



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, June 16, 2014

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	I. <u>Call to Order</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Motion
7:03 PM	IV. <u>Interim City Manager Report</u>	
7:15 PM	V. <u>Presentations</u>	
	A. Main Street Manager Shelley Perry – Downtown Report	
	VI. <u>Public Hearing(s)</u> - None	
	VII. <u>Old Business</u>	
7:20 PM	A. Second Reading and Consideration of Ordinance 175HH to Amend The City Zoning Map	
	VIII. <u>New Business</u>	
7:25 PM	A. Proposed Resolution 14-49 Approving, Authorizing, and Directing the Mayor to Sign a Permit for a Fireworks Display at Portland High School	Motion
7:27 PM	B. Proposed Resolution 14-50 Approving Change Order No. 2 to the Contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvements Project	Motion
7:30 PM	C. Proposed Resolution 14-51 to Amend the Budget for Fiscal Year 2013-2014	Motion
7:32 PM	D. Proposed Resolution 14-52 Confirming the Mayor’s Appointments To City Boards and Commissions	Motion
7:34 PM	E. Motion to Go Into Closed Session to Discuss a City Manager Agreement (Requires a 2/3 Majority by Roll Call Vote)	Motion
7:35 PM	IX. <u>Consent Agenda</u>–	Motion
	A. Minutes & Synopsis from the Regular City Council Meeting and the Closed Session held on June 2, 2014 and Minutes from the Special Meeting and Closed Session held on June 7, 2014	
	B. Payment of Invoices in the Amount of \$121,115.59 and Payroll in the Amount of \$173,054.01 for a Total of \$294,169.60	
	C. Purchase Orders over \$5,000 1. To SLC Meter LLC for 250 Bronze Badger Meter Bodies in the Amount of \$11,000.00	

Estimated Time		Action Requested
	<p>X. <u>Communications</u>–</p> <ul style="list-style-type: none"> A. Board and Commission Application from Tutt Gorman B. Board and Commission Application from Julie Clement C. Board and Commission Application from Wanda Urie D. Planning Commission Minutes from May 14, 2014 E. Water Department Report for May 2014 F. Franklin Energy EO Report for June 3, 2014 G. Revenue-Expense Report for May 2014 H. MSHDA Communication I. Ionia County Sheriff’s Department Communication J. Ionia County Board of Commissioners Agenda for June 10, 2014 K. WOW! re: programming changes 	Motion
7:40 PM	X. <u>Public Comment</u> (5 minute time limit per speaker)	
7:45 PM	XI. <u>Other Business</u>	
7:50 PM	XII. <u>Council Comments</u>	
8:45 PM	XIII. <u>Adjournment</u>	Motion

**CITY COUNCIL
CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported by Council Member _____, made a motion to adopt the following ordinance:

ORDINANCE NO. 175HH

AN ORDINANCE TO AMEND THE CITY ZONING MAP

THE CITY OF PORTLAND ORDAINS:

SECTION 1. AMENDMENT. The Official Zoning Map of the City of Portland is amended as follows:

A Parcels 34-300-091-000-050-00 and 34-300-091-000-270-00, located at 223 Charlotte Highway is rezoned from C-2 General Business District to R-2 Medium Density Residential District.

SECTION 2. PUBLICATION AND EFFECTIVE DATE. This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

Dated: May 5, 2014

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: April 21, 2014

Adopted: May 5, 2014

Published: May 11, 2014

Effective: May 15, 2014

CERTIFICATION

I certify that the foregoing is a true and complete copy of Ordinance No 175HH, which was adopted by the Portland City Council at a regular meeting, held on May 5, 2014, which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 5, 2014

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-49

A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN A PERMIT FOR A FIREWORKS DISPLAY AT PORTLAND HIGH SCHOOL

WHEREAS, the Chamber of Commerce has requested that the City Council approve a permit for Melrose Pyrotechnic, Inc. to put on a fireworks display at the Portland Public School High School Football Field on the fourth of July to celebrate Independence Day with no rain date; and

WHEREAS, the City Manager recommends that Council approve the display subject to the Chamber and Pyrotechnics company providing proof of insurance (attached as Exhibit A) and Melrose Pyrotechnics, Inc. locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance; and fire department personnel and vehicles being present at the display site perimeter when the fireworks are set off) and Act 358 of the Public Acts of Michigan of 1968, as amended.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves and authorizes the Mayor to sign a permit (attached as Exhibit B) for a fireworks display at the Portland Public School High School Football Field as a part of a fourth of July celebration on Friday, July 4, 2014, subject to the Chamber and Pyrotechnics company providing proof of insurance and Melrose Pyrotechnics, Inc. locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance, and fire department personnel and vehicles must be at the display site perimeter) and Act 358 of the Public Acts of Michigan of 1968, as amended.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 16, 2014

Monique I. Miller, City Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/11/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME PHONE (A/C, No, Ext) 216-658-7100 FAX (A/C, No) 216-658-7101 E-MAIL ADDRESS INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Everest Indemnity Insurance Co. 10851 INSURER B: Everest National Insurance Company 10120 INSURER C: Travelers Indemnity Co 25658 INSURER D: Maxum Indemnity Company 26743 INSURER E: INSURER F:
INSURED Melrose Pyrotechnics, Inc Kingsbury Industrial Parkway Herold Complex Kingsbury IN 46345	

COVERAGES CERTIFICATE NUMBER: 2051953791 REVISION NUMBER:

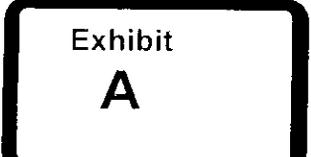
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCE/INDUSTRIAL LIABILITY <input type="checkbox"/> CONTRACTORS <input type="checkbox"/> PRODUCTS/COMPLETED OPERATIONS <input type="checkbox"/> PERSONAL AND ADV INJURY <input type="checkbox"/> GENERAL AGGREGATE <input type="checkbox"/> PRODUCTS/COMPLETED OPERATIONS		S 6M100042 141	1/15/2014	1/15/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS/COMPLETED OPERATIONS \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> OWNERS <input type="checkbox"/> ALL OWNERS OPERATED <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNERS <input type="checkbox"/> OTHERS		S150700020 141	1/15/2014	1/15/2015	COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$1,000,000 PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DESC REFLECTIONS		EX06111015	1/15/2014	1/15/2015	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/EMPLOYEE EXCLUSIVITY OF MEMBER EXCLUSION (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS BELOW	Y-N L-N/A	0323N4011M	4/1/2014	4/1/2015	X ALL STATE STATUTORY LIMITS EACH ACCIDENT \$1,000,000 DISABILITY PER EMPLOYEE \$1,000,000 DISEASE POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

DISPLAY DATE: July 4, 2014
LOCATION: Portland High School Football Field
ADDITIONAL INSURED: Portland High School Student Council, Portland Chamber of Commerce, Portland Area Public Schools, City of Portland, MI

CERTIFICATE HOLDER Portland Chamber of Commerce P.O. Box 303 Portland MI 48875	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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FIREWORKS DISPLAY PERMIT
 Michigan Department of Energy, Labor, & Economic Growth
 Bureau of Fire Services
 P.O. Box 30700
 Lansing, MI 48909
 (517) 241-8847

2014

Authority: 1988 PA 356
 Compliance: Voluntary
 Penalty: Permit will not be issued

The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to the agency.

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

PUBLIC DISPLAY

AGRICULTURAL PEST CONTROL

Issued To: GEORGE PERFECHETTI, LLC Age (18 or over): _____
 Address: 400 W. BELDING RD. SUITE 1, BELDING, MI 48824
 Name of Organization, Group, Firm, or Corporation: _____
 Portland Number of Counties: _____
 Address, P.O. BOX 303 Portland Michigan 48753
 Number and Types of Fireworks: _____
Sponsored by 1200 aerial display which includes in size 1000 1/2 inch 1/2 inch 1/4 inch 1/8 inch

Exact Location of Display: Portland High School (central) field
 City, Village, Township: Portland Date: 11/11/13 Time: _____
 Bond or Insurance Filed? Yes No Amount: _____

Issued by action of the council commission board of the
 city village township of _____
 (Name of City, Village, Township)
 on the _____ day of _____

 (Signature and Title of Council/Commission/Board Representative)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____ supported by Council Member _____
made a motion to adopt the following resolution:

RESOLUTION NO. 14-50

**A RESOLUTION APPROVING CHANGE ORDER NO. 2 TO THE CONTRACT WITH
CL TRUCKING, INC. FOR THE BARLEY, KNOX, AND STORZ IMPROVEMENTS
PROJECT**

WHEREAS, the City awarded a contract in the amount of \$695,729.85 to CL Trucking, Inc. to make certain improvements to Barley, Knox, and Storz Streets (the Contract); and

WHEREAS, the City previously approved change order no. 1, to place insulation over new water service lines at a cost of \$2.00 per linear foot, thus increasing the amount of the Contract by \$1,400.00 so that the adjusted Contract Price will be \$697,129.85; and

WHEREAS, the City Engineer has prepared and is recommending approval of Change Order No. 2, a copy of which is attached as Exhibit A, to relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue from approximately station 14+40 to approximately 30 feet west, and plug the existing tee (\$2,052.00) and remove the existing 30-inch tree at approximately station 14+10 (\$1,250.00), bringing the new total contract price to \$700,431.85.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer's recommendation to approve Change Order No. 2, a copy of which is attached as Exhibit A, to relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue from approximately station 14+40 to approximately 30 feet west, and plug the existing tee (\$2,052.00) and remove the existing 30-inch tree at approximately station 14+10 (\$1,250.00), bringing the new total contract price to \$700,431.85.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 16, 2014

Monique I. Miller, City Clerk

CHANGE ORDER # 2

OWNER City of Portland
 CONTRACTOR CL Trucking & Excavating, LLC
 Contract: _____
 Project: 2014 Street and Utility Improvements - , Knox, Barley & Storz
 OWNER's Contract No. _____ ENGINEER's Project No. 815400
 ENGINEER Fleis & VandenBrink

You are directed to make the following changes in the Contract Documents:

Description: Relocate hydrant and valve with cut in tee and sleeve on Knox Avenue from approximately station 14+40 to approximately 30 feet west, and plug the existing tee (\$2,052.00). Remove the existing 30-inch tree at approximately station 14+10 (\$1,250.00).

Reason for Change Order: Requested by City.

Attachments: E-mail correspondence dated June 3, 2014

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>695,729.85</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>1,400.00</u>
Contract Price prior to this Change Order: \$ <u>697,129.85</u>
Net increase (decrease) of this Change Order: \$ <u>3,302.00</u>
Contract Price incorporating this Change Order: \$ <u>700,431.85</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial completion: <u>91</u> Ready for final payment: <u>98</u> (days or dates)
Net change from previously approved Change Orders No. <u>1</u> to <u>1</u> : Substantial completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times prior to this Change Order: Substantial completion: <u>91</u> Ready for final payment: <u>98</u> (days or dates)
Net increase (decrease) of this Change Order: Substantial completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times incorporating this Change Order: Substantial Completion: <u>91</u> Ready for final payment: <u>98</u> (days or dates)

RECOMMENDED:
By: [Signature]
ENGINEER (Authorized Signature)

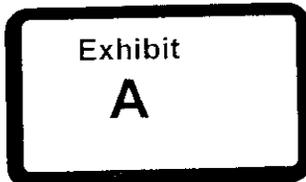
APPROVED:
By: _____
OWNER (Authorized Signature)

ACCEPTED:
By: [Signature]
CONTRACTOR (Authorized Signature)

Date: 6/3/2014

Date: _____

Date: 6/3/14



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-51
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2013-2014

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2013-2014 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2013-2014 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated:

Monique I. Miller, City Clerk

EXHIBIT A**2013-2014 FISCAL YEAR
BUDGET AMENDMENTS**

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
101-100-999661	COUNCIL Trans to Mpool-Vactor Repair	\$44,000	\$64,000	(\$20,000)
101-101-718000	COMMUNITY PROMO Pension	\$3,725	\$4,500	(\$775)
101-101-921000	COMMUNITY PROMO Electricity	\$250	\$1,550	(\$1,300)
101-101-956000	COMMUNITY PROMO Miscellaneous Expenses	\$100	\$1,100	(\$1,000)
101-101-969006	COMMUNITY PROMO Contributions to Sidewalks	\$5,000	\$6,500	(\$1,500)
101-172-703000	CITY MANAGER S&W Supervisor	\$103,235	\$110,100	(\$6,865)
101-172-711000	CITY MANAGER S&W Health Premiums	\$0	\$420	(\$420)
101-172-715000	CITY MANAGER Social Security	\$7,900	\$8,600	(\$700)
101-172-716000	CITY MANAGER Health Insurance	\$19,500	\$9,515	\$9,985
101-172-851000	CITY MANAGER Telephone Service	\$0	\$1,600	(\$1,600)
101-172-864000	CITY MANAGER Conference & Workshop	\$2,500	\$3,300	(\$800)
101-276-720000	CEMETERY Worker's Compensation	\$1,855	\$2,465	(\$610)
101-276-740000	CEMETERY Operating Supplies	\$2,500	\$3,700	(\$1,200)

EXHIBIT A

**2013-2014 FISCAL YEAR
BUDGET AMENDMENTS**

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
101-301-716002	POLICE Health Savings Acct	\$8,600	\$11,000	(\$2,400)
105-254-704000	INCOME TAX S&W Recordkeeping	\$37,985	\$41,000	(\$3,015)
105-254-710000	INCOME TAX Overtime	\$150	\$350	(\$200)
105-254-715000	INCOME TAX Social Security	\$2,920	\$3,165	(\$245)
105-254-718000	INCOME TAX Pension	\$15,675	\$16,900	(\$1,225)
105-254-727000	INCOME TAX Office Supplies	\$275	\$700	(\$425)
202-463-716001	MAJOR STREETS Retiree health insurance	\$0	\$1,000	(\$1,000)
202-474-921000	MAJOR STREETS Electricity	\$0	\$1,900	(\$1,900)
202-478-702000	MAJOR STREETS S&W Winter Maintenance	\$7,200	\$12,900	(\$5,700)
202-478-710000	MAJOR STREETS Overtime	\$3,600	\$9,325	(\$5,725)
202-478-715000	MAJOR STREETS Social Security	\$980	\$1,425	(\$445)
202-478-716002	MAJOR STREETS Health Savings Acct	\$0	\$1,600	(\$1,600)

EXHIBIT A**2013-2014 FISCAL YEAR
BUDGET AMENDMENTS**

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
202-478-718000	MAJOR STREETS Pension	\$4,000	\$6,600	(\$2,600)
202-478-775000	MAJOR STREETS M&R Supplies	\$15,000	\$17,900	(\$2,900)
203-000-699406	LOCST STREETS Transfer from Cap Improvement	\$257,000	\$275,000	\$18,000
203-452-803012	LOCAL STREETS Eng Serv-Cutler Rd.	\$7,000	\$25,000	(\$18,000)
203-463-716001	LOCAL STREETS Retiree health insurance	\$0	\$1,000	(\$1,000)
203-478-710000	LOCAL STREETS Overtime	\$2,500	\$5,050	(\$2,550)
203-478-715000	LOCAL STREETS Social Security	\$510	\$1,000	(\$490)
203-478-716000	LOCAL STREETS Health Insurance	\$1,000	\$1,765	(\$765)
203-478-716002	LOCAL STREETS Health Savings Acct	\$0	\$1,310	(\$1,310)
203-478-718000	LOCAL STREETS Pension	\$1,100	\$3,785	(\$2,685)
208-000-588000	RECREATION Grants-Danby Township	\$0	\$7,500	\$7,500
208-000-605000	RECREATION Special Events	\$0	\$6,300	\$6,300

EXHIBIT A**2013-2014 FISCAL YEAR
BUDGET AMENDMENTS**

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
208-000-608000	RECREATION Youth Tennis	\$0	\$5,175	\$5,175
208-000-611000	RECREATION Summer Recreation Fees	\$18,000	\$2,000	(\$16,000)
208-000-621000	RECREATION Youth Gymnastics	\$0	\$6,000	\$6,000
208-000-625000	RECREATION Youth Instructional	\$0	\$3,900	\$3,900
208-000-631000	RECREATION Tball/Coach Pitch	\$0	\$5,700	\$5,700
208-690-718000	RECREATION Pension	\$22,890	\$23,500	(\$610)
208-690-740000	RECREATION Operating Supplies	\$6,000	\$6,500	(\$500)
208-690-808000	RECREATION Official Service	\$10,000	\$17,000	(\$7,000)
208-690-809000	RECREATION Instructor Service	\$0	\$16,000	(\$16,000)
210-000-601000	AMBULANCE MFR Training	\$0	\$9,000	\$9,000
210-000-602000	AMBULANCE EMT Training	\$0	\$9,000	\$9,000
210-000-604000	AMBULANCE ACLS/PALS/ITLS	\$0	\$7,000	\$7,000

EXHIBIT A**2013-2014 FISCAL YEAR
BUDGET AMENDMENTS**

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
210-302-702000	AMBULANCE S&W Fulltime	\$106,000	\$111,100	(\$5,100)
210-302-703000	AMBULANCE S&W Supervisor	\$63,136	\$65,100	(\$1,964)
210-302-706000	AMBULANCE S&W Parttime	\$75,000	\$84,500	(\$9,500)
210-302-716000	AMBULANCE Health Insurance	\$5,525	\$0	(\$5,525)
210-302-718000	AMBULANCE Pension	\$53,730	\$58,650	(\$4,920)
210-302-804000	AMBULANCE Cont Serv-Training Program	\$0	\$13,600	(\$13,600)
405-000-699591	CAPITAL IMP-WELLHEAD GRANT Transfer from Water	\$0	\$8,000	\$8,000
405-275-803000	CAPITAL IMP-WELLHEAD GRANT Engineering	\$0	\$8,000	(\$8,000)
406-275-999203	CAPITAL IMP-STREET PROJECT Transfer to Local Streets	\$257,000	\$275,000	(\$18,000)
591-201-999405	WATER Transfer to Wellhead Grant	\$0	\$8,000	(\$8,000)
591-441-804000	WATER Contractual Service	\$0	\$36,100	(\$36,100)
661-000-699101	MPOOL Transfer from General Fund	\$44,000	\$64,000	(\$20,000)
661-441-977007	MPOOL Cap Outlay-Sewer Vactor repairs	\$0	\$20,175	(\$20,175)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-52

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS
TO CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Portland District Library Board
Nancy Marks to a term expiring June 30, 2018

Zoning Board of Appeals
Joseph Fedewa to a term expiring June 30, 2017

Downtown Development Authority
Charles Dumas to a term expiring June 30, 2018

Building Board of Appeals
Richard Manning to a term expiring June 30, 2017

Tree Management Commission
Charles Carr to a term expiring June 30, 2017

Parks & Recreation Board
Dennis Cunningham to a term expiring June 30, 2019

Portland Area Municipal Authority
Doug Logel to a term expiring June 30, 2017
Randy Foote to a term expiring June 30, 2017

Board of Light & Power
Roger Habegger to a term expiring June 30, 2017

Portland Area Fire Authority
Joel VanSlambrouck to a term expiring June 30, 2018

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointments as set forth above.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 16, 2014

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BUSINESS CARD	02975	CLIFCARDS, WEBSITE MAINT - ECON DEV, ELECTRIC	302.12
UNITED STATES POSTAL SERVICE	00863	POSTAGE- ELD, WTR, WASTEWATER, GENERAL	67.29
STATE OF MICHIGAN	00425	SALES TAX - ELECTRIC	19,440.34
AECOM TECHNICAL SERVICES	01810	PERC MONITORING - ELECTRIC	418.75
ALTEC INDUSTRIES, INC.	09016	BUCKET LINER - ELECTRIC	350.00
ALTEC INDUSTRIES, INC.	09016	BUCKET PLATFORM - ELECTRIC	2,518.75
AMERICAN RENTALS, INC.	00097	PORTABLE TOILET RENTAL - PARKS	140.00
ROUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	4.70
B&W AUTO SUPPLY, INC.	00030	PARTS, SUPPLIES - VARIOUS DEPTS	1,313.00
CHEEKY MONKEYS	01742	MUFFINS, COFFEE - COUNCIL	41.00
CHROUCH COMMUNICATION, INC.	00082	MAINTENANCE CONTRACTS - POLICE	111.30
CHROUCH COMMUNICATION, INC.	00082	MAINT CONTRACTS - ELECTRIC	75.00
CLEAR RATE COMMUNICATIONS	00231	PHONE SVC - CITY HALL	413.33
FREDRICKSON SUPPLY LLC	02104	SANDWICH FLEXBOLT - MOTOR POOL	100.33
GANNETT MICHIGAN NEWSPAPERS	00125	KAY LEGAL NOTICES - GENERAL	152.57
GROSS MACHINE SHOP	00180	REPAIR - PARKS	20.00
CENTAS-725	00023	UNIFORM & RUG CLEANING - VARIOUS DEPTS	415.13
PHIL GENSTERBLUM	00164	MEILEAGE REIMB - CODE	214.13
GLOVE WORLD	MISC	GLOVES FOR EMS DEPARTMENT - AMBULANCE	100.00
GRAINGER, INC.	00172	FUEL GAS VALVE - WASTE WATER	180.75
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	148.43
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - WASTE WTR	148.43
GRANGER CONTAINER SERVICE	00175	RECYCLING - REFUSE	1,574.85
HYDRO DESIGNS, INC.	01105	INSPECTION & REPORTING SERVICES - WATER	467.97
KEUSCH SUPER SERVICE	00229	SCRAP TIRES - MOTOR POOL	15.00
KEUSCH SUPER SERVICE	00229	TRAILER TIRES - MOTOR POOL	100.49
LYONS TOWNSHIP	00247	REIMB FOR AMB RUN - AMBULANCE	25.00
MARK WOODMAN PLUMBING & HEATING	01816	INSTALL HARD WATER LINE TO SINK - WATER	144.51
MENARDS	00188	SUPPLIES - PARKS & CEMETERY	37.28

DATE: 06/12/14

CITY OF PORTLAND INVOICE REGISTER

Page: 1

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MICHIGAN ASSN OF CHIEFS POLICE	00266	YEARLY DUES - POLICE	115.00
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	607.00
MUNICIPAL SUPPLY CO.	00324	T-BOLT CLAMP - ELECTRIC	15.00
MUZZALL GRAPHICS	01326	BUSINESS CARDS - COUNCIL	54.00
NORTH CENTRAL LABORATORIES	01350	SULFURIC ACID, GLASS FIBER FILTERS - WASTE WATER	255.00
NYE UNIFORM CO.	01355	UNIFORMS - POLICE	324.97
NYE UNIFORM CO.	01355	BILLAB BRASS STAR LOGO - POLICE	165.40
PLEUNE SERVICE COMPANY INTL	01341	INSTALL NEW CO VENDOR - ELECTRIC	1,420.40
POWER LINE SUPPLY COMPANY	01343	TAPE - ELECTRIC	10.00
RESCO	00321	WIRE - ELECTRIC	7,704.16
RESCO	00321	DEAD END CAPS - ELECTRIC	477.00
RESCO	00321	PRIMARY JUNCTION CABINETS W/ GROUND SLEEVES - E	1,333.16
SIRCHIE	00290	COMPACT WEIGHING SCALE - POLICE	106.95
STATE OF MICHIGAN	00411	BOILER INSPECTION - ELECTRIC	25.00
SYMBOL APTS	01456	KEFIT PINS & AWARDS - POLICE	420.00
TOM'S FOOD CENTER	00451	SUPPLIES, PARTS, SNACKS, - VARIOUS DEPTS	890.79
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	205.00
VERIZON WIRELESS	00470	CELL PHONE SVC - CTY MGR, CEM, TRKS, AMS, ELECTRIC	350.65
PORTLAND RENTALS	MISC	ENERGY OPTZ- ELECTRIC	383.02
WILLIAM ADAMS	MISC	ENERGY OPTZ - ELECTRIC	165.00
SIMONE MARGRAF	MISC	GIFLS ON THE GO INSTRUCTORS - REC	375.00
DANA DESGRANGES	MISC	GIFLS ON THE GO INSTRUCTOR - RECREATION	375.00
TRIMATRIX LABORATORIES INC	01806	LAB SERVICES - ELECTRIC	580.00
FIRST ADVANTAGE INS OCC. HEATH SOL	01915	CLINIC COLLECTION MILEAGE - ELECTRIC	42.50
UTILITY TRANSFORMER BROKERS	00279	THREE PHASE RECLOSER - ELECTRIC	5,134.97
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - REFUSE	7,393.18
MARK SPOHN	02110	MOWING - COMM PROMO	345.00
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICALS - CEM, PARKS, WATER	314.00
RESCO	01302	3 PHASE CABLE WITH GROUND SLEEVES - ELECTRIC	4,713.58

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RESCO	00392	ROLLS OF WIRE - ELECTRIC	10,941.73
RADEF & SONS CO.	00031	Z-TRAK MOWER REPLACEMENT - CEMETERY, PARKS	1,200.00
ED FLITSE	00540	UNPIPES - RECREATION	125.00
GERALD ACKERSON	02269	UNPIPES - RECREATION	250.00
GREG BARN	12188	UNPIPES - REC	101.00
BRIAN RUSSELL	01893	UNPIPES - REC	247.00
PAULEY VAN HOUTEN	12187	SCOREKEEPERS - REC	30.00
ADDISON RUSSELL	01984	SCOREKEEPERS - REC	19.50
BRYANT PETTIT	01165	SCOREKEEPERS - REC	39.00
JANET PUTZ	02032	SCOREKEEPERS - REC	71.50
LAUREN RUSSELL	02134	SCOREKEEPERS - REC	65.00
OWEN RUSSELL	02249	SCOREKEEPERS - REC	19.50
CAMERON HEIN	01950	SCOREKEEPERS - REC	50.00
GRANGER CONTAINER SERVICE	00175	REFUSE - CEMETERY, PARKS, MOTOR POOL	304.00
RYAN HONSOVITZ	00191	UNIFORM ALLOWANCE - CEM, MTR POOL	17.00
SLICK SHIRTS SCREEN PRINTING	02003	COED CHAMP SHIRTS - REC	144.00
S&K TROPHIES AND PLAQUES	00401	MEDALS ENGRAVED FOR GIRLS ON THE GO - REC	42.00
S&K TROPHIES AND PLAQUES	00401	CHAMPION TROPHY - RECREATION	60.00
ELHORN ENGINEERING	00139	EL-CHLOR CARBOY - WATER	479.99
MICHIGAN CHLORIDE SALES, LLC.	00270	GALLONS BPINE - LOCAL STREETS	150.00
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE BRICK - MAJ STS, LOC STS	170.00
MFC CASHWAY LUMBER	00317	INSULATION - WATER	210.00
FAMILY FARM & HOME	01972	GLYCHOSATE IMITATER PLUS - MAJ STS	44.99
ELEUNE SERVICE COMPANY INC.	00741	QUARTERLY INSPECTION 303 FILTERS INCLD-GENERAL	735.00
MHR BILLING	01780	MAY BILLING SERVICE - AMBULANCE	882.00
HASSELBRING-CLARK	02073	QTRLY MA COPY MACH-POL, FIRE, CODE, AMF	199.95
HASSELBRING-CLARK	02073	CITY HALL COPY MACHINE MAINT- GENERAL	189.74
GORMAN LAW PLLC	03250	JUNE LEGAL SERVICES - POLICE	800.00
FLEIS & VANDENBRINK	00153	WELLHEAD PROTECTION PLAN REVIEW UPDATE - WELLINE	1,994.40

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MICHIGAN PAVING & MATERIALS CO.	02102	TONS BLACKTOP- MAJ STS, LOC STS	138.00
MICHIGAN PAVING & MATERIALS CO.	02102	TONS BLACKTOP - MAJ STS, LOC STS	116.16
HOMETOWN SPORTS, INC.	01309	TEES WITH VINYL - RECREATION	30.00
MEWA	01005	REGISTRATION CONFINED SPACE - WATER	150.00
MEGARDS	00261	TYPE S NOTAR MIX - MAJ STS	14.92
FREDRICKSON SUPPLY LLC	02104	REPAIR VAC-300 TRENCH - MOTOR POOL	20,172.60
THE CIVIC MOSAIC	02270	ZONING ADMINISTRATION SERVICES-0000	750.00
SCHAFFER PETROLEUM, INC.	00405	GALLONS OF DIESEL FUEL - CEMETERY, PARKS	744.93
SCHAFFER PETROLEUM, INC.	00405	GALLONS GAS - CEMETERY, PARKS	687.00
STAELER BUSINESS ADVANTAGE	00426	PAPER, TONER, SUPPLIES - VARIOUS DEPTS	17.00
WEX BANK	02181	MOTOR FUEL & OIL - ELECTRIC, MTR POOL	4,128.11
Total:			\$120,115.73

**BI-WEEKLY
WAGE REPORT
June 9, 2014**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,900.40	238,468.44	7,570.51	114,756.42	353,224.86
ASSESSOR	1,024.26	29,738.28	641.45	9,325.30	39,063.58
CEMETERY	6,260.06	77,527.33	3,404.36	27,730.86	105,258.19
POLICE	22,442.78	346,945.79	7,333.86	115,659.18	462,604.97
CODE ENFORCEMENT	906.49	15,959.81	540.18	5,280.77	21,240.58
PARKS	3,207.86	55,579.63	1,519.69	16,189.17	71,768.80
INCOME TAX	2,021.17	37,671.70	2,193.15	25,287.95	62,959.65
MAJOR STREETS	2,583.58	84,894.07	3,039.14	53,217.28	138,111.35
LOCAL STREETS	2,796.80	61,393.50	3,174.20	39,873.01	101,266.51
RECREATION	2,518.39	51,904.27	2,043.04	24,763.48	76,667.75
AMBULANCE	9,674.77	262,242.43	4,001.93	53,828.47	316,070.90
DDA	-	31,150.94	-	10,138.07	41,289.01
ELECTRIC	20,643.00	418,863.96	17,184.77	217,544.74	636,408.70
WASTEWATER	9,666.93	213,989.87	8,970.57	115,773.28	329,763.15
WATER	8,501.89	133,659.52	5,836.94	64,002.37	197,661.89
MOTOR POOL	2,141.30	51,299.44	2,310.54	31,644.62	82,944.06
TOTALS:	103,289.68	2,111,288.98	69,764.33	925,014.97	3,036,303.95

**BI-WEEKLY CASH BALANCE ANALYSIS
6/23/2014**

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	490,538.13	31,270.77	25,813.98		5,270.00	490,724.92	235,000.00	725,724.92
INCOME TAX	3,298.72		41.31		2,465.00	792.41	10,000.00	10,792.41
MAJOR STREETS	186,661.10	22,154.85	737.27		3,610.00	204,468.68	-	204,468.68
LOCAL STREETS	5,296.02	14,290.61	1,256.02		3,244.00	15,086.61	-	15,086.61
RECREATION	15,439.84	5,755.00	3,081.92		1,064.00	17,048.92	-	17,048.92
AMBULANCE	100,820.22	18,948.62	9,207.91		6,444.00	104,116.93	-	104,116.93
CAPITAL IMPR-WELLHEAD GRANT	(935.86)		1,994.46			(2,930.32)		(2,930.32)
CAPITAL IMPROVEMENT-STREETS	1,210,585.23					1,210,585.23		1,210,585.23
REFUSE COLLECTION	28,658.51	2,670.07	8,874.83			22,453.75	-	22,453.75
ELECTRIC	264,813.43	57,376.25	197,317.01		6,462.00	118,410.67	530,000.00	648,410.67
WASTEWATER	(27,010.07)	43,659.34	68,193.92	28,767.03	26,767.00	(49,544.62)	-	(49,544.62)
WATER	497,825.50	10,519.44	7,973.74		7,288.00	493,083.20	420,000.00	913,083.20
MOTOR POOL	(809.03)	137.60	26,428.94	22,188.00	2,913.00	(7,825.37)	-	(7,825.37)
DDA	78,392.29					78,392.29	-	78,392.29
TOTALS:	2,853,574.03	206,782.55	350,921.31	50,955.03	65,527.00	2,694,863.30	1,195,000.00	3,889,863.30
								ELECTRIC-RESTRICTED CASH
							400,000.00	400,000.00
								CUSTOMER DEPOSIT CD
							170,000.00	170,000.00
								PERPETUAL CARE CD
							130,000.00	130,000.00
								INCOME TAX SAVINGS
							799,869.28	799,869.28
								ELECTRIC-PRIN & INT ESCROW
							137,236.61	137,236.61
								WASTEWATER -DEBT ESCROW
							181,717.71	181,717.71
								WASTEWATER-REPAIR ESCROW
							74,312.89	74,312.89
								DDA-PRIN/INT ESCROW
							91,923.68	91,923.68
							3,180,060.17	5,874,923.47

* CASH IN TIME CERTIFICATES
**INVEST IN TIME CERTIFICATES

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, June 2, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Krause, Fitzsimmons, and Sunstrum; Interim City Manager and DDA Director Reagan; City Clerk Miller; Police Chief Knobelsdorf

Guests: Kathy Parsons; Keith Treman, Leo & Loraine Brown, Dorothy Pohl of the Ionia County Road Commission; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Dorothy Pohl.

Motion by Smith, supported by VanSlambrouck, to approve the Proposed Revised Agenda.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

Under the City Manager Report, Interim City Manager Reagan presented information on the action items for consideration on the Agenda.

Interim City Manager Reagan also reported the Ambulance Department will be offering free "Community CPR Classes" on the 2nd floor of City Hall on Saturday, June 28th and Saturday, August 16th to give a brief introduction and instruction on performing CPR.

"A Grand Adventure" will be coming through Portland on June 23rd (or day 5) of a twelve-day paddling event from Eaton Rapids to Grand Haven. The goal of the event is to provide equal paddle sports river access to all that desire it, regardless of ability or cognitive challenges, and to promote health and healing through paddle sports.

Under Presentations, Dorothy Pohl of the Ionia County Road Commission presented information on the millage increase request that will be on the August 5, 2014 Primary Ballot to fund the improvement of roads in Ionia County.

Under Old Business, Motion by Smith, supported by Sunstrum, to remove the consideration of Ordinance 175HH, to rezone the property at 223 Charlotte Hwy. from C-2 to R-2, from the table.

Yeas: Smith, Sunstrum, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

This ordinance was re-tabled at the last Council meeting at the request of Terry Frewen, realtor for the property at 223 Charlotte Hwy. Mr. Frewen stated the loan application for this property is still under review and requested the Council table this second reading.

Mayor Barnes stated his desire to give all parties involved ample time to resolve any issues.

Motion by VanSlambrouck, supported by Fitzsimmons, to table Ordinance 175HH to amend the City Zoning Map.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

Under New Business, the Second Reading and Consideration of Ordinance 167E was held. Mayor Barnes explained this ordinance would extend the life of the DDA from its current end date of 2018 to 2038. At their January 16, 2014 regular meeting, the DDA approved this plan and requested the City Council set a Public Hearing date of March 3, 2014.

Interim City Manager Reagan stated that all notices were published and mailed per PA 197 of 1975. City Staff has received no formal comment, either before the hearing, at the hearing, or during the required 60-day period between the Public Hearing and the First Reading.

Motion by VanSlambrouck, supported by Sunstrum, to approve Ordinance 167E to approve the Year 2014 Amendment to the Development Plan and Tax Increment Financing Plan Proposed by the Downtown Development Authority of the City of Portland and to provide for the Collection of Tax Increment Revenues.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-44 to approve Pay Request No. 1 to CL Trucking, Inc. for work completed on the Knox, Barley, and Storz Improvement Project. According to the onsite engineer with Fleis & VandenBrink, the Knox Avenue portion of this project is on schedule. CL Trucking has excavated the area, removed old water main and sewer lines, and has laid and connected new water main, sanitary sewer, and is in the process of laying and connecting storm sewer. They plan to begin pouring curb and gutter portions this week. This portion of the project should be near completion on the original scheduled date of June 14th. Fleis and VandenBrink has reviewed the work and pay request and recommends the Council approve Pay Request No. 1 in the amount of \$139,618.57.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-44 approving Pay Request No. 1 to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-45 to reject the purchase of tax reverted property at 874 Lyons Rd. According to the Ionia County Treasurer the property is due to be auctioned off for non-payment of taxes on August 1, 2014. Under PA 123 of 1999, local units have a right of refusal to "purchase for a public purpose" any property located in their municipality. After discussing this property with City Treasurer and Finance Officer Schrauben a proper "public purpose" could not be determined for the property. If the

property does not sell at auction, the county will offer the property to the City of Portland in exchange for the back taxes and interest due. If the City again refuses the property, it will enter the Ionia County Land Bank.

Motion by Smith, supported by VanSlambrouck, to approve Resolution 14-45 rejecting the purchase of the tax reverted property located at 874 Lyons Road.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-46 to approve the Board of Light & Power's recommendation to opt out of the Low Income Energy Assistance Fund created by Public Act 95 of 2013. At their regular meeting on Tuesday, May 24th the Board of Light & Power passed a recommendation that the City Council once again opt out of PA 95 as it would add approximately \$0.99 per month to all City of Portland electric customers' monthly utility bills. The City has already passed shut off rules that protect low income and senior citizens from electric shutoffs from November 1st to April 15th. Per Mike Hyland, Electric Department Superintendent, there is no guarantee that any of the funds paid by electric customers would go back to City customers, were the City not to opt out. There are three state programs that currently offer assistance to low income households and senior citizens.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 14-46 approving the Board of Light & Power's recommendation to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Sunstrum, Barnes

Nays: None

Adopted

The Council considered Resolution 14-47 to authorize and direct the Mayor and Clerk to sign a utility easement for the 52.9 acres of property owned by the City of Portland for any future sales of the property. Having the easement in place on City owned property will save work for City staff after the property is sold as the utility easement will already be in place.

Motion by Sunstrum, supported by Smith, to approve Resolution 14-47 approving, authorizing, and directing the Mayor and City Clerk to sign a utility easement for the City of Portland.

Yeas: Sunstrum, Smith, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 14-48 to approve a capital improvement project request from the Portland Area Municipal Authority (PAMA) for concrete replacement work behind the emergency services building on Grand River Avenue. Doug Logel, the representative from PAMA, contacted Interim City Manager Reagan and stated PAMA would like to replace 4,152 square feet of existing concrete behind the west end of the building that is in rough condition. Per the agreement with PAMA, and the Portland Fire Authority, capital improvements to the PAMA assets must be approved by the City Council and the Danby and Portland Township Boards. The City of Portland would pay 40% of the costs, Portland

Township would pay 40%, and Danby Township would pay 20%. The total cost for the removal and replacement of the concrete is quoted to be \$18,884, with the City's portion to be \$7,553.60.

Motion by VanSlambrouck, supported by Sunstrum, to approve Resolution 14-48 approving a Capital Improvement Project request from the Portland Area Municipal Authority for concrete replacement behind the Emergency Services Building.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes
Nays: None
Adopted

Motion by VanSlambrouck, supported by Sunstrum, to go into Closed Session at the end of the meeting to discuss City Manager resumes.

Yeas: VanSlambrouck, Sunstrum, Smith, Fitzsimmons, Barnes
Nays: None
Adopted

Motion by Smith, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council meeting held on May 19, 2014, payment of invoices in the amount of \$224,290.52 and payroll in the amount of \$96,485.41 for a total of \$320,775.93. Purchase orders to Resco in the amount of \$25,987.50 for wire and \$6,102 for primary junction cabinets with ground sleeves, and to Kendall Electric in the amount of \$27,637.38 for conduit and fittings were included.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Sunstrum, Barnes
Nays: None
Adopted

Under Public Comment, Keith Treman expressed his opinion and presented information in opposition to alcohol being allowed in the parks as approved July 1, 2013. He also presented signatures of those also opposed to alcohol being allowed in the parks.

Mayor Barnes thanked Mr. Treman for sharing the information presented and suggested that in the future the City should contact the Portland Area Ministerial Association with issues that might be of particular interest to them. Mayor Barnes noted that the Council represents the City residents. The Parks and Recreation Board was approached by individuals in the City requesting that alcohol be allowed in the parks, the Parks and Recreation Board made the recommendation to the Council. The Council tries to accommodate the desires of all residents and hopes that the consumption of alcohol in the parks would be mature and responsible. There have also been residents that have been thankful for allowing alcohol in the parks, as they are now able to enjoy a glass of wine at the Thursdays on the Grand concerts.

Leo Brown stated his concern for the impetus in the change to allow alcohol in the parks. Who is benefiting from this change? He also stated his concern for enforcement and that Portland is very family-friendly community and is concerned for safety.

Mayor Barnes also stated one of the reasons for the change was that individuals renting pavilions didn't realize alcohol wasn't allowed in the parks and were innocently consuming alcohol in the parks before it was permitted. The softball games where alcohol is consumed is the most visible occurrence.

Council Member Smith stated that socially responsible adults benefit from this change, although not all adults are responsible.

Mayor Pro-Tem VanSlambrouck stated this decision went through a public process. He hasn't heard of any abuse of the change taking place.

Under Council Comments, Council Member Fitzsimmons commented that his son graduated from the DARE program and further stated Officer Tietsma does an amazing job with the DARE program. The program was great, and a great experience for his son.

Council Member Smith extended congratulations to the Portland High School Baseball and Softball teams for both winning the District title over the weekend.

Mayor Pro-Tem VanSlambrouck congratulated the Ambulance Department employees that graduated from the EMT program, which leads to becoming a paramedic.

Mayor Barnes commented that the Council visited the various City departments which was impressive to see everything the City employees accomplish. He further stated his wish that the Council could do more to improve the conditions for City employees who are working hard for the City. City employees are doing a great job. He further thanked Interim City Manager Reagan, City Clerk Miller, and Income Tax Administrator/Deputy Treasurer Tolan for their efforts in organizing the Council tour.

The Council adjourned to Closed Session at 8:05 P.M.

The Council returned from Closed Session at 10:01 P.M.

Motion by Sunstrum, supported by Smith, to adjourn the regular meeting.

Yeas: Sunstrum, Smith, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 10:02 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the June 2, 2014 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouek, Council Members Krause, Fitzsimmons, and Sunstrum; Interim City Manager and DDA Director Reagan; City Clerk Miller; Police Chief Knobelsdorf

Presentation - Dorothy Pohl of the Ionia County Road Commission presented information on the millage increase request that will be on the August 5, 2014 Primary Ballot to fund the improvement of roads in Ionia County.

Table Second Reading and Consideration of Proposed Ordinance 175HH to amend the City of Portland's Zoning Map.

All in favor. Approved.

Second Reading and Consideration of Ordinance 167E to extend the life of the DDA from its current end date of 2018 to 2038.

All in favor. Approved.

Approval of Resolution 14-44 approving Pay Request No. 1 to CL Trucking, Inc. for work done on the Knox, Barley, and Storz Improvement Project.

All in favor. Approved.

Approval of Resolution 14-45 rejecting the purchase of the tax reverted property located at 874 Lyons Road.

All in favor. Approved.

Approval of Resolution 14-46 approving the Board of Light & Power's recommendation to opt out of the Low-Income Energy Assistance Fund created by Public Act 95 of 2013.

All in favor. Approved.

Approval of Resolution 14-47 approving, authorizing, and directing the Mayor and City Clerk to sign a utility easement for the City of Portland.

All in favor. Approved.

Approval of Resolution 14-48 approving a Capital Improvement Project request from the Portland Area Municipal Authority for concrete replacement behind the Emergency Services Building.

All in favor. Approved.

Motion to go into Closed Session at the end of the meeting to discuss City Manager resumes.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Public Comment - Keith Treman expressed his opinion and presented information in opposition to alcohol being allowed in the parks as approved July 1, 2013.

Public Comment – Leo Brown stated his concern for the impetus in the change to allow alcohol in the parks and his concern for safety and enforcement of the same.

The Council adjourned to Closed Session at 8:05 P.M.

The Council returned from Closed Session at 10:01 P.M.

Adjournment at 10:02 PM.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

City of Portland
Portland, Michigan
Minutes of the City Council Special Meeting
To Conduct City Manager Interviews
Held on Saturday, June 7, 2014
In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Krause, Fitzsimmons, and Sunstrum; City Clerk Miller

The meeting was called to order at 8:02 A.M. by Mayor Barnes.

The Council held interviews of Patrick T. Reagan, David M. Murphy, Frank E. Goodroe, and S. Tutt Gorman.

Motion by Sunstrum, supported by Fitzsimmons, to adjourn to Closed Session to evaluate the City Manager candidate interviews.

The Council adjourned to Closed Session at 12:37 P.M.

The Council returned from Closed Session at 1:50 P.M.

Motion by Fitzsimmons, supported by Smith, to hire S. Tutt Gorman as City Manager

Yeas: Fitzsimmons, Smith, VanSlambrouck, Barnes

Nays: Sunstrum

Adopted

Motion by Sunstrum, supported by VanSlambrouck, to retain Patrick T. Reagan as DDA Director and Temporary Assistant City Manager at the current wage for a period of 90 days or until deemed necessary by the City Council.

Yeas: Sunstrum, VanSlambrouck, Smith, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by Smith, supported by VanSlambrouck, to retain Interim Main Street Manager Shelley Perry until deemed necessary by the City Council.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Adopted

Motion by Sunstrum, supported by Smith, to adjourn the regular meeting.

Yeas: Sunstrum, Smith, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO SLC Meter LLC
595 Bradford St
Pontiac MI 48341

SHIP TO Water

Quote # 26805

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.	
5-11-14		591-44-935			14-	
QUANTITY	DESCRIPTION				PRICE	AMOUNT
250	5/8 x 3/4 model 25 bronze Badger meter bodies				44 ⁰⁰	11,000 ⁰⁰
	FY 13/14					
	K6					

NOT FOR RESALE
 FOR RESALE
 TAX NUMBER _____
 AUTHORIZED SIGNATURE _____

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

SLC Meter Inc
 595 Bradford St.
 Pontiac, MI 48341

Ph. 248-625-0667
 Fx. 248-625-8650
 www.slc-meter.com



QUOTATION

Date	Quote #
6/9/2014	26805

Name / Address
CITY OF PORTLAND 259 KENT STREET PORTLAND, MI 48875

Ship To
CITY OF PORTLAND 451 MORSE DR. PORTLAND, MI 48875

P.O. No.	Terms	Rep	Entered by
PER/KEN	Net 30	RS	RS

Item	Description	Qty	Unit Price	Total
BM-M25-23-BRZ-...	5/8" X 3/4" BADGER MODEL 25 WATER METER BASE ONLY, NSF 61 BRONZE, CAST IRON BOTTOM	250	44.00	11,000.00
SHIP	SHIPPING/HANDLING CHARGES		0.00	0.00
	<i>\$ 50th /each</i>			
	<i>Robyn Simpson</i>			

Please note the purchase and payment terms of SLC Meter Inc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Brass products not marked "N-L" "E-B" or "NSF-61" may contain lead and are not for use in potable or drinking water systems. Please go to www.slc-meter.com for further details.

Total \$11,000.00

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates.

This information is also available for public review.

Please print your responses

Date _____

Name TUTT Brennan
Address 255 West 56th Ave
Telephone No. 857-201-9824
E-mail address TUTT.BRENNAN@PORTLAND.OREGON.GOV
Employer Attorney Telephone No. 616-527-0222
How long have you lived in the City of Portland? _____

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- Downtown Development Authority
- Light and Power Board
- District Library Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- EDC

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Please print your responses

Date: June 13, 2014
Name: Julie Clement
Address: 212 Brush Street, Portland 48875
Telephone No. 517 402 4271
E-mail address julieannclement@gmail.com
Employer Telephone No. 517 371 5140
How long have you lived in the City of Portland? 14 years

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- 1 Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? Yes

College, University, or other school. State name and degree, certificate, etc., earned.

Central Michigan University, B.S. 1979, Psychology major / Mathematics minor

Thomas Cooley Law School, Juris Doctor 1998

Professional and work experience

Thomas Cooley Law School (Professor of Law). full time 2004-present / part-time (adjunct) 1998-2004
Michigan Court of Appeals (Supervising Attorney). December 2000 – May 2004
Michigan Supreme Court (Law Clerk to Justice Stephen Markman). October 1999 – December 2000
Michigan Court of Appeals (Research Attorney). April 1998 - October 1999
Michigan Legislative Service Bureau (Law Clerk). April 1997 - March 1998

Community activities, interests, and service

I have served on a variety of local boards and commissions since I moved to Portland in 2000, including the following:

- ZBA
- Planning Commission (current vice chair)
- Portland City Council (Mayor Pro Tem for a short time)
- Portland Community Arts Council (founder & current president)
- Portland Main Street (helped the City apply; have served in a variety of leadership roles; resigned last year)
- Portland Cool Cities Committee (helped the City apply; served on the board until efforts ended)
- Economic Development Corporation (current chair)
- MSU Extension Council
- Ionia County Leadership Academy
- Ionia County Creating Entrepreneurial Communities committee

Outside the Portland Community, I am involved in many law-related organizations, including the following:

- Thomas Cooley Inns of Court (current Special Events Chair, previously Membership Chair & Secretary)
- Clarity International (the international association for plain legal language) (Board member and Editor in Chief of the Clarity Journal)
- The Center for Plain Language (Washington DC) (Treasurer)
- Thomas Cooley Alumni Association (Past President)

References (optional) Please provide name, address, and telephone number.

Please feel free to contact anyone I've served with on any of the committees and boards listed above.

**CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION**

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates.

This information is also available for public review.

Please print your responses

Date 6-16-10

Name Wanda Urie
Address 410 Divine Hwy, Portland
Telephone No. 647-4364
E-mail address distinctivegifts@sbcglobal.net
Employer Distinctive Occasions Telephone No. 647-6997
How long have you lived in the City of Portland? 20 years

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- Downtown Development Authority
- Light and Power Board
- District Library Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals

Please tell us about your qualifications. You may respond on a separate sheet of paper.
You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? YES

College, University, or other school. State name and degree, certificate, etc., earned.

Professional and work experience

Owner of Distinctive Occasions for 15 years

Community activities, interests, and service

Main Street board and Promotions + Marketing
Committee ; Portland Civic Player production
Involved with my church

References (optional)

Please provide name, address, and telephone number.

**Minutes of the Planning Commission
Of the City of Portland**

Held on Wednesday, May 14, 2014 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Kmetz, Swaney-Frederick, Fitzsimmons, Hinds, Gorman, Clement

Absent: Grapentien

Staff: Interim City Manager Reagan, City Clerk Miller, Deputy Zoning Administrator Gensterblum

Guests: Paul Lippens of McKenna Associates

Vice Chair Clement called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Kmetz, supported by Gorman, to excuse the absence of Chair Grapentien.
All in favor. Approved.

Motion by Kmetz, supported by Swaney-Frederick, to approve the Revised Agenda as presented.
All in favor. Approved.

Motion by Swaney-Frederick, supported by Fitzsimmons, to approve the minutes of the April 9, 2014 meeting as presented.
All in favor. Approved.

Under New Business, Paul Lippens of McKenna Associates reported that the public meetings held today at Portland Area Service Center, Cheeky Monkeys and the Library were very productive. Another Open House will be held Saturday, May 17th at the Library and a table will also be set up at the Block Party on Kent St.

Mr. Lippens presented the Summary of Findings in the Community Profile. There were not too many changes from the previous Master Plan; the most notable changes were a result of the 2010 Census.

Member Swaney-Frederick suggested taking out the weather related information as she felt it is not relevant to future land use. She also stated she would like to see reasons for why demographics are important for future land use and commute time information.

Mr. Lippens stated the demographic information in the Master Plan is a valuable resource in decision making.

Mr. Lippens went through brainstorming activities with the Planning Commission members, as was also done at the public meetings earlier in the day.

There was discussion about how the public meetings are being marketed.

Planning Commission Minutes
May 14, 2014

Mr. Lippens presented a Goals & Objectives worksheet and explained the feedback still needed from the Planning Commission on the Change Areas and Asset Mapping. He asked the members to complete and return the worksheets to Interim City Manager Reagan for inclusion in the planning process.

Under Member Comments, Vice Chair Clement noted the Block Party will be held this Saturday, May 17th in Downtown Portland.

Motion by Swaney-Frederick, supported by Hinds, to adjourn the meeting at 8:05 P.M.
All in favor. Approved.

Respectfully submitted,

John Kmetz, Secretary

Portland Light and Power Board EO Report

6/3/2014



Executive Summary:

This report summarizes the year to date activity of your EO programs implemented by Franklin Energy. If you have any questions, please do not hesitate to contact Franklin Energy.

Application Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentive	% to Budget
C&I Custom	73,039.00	19,735.50	27.02%	\$5,410.80	\$1,209.86	22.36%
Pipeline : 1		9,411.30	12.89%		\$383.92	7.10%
Realized : 1		10,324.20	14.14%		\$825.94	15.26%
C&I Prescriptive	71,782.00	69,993.19	97.51%	\$9,078.08	\$3,174.20	34.97%
Pipeline : 2		6,769.55	9.43%		\$520.00	5.73%
Realized : 3		63,223.65	88.08%		\$2,654.20	29.24%
C&I Combined	144,821.00	89,728.69	61.96%	\$14,488.88	\$4,384.06	30.26%
Pipeline : 3		16,180.85	11.17%		\$903.92	6.24%
Realized : 4		73,547.85	50.79%		\$3,480.14	24.02%
Residential HVAC	8,158.00	2,467.37	30.24%	\$3,822.00	\$591.00	15.46%
Realized : 3		2,467.37	30.24%		\$591.00	15.46%

C&I Paid Projects by Month

Month Paid	Presc & Custom Apps	Prescriptive kWh	Custom kWh	Total kWh	Prescriptive Incentives	Custom Incentives	Total Incentives
March	1	2,216		2,216	\$120		\$120
April	1	50,569		50,569	\$2,425		\$2,425
June	2	10,439	10,324	20,763	\$110	\$826	\$935
2014 YTD	4	63,224	10,324	73,548	\$2,654	\$826	\$3,480
2014 Goals	-	71,782	73,039	144,821	\$9,078	\$5,411	\$14,489
% to Goal	-	88.08%	14.14%	50.79%	29.24%	15.26%	24.02%

User: NIKKI
DB: Portland

PERIOD ENDING 05/31/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	05/31/2014 (NORMAL (ABNORMAL))	MONTH 05/31/2014 INCREASE (DECREASE)	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	986,000.00	981,585.89	33,354.06	4,414.11	99.55
101-000-428.000	PILOT-GOLDEN BRIDGE MANCR	1,600.00	0.00	0.00	1,600.00	0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	8,969.62	1,997.13	(969.62)	112.12
101-000-445.022	1994A SPEC ASSESS - INTEREST	300.00	274.33	89.14	25.67	91.44
101-000-447.000	TAX COLLECTION FEES	42,400.00	42,110.78	1,394.89	289.22	99.32
101-000-448.000	SPECIAL ASSESSMENT FEES	15.00	21.86	7.94	(6.86)	145.73
101-000-451.000	BUSINESS PERMITS	100.00	1,049.40	1.00	(949.40)	1,049.40
101-000-453.000	CABLE TV FEES	28,000.00	30,186.76	7,476.80	(2,186.76)	107.81
101-000-455.000	TRAILER FEES	975.00	1,791.00	30.00	(816.00)	183.69
101-000-476.000	NON-BUSINESS PERMITS	1,500.00	2,192.00	942.00	(692.00)	146.13
101-000-490.000	PREPAID UTILITY BILLS-EL,WA,WW	0.00	5.79	0.00	(5.79)	100.00
101-000-501.000	CHRC-FEDERAL STIMULUS GRANT	0.00	0.00	0.00	0.00	0.00
101-000-510.000	COPS-CHRP GRANT	0.00	0.00	0.00	0.00	0.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	492.65	0.00	707.35	41.05
101-000-570.000	LIQUOR FEES	3,000.00	3,171.30	0.00	(171.30)	105.71
101-000-575.000	REVENUE SHARING-CONST SALES	290,915.00	241,303.00	0.00	49,612.00	82.95
101-000-576.000	REVENUE SHARING-STAT SALES	98,376.00	85,140.00	0.00	13,236.00	86.55
101-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00	0.00	0.00
101-000-620.000	PBT TESTING FEES	4,500.00	6,226.00	990.00	(1,726.00)	138.36
101-000-622.000	DEVELOPMENT AND REVIEW FEES	0.00	0.00	0.00	0.00	0.00
101-000-623.000	TRANSCRIPT FEES	400.00	3,761.82	311.00	(3,361.82)	940.46
101-000-624.000	MISCELLANEOUS FEES	0.00	9.10	6.00	(9.10)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	292,270.00	26,570.00	26,587.00	91.66
101-000-629.000	TOWNSHIP FIRE FEES	0.00	0.00	0.00	0.00	0.00
101-000-630.000	CEMETERY LOT SALES	2,500.00	4,150.00	(300.00)	(1,650.00)	166.00
101-000-633.000	CEMETERY CARE FEES	0.00	4,805.80	552.00	(4,805.80)	100.00
101-000-634.000	GRAVE OPENING FEES	8,000.00	11,260.00	1,325.00	(3,260.00)	140.75
101-000-656.000	DISTRICT COURT FINES	15,000.00	12,380.68	930.60	2,619.32	82.54
101-000-661.000	PARKING FINES	3,200.00	3,994.00	100.00	(794.00)	124.81
101-000-662.000	DRUG FORFEITURE MONEY	0.00	2,975.35	161.50	(2,975.35)	100.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	2,711.21	251.00	(211.21)	108.45
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	400.00	477.16	158.74	(77.16)	119.29
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	500.00	194.94	19.24	305.06	38.99
101-000-665.003	INTEREST INCOME-CURRENT TAX	0.00	0.00	0.00	0.00	0.00
101-000-667.000	RENTAL INCOME	7,875.00	8,840.00	280.00	(965.00)	112.25
101-000-669.000	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00	0.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	0.77	0.00	(0.77)	100.00
101-000-676.002	DONATION - POLICE EXPLORERS	0.00	0.00	0.00	0.00	0.00
101-000-676.003	DONATIONS-DOG PARK	0.00	1,092.49	846.44	(1,092.49)	100.00
101-000-676.004	DONATION-RED MILL BUILDING	2,000.00	5,050.00	0.00	(3,050.00)	252.50
101-000-676.005	DONATION - DARE	0.00	0.00	0.00	0.00	0.00
101-000-676.006	DONATION - PARKS	0.00	330.00	0.00	(330.00)	100.00
101-000-676.007	DONATION - PORTLAND TWP	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	1,154.70	0.00	(404.70)	153.96
101-000-678.002	REIMBURSEMENTS-AMBULANCE COLL.	0.00	0.00	0.00	0.00	0.00
101-000-678.003	REIMBURSEMENTS-RAILROAD LEASES	0.00	0.00	0.00	0.00	0.00
101-000-678.004	REIMBURSEMENTS-PATROL	0.00	0.00	0.00	0.00	0.00
101-000-678.005	REIMBURSEMENTS-WORKER'S COMP	0.00	3,359.38	0.00	(3,359.38)	100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	15,000.00	12,597.75	1,284.58	2,402.25	83.99
101-000-678.007	REIMBURSEMENTS-PAMA	0.00	592.80	0.00	(592.80)	100.00
101-000-678.008	REIMBURSEMENTS-RETIREE HEALTH	0.00	0.00	0.00	0.00	0.00
101-000-678.009	REIMBURSEMENTS-RETIREE LIFE	0.00	0.00	0.00	0.00	0.00
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	1,200.00	1,234.02	200.03	(34.02)	102.84
101-000-694.000	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
101-000-698.000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 05/31/2014

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 05/31/2014 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2014 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-000-698.002	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
101-000-699.001	TRANSFER FROM VOL FIRE DEPT.	0.00	0.00	0.00	0.00	0.00
101-000-699.105	CONTRIBUTION FROM INCOME TAX	0.00	0.00	0.00	0.00	0.00
101-000-699.403	TRANSFER FROM DNR/MDOT GRANT	0.00	0.00	0.00	0.00	0.00
101-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00	0.00	0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	49,792.00	49,792.00	0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	31,764.00	31,764.00	0.00	0.00	100.00
101-000-699.812	TRANSFER FROM SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,958,383.00	1,891,082.35	78,979.09	67,300.65	96.56
Expenditures						
100	COUNCIL	96,707.00	93,605.93	163.81	3,101.07	96.79
101	COMMUNITY PROMOTIONS	259,322.50	230,048.51	24,365.30	29,273.99	88.71
172	CITY MANAGER	183,829.35	167,929.68	7,551.15	15,899.67	91.35
191	ELECTIONS	11,365.00	4,594.42	37.04	6,770.58	40.43
201	GENERAL ADMINISTRATION	360,277.35	293,713.97	16,794.14	66,563.38	81.52
209	ASSESSING	56,957.00	48,980.45	4,024.31	7,976.55	86.00
265	CITY HALL	68,613.50	39,844.31	2,014.96	28,769.19	58.07
276	CEMETERY	181,770.00	129,721.42	13,084.22	52,048.58	71.37
301	POLICE	696,160.00	544,359.77	50,157.13	151,800.23	78.19
336	FIRE	0.00	0.00	0.00	0.00	0.00
371	CODE ENFORCEMENT	61,028.00	44,800.97	2,999.20	16,227.03	73.41
728	ECONOMIC DEVELOPMENT	11,000.00	8,718.90	360.00	2,281.10	79.26
751	PARKS	149,640.00	104,501.10	7,503.72	45,138.90	69.84
999		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		2,136,669.70	1,710,819.43	129,054.98	425,850.27	80.07
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,958,383.00	1,891,082.35	78,979.09	67,300.65	96.56
TOTAL EXPENDITURES		2,136,669.70	1,710,819.43	129,054.98	425,850.27	80.07
NET OF REVENUES & EXPENDITURES		(178,286.70)	180,262.92	(50,075.89)	(358,549.62)	101.11
TOTAL REVENUES - FUND 101						
TOTAL REVENUES - FUND 101		1,958,383.00	1,891,082.35	78,979.09	67,300.65	
TOTAL EXPENDITURES - FUND 101		2,136,669.70	1,710,819.43	129,054.98	425,850.27	
NET OF REVENUES & EXPENDITURES		(178,286.70)	180,262.92	(50,075.89)	(358,549.62)	

User: NIKKI

DB: Portland

PERIOD ENDING 05/31/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2014 (ABNORMAL)	MONTH 05/31/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	668,759.00	639,747.66	101,391.12	29,011.34	95.66
	TOTAL EXPENDITURES	239,914.45	193,969.15	30,359.94	45,945.30	80.85
	NET OF REVENUES & EXPENDITURES	428,844.55	445,778.51	71,031.18	(16,933.96)	103.95
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,700.00	250.00	(200.00)	108.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,700.00	250.00	200.00	108.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	232,300.00	201,349.03	17,379.61	30,950.97	86.68
	TOTAL EXPENDITURES	335,116.00	241,365.46	17,006.07	93,750.54	72.02
	NET OF REVENUES & EXPENDITURES	(102,816.00)	(40,016.43)	373.54	(62,799.57)	38.92
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	470,484.00	276,806.35	108,195.40	193,670.65	58.83
	TOTAL EXPENDITURES	522,660.00	305,203.75	107,801.08	217,456.25	58.39
	NET OF REVENUES & EXPENDITURES	(52,176.00)	(28,397.40)	394.32	(23,778.60)	54.43
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	148,450.00	143,668.00	6,195.00	4,782.00	96.78
	TOTAL EXPENDITURES	125,665.00	129,677.17	12,137.41	4,012.17	103.19
	NET OF REVENUES & EXPENDITURES	22,785.00	13,990.83	(5,942.41)	9,794.17	61.40
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	472,556.00	497,221.41	29,514.17	(24,665.41)	105.22
	TOTAL EXPENDITURES	546,716.00	520,171.60	43,206.72	26,544.76	95.14
	NET OF REVENUES & EXPENDITURES	(74,160.00)	(22,950.19)	13,692.55	(51,210.17)	30.95
Fund 245 - MSHDA LOFT FUND						
Fund 245 - MSHDA LOFT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	335,599.00	315,402.95	24,569.58	20,196.02	93.98
	TOTAL EXPENDITURES	333,214.08	288,696.96	11,418.58	44,527.12	86.64
	NET OF REVENUES & EXPENDITURES	2,384.92	26,716.02	13,151.00	(24,331.10)	1,120.21
Fund 405 - WELLHEAD IMPROVEMENT FUND						
Fund 405 - WELLHEAD IMPROVEMENT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	935.86	0.00	(935.86)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	(935.86)	0.00	935.86	100.00

User: NIKKI
DB: Portland

PERIOD ENDING 05/31/2014

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 05/31/2014 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2014 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT						
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:						
	TOTAL REVENUES	1,400,000.00	1,400,000.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	361,250.00	189,414.77	129,551.39	171,835.23	52.43
	NET OF REVENUES & EXPENDITURES	1,038,750.00	1,210,585.23	(129,551.39)	(171,835.23)	116.54
Fund 520 - REFUSE SERVICE FUND						
Fund 520 - REFUSE SERVICE FUND:						
	TOTAL REVENUES	97,100.00	92,404.25	8,720.07	4,695.75	95.16
	TOTAL EXPENDITURES	90,600.00	78,568.20	0.00	12,031.80	86.72
	NET OF REVENUES & EXPENDITURES	6,500.00	13,836.05	8,720.07	(7,336.05)	212.86
Fund 528						
Fund 528:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 582 - ELECTRIC FUND						
Fund 582 - ELECTRIC FUND:						
	TOTAL REVENUES	3,507,622.00	3,162,055.44	293,437.35	345,566.56	90.15
	TOTAL EXPENDITURES	4,163,011.50	3,563,991.99	252,703.43	599,019.51	85.61
	NET OF REVENUES & EXPENDITURES	(655,389.50)	(401,936.55)	40,733.92	(253,452.95)	61.33
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	867,500.00	705,955.11	93,159.28	161,544.89	81.38
	TOTAL EXPENDITURES	987,754.00	722,133.98	67,876.62	265,620.02	73.11
	NET OF REVENUES & EXPENDITURES	(120,254.00)	(16,178.87)	25,282.66	(104,075.13)	13.45
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	625,070.00	488,571.62	43,698.44	136,498.38	78.16
	TOTAL EXPENDITURES	752,033.30	592,769.56	56,076.01	159,263.74	78.82
	NET OF REVENUES & EXPENDITURES	(126,963.30)	(104,197.94)	(12,377.57)	(22,765.36)	82.07
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	375,469.00	346,280.06	22,202.00	29,188.94	92.23
	TOTAL EXPENDITURES	517,971.68	384,414.79	8,058.12	133,556.89	74.22
	NET OF REVENUES & EXPENDITURES	(142,502.68)	(38,134.73)	14,143.88	(104,367.95)	26.76
Fund 662 - INTERNAL SERVICE FUND						
Fund 662 - INTERNAL SERVICE FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 812 - SPECIAL ASSESSMENT FUND						
Fund 812 - SPECIAL ASSESSMENT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

User: NIKKI
DB: Portland

PERIOD ENDING 05/31/2014

GL NUMBER	DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2014 NORMAL (ABNORMAL)	MONTH 05/31/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL REVENUES - ALL FUNDS		9,203,409.00	8,272,161.91	748,712.02	931,247.09	89.88
TOTAL EXPENDITURES - ALL FUNDS		8,975,906.37	7,211,303.24	736,195.37	1,764,603.13	80.34
NET OF REVENUES & EXPENDITURES		227,502.63	1,060,858.67	12,516.65	(833,356.04)	466.31



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

SCOTT WOOSLEY, CFA
EXECUTIVE DIRECTOR

June 9, 2014

Mr. Thomas Dempsey
City of Portland
259 Kent Street
Portland, Michigan 48875

Dear Mr. Dempsey:

The Michigan State Housing Development Authority (MSHDA) is pleased to inform you that the five year reuse/resale provision associated with the City of Portland's Michigan Community Development Block Grant 200623-CAT, the Downtown Facade Project has expired. The project is now officially closed and all lien requirements and/or restrictions on the assisted addresses have been met.

MSHDA reserves the right to reopen this grant in the event of future monitoring by the U.S. Department of Housing and Urban Development, and instances of noncompliance by the Grantee.

Please contact Tonya Young at (517) 335-4337, should any questions arise.

Sincerely,

A handwritten signature in cursive script that reads "Tonya L. Young".

Tonya Young
MSHDA CDD Policy-Portfolio Manager



IONIA COUNTY OFFICE OF THE SHERIFF

133 East Adams Street
Ionia, MI 48846

DALE A. MILLER, SHERIFF
CHARLIE D. NOLL, UNDERSHERIFF
MARK JONES, JAIL ADMINISTRATOR

Phone	(616) 527-5737
Admin	(616) 527-5383
Jail	(616) 527-5390
Fax	(616) 527-9102

June 2, 2014

Portland City Council
259 Kent St.
Portland, MI 48875

Dear Council Members:

As we continue to strive to keep our communities clean and appealing for our residents and visitors, the Sheriff's Office is proposing a community work crew and alternative sentence detail to communities who are in the need of extra help with clean up. We come to you today with a proposal to accomplish this.

The proposal consists of supplies, a uniformed officer, Sheriff's Office van, utility trailer, three to four minimum security inmates or court ordered community service individuals, sack lunches and basic equipment for community or roadside cleanup. The cost for an 8-hour day is \$275.00 per day/\$34.38 per hour. The officer in charge of supervision will document the days of work, roadsides that have been cleaned, miles traveled, number of inmates on the crew, and amount of trash taken to the landfill. (Note: communities that request this service will be responsible for disposal costs. This can be set up at a landfill or a community dumpster.) Progress reports will be made available to each participating community. Work crew availability will be dependent on number of individuals sentenced to this program by the District Court Judge.

We ask that the communities who wish to participate in this service identify the areas that they would like to have cleaned and/or the work to be completed and we will work together to accomplish these goals. The inmate work crew will not be limited to roadside trash pick-up. The work crew is capable of doing other community projects as well; which would need to be coordinated prior to the work crew being scheduled.

If you wish to request work crews please contact Sergeant William Ferris at 616-527-8291 or email him @ wferris@ioniacounty.org.

Respectfully,

A handwritten signature in blue ink, appearing to read "Dale Miller".

Dale Miller
Sheriff

IONIA COUNTY BOARD OF COMMISSIONERS
“Collaborating For Safe, Strong and Healthy Communities”

Agenda
June 10, 2014
4:00 p.m.

- I. Call to Order**

- II. Pledge of Allegiance**

- III. Invocation**

- IV. Approval of Agenda**
 - A. Consideration of additional items

- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)

- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)

- VII. Unfinished Business**
 - A.

- VIII. New Business**
 - A. Region 6 Homeland Security – Payment to FEMA
 - B. Grant Agreement with Michigan Department of Community Health – Amendment #3
 - C. Health Department Budget Amendment
 - D. Request to fill part-time Transcriptionist position – Sheriff Dept
 - E. Request to fill full-time Deputy position – Sheriff Dept
 - F. Request for increase of hours – Administrative Clerk – Register of Deeds Office
 - G. Request to approve proposal for development of specifications for roof repair and replacement at Jail
 - H.

- IX. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator

- X. Reports of Special or Ad Hoc Committees
- XI. Public Comment (3 minute time limit per speaker)
- XII. Closed Session
 - A. Deputy Unit Negotiations Update
 - B.
- XIII. Adjournment

Board and/or Commission Vacancies

- **Comprehensive Economic Development Strategy Committee** – One one-year term expiring in December 2014 which serves as the Private Sector Representative.
- **Construction Board of Appeals** – One two-year term, expiring October 2015. This position serves as an alternate member.

Appointments for consideration in the month of July 2014: None

Appointments for consideration in the month of August 2014: None



2512 Lansing Road
Charlotte, Michigan 48813

June 1, 2014

Tom Dempsey, City Manager
City of Portland
259 Kent St.
Portland, MI 48875

This letter is to notify you that effective July 1, 2014 WOW! will launch new programming on several channels in the Mid-Michigan system in different packages as follows:

Channel #	Programming Name	Programming Package
62	WE	Basic Cable
487	WE HD	Basic HD
486	CMT HD	Basic HD
424	Investigation Discovery HD	Basic HD
163	IFC	Digital Signature
164	Sundance	Digital Signature
165	G4	Digital Signature
198	FS2	Digital Signature
488	IFC HD	Signature HD
489	Sundance HD	Signature HD
490	The Hub HD	Signature HD

Regards,

A handwritten signature in black ink, appearing to read "C Andersen", is positioned above the printed name.

Christian Andersen
System Manager
candersen@wideopenwest.com
Phone (517) 319-3150