

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Monday, August 28, 2023  
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Gorman, Vogl, Ward, Madarang, Williamson, Briggs

Members Absent: None

Staff: Director ConnerWellman, City Clerk Miller

Guests: Mike Judd, Dave Griffes

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Williamson, supported by Vogl, to approve the proposed agenda.  
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Williamson, to approve the minutes of the July 24, 2023,  
meeting as presented.  
All in favor. Adopted.

Under the Treasurer's Report, Mayor Barnes noted a \$60.00 fee for fraud protection on six  
returned checks and a significant increase to the electric charge for the building donated to the  
DDA by Mr. Fabiano.

Director ConnerWellman stated Fabiano's have been allowed to use the building as a courtesy  
for the donation as they had paid the utility bill for the first few months after it was donated.

There was discussion.

Motion by Williamson, supported by Ward, to approve the Treasurer's Report with a request for  
documentation regarding the six returned checks and that the DDA is aware of the electricity  
being used by Fabiano's.  
All in favor. Adopted.

There was nothing new under Team Reports, all activities were related to Beerfest on the Bridge.

Under Old Business, Director ConnerWellman provided a review of the Beerfest on the Bridge  
event held Saturday, August 12, 2023.

Director ConnerWellman provided information on the TIF update process.

There was discussion.

The Bi-Annual DDA-TIF Public Meeting will be held Monday, September 25, 2023, at 7:00 P.M. in the Council Chambers.

Under New Business, the Board discussed and scheduled a planning session for the upcoming 18 months of priorities to be held Tuesday, October 3, 2023, at 6:15 P.M. at City Hall.

Director ConnerWellman provided a review of the Fiscal Year 2022-2023 Budget.

Director ConnerWellman noted the Place Matter Summit will be hosted by The Right Place on October 4, 2023, at Cedar Springs Brewing Company. The MDA Annual Conference will be held November 1-3, 2023, in Birmingham, Alabama.

Under the Director's Report, Director ConnerWellman presented her downtown report.

City Manager Gorman provided information on the issue with Rivers Edge Grill's request to serve alcohol on the Boardwalk. Consideration is being given to creating a social district.

There was discussion.

Under Board Member comments, City Manager Gorman provided information on the damage as a result of the severe thunderstorm that occurred on Thursday, August 24, 2023.

He further noted planning for the Kent Street Improvement Project continues to move forward. The preliminary plan has been reviewed by City staff and will be let for bids this fall. Construction is expected to begin in Spring of 2024.

Motion by Williamson, supported by Madarang, to adjourn the meeting at 7:58 P.M.  
All in favor. Adopted

Respectfully submitted,

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Margery Briggs, Secretary