNTY BOARD OF COMMISSIONERS**  
**BOARD OF COMMISSIONERS MEETING**  
**JULY 18, 2023 - 3:00 P.M.**  
**101 WEST MAIN STREET**  
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
- VIII. New Business**
  - A. Appointment to Solid Waste Planning Committee
    - Shelley Gladding, two year term
  - B. Request for approval of the Five year contract that allocates Friend of Court's Title IV-D reimbursement funds-Rebecca Shermak
  - C. Request approval for Budget Amendment-Tim Dame
- IX. Department Reports**
  - A. Public Defenders Office
- X. Reports of Officers, Boards, and Standing Committees**
  - A. Chairperson
  - B. Board of Commissioners
  - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Adjournment**

**Board and/or Commission Vacancies**

- Economic Development Corporation/Brownfield Redevelopment Authority – Three- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Parks Advisory Board- One-Two-year term, Member-at-Large from Lyons Area
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as City Government Representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

**Appointments for consideration in the month of July 2023:**

- NONE

**Appointments for consideration in the month of August 2023:**

- NONE

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC & GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21312**

- Consumers Energy Company requests Michigan Public Service Commission's approval of the reconciliation of its Energy Waste Reduction costs, revenues, and revised surcharges for the 12-month period ended December 31, 2022.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME: Wednesday, July 12, 2023 at 9:00 AM**

**BEFORE: Administrative Law Judge Katherine Talbot**

**LOCATION: Video/Teleconferencing**

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) May 31, 2023 application requesting the Commission to: 1) determine that Consumers Energy's 2022 Energy Waste Reduction (EWR) plan reconciliation is reasonable and prudent and meets all relevant requirements under Act 295; 2) approve the collection of a financial performance incentive payment for both the natural gas and electric EWR plan, the collection of which is to be completed by December 31, 2024, in order to comply with the requirements of ASC 980-605-25; 3) approve the EWR surcharge mechanism as proposed by Consumers Energy; 4) approve the credit excess totaling 177,991 MWh into Renewable Energy Credits in 2022 for use in meeting Consumers Energy's renewable energy requirements under Act 295; and 5) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](https://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 5, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's attorney, Theresa A.G. Staley, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21312**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.