

**Minutes of the Special Meeting of the
Downtown Development Authority
City of Portland**

Held on Monday, October 9, 2023
In the Council Chambers at City Hall

Members Present: Gorman, Williamson, Ward, Vogl, Briggs, Grimminck

Members Absent: Barnes, Madarang

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Secretary Briggs called the meeting to order at 7:02 P.M.

Motion by Ward, supported by Williamson, to approve the proposed revised agenda with the addition of information related to the RAP 2.0 Grant.
All in favor. Adopted.

Motion by Williamson, supported by Vogl, to approve the minutes of the Development Area Citizen Council meeting held on Monday, October 2, 2023.
All in favor. Adopted.

There was no Public Comment.

Director ConnerWellman presented the draft 2023 Restated Downtown Development Plan and Tax Increment Financing Plan and noted some minor changes had been made to the financials and maps.

There was discussion.

Director ConnerWellman presented the TIF Summary and the resolution approved by the Development Area Citizen Council.

Chair Grimminck arrived at the meeting at 7:07 P.M.

There was discussion.

Director ConnerWellman stated a Public Hearing for the proposed plan will be held at the November 6, 2023, City Council meeting. Notices will be published, posted, and mailed this week as required. The proposed plan will be considered for adoption by the City Council at its meeting on November 20, 2023.

Motion by Williamson, supported by Vogl, to approve the proposed 2023 Restated Downtown Development Plan and Tax Increment Financing Plan to City Council for approval.

Williamson – Yea

Vogl - Yea

Ward – Yea

Briggs – Yea

Grimminck – Yea

Gorman – Yea

City Manager Gorman stated that Director ConnerWellman does a great work for the DDA but he noted his concerns about the DDA and its structure.

All in favor. Adopted.

Director ConnerWellman presented an email she received late in the day stated the DDA will be awarded \$180,000 of the \$240,000 requested through the RAP 2.0 – MEDC Grant. Fleis & VandenBrink has recommended the work on the proposed plaza at Kent St. and E. Grand River Ave. can be completed close to as quoted for \$180,000.

Member Briggs noted Denny Cunningham will begin making repairs to his building at 160 Kent St. later this month.

City Manager Gorman noted Boardwalk repairs will begin October 16, 2023, or October 23, 2023.

Motion by Williamson, supported by Gorman, to adjourn the meeting at 7:27 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary