

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, September 25, 2023
In the Council Chambers at City Hall

Members Present: Grimminck, Barnes, Gorman, Vogl, Ward, Madarang, Williamson, Briggs

Members Absent: None

Staff: Director ConnerWellman, City Clerk Miller

Guests: Kathy Parsons, Roy & Cena Schneider

Chair Grimminck called the meeting to order at 7:00 P.M.

Motion by Barnes, supported by Williamson, to approve the proposed agenda.
All in favor. Adopted.

DDA Director ConnerWellman presented the Summer Digest – Bi-Annual Public Presentation and information.

There was no Public Comment.

Motion by Williamson, supported by Madarang, to approve the minutes of the August 28, 2023, meeting as presented.
All in favor. Adopted.

There was no Treasurer's Report this month, will be included on the October Agenda.

Under Team Reports, City Manager Gorman provided an update and overview of the upcoming Kent Street Improvement Project design. He also noted that repairs will be made to the Boardwalk in advance of the Kent Street Improvement Project.

Under Old Business, Director ConnerWellman presented the proposed TIF Development Plan as presented to the Steering Committee. This plan will be presented to the Citizen Council at a Public Meeting on Monday, October 2, 2023, at 12:30 P.M.

There was discussion.

Motion by Williamson, supported by Vogl, to forward the proposed TIF Development Plan to the Citizen Council at their Public Meeting on Monday, October 2, 2023, at 12:30 P.M.
All in favor. Adopted.

Director ConnerWellman noted information regarding the possible funding through RAP 2.0 Grant and improvements to the Looking Glass River Plaza was discussed in the Bi-Annual Public Presentation at the start of the meeting.

Under New Business, the Board discussed holding a Special Meeting to consider approval of a Resolution for the TIF Development Plan after review by the Citizen Council.

Motion by Madarang, supported by Ward, to approve a Special Meeting on Monday, October 9, 2023, at 7:00 P.M. to consider approval of a Resolution for the TIF Development Plan.
All in favor. Adopted.

Under the Director's Report, Director ConnerWellman noted she along with City Manager Gorman, staff, and City Engineers, met with Tim Fuller regarding the properties he owns on Kent St. He has agreed to complete the building facades during the Kent Street Improvement Project.

Director ConnerWellman further stated the Portland Civic Players have agreed to forfeit the Façade Grant they were awarded as their project will not be complete by the agreed upon date of December 7, 2023.

Director ConnerWellman provided additional updates on Downtown activities.

Director ConnerWellman suggested changing Beerfest on the Bridge to Brewfest to include all things brewed, beer, coffee, etc. Other ideas are being considered in order to improve the event.

There was discussion.

Under Board Member comments, City Manager Gorman provided information on the cellular outage that occurred Thursday, September 21, 2023, and into the weekend.

Mayor Barnes noted the diagram depicting the 3.7% of property tax dollars that is captured by the DDA. He commented that taxpayers do not pay more taxes to the DDA, but that part of their tax dollars go to the DDA rather than the City.

Mayor Barnes also noted that Small Urban Funds that were previously dedicated to the Highway District were reallocated to the upcoming Kent Street Improvement Project. The City is dedicated to improving downtown Portland.

Motion by Barnes, supported by Williamson, to adjourn the meeting at 7:46 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary