



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, March 3, 2014

City Council Chambers

City Hall, 259 Kent St., Portland Michigan

<u>Estimated Time</u>		<u>Action Requested</u>
7:00 PM	<u>I. Call to Order</u>	
7:01 PM	<u>II. Pledge of Allegiance</u>	
7:02 PM	<u>III. Acceptance of Agenda</u>	Motion
7:03 PM	<u>IV. City Manager Report</u>	
7:20 PM	<u>V. Presentations</u>	
7:25 PM	<u>VI. Public Hearing(s)</u> A. Public Hearing on the Proposed Downtown Development Authority Amended Development Plan and Tax Increment Financing Plan	No Action Until 5/5/14
7:27 PM	<u>VII. Old Business</u>	
7:25 PM	<u>VIII. New Business</u> A. Proposed Resolution 14-16 to Amend the Budget for Fiscal Year 2013-2014	Motion
7:27 PM	B. Proposed Resolution 14-17 Approving a Contractual Rate Increase for Residential Trash Pick Up	Motion
7:30 PM	C. Proposed Resolution 14-18 Approving an Equipment Use Agreement between Portland Area Ambulance and Sparrow Hospital Association and McLaren Greater Lansing	Motion
7:33 PM	D. Proposed Resolution 14-19 Approving, Authorizing, and Directing the Mayor and Clerk to Sign an Agreement for Sheriff's Office Services between the City of Portland and Ionia County	Motion
7:35 PM	E. Proposed Resolution 14-20 Approving the Board of Light and Power's Recommendation to Approve a Capacity Purchase Through the Michigan Public Power Agency	Motion
7:38 PM	F. Proposed Resolution 14-21 Approving the Board of Light and Power's Recommendation to Award Electric Undergrounding Work to Cook Brothers Excavating, Inc.	Motion
7:42 PM	<u>IX. Consent Agenda-</u> A. Minutes & Synopsis from the Regular City Council Meeting held on February 18, 2014 B. Payment of Invoices in the Amount of \$53,315.31 and Payroll in the Amount of \$123,158.01 for a Total of \$176,473.32 C. Purchase Orders over \$5,000 – None	Motion

**Estimated
Time**

**Action
Requested**

X. Communications

- A. DDA Minutes from January 16, 2014
- B. Utility Billing Report for January 2014
- C. Letter to Representative Mike Callton
- D. Special Election Results for February 25, 2014
- E. Portland Area Fire Authority Minutes for February 4, 2014
- F. Ionia County Board of Commissioners Minutes for February 11, 2014
- G. Ionia County Board of Commissioners Minutes for February 18, 2014
- H. Ionia County Board of Commissioners Agenda for February 25, 2014

X. Public Comment (5 minute time limit per speaker)

XI. Other Business

XII. Council Comments

XIII. Adjournment

7:45 PM

7:50 PM

7:55 PM

8:00 PM

Motion

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-16
A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2013-2014

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2013-2014 and recommends that the Council approve the proposed amendments set forth on the attached Exhibit A in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2013-2014 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated:

Monique I. Miller, City Clerk

EXHIBIT A
2013-2014 FISCAL YEAR
BUDGET AMENDMENTS

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
203-452-803.012	LOCAL STREETS Eng Serv-Cutler Rd.	\$0	\$7,000	(\$7,000)
203-452-804.003	LOCAL STREETS Cont Serv-Barley,Storz,Knox	\$650,000	\$250,000	\$400,000
590-441-803.003	WASTEWATER Eng Serv-Barley,Storz,Knox	\$9,600	\$15,000	(\$5,400)
590-441-803.012	WASTEWATER Eng Serv-Cutler Rd.	\$0	\$1,000	(\$1,000)
590-441-804.003	WASTEWATER Cont Serv-Barley,Storz,Knox	\$170,000	\$70,000	\$100,000
591-441-803.003	WATER Eng Serv-Barley,Storz,Knox	\$6,300	\$15,000	(\$8,700)
591-441-804.003	WATER Eng Serv-Barley,Storz,Knox	\$176,000	\$87,000	\$89,000
203-000-699.406	LOCAL STREETS Transfer from Cap Impr Fund	\$693,100	\$257,000	(\$436,100)
590-000-699.406	WASTEWATER Transfer from Cap Impr Fund	\$179,600	\$86,000	(\$93,600)
406-275-999.203	CAPITAL IMPROVEMENT Transfer to Local Sts	\$693,100	\$257,000	\$436,100
406-275-999.590	WASTEWATER Transfer to Wastewater	\$179,600	\$86,000	\$93,600
208-000-699.101	RECREATION Transfer from General Fd.	\$30,000	\$45,000	\$15,000
101-100-999.208	GENERAL FUND Transfer to Recreation	\$30,000	\$45,000	(\$15,000)

EXHIBIT A
2013-2014 FISCAL YEAR
BUDGET AMENDMENTS

LINE ITEM	DESCRIPTION	CURRENT BUDGET	REQUESTED BUDGET	DIFFERENCE
208-690-703.000	RECREATION Salary & Wage-Supervisor	\$16,850	\$14,000	\$2,850
208-690-715.000	RECREATION Social Security	\$4,400	\$4,180	\$220
101-276-703.000	CEMETERY Salary & Wage-Supervisor	\$34,310	\$35,735	(\$1,425)
101-276-715.000	CEMETERY Social Security	\$7,430	\$7,540	(\$110)
101-751-703.000	PARKS Salary & Wage-Supervisor	\$34,310	\$35,735	(\$1,425)
101-751-715.000	PARKS Social Security	\$4,215	\$4,325	(\$110)

PORTLAND CITY COUNCIL

Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-17

A RESOLUTION APPROVING A CONTRACTUAL RATE INCREASE FOR RESIDENTIAL TRASH PICK UP

WHEREAS, the City entered a contract for residential trash pick up with Granger Container Service that allows the contract to be increased based upon the Consumers Price Index (CPI) capped at 3% for the service years February 1, 2014 through January 31, 2017; and

WHEREAS, residential trash pick up rates were increased 1.2% in 2011 and 3% in 2012 (because CPI index was 3.3% and the cap was 3%), and 1.1% in 2013; and

WHEREAS, Granger has requested a CPI adjustment for the coming year at 1.6% based upon the attached news release from the U.S. Bureau of Labor Statistics, a copy of which is attached as Exhibit A; and

WHEREAS, a 1.6% increase would change residential trash hauling rates to the following:

<u>Service type</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Large Cart Service	\$6.84/mo	\$6.95/mo
Small Cart Service	\$6.35/mo	\$6.45/mo.
Bag tags	\$1.42/tag	\$1.44/tag

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves a 1.6% rate increase for residential trash pick-up beginning in February 2014 with the bills mailed out in March 2014.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 3, 2013

Monique I. Miller, City Clerk

U.S. Bureau of Labor Statistics

Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, January 2014
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change			
		Dec. 2013	Jan. 2013	Dec. 2013	Jan. 2014	Jan. 2013-2014	Dec. 2013-2014	Oct. 2013-2013	Nov. 2013-2013	Dec. 2013-2013
		2013	2013	2013	2014	2014	2014	2013	2013	2014
All items	100.000	230.280	233.049	233.916	1.6	0.4	0.1	0.2	0.1	
Food	13.891	236.341	237.869	238.872	1.1	0.4	0.1	0.0	0.1	
Food at home	8.187	234.240	233.802	235.356	0.5	0.7	0.0	0.0	0.1	
Cereals and bakery products	1.141	269.078	269.267	271.151	0.8	0.7	0.0	-0.1	0.5	
Meats, poultry, fish, and eggs	1.859	232.461	239.102	240.158	3.3	0.4	-0.1	0.2	0.4	
Dairy and related products ⁽¹⁾	0.860	220.319	218.376	219.362	-0.4	0.5	0.4	0.4	0.5	
Fruits and vegetables	1.346	293.714	288.136	292.095	-0.6	1.4	-0.4	-1.1	-0.3	
Nonalcoholic beverages and beverage materials	0.955	169.593	165.767	167.039	-1.5	0.8	-0.3	0.2	-0.2	
Other food at home	2.027	205.387	203.720	204.575	-0.4	0.4	0.4	0.2	0.0	
Food away from home ⁽¹⁾	5.704	240.713	245.300	245.481	2.0	0.1	0.3	0.1	0.1	
Energy	9.046	234.624	234.542	239.551	2.1	2.1	-0.4	1.6	0.6	
Energy commodities	5.340	292.609	289.461	294.165	0.5	1.6	-0.8	2.6	-0.5	
Fuel oil ⁽¹⁾	0.173	381.889	375.607	389.522	2.0	3.7	0.4	2.4	3.7	
Motor fuel	5.065	288.108	284.445	288.268	0.1	1.3	-0.9	2.5	-0.9	
Gasoline (all types)	4.979	286.417	282.773	286.607	0.1	1.4	-0.8	2.6	-1.0	
Energy services ⁽²⁾	3.705	189.444	192.394	197.919	4.5	2.9	0.0	0.1	2.2	
Electricity ⁽²⁾	2.872	194.525	198.043	203.026	4.4	2.5	0.5	0.4	1.8	
Utility (piped) gas service ⁽²⁾	0.834	171.597	172.898	179.982	4.9	4.1	-1.5	-1.0	3.6	
All items less food and energy	77.063	231.612	235.000	235.367	1.6	0.2	0.2	0.1	0.1	
Commodities less food and energy commodities	19.710	146.492	146.277	146.025	-0.3	-0.2	0.0	0.0	-0.1	
Apparel	3.437	124.687	126.461	124.275	-0.3	-1.7	-0.1	0.4	-0.3	
New vehicles	3.559	145.87				0.1	-0.1	0.0	-0.3	
Other	1.673	145.26				-0.5	0.3	0.0	-0.5	

**Exhibit
A**

Expenditure category	Relative importance Dec. 2013	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jan. 2013	Dec. 2013	Jan. 2014	Jan. 2013-2014	Dec. 2013-2014	Oct. 2013-Nov. 2013	Nov. 2013-Dec. 2013	Dec. 2013-Jan. 2014
		Used cars and trucks							
Medical care commodities	1.704	334.046	333.801	336.756	0.8	0.9	0.1	-0.6	0.5
Alcoholic beverages	1.010	232.558	235.804	236.340	1.6	0.2	0.2	0.2	-0.1
Tobacco and smoking products (1)	0.703	867.646	890.438	896.539	3.3	0.7	-0.2	0.6	0.7
Services less energy services	57.353	283.284	289.001	289.779	2.3	0.3	0.3	0.1	0.2
Shelter	32.029	260.039	265.881	266.754	2.6	0.3	0.3	0.2	0.3
Rent of primary residence(2)	6.977	264.700	271.688	272.317	2.9	0.2	0.2	0.3	0.2
Owners' equivalent rent of residences(2)(3)	23.900	267.995	274.135	274.740	2.5	0.2	0.3	0.3	0.2
Medical care services	5.847	448.226	457.296	459.618	2.5	0.5	0.0	0.2	0.2
Physicians' services(2)	1.579	351.250	356.469	356.796	1.6	0.1	0.2	0.3	-0.2
Hospital services (2)(4)	1.780	260.035	269.365	272.485	4.8	1.2	-0.3	0.3	0.9
Transportation services	5.571	277.406	281.680	280.687	1.2	-0.4	0.3	-0.4	0.1
Motor vehicle maintenance and repair(1)	1.153	259.752	263.081	263.718	1.5	0.2	-0.1	0.1	0.2
Motor vehicle insurance	2.213	415.510	428.640	429.585	3.4	0.2	0.1	0.4	0.5
Airline fare	0.742	306.603	301.357	291.836	-4.8	-3.2	2.5	-4.2	-2.2

Footnotes

(1) Not seasonally adjusted.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Indexes on a December 1982=100 base.

(4) Indexes on a December 1996=100 base.

NOTE: Index applies to a month as a whole, not to any specific date.

Table of Contents

Last Modified Date: February 20, 2014

U.S. Bureau of Labor Statistics | Division of Consumer Prices and Price Indexes, PSB Suite 3130, 2 Massachusetts Avenue, NE
Washington, DC 20212-0001

www.bls.gov/CPI | Telephone: 1-202-691-7000 | [Contact CPI](#)

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-18

A RESOLUTION APPROVING AN EQUIPMENT USE AGREEMENT BETWEEN PORTLAND AREA AMBULANCE AND SPARROW HOSPITAL ASSOCIATION AND MCLAREN GREATER LANSING

WHEREAS, Edward W. Sparrow Hospital Association and McLaren Greater Lansing (the Hospitals) have requested that Portland Area Ambulance and other Ambulance/EMS Agencies, Departments or Authorities enter an Equipment Use Agreement for the LifeNet System 5.0 which the Hospitals will purchase and donate to the Ambulance/EMS Agencies, Departments or Authorities for use pursuant to the terms of the Equipment Use Agreement, a copy of which is attached as Exhibit A, (the Agreement); and

WHEREAS, the Hospitals are proposing to donate the LifeNet 5.0 so that there is uniformity in transmitting EKG information on patients being transported to the Hospitals by area Ambulance/EMS Agencies, Departments or Authorities; and

WHEREAS, the Agreement call for the City to be responsible for insurance, repair and maintenance of the equipment and any connectivity charges after the first year; and

WHEREAS, the City's Ambulance already pays connectivity charges for transmitting EKG information on patients that it transports and the Ambulance Director has advised that he does not anticipate any significant costs associated with accepting this equipment under the terms of the Agreement; and

WHEREAS, the Ambulance Director and City Manager have reviewed the Agreement and are recommending that the City Council approve it.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the proposed Equipment Use Agreement, a copy of which is attached as Exhibit A, and Authorizes the Ambulance Director to sign same on behalf of the City.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 3, 2014

Monique I. Miller, City Clerk

EQUIPMENT USE AGREEMENT

Between

EMS AGENCY

Edward W. Sparrow Hospital Association
And
McLaren Greater Lansing

THIS AGREEMENT is entered into as of _____ by and between _____ ("EMS AGENCY"), Edward W. Sparrow Hospital Association ("SPARROW") and McLaren Greater Lansing ("MCLAREN") under the following terms and conditions.

SPARROW and MCLAREN have agreed to jointly purchase certain equipment described as LifeNet System 5.0 and more fully described in Exhibit 1 (hereinafter "Equipment"). SPARROW AND MCLAREN will donate this Equipment to EMS AGENCY, as found on agency list described in Exhibit 2, and as a condition of this donation the Equipment thereafter will be used by EMS AGENCY in accordance with the following terms and conditions:

1. SPARROW will deliver the Equipment to Tri County Emergency Medical Control Authority ("TCEMA"), 6920 S. Cedar St., Lansing, Michigan 48911, on a mutually agreed to day and time. Upon receipt of the Equipment by TEMCA, SPARROW and MCLAREN shall be deemed to have transferred title to the Equipment to EMS AGENCY and the Equipment shall remain the property of EMS AGENCY. SPARROW and MCLAREN shall provide the initial connectivity through a data plan for the Equipment for a period of one (1) year. Upon delivery of Equipment from TCEMA, EMS AGENCY shall assume all risks of loss or damage to the Equipment from any cause, and agrees to maintain the Equipment in good working condition at its expense throughout the term of this Agreement. After the expiration of the one (1) year period, EMS AGENCY shall assume responsibility for connectivity through a data plan.
2. EMS AGENCY shall utilize the Equipment to provide care to patients. EMS AGENCY shall be responsible to train all users of the Equipment so as to capably and safely provide such care.
3. The following items will not be covered by SPARROW's and MCLAREN's purchase and donation of the Equipment and shall be the sole responsibility of EMS AGENCY:

Exhibit

A

- A. Repair, maintenance, taxes, freight or additional warranties, fees and/or packages provided by the equipment manufacturer.
 - B. Additional parts, not outlined in Exhibit 1 that may be required to operate the Equipment.
 - C. Consumables for the Equipment.
4. Except as otherwise provided herein, this Agreement shall be effective for one (1) year starting from the date of the last signature by the Parties ("CONTRACT PERIOD").
5. For each piece of Equipment purchased and donated pursuant to this Agreement, SPARROW, MCLAREN and EMS AGENCY shall execute and deliver one or more written exhibits describing the Equipment and such exhibits shall be attached and become a part of this Agreement.
6. EMS AGENCY understands and agrees that the Equipment is provided by SPARROW and MCLAREN without warranty from either as donors however the Equipment manufacturer's warranty shall be applicable to EMS AGENCY. EMS AGENCY acknowledges that it accepts transfer of the Equipment in its present state and condition, AS IS WITHOUT WARRANTY AS TO ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, AND EXCEPT FOR THE WARRANTY PROVIDED BY THE EQUIPMENT MANUFACTURER, ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE EXCLUDED FROM THIS AGREEMENT AND SHALL NOT APPLY TO ANY OF THE EQUIPMENT TRANSFERRED HEREUNDER.
7. EMS AGENCY, which shall include for purposes of this Agreement, EMS AGENCY employees, agents, and other representatives, is an independent contractor and shall have no authority to bind SPARROW or MCLAREN. This Agreement shall not be used to create a joint venture, partnership or agency relationship. EMS AGENCY shall not under circumstance represent that it is an employee, agent or representative of SPARROW or MCLAREN. EMS AGENCY shall have no right to enter into any contracts, agreements or other commitments or to make any representations, warranties, guarantees, allowances or adjustments in the name of or on behalf of SPARROW or MCLAREN.
8. EMS AGENCY to the extent allowed by law and to the limit of any applicable insurance policy, agrees to indemnify and hold harmless SPARROW and MCLAREN, their successors and assigns, and their employees, officers, directors, and agents from all claims, demands, damages, actions or causes of action, loss or expense, including attorneys

fees, that may hereafter at any time be made or brought by anyone, whether known or unknown, resulting from or arising out of: (i) a breach of EMS AGENCY of any of the terms of this Agreement; (ii) any misrepresentations of EMS AGENCY in connection with this Agreement; or (iii) any negligent or gross negligent act or omission of EMS AGENCY, its employees, agents or other representatives including, but not limited to, failure to reasonably refurbish any equipment or properly dispose of or recycle any equipment in accordance with accepted industry standards and applicable local, state and federal ordinances, laws and regulations.

9. **Confidentiality.** EMS AGENCY acknowledges that during the term of this Agreement, EMS AGENCY may be exposed to certain Confidential Information regarding SPARROW or MCLAREN. Any Confidential Information which is disclosed to EMS AGENCY: (a) shall not be used, copied or disseminated by EMS AGENCY for its individual competitive advantage or for any other purpose; (b) shall be kept in confidence by EMS AGENCY; and (c) except as otherwise required by law or upon prior written authorization of SPARROW or MCLAREN shall not be disclosed by EMS AGENCY to any other person or entity. For purposes of this Paragraph 9, "Confidential Information" consists of oral, written, or magnetic data patient, business or proprietary information or lists, or any other such material related to the business of SPARROW or MCLAREN that may be obtained from any source by EMS AGENCY as a result of EMS AGENCY's relationship with SPARROW and MCLAREN.

10. **Warranty Regarding Health Care Fraud.** EMS AGENCY represents and warrants that as of the effective date hereof, EMS AGENCY :

A. has not been listed by a federal agency as excluded, debarred, suspended or otherwise ineligible to participate in federal healthcare programs; and

B. as not been convicted of any crime related to defrauding any healthcare benefit program.

EMS AGENCY further agrees to notify SPARROW and MCLAREN, in writing, immediately if EMS AGENCY is listed by a federal agency as excluded, debarred, suspended or otherwise ineligible to participate in federal health care programs, or if EMS AGENCY is convicted of any crime related to defrauding any health care benefit program.

11. EMS AGENCY will be responsible for any loss or damage to the Equipment, ordinary wear and tear excepted, unless SPARROW or MCLAREN or their authorized representative caused the loss or damages, in whole or in part. EMS AGENCY will notify SPARROW and MCLAREN

of any loss or damages to the Equipment, and shall thereafter promptly undertake appropriate steps to promptly repair or replace the Equipment.

12. As a condition of the donation, EMS AGENCY shall insure the Equipment for its full replacement value as stated in Exhibit 1 under an appropriate insurance policy.
13. If the Agreement is terminated prior to the end of the CONTRACT PERIOD, EMS AGENCY will pack the Equipment appropriately and return it to SPARROW or MCLAREN, as appropriate, in substantially the same condition as received, ordinary wear and tear excepted. EMS AGENCY will be responsible for the loss of or damage to the Equipment while it is in return transit and will bear the packing and transportation expenses for the return of the Equipment.
14. SPARROW and MCLAREN do not make any representations or guarantees, oral or written, expressed or implied, concerning the application or the results to be obtained with the Equipment.
15. Any dispute or disagreement between the Parties hereto regarding any provision of this Agreement or the performance of obligations hereunder, shall be finally settled by binding arbitration. The arbitration shall be conducted under the Rules of the American Arbitration Association. In the event of any conflict between the Rules and this clause, the provisions of this clause shall govern. The site of arbitration, unless the Parties agree otherwise in writing, shall be Ingham County, Michigan. The award rendered by the arbitrators shall be final and binding upon the Parties hereto, without appeal, and the arbitrators shall apportion the costs of arbitration as the arbitrators deem appropriate. Judgment thereon may be entered in a court having jurisdiction thereof or having jurisdiction over any of the Parties or their assets. The Parties agree that no Party shall appeal to any court from the decision of the arbitrators. In addition, no Party shall have any right to commence or maintain any suit or legal proceeding concerning a dispute hereunder until the dispute has been determined in accordance with the arbitration provisions of this section and then only for enforcement of the award rendered in such arbitration. The costs of arbitration, including reasonable attorney fees, shall be borne equally by each Party, unless otherwise determined by the arbitration tribunal. Each Party shall be responsible for its own legal fees.
16. SPARROW and MCLAREN represent and warrant to and covenant with EMS AGENCY that SPARROW and MCLAREN have good and merchantable title to and the right to transfer Equipment, free and clear of any debts, liens, encumbrances and security interests.

17. SPARROW, MCLAREN and EMS AGENCY represent, covenant and warrant that each has full authority to enter into and perform this Agreement, and that each is not prohibited from doing so by any article, law, regulation, policy or other instrument or agreement, by way of restraint, to which each may be a Party or by which each may be bound.

18. Miscellaneous.

A. Notices. Any notice required by this Agreement shall be deemed given if sent by certified or registered mail, with postage fully prepaid, at the last known address of the Party to be notified. Notices shall be deemed given on the date of mailing, irrespective of the date of receipt.

B. Assignment. Any rights accruing hereunder to SPARROW or MCLAREN shall be considered to be personal and shall not be assigned by EMS AGENCY, either in whole or in part, except upon express prior written authorization by SPARROW or MCLAREN, which may, in their sole discretion, be withheld. This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto in respect of the transactions contemplated hereby, and their respective successors and assigns.

C. Applicable Law. This Agreement shall be governed by the laws of the State of Michigan.

D. Effect and Construction. This Agreement constitutes the entire agreement between the Parties hereto. The Parties represent that, in entering into this Agreement, they do not rely upon any previous representation, whether expressed or implied, oral or written, or any previous inducement or agreement of any kind or nature. All prior negotiations, representations, discussions, contracts or agreements concerning the subject matter hereof are canceled or merged herein. No amendments or modifications to this Agreement shall be binding on either Party except with the written agreement of both Parties.

E. Waiver. The failure of either Party to enforce at any time, or for any period of time, any of the provisions of this Agreement shall not be construed as a waiver of such provisions or for the right of the Party hereafter to enforce each and every provision.

F. Severability. If any provision of this Agreement is determined to be invalid under applicable law, that it is agreed that such invalidity shall not invalidate the whole Agreement, that the Agreement shall be construed as if it does not contain a particular provision held to be

invalid, and the rights and obligations of the Parties shall be construed and enforced accordingly.

G. Non-Discrimination. In connection with the performance of services under this Agreement, the Parties agree to comply with the provisions of the Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and specifically agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms conditions, or privileges of employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position or because of race, color, religion, national origin, age, sex, height, weight or marital status. Breach of this covenant may be regarded as a material breach of this Agreement.

H. Force Majeure. No liability shall result to a Party from such Party's delay in performance or non-performance of this Agreement arising from contingencies, happenings, or causes beyond the control of such Party or directly or indirectly caused by fire; explosion; accidents; flood; labor trouble or shortage; war; act of Government; inability to obtain suitable material, equipment, fuel, power or transportation; or act of God.

I. Severability. The provisions of this Agreement are severable. If any provision herein violates or contravenes applicable laws, it shall be deemed not to be a part of this Agreement.

J. Compliance with Applicable Laws. Each Party is responsible for compliance with all laws which may be applicable to its respective activities and responsibilities under this Agreement. This includes compliance with all health and safety laws, regulations, ordinance, directives, and rules imposed by controlling federal, state, and local government.

IN WITNESS WHEREOF, each Party hereto has caused this Agreement to be executed by its duly authorized representative.

SPARROW:

Edward W. Sparrow Hospital Association

By: _____

Its: _____

MCLAREN:

McLaren Greater Lansing

By: _____

Its: _____

EMS AGENCY:

By: _____

Its: _____

EXHIBIT 1

EQUIPMENT

- 3G MULTITECH Gateway –Verizon / 21996-000086 (Physio-Control Catalog #)
 - Benton Township/Pottersville Fire Department – Quantity of 2
 - East Lansing Fire Department – Quantity of 5
 - Eaton Area EMS – Quantity of 6
 - Clinton Area Ambulance Service Authority – Quantity of 5
 - Lansing Mercy Ambulance Service – Quantity of 7
 - Delhi Township Fire Department -- Quantity of 3
 - Delta Township Fire Department / Looking Glass Regional Fire Authority -- Quantity of 7
 - NIESA Ambulance – Quantity of 2
 - Lansing Mason Area Ambulance – Quantity of 3
 - Grand Ledge Area Fire Department – Quantity of 2
 - Lansing Township Fire Department – Quantity of 4
 - Stockbridge Area Emergency Service Authority -- Quantity of 2
 - Portland Ambulance – Quantity of 3
- Titan II Wireless Gateway / 21996-000073 (Physio-Control Catalog #)
 - LIFE EMS Ionia -- Quantity of 4
- **Additional Equipment yet to be determined will be provided for Lansing Fire Department.**

EXHIBIT 2

AGENCY LIST

- Benton Township/Potterville Fire Department
- East Lansing Fire Department
- Eaton Area EMS
- Clinton Area Ambulance Service Authority
- Lansing Mercy Ambulance Service
- Delhi Township Fire Department
- Delta Township Fire Department / Looking Glass Regional Fire Authority
- NIESA Ambulance
- Lansing Mason Area Ambulance
- Grand Ledge Area Fire Department
- Lansing Township Fire Department
- Stockbridge Area Emergency Service Authority
- LIFE EMS Ionia
- Portland Ambulance
- Lansing Fire Department

PORTLAND CITY COUNCIL

Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-19

A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE MAYOR AND CLERK TO SIGN AGREEMENT FOR SHERIFF'S OFFICE SERVICES BETWEEN THE CITY OF PORTLAND AND IONIA COUNTY

WHEREAS, the City Council previously approved an Agreement for Sheriff's Office Services so that Ionia County Deputies could be used to cover unfilled shifts so that the City could maintain 24/7 law enforcement coverage over the past year ; and

WHEREAS, the previously approved Agreement for Sheriff's Office Services expires on March 31, 2014; and

WHEREAS, the City anticipates that it will continue to have difficulty covering all of the shift necessary to maintain 24/7 coverage with its own law enforcement officers over the next year due to turnover, work limitations, and time off requests; and

WHEREAS, the City has solicited a new Agreement for Sheriff's Office Services for 2014-2015, a copy of which is attached as Exhibit A, so that Ionia County Deputies could be used to cover unfilled shifts and gaps in coverage; and

WHEREAS, the hourly rate in the Sheriff's Office Services Agreement for 2014-2015 is \$40.45 which is \$1.18 higher per hour (approximately 3%) than the prior contract, largely due to increases in health care costs paid by the County; and

WHEREAS, the hourly rate in the Sheriff's Office Services Agreement for 2014-2015, a copy of which is attached as Exhibit A, is the same as the rate that is used in a contract with the Village of Saranac and is less than the overtime rate for Portland Police Officers, when benefits are included.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the Mayor and Clerk to sign the proposed Sheriff's Office Services Agreement for 2014-2015, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 4, 2013

Monique I. Miller, City Clerk

**AGREEMENT FOR SHERIFF'S OFFICE SERVICES BETWEEN
THE CITY OF PORTLAND AND THE COUNTY OF IONIA**

THIS AGREEMENT is made this 1st day of April, 2014 to March 31, 2015, between the **City Of Portland** (City) and the **COUNTY OF IONIA** (County), with reference to the following facts and circumstances.

1. DUTIES OF THE COUNTY. The County, through the Office, shall provide the City with the following:

- A. One (1) deputy with a fully equipped Sheriff's Office patrol vehicle will conduct policing activities within the city, which shall include, but not be limited to, vehicle patrol, foot patrol of downtown business area, and enforcement of ordinances of the City of Portland and the laws of the State of Michigan, within the corporation limits of the City.
- B. The total hours scheduled for the City in the performance of this Agreement commencing April 1, 2013, shall be as requested by the City and provided to the Sheriff's Office by the 1st of each month prior to services rendered.
- C. Deputies assigned to the City in the performance of this Agreement shall remain in the City at all times (this includes lunch hours and breaks) with the exception of times when outside of the City working on a City generated incident including arrest transports. If the Deputy is removed from the City to respond to an emergency the time outside the City would not be charged to the City.
- D. The deputy position will at all times be staffed by the County and the Sheriff's Office with staff that are qualified and trained in accordance with all requirements of a full-time police officer.

2. DUTIES OF THE CITY. The City agrees to the following:

- A. The City will remit monthly payments for actual hours performed by the Sheriff's Office in the service of this Agreement, according to a monthly invoice submitted by the County in accordance with the hourly rates as follows:

April 1, 2014 through March 31, 2015	\$40.45
--------------------------------------	---------

- B. The City will provide office space and telephone for on-duty officers to use for activities related to the services to be provided the City under this Agreement.

IN WITNESS WHEREOF, the County of Ionia has caused this Agreement to be executed by the Chairperson and the Clerk of the Board of Commissioners and the Sheriff of Ionia County and the City of Portland has caused this Agreement to be executed by its Mayor and Clerk.



WITNESSED

City of Portland

Date

By: _____
James Barnes, Mayor

Date

By: _____
Nikki Miller, Clerk

COUNTY OF IONIA

Date

By: _____
Julie Calley, Chairperson
County Board of Commissioners

Date

By: _____
Tonda Rich
County Clerk

Date

By: _____
Dale Miller, Sheriff

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-20

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S
RECOMMENDATION TO APPROVE A CAPACITY PURCHASE THROUGH THE
MICHIGAN PUBLIC POWER AGENCY**

WHEREAS, the Michigan Public Power Agency (MPPA) has advised City Staff that they need to go out for bids for additional Capacity for members and that Portland is projected to need additional Capacity to remain in compliance with its previously approved Risk Policy and Hedge Plan and is recommending the following purchases: 1,200 KW in 2015/16, 1,700 KW in 2016/17, 1,400 KW in 2017/18, and 1,900 KW in 2018/19; and

WHEREAS, the Board of Light and Power met on February 25, 2014, to review the parameters of the proposed capacity purchase and is recommending that the Council authorize the Electric Superintendent or City Manager to sign an authorized Member Representative Authorization Letter to approve a capacity purchase through the MPPA for 1,200 KW in 2015/16, 1,700 KW in 2016/17, 1,400 KW in 2017/18, and 1,900 KW in 2018/19 for a total commitment not to exceed \$181,320, a copy of the Electric Superintendents Memo and a draft of the Letter of Authorization are attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council authorizes the Electric Superintendent or City Manager to sign an authorized Member Representative Authorization Letter to approve a capacity purchase through the MPPA for 1,200 KW in 2015/16, 1,700 KW in 2016/17, 1,400 KW in 2017/18, and 1,900 KW in 2018/19 for a total commitment not to exceed \$181,320, as summarized in the copy of the Electric Superintendents Memo and draft of the Letter of Authorization which are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 3, 2014

Monique I. Miller, City Clerk

City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

Feb. 26th, 2014

City Council
City Manager

Re: Light & Power Board Recommendations

Last night at the Light & Power Board meeting, the Light & Power Board passed the following recommendations to the City Council.

1-The MPPA looks at our capacity needs for the future planning years. This January shows that we are out of compliance with our risk/hedge plan for the four years beginning in 2015/2016 through 2018/2019. We will need to purchase capacity for those years. Attached is the quantity and prices for Portland. You will note the increase beginning with 2016/2017, which is due to Consumers Energy shuttering 7 coal plants in Michigan that year. The Light & Power Board recommends to the City Council that we authorize the Member Authorized Representative to sign the Letter of Authorization to execute this purchase for a maximum commitment of \$181,320.

2-Extend Cook Bros. contract for 2014's work for the amount of \$116852. plus 10% contingency for an amount of \$128,537.20. This will be for 2008 work on the west circuit that was originally approved by City Council in 2008, but not completed. It will also include a high outage area off from Maynard Rd. through the Riverst Subdivision and Oak lane, within the subdivision.

3-Replace two more heaters/furnaces in the diesel plant which failed #2-\$2490., #3-\$2139.

4-Replace flow safety switch on boiler #2 in warehouse for \$716.16. (Pleune)

5-Replace CO sensor/monitor (not working) in warehouse which controls the automatic exhaust fans/makeup air when the CO gets too high for \$1828.43 (Pleune)

Respectfully,


John M. Hyland-City of Portland, Board of Light & Power

Exhibit

A



January 31, 2014

Subject: Letter of Authorization

The Portland Light and Power Board, through its Member Authorized Representative, hereby authorizes a purchase of Capacity from June 1, 2015 through May 31, 2019 (four planning years) by Michigan Public Power Agency on behalf of Portland in the Amount and Term(s) of:

<u>Planning Year</u>	<u>Up to Capacity, KW</u>	<u>Up to Rate (\$/KW-Month)</u>
PY2015/2016	1,200	\$0.80
PY2016/2017	1,700	\$2.50
PY2017/2018	1,400	\$3.00
PY2018/2019	1,900	\$3.00

Maximum commitment = \$181,320

Member Authorized Representative:

Printed

Signature

Date

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 14-21

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S
RECOMMENDATION TO AWARD ELECTRIC UNDERGROUNDING WORK
TO COOK BROTHERS EXCAVATING, INC**

WHEREAS, the Electric Superintendent inquired and Cook Brothers Excavating, Inc. agreed to hold their prior year's bid prices for additional work this summer to continue to undergrounding electric lines along Gibbs Road, Friend Road, Maynard Road, Riverest Road, and Oak Road as detailed in the proposal attached as Exhibit A; and

WHEREAS, on February 25, 2014, the Board of Light and Power reviewed the proposed scope of work and estimated cost based on the previous contract with Cook Brothers Excavating, Inc., and approved a recommendation that the City Council approve the projects and award the work to Cook Brothers for the amounts estimated, for construction in 2014 and 2015, as summarized in the Electric Superintendent Memo Attached as Exhibit B.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to approve the proposed projects for construction in 2014 and 2015 and awards the work to Cook Brothers Excavating, Inc. for the amounts estimated on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 25, 2014

Monique I. Miller, City Clerk

COOK BROTHERS EXCAVATING INC.
7974 LYONS RD. PORTLAND, MI 48875
517 647 6255 - FAX 517 647 7270

PROPOSAL

January 27, 2014

City of Portland
259 Kent St.
Portland, MI. 48875

Attn: Mike Hyland

RE: Gibbs Rd, Friend Rd, Maynard Rd , Riverest and Oak Rd. Electrical Trenching.

Gibbs and Friend Rd

• 4266 lin. ft. excavate and backfill for electrical main line conduit	34128.00
• 300 lin. ft. excavate and backfill for electrical service line conduit	1800.00
• 1145 lin. ft. clearing	3435.00
• 2 ea. gravel road crossings	1440.00
• 1 ea. gravel driveway repair	90.00
• 50 cu. yds. sand	375.00
• 3485 lin. ft. seeding and restoration	9758.00
• Traffic control	150.00
• Survey	<u>500.00</u>

Total Gibbs and Friend Rd

\$51676.00

Maynard Rd

• 768 lin. ft. excavate and backfill for electrical main line conduit	6144.00
• 200 lin. ft. excavate and backfill for electrical service line conduit	1200.00
• 1 ea. gravel driveway repair	90.00
• 30 cu. yds. sand	225.00
• 1 ea. road bore	600.00
• 940 lin. ft. seeding and restoration	2632.00
• Traffic control	150.00
• Survey	<u>500.00</u>

Total Maynard Rd

\$11541.00



Riverest Rd

- 1461 lin. ft. excavate and backfill for electrical main line conduit 11688.00
- 2030 lin. ft. excavate and backfill for electrical service line conduit 12180.00
- 1 ea. gravel driveway repair 90.00
- 150 cu. yds. sand 1125.00
- 9 ea. road bore 5400.00
- 3490 lin. ft. seeding and restoration 9772.00
- 720 sq. ft. concrete driveway replacement 4320.00
- Traffic control 150.00
- Survey 500.00

Total Riverest Rd \$45225.00

Oak Rd

- 372 lin. ft. excavate and backfill for electrical main line conduit 2976.00
- 160 lin. ft. excavate and backfill for electrical service line conduit 960.00
- 1 ea. gravel driveway repair 90.00
- 20 cu. yds. sand 150.00
- 2 ea. road bore 1200.00
- 530 lin. ft. seeding and restoration 1484.00
- 150 sq. ft. concrete driveway replacement 900.00
- Traffic control 150.00
- Survey 500.00

Total Maynard Rd \$8410.00

Total Project \$116852.00

If you have any questions please call.

Respectfully,

Keith W. Cook

City of Portland
Board of Light & Power
723 E. Gd. River Ave.
Portland, Mi. 48875

Feb. 26th, 2014

City Council
City Manager

Re: Light & Power Board Recommendations

Last night at the Light & Power Board meeting, the Light & Power Board passed the following recommendations to the City Council.

1-The MPPA looks at our capacity needs for the future planning years. This January shows that we are out of compliance with our risk/hedge plan for the four years beginning in 2015/2016 through 2018/2019. We will need to purchase capacity for those years. Attached is the quantity and prices for Portland. You will note the increase beginning with 2016/2017, which is due to Consumers Energy shuttering 7 coal plants in Michigan that year. The Light & Power Board recommends to the City Council that we authorize the Member Authorized Representative to sign the Letter of Authorization to execute this purchase for a maximum commitment of \$181,320.

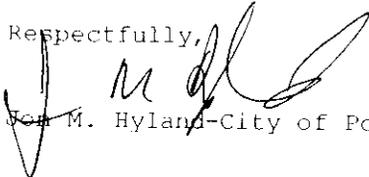
2-Extend Cook Bros. contract for 2014's work for the amount of \$116852. plus 10% contingency for an amount of \$128,537.20. This will be for 2008 work on the west circuit that was originally approved by City Council in 2008, but not completed. It will also include a high outage area off from Maynard Rd. through the Riverst Subdivision and Oak lane, within the subdivision.

3-Replace two more heaters/furnaces in the diesel plant which failed #2-\$2490., #3-\$2139.

4-Replace flow safety switch on boiler #2 in warehouse for \$716.16. (Pleune)

5-Replace CO sensor/monitor (not working) in warehouse which controls the automatic exhaust fans/makeup air when the CO gets too high for \$1828.43 (Pleune)

Respectfully,


Jon M. Hyland-City of Portland, Board of Light & Power

Exhibit

B

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Tuesday, February 18, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Sunstrum; City Manager Dempsey; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Absent: Council Member Krause

Guests: Paul Galdes of Fleis & VandenBrink; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Sunstrum, to approve the revised Agenda with the addition of the excusing of Council Member Krause.

Yeas: VanSlambrouck, Sunstrum, Fitzsimmons, Barnes

Nays: None

Absent: Krause

Adopted

Motion by VanSlambrouck, supported by Sunstrum, to excuse Council Member Krause from the meeting.

Yeas: VanSlambrouck, Sunstrum, Fitzsimmons, Barnes

Nays: None

Absent: Krause

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey noted that Cutler Road has been in need of improvement for a long time. After the 2010 Census the City moved from the Rural Task Force to a Small Urban Area. This move provided the potential for the City to receive Federal aid funds for roads that are part of the federal highway system, of which Cutler Road is a part. MDOT has issued a call for projects under the Small Urban Program. It appears as if Portland is in a good position to receive a portion of the available \$3 million in funds as the Cutler Road project is ready to go. It is possible the project could be bid in September.

City Manager Dempsey reported Ken Gensterblum has been promoted from Water Technician to DPW Foreman. The Water Technician position will be immediately posted internally. Ken will remain the licensed water supervisor until the new individual in the position receives the appropriate licenses.

City Manager Dempsey commended the employees of the Department of Public Works, the Electric Department and the Wastewater Treatment Plant for their efforts in working through the recent cold weather and snowy conditions.

The Water Department has been spending time thawing 6 water services that have frozen in the City right-of-way as the frost is being forced lower with the thaw/freeze cycles.

Mayor Pro-Tem VanSlambrouck asked about the status of the City's supply of road salt.

City Manager Dempsey stated that it looks like the current supply of road salt will last through the winter if crews continue to use it sparingly. They are currently mixing the salt with sand in order to stretch the supply.

Mayor Barnes asked about the problems the Wastewater Treatment Plant has been having due to the recent weather conditions.

City Manager Dempsey stated the extreme weather conditions this winter have brought about issues not yet seen since the Wastewater Treatment Plant Improvement Project. These issues are being addressed as they come about.

Mayor Barnes asked about the need for another manhole on Bridge Street.

City Manager Dempsey stated there is an offset in the wastewater lines on Bridget St. that seems to cause a blockage approximately once a year. This block causes a backup onto a business owner's parking lot. The City is currently working with its engineers and getting prices on installing a new manhole at this location when the weather breaks.

Under Presentations, DDA/Main Street Director Reagan presented his Downtown report. The Main Street Organization and Finance Committee will be offering, as a competitive based service, a free webisode service to five selected Main Street district businesses. These webisodes will highlight the chosen business, their products, goods, and services, and will give a glimpse to the wider world why Portland is a great place to do business.

The City of Portland and Downtown Development Authority (DDA) will be hosting a public meeting on Monday, February 24, 2014 from 6:00 – 7:00 P.M. in the Council Chambers at City Hall to discuss proposed updates to the Downtown Development and Tax Increment Finance Plan. The public is invited to attend to hear about the proposed projects in the plan and offer comments.

The 2014 Downtown Block Party will be held Saturday, May 17th from Noon to Midnight and will feature a BBQ Rib Burn, live music, and many family activities.

Portland Main Street has received two application based services from the Michigan Main Street Center at MSHDA. The first service awarded to the Portland Main Street Economic Revitalization Committee is a "Customer Service" workshop. This service will advise small retailers and restaurateurs how to not just meet, but exceed your customers' expectations and therefore become more competitive in the marketplace. The second service was awarded to the Portland Main Street's Organization and Finance

Committee and focuses on creating a “Fund Development Plan” for the Main Street program. A fund development plan is an important step in successful fundraising activities.

Paul Galdes, of Fleis & VandenBrink, presented information on the Barley, Knox and Storz Street Improvement Project. He stated that the bids on the project came in quite good; although they are noticing that material costs are on the rise. The low bidder, by a significant margin, was CL Trucking out of Ionia. CL Trucking has double-checked their prices and confirmed their bid. Mr. Galdes recommended the Council award the project to CL Trucking.

Under New Business, the Council considered Resolution 14-13 to approve the award of the Barley, Knox, and Storz Street Improvements Project to the low bidder, CL Trucking, Inc., in the amount of \$695,729.85, as recommended by City Engineers. The City has issued bonds for street capital improvement projects and has sufficient bond proceeds to award the project.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-13 approving the award of the Barley, Knox, and Storz Street Improvements Project to the low bidder, CL Trucking, Inc.

Yeas: VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 14-14 to approve McKenna Associates, Inc. proposal to update the City’s Master Plan as required by State law every five years. The City of Portland adopted their most recent Master Plan in 2008 and adopted an amendment in 2010. City Manager Dempsey solicited proposals from 12 planning firms and received four responses. After reviewing the proposals with the Mayor, Planning Commission Chair, and the Assistant Zoning Administrator, City Manager Dempsey recommends the approval of McKenna Associates, Inc. proposal for a sum not to exceed \$24,995.00.

Mayor Pro-Tem VanSlambrouck stated his hope that the public will participate in this Master Plan Update process.

Council Member Sunstrum inquired if social media and surveys as part of the process will be hosted on the City’s webpage or externally.

City Manager Dempsey stated that it will likely be a combination of both.

Council Member Sunstrum suggested coordinating with the library for those members of the public who do not have computers to fill out online surveys there.

Motion by Sunstrum, supported by VanSlambrouck, to approve Resolution 14-14 approving McKenna Associate, Inc.’s proposal to update the City’s Master Plan.

Yeas: Sunstrum, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 14-15 to approve Fleis & VandenBrink's proposal to provide construction engineering services for 2014 to include the Barley, Knox, and Storz reconstruction project and mill and overlay projects on one block of Elm Street and one block of Smith Street.

Motion by Fitzsimmons, supported by Sunstrum, to approve Resolution 14-15 approving Fleis & VandenBrink's proposal to provide construction engineering services for 2014 street and utility improvements project.

Yeas: Fitzsimmons, Sunstrum, VanSlambrouck, Barnes

Nays: None

Absent: Krause

Adopted

City Manager Dempsey gave his formal resignation from the City of Portland; he will work through March 14, 2014 in order to assist in the transition. He further stated that it was a very difficult decision to leave Portland. He will be taking a position at Kent County as their Corporate Counsel. He is not leaving for another city, but for the opportunity to use his legal training and previous experience as a municipal attorney.

City Manager Dempsey made a recommendation that DDA/Main Street Director Reagan be appointed Interim City Manager effective immediately to aid in a smooth transition process. There are other qualified individuals as well, but they do not have the capability to hand-off their duties. Mr. Reagan will have the ability to find someone to assist him in his current duties in order to take the Interim City Manager position.

City Manager Dempsey further commented that the community of Portland should be proud of all of its achievements.

Mayor Barnes stated that City Manager Dempsey's expertise and professionalism will be missed.

Mayor Barnes further stated that the city manager is the one employee of the City Council and is the one that takes care of everything else and he is confident in the recommendation by City Manager Dempsey of Director Reagan as Interim City Manager. City Manager had done his and will continue to do his due diligence to ensure Director Reagan is brought up to speed on current operations.

Mayor Barnes also stated a search for a new City Manager will be conducted with the assistance of the Michigan Municipal League once the budget process has been completed.

Motion by Mayor Barnes, supported by Mayor Pro-Tem VanSlambrouck, to accept the resignation of City Manager Dempsey and his recommendation of DDA/Main Street Director Reagan as the Interim City Manager until a replacement is found.

Mayor Pro-Tem VanSlambrouck thanked City Manager Dempsey for the time and effort he has invested in the City of Portland and personally for the training and networking he has provided. He further stated that City Manager Dempsey will be missed.

Council Member Sunstrum thanked City Manager Dempsey for being a mentor and a great leader for the community.

Council Member Fitzsimmons thanked City Manager Dempsey for his support and many years of service to the community of Portland.

The vote for the motion on the floor was held.

Yeas: Barnes, VanSlambrouck, Fitzsimmons, Sunstrum

Nays: None

Absent: Krause

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council meeting held on February 3, 2014, payment of invoices in the amount of \$70,393.62 and payroll in the amount of \$115,413.24 for a total of \$185,806.86. There were no purchase orders over \$5,000.

Yeas: VanSlambrouck, Fitzsimmons, Sunstrum, Barnes

Nays: None

Absent: Krause

Adopted

Mayor Barnes thanked the City employees that have to work in the inclement weather to ensure that everyone else can get around and function safely.

Under Public Comments, DDA/Main Street Director Reagan addressed the Council as a community resident and stated that City Manager Dempsey has been a great asset to the community and personally as a mentor. He further stated that City Manager Dempsey has been a great leader and will be missed.

Motion by Fitzsimmons, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fitzsimmons, VanSlambrouck, Sunstrum, Barnes

Nays: None

Absent: Krause

Adopted

Meeting adjourned at 7:55 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the February 18, 2014 City Council Meeting

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Sunstrum; City Manager Dempsey; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Knobelsdorf

Absent – Council Member Krause

Presentation - DDA/Main Street Director Reagan presented his Downtown report.

Presentation - Paul Galdes, of Fleis & VandenBrink, presented information on the Barley, Knox and Storz Street Improvement Project.

Approval of Resolution 14-13 approving the award of the Barley, Knox, and Storz Street Improvements Project to the low bidder, CL Trucking, Inc.

All in favor. Approved.

Approval of Resolution 14-14 approving McKenna Associate, Inc. proposal to update the City's Master Plan.

All in favor. Approved.

Approval of Resolution 14-15 approving Fleis & VandenBrink's proposal to provide construction engineering services for 2014 street and utility improvements project.

All in favor. Approved.

City Manager Dempsey gave his formal resignation from the City of Portland.

Acceptance of the resignation of City Manager Dempsey and his recommendation of DDA/Main Street Director Reagan as the Interim City Manager until a replacement is found.

All in favor. Approved.

Approval of the Consent Agenda.

All in favor. Approved.

Adjournment at 7:55 P.M.

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FOR A SONG AND DANCE	01039	DC SERVICES DADDY/DAUGHTER DANCE REC	200.00
AT&T	00686	TELEPHONE SVC - VARIOUS DEPTS	1,344.27
AT&T	00686	TELEPHONE SVC-WASTE WTR	62.55
AT&T	00686	TELEPHONE SVC - WASTE WTR	166.58
DIGITAL ALLY	02002	BATTFATHER SUP VIDEO CAMERA - POLICE	100.00
FAMILY FARM & HOME	01972	POLY TUBE - WATER	21.71
FAMILY FARM & HOME	01972	POLY TUBE - WATER	21.71
HYDRO DYNAMICS	02893	AGE DEFLIT SUBMERISIDE PUMP REPAIR-WASTE WTR	414.15
INDEPENDENT BANK	00197	BOND & PREMIUM FUND - SECURTY	8,941.11
LARROAL MEDICAL CORPOPATION	02228	INSTRUCTOR BACKHADE - AMBULANCE	1,270.33
THE BANK OF NEW YORK MELLON, N.A.	01941	INTEREST PAYMENT - WATER	10,134.10
SPARROW OCCUPATIONAL HEALTH	00340	PHYSICALS - WASTE WTP	24.11
STATE OF MICHIGAN	00428	BACTL SAMPLES WATER	40.11
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	490.41
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	490.84
MUNICIPAL SUPPLY CO.	00324	SUPPLIES - WATER	111.12
NORTH AMERICAN ELECTRIC RELIABILITY	00985	NERO ASSEMT/RFC REGION ASSEMT-ELECTRIC	208.10
THOMSON REUTERS- WEST	01996	ARREST LAW BULLETIN SUBSCRIPTION-POLICE	247.50
VERIZON WIRELESS	00470	TELEPHONE SVC-RELC,WV,WTR,M POOL	150.32
WOW! INTERNET-CABLE PHONE	02132	CABLE SERVICE - WASTE WTP, ELECTRIC, WTP POOL	111.44
SAM MILLER	MISC	ENERGY OPTZ - ELECTRIC	340.00
CITY OF PORTLAND	00701	ENERGY OPTZ - ELECTRIC	119.70
REFLECTIONS PHOTOGRAPHY	02013	DADDY/DAUGHTER PHOTOS - RECREATION	609.00
ANDREA HOWATCH	MISC	REGISTRATION REFUND - RECREATION	21.00
ERENDA LEONARD	MISC	REGISTRATION REFUND - RECREATION	18.00
MICHIGAN ASSOCIATION OF MAYORS	01627	2014 MEMBERSHIP DUFS - COUNCIL	95.00
BRIAN KRIEGER	00566	OFFICIALS - REC	46.00
BRYAN STEINBERG	00600	OFFICIALS - REC	46.00
NICHOLAS NUPENBERG	02030	OFFICIALS - REC	155.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RYAN WILCOX	01734	OFFICIALS - REC	182.00
FRED KRAMER	00564	OFFICIALS - REC	73.00
KARCEL MILLER	02748	OFFICIALS - REC	118.00
JORDAN RUSSELL	01377	OFFICIALS - REC	80.00
BRIAN RUSSELL	00893	OFFICIALS - REC	220.00
LOPIN FELDPAUSCH	02010	OFFICIALS - REC	181.00
DONALD CHILDS	01078	OFFICIALS - REC	138.00
DONALD CHOPP	01734	OFFICIALS - REC	138.00
MIKE FULLER	13891	OFFICIALS - REC	138.00
BRANTON GRICE	12245	OFFICIALS - REC	113.00
JOE WOODMAN	10148	OFFICIALS - REC	70.00
MANDY SIMON	02084	OFFICIALS - REC	60.00
ALLISON RUSSELL	11914	SCOREKEEPERS - REC	110.00
SHEARI WILCOX	11439	SCOREKEEPERS - REC	21.00
TAYLOR WILCOX	12189	SCOREKEEPER - REC	21.00
ADYSSA PUNG	01160	SCOREKEEPERS - REC	70.00
BRET SCHFARZEN	12187	SCOREKEEPERS - REC	35.00
BRYANT PETTIT	02187	SCOREKEEPERS - REC	35.00
LAUREN RUSSELL	02134	SCOREKEEPERS - REC	28.00
JANET RUTZ	02091	SCOREKEEPER - REC	60.00
BAILEY VAN HOUTEN	02187	SCOREKEEPERS - REC	28.00
JOHN DEERE FINANCIAL	01916	PARTS & SUPPLIES - GEN, ELECTRIC, MTR, PUMP	923.74
BADER & SONS CO.	00031	CHAIN SAW - ELECTRIC	767.95
PURKINS SERVICE COMPANY INC.	00741	REPAIR BOILER IN WAREHOUSE - ELECTRIC	430.00
FLEIS & VANZENBRINK	00158	ENGINEERING SERVICES - ELECTRIC	202.00
RESOL	10392	ST LIGHT KITS - COMM PROMO	411.60
DOANE CROSS	00042	WRENCHES & EXTENSION- ELECTRIC	491.51
CONSUMERS ENERGY	00005	GAS SERVICES - VARIOUS DEPTS	5,947.43
IONIA CONSERVATION DISTRICT	00212	TREES FOR ANNUAL GIVE-AWAY -TAPPA	112.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KATHY'S CLEANING	01884	CLEANING SERVICES - CITY HALL	720.00
PORTLAND CHURCH OF THE MESSIAH	MISC	GYM RENTAL FEE/MOTHER SON ACTIVITY NIGHT-FFI	10.00
THOMAS HEALD	02851	MILEAGE REIMB FOR TRAINING-POLICE	143.36
FAMILY FARM & HOME	01972	TUBING - WATER	23.20
COCK BROS EXCAVATING	00111	60 YARDS OF SAND - LOC ST & MAJ STS	495.00
ETNA SUPPLY COMPANY	00144	BASINENT RESETER - WATER	302.40
GRAND LEDGE FORD LINCOLN	MISC	101 H SENSOR AS. - MTR POOL	33.00
MICHIGAN CAT	01850	CYLINDER 8 - MOTOR POOL	270.00
OTIS ELEVATOR	00971	SERVICE CONTRACT - CITY HALL	200.00
MUELLER GRAPHICS	00112	WINDOW ENVELOPES - VARIOUS DEPTS	1,042.38
NRE SERVICES, INC.	00312	CHECKER SERVICES FOR JANUARY - GENERAL	1,107.00
STATE OF MICHIGAN	00422	MISCELLANEOUS 2014 - GENERAL	150.00
FLEIS & VANDENBRINK	00182	2014 STREET IMPROVEMENTS-LOC STS, WTR, WW	6,250.00
BERNIE SERVICE COMPANY INC.	00741	REPAIRS - CITY HALL	204.00
INDIANA WIPING CLOTH, INC.	01220	BOXES OF PAPER - ELECTRIC, MTR POOL	605.00
REURCH SUPER SERVICE	00222	TIRE LABOR, MOUNT, BALANCE - MOTOR POOL	140.00
FLEIS & VANDENBRINK	00182	WWTB MAIN LIFT PUMP ASSISTANCE - WASTE WTP	134.75
CITY OF PORTLAND-PETTY CASH	00001	POSTAGE, SUPPLIES, RELEASE REIMS-GEN, CITY MTR, A	248.00
Total:			212,519.71

**BI-WEEKLY
WAGE REPORT
March 3, 2014**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,884.87	165,061.39	5,118.97	86,522.44	251,583.83
ASSESSOR	1,024.26	21,877.68	374.21	6,727.09	28,604.77
CEMETERY	1,570.12	54,515.89	768.36	18,853.57	73,369.46
POLICE	13,184.50	244,516.69	6,715.14	86,947.60	331,464.29
CODE ENFORCEMENT	570.03	11,352.76	206.57	3,634.51	14,987.27
PARKS	1,261.82	41,679.47	651.38	11,443.02	53,122.49
INCOME TAX	1,453.84	27,016.20	1,451.28	18,618.08	45,634.28
MAJOR STREETS	3,697.27	63,998.15	2,576.99	41,125.40	105,123.55
LOCAL STREETS	1,638.14	43,011.06	1,227.83	27,440.75	70,451.81
RECREATION	1,758.81	38,833.03	1,137.42	18,566.53	57,399.56
AMBULANCE	7,876.44	186,017.24	2,048.38	37,344.36	223,361.60
DDA	1,616.90	29,293.70	595.80	9,547.57	38,841.27
ELECTRIC	15,617.95	311,269.88	10,452.69	162,117.13	473,387.01
WASTEWATER	8,282.34	153,891.18	6,069.47	84,883.17	238,774.35
WATER	7,048.99	99,462.14	4,640.80	48,038.44	147,500.58
MOTOR POOL	2,043.88	43,749.26	1,592.56	26,716.94	70,466.20
TOTALS:	77,530.16	1,535,545.72	45,627.85	688,526.60	2,224,072.32

BI-WEEKLY CASH BALANCE ANALYSIS
3/3/2014

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	632,257.32	16,401.27	66,243.31	26,570.00		608,985.28	235,000.00	843,985.28
INCOME TAX	12,627.36		3,243.48		2,460.00	6,923.88	10,000.00	16,923.88
MAJOR STREETS	176,345.00		6,896.92		1,786.00	167,662.08	-	167,662.08
LOCAL STREETS	20,243.37	177.90	8,244.56	5,180.59	577.00	16,780.30	-	16,780.30
RECREATION	(12,039.40)	1,455.00	5,771.52		1,060.00	(17,415.92)	-	(17,415.92)
AMBULANCE	124,774.32	17,658.00	12,306.89		2,279.00	127,846.43	-	127,846.43
CAPITAL IMPR-WELLHEAD GRANT	(644.25)					(644.25)		(644.25)
CAPITAL IMPROVEMENT-STREETS	1,352,810.29				7,102.42	1,345,707.87		1,345,707.87
REFUSE COLLECTION	22,214.92	5,492.44	38.26			27,669.10	-	27,669.10
ELECTRIC	77,532.31	271,392.96	183,999.91		6,075.00	158,850.36	545,000.00	703,850.36
WASTEWATER	(58,727.18)	38,601.91	19,158.23	2,735.88	4,708.00	(41,255.62)	-	(41,255.62)
WATER	489,049.90	32,234.25	30,422.71		4,708.00	486,153.44	420,000.00	906,153.44
MOTOR POOL	(10,743.76)		7,274.33		2,917.00	(20,935.09)	-	(20,935.09)
DDA	37,294.03					37,294.03	-	37,294.03
TOTALS:	2,862,994.23	383,413.73	343,600.12	34,486.47	33,672.42	2,903,621.89	1,210,000.00	4,113,621.89
							385,000.00	385,000.00
							170,000.00	170,000.00
							130,000.00	130,000.00
							509,039.70	509,039.70
							189,850.36	189,850.36
							135,667.71	135,667.71
							72,196.72	72,196.72
							113,985.74	113,985.74
							2,915,740.23	5,819,362.12

* CASH IN TIME CERTIFICATES
**INVEST IN TIME CERTIFICATES

ELECTRIC-RESTRICTED CASH
CUSTOMER DEPOSIT CD
PERPETUAL CARE CD
INCOME TAX SAVINGS
ELECTRIC-PRIN & INT ESCROW
WASTEWATER -DEBT ESCROW
WASTEWATER-REPAIR ESCROW
DDA-PRIN/INT ESCROW

**Minutes of the Downtown Development Authority Regular Meeting
City of Portland**

Held on January 16, 2014
In Council Chambers at City Hall

Members Present: Dumas, Dempsey, Blastic, Antaya, Barnes, Briggs, Tyler, Smith

Absent: Sunstrum, Urie, Clement

Staff: DDA/Main Street Director Reagan, City Clerk Miller

The meeting was called to order at 3:30 P.M. by Chair Dumas.

Motion by Antaya, supported by Barnes, to excuse Members Sunstrum and Urie.
All in favor. Adopted.

Motion by Barnes, supported by Antaya, to approve the proposed Revised Agenda as presented.
All in favor. Adopted.

Motion by Dempsey, supported by Blastic, to approve the Minutes of the December 19, 2013
Regular Meeting as presented.
All in favor. Adopted.

Motion by Barnes, supported by Briggs, to approve the January 2014 Treasurer's Report as
presented
All in favor. Adopted.

Member Tyler arrived at 3:31 P.M.

Under Old Business, Director Reagan presented and reviewed the Amended Downtown
Development Authority Development and Tax Increment Financing Plan.

Member Smith arrived at 3:40 P.M.

There was discussion.

Motion by Antaya, supported by Smith, to recommend the City Council set a Public Hearing on
the proposed Amended Downtown Development Authority Development and Tax Increment
Financing Plan.
All in favor. Adopted.

There was no New Business.

Under the Director's Report, Director Reagan reported that the 2014 National Main Street
Conference will be held in Detroit on May 18th – 20th. Both he and Member Sunstrum will be
presenting at the conference.

Director Reagan also presented the 2014 Michigan Main Street Center Calendar of Events and Training and information on the 2013 Main Street Board Annual Retreat.

Under Committee Updates, Director Reagan reported the Promotions & Marketing Committee is focusing on the Block Party, scheduled for Saturday, May 17th.

The Organization and Finance Committee will be offering, as a competitive based service, a free webisode service to five selected Main Street District businesses which will highlight the chosen businesses, their products, goods, and services, and will give a glimpse to the wider world why Portland is a great place to do business.

Director Reagan thanked Charlsie Abel for her efforts in the publication of the January 2014 “On the Street” newsletter.

Under Board Member Comments, City Manager Dempsey suggested adding the payoff of City Hall to the project list on the Amended Downtown Development Authority Development and Tax Increment Financing Plan.

Motion by Briggs, supported by Blastic, to adjourn the meeting at 3:56 P.M.
All in favor. Adopted

Respectfully submitted,


Kory Blastic, Secretary

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

February 1, 2014
Jan 1-31, 2014

HYDRO GENERATION	126,000		
DIESEL PRODUCTION	9,815		
Kwh Purchased	3,446,622	Amount Paid	\$ 197,066.00
Total Kwh Purchased	3,446,622	Total Dollars Paid	\$ 197,066.00

Kwh Billed		Dollars Billed	
Residential	1,842,662	PCA Billed	\$ 14,535.79
Commercial	763,210	Residential	\$ 189,290.65
Large General	913,480	Residential EO Charge	\$ 3,126.18
City St. Lites Metered	37,050	Geothermal Discount	\$ (244.60)
St. Lites Unmetered		Commercial	\$ 80,696.15
Rental Lights		Commercial/LG EO Charge	\$ 2,504.61
Demand	2,413	Large General	\$ 62,873.37
		Large EO Charge	\$ 18.40
		City St. Lights Metered	\$ 3,103.56
		St. Lights Unmetered	\$ 1,543.05
Total Kwh Billed	3,558,815	Rental Lights	\$ 259.27
		Demand	\$ 14,190.26
Arrears after billing	\$ 17,406.58	Tax	\$ 13,919.48
Penalties Added	\$ 2,403.66	Total Dollars Billed	\$ 385,816.17
Arrears end of month	\$ 42,393.95		
Fuel Cost Billed	\$ 11,841.62	Power Cost Adj.	.00413
Amount Collected	\$ 306,987.39		
Total Adjustments	\$2,078.40		

Residential Customers	2,152
Commercial Customers	312
Large General	17
Total Customers	2,481

02/05/14



CITY OF PORTLAND
February-14

WATER DEPARTMENT REPORT

MONTH	Jan-14	PERIOD COVERED	Jan 1-31, 2014
Customers Billed		Penalties Added	\$ 417.53
City	1,795	Dollars Collected	\$ 42,922.13
Rural	26	Arrears at end of Month	\$ 7,766.80
Total Customers	1,821	Adjustments	\$ 362.60
		Gallons Pumped	10,293,000
		Hydrant Flusing/Rental (unmetered)	0 (water leak)
Gallons Billed		Dollars Billed	
City	9,542,873		\$ 46,691.78
Rural	170,912		\$ 1,641.51
Total	<u>9,713,785</u>		<u>\$ 48,333.29</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,759	Dollars Billed	\$ 71,352.00
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 71,352.00

Penalties Added	\$ 625.26
Dollars Collected	\$ 63,461.38
Arrears at end of Month	\$ 11,884.98
Adjustments	\$ 368.33
Gallons Treated per Million	10.20





February 21, 2014

Representative Mike Callton
N-1191 House Office Building, P.O. Box 30014
Lansing, MI 48909-7514

Re: Please Support \$100 Million for Roads

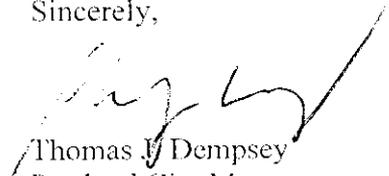
Dear Representative Callton:

I am writing to encourage your support of SB 608 that provides \$102 million to be distributed to the state, counties, and cities and villages, to help with budgets that have been hard hit by this winter's extreme weather. I understand that \$100 million will be allocated through the state's normal road funding formula with \$39.1 million to the state transportation budget, \$39.1 million to counties and \$21.8 million to municipalities and that \$2 million is provided for mutual aid to municipalities to mitigate the damage due to the December 2013 ice storm.

As you know, this winter has been especially brutal. The City of Portland and many Michigan communities have maxed out or nearly maxed out funding set aside for snow removal and related pothole repairs. In addition to dealing with the snow on the streets, we have piles of brush along the curbs from the December 2013 ice storm that must be picked up once the snow melts.

The Senate passed SB 608 by a vote of 32-6. I strongly urge you to support the passage of SB 608 in the House because it would provide much needed relief to the City of Portland and other Michigan communities that have had to deal with the effects of this harsh winter season.

Sincerely,



Thomas J. Dempsey
Portland City Manager

cc: Portland City Council

"The City of Portland is an equal opportunity provider and employer."

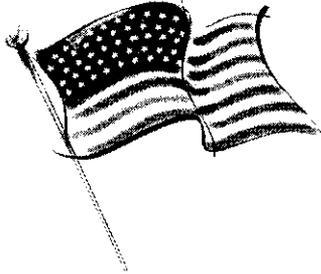
**Special Election
Ionia ISD Millage Proposal
February 25, 2014**

	Precinct #1	Precinct #2	Total	% of vote
Yes	63	108	171	6.49%
No	37	53	90	3.42%
Voters	102	161		

263 Voters

2704 Registered Voters

9.72% Voter Turnout





Portland Area Fire Authority

773 E Grand River Ave

Portland MI 48875

517-647-2950

Minutes of the Regular Meeting of the Board of Directors

Tuesday 2/4/2014 7:00 pm

Danby Township Hall

Call to Order – Pledge of Allegiance

Meeting called to order at 7:00 pm. The Pledge of Allegiance was observed.

Roll Call

Mark Ackerson, Dick Pohl, Kathy Parsons, Chris Jensen, Joel VanSlambrouck, Bill Stegenga, Chief John Baker

Guests: Patti Jo Schafer

Public Comment - None

Agenda Approval

Mr. VanSlambrouck moved to adopt the agenda as presented. Mr. Pohl supported.
Motion carried.

Approval of Minutes

Mr. Stegenga moved to approve the minutes of the previous board meeting as published. Mr. Jensen supported. **Motion carried.**

Financial Report

Mr. Jensen gave the financial report, explaining that all budget lines were under budget except operating expenses, reflecting repairs to Engine 11. Mr. VanSlambrouck moved to approve the financial report. Mr. Stegenga supported. **Motion carried.**

Approval of Bill Payment

Bills in the amount of \$3701.82, plus \$2,260 for the audit, totaling \$6041.02 to be approved. Mr. Jensen moved to approve payment of bills as presented. Mr. Pohl supported. **Motion carried.**

Correspondence - None

Chief Report –

Chief Baker reported the runs: 4 runs for the City, 1 for Portland Township, 2 for Danby Township. Mutual Aid, 3 runs out, 1 run in. 10 runs total for January. Mr. Jensen asked about the new policy of using Department personnel and equipment as blocking for ambulance. Previously, the Ambulance Department sent an extra ambulance to the freeway to block. Chief Baker said that it is not a safe practice, as the Ambulance rig is too light to be effective. Chief Baker and Mr. Gensterblum, the Ambulance Director, arranged for a tanker or engine to block for First Responders or Ambulance runs. Chief Baker also has changed practices on response timing for rollovers and pin-ins, and dispatch of mutual aid tankers. The consensus of the Board is to heartily approve of the practices and changes. Chief Baker is also fine-tuning response rules for mutual aid to

remote departments to maintain optimum staffing for local area, better managing manpower.

Chief Baker thanked the board for purchasing the 4-gas meter, because it was used twice within 24 hours after purchase and training.

Chief Baker has begun developing a "support staff" function for retired firefighters who will assist the department in non-firefighter duties, such as covering phones while firefighters are on runs, etc. He will send an email fleshing out the program. Their time will not count towards any more time-in-service. Workers comp and liability issues still need to be worked out, as well as stipends or wages.

Chief Baker reminded the Board of his one-year evaluation coming up. Mr. Ackerson reported the Personnel Committee is working on it.

Committee Reports:

- Insurance - None
- Policy & Procedure – Ms. Parsons reported the next two policies should be ready for action at the next Policy Committee meeting.
- Budget - None
- Personnel – Mr. Ackerson will schedule a planning session and has ordered some materials to develop the documents.

Old Business:

- New Signatory Form – Completed and submitted.
- Audit – done and copies distributed.
 - Ms. Schafer reported she worked well with the auditors, who were playing catch-up since we were a new organization and they were unfamiliar with the work we had done in the first year. Terminology will change slightly going forward to reflect currently accepted terminology from the State. Numbers do not change, just column headings. Budget amendments were accepted as well-done.
- Contract Discussion- Extension Vs. Long Term
Mr. Ackerson reported that we are half-way through our contract, and reminded the Board he had asked the Board members to begin thinking about what we have accomplished and our past and current challenges, and how we may address them in the contract renewal negotiations. Mr. VanSlambrouck said that as he was new on the Board, he was unsure of our abilities to achieve the goals the contract set. Mr. Pohl said his discussions with Mr. Dempsey, the City Manager, were positive for going forward. Mr. Stegenga said communication was the key. Ms. Parsons said she would like the Board to take a leadership role in deciding firstly what we think we want, long-term or extension. Mr. Ackerson concurred, and added that regardless the current agreement needs to be tweaked for issues such as the funding formula, responsibilities for repair and

replacement of equipment, personnel expectations. Proactively, Mr. Ackerson has asked one of our repair vendors to appraise the current equipment. He said we should form a contract committee to begin setting goals and to have Board members go back to their Entities and ask what their expectations, goals etc., they have.

New Business: - None

Board Comments and Public Comment –

Mr. VanSlambrouck reported that at the last City Council meeting he learned that all of the municipalities are running out of salt. Chief Baker said that the State is acquiring salt at the Ingham County garage for State highways from Detroit Salt, so it may be loosening, but they no longer sell to private individuals.

Adjournment

Mr. VanSlambrouck, Mr. Jensen. **Motion carried.** Meeting adjourned at 8:05 pm

Next meeting, Tuesday, March 4, 2014 at the Danby Township Hall

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kathy Parsons". The signature is written in a cursive, flowing style.

Kathy Parsons, Secretary

IONIA COUNTY BOARD OF COMMISSIONERS

February 11, 2014

Regular Meeting

4:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Lynn Mason, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz, Jack Shattuck and Julie Calley

Others present: Tom Thelen, Melissa Eldridge, Carmon Ferman, Bob VanLente, Dale Miller, Deb Thailson, Jim Valentine, Stephanie Hurlbut and Tonda Rich

Approval of Agenda

The Chair noted two additional items to be added under New Business. Moved by Mason, supported by Cowling-Cronk, to approve the amended agenda. Motion carried by voice vote.

Consent Calendar

- A. Approve minutes of the previous meeting(s)

Hearing no objections, the Chair declared the Consent Calendar approved.

New Business

- A. Moved by Tiejema, supported by Wirtz, to approve the renewal of the agreement with Veolia Environmental Services, LLC, to handle the transportation, collection, recycling and disposal of wastes generated through the Ionia County Household Hazardous Waste Collection program, and authorize appropriate signatures. Motion carried by voice vote.
- B. Moved by Shattuck, supported by Wirtz, to ratify the signature of Chair Calley on the Resolution of Appreciation Honoring Joan Nummer who retired after 38 years with the County of Ionia. The Resolution was adopted and the signature was ratified by the following roll call vote: yes – all. The Resolution is as follows:

**RESOLUTION OF APPRECIATION
HONORING JOAN NUMMER**

WHEREAS, Joan Nummer is retiring on January 31, 2014 as the Ionia County Deputy Drain Commissioner after thirty-eight years of service to the citizens of the County of Ionia; and

WHEREAS, Joan Nummer began her employment with the County of Ionia in the Equalization Department in 1969, where she remained until 1973; and

WHEREAS, Joan Nummer resumed her employment with the County of Ionia in 1980, working for Building Codes and the Drain Commissioner; and

WHEREAS, Joan Nummer accepted the position of Deputy Drain Commissioner in 1989 and has served with honor and distinction in that capacity since that time; and

WHEREAS, in recognition of her outstanding service to the citizens of the County of Ionia, it is fitting and proper that Joan Nummer be highly commended.

NOW, THEREFORE, BE IT RESOLVED, that the Ionia County Board of Commissioners by the way of this Resolution, expresses its deep appreciation to Joan Nummer for her faithful and dedicated service and wishes her well in her future endeavors, and that this Resolution be entered into the records of the Ionia County Board of Commissioners and that a copy be presented to Joan Nummer.

- C. Moved by Mason, supported by Cowling-Cronk, to approve the 2014 SCAO Bryne-Jag sub-contract agreement between the 8th Judicial Circuit Court/ Adult Drug Court and Tammy McQueen who will provide transportation services to the drug court participants, and authorize appropriate signatures. Motion carried by voice vote.
- D. Moved by Mason, supported by Tiejema, to approve the 2014 SCAO Bryne-Jag sub-contract agreement between the 8th Judicial Circuit Court/ Adult Drug Court and Angela Kazenier who will provide transportation services to the drug court participants, and authorize appropriate signatures. Motion carried by voice vote.
- E. Moved by Tiejema, supported by Mason, to fill the Environmental Health Sanitarian I position at a Grade 10, Step 1. Motion carried by voice vote.

- F. Moved by Tiejema, supported by Banks, to approve the budget amendment for the Health Department as presented. Motion carried by voice vote.
- G. Moved by Cowling-Cronk, supported by Wirtz, to appoint Dan Platte to the Central Dispatch Advisory Board. Motion carried by voice vote.
- H. Chair Calley passed out a worksheet for the Commissioners to use as a template/guideline for the upcoming discussion on who the Public Health Officer should be reporting to (the Board of Commissioners or a Health Board).
- I. The Chair reminded the Board of the upcoming appointment to the WMRPC Committee.
- J. Moved by Shattuck, supported by Cowling-Cronk, to approve a five-year contract with Easton Township for additional Sheriff's Office services with the township agreeing to pay a monthly fee as agreed upon for 866 hours per year. Motion carried by voice vote.
- K. Moved by Tiejema, supported by Mason, to approve an expenditure not to exceed \$14,749.62 for replacing the servers at Central Dispatch. Motion carried by voice vote.

Chairperson's Report

Chair Calley stated she is attending the CMH Winter Conference and briefly commented on the substance use disorder workshop she attended.

County Administrator's Report

- 1) The facility planner will be at the next Committee-of-the-Whole meeting.

Other Reports

Commissioner Shattuck stated that the Road Commission has been discussing a countywide road millage proposal to be placed on the November 2014 ballot and will be attending the next meeting to discuss this with the full board.

Public Comment

Sheriff Miller commented on the new Medical Examiner.

Commissioner Mason thanked the Road Commission for their work and dedication they have put into the roads this winter.

Commissioner Tiejema shared a compliment he had on the Road Commission as well.

Moved by Banks, supported by Cowling-Cronk, to adjourn the meeting at 4:58 p.m.
Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Board Minutes approved on:

IONIA COUNTY BOARD OF COMMISSIONERS

February 18, 2014

Committee-of-the-Whole

4:00 p.m.

The Chair called the meeting to order and led with the Pledge of Allegiance.

Members present: Lynn Mason, Larry Tiejema, Jim Banks, Brenda Cowling-Cronk, Scott Wirtz, Jack Shattuck and Julie Calley

Others present: Albert Almy, Doug DeVries, Judy Clark, Chris Gavitt, Bob VanLente, Ken Bowen, Diane Adams, Don Ransom, Jim Valentine, Dorothy Pohl, Ken Gasper, Paul Spitzley, Stephanie Hurlbut and Tonda Rich

Approval of Agenda

Moved by Mason, supported by Cowling-Cronk, to approve the agenda as presented. Motion carried by voice vote.

Unfinished Business

- A. Frank Berrodin presented the Board with draft drawings of the remodel of the old jail that would house Circuit Court Probation, Administration/ Finance, Juvenile Court and the Board of Commissioners. Berrodin stated that the current foundation could be used whether the Board chose to tear down or just re-model the old jail. Berrodin further went on to discuss that if the Board chose to just re-model the current structure, there could only be two floors due to the difficulty in aligning the floors with the current courthouse structure. Other items discussed were heating/cooling costs, security and elevators. Chair Calley asked for comments from Don Ransom and Stephanie Hurlbut. Ransom voiced his concerns regarding the amount of space for storage and also he would be in favor of a new building being built and believes a third floor would be/is needed. Hurlbut concurred with Ransom.
- B. Ken Bowen, Public Health Officer, was asked to join in the discussion on who the Public Health Officer should report to, whether it be the Board of Commissioners or a Board of Health. Bowen stated that he believes the best option would be a Board of Health made up of health professionals, which would be a great support for his department. Hurlbut stated that she believed a Board of Health would make more work for Bowen. Commissioners' were given the opportunity to ask questions and offer their opinions.

New Business

A. Department Reports

- 1. County Treasurer, Judy Clark, discussed the County’s investments, interest rates, foreclosures, taxes, payment by credit cards and the Land Bank Authority.
- 2. Robin Anderson, Manager of the Animal Shelter, presented her written report and answered questions from the Board.
- 3. Ken Bowen, Public Health Officer, presented his written report and answered questions from the Board.

B. Managing Director, Dorothy Pohl, along with Road Commissioners, Albert Almy and Ken Gasper and Road Engineer, Paul Spitzley, met with the Board to discuss a possible countywide road millage to be presented to the voters in 2014. Pohl stated that the roads continue to worsen due to lack of funding to fix the roads. Currently, Ionia County is in need of \$47,570,000 worth of road repairs and Pohl, Gasper and Spitzley discussed how a road millage would help.

Chairperson’s Report

Chair Calley recognized and congratulated the Commission on Aging on the Assessment that was done by AAWMA.

County Administrator’s Report

- 1) Passed out copies of The Giving Vine, which is a painted design at the Animal Shelter. Hurlbut stated that this is to show the names of those who donated toward the building of a new Animal Shelter.

Moved by Mason, supported by Cowling-Cronk, to adjourn the meeting at 6:25 p.m.
Motion carried by voice vote.

Julie Calley, Chair

Tonda Rich, Clerk

Minutes approved on:

IONIA COUNTY BOARD OF COMMISSIONERS
"Collaborating For Safe, Strong and Healthy Communities"

Agenda
February 25, 2014
7:00 p.m.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment**
(3 minute time limit per speaker – please state name/organization)
- VI. Did You Know?**
- VII. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting(s)
 - B. Approve per diem and mileage
 - C. Approve payment of General Fund payroll and accounts payable for the month of January 2014 - \$1,893,291.11
 - D. Approve payment of Health Fund bills - \$133,142.50
 - E.
- VIII. Unfinished Business**
 - A. Appointment to West Michigan Regional Planning Commission Comprehensive Development Strategy Committee
 - B.
- IX. New Business**
 - A. Request to fill Part Time Seasonal Employee Position at Bertha Brock Park
 - B. West Michigan Shoreline Regional Development Commission Intergovernmental Agreement
 - C. Request to Fill Full-Time Maintenance I Position
 - D. Local Public Health Mutual Aid Agreement
 - E. Health Department Care Coordination Agreements
 - F. Health Department Adjustment Authorization
 - G. Agreement with Orleans Township for Sheriff's Office Services
 - H. Sheriff Department New Vehicle Request
 - I.

- X. **Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. County Administrator
- XI. **Reports of Special or Ad Hoc Committees**
- XII. **Public Comment (3 minute time limit per speaker)**
- XIII. **Closed Session**
- XIV. **Adjournment**

Board and/or Commission Vacancies

- Area Agency on Aging of Western Michigan Board of Directors - One two-year term, expiring January 31, 2016.
- Central Dispatch Board of Directors - One General Public Representative, expiring December 31, 2015.
- Community Corrections Advisory Board - One Business Community Representative (no expiration date).
- Comprehensive Economic Development Strategy Committee - Two one-year terms expiring in December 2013 - One Public Representative and one Private Sector Representative.
- Construction Board of Appeals - Two two-year terms, expiring October 2015. One position will be for an alternate member.
- Substance Abuse Initiative - One two-year term, expiring December 2015. Representative must be from Commissioner District #6.

Appointments for consideration in the month of March 2014:

- *Community Mental Health Services Board* - Five three-year terms.

Appointments for consideration in the month of April 2014:

- *Economic Development Corporation/Brownfield Redevelopment Authority* - Three three-year terms.