



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, September 18, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:04 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u>	
7:30 PM	A. Jon Moxey of Fleis & VandenBrink – Kent Street Project Update	
	B. Corey Turner of Fleis & VandenBrink – Wastewater Treatment Plant Project Update	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:45 PM	A. Proposed Resolution 23-61 Approving Boardwalk Repairs and Awarding the Project to Anlaan Construction	Decision
7:48 PM	B. Proposed Resolution 23-62 Approving the Purchase and Financing of a John Deere 320P Backhoe for the Department of Public Works	Decision
7:50 PM	C. Proposed Resolution 23-63 Approving the Purchase of a 2024 John Deere Gator for the Parks and Cemetery Departments	Decision
7:53 PM	D. Proposed Resolution 23-64 Approving a Second Amendment to the P.A.M.A. Agreement	Decision
7:55 PM	E. Proposed Resolution 23-65 to Impose a Moratorium on the Issuance of Zoning Permits for Fences and Walls	Decision
7:57 PM	F. Proposed Resolution 23-66 to Amend the Budget for Fiscal Year 2023-2024	Decision
8:00 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting held on September 5, 2023	
	B. Payment of Invoices in the Amount of \$178,760.26 and Payroll in the Amount of \$133,973.56 for a Total of \$312,733.82	

<u>Estimated Time</u>
8:05 PM
8:10 PM
8:15 PM
8:20 PM

- C. Purchase Orders over \$5,000.00
 - 1. Civic Plus in the Amount of \$5,303.97 Codification of Supplement No. 4 for the Code of Ordinances
 - 2. Fence Consultants in the Amount of \$6,683.00 for Fence Installation at Brush Street Park
 - 3. Cook Brothers Excavating in the Amount of \$6,757.50 for Storm Cleanup
 - 4. Bloom Sluggett in the Amount of \$8,520.50 for August Legal Services
 - 5. Fence Consultants in the Amount of \$10,395.00 for Fence Installation at Alton Park
 - 6. Meadowbrook Insurance Agency in the Amount of \$12,633.50 for the Cyber Insurance Policy
 - 7. Fleis & VandenBrink in the Amount of \$15,257.75 for Work on the Kent Street Improvement Project
 - 8. NutriGro Environmental Solutions in the Amount of \$27,342.00 for Biosolid Land Application

XI. Communications

- A. Water Department Report for August 2023
- B. Wastewater Treatment Plant Report for August 2023
- C. Franklin Energy EO Report
- D. Ionia County Board of Commissioners Agenda for September 12, 2023
- E. Ionia County Board of Commissioners Agenda for September 19, 2023

- XII. **Other Business** – None
- XIII. **City Manager Comments**
- XIV. **Council Comments**
- XV. **Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-61

**A RESOLUTION APPROVING BOARDWALK REPAIRS AND
AWARDING THE PROJECT TO ANLAAN CONSTRUCTION**

WHEREAS, the City constructed the boardwalk structure along the east bank of the Grand River between Bridge Street and Grand River Avenue in 2007 and is in need of repairs and maintenance; and

WHEREAS, Fleis & VandenBrink conducted bid letting services and recommends that the City award the project to Anlaan Corporation, a copy of the recommendation and bid tabulation is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the recommendation from Fleis & VandenBrink to award the project to Anlaan Corporation, a copy of the recommendation and bid tabulation is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk

September 7, 2023

Via Email: citymanager@portland-michigan.org

Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

RE: Portland Boardwalk Repairs – Recommendation of Award

Dear Tutt,

We received bids for the Portland Boardwalk Repairs project on September 7, 2023. Base bid work includes the following scope of work:

- Patching the concrete piers
- Crack repair on the concrete piers
- Waterproofing sealant and surface coating on the concrete piers

We included the following bid alternates to potentially add to the project:

- Repainting the decorative railings
- Replacing the expansion joints
- Replacing the original timber decking for the building connections with composite

Three bids were received, and a tabulation is attached. The low bid is from Anlaan Corporation of Grand Haven, Michigan with a base bid amount of \$69,420.00. This is less than our Engineer's Estimate for the work and significantly less than the other bids received. Anlaan is prequalified by the Michigan Department of Transportation for this type of work, and we have worked with them on a number of similar bridge and other structure repair projects. Most recently, Anlaan completed the City's Grand River Avenue Bridge Improvements project in 2020-2021. Their familiarity with the boardwalk structure may account for the difference in pricing received. We feel they are capable of meeting the project requirements.

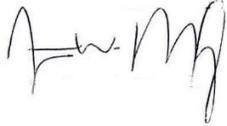
Based on the above, we recommend an award to Anlaan Corporation. The amount of the award will depend on which alternates the City wishes to include, if any. All three of the alternates are independent of the concrete repair work below and can be done at a later date or in stages, depending on funds available.

Given the nature of the project and the favorable bid amount, we would recommend that the City budget a higher contingency than the customary 5-10% at this stage. A contingency amount of 25% would not be unreasonable.

We will prepare a proposal for construction phase engineering services, once alternate selections have been made, based on the City's level of service desired for the project. In the meantime, please feel free to contact me with any questions.

Sincerely,

FLEIS & VANDENBRINK

A handwritten signature in black ink, appearing to read 'Jonathan W. Moxey', written over a light blue horizontal line.

Jonathan W. Moxey, P.E.
Project Manager

Encl.

Cc: Ken Gensterblum, Superintendent of Public Works (kengensterblum@portland-michigan.org)

**City of Portland
Portland Boardwalk Repairs
Bid Tabulation**



Project No.: 861370
By: JWM
Date: 9/7/2023

Base Bid			Engineer's Estimate		Anlaan Corporation		Miller LS Bridge		Borner Restoration Inc.		
ITEM NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	ESTIMATED UNIT PRICE	ESTIMATED AMOUNT	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
1	General Conditions, Bonds, and Insurance, Max 10%	LSum	1	\$ 10,000.00	\$ 10,000.00	\$ 5,300.00	\$ 5,300.00	\$ 13,800.00	\$ 13,800.00	\$ 14,800.00	\$ 14,800.00
2	Hand Chipping, Other than Deck	Cft	10	\$ 500.00	\$ 5,000.00	\$ 750.00	\$ 7,500.00	\$ 3,120.00	\$ 31,200.00	\$ 2,400.00	\$ 24,000.00
3	Patch, Forming	Sft	40	\$ 200.00	\$ 8,000.00	\$ 750.00	\$ 30,000.00	\$ 1,500.00	\$ 60,000.00	\$ 630.00	\$ 25,200.00
4	Patching, Conc, M, Modified	Cft	10	\$ 3,000.00	\$ 30,000.00	\$ 750.00	\$ 7,500.00	\$ 1,000.00	\$ 10,000.00	\$ 1,250.00	\$ 12,500.00
5	Structural Crack, Repr	Ft	100	\$ 200.00	\$ 20,000.00	\$ 40.00	\$ 4,000.00	\$ 40.00	\$ 4,000.00	\$ 120.00	\$ 12,000.00
6	Silane Treatment	Syd	360	\$ 30.00	\$ 10,800.00	\$ 7.00	\$ 2,520.00	\$ 30.00	\$ 10,800.00	\$ 137.00	\$ 49,320.00
7	Concrete Surface Coating	Syd	360	\$ 50.00	\$ 18,000.00	\$ 35.00	\$ 12,600.00	\$ 25.00	\$ 9,000.00	\$ 72.00	\$ 25,920.00
Base Bid Total:				\$ 101,800.00		\$ 69,420.00		\$ 138,800.00		\$ 163,740.00	

Alternates			Engineer's Estimate		Anlaan Corporation		Miller LS Bridge		Borner Restoration Inc.		
ITEM NO.	ITEM DESCRIPTION	UNIT	EST. QTY.	ESTIMATED UNIT PRICE	ESTIMATED AMOUNT	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
A1	Bridge Railing, Decorative, Prep and Coat	Ft	900	\$ 25.00	\$ 22,500.00	\$ 75.00	\$ 67,500.00	\$ 275.00	\$ 247,500.00	\$ 84.00	\$ 75,600.00
A2	Expansion Joint, Reseal	Ft	150	\$ 35.00	\$ 5,250.00	\$ 115.00	\$ 17,250.00	\$ 60.00	\$ 9,000.00	\$ 32.00	\$ 4,800.00
A3	Composite Decking	Sft	870	\$ 25.00	\$ 21,750.00	\$ 85.00	\$ 73,950.00	\$ 75.00	\$ 65,250.00	\$ 47.00	\$ 40,890.00
Alternates Total:				\$ 49,500.00		\$ 158,700.00		\$ 321,750.00		\$ 121,290.00	
Total Base Bid + Alternates:				\$ 151,300.00		\$ 228,120.00		\$ 460,550.00		\$ 285,030.00	

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-62

A RESOLUTION APPROVING THE PURCHASE AND FINANCING OF A JOHN DEERE 320P BACKHOE FOR THE DEPARTMENT OF PUBLIC WORKS (DPW)

WHEREAS, the DPW currently operates a 2013 backhoe that is in need of replacement. The DPW Director sought bids and recommends that City Council approve the purchase and financing of a 2024 John Deere 320P Backhoe in the amount of \$115,411.00, a copy of the quote is attached as Exhibit A; and

WHEREAS, the City will be financing the purchase through Huntington Public Capital Corporation for a five (5) year term at 4.95% with annual payments of approximately \$26,620.20; and

WHEREAS, in order to facilitate the financing, Huntington Public Capital Corporation requires that the attached Resolution and Declaration of Official Intent be approved by the governing body, a copy of which is attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. City Council approves the purchase and financing of a 2024 John Deere 320P Backhoe in the amount of \$115,411.00, a copy of the quote is attached as Exhibit A.
2. City Council approves the Resolution and Declaration of Official Intent to finance a 2024 John Deere 320P Backhoe for a five (5) year term at 4.95% with annual payments of approximately \$26,620.20, a copy of which is attached as Exhibit B.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk



AIS Construction Equipment
 3690 Grand River Ave
 Lansing, MI 48906
 PHONE 517-321-8000 Fax 517-321-6275



JOHN DEERE

STATE CONTRACT 071B7700090

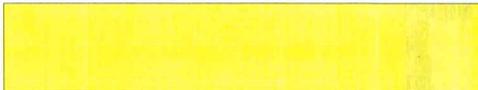
Customer	City of Portland		
Name	Ken Gensterblum		
City	Portland	State	MI
Phone		ZIP	

Misc	
Date	8/23/2023
Attn	Ken
Rep	Jeff Ely
Cell.	517-204-2127

Qty	Description	LIST PRICE	TOTAL
1	John Deere 320P Backhoe Please see attached for detailed build specs.		\$ 155,411.00
	MIDEAL Discount Included 1 Year Full Warranty w/ NO travel Charges for the first year. Delivery Included		
	Trade Value for your John Deere 310SK TC		\$ (40,000.00)
	Surcharge buyer agrees that if the operating costs of AIS and/or its product manufactures are affected as a result of significant regional or national economic fluctuations, AIS may add a surcharge to the price of the Goods to compensate for such cost variance.		

Subtotal	\$ 115,411.00
Shipping	Included
MI Sales Tax	Exempt
TOTAL NET DUE	\$ 115,411.00

TERMS: AIS agrees to State of Michigan terms and conditions commodities
 To place an order submit your PO to jely@aisequip.com or Fax to 517-321-6275



QUOTED PRICES FIRM FOR 30 DAYS. ALL QUOTES SUBJECT TO AVAILABILITY.



320 P-tier Backhoe Loader

23-Aug-2023



Code	Description	Qty
17C0T	320 P-tier Backhoe Loader 17C0T (Gen-A) Ex-Works Dubuque, Iowa, U.S.A. As not all option codes have field kits, please review your order option codes and available kits prior to placing a machine order.	1
Option Codes		
0202	United States	1
0351	Translated Text Labels Vehicle labels translated to selected language with English labels. Includes labels for operator station, engine and backhoe controls options.	1
0259	English English language for operator's manual and electronic content. Includes operator's manual and 4G OM packet.	1

Isolation mounted modular design ROPS/FOPS level 2 (meets ISO 3449 & ISO 3471)
molded roof.

Tinted safety glass.

Deluxe interior trim.

Headliner.

Molded floor mat.

Less radio (cab includes power connector for radio and threaded bosses for mounting brackets - see radio kit installation instructions).

Air conditioning 26,000 BTU.

CFC free R134a refrigerant.

Heater/defrosters/pressurizer, 40,000 BTU, 10 speed.

Deluxe mechanical suspension, cloth, swivel seat with lumbar adjustment and arm rests, fully adjustable.

Keyless start.

3 inch orange seat belt with retractor.

Tilt steering wheel.

Interior rearview mirror.

Front 2-speed wiper with windshield washer and rear 1-speed wiper.

(2) front driving/working halogen lights - 32,500 candlepower each

(2) rear working halogen lights - 32,500 candlepower each

(6) additional work roof lights adds 2 front, 2 rear and 1 on each side of roof

(4) turn signal/flashing/rear stop/tail lights - 2 front and rear

(2) rear reflector

See 'Order as Desired' codes for additional cab options not included in standard cab (i.e. air suspension seat, radio, sun visor).

183E

JDLink™

1

Includes integrated cab wiring harness, antenna, and JDLink™ Modem's (MTG).

JDLink™ connectivity is enabled separately through the JDLink™ website.

Connectivity service is subject to country availability.

3009

Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential

1

5F/3R autoshift transmission.

Autoshift can be turned on/off in the SSM. When autoshift is off, the transmission will operate as a powershift.

4006	<p>John Deere 4.5L - FT4/Stage IV</p> <p>Net peak power of 113 Hp. For use only in areas where EPA final tier 4/EU stage IV is required.</p> <p>Turbocharged. Wet sleeve cylinder liners. 2 valves / cylinder. Electronically controlled HPCR fuel delivery system, B20 biodiesel compatible . Serpentine belt with automatic belt tensioner. Enclosed safety fan guard. Vertical spin-on engine oil filter. Spin-on fuel filter with water separator. Dual safety element dry-type air cleaner with evacuator valve. Underhood catalyts with vertical curved exhaust stack. Passive flow-through exhaust aftertreatment system with grid heater. Electronically controlled, variable-speed cooling fan.</p>	1
5255	<p>Galaxy 550 Radial - 500/70R24 Rear & 340/80R18 Front</p> <p>Requires axle code 3009. Rear tire chains require wheel spacers (AT347522). Tire designed for hard surface roading and snow.</p>	1
6154	<p>Dual Batteries with Disconnect, Jump Post, and Engine Block Heater</p> <p>350 minute reserve capacity (1900 CCA). Recommended for use in ambient temperatures below 32 degrees F (0 degrees C). Includes engine block heater.</p>	1
6752	<p>Extendible Dipperstick</p> <p>Extended stabilizer legs; stabilizer overall width, operating: 13 ft. 3 in. (4.03 m.)</p>	1
6573	<p>450 lb. (204 kg.) Front Counterweight</p>	1
7002	<p>Auxiliary Hydraulics with One & Two Way Flow (Hammer & Thumb/Swinger)</p> <p>Includes factory installed plumbing to bulkhead (mid-point of dipperstick) for one and two way flow valves (selective flow and proportional). Includes hydraulic quick disconnect fittings KV11305 and AT312681 for one-way flow circuit rated for full auxiliary circuit flow capacity. Quick disconnects require connection without pressure and are identical to the couplings provided with the front loader 3rd function hydraulic option.</p>	1

7028	Pilot Controls, Two Lever, with Pattern Selection	1
	Proportional auxiliary control and extendable dipperstick control integrated into pilot control levers.	
7041	Loader Coupler, Three-Function Hydraulics, Single Lever	1
	Includes auto ride control, option 8165. Single lever loader control with electric clutch disconnect, momentary MFWD, transmission quick-shift, and electro-hydraulic auxiliary control. For multi-purpose coupler bucket and front attachments. Includes valve with circuit relief and .5 in. (12.7 mm) hoses and steel lines to loader cross tube. Will accept G, J, K, and L-series loader coupler buckets.	
7806	24 in. (611 mm.) Heavy-Duty Bucket, 6.9 cu. ft. (0.20 cu. m.)	1
	Pin-on bucket includes 5 teeth, TK-system Fanggs	
7706	Multi-Brand Quick Coupler - 37 in. Thumb Ready	1
	Includes factory installed thumb cylinder mounting ears installed onto dipper. If factory installed thumb option required, order code 8025 - 37 inch tine. For use with Deere C, D, SE, SG, SJ, SK, SL & SL HL series buckets and with Case K, L, M and Cat C series buckets. Not for use with 710 buckets. Not compatible with Case N-series. Spacers are recommended for Cat and Case buckets, see bulletin 07BH08 for details.	
7863	92 in. (2.35 m.) Multi-Purpose Coupler Bucket, 1.31 cu. yd. (1.00 cu. m.)	1
	Requires code 7041. Coupler bucket includes reversible bolt-on cutting edges and skid plates. Requires third function hydraulics. Pre-drilled for 8 teeth - order teeth from parts.	
8183	Radio, Bosch Premium Package	1
	AM/FM/Weather Radio, Bluetooth capable with microphone, 3.5mm auxiliary input, USB input, roof power port, roof storage compartment.	
8207	Seat, Cloth Air-Suspension	1
	For enclosed Cab.	

8075	Diagnostic Oil Sampling Ports	1
	Includes 4 ports: Engine oil Engine coolant Transmission oil Hydraulic oil	
8142	LED Light Package	1
	Includes factory installed 2 LED spot lights and 8 LED flood lights in lieu of the standard halogen light package.	
8226	Strobe Light with Magnetic Mount	1
	Light is shipped loose in the cab.	
80A3	Custom Code - Accu-Swing	1
8025	Thumb - 37 in. 4 Tine	1
	Reference bulletin 17BH08 for compatibility with couplers and buckets, and to determine necessary thumb length. Requires two-way auxiliary hydraulics, code 7002 or 7004. It does include plumbing for two-way auxiliary valve.	

Field Installed Attachments

AT434236	Rubber Bumper for Grille Frame	1
AT371257	MFWD Wheel Fender Kit for 18 in. tires only	1
	Requires MFWD and 12.5/80-18 or 340/80R-18 front tires.	

Manufacturer's Suggested List Price shown. Retail prices may vary by dealer. Unless stated otherwise, taxes, freight, setup, delivery and other dealer specific charges not included in the pricing. Options/items noted with anything other than price will have additional costs. Pricing, availability, and specifications subject to change without notice. Special program pricing may be available on certain models. See dealer for details. Prices shown are in U.S. dollars and valid only in the U.S.



RESOLUTION AND DECLARATION OF OFFICIAL INTENT

Municipality/Purchaser: **City of Portland** (“Purchaser”)

Aggregate Purchase Price Expected To Be Financed: **\$115,411.00**

Description Of Property To Be Acquired: **John Deere 320P Backhoe**

Vendor: **AIS Construction Equipment** (“Vendor”)

WHEREAS, the Purchaser is a political subdivision of the State of Michigan (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to Act 99, Public Acts of Michigan, 1933, as amended, and other applicable law , the governing body of the Purchaser (“Governing Body”) is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Purchaser.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more installment-purchase agreements (“Installment Purchase Agreements”) in the amount not exceeding the Purchase Price amount stated above (“Principal Amount”) for the purpose of acquiring the property (“Property”) described briefly above and to be described more completely in the Installment Purchase Agreements is appropriate and necessary to the functions and operations of the Purchaser.

WHEREAS, the Vendor, as the seller and supplier of the Property is identified above.

WHEREAS, for the purpose of providing the financing under the Installment Purchase Agreements, **Huntington Public Capital Corporation** and/or an affiliate of said bank (“Assignee”) shall act as the financing source under said Installment Purchase Agreements and in connection therewith, the Vendor shall assign all of Vendor’s rights (including, but not limited to, the right to collect the installment payments due and payable under the Installment Purchase Agreements), but none of its obligations, under the Installment Purchase Agreements to Assignee.

WHEREAS, the Purchaser may pay certain capital expenditures in connection with the Property prior to its receipt of proceeds of the Installment Purchase Agreements (“Purchase Proceeds”) for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Purchaser shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Purchaser:

Section 1. Any one of the Authorized Representatives identified below (each an “Authorized Representative”) acting on behalf of the Purchaser is hereby authorized to negotiate, enter into, execute, and deliver one or more Installment Purchase Agreements in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Purchaser. Each Authorized Representative acting on behalf of the Purchaser is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Installment Purchase Agreements (including, but not limited to, property acquisition fund agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Installment Purchase Agreements are hereby authorized.

Authorized Representatives of Purchaser:



Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Purchaser to execute and deliver agreements and documents relating to the Installment Purchase Agreements on behalf of the Purchaser.

Section 3. The aggregate original principal amount of the Installment Purchase Agreements shall not exceed the Principal Amount and shall bear interest as set forth in the Installment Purchase Agreements and the Installment Purchase Agreements shall contain such options to purchase or prepay by the Purchaser as set forth therein.

Section 4. The Purchaser agrees that its obligation to pay all of the installment payments due under the Installment Purchase Agreements to Assignee shall be absolute and unconditional upon the delivery and acceptance of the Property (or the funding of any applicable property acquisition fund agreement associated with the Purchase Agreements) and that it shall levy such taxes as are permitted by applicable State law to pay all of the installment payments due under the Installment Purchase Agreements.

Section 5. The Governing Body of Purchaser anticipates that the Purchaser may pay certain capital expenditures in connection with the Property prior to the receipt of the Purchase Proceeds for the Property. The Governing Body of Purchaser hereby declares the Purchaser's official intent to use the Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Purchaser for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Purchaser to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.

Section 6. As to each Installment Purchase Agreement, the Purchaser reasonably anticipates that it and entities controlled by it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the calendar year in which each such Installment Purchase Agreement is issued and hereby designates each Installment Purchase Agreement as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 7. This Resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this _____, 2023.

CERTIFICATION

The undersigned **Secretary/Clerk** of the above-named Purchaser hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Purchaser, that the foregoing resolutions were duly adopted by said Governing Body of the Purchaser at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

Signature of Secretary/Clerk of Purchaser

Print Name: _____

Official Title: _____

Date: _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-63

A RESOLUTION APPROVING THE PURCHASE OF A 2024 JOHN DEERE GATOR FOR THE PARKS AND CEMETERY DEPARTMENTS

WHEREAS, the Parks and Cemetery Departments utilizes two (2) John Deere Gators in its operations and there is a need to replace the 2001 Gator; and

WHEREAS, the Parks and Cemetery Director has sought bids and recommends purchasing a 2024 John Deere Gator using MiDEAL pricing in the amount of \$16,358.62, a copy of the quote is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the purchase of a 2024 John Deere Gator using MiDEAL pricing in the amount of \$16,358.62, a copy of the quote is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk



Selling Equipment

Quote Id: 29369351 Customer Name: CITY OF PORTLAND PARKS AND RECREATION DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
 6018 E Grand River Avenue
 Portland, MI 48875
 517-647-4164
 portland@hutsoninc.com

JOHN DEERE GATOR™HPX615E (Model Year 2024)

Hours:	Suggested List *
Stock Number:	\$ 18,380.47
Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22)	Selling Price *
	\$ 16,358.62

Price Effective Date: November 4, 2022

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57GAM	GATOR™HPX615E (Model Year 2024)	1	\$ 13,699.00	11.00	\$ 1,506.89	\$ 12,192.11	\$ 12,192.11
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
1012	High-Performance All-Terrain (HPAT) Tires	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2007	Standard Bench Seat - Black	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake and Tail Lights	1	\$ 546.00	11.00	\$ 60.06	\$ 485.94	\$ 485.94
3100	Cargo Box Power Lift	1	\$ 1,048.00	11.00	\$ 115.28	\$ 932.72	\$ 932.72
4000	OPS with Nets	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Poly Roof	1	\$ 564.00	11.00	\$ 62.04	\$ 501.96	\$ 501.96
4201	Front Brush Guard	1	\$ 315.00	11.00	\$ 34.65	\$ 280.35	\$ 280.35
Standard Options Total			\$ 2,473.00		\$ 272.03	\$ 2,200.97	\$ 2,200.97
Dealer Attachments/Non-Contract/Open Market							
BM25148	Occupant Protective Structure (OPS) Rear View Mirror	1	\$ 115.56	11.00	\$ 12.71	\$ 102.85	\$ 102.85
BUC10210	Occupant Protective Structure (OPS) Glass Windshield with Wiper	1	\$ 1,483.01	11.00	\$ 163.13	\$ 1,319.88	\$ 1,319.88
BM24282	Floormat	1	\$ 107.00	11.00	\$ 11.77	\$ 95.23	\$ 95.23
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 93.09	11.00	\$ 10.24	\$ 82.85	\$ 82.85



JOHN DEERE

Selling Equipment

Quote Id: 29369351

Customer Name: CITY OF PORTLAND PARKS AND RECREATION DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
6018 E Grand River Avenue
Portland, MI 48875
517-647-4164
portland@hutsoninc.com

BUC11245 Turn Signal Light Harness Kit	1	\$ 173.34	11.00	\$ 19.07	\$ 154.27	\$ 154.27
BUC10608 Front Turn Signal Light Kit	1	\$ 104.86	11.00	\$ 11.53	\$ 93.33	\$ 93.33
BM23370 Horn Kit	1	\$ 131.61	11.00	\$ 14.48	\$ 117.13	\$ 117.13
Dealer Attachments Total		\$ 2,208.47		\$ 242.93	\$ 1,965.54	\$ 1,965.54
Value Added Services Total		\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price		\$ 18,380.47		\$ 2,021.85	\$ 16,358.62	\$ 16,358.62

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-64

**A RESOLUTION APPROVING A SECOND AMENDMENT TO THE
P.A.M.A. AGREEMENT**

WHEREAS, the City of Portland, Portland Township, and Danby Township entered into the original P.A.M.A. Agreement in 1984 for purposes of maintaining the Emergency Services Building located at 773 E. Grand River Avenue, a copy of which is attached as Exhibit A; and

WHEREAS, Portland Township and Danby Township have approved a Second Amendment to the P.A.M.A. Agreement and are requesting that the City of Portland approve same, a copy of the Amendment is attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Second Amendment to the P.A.M.A. Agreement, a copy of the Amendment is attached as Exhibit B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk

CREATION OF PAMA

MADE AND EXECUTED this 12 day of March,

1984, by and between the TOWNSHIPS OF PORTLAND AND DANBY and the CITY OF PORTLAND, all of which are Michigan municipal corporations or townships organized and existing under the Constitution and laws of the State of Michigan. Hereinafter the Townships of Portland and Danby shall be referred to as the "Townships" and the City of Portland shall be referred to as the "City".

WITNESSETH:

WHEREAS, for the past several years the parties hereto have shared the cost of operating the Portland Fire Department; and

WHEREAS, the Portland Area Municipal Authority (the "PAMA") will be incorporated under and in pursuance of the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session) (M.C.L.A. 123.951 f.f.), as amended, for the purpose of acquiring, financing, equipping, owning, improving an emergency services building and enlarging after initial construction if for emergency service reasons, automobile parking lots or structures, and the necessary site or sites therefor, together with appurtenant properties and facilities necessary or convenient for the effective use thereof for use for any legitimate public purpose; and

WHEREAS, the City and Townships desire to acquire land and financing and construct and use a building for use as an

Emergency Services Building, including necessary building equipment, furnishings, site and site improvements (which improvements are herein sometimes called the "Project"); and

WHEREAS, the City and Townships, for the accomplishment of this objective, are entering into a Full Faith and Credit General Obligation with the PAMA by which the City and Townships will be required to pay cash payments for the implementation of the said Project in amounts based upon the PAMA's debt service requirements set forth; and

WHEREAS, the City and Townships are willing to share in the expense of the Project in proportion as set out below; and

WHEREAS, the acquisition and construction of the Project are necessary for the public health, safety, and welfare of all three of the parties hereto;

IT IS, THEREFORE, AGREED BY AND BETWEEN THE PARTIES HERETO for and in consideration of the agreement and covenants of each other as follows:

1. The City and Townships shall pay to PAMA for its stated purposes sums in proportion to their State Equalized Value (SEV) as follows: City of Portland: two shares; Township of Portland: two shares; and Township of Danby: one share. Said proportion of 2:2:1 shall commence upon the signing of this document and shall continue until five years from the date of signing and

every five years thereafter for the duration of this agreement, at which time said proportion shall be readjusted as follows:

If the respective individual SEV's have not changed more than 10%, there shall be no change in either the sums paid, or in the representation on the PAMA Board; however, if the change is more than 10%, both the sums paid and the representation shall be adjusted to reflect said changes so that each Township and the City participate proportionately according to such SEV changes as may have occurred.

Further, all participating municipalities shall share proportionately in all reasonable preliminary costs incurred prior to the signing of this agreement. Said costs are due to the incurring unit within 30 days of the signing of this agreement.

2. The City and Townships shall have representatives on the governing board of PAMA in the same proportion as they pay PAMA according to the then existent SEV formula. The City and Townships shall name their representatives to the PAMA Board and those representatives shall draw up appropriate operational documents including a complete set of by laws in conformance with the applicable law within 30 days of the signing of this document.

3. The specified powers of the PAMA Board shall also be

as follows: to acquire financing and to obtain adequate funding for its purposes from the City and Townships, to acquire land, to construct, to equip, to own, and to use an Emergency Services Building for the use of the Portland Emergency Services, the City and Townships, and to negotiate and enter into all agreements necessary to implement these powers. Nothing in this agreement shall be construed or interpreted as giving the PAMA Board or participating Townships any powers or control over the operations of the Portland Emergency Services, same being the fire department, the police department, dispatch, and ambulance services, these operational costs will be paid for according to the terms of the Portland Fire Service Agreement.

Any building issue, such as major repairs or new construction, which comes before the PAMA if approved by a simple majority of the PAMA shall be fiscally binding on the City and Townships, and all shall pay according to their share as determined under this agreement regardless of whether they are in the majority.

Any other non-building issue, such as police services or township hall, which come before the PAMA and is approved by a majority of the constituent units shall be fiscally binding only on the units voting in favor of same and not fiscally binding on that unit voting against.

4. In the event of default in the performance of any obligation under this Contract on the part of the PAMA and/or any

party which is a party hereto, the other parties shall have the right to use any remedy provided by law to correct such default.

5. Each party hereto shall comply with its respective duties and obligations under the terms of this Contract promptly and at the times and in the manner herein set forth and will not permit any act which would impair completion of the Project and the continuing provision of fire, ambulance, and dispatch protection for the fire, ambulance, and dispatch protection area. The parties may unanimously, in writing, waive strict compliance with the dates for performance of the various obligations hereunder and the dates may be altered only upon mutual agreement of the parties.

6. This Contract shall terminate at such time as the building is paid for, and all obligations of PAMA are paid in full. The parties may then agree to assume a continuing obligation to pay for future improvements and major repairs of the Project beyond the date of termination of this Agreement on the same basis set forth hereinabove, subject to the periodic adjustments hereinabove.

7. If a constituent unit leaves PAMA while other units or another unit remain(s), the leaving unit shall receive as its share of PAMA assets from the remaining units all funds the leaving unit paid in to PAMA ^{EXCEPT INTEREST PAYMENTS} including original site acquisition, site improvement, original building costs, and subsequent building costs provided however said payment to be contingent on acquisition of reasonable financing *see JTFNE*

by PAMA. However, the fair market value of the land and building at the time of said leaving shall not be considered in the valuation of the leaving unit's remuneration.

8. When the building is fully paid for, or if there is a buyout by a constituent unit before it is paid for, each remaining constituent unit shall own a part of the value of the building and land improvements according to the respective percentages of the total amount that each has paid into the building. If all constituent units agree to dissolve PAMA at any time each shall own its pro-rata share of the total assets.

9. Portland Township and Danby Township shall continue to conclude Emergency Services Agreements with the City of Portland and maintain said agreements for fire and ambulance services as long as said Townships maintain an equity interest in PAMA, and said agreements shall reasonably reflect all costs, and said agreements will be re-valued and rewritten each year on April 1, following the signing of this agreement; the Townships agreeing to contract for said services and the City agreeing to provide said services.

10. Neither the City of Portland nor Portland Township shall be required as long as they are members of PAMA to at any time pay PAMA for the use of the building for a police department, dispatch center, or a township hall and each of these units shall pay its own utilities and maintenance for these uses except as provided by paragraph 17 below.

11. The City of Portland will deed its parcel of land on Grand River Avenue to Maynard-Allen State Bank and Sixty Percent (60%) of its fair market value as determined by a state certified appraiser with reference to its present value as well as a factor for future increases in value based upon a realistic prospect of appreciation of the land without improvements shall be paid to the City, Forty Percent (40%) of the appraised value is to be paid by Portland Township and Twenty Percent (20%) by Danby Township at the same time the City deeds the land to said bank and the agreement with said bank shall include a provision that when the debt is paid, the bank shall deed said parcel to PAMA.

12. Should any constituent unit desire to withdraw, it shall notify PAMA and the other units, in writing, one year in advance of its proposed withdrawal, and PAMA shall similarly notify the City and Townships, in writing, one year in advance when this agreement is about to terminate.

13. Any constituent unit may leave PAMA by paying off their respective share as determined by this agreement of any and all PAMA debts to its creditors, specifically including the lending institution(s).

14. Any notice necessary or proper to be given to any of the parties hereto may be served by delivering the same to the City Clerk or Townships' Clerks or his or her deputies.

15. This Contract shall inure to the benefit of and be binding upon the respective parties hereto and their successors.

16. This Contract shall not be valid and enforceable until signed by the fully authorized officer(s) of each of the parties hereto.

17. If any party to this Agreement shall use a part of the building for any activity to include a police department or a township hall, or any other non-fire, ambulance, or dispatch related activity, they shall individually be fully responsible for the cost of the construction and use of that part of the building and fully responsible for the cost of operation and insurance of that part of the building.

18. Unless as specifically provided for in this Agreement, no changes may be made in this Contract without the unanimous written consent of the signatories units to this document.

19. Each unit shall have total control over use of such parts of the building for which it is 100% financially responsible, provided nothing is permitted that would endanger the rest of the building or its occupants and insofar as such use does not interfere with proper emergency services operations.

20. All claims, demands, disputes, differences, controversies, and misunderstandings arising out of, under, or in connection with, or in relation to this agreement, shall be submitted to and be determined by arbitration pursuant to the arbitration law of the State

of Michigan, and in accordance with its rules. The decision of the arbitrator shall be final and binding on the parties, and a condition precedent to any suit on or by reason of any such controversy or difference, and the reasonable costs of the arbitrator will be paid as the arbitrator determines. The yearly negotiation of the Fire Service agreement shall specifically be exempt from this arbitration requirement.

IN WITNESS WHEREOF, each of the parties hereto has caused their names to be signed to this instrument by their duly authorized officer(s) this 12 day of March, 1984.

WITNESSED BY: CITY OF PORTLAND

Robert B. Spiegel By Joseph W. Ticknor
Mayor

Walter V. Berger By Kathleen Smet
Clerk

WITNESSED BY: TOWNSHIP OF PORTLAND

Wm. A. Tiedt By Jeland Ogate
Supervisor

Larry Bond By Flora Krausz
Clerk

WITNESSED BY: TOWNSHIP OF DANBY

John N. Danner By Floyd Evans
Supervisor

Daryll Peck By Betty E. Nelson
Clerk

FIRST AMENDMENT TO P.A.M.A. AGREEMENT

NOW COMES the signatories to the Portland Area Municipal Authority signed on March 12, 1984, and known as P.A.M.A. and hereby agree to amend said document as follows:

A. Paragraph 1. of said Agreement is specifically reconfirmed in its entirety as written originally.

B. Paragraph 17. of said Agreement is amended and shall henceforth read as follows:

17. If any party to this agreement shall use a part of the building for any activity to include a police department or township hall, or any non-fire, ambulance, or dispatch related activity, they shall individually be fully responsible for the cost of the future construction and use of that part of the building after the entire original building is built and fully responsible for the cost of operation and insurance of that new part of the building.

C. Paragraph 21. shall be added to said agreement and shall read as follows:

21. The share specified for Danby Township to pay under Paragraph 1. above represents said township's share of the fire, ambulance, and related costs, and does not include any costs solely associated with the Portland Police Department or solely associated with the Portland Township Hall parts of said building.

In all other respects, the P.A.M.A. Agreement of March 12, 1984, shall be unchanged.

IN WITNESS WHEREOF, each of the parties hereto has caused their names to be signed to this instrument by their duly authorized officer(s) this 2nd day of July, 1984.

WITNESSED BY:

CITY OF PORTLAND

Rex Wambaugh

Joseph V. Trichvorn
Mayor

Matthew Smith
Clerk

WITNESSED BY:

TOWNSHIP OF PORTLAND

Ray Wambaugh

James Adegate
Supervisor

Julie Med

Gloria B. Krausz
Clerk

WITNESSED BY:

TOWNSHIP OF DANBY

Leo C. Froze

Floyd Evans 6-20-84 (4:00 P.M.)
Supervisor

Yvonne M Bailey

Betty C. Nelson 6/20/84
Clerk

SECOND AMENDMENT TO P.A.M.A. AGREEMENT

THIS SECOND AMENDMENT TO P.A.M.A. AGREEMENT (“Second Amendment”) is made as of _____, 2023, by and between the City of Portland, a Michigan home rule city, whose address is 259 Kent Street, Portland, Michigan 48875 (“City”), the Township of Portland, a Michigan general law township, whose address is 773 East Grand River Ave, Portland, Michigan 48875 (“Portland”), and the Township of Danby, a Michigan general law township, whose address is 13122 Charlotte Hwy, Sunfield, Michigan 48890 (“Danby”) (collectively referred to as the “Parties”) who were all signatories to the Portland Area Municipal Authority Agreement first executed on March 12, 1984, and amended on July 2, 1984, and who agree, covenant and contract as set forth in this Second Amendment to amend the P.A.M.A. Agreement as follows:

- A. Fiscal Year. The fiscal year shall change to July 1 through June 30.
- B. Paragraph 22. is added to the P.A.M.A. Agreement and shall read as follows:

22 The P.A.M.A Board must submit a proposed budget to the City and the Townships for review before January 31st of each year. The proposed budget will include adjustments that will become effective for the next fiscal year. The City and Townships may recommend adjustments to the P.A.M.A Board through their appointed Board members by March 1. The P.A.M.A Board must submit the P.A.M.A. budget with revisions, if any, to the City and Townships by March 15. That budget will become the P.A.M.A. Board’s budget on approval by the City Council and Township Boards. If the City Council or either Township Board declines to approve the proposed budget, the Authority will operate under the previous fiscal year's budget until all parties agree on a new budget.

- C. Paragraph 23. is added to the P.A.M.A. Agreement and shall read as follows:

23. The P.A.M.A Board may not enter into contracts, agree to purchases, acquire financing, obtain funding, or otherwise bind P.A.M.A. or its member Municipalities financially for an aggregate amount over the currently approved P.A.M.A budget without prior approval from each Municipality’s governing body for each expenditure over the

annual limit. The process for granting approval shall be left to decision of each Municipality.

In all other respects, the P.A.M.A. Agreement of March 12, 1984, as amended on July 2, 1984, shall remain unchanged.

IN WITNESS WHEREOF, each of the parties hereto has caused their names to be signed to this instrument by their duly authorized officer(s) this _____ day of _____, 2023.

WITNESSED BY:

CITY OF PORTLAND

Mayor

Clerk

WITNESSED BY:

TOWNSHIP OF PORTLAND

Supervisor

Clerk

WITNESSED BY:

TOWNSHIP OF DANBY

Supervisor

Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-65

**RESOLUTION TO IMPOSE A MORATORIUM ON THE ISSUANCE OF
ZONING PERMITS FOR FENCES AND WALLS**

WHEREAS, the City previously adopted the City of Portland Zoning Ordinance, as amended from time to time; and

WHEREAS, Section 8-8 of the Zoning Ordinance addresses requirements for the allowable location, erection, sizing, soundness, and materials for fences, walls, and planting screens; and

WHEREAS, the City wants to carefully study this land use and decide how best to regulate it in order to better preserve and protect the public health, safety, and welfare, and also to promote the purposes of the Zoning Ordinance; and

WHEREAS, the City Planning Commission is currently considering a proposed zoning text amendment and may add or revise requirements for the allowable location, erection, sizing, soundness, and materials for fences, walls, and planting screens.

THEREFORE, THE CITY COUNCIL RESOLVES AS FOLLOWS:

1. For the reasons stated above, the City Council imposes a moratorium on the issuance of any zoning or other permits or other approvals to any person, entity, or premises, for erection of any fences.

2. The moratorium shall last through December 1, 2023. The purpose of the moratorium is to allow the City to carefully consider additional regulations to preserve and protect the public health, safety, and welfare, and to promote the purposes of the Zoning Ordinance, specifically by determining how best to regulate fences, walls, and planting screens.

3. All resolutions and parts of resolutions are, to the extent of any conflict with this Resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Clerk of the City of Portland, Ionia County, Michigan, certify that the foregoing is a true and complete copy of the Resolution adopted by the City Council at its meeting held on the ____ day of _____, 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-66

**A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2023-2024**

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2023-2024 and recommends that the Council approve the proposed amendments, set forth on the attached Exhibit A, in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2023-2024 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: September 18, 2023

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 1ST QUARTER 23-24

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-201-975.003	CAP OUTLAY- BOARDWALK IMPROVEMENTS	8,600.00
101-262-801.000	LEGAL SERVICE	500.00
101-265-930.000	M & R BUILDING	6,600.00
101-301-801.000	LEGAL SERVICE	40,000.00
101-301-931.000	M & R EQUIPMENT	2,200.00
101-301-933.000	M & R VEHICLES	3,500.00
101-301-980.000	CAPITAL OUTLAY-OFFICE EQUIPMEN	(2,200.00)
		<u>43,500.00</u>
101-567-864.000	CONFERENCE & WORKSHOP	1,000.00
101-567-931.000	M & R EQUIPMENT	3,000.00
101-567-974.000	LAND IMPROVEMENTS	10,000.00
		<u>14,000.00</u>
101-707-881.000	COMMUNITY PROMOTIONS	1,500.00
101-751-775.001	M & R RIVERTRAIL	21,000.00
101-751-930.000	M & R BUILDING	2,200.00
101-751-931.000	M & R EQUIPMENT	2,600.00
101-751-932.000	M & R GROUNDS	4,800.00
		<u>30,600.00</u>
582-201-801.000	LEGAL SERVICE	7,800.00
582-201-810.000	EQUIPMENT MAINTENANCE CONTRACT	500.00
		<u>8,300.00</u>
591-201-992.000	PRINCIPAL PAYMENT	(85,000.00)
591-441-804.000	CONTRACTUAL SERVICE	5,000.00
591-441-853.000	CELLULAR METER SERVICE	9,500.00
591-441-935.001	M&R METER PROJECT ARPA	18,166.99
		<u>32,666.99</u>



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Tuesday, September 5, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Guests: Diane Jones of Meadowbrook Insurance; Mike Judd

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the proposed Agenda.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated there was significant storm damage to both public and private property because of a severe thunderstorm that occurred on Thursday, August 24, 2023. The tornado sirens had been scheduled to be tested the next day, on Friday, but the testing was canceled due to the severe weather. A local State of Emergency has been declared and Ionia County has been added to the Emergency Declaration by Governor Whitmer. He thanked DPW Director Gensterblum, Chief Thomas, and their staff for their responsiveness and efforts both during and after the event. He further noted that clean up efforts are going to take some time.

As part of the transition to 800 MHz radios throughout Ionia County the tornado sirens were tested this past Saturday, September 2, 2023. The siren located in the City Hall parking lot was not working correctly and repairs have been scheduled.

Work with Fleis & VandenBrink continues on both the Wastewater Treatment Plant Improvement Project and planning for the Kent Street Improvement Project. An update to Council on both projects is planned for September 18, 2023.

Construction on installation of the fiber infrastructure continues to move along well on the west side of Portland. The City of Portland is working with its IT representatives and Homeworks to evaluate updates to its IT services and networking to take advantage of improved technology.

A vendor has been selected for the Electric Department's Advanced Metering Infrastructure (AMI) technology. Once it has been determined if grant funding is available, the contract will be presented to Council for consideration.

City Manager Gorman noted he continues to work with City attorneys and the owner of Rivers Edge Grill on his request to serve alcohol on the Boardwalk. Consideration is being given to creating a social district in the future, but it is more likely a license agreement will be proposed.

The Planning Commission will consider a rezoning request from Tru Family Dental at its meeting on October 11, 2023.

City Manager Gorman noted he is meeting with the developer of the Rindlehaven property on Friday, September 8, 2023.

The Ionia County Economic Alliance continues to discuss the potential development of a mega site proposed in Grand Ledge, which would have a significant impact on the City of Portland.

Under Presentations, DDA Director ConnerWellman provided her report on downtown activities.

Under New Business, the Council considered Resolution 23-57 to adopt right-of-way regulations and standards.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 23-57 regarding the adoption of Right-of-Way Regulations and Standards.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 23-58 to approve a Cyber Insurance Policy for the City of Portland.

Diane Jones, of Meadowbrook Insurance, provided information on the proposed policy.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-58 approving a Cyber Insurance Policy for the City of Portland.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-59 to approve the Michigan Public Power Agency's (MPPA) recommendation to approve an Amended Energy Services Project Power Purchase Commitment for Solar Power.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 23-59 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the Member Authorized Representative to sign the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 23-60 to approve payment to F&V Construction in the amount of \$632,383.40 for work performed for the Wastewater Treatment Plant Project.

Motion by Sheehan, supported by VanSlambrouck, to approve Resolution 23-60 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Sheehan, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None
Adopted

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on August 21, 2023, payment of invoices in the amount of \$76,407.28 and payroll in the amount of \$155,651.35 for a total of \$232,058.63. Purchase orders to CHOP in the amount of \$5,300.80 for removal of 28 trees, M Power in the amount of \$6,600.00 for GIS professional services, Civic Plus in the amount of \$8,482.99 for annual website service, Cook Brothers Excavating in the amount of \$9,085.00 for prep work for a new section in the cemetery, and D&E Electric in the amount of \$9,230.00 for installation of engine heaters for the power plant generators were also included.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman reminded residents about the brush removal process and noted this service is for City residents only.

He wished Portland Express the best of luck as they participate in the MiPitch campaign on September 21, 2023.

City Manager Gorman thanked Diane Jones for her assistance and meaningful discussion regarding the Cyber Insurance Policy.

There were no Council Member comments.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes
Nays: None
Adopted

Meeting adjourned at 7:53 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the September 5, 2023, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman; Police Chief Thomas

Presentation - DDA Director ConnerWellman provided her report on downtown activities.

Approval of Resolution 23-57 regarding the adoption of Right-of-Way Regulations and Standards.
All in favor. Adopted.

Approval of Resolution 23-58 approving a Cyber Insurance Policy for the City of Portland.
All in favor. Adopted.

Approval of Resolution 23-59 approving the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the Member Authorized Representative to sign the Energy Services Project Amended and Restated Power Purchase Commitment Authorization for Solar Power.
All in favor. Adopted.

Approval of Resolution 23-60 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.
All in favor. Adopted.

Approval of the Consent Agenda.
All in favor. Adopted.

Adjournment at 7:53 P.M.
All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.
Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF SEPT 2023 - ASSE	1,583.33
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	LAND APPLICATION, BIO SOLID TESTING - WW	27,342.00
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	965.12
GRANGER	00175	REFUSE - ELECTRIC	93.00
PAMA	01370	40% CONT TO PAMA - COMM PROMO	788.00
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	525.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,150.92
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	610.44
OTIS ELEVATOR	00970	FLEET MAINT. & LOGISTICS CHARGE - CITY HALL	100.00
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
FAMILY FARM & HOME	01972	ZIP TIES, CLEANER - PARKS, CEM	34.96
CROWN TROPHY	MISC	MENS SB TOURNY CHAMP TROPHY - REC	33.50
LANSING SANITARY SUPPLY	02485	SUPPLIES - CEM	495.19
HUNTINGTON PUBLIC CAP CORP	00193	ELECT BOND INTEREST - ELECTRIC	10,222.50
FAMILY FARM & HOME	01972	ORGANIZER JR SORTMASTER - AMB	12.99
KODIAK EMERGENCY VEHICLES	02224	WATCHGUARD STAND/INSTALL - POLICE	704.00
KODIAK EMERGENCY VEHICLES	02224	WATCH GUARD INSTALL - POLICE	704.00
CULLIGAN	02130	COOLER RENTAL - WW	15.00
CULLIGAN	02130	WATER 4X - POLICE	23.00
GRAND LEDGE FORD	02579	C1 OIL CHANGE - POLICE	75.99
MAINTENANCE MAN	02652	CAR 302 BATTERY - POLICE	225.00
MAINTENANCE MAN	02652	REPAIR C1 VENT - POLICE	105.00
STAR THOMAS	01654	SUPPLIES REIM - POLICE	57.22
MENARDS	00260	HARDWARE - ELECTRIC	60.28
KENDALL ELECTRIC	00225	MTR ROTATION TESTER - ELECTRIC	209.86
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	2,276.68
FORTE PAYMENTS, INC.	02522	CC PAYMENTS - REC	161.14
ALT PRINTING CO.	02712	YOUTH FLAG FOOTBALL SHIRTS - REC	340.00
MUNICIPAL SUPPLY CO.	00324	FIELD MARKING PAINT - REC	72.00
BEAR PACKAGING & SUPPLY, INC.	00044	TRASH BAGS - PARKS	316.44
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION REPAIRS - CITY HALL	23.75

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION REPAIRS - CITY HALL	8.25
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	368.00
ALT PRINTING CO.	02712	YOUTH SOCCER SHIRTS - REC	665.00
AECOM TECHNICAL SERVICES	01810	FERC COMPLIANCE - ELECTRIC APPRV RES 22-29	2,448.48
MICHIGAN ELECTRIC COOP ASSN	00276	2024 SAFETY TRAINING DUES - ELECTRIC	11,817.00
STEVE VANDERMEER	02833	MMEA STRATEGIC PLANNING FACILITATOR - ELECTRIC	4,000.00
CHOP	02733	TREE TRIMMING - ELECTRIC CONSENT AGENDA APPRV 5	13,764.65
SELBY LAWN CARE	02736	LAWN SERVICE AUG - ELECTRIC	560.00
GRANGER	00175	REFUSE - REFUSE	16,196.58
JONATHON LUKCO	MISC	ENERGY OPTZ REFUND - ELECTRIC	25.00
GRANGER	00175	REFUSE- MTR POOL, CEM, PARKS	312.00
GRANGER	00175	REFUSE - WW	164.00
GRANGER	00175	REFUSE - POLICE, COMM PROMO	93.00
CIVIC PLUS	02335	MUNICODE SUPPLIMENT #4 - CODE	5,303.97
KEUSCH TIRE & AUTO	00228	TIRE REPAIR MOWER - PARKS, CEM	25.00
CULLIGAN	02130	WATER 2X - PARKS, CEM	15.50
PLUMMERS ENVIRONMENTAL SERVICES	IN02687	EMERGENCY VACTOR SVC STORM - WW	1,680.75
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	11.22
VC3 INC.	02745	MICROSOFT MONTHY AGREEMENT - GEN	279.50
VC3 INC.	02745	LABOR TO INSTALL SERVER - POLICE	2,560.00
CULLIGAN	02130	WATER 4X CITY HALL - GEN	30.00
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICALS - WW, AMB	716.00
ADT COMMERCIAL	02792	DROP BOX SERVICE CALL - CITY HALL	363.00
RS TECHNICAL SERVICES INC.	01632	GRIFFCO REPLACEMENT QUILL - WATER	447.00
AARON'S PLUMBING	02581	CLEANED CAMERA SEWER LATERAL - MTR POOL	361.43
CAPITAL EQUIPMENT & SUPPLY	01856	SUPPLIES 906 - MTR POOL	205.85
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	361.13
MHR BILLING	01780	AUG 2023 BILLING - AMB	3,200.00
TRUGREEN	02830	AERATION & SEEDING - ELECTRIC	366.75
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	325.00
HASTINGS FIBER GLASS PRODUCTS	01124	SAFETY SUPPLIES - ELECTRIC	136.63

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MUNICIPAL SUPPLY CO.	00324	PAINT FLAGS - ELECTRIC	250.00
COOK BROS EXCAVATING	00101	CRUSHED CONCRETE - ELECTRIC	114.00
TRUGREEN	02830	VEGETATION CONTROL - ELECTRIC	141.20
TRUGREEN	02830	VEGETATION CONTROL - ELECTRIC	155.75
BLOOM SLUGGETT, PC	02783	LEGAL SVCS AUG 2023 - POLICE	381.00
BLOOM SLUGGETT, PC	02783	LEGAL SVCS AUG 2023 - GEN	8,520.50
KEUSCH TIRE & AUTO	00228	OIL CHANGE/MAINTENANCE - ELECTRIC	535.01
MPOWER TECHNOLOGIES, INC.	02825	GIS ASSET MGMT DIST SYSTEM - ELECTRIC	3,300.00
RESCO	00392	STREET LIGHTS - ELECTRIC	3,918.60
REED & HOPPES, INC.	00390	RIGGING EQUIPMENT FOR DAM - ELECTRIC	1,153.05
REED & HOPPES, INC.	00390	HAMMER LOCKS FOR DAM - ELECTRIC	131.72
FLEIS & VANDENBRINK	00153	BOARDWALK REPAIRS - GEN	2,580.00
FLEIS & VANDENBRINK	00153	KENT ST IMPROV - MAJ STS	15,257.75
AUSTIN AVERY	02834	CLOTHING ALLOW REIM - WW	236.36
FAMILY FARM & HOME	01972	GLOVES - PARKS, CEM	50.97
FAMILY FARM & HOME	01972	LIGHTER FLUID - WATER	7.00
PORTLAND PARTY STORE	00369	PIZZAS & BREAD STICKS - MAJ STS	177.27
CULLIGAN	02130	WATER 1X - PARKS & CEM	9.00
LEXIPOL	02757	ANNUAL LEXIPOL TRAINING - POLICE	210.06
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	32.13
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	70.26
BRIAN RUSSELL	00593	OFFICIAL - REC	210.00
BRYAN SCHEURER	00600	OFFICIAL - REC	315.00
JACK GENSTERBLUM	02832	OFFICIAL - REC	48.00
ADDISON SCHEURER	02831	OFFICIAL - REC	48.00
JERRYD SCHEURER	02785	OFFICIAL - REC	84.00
CINTAS	00083	MEDICAL CABINET SUPPLIES - PARKS, CEM	22.21
MAINTENANCE MAN	02652	C1 DIAG RACK & PINION - POLICE	105.00
INTERSTATE BILLING SVC	00202	SKID STEER W/GRAPPLE RENTAL - MAJ STS	2,616.54
TIMBER TREE SERVICES LLC	01817	STORM CLEAN UP - MAJ, LOC STS	1,550.00
CITY OF IONIA	00204	STORM RESPONSE - MAJ STS	1,541.92

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MAINTENANCE MAN	02652	C1 REPLACE TIRES - POLICE	930.60
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	55.01
CONSUMERS ENERGY	00095	GAS SERVICE - WW	4.62
CONSUMERS ENERGY	00095	GAS SERVICE - WW	2.48
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	37.93
CONSUMERS ENERGY	00095	GAS SERVICE -WATER	2.48
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	139.89
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	6.78
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	1.40
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	3.55
TIMBER TREE SERVICES LLC	01817	TREE REMOVAL STORM DAMAGE - PARKS	900.00
MEADOWBROOK INSURANCE AGENCY	02599	CYBER/NETWORK LIABILITY - GEN	12,633.50
FLEIS & VANDENBRINK	00153	DDA- GEN, ECON DEV	1,105.92
FLEIS & VANDENBRINK	00153	BRIDGE INSPECTION - MAJ STS	900.00
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,901.80
Total:			\$178,760.26

**BI-WEEKLY
WAGE REPORT
September 18, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,882.84	69,127.14	2,958.62	21,371.74	14,841.46	90,498.88
ASSESSOR		-		-	-	-
CEMETERY	4,919.19	33,966.04	497.90	8,040.15	5,417.09	42,006.19
POLICE	19,052.11	112,242.49	4,510.24	29,243.58	23,562.35	141,486.07
CODE ENFORCEMENT	32.99	374.62	2.53	28.68	35.52	403.30
PARKS	5,423.31	30,687.55	763.99	4,109.08	6,187.30	34,796.63
INCOME TAX	2,570.88	15,850.69	622.84	4,117.89	3,193.72	19,968.58
MAJOR STREETS	3,773.07	25,172.97	929.03	9,426.94	4,702.10	34,599.91
LOCAL STREETS	4,349.66	23,760.00	1,126.50	8,784.53	5,476.16	32,544.53
RECREATION	1,713.59	9,602.99	353.14	2,342.97	2,066.73	11,945.96
AMBULANCE	16,656.40	116,350.53	3,434.79	22,975.55	20,091.19	139,326.08
DDA	2,539.72	15,878.51	362.41	2,693.09	2,902.13	18,571.60
ELECTRIC	20,567.10	130,426.30	4,117.13	37,731.47	24,684.23	168,157.77
WASTEWATER	11,063.40	63,141.45	1,720.80	16,996.55	12,784.20	80,138.00
WATER	5,838.50	39,391.22	1,439.89	13,116.77	7,278.39	52,507.99
MOTOR POOL	630.81	4,593.76	120.18	1,256.83	750.99	5,850.59
TOTALS:	111,013.57	690,566.26	22,959.99	182,235.82	133,973.56	872,802.08



Invoice

#273617

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

9/8/2023

PO #

Bill To

City of Portland
259 Kent Street
Portland MI 48875

TOTAL DUE

\$5,303.97

Due Date: 10/8/2023

Terms
Net 30

Due Date
10/8/2023

PO #

Approving Authority

Qty	Item	Start Date	End Date
210	Municode Pages	8/31/2023	8/31/2023
1	Municode Electronic Media Options per supplement	8/31/2023	8/31/2023
2	Municode No Charge Pages - Supp	8/31/2023	8/31/2023
34	Municode Images, Graphs & Tabular Matter - Supp	8/31/2023	8/31/2023
7	Municode Color Pages	8/31/2023	8/31/2023
1	Municode Tabs	8/31/2023	8/31/2023
1	Municode Freight	8/31/2023	8/31/2023

Total	\$5,303.97
Due	\$5,303.97

5 COPIES OF SUPPLEMENT4 WITH TAB- TO CODE OF ORDINANCES

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



PURCHASE ORDER

City of Portland

P.O. 12982

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Fence Consultants
615 Eleventh St. NW
Grand Rapids, MI 49504

DATE: 9/15/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Fence Purchase + Installation Brush St. Park Basketball Court	101.751.932		\$6,683.00
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	\$6,683.00

[Signature]
Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



To: Tutt Gorman, City Manager
From: Neil Brown, Parks & Recreation Director
Date: September 15, 2023
Re: Fence Purchase – Alton & Brush St. Parks

The fence around the basketball courts at Alton Park and Brush St. Park have reached the end of their lifecycles. Bids were sought to replace the fencing around both of these areas. One exception is the stretch of fence along Smith St. on east side of Brush St. Park, this portion of the fence is in good shape and will not be replaced.

Of the bids that were returned, Fence Consultants returned the lowest bid. It is recommended that the fence purchase and installation be contracted through Fence Consultants at a cost of \$6,683 for Brush St. Park and \$10,395 for Alton Park.

Respectfully,

Neil Brown
Director of Parks, Recreation, & Cemetery
City of Portland
(517) 647-7985
nbrown@portland-michigan.org

“The City of Portland is an equal opportunity provider and employer.”

Grand Rapids
615 Eleventh St., NW
Grand Rapids, MI 49504
PH 616-454-1911
Fax 616-233-0422



Holland
1176 Lincoln Ave.
Holland, MI 49423
PH 616-392-3496
Fax 616-392-1346

May 10, 2023

To: Neil Brown/City of Portland

From: John Blouw/Fence Consultants

RE: Brush St Park

Please consider our proposal to furnish and install approx. 116' of 8' high chain link fence.

- Fabric 9ga aluminized
- Terminal post 3" galvanized WT-40
- Line post 2 1/2" galvanized WT-40
- Top rail 1 5/8" galvanized WT-40

Total labor and material \$6,683.00

Option for the same as above 6' high

Total labor and material \$6,188.00

Due to the volatility in the market this pricing is good for (5) days from the date of quote or the next issued price increase, whichever is later. Sorry for any inconvenience this may cause.

This estimate **does not** include any special insurance or bonds dewatering, pulling post cores, painting or staining, filling holes from post removal, core drilling, tree trimming or clearing of fence line or any required permits.

To proceed with work please sign and return

Thank you for the opportunity to quote this work. If you have any questions, please feel free to call me at (616)591-9005 or contact me by e-mail at Johnb@fenceconsultants.com.

Cook Brothers Excavating, Inc.
7974 Lyons Rd.
Portland, Michigan 48875

Invoice

Phone # 5176476255 DIANE@COOKEEXCAVATING.COM

Date	Invoice #
8/30/2023	60780

Bill To
CITY OF PORTLAND 259 KENT ST PORTLAND, MICHIGAN 48875

SUBDIVISION	ADDRESS
STORM CLEANUP	

Quantity	DESCRIPTION	RATE	AMOUNT
	AUGUST 28, 2023		
9	JD35 MINI EXCAVATOR WITH THUMB - LOAD OUT BRUSH	135.00	1,215.00
9	TRI AXLE TRUCK-TRUCKING BRUSH TO DPW	120.00	1,080.00
	AUGUST 29, 2023		
9.5	JD35 MINI EXCAVATOR WITH THUMB - LOAD OUT BRUSH	135.00	1,282.50
9.5	TRI AXLE TRUCK-TRUCKING BRUSH TO DPW	120.00	1,140.00
	AUGUST 30, 2023		
8	JD35 MINI EXCAVATOR WITH THUMB - LOAD OUT BRUSH	135.00	1,080.00
8	TRI AXLE TRUCK-TRUCKING BRUSH TO DPW	120.00	960.00
	Tax	6.00%	0.00

THANK YOU!!	NET 15. 1.5% APPLIED TO PAST DUE INVOICES	Total	\$6,757.50
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Bloom Sluggett, PC

161 Ottawa Ave NW, Ste. 400
Grand Rapids, MI 49503
(616) 965-9340

September 7, 2023

City of Portland
Attn: Tutt Gorman, City Manager
259 Kent Street
Portland, MI 48875

Re: 19648-004
Portland, City of - Gen Mun

Enclosed is invoice 24225, which covers services through 8/31/2023. This invoice, dated 9/7/2023, is for \$8520.50. Prompt payment of your total balance is appreciated and is due 30 days from invoice date.

Billing Summary

Total for services rendered	\$8,520.50
Total expenses	\$0.00
Total previous balance	\$7,918.00
Total payments and other transactions	(\$7,918.00)
Balance Due	\$8,520.50

If you have questions, please call us at (616) 965-9340. Thank you.

Enclosure



PURCHASE ORDER

City of Portland

P.O. 12981

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Fence Consultants
615 Eleventh St. NW
Grand Rapids, MI 49504

DATE: 9/15/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Fence Purchase + Installation Alton Park Basketball Court	101.751.932		\$10,395 ⁰⁰
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	\$10,395 ⁰⁰

[Signature]
Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



To: Tutt Gorman, City Manager
From: Neil Brown, Parks & Recreation Director
Date: September 15, 2023
Re: Fence Purchase – Alton & Brush St. Parks

The fence around the basketball courts at Alton Park and Brush St. Park have reached the end of their lifecycles. Bids were sought to replace the fencing around both of these areas. One exception is the stretch of fence along Smith St. on east side of Brush St. Park, this portion of the fence is in good shape and will not be replaced.

Of the bids that were returned, Fence Consultants returned the lowest bid. It is recommended that the fence purchase and installation be contracted through Fence Consultants at a cost of \$6,683 for Brush St. Park and \$10,395 for Alton Park.

Respectfully,

Neil Brown
Director of Parks, Recreation, & Cemetery
City of Portland
(517) 647-7985
nbrown@portland-michigan.org

“The City of Portland is an equal opportunity provider and employer.”

Grand Rapids
615 Eleventh St., NW
Grand Rapids, MI 49504
PH 616-454-1911
Fax 616-233-0422



Holland
1176 Lincoln Ave.
Holland, MI 49423
PH 616-392-3496
Fax 616-392-1346

May 10, 2023

To: Neil Brown/City of Portland

From: John Blouw/Fence Consultants

RE: Alton Park

Please consider our proposal to furnish and install approx. 200' of 8' high chain link fence.

- Fabric 9ga aluminized
- Terminal post 3" galvanized WT-40
- Line post 2 1/2" galvanized WT-40
- Top rail 1 5/8" galvanized WT-40

Total labor and material \$10,395.00

Option for the same as above 110' 10 foot high and 90' 8 foot high

Total labor and material \$11,220.00

Due to the volatility in the market this pricing is good for (5) days from the date of quote or the next issued price increase, whichever is later. Sorry for any inconvenience this may cause.

This estimate **does not** include any special insurance or bonds dewatering, pulling post cores, painting or staining, filling holes from post removal, core drilling, tree trimming or clearing of fence line or any required permits.

To proceed with work please sign and return

Thank you for the opportunity to quote this work. If you have any questions, please feel free to call me at (616)591-9005 or contact me by e-mail at Johnb@fenceconsultants.com.



16142 Collection Center Drive
 Chicago, IL 60693-0002
 (877) 759-4365

Ms. Mindy Tolan
259 Kent St.
Portland, MI 48875

Invoice # 12859	Page 1 of 1
Account Number	Date
CITYOFP-01	9/11/2023
BALANCE DUE ON	
9/11/2023	
AMOUNT PAID	Amount Due
	\$12,633.50

Payment Methods:

ACH/Wire Information

Bank of America
 Acct Name: Meadowbrook Inc.
 Acct Number: 5401978514
 ACH: Acct ABA #: 071000039
 Wire: Acct ABA #: 026009593

Mail and Make Checks Payable to:

Meadowbrook Insurance Agency
 16142 Collection Center Drive
 Chicago, IL 60693-0002

Cyber/Network Liability	Policy Number SKYCBSWILXM78R	Effective: 9/6/2023 to 8/1/2024
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Item #	Trans Eff Date	Due Date	Trans	Description	Amount
673221	9/6/2023	9/11/2023	NEWB	New Policy	\$11,740.00
673222	9/6/2023	9/11/2023	BSLT	Surplus Lines Taxes and Fees	\$234.80
673223	9/6/2023	9/11/2023	PFEE	Policy Fee	\$300.00
673224	9/6/2023	9/11/2023	BFEE	Broker Fee	\$358.70

Total Invoice Balance: \$12,633.50

Your account is serviced by Katelyn Petracca. Please feel free to call Katelyn with any questions regarding this invoice. Her telephone # is 248-204-6160.

Payment due upon receipt.

101.201.913000 \$12,633.50



Invoice

S. Tutt Gorman
 City Manager|Zoning
 City of Portland
 259 Kent Street
 Portland, MI 48875

September 5, 2023
 Project No: 853960
 Invoice No: 66960

Project 853960 City of Portland - Kent St Improvements

Services Included: Final Design

For professional services rendered for the period July 30, 2023 to August 26, 2023

Professional Services

	Hours	Billing
Total	98.25	13,497.75
Reimbursable Expenses		
Expenses		1,760.00
Total		1,760.00
Total this Invoice		\$15,257.75

*Thank you for your business, it is sincerely appreciated.
 If there are any questions regarding this invoice or the services provided, please contact us at AR@fveng.com.*

Terms: Net 15 days

NutriGro Environmental Solutions Inc.

Invoice

P.O. Box 84
Charlotte, MI 48813

Date	Invoice #
8/31/2023	NG-570

P. 517-204-4492 F. 517-541-9880
E. jg@nutrigroesi.com

Bill To
CITY OF PORTLAND

P.O. No.	Terms	Due Date
	Net 30	9/30/2023

Quantity	Description	Rate	Amount
156,000	AUGUST 28, 2023 HAULING AND LAND APPLICATION BIOSOLIDS FIELD # 05N05W12-LH01	0.10	15,600.00
	AUGUST 28, 2023 FUEL SURCHARGE 14%	2,184.00	2,184.00
72,000	AUGUST 29, 2023 HAULING AND LAND APPLICATION BIOSOLIDS FIELD # 05N05W12-LH01	0.10	7,200.00
	AUGUST 29, 2023 FUEL SURCHARGE 14%	1,008.00	1,008.00
	FECAL COLIFORM	450.00	450.00
	FECAL COLIFORM	450.00	450.00
	BIOSOLIDS TESTING	450.00	450.00
Total			\$27,342.00
Payments/Credits			\$0.00
Balance Due			\$27,342.00

User: ABAUM

DB: Portland

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2023 NORMAL (ABNORMAL)	MONTH 08/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,218,862.00	192,772.92	119,324.87	1,026,089.08	15.82
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,800.00	0.00	0.00	1,800.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,200.00	0.00	0.00	3,200.00	0.00
101-000-445.000	PENALTY & INTEREST	4,500.00	2,028.76	2,028.76	2,471.24	45.08
101-000-447.000	TAX COLLECTION FEES	49,000.00	2,075.78	0.00	46,924.22	4.24
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	5.12	5.12	(5.12)	100.00
101-000-476.000	BUSINESS PERMITS	100.00	0.00	0.00	100.00	0.00
101-000-477.000	CABLE TV FEES	14,000.00	3,228.68	3,228.68	10,771.32	23.06
101-000-490.000	NON-BUSINESS PERMITS	85,000.00	9,444.00	8,258.00	75,556.00	11.11
101-000-543.000	ACT 302 POLICE TRAINING GRANT	500.00	0.00	0.00	500.00	0.00
101-000-570.000	LIQUOR FEES	3,900.00	0.00	0.00	3,900.00	0.00
101-000-574.000	REVENUE SHARING-CONST SALES	414,503.00	64,450.00	64,450.00	350,053.00	15.55
101-000-574.001	REVENUE SHARING-STAT SALES	121,006.00	20,171.00	20,171.00	100,835.00	16.67
101-000-609.000	SEX OFFENDER REGISTRATION FEES	100.00	50.00	0.00	50.00	50.00
101-000-623.000	TRANSCRIPT FEES	400.00	191.00	70.00	209.00	47.75
101-000-624.000	MISCELLANEOUS FEES	0.00	0.63	0.63	(0.63)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	442,992.00	73,831.92	36,915.96	369,160.08	16.67
101-000-630.000	CEMETERY LOT SALES	10,000.00	2,150.00	600.00	7,850.00	21.50
101-000-633.000	CEMETERY CARE FEES	6,000.00	352.00	0.00	5,648.00	5.87
101-000-634.000	GRAVE OPENING FEES	13,000.00	2,250.00	1,125.00	10,750.00	17.31
101-000-656.000	DISTRICT COURT FINES	6,800.00	916.50	469.17	5,883.50	13.48
101-000-661.000	PARKING FINES	1,400.00	0.00	0.00	1,400.00	0.00
101-000-663.000	MISCELLANEOUS FINES	1,200.00	210.00	140.00	990.00	17.50
101-000-665.000	INTEREST INCOME	5,600.00	2,256.06	1,851.86	3,343.94	40.29
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	500.00	892.58	887.83	(392.58)	178.52
101-000-667.000	RENTAL INCOME	7,000.00	980.00	430.00	6,020.00	14.00
101-000-676.001	DONATIONS-MISCELLANEOUS	100.00	125.00	125.00	(25.00)	125.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00	0.00	0.00	10,000.00	0.00
101-000-678.000	MERS FOREITURE REVENUES	2,500.00	4,662.74	2,296.51	(2,162.74)	186.51
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,000.00	5,478.24	5,478.24	521.76	91.30
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	25,000.00	10,487.33	2,806.84	14,512.67	41.95
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	1,932.00	0.00	68.00	96.60
101-000-693.000	SALE OF EQUIPMENT	4,900.00	0.00	0.00	4,900.00	0.00
101-000-699.150	TRANSFER FROM PERP CARE	175.00	59.36	30.20	115.64	33.92
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	109,391.00	0.00	0.00	109,391.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	52,750.00	0.00	0.00	52,750.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	39,200.00	0.00	0.00	39,200.00	0.00
TOTAL REVENUES		2,663,379.00	401,001.62	270,693.67	2,262,377.38	15.06
Expenditures						
100	COUNCIL	60,975.00	21.17	0.00	60,953.83	0.03
172	CITY MANAGER	217,766.00	24,545.75	14,931.59	193,220.25	11.27
201	GENERAL ADMINISTRATION	530,775.00	131,341.40	27,428.11	399,433.60	24.75
257	ASSESSING	59,870.00	7,584.44	2,933.24	52,285.56	12.67
262	ELECTIONS	17,630.00	1,682.44	1,081.01	15,947.56	9.54
265	CITY HALL	107,185.00	13,512.19	8,620.05	93,672.81	12.61
301	POLICE	988,051.00	125,942.60	60,299.68	862,108.40	12.75
371	CODE ENFORCEMENT	30,770.00	5,598.31	929.00	25,171.69	18.19
567	CEMETERY	219,835.00	29,111.52	17,959.02	190,723.48	13.24
707	COMMUNITY PROMOTIONS	384,750.00	126,196.92	88,586.63	258,553.08	32.80
728	ECONOMIC DEVELOPMENT	24,000.00	4,611.36	1,413.56	19,388.64	19.21
751	PARKS	509,072.00	40,141.69	21,904.05	468,930.31	7.89

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2023 NORMAL (ABNORMAL)	MONTH 08/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		3,150,679.00	510,289.79	246,085.94	2,640,389.21	16.20
<hr/>						
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,663,379.00	401,001.62	270,693.67	2,262,377.38	15.06
TOTAL EXPENDITURES		3,150,679.00	510,289.79	246,085.94	2,640,389.21	16.20
NET OF REVENUES & EXPENDITURES		(487,300.00)	(109,288.17)	24,607.73	(378,011.83)	22.43

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PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2023	MONTH 08/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	939,400.00	188,515.03	71,884.77	750,884.97	20.07
	TOTAL EXPENDITURES	1,579,601.00	24,563.82	14,525.73	1,555,037.18	1.56
	NET OF REVENUES & EXPENDITURES	(640,201.00)	163,951.21	57,359.04	(804,152.21)	25.61
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	1,396,122.00	656.37	315.10	1,395,465.63	0.05
	TOTAL EXPENDITURES	1,536,354.00	57,534.45	17,826.34	1,478,819.55	3.74
	NET OF REVENUES & EXPENDITURES	(140,232.00)	(56,878.08)	(17,511.24)	(83,353.92)	40.56
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	526,497.00	16,972.87	11,101.11	509,524.13	3.22
	TOTAL EXPENDITURES	564,732.00	41,362.51	19,900.27	523,369.49	7.32
	NET OF REVENUES & EXPENDITURES	(38,235.00)	(24,389.64)	(8,799.16)	(13,845.36)	63.79
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	114,100.00	13,441.97	8,973.99	100,658.03	11.78
	TOTAL EXPENDITURES	124,100.00	22,927.83	16,475.11	101,172.17	18.48
	NET OF REVENUES & EXPENDITURES	(10,000.00)	(9,485.86)	(7,501.12)	(514.14)	94.86
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	832,420.00	400,019.86	105,790.51	432,400.14	48.06
	TOTAL EXPENDITURES	932,420.00	123,747.46	68,681.80	808,672.54	13.27
	NET OF REVENUES & EXPENDITURES	(100,000.00)	276,272.40	37,108.71	(376,272.40)	276.27
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	335,000.00	22,235.37	20,583.67	312,764.63	6.64
	TOTAL EXPENDITURES	200,190.00	41,760.95	33,643.24	158,429.05	20.86
	NET OF REVENUES & EXPENDITURES	134,810.00	(19,525.58)	(13,059.57)	154,335.58	14.48
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	198,600.00	32,620.86	16,336.77	165,979.14	16.43
	TOTAL EXPENDITURES	197,000.00	16,215.18	0.00	180,784.82	8.23
	NET OF REVENUES & EXPENDITURES	1,600.00	16,405.68	16,336.77	(14,805.68)	1,025.36
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	5,431,900.00	1,007,782.52	579,190.16	4,424,117.48	18.55
	TOTAL EXPENDITURES	6,869,320.00	681,176.06	271,300.29	6,188,143.94	9.92
	NET OF REVENUES & EXPENDITURES	(1,437,420.00)	326,606.46	307,889.87	(1,764,026.46)	22.72
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	1,754,800.00	265,091.56	148,860.90	1,489,708.44	15.11
	TOTAL EXPENDITURES	1,718,301.00	107,022.63	54,403.97	1,611,278.37	6.23
	NET OF REVENUES & EXPENDITURES	36,499.00	158,068.93	94,456.93	(121,569.93)	433.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2023	MONTH 08/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
TOTAL REVENUES		891,783.00	185,500.45		99,048.23		706,282.55	20.80
TOTAL EXPENDITURES		1,045,893.99	125,356.41		35,446.05		920,537.58	11.99
NET OF REVENUES & EXPENDITURES		(154,110.99)	60,144.04		63,602.18		(214,255.03)	39.03
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
TOTAL REVENUES		357,182.00	32,168.72		13,198.70		325,013.28	9.01
TOTAL EXPENDITURES		627,261.00	29,733.93		8,385.03		597,527.07	4.74
NET OF REVENUES & EXPENDITURES		(270,079.00)	2,434.79		4,813.67		(272,513.79)	0.90
TOTAL REVENUES - ALL FUNDS		12,777,804.00	2,165,005.58		1,075,283.91		10,612,798.42	16.94
TOTAL EXPENDITURES - ALL FUNDS		15,395,172.99	1,271,401.23		540,587.83		14,123,771.76	8.26
NET OF REVENUES & EXPENDITURES		(2,617,368.99)	893,604.35		534,696.08		(3,510,973.34)	34.14

City Of Portland
Water Department
Monthly Water Report
August 2023

Monthly Water Production

Well #4	7,734,000 Gallons
Well #5	0 Gallons
Well #6	5,457,000 Gallons
Well #7	158,000 Gallons

Daily Water Production

Well #4	249,483 Gallons
Well #5	0 Gallons
Well #6	176,032 Gallons
Well #7	5,096 Gallons

Daily Average Water Production for All Wells 430,611 Gallons

Total Water Production for the Month 13,349,000 Gallons

Total Water Production for the Previous Month 15,649,000 Gallons

Total Production decreased by 2,300,000 Gallons

Total Production for This Month from the Previous Year 13,287,000 Gallons

Total Production increased by 62,000 Gallons

Rodney D. Smith Jr.
Water Technician



September 8, 2023

S. Tutt Gorman, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: August 2023 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of August 2023. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tony Smith', with a stylized flourish at the end.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

The August 2023 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 319,000 gallons per day. The daily maximum flow was 390,000 GPD. The WWTP discharged a total of 7.51 MG (million gallons) of final effluent to the Grand River for the month of July and treated a total of 9.898 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

- **Action Items**

- WWTP staff has been spending a great deal of time locating and marking the city sewer infrastructure in preparation for Tri-County to install fiber.
- WWTP staff cleaned and maintained 6800 feet sewer main for the month of August.
- The city staff pulled and de-ragged all 3 raw sewage pumps in August.
- The WWTP experienced a power outage again in August, Plant staff arrived at work to find the Clarifiers and the UV disinfection banks not working. Staff communicated with the City Electric Dept and they determined the outage to only be affecting the West side of town. The WWTP was only on generator power for an hour before city power was restored.
- Strong winds and rain knocked out the WWTP power on August 24, City staff responded to check on plant operations and to assist DPW with debris cleanup.
- City staff has begun discussions for the best use of the 3 million dollars the City of Portland received through appropriations. The focus will be mainly on the portions of CRF upgrade that had been cut out due to cost. These items mainly included portions of the City's sewer collection system.

- **WASTEWATER MAINTENANCE**

- The WWTP staff completed 135 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS).
- City staff pulled, cleaned and inspected our UV disinfection racks, also staff cleaned the effluent trough and returned the units to service. All 3 raw influent pumps were pulled, cleaned and inspected.
- With the warmer months upon us, the city staff will continue to work on the City Sewer main street maintenance. With the use of the Vac-con truck the city is able to clean and root cut around 40-50,000 feet of main annually.

- **OPERATIONS/ UPGRADE NOTES**

- The WWTP continues to work with contractors throughout the upgrade process. There is a lot of process changes being made and we are adjusting on the fly to comply with our NPDES permit requirements.
- The 500,000-gallon Sludge Storage Tank is built. However, during water testing of the tank, it was discovered that water was leaking from the tank near the bottom. The tank has been drained and Bluewater, the company that built the tank is working to correct the issue. Once this issue is corrected, we will again have to water test the tank before we can put it into service.

-Midwest power systems continue to work on by-pass pumping setup. When the by-pass pumping begins the new raw sewage pumps will be installed along with the new fine screen. In order for this work to be completed the raw flow has to be diverted around the existing raw pumps and fine screen to our existing aeration basins.

- Contractors continue to work on underground piping and electrical infrastructure to accommodate the new equipment and process changes. Jelsma concrete has completed the concrete work on the western MBBR tank. When the piping in the western MBBR is completed, we are looking to start filling and adding the MBBR media. When the western MBBR is live and can prove itself to meet our Permit requirements through EGLE, we will begin the work on the Eastern MBBR tank.

- Painting of the interior of the Service Garage and piping has begun.

-The Keiser process air blowers should be on site by the end of September. These will take the place of our current Aerzon blowers. These will provide the air required for the new MBBR tanks as well as the Aerobic digestion process.

-Nutri-Grow Environmental was on site the end of August for hauling and land application of bio-solids. They hauled 230,000 gallons of solids to farmland for soil conditioner. Historically the Portland WWTP had to land apply solids 3-4 times annually, with the addition of the 500,000-gallon storage tank we will now have the ability to haul 1-2 times annually. With factors like weather, load limits and field availability the extra storage capability is great addition.

-We will continue to discuss daily activities with contractors to avoid any potential hazards, and as always safety tailgates will be encouraged.

● EMERGENCY ALARM CALL-OUTS

-There was 1 sewer complaint and 4 after hour alarms for the month of August.

-WWTP staff responded to 4 after hour call-outs, two of them were plant blower failure alarms, one was RAS pump failure alarm and a power failure alarm due to a power outage. All issues have been resolved.

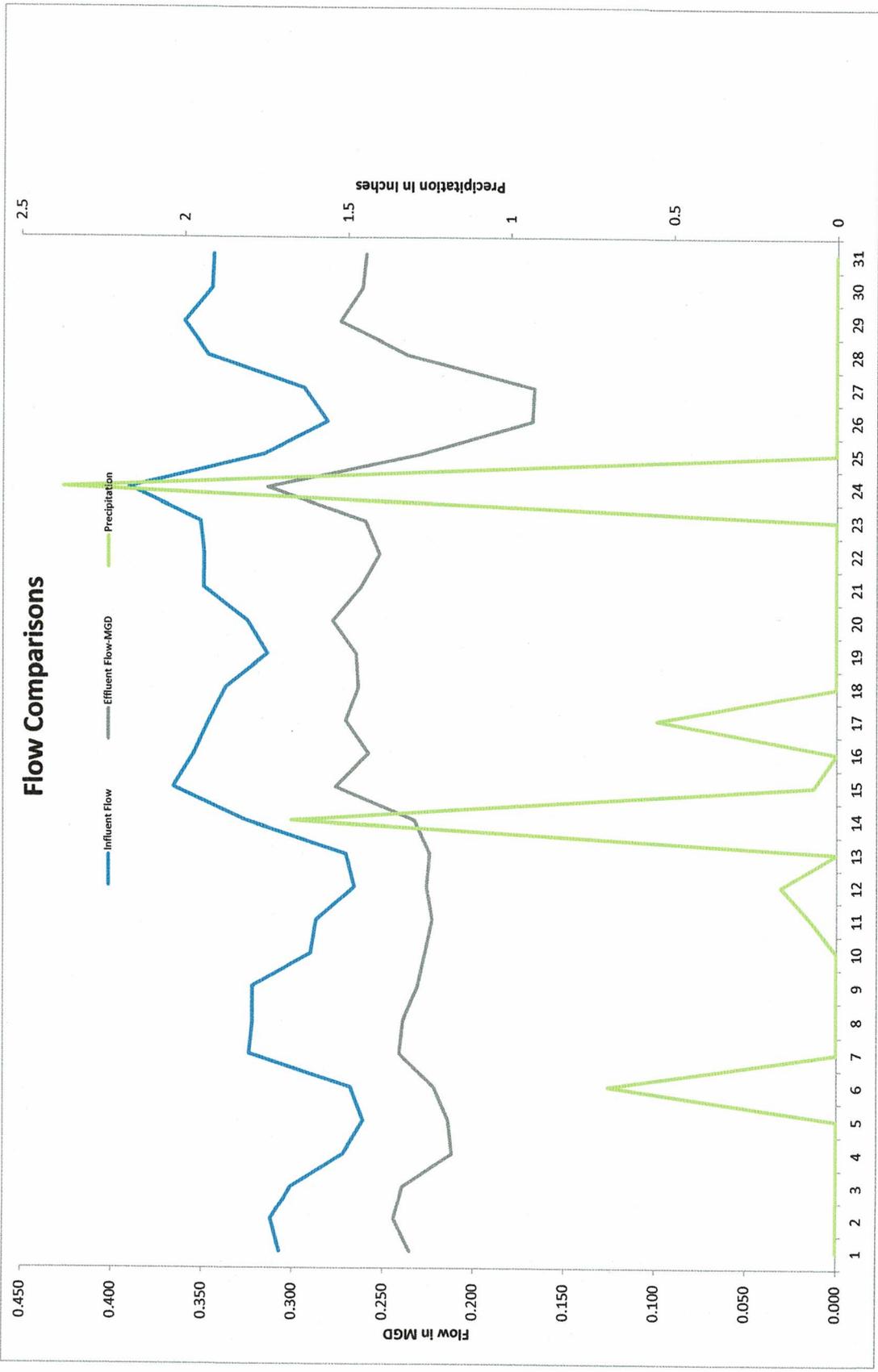
-The WWTP received a sewer complaint from a resident on Kent St. When city staff checked the flow at the River Crossing the manhole had begun to backup. Using the city Vactor truck and with some assistance from Plummers Environmental we were able to open up the City's sewer main that routes underneath the Grand River. This section of sewer main was cleaned 2 days prior to this event while the city staff was demoing a newer Vactor truck. It is evident that with the rainfall leading up to the backup that the infiltration had flushed out the city main and debris collected in the manhole structure which in turn blocked the outlet from said structure. City staff jet rodded the 200' section of sewer main until flow was restored. The city Vactor truck was unable to suction all debris from the manhole structure located at the point where Looking Glass and Grand River's meet, so Plummers Environmental was contacted to assist with the cleanup.

● DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of August 2023. The average influent flow during this period was 319,000 gallons per day and the average effluent flow during this period was 242,000 gallons per day. We had (7) days with measurable precipitation which totaled 5.61 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.



Flow Comparisons



PORTLAND WWTP DAILY DISCHARGE MONITORING REPORT

PERMIT NUMBER: MGS570220
 DISTRICT: West Michigan
 COUNTY: Ionia
 MONITORING POINT: 001A
 MONITORING PERIOD: AUG-23

PERMITTEE NAME: City of Portland WWTP
 MAILING ADDRESS: 259 Kent St.
 Portland, MI 48875
 FACILITY: Portland WWTP
 LOCATION: 259 Kent St.
 Portland, MI 48875

PARAMETER	Flow	Total Suspended Solids 7 Day Ave	Total Suspended Solids 7 Day Ave	Total Suspended Solids 7 Day Ave	Carbonaceous Biochemical Oxygen Demand 7 Day Ave	Carbonaceous Biochemical Oxygen Demand 7 Day Ave	Carbonaceous Biochemical Oxygen Demand (CBOD5)	Carbonaceous Biochemical Oxygen Demand (CBOD5)	Ammonia Nitrogen (as N)	Total Phosphorus (as P)	Fecal Coliform 7 Day Geo	Fecal Coliform	CBOD	Total Suspended Solids	PH MIN	PH MAX	Dissolved Oxygen	
NAME	MGD	530.00	530.00	530.00	80082.00	80082.00	80082.00	80082.00	610.00	695.00	74655.00	74655	Percent Removal	Percent Removal	400	400.00	300	
CODE	0001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	001A	
MONITORING POINT	1	B	B	B	B	B	B	B	B	B	1.00	1	1	1	1	1	1	
STAGE																		
UNIT		mg/l	lbs.	lbs.	mg/l	lbs.	mg/l	lbs.	mg/l	mg/l	cts/100 ml	cts/100 ml	Percent Removal	Percent Removal	S.U.	S.U.	mg/l	
1-Aug-23	0.235	4.4	8.6	3.8	7.4	22.8	0.78	3	99	7.1	5.8			7.1	7.1	5.8		
2-Aug-23	0.244	6	12.2	5.0	10.2	0.84		10	99	7.6	5.6			7.6	7.6	5.6		
3-Aug-23	0.239																	
4-Aug-23	0.212																	
5-Aug-23	0.214																	
6-Aug-23	0.222																	
7-Aug-23	0.241	4.7	9.5	3.75	7.5	18.6	0.81	4	95	6.8	4.8			6.8	6.8	4.8		
8-Aug-23	0.239	4.9	9.9	5	10.0	9.4	0.32	6	93	6.9	5.5			6.9	6.9	5.5		
9-Aug-23	0.231	4.3	8.4	4	7.7	7.5	0.35	9	98	7.5	5.33			7.5	7.5	5.33		
10-Aug-23	0.227	4.3	8.4	4.4	8.7			9										
11-Aug-23	0.223	4.3	8.4	4.4	8.7			9										
12-Aug-23	0.226	4.3	8.4	4.4	8.7			9										
13-Aug-23	0.224	4.3	8.4	4.4	8.7			9										
14-Aug-23	0.233	5.5	10.8	7.6	14.7	10.7	0.33	12	98	7.4	4.9			7.4	7.4	4.9		
15-Aug-23	0.276	5.1	10.3	3.6	8.3	9.0	0.28	15	98	7.1	4.8			7.1	7.1	4.8		
16-Aug-23	0.258	6.0	12.6	6.8	14.6	8.2	0.33	12	99	7.4	5.1			7.4	7.4	5.1		
17-Aug-23	0.271	6.0	12.6	4.4	9.3			12										
18-Aug-23	0.264	6.0	12.6	4.4	9.3			12										
19-Aug-23	0.265	6.0	12.6	4.4	9.3			12										
20-Aug-23	0.278	6.0	12.6	4.4	9.3			12										
21-Aug-23	0.263	4.8	10.6	4.3	9.5	11.4	0.49	12	99	7.5	4.7			7.5	7.5	4.7		
22-Aug-23	0.262	5.7	12.3	6.4	13.5	7.8	0.37	11	98	7.5	4.9			7.5	7.5	4.9		
23-Aug-23	0.260	7.3	15.8	11.6	25.2	4.2	0.40	9	99	7.5	4.9			7.5	7.5	4.9		
24-Aug-23	0.314	7.3	15.8	4.4	9.4			9										
25-Aug-23	0.230	7.3	15.8	4.4	9.4			9										
26-Aug-23	0.168	7.3	15.8	4.4	9.4			9										
27-Aug-23	0.167	7.3	15.8	4.4	9.4			9										
28-Aug-23	0.237	7.2	15.2	3.5	6.9	4.9	0.23	9	97	7.1	5.9			7.1	7.1	5.9		
29-Aug-23	0.274	6.0	13.0	3	6.9	3.4	0.24	9	99	7.6	5.6			7.6	7.6	5.6		
30-Aug-23	0.262	3.5	7.5	4	8.7	4.4	0.34	11	99	7.6	5.58			7.6	7.6	5.58		
31-Aug-23	0.260	3.5	7.5	4.2	9.0	4.4	0.44	11	98	6.8	4.7			6.8	6.8	4.7		
Average	0.242	5.3	11.0	4.4	9.1	0.84	0.84	15	93	6.8	4.7			6.8	6.8	4.7		
MIN	0.167																	
MAX	0.314	7.3	15.8	4.8	9.6	0.84	0.84	15	95	7.6	5.6			7.6	7.6	5.6		

August 2023

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S	TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA			
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%		mg/l	mg/l	lbs/day			%	su		mg/l	COLIFORM	NITROGEN
	7-day		7-day		Rem.	7-day		7-day		Rem.		Rem.					cts/100 ml	7-day		mg/l		
	Avg		Avg			Avg		Avg									GEO					
1	3.8		7.4		99	4.4	8.6			99	4	0.777	1.5	91	7.1	5.8	3		22.800			
2	5.0		10.2		99	6.0	12.2			98	5	0.840	1.7	91	7.6	5.6	10					
3																						
4																						
5																						
6																						
7	4.6	4.5	9.2	9.0	95	3.8	4.7	7.5	9.5	98	2.5	0.811	1.6	92	6.8	4.8	4	5	18.60			
8	4.7	4.8	9.4	9.6	93	5.0	4.9	10.0	9.9	98	3.0	0.322	0.6	96	6.9	5.5	6	6				
9	3.9	4.4	7.5	8.7	98	4.0	4.3	7.7	8.4	98	3.3	0.346	0.7	95	7.5	5.3	34	9				
10		4.4		8.7			4.3		8.4									9				
11		4.4		8.7			4.3		8.4									9				
12		4.4		8.7			4.3		8.4									9				
13		4.4		8.7			4.3		8.4									9				
14	5.5	4.7	10.7	9.2	98	7.6	5.5	14.7	10.8	98	6.8	0.332	0.6	96	7.4	4.9	8	12				
15	3.9	4.4	9.0	9.1	99	3.6	5.1	8.3	10.3	98	2.4	0.275	0.6	96	7.1	4.8	12	15	18.90			
16	3.8	4.4	8.2	9.3	99	6.8	6.0	14.6	12.6	97	5.6	0.325	0.7	96	7.4	5.1	20	12				
17		4.4		9.3			6.0		12.6									12				
18		4.4		9.3			6.0		12.6									12				
19		4.4		9.3			6.0		12.6									12				
20		4.4		9.3			6.0		12.6									12				
21	5.2	4.3	11.4	9.5	99	4.0	4.8	8.8	10.6	99	1.6	0.490	1.1	93	7.5	4.7	8	12				
22	3.7	4.2	7.8	9.1	99	6.4	5.7	13.5	12.3	98	1.2	0.373	0.8	96	7.5	4.9	8	11				
23	4.2	4.4	9.1	9.4	99	11.6	7.3	25.2	15.8	95	6.4	0.396	0.9	94	7.5	4.9	10	9	30.30			
24		4.4		9.4			7.3		15.8									9				
25		4.4		9.4			7.3		15.8									9				
26		4.4		9.4			7.3		15.8									9				
27		4.4		9.4			7.3		15.8									9				
28	4.9	4.3	9.7	8.9	97	3.5	7.2	6.9	15.2	99	1.7	0.226	0.4	97	7.1	5.9	9	9				
29	3.4	4.2	7.8	8.9	99	3.0	6.0	6.9	13.0	99	2.25	0.239	0.5	96	7.6	6	8	9	10.80			
30	4.4	4.2	9.6	9.0	99	4.0	3.5	8.7	7.5	98	3.75	0.338	0.7	95	7.6	5.58	20	11				
31		4.2		9.0			3.5		7.5									11				
M/M																						
TL																						
GA																						
ME	4.4		9.1		98	5.3		11.0		98	3.5	0.44	0.9	95		5.3	9.4		20.3			
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

August 2023

- 1. Clear 4. Rain..
- 2. P. Cloudy 5. Snow
- 3. Cloudy 6. Windy

RAW INFLUENT

DAY	WEATHER		FLOW DATA						TEMP °C	PH SU	CBOD - 5 Day		TSS		V.S.S mg/l	TOTAL PHOSPHORUS		Day	
	Type	Precip	Total	7-day	Total	7-day	Peak	Min			mg/l	lbs/day	mg/	lbs/day		mg/l	mg/l		lbs/day
	Code	Inches	Effluent	Avg	Influent	Avg	mgd	mgd											
			mgd		mgd														
1	1	0	0.235		0.307		0.60	0.20	20.3	7.5	335	858	304	778	268	8.7	22	1	
2	1	0.00	0.244		0.312		0.51	0.18	20.6	7.0	370	963	292	760	260	9.0	23	2	
3	2	0.00	0.239		0.301		0.60	0.18										3	
4	12	0.00	0.212		0.272		0.51	0.17										4	
5	12	0.00	0.214		0.261		0.54	0.15										5	
6	3,4	0.70	0.222		0.268		0.52	0.15										6	
7	2,3	0.00	0.241	0.230	0.324	0.292	0.57	0.20	20.7	7.7	103.3	279	156	422	132	9.6	26	7	
8	1	0.00	0.239	0.195	0.322	0.250	0.63	0.20	20.6	7.7	69	185	260	698	224	8.8	24	8	
9	12	0.00	0.231	0.228	0.322	0.296	0.61	0.19	21.0	7.5	224	602	184		168	7.3	19	9	
10	2	0.00	0.227	0.227	0.290	0.294	0.55	0.17										10	
11	2,4	0.08	0.223	0.228	0.287	0.296	0.58	0.15										11	
12	2,4	0.17	0.226	0.230	0.266	0.297	0.54	0.15										12	
13	2	0.00	0.224	0.230	0.271	0.297	0.56	0.15										13	
14	3,4	1.67	0.233	0.229	0.326	0.298	0.75	0.25	21.1	7.4	268	729	336	914	320	7.8	21	14	
15	3,4	0.07	0.276	0.234	0.366	0.304	0.56	0.21	21.0	7.2	267	815	204	623	184	6.2	19	15	
16	2	0.00	0.258	0.238	0.355	0.309	0.61	0.19	20.2	7.4	326	964	256	757	232	7.3	22	16	
17	3,4	0.55	0.271	0.245	0.346	0.317	0.69	0.20										17	
18	1	0.00	0.264	0.250	0.337	0.324	0.63	0.21										18	
19	1	0.00	0.265	0.256	0.314	0.331	0.59	0.20										19	
20	1	0.00	0.278	0.264	0.325	0.338	0.60	0.20										20	
21	2	0.00	0.263	0.268	0.349	0.342	0.61	0.20	20.8	7.6	385	1121	280	816	248	7.3	21	21	
22	2	0.00	0.252	0.264	0.349	0.339	0.60	0.19	20.9	7.4	344	1001	264	768	252	8.4	25	22	
23	2,4	0.00	0.260	0.265	0.351	0.339	0.55	0.20	20.7	7.7	345	1010	248	726	236	7.1	21	23	
24	2,3,4,8	2.37	0.314	0.271	0.390	0.345	2.50	0.20										24	
25	12	0.00	0.230	0.266	0.316	0.342	0.53	0.19										25	
26	12	0.00	0.168	0.252	0.281	0.337	0.60	0.18										26	
27	1	0.00	0.167	0.236	0.294	0.333	0.55	0.18										27	
28	1	0.00	0.237	0.233	0.347	0.333	0.68	0.22	19.5	7.2	168	486	404	1169	304	8.7	25	28	
29	2	0.00	0.274	0.236	0.360	0.334	0.60	0.20	21.0	6.6	280	841	240	721	216	6.8	20	29	
30	1	0.00	0.262	0.236	0.345	0.333	0.65	0.20	19.9	7.7	335	964	192	552	184	6.9	20	30	
31	1	0.00	0.260	0.228	0.344	0.327	0.60	0.20										31	
TL		5.61	7.510		9.898		20.22	5.86	288.3	103.6									
MAX																			
ME		0.18	0.242		0.319		0.65	0.19	20.6	7.4	273	775	259	746	231	7.8	22		
REMARKS:																			

City of Portland, MI

August 2023

ACTIVATED SLUDGE

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	7.7	4.1	0.32	2317	1792	27	116	3.4	1.44	0.6174	0.4733	16.32	840	0.252
2	24	7.5	5.5	0.34	2474	1899	27	109	3.6	1.44	0.5112	0.3868	15.85	676	0.260
3	24	7.8	4.1		3223		32	99	2.6	1.44	0.8575		16.51	1181	0.249
4	24	8.2	2.8		1965		21	106	2.6	1.44	0.7616		16.27	1033	0.249
5	24	8.2	10.7		2259		22	97	4.4	1.44	0.5732		6.60	316	0.264
6	24	8.1	15.2		3080		32	104	1.5	1.44	0.4323		8.40	303	0.261
7	24	7.1	4.0	0.08	3044	2354	38	125	2.4	1.44	0.5984	0.4664	22.52	1124	0.285
8	24	7.2	5.8	0.06	2591	2006	32	123	3.6	1.44	0.4901	0.3768	16.38	669	0.277
9	24	7.2	4.0	0.15	3463	2685	39	112	3.7	1.44	0.7167	0.5472	21.69	1297	0.278
10	24	7.7	4.7		2670		33	124	3.9	1.44	0.6335		16.03	847	0.268
11	24	7.8	5.1		2919		33	113	2.9	1.44	0.5044		20.45	860	0.264
12	24	7.9	12.8		2853		34	1190	3.4	1.44	0.4739		8.43	333	0.280
13	24	7.6	11.9		2932		39	133	2.6	1.44	0.5242		8.40	367	0.297
14	24	7.0	4.2	0.19	3295	2542	41	124	2.6	1.44	0.6328	0.4954	22.32	1178	0.291
15	24	6.6	3.1	0.24	3004	2313	33	110	3.6	1.44	0.7962	0.6182	22.01	1461	0.282
16	24	6.8	4.3	0.28	3063	2331	31	101	3.7	1.44	0.5714	0.4469	22.40	1068	0.277
17	24	6.9	4.2		3092		31	100	3.4	1.44	0.6298		21.02	1104	0.276
18	24	7.1	4.1		3013		31	103	3.6	1.44	0.6023		22.04	1107	0.268
19	24	7.2	11.0		3010		30	100	3.5	1.44	0.5832		8.40	409	0.284
20	24	6.6	8.6		3613		25	97	2.9	1.44	0.8979		8.41	629	0.330
21	24	6.8	3.4	0.23	4262	3267	40	94	2.1	1.44	0.9558	0.7377	23.24	1853	0.283
22	24	6.7	3.7	0.21	4131	3163	40	97	3.1	1.44	0.8825	0.6774	22.52	1658	0.290
23	24	6.8	3.8	0.22	3918	3009	38	97	2.6	1.44	0.8286	0.6367	22.55	1558	0.279
24	24	6.6	4.0		3780		34	90	3.2	1.44	0.7362		22.86	1404	0.260
25	24	7.6	3.9		3755		31	86	3.8	1.44	0.7760		22.01	1424	0.252
26	24	8.0	13.4		3036		25	82	4.9	1.44	0.4815		8.44	339	0.254
27	24	7.6	12.5		3409		31	91	3.7	1.44	0.5805		8.43	408	0.275
28	24	6.7	4.2	0.15	3301	2194	32	97	3.0	1.44	0.5804	0.5908	24.15	1169	0.290
29	24	6.8	3.3		2838		26	91	3.4	1.44	0.7741		20.10	1298	0.271
30	24	7.2	8.0	0.45	1858	1446	19	102	4.3	1.44	0.2479	0.1874	16.70	345	0.253
31	24	7.1	4.2		2217		21	95	3.3	1.44	0.5850		16.16	788	0.262
TL													527.59	29045	8.462
ME	24	7.3	6.3	0.22	3045	2385	31	139	3.3	1.44	0.6399	0.5108	17.02	937	0.273
REMARKS:															

Total lbs are figured by multiplying the monthly average by the number of days in the month.

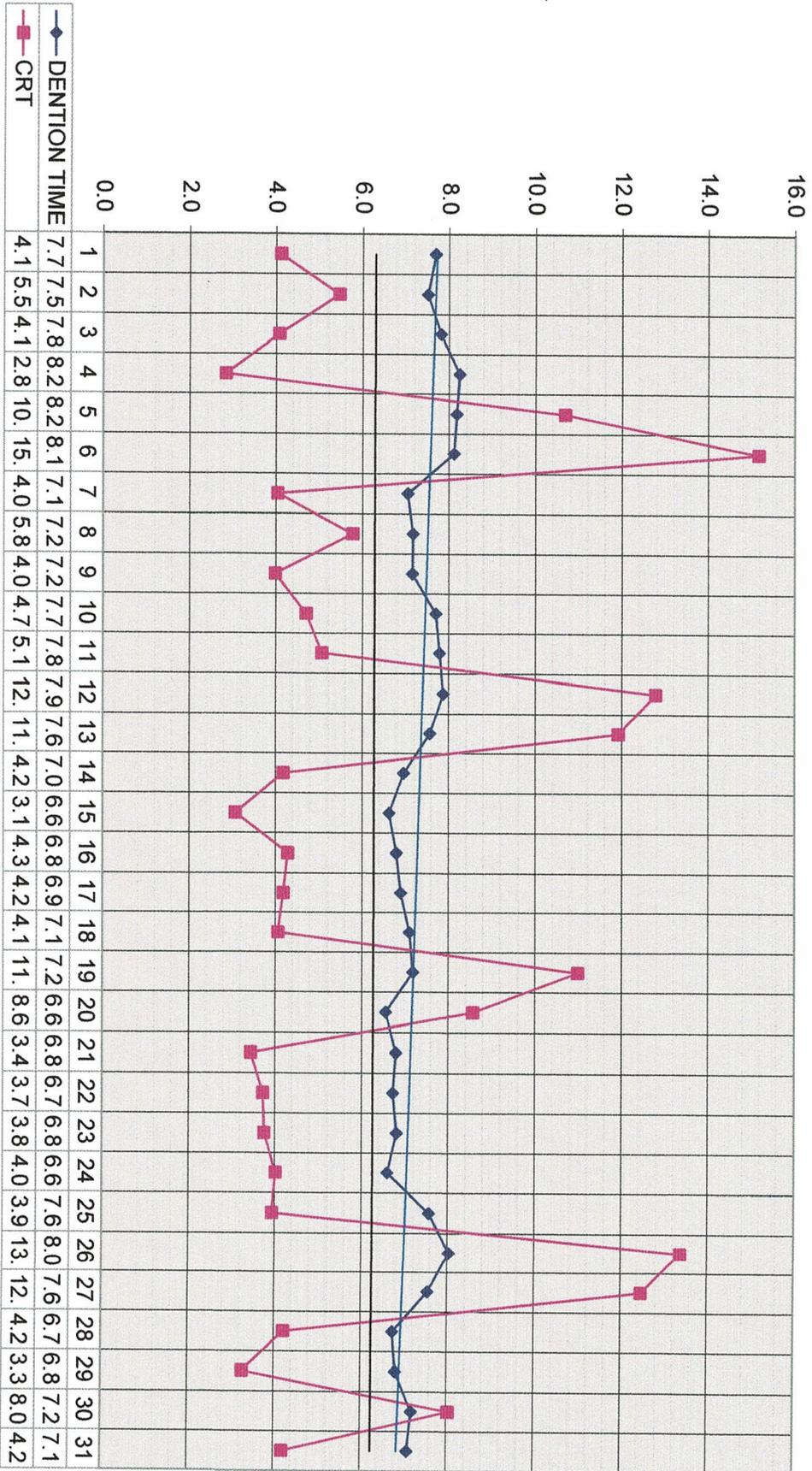
August 2023

MISCELLANEOUS DATA

DAY	OUTFALL OBSERVATION	GRIT	NAT. GAS	ELECT. WWTP	ELECT. Riverside Lift Stat.	ELECT. Canal Lift Stat.	ELECT Cutler Lift Stat.	FERROUS CHLORIDE	Polymer Sludge Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	y		0	128	65	5	21	21	21.0
2	y		0	128		5		21	25.0
3	n		0	120				21	26.0
4	n	54.0	0	112				21	26.0
5	n		0	120				21	9.0
6	n		0	136	68	25	51	21	10.0
7	y		0	120				21	30.0
8	y	40.5	0	128	15	10	16	21	23.0
9	y		0	112				20	30.0
10	y		0	128	15	10	18	20	24.0
11	n		0	120				20	26.0
12	n		0	112				20	9.0
13	y		0	120	51	15	29	20	11.0
14	y		0	128				20	28.0
15	y		0	120	49	10	22	20	36.0
16	n		0	128				20	35.0
17	n		0	120	17	10	20	20	33.0
18	n		0	120				20	31.0
19	n		0	120				20	10.0
20	n	54.0	0	120				20	12.0
21	y		0	104	34	21	43	20	38.0
22	y		0	144				20	31.0
23	y		0	128	16	17	19	20	30.0
24	y		0	128	7	24	10	20	36.0
25	n		0	120				20	35.0
26	n		0	112				20	13.0
27	n		0	136				20	11.0
28	y		0	128				20	34.0
29	y		0	112	166	40	53	20	24.0
30	y		0	120				20	20.0
31	n		0	120	17	9	22	10	16.0
TL		148.5	0.0	3792	520	201	324	618	743.0
ME		49.5	0	122	43	15	27	20	24.0
REMARKS:									
Total lbs are figured by multiplying the monthly average by the number of days in the month.									

DETENTION & CRT

DET=HRS; CRT = DAYS



Portland EO Report



District: Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I	2	174,391	15,004	8.60%	\$20,770	\$1,200	5.78%
MPPA - Prescriptive Program - 2023	2	174,391	15,004	8.60%	\$20,770	\$1,200	5.78%
Residential	19	109,316	21,332	19.51%	\$10,384	\$3,149	30.33%
MPPA - Appliance Recycling - 2023	6	19,677	6,931	35.22%	\$1,869	\$315	16.85%
MPPA - Appliance Recycling - 2023 - District Costs	5	0	0	0.00%	\$0	\$1,250	0.00%
MPPA - High Efficiency Products and HVAC - 2023	6	12,025	2,914	24.23%	\$1,142	\$852	74.62%
MPPA - Residential Lighting - 2023	1	72,148	86	0.12%	\$6,854	\$12	0.18%
MPPA - Residential Low Income - 2023	1	5,466	11,400	208.56%	\$519	\$720	138.73%

Program Summary			
Customer	Status Date	kWh Savings	Incentive
C&I		15,003.95	\$1,200.31
Batched			
Portland Public Schools (HS) - 1100 Ionia Rd	01/27/2023	6,662.50	\$533.00
Portland Public Schools (Oakwood Elementary) - 500 Oak St	01/27/2023	8,341.45	\$667.31
Residential		21,331.56	\$3,149.20
Batched			
Portland Appliance Pick Ups - December 2022	01/26/2023	0.00	\$450.00
Brent Davis - 630 Looking Glass #2 - (2)	02/03/2023	1,256.00	\$65.00
Jared Walker - 7761 Lyons Rd	02/03/2023	1,135.00	\$50.00
Portland - January 2023	02/19/2023	0.00	\$200.00
David Biggs - 7937 Knox Rd (3)	02/24/2023	1,135.00	\$50.00
David Biggs - 7937 Knox Rd-4	02/24/2023	143.20	\$25.00
David Biggs - 7937 Knox Rd-5	02/24/2023	40.80	\$25.00
Janet Robinson	02/24/2023	118.69	\$75.00

Jared Walker - 7761 Lyons Rd-2	03/03/2023	2,199.20	\$190.00
Ruth & Fred Proctor - 425 Quarterline St	03/03/2023	86.40	\$12.00
Portland Community Foodbank - 310 E Bridge St.	03/27/2023	11,400.00	\$720.00
Portland Appliance Pick Ups - March 2023	04/06/2023	0.00	\$200.00
John Knoop - 5810 Divine Hwy - 2	04/21/2023	1,135.00	\$50.00
JOAN VASHAW - 9670 LOOKINGGLASS AVE	05/19/2023	275.50	\$285.00
GLEN KLEIN - 700 LOOKING GLASS	06/09/2023	1,135.00	\$50.00
TAMARA M. SMITH - 357 BISHOP ST	06/23/2023	136.77	\$252.20
Portland June 2023	07/14/2023	0.00	\$200.00
Portland May 2023	07/14/2023	0.00	\$200.00
TRAVIS TRIERWEILER - 510 LOOKING GLASS AVE (#14254286)	07/14/2023	1,135.00	\$50.00

Component Detail

C&I

Project ID Component

Account_ Total kWh/Unit kWh Incentive/ Incentive
Number Qty Savings Unit

Batched

a0R8b000000 Portland Public Schools (HS) - 1100 Ionia Rd
mgiOEAR

Total Project Cost: \$895.00

Install Complete: 1/17/2023

Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023 17-03300-1 1,625 0.00 0.00 0 0.00

Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023 17-03300-1 6,663 1.00 6,663.00 0.08 533.00

a0R8b000000 Portland Public Schools (Oakwood Elementary) - 500 Oak St
mgbBEAR

Total Project Cost: \$1,118.75

Install Complete: 1/17/2023

Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023 1,950 0.00 0.00 0 0.00

Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023 51 0.00 0.00 0 0.00

Interior Linear Fluorescent to LED - NonHighbay-Lamp - Demand Only - MPPA 2023 34 0.00 0.00 0 0.00

Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023 7,995 1.00 7,995.00 0.08 639.60

Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023 207 1.00 207.00 0.08 16.56

Interior Linear Fluorescent to LED - NonHighbay-Lamp Replacement - MPPA 2023 139 1.00 139.00 0.08 11.15

Residential

Project ID Component

Account_ Total kWh/Unit kWh Incentive/ Incentive
Number Qty Savings Unit

Batched

a0R8b00000O Brent Davis - 630 Looking Glass #2 - (2)
n7I2EAJ

Total Project Cost:

Install Complete: 12/7/2022

<i>Refrigerator Recycling - MPPA 2023</i>	10-10200-17	1	1,135.00	1,135.00	50	50.00
<i>Room AC Unit Recycling - MPPA 2023</i>	10-10200-17	1	121.00	121.00	15	15.00

a0R8b00000L David Biggs - 7937 Knox Rd (3)
kabGEAR

Total Project Cost:

Install Complete: 1/11/2023

<i>Refrigerator Recycling - MPPA 2023</i>	13-14800-1	1	1,135.00	1,135.00	50	50.00
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a0R8b00000L David Biggs - 7937 Knox Rd-4
kal4EAB

Total Project Cost: \$849.99

Install Complete: 11/22/2022

<i>ENERGY STAR Electric Clothes Dryer - MPPA 2023</i>	13-14800-1	1	143.20	143.00	25	25.00
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a0R8b00000L David Biggs - 7937 Knox Rd-5
kb4tEAB

Total Project Cost: \$699.99

Install Complete: 11/22/2022

<i>ENERGY STAR Refrigerators Freezers - Top Freezer - MPPA 2023</i>	13-14800-1	1	40.80	41.00	25	25.00
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a0R8b00000O GLEN KLEIN - 700 LOOKING GLASS
3i2QEAR

Total Project Cost:

Install Complete: 5/4/2023

<i>Refrigerator Recycling - MPPA 2023</i>	10-11650-1	1	1,135.00	1,135.00	50	50.00
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a0R8b00000L Janet Robinson
kaTEEAZ

Total Project Cost: \$6,614.00

Install Complete: 11/30/2022

<i>Smart Thermostat - MPPA 2023</i>	13-16900-1	1	118.69	119.00	75	75.00
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a0R8b00000O Jared Walker - 7761 Lyons Rd
n7HiEAJ

Total Project Cost:

Install Complete: 12/7/2022

<i>Refrigerator Recycling - MPPA 2023</i>	12-21000-3	1	1,135.00	1,135.00	50	50.00
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a0R8b00000L Jared Walker - 7761 Lyons Rd-2
kbZYEAZ

Total Project Cost: \$7,868.10

Install Complete: 11/23/2022

<i>ENERGY STAR Heat Pump Water Heater - MPPA 2023</i>	12-21000-3	1	1,902.50	1,903.00	150	150.00
<i>ENERGY STAR Portable Dehumidifier - MPPA 2023</i>	12-21000-3	1	236.80	237.00	15	15.00
<i>ENERGY STAR Refrigerators Freezers - Bottom Freezer - MPPA 2023</i>	12-21000-3	1	59.90	60.00	25	25.00

a0R8b00000N **JOAN VASHAW - 9670 LOOKINGGLASS AVE**
gFtyEAF

Total Project Cost: \$15,692.00

Install Complete: 4/3/2023

ENERGY STAR Window - MPPA 2023

10-12600-1 19 14.50 276.00 15 285.00

a0R8b00000L **John Knoop - 5810 Divine Hwy - 2**
kmktEAB

Total Project Cost:

Install Complete: 3/15/2023

Refrigerator Recycling - MPPA 2023

12-05800-1 1 1,135.00 1,135.00 50 50.00

a0R8b00000L **Portland - January 2023**
kaaSEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC 2023

1 0.00 200 200.00

a0R8b00000O **Portland Appliance Pick Ups - December 2022**
n6kfEAB

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC 2023

2 0.00 200 400.00

Room AC Unit Recycling - MPPA DC 2023

1 0.00 50 50.00

a0R8b00000L **Portland Appliance Pick Ups - March 2023**
kIVAEAZ

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC 2023

1 0.00 200 200.00

a0R8b00000L **Portland Community Foodbank - 310 E Bridge St.**
kjSJEAZ

Total Project Cost:

Install Complete: 1/1/0001

Lighting kit

1 11,400.00 720.00

a0R8b00000O **Portland June 2023**
3nkNEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC 2023

1 0.00 200 200.00

a0R8b00000O **Portland May 2023**
3njZEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC 2023

1 0.00 200 200.00

a0R8b00000L **Ruth & Fred Proctor - 425 Quarterline St**
kba2EAB

Total Project Cost: \$21.18

Install Complete: 10/25/2022

LED A-line 1600-1999 Lumen output replacing Inc/Hal - MPPA Res Ltg 2023

09-09500-1 1 47.20 47.00 4 4.00

LED A-line 450-799 Lumen output replacing Inc/Hal - MPPA Res Ltg 2023	09-09500-1	2	19.60	39.00	4	8.00
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a0R8b000000 TAMARA M. SMITH - 357 BISHOP ST
3jl9EAJ

Total Project Cost: \$11,292.50

Install Complete: 5/12/2023

Ceiling Insulation - Existing R19-R30 to Final >=R60 - MPPA 2023	02-02900-5	1,111	0.10	108.00	0.2	222.20
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ENERGY STAR Window - MPPA 2023	02-02900-5	2	14.50	29.00	15	30.00
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a0R8b000000 TRAVIS TRIERWEILER - 510 LOOKING GLASS AVE (#14254286)
3nNpEAJ

Total Project Cost:

Install Complete: 6/26/2023

Refrigerator Recycling - MPPA 2023	02-03900-1	1	1,135.00	1,135.00	50	50.00
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IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 12, 2023 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A. Road Department Payroll and Accounts Payables
- VIII. New Business**
 - A. Reappointment to Commission on Aging Board
 - Edna Albert-Three-year term
 - B. Request approval of Speech Therapy Referral Agreement- Chad Shaw
 - C. Request approval of Agreement with Michigan Department of Health and Human Services-Chad Shaw
 - D. Request approval of Contract Renewal with Michigan Department of Environment, Great Lakes, and Energy-Chad Shaw
 - E. Request approval for tower HVAC replacement-Lance Langdon
 - F. Request to Purchase Phone and Cad Equipment for Central Dispatch-Lance Langdon
 - G. Request to Purchase Door controllers & Cameras for Central Dispatch-Lance Langdon
 - H. Request Approval for Equature Training for Central Dispatch-Lance Langdon
 - I. Request Approval for Recorder Service Contract-Lance Langdon
 - J. Request Approval of MDOT Performance Resolution for Governmental Agencies-John Niemela
 - K. Approval to Accept Clean Team Proposal for Courthouse floor cleaning-Patrick Jordan

L. Discussion on donation to Child Advocacy Center-Patrick Jordan
IX. Department Reports

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of September 2023:

- Commission on Aging Board

Appointments for consideration in the month of October 2023:

- Board of Canvassers
- Construction Board of Appeals
- Department of Human Services Board

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 19, 2023 – 3:00 P.M.
MSU CLARKSVILLE RESEARCH CENTER
9302 PORTLAND RD
CLARKSVILLE, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A. Civil War Flag
- VIII. New Business**
 - A. Election for Members of Ionia County Board of Canvassers-Greg Geiger
 - B. Request Approval of Contract with Assessing Solutions-Patrick Jordan/Anthony Meyaard
 - C. Resolution Opposing pre-emption of local control over Solar and Wind energy facilities siting-Patrick Jordan
 - D. Request Approval of Medical Director Sharing Agreement-Chad Shaw
 - E. Request Approval of Road Name Change-John Niemela
- IX. Department Reports**
 - A. Public Defenders Office
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**

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