



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, November 20, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by City Clerk Miller</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Oath of Office</u> – City Clerk Swear in Council Members	Decision
7:05 PM	A. Election of Mayor	
7:06 PM	B. Election of Mayor Pro-Tem	
7:10 PM	IV. <u>Acceptance of Agenda</u>	
	V. <u>Public Comment</u> (5-minute time limit per speaker)	
7:12 PM	VI. <u>City Manager Report</u>	
	VII. <u>Presentations</u> - None	
	VIII. <u>Public Hearing(s)</u> - None	
	IX. <u>Old Business</u> - None	
	X. <u>New Business</u>	
7:20 PM	A. Second Reading of Ordinance 167F to Approve the Year 2023 Amendment to the Development Plan and Tax Increment Financing Plan Proposed by the Downtown Development Authority of the City of Portland and to Provide for the Collection of Tax Increment Revenues	Decision
7:25 PM	B. Proposed Resolution 23-79 Ending the Moratorium on the Issuance Zoning Permits for Fences and Walls	Decision
7:28 PM	C. Proposed Resolution 23-80 Approving a Metro Act Right of Way Permit Extension for AT&T	Decision
7:30 PM	D. Proposed Resolution 23-81 Approving an Additional Payment for the Electric Department to the Municipal Employees Retirement System (MERS) to Reduce the City’s Unfunded Actuarial Accrued Liability	Decision
7:33 PM	E. Proposed Resolution 23-82 Approving, Authorizing, and Directing the City Clerk to Sign a Resolution of Local Approval for an Off-Premises Tasting Room License Application for Love Wines, LLC	Decision

Estimated Time		<u>Desired Outcome</u>
7:35 PM	<p>XI. <u>Consent Agenda</u></p> <ul style="list-style-type: none"> A. Minutes and Synopsis of the Regular City Council Meeting held on November 6, 2023 B. Payment of Invoices in the Amount of \$151,181.77 and Payroll in the Amount of \$154,139.08 for a Total of \$305,320.85 C. Purchase Orders over \$5,000.00 - None <p>XII. <u>Communications</u></p> <ul style="list-style-type: none"> A. City Council Election Results B. Wastewater Treatment Plant Report for October 2023 C. Franklin Energy – Energy Optimization Report D. Ionia County Board of Commissioners Agenda for November 14, 2023 E. MPSC Notice of Hearing for Consumers Energy 	Decision
7:38 PM	XIII. <u>Other Business</u> – None	
7:40 PM	XIV. <u>City Manager Comments</u>	
7:45 PM	XV. <u>Council Comments</u>	
7:50 PM	XVI. <u>Adjournment</u>	Decision

**CITY OF PORTLAND
Ionia County, Michigan**

Council Member _____, supported by Council Member _____, made a motion to adopt the following ordinance:

ORDINANCE NO. 167F

**AN ORDINANCE TO APPROVE THE YEAR 2023 AMENDMENT TO
THE DEVELOPMENT PLAN AND TAX INCREMENT FINANCING
PLAN PROPOSED BY THE DOWNTOWN DEVELOPMENT
AUTHORITY OF THE CITY OF PORTLAND AND TO PROVIDE FOR
THE COLLECTION OF TAX INCREMENT REVENUES**

THE CITY OF PORTLAND ORDAINS:

Section 1. Title. This Ordinance shall be known and may be cited as the “Ordinance providing for the year 2023 amendment to the Development Plan and Tax Increment Financing Plan.”

Section 2. Definitions. The terms used herein shall have the same meaning given them in Act 57 as hereinafter in this section provided, unless the context clearly indicates to the contrary. As used in this Ordinance:

- (a) “Act 57” shall mean Act 57, Public Acts of 2018, as amended, as now in effect or hereinafter amended, being known as the Recodified Tax Increment Financing Act.
- (b) “Authority” shall mean the Downtown Development Authority of the City of Portland.
- (c) “Authority Board” shall mean the Board of the Authority, its governing body.
- (d) “City Council” shall mean the City Council of the City of Portland, Ionia County, Michigan, a municipal corporation of the state of Michigan.
- (e) “Development Area” shall mean the development area designated in the Development Plan.
- (f) “Development Plan” shall mean the Development Plan portion of the Plan.
- (g) “Plan” shall mean the Downtown Development Authority of the City of Portland Development Plan and Tax Increment Financing Plan, originally approved and adopted by Ordinance No. 167, as amended by the Year 1987 Amendments, the Year 1988 Amendment, the Year 1991 Amendment, the Year 1992 Amendment, the Year 2001 Amendment, the Year 2003 Amendment, and the Year 2014 Amendment.

(h) “Tax Increment Financing Plan” shall mean the Tax Increment Financing Plan portion of the Plan for the collection of tax increments.

(i) “Year 2023 Amendment” shall mean the Year 2023 Amendment to the Downtown Development Authority of the City of Portland Development Plan and Tax Increment Financing Plan, as amended, submitted by the Authority to the City Council pursuant to Act 57 and approved by this Ordinance and as it may be hereafter amended.

Section 3. Public Purpose. The City Council finds and confirms the continued necessity to halt property value deterioration, to eliminate the causes of such deterioration, and to promote economic growth, and hereby determines that the Year 2023 Amendment adopted by the Authority Board on October 9, 2023 constitutes a public purpose. A Copy of the Year 2023 Amendment shall be maintained on file in the City Clerk’s office and shall be cross-indexed to this Ordinance.

Section 4. Considerations. In accordance with Section 219 of Act 57, the City Council has considered the factors enumerated in that section and herein stated, making the following determinations:

1. The Development Area Citizens Council has recommended the adoption of the Year 2023 Amendment.
2. The Year 2023 Amendment meets the requirements set forth in Section 217(2) of Act 57.
3. The proposed method of financing the development described in the Year 2023 Amendment is feasible and the Authority has the ability to arrange the financing.
4. The development is reasonable and necessary to carry out the purposes of Part 2 of Act 57.
5. The land included within the Development Area to be acquired is reasonably necessary to carry out the purposes of the Year 2023 Amendment and of Part 2 of Act 57 in an efficient and economically satisfactory manner.
6. The Year 2023 Amendment is in reasonable accord with the City of Portland Master Plan.
7. Public services, such as fire and police protection and utilities, are or will be adequate to serve all of the projects described in the Year 2023 Amendment and the Development Area generally.
8. All changes in zoning, streets, street levels, intersections, and utilities, if any, as described in the Year 2023 Amendment are reasonably necessary for the projects described in the Year 2023 Amendment and for the City of Portland.

Section 5. Meetings. Representatives of all taxing jurisdictions within which all or a portion of the Development Area lies have had a reasonable opportunity to present their opinions and comments regarding the Year 2023 Amendment to the City Council.

Section 6. Public Hearing. The City Council has held a public hearing on the Year 2023 Amendment with notice properly given in accordance with Section 218 of Act 57, and the City Council has provided an opportunity for all interested persons to be heard regarding the Year 2023 Amendment.

Section 7. Approval. The Year 2023 Amendment is hereby approved in the form attached hereto as Exhibit A.

Section 8. Development Area. The Development Area as set forth and described in the Plan is hereby ratified and confirmed.

Section 9. Transmittal of Revenues. The City Treasurer shall continue to transmit to the Authority that portion of the tax levy of all taxing bodies paid each year on real and personal property in the Development Area on the captured assessed value as set forth in the Tax Increment Financing Plan.

Section 10. Severability and Repeal. If any portion of this Ordinance shall be held to be unlawful, the remaining portions shall remain in full force and effect. All ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 11. Publication and Effective Date. The City Clerk shall cause this Ordinance to be published and recorded as provided in the City Charter and it shall take effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced:

Adopted:

Published:

Effective:

CERTIFICATE

I, Monique I. Miller, the Clerk for the City of Portland, Ionia County, Michigan, certify that the foregoing Adoption of the Downtown Development Authority Development Plan and Tax Increment Financing Plan Amendment Ordinance was adopted at a regular meeting of the City Council held on [REDACTED].

Monique I. Miller, City Clerk



M E M O R A N D U M

To: Downtown Development Authority Board of Directors of City of Portland
From: Dickinson Wright PLLC
Date: October 6, 2023
Re: 2023 Restatement of Downtown Development Plan and Tax Increment Financing Plan

Please find enclosed (1) a 2023 Restated Downtown Development Plan and Tax Increment Financing Plan, and (2) a resolution approving and recommending the City Council approve the 2023 Restated Downtown Development Plan and Tax Increment Financing Plan.

The 2023 Restated Plan is an amendment to the DDA's Development Plan and Tax Increment Financing Plan, which was first adopted in the late-1980's. A development plan and tax increment financing plan is necessary for the DDA to capture and spend tax increment revenues. In light of legislative changes occurring since the last amendment, including the 2018 recodification of the underlying statutory authorization in a new legislative act (Recodified Tax Increment Financing Act, Public Act 57 of 2018) and some other changing content and compliance requirements, we concluded it appropriate to restate the existing development plan and tax increment financing plan in its entirety rather than amending individual sections of the existing plans, as previously amended, on a piecemeal basis. The plans remain living documents guiding the DDA's development strategy, and the DDA may seek further amendments at any time as circumstances change.

The 2023 Restated Plan will extend the duration of tax increment capture for 30 years and includes an updated list of anticipated development projects. The City's Development Area Citizens Council has previously reviewed and recommended the approval and implementation of the development projects.

If approved by the DDA, the 2023 Restated Plan would next proceed to the City Council for a public hearing and consideration of an amended ordinance. All impacted landowners and taxing jurisdictions must be notified as required by the statute. Following the public hearing, the City Council will have the opportunity to approve or reject the 2023 Restated Plan, or approve it with modification.

Thank you for the opportunity to assist you with this matter.

**2023 RESTATED
DOWNTOWN DEVELOPMENT PLAN
AND
TAX INCREMENT FINANCING PLAN**

Prepared by the
Downtown Development Authority
Of the City of Portland

The Downtown Development Plan and Tax Increment Financing Plan, first adopted by the City Council for the City of Portland, on February 22, 1988, as amended, was amended and restated by City of Portland on [REDACTED], 2023, after public hearing and after recommendation by the Downtown Development Authority of City of Portland.

LIST OF OFFICIALS

Board of Directors Downtown Development Authority

Cory Grimminck, Chairperson	Margery Briggs, Secretary	April Vogl
Jason Williamson	Leo Madarang, Vice Chair	S. Tutt Gorman, City Manager
Becky Ward	James E. Barnes, Mayor/Treasurer	

Dickinson Wright, PLLC – Legal Counsel

Melinda Tolan – Finance Director/City Treasurer

Monique I. Miller – Clerk

City Council

James E. Barnes, Mayor
Joel VanSlambrouck, Mayor Pro-Tem
Amanda L. Johnston
Patrick Fitzsimmons
Erica Sheehan

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APPENDIX

- Exhibit A: Legal Description of District and Development Area
- Exhibit B: Map of Current DDA District and Development Area
- Exhibit C: Existing Land Uses (Current Master Plan)
- Exhibit D: Future Land Uses (Current Master Plan)

- Table 1: List of Planned Projects by Priority and Estimated Cost
- Table 2: Available Revenue Allocation by Taxing Jurisdiction
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I. INTRODUCTION

A. Purpose of the Recodified Tax Increment Financing Act.

Part 2 of the Recodified Tax Increment Financing Act, 2018 PA 57, as amended, MCL 125.4101 *et seq.* (the “Act”), formerly the Downtown Development Authority Act, 1975 PA 197, as amended, authorizes municipalities to establish downtown development authorities (“DDAs”) to address deteriorating property values and to foster economic development in their downtowns. The legislature empowered DDAs to be bodies that would initially study economic conditions and trends in their downtowns and analyze the causes of those trends. The legislature intended DDAs to undertake long-range planning in cooperation with their local planning staffs and planning commissions to envision future economic vibrancy of their downtowns and to prepare plans and undertake improvement projects to catalyze economic development toward that envisioned future.

This catalytic effect is to result from coordinated and cooperative efforts among DDAs, their municipal governments, businesses, residents, and property owners in the downtown development areas, and other governmental and private sector entities interested in redevelopment of their downtowns. In other words, it was anticipated that DDAs might be a focal point of such efforts and might even lead those efforts, but that such efforts would involve multiple parties working together to implement downtown visions.

Toward that end, DDAs were empowered to create downtown development plans and were also empowered to use tax increment revenues generated from economic growth in their downtowns in order to finance the implementation of those downtown development plans. Importantly, the funds to implement the plan come from its success. Economic growth must result for the tax increments to be generated. Of course, as the resulting economic growth increases, more funds are generated allowing even more investment to foster even more growth. In a real sense, DDAs that are able to excite growth around a bold vision generate far more resources toward its implementation than those whose vision is more timid and whose leadership less influential.

B. Creation of the Downtown Development Authority.

In September 1987, the City Council of the City of Portland (the “City”) created and established the Downtown Development Authority of the City of Portland (the “DDA”) and designated the boundaries of the downtown district. The DDA was granted all the powers permitted a downtown development authority under the Act. In creating and establishing the DDA, the City Council found that the DDA was necessary and in the best interests of the public to halt the deterioration of property values and increase property tax valuation where possible in the City’s business district, to eliminate the causes of said deterioration, and to promote economic growth.

C. History of the Downtown Development Plan and Tax Increment Financing Plan.

The Downtown Development Plan and Tax Increment Financing Plan was originally developed and adopted by the Board of Directors of the DDA (“DDA Board”) in 1987 (the “Original Plan”). The Original Plan was adopted by the City on February 22, 1988, and subsequently amended in 1991, 1992, 2001, 2003, and 2014. The Original Plan, as amended, is now being restated by this 2023 Restatement of the Downtown Development Plan and Tax Increment Financing Plan (the “2023 Restatement” or the “Plan”). This Plan adopts by reference and incorporates the Original Plan and earlier amendments.

D. Purpose of the Plan.

Under the Act, the DDA must prepare and submit a tax increment financing plan and a development plan if it determines that creation of such plans is necessary for the achievement of the purposes of the Act. This document constitutes both of these plans, with the development plan in the format described in Section 217(2) of the Act, followed by the tax increment financing plan as described in Sections 214, 215 and 216 of the Act.

The DDA can have multiple sources of funding with which it can undertake its projects. Section II.I of the Plan identifies the sources of funding that the DDA anticipates having available during the term of this Plan. The purpose of the Tax Increment Financing portion of the Plan is to authorize the DDA to collect one of these sources of revenue - tax increment revenues. This process is more fully explained in Section III.A. The Tax Increment Financing Plan also sets the time limit during which these development projects may be undertaken and financed.

The Development Plan portion of this Plan acts as the authorizing document that gives the DDA authority to spend its funds on development projects. With a main purpose of the DDA being to prevent deterioration and to promote economic development and redevelopment, the Development Plan sets forth the vision the DDA will implement to accomplish this purpose. The vision is centered on capital projects called “development projects” that are designed to spur economic development and redevelopment. The Development Plan designates a Development Area, and the DDA must undertake its development projects in this Development Area. The development projects are intended to provide infrastructure improvements and other capital improvements that assist in the redevelopment of obsolete sites and provide the public infrastructure needed to support and spur new development.

While a DDA may undertake a number of activities pursuant to the powers granted to the DDA by Section 207 of the Act, it may only spend tax increment revenues in accordance with the Development Plan. Therefore, when spending tax increment revenues, the expenditures must be in support of development projects that are specified in the Development Plan. The Development Plan should then act as a living document, on the one hand guiding the activities of the DDA in spending tax increment revenues, and on the other hand being amended and revised

so that it is kept up to date with the current needs of the development area and planning vision for the redevelopment of this area. The DDA may have other sources of funds that are available to it from time to time that it may spend in furtherance of its powers, but tax increment revenues must be spent in accordance with the Plan.

A DDA is allowed to accumulate funds over time in order to have the funds on hand needed to fund projects. As long as there are projects to be completed, a fund balance may be retained for that purpose for a reasonable period of time. If at some time, however, the DDA does not have projects for which the funds are needed, surplus funds are returned proportionately to the taxing jurisdictions. When all of the development provided for has been accomplished and paid for, the Plan will terminate and the DDA will stop collecting tax increment revenues under it.

II. DEVELOPMENT PLAN

A. The designation of boundaries of the development area in relation to highways, streets, streams, or otherwise. Section 217(2)(a).

1. The Development Area boundaries as previously set forth in the Original Plan, as amended, are hereby confirmed and incorporated herein by reference.
2. A legal description and map depiction of the Development Area is attached as Exhibit A and Exhibit B in the Appendix.

B. The location and extent of existing streets and other public facilities within the development area, the location, character, and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses, and a legal description of the development area. Section 217(2)(b).

The Development Area includes a traditional, pedestrian-friendly downtown/city-center area and more conventional general commercial development along Grand River Avenue heading east out of the downtown. The center of the Development Area is nearly fully occupied by specialty retail shops, office, restaurants, taverns, and upper-level lofts and rental housing. The Development Area also includes several parks and manufacturing plants. The Development Area includes public land uses such as Portland City Hall, various parks, and the Portland District Library, along with sanitary sewer, storm sewer, public water lines, streets, rights-of-way, and other public facilities and infrastructure. The land development pattern proposed for the Development Area will complement the City of Portland's Master Plan, as amended and updated from time to time, and which is incorporated herein by reference. Additional land use and zoning information is available at City Hall. A map of existing land uses and proposed land uses, as set forth in the City's current Master Plan, is attached as Exhibit C and Exhibit D, respectively.

The boundaries of the Development Area are set forth by Exhibit B and a legal description of the Development Area may be found in Exhibit A. The boundaries of the Development Area are not changing.

C. A description of existing improvements in the development area to be demolished, repaired, or altered, a description of any repairs and alterations, and an estimate of the time required for completion. Section 217(2)(c).

Streets, sidewalks, curbs, gutters, parkway, driveway approaches, and other public infrastructure, will need to be reconstructed as projects are done in the Development

Area. In addition, certain public infrastructure will be replaced. Redevelopment of parcels and assembling of larger tracts of land by combining existing parcels may require demolition of buildings, paving, and other infrastructure. An estimate of the time required for completion of individual projects is included in Table 1.

D. The location, extent, character and estimated cost of the improvements including rehabilitation contemplated for the development area and an estimate of the time required for completion. Section 217(2)(d).

1. This 2023 Restatement incorporates by reference and, as applicable, amends the scope of previously approved development projects. This 2023 Restatement also provides an update on the estimate of cost and time for completion. Wherever the provisions of this 2023 Restatement are inconsistent with any provisions of the Original Plan, as amended, this 2023 Restatement shall control. All provisions of the Original Plan, as amended, consistent with this 2023 Restatement, shall be and remain in full force and effect.

2. The development projects contemplated in this 2023 Restatement include:

Consultation and Operational Expenses

Administrative Costs & DDA Executive Director/Staff. This component involves the hiring and retention of a DDA Executive Director and/or additional staff and related administrative costs to implement projects and day-to-day operations on behalf of the DDA.

Items of this component may include but are not limited to:

1. Recruitment and on-boarding.
2. Salary and benefits.
3. Ongoing training.
4. Equipment and office supplies including, but not limited to, computers, software, phones, office furniture, etc.
5. Legal, architectural, grant-writing, engineering, inspection, environmental services, financial and accounting, advertising and marketing, and other professional services fees.
6. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Promotional and Identity Building

Marketing Initiatives. This component involves the creation, operation, and funding of marketing initiatives that benefit the retail and business character of the Development Area, and general marketing of the downtown district.

Items of this component may include, but are not limited to:

1. Marketing initiatives undertaken by the DDA acting alone or through collaboration with other entities including, but not limited to, sponsorship of fireworks display.
2. Purchase of advertising, including, but not limited to, print advertising, radio advertising, internet or electronic advertising, television advertising, billboard advertising, and direct mail advertising.
3. Marketing blitzes and promotions.
4. Production of informational material about the downtown.
5. Collaboration with the City on specific marketing and community engagement efforts.
6. Professional fees.
7. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

District Beautification. This component involves the enhancement in appearance and marketability of the development area.

Items of this component may include, but are not limited to:

1. Installation of banners, seasonal decorations, and signage in the Development Area.
2. Acquisition and construction of public art and cultural amenities, including, but not limited to, artwork, statues, and water features.
3. Installation of shelters, fountains, benches, picnic tables, playground equipment, ball fields, courts, other seating and

gathering areas, signage, trash receptacles, dumpster enclosures, tree grates, parking, etc.

4. Engineering, legal, and other professional fees.
5. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Placemaking and Public Amenities

Parks and Recreational Areas. This component involves the planning, acquisition, and development of new parks and public recreational areas in the Development Area including, but not limited to, the redevelopment of Looking Glass River Plaza (103 E. Grand River Ave.) and the alleyway between Bridge Street and the municipal parking lot at City Hall.

Items of this component may include, but are not limited to:

1. Acquisition of property, rights-of-way, and easements.
2. Demolition of existing structures, clearing the site(s) of obstacles, remediation, and other site work as deemed necessary by the DDA.
3. Installation of shelters, fountains, benches, picnic tables, playground equipment, ball fields, courts, equipment necessary for a disc golf course, other seating and gathering areas, signage, trash receptacles, dumpster enclosures, tree grates, parking, etc.
4. Installation of irrigation and other infrastructure improvements to support the site(s).
5. Landscaping, including but limited to the installation of pathways, grass, bushes, trees, other plantings, wood chips, ground covering and other decorative items.
6. Engineering, legal and other professional fees.
7. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

District Signage. This component involves the enhancement in appearance, marketability, and accessibility of the development area.

Items of this component may include, but are not limited to:

1. Planning, purchase, and installation of wayfinding signage in the Development Area.
2. Engineering, legal, and other professional fees.
3. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Public Amenity Repair and Maintenance

Boardwalk. This component consists of the construction, repair, or reconstruction of the Boardwalk to enhance pedestrian access and use.

Items of this component may include, but are not limited to:

1. Acquisition of property, rights-of-way, and easements.
2. Removal of plant material, bituminous material, sidewalk, curb, and gutter.
3. Filling, grading, and other site preparation.
4. Installation of curb, gutter, sidewalks, boardwalk, and other paved or unpaved surfaces.
5. Landscape improvements and site amenities, including but not limited to grass, trees, other plantings, and other decorative items.
6. Installation of shelters, benches, trash receptacles, lighting, signage, banners, tree grates, etc.
7. Engineering, landscape architects, legal, and other professional fees.
8. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Existing Park and Public Amenities Improvements. This component involves park improvements and addition of amenities to existing parks and recreational areas in the Development Area, including but not limited to the Splashpad, Bandshell, Powers Park, Red Mill Pavilion, and Bouge Flats.

Items of this component may include, but are not limited to:

1. Installation of shelters, fountains, benches, picnic tables, playground equipment, ball fields, courts, equipment related to a skate park, other seating and gathering areas, signage, trash receptacles, dumpster enclosures, tree grates, parking, etc.
2. Removal of existing structures, equipment, grass, plantings, debris, soil, wood chips, and other material.
3. Installation of irrigation, lighting, and other infrastructure improvements to support the sites.
4. Landscaping, including but limited to the installation of pathways, grass, bushes, trees, other plantings, wood chips, ground covering, and other decorative items.
5. Engineering, legal, and other professional fees.
6. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Trails and Walkways. This component involves ongoing repairs and maintenance for the Veteran's Memorial Bridge Walkway, the River Trail, and other trails and walkways in the Development Area.

Items of this component may include, but are not limited to:

1. Infrastructure improvements to support the sites.
2. Construction costs.
3. Demolition, removal of material, and other site work.
4. Acquisition of property, easements, and rights-of-way.
5. Filling, grading, and other site preparation.

6. Installation of curb, gutter, sidewalks, boardwalk, and other paved or unpaved pathways.
7. Landscape improvements and site amenities, including, but not limited to, grass, trees, other plantings, and other decorative items.
8. Installation of shelters, benches, trash receptacles, lighting, signage, banners, tree grates, parking, etc.
9. Engineering, landscape architect, legal, and other professional fees.
10. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

City Hall Outdoor Upgrades/Renovations. This component involves the updating and renovation to the landscaping and walkways near City Hall.

Items of this component may include, but are not limited to:

1. Construction costs.
2. Demolition, removal of material, and other site work.
3. Infrastructure improvements to support the site.
4. Engineering, design, legal, and other professional fees.
5. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Public Hardscape Enhancements

Sidewalks. This component consists of the construction of sidewalks, walkways, pathways, and other improvements in the Development Area to enhance pedestrian access and to create a walkable community.

Items of this component may include, but are not limited to:

1. Acquisition of property, rights-of-way, and easements.

2. Removal of plant material, bituminous material, sidewalk, curb, and gutter.
3. Filling, grading, and other site preparation.
4. Installation of curb, gutter, sidewalks, boardwalk, and other paved or unpaved surfaces.
5. Landscape improvements and site amenities, including but not limited to grass, trees, other plantings, and other decorative items.
6. Installation of shelters, benches, trash receptacles, lighting, signage, banners, tree grates, etc.
7. Engineering, landscape architects, legal, and other professional fees.
8. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Streetscape Enhancements/Improvements. This component involves enhancements and improvements along streets within the Development Area.

Items of this component may include, but are not limited to:

1. Installation and/or replacement of street lighting.
2. Installation and/or replacement of existing traffic signals.
3. Installation and/or replacement of signal arm structures or such other traffic control devices, along with any necessary or incidental items.
4. Landscaping, including but not limited to, the installation of grass, trees, other plantings, irrigation, water features, and other decorative items.
5. Installation of benches, trash receptacles, signage, banners, dumpster enclosures, tree grates, safety systems, etc.
6. Demolition of existing structures and clearing the sites of other obstacles and site work.

7. Engineering, legal, and other professional fees.
8. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Public Facilities and Parking Infrastructure. This component includes the acquisition, construction, renovation, repair, rehabilitation, restoration, and/or preservation of public facilities and parking lots and related infrastructure in the Development Area.

Items of this component may include but are not limited to:

1. Acquisition of property, easements, and rights-of-way.
2. Demolition of existing structures and clearing the sites of other obstacles.
3. Filling, grading and other site preparation.
4. Costs of construction and/or repair of public facilities and/or parking infrastructure and related improvements.
5. Alteration of roadways, lots, structures, improvements, or utilities impacted by any improvement.
6. Compliance with barrier-free design requirements of the State of Michigan.
7. Landscape improvements and site amenities, including, but not limited to, striping, grass, trees, other plantings, and other decorative items.
8. Installation of benches, trash receptacles, lighting, signage, banners, tree grates, safety systems, etc.
9. Remediation.
10. Engineering, legal, and other professional fees.
11. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

Downtown Building Enhancements/Business Development

Façade Incentives and Other Small Business Development. This component includes support for buildings and businesses in the Development Area to the extent permitted by Act 57.

Items of this component may include but are not limited to:

1. Creation, operation, and funding for retail business incubators in the Development Area.
2. Developing long-range plans designed to halt deterioration of property values and promote economic growth.
3. Studying and analyzing economic changes taking place in the Development Area and identifying goods or services that are not available or that are underserved in the Development Area.
4. Working with business owners and storeowners to improve storefronts and façades.
5. Purchasing easements, leasehold interests, or other interests in faces in conjunction with agreements that require façade improvements and maintenance.
6. Offering basic management classes, business seminars, or other business education programs, or partnering with organizations offering such classes, seminars, or programs.
7. Engineering, legal, and other professional fees.
8. Any other items which are necessary or incidental to the items listed above, or which the DDA Board determines to be necessary in connection with this project.

The projects covered in this Section II.D have a total estimated cost of \$9,665,000 and will be undertaken during the term of this Plan as development pressure and available funding allow. The foregoing project improvement plan is intended to be general in nature to provide flexibility in design and implementation. Detailed planning, design, and engineering studies should be conducted to set specific project parameters. The order of the projects and activities implies no ranking of priorities. A list of individually-planned projects with a general statement of priority and estimated cost is included as Table 1.

E. A statement of the construction or stages of construction planned, and the estimated time of completion of each stage. Section 217(2)(e).

The DDA anticipates development to occur in stages, which it will determine after approval of the 2023 Restatement. A general statement of stages and prioritization of planned project development and construction is included in Table 1. Medium- and long-range projects are seen as long-range capital projects which will likely take precedence later in the development program unless major funds are available sooner. The annual DDA budget will determine the pace at which the desired projects are completed.

F. A description of any parts of the development area to be left as open space and the use contemplated for the space. Section 217(2)(f).

Included within the list of development projects is the acquisition and construction of a new park in the Development Area, additions and improvements to existing parks, and the development of new recreational facilities. Other opportunities, such as open space pocket park sites and collaboration with other property owners, may be explored. It is anticipated that the development program will have no negative effect on existing parks and recreation areas in the Development Area.

G. A description of any portions of the development area which the authority desires to sell, donate, exchange, or lease to or from the municipality and the proposed terms. Section 217(2)(g).

The DDA does not currently anticipate it will sell, donate, exchange, or lease any property to or from the City. Certain areas in the Development Area, however, may be owned by the City and be developed for public use and benefit. Any transactions will be done according to the best interest of the City.

H. A description of desired zoning changes and changes in streets, street levels, intersections and utilities. Section 217(2)(h).

The City anticipates using modern, flexible forms of zoning in order to most effectively plan and implement redevelopment opportunities. These forms of zoning include form based zoning, concept zoning, and the use of planned unit developments. No specific zoning changes are anticipated at this time.

The Plan includes a number of street changes. It includes improving traffic safety, the construction of new roads, access roads, service drives, sidewalks, bicycle lanes, and transit stops.

I. An estimate of the costs of the development, a statement of the proposed method of financing the development and the ability of the authority to arrange the financing. Section 217(2)(i).

The estimated costs of the development are set forth in Section D.

Financing for the public improvements to be undertaken on public- or DDA- owned lands will come from the following potential sources:

- Bond Proceeds
- Future Tax Increment Revenues
- Interest on Investments
- Moneys borrowed from the issuance of revenue bonds
- Donations received by the DDA
- Proceeds from any property, building, or facility owned, leased, licensed, operated or sold by the DDA
- Grant funds and low interest loans obtained from State and Federal Agencies
- Grant funds received from foundations
- Proceeds from a special assessment district created as provided by law
- Special event fund raising
- Moneys obtained from other sources approved by the City Council

The proceeds received from tax increment revenues in the Development Area plus the availability of funds from other authorized sources will be sufficient to finance all activities and improvements to be carried out under this Plan.

J. Designation of the person or persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority. Section 217(2)(j).

At this time, there will be no person or persons, natural or corporate, to whom all or any portion of the development is to be leased, sold, or conveyed in any manner. As redevelopment

occurs, properties may be acquired and later leased, sold, or conveyed. Potential future purchasers or lessees have not been identified at this time.

- K. **The procedures for bidding for the leasing, purchasing, or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the development will be leased, sold, or conveyed in any manner to those persons. Section 217(2)(k).**

Not Applicable.

- L. **Estimates of the number of persons residing in the development area and the number of families and individuals to be displaced. If occupied residences are designated for acquisition and clearance by the authority, a development plan shall include a survey of the families and individuals to be displaced, including their income and racial composition, a statistical description of the housing supply in the community, including the number of private and public units in existence or under construction, the condition of those in existence, the number of owner-occupied and renter-occupied units, the annual rate of turnover of the various types of housing and the range of rents and sales prices, an estimate of the total demand for housing in the community, and the estimated capacity of private and public housing available to displaced families and individuals. Section 217(2)(1).**

There are approximately 100 persons residing in the Development Area.

There are no persons or families to be displaced as a result of the development. There are no occupied residences designated for acquisition and clearance by the DDA.

- M. **A plan for establishing priority for the relocation of persons displaced by the development in any new housing in the development area. Section 217(2)(m).**

Not Applicable.

No Relocation is currently anticipated.

- N. **Provision for the costs of relocating persons displaced by the development and financial assistance and reimbursement of expenses, including litigation expenses and expenses incident to the transfer of title, in accordance with the standards and provisions of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, being Public Law 91-646, 42 U.S.C. sections 4601, et seq. Section 217(2)(n).**

Not Applicable.

No Relocation is currently anticipated.

- O. **A plan for compliance with Act No. 227 of the Public Acts of 1972, being Sections 213.321 to 213.332 of the Michigan Compiled Laws. Section 217(2)(o).**

Not Applicable.

III. TAX INCREMENT FINANCING PLAN

A. Detailed Explanation of the Tax Increment Procedure. Section 214(1).

The Act permits the DDA to undertake a broad range of activities that will promote economic growth and eliminate the causes of value deterioration in its business district. These activities include the adoption and implementation of a plan of development in the downtown district necessary to achieve the purposes of the Act.

One of the DDA's means of implementing a plan of development is tax increment financing. A tax increment financing plan must be prepared, submitted to, and approved by the governing body of the municipality through an ordinance adopting a tax increment financing plan.

The purpose of tax increment financing is to capture tax revenues attributable to increases in value of real and personal property within the boundaries of the Development Area. The increases in property value may be attributable to new construction, rehabilitation, remodeling, alterations, additions, inflation, or other factors the assessor may deem appropriate.

Section 201(b) of the Act defines "assessed value" for valuations made after December 31, 1994 as taxable value as determined under MCL 211.27a. The most recently assessed values, as finally equalized by the State Board of Equalization, of all the taxable properties located within the boundaries of the development area at the time the ordinance originally establishing the tax increment financing plan was approved is what is called the "initial assessed value." At the time the ordinance adopting the tax increment financing plan is approved, property exempt from taxation is given an initial assessed value of zero.

In each year after the tax increment financing plan is approved, the total assessed value of real and personal property within the boundaries of the development area is referred to as the "current assessed value." The difference between the current assessed value and the initial assessed value in each year is known as the "captured assessed value."

Each year tax increments will be captured from all local taxing jurisdictions whose taxes are eligible for capture under the Act. During the period the Development Plan and Tax Increment Financing Plan are in force, the local taxing jurisdictions continue to receive the full amount of tax revenue based on the initial assessed value. However, the portion allocable to the captured assessed value is transmitted to the DDA for use according to the Tax Increment Financing Plan. This portion is known as "tax increment revenue." The tax increment revenue will be used for the purposes set forth in this tax increment financing plan and, if bonds are issued to finance a project in the Development Plan, the tax increment revenues will be pledged to the repayment of such bonds.

The amount of tax increment revenue to be transmitted to the DDA by the City and County Treasurer will be that portion of the tax levy of all taxing bodies, whose taxes are eligible for capture, paid each year on real and personal property in the Development Area on the captured assessed value. The DDA will expend the tax increments revenue received for the development program only pursuant to this Tax Increment Financing Plan. Any surplus funds shall revert proportionately to the respective taxing bodies.

This Tax Increment Financing Plan shall be administered in full compliance with Sections 214, 215 and 216 and all other provisions of the Act.

B. The maximum amount of bonded indebtedness to be incurred. Section 214(1).

The maximum amount of bonded indebtedness to be incurred under this Tax Increment Financing Plan shall be \$1,500,000. Bonds issued under this Tax Increment Financing Plan may be issued in any form authorized under the Act.

C. The duration of the program. Section 214(1).

The Tax Increment Financing Plan will remain in effect for a period of 30 years from the legal effective date of this 2023 Restatement with the ability to be renewed at any time. If bonding has occurred, the Tax Increment Financing Plan will need to be extended to cover the period of bonded indebtedness. The Tax Increment Financing Plan may be modified from time to time by the City Council in accordance with the procedures required by the Act. The City Council may abolish this plan when it finds that the purposes for which this plan was approved have been accomplished, but not before the principal and interest owing on any bonds which are outstanding has been paid in full, or funds sufficient for such payment have been segregated.

D. Compliance with Section 215 of the Act. Section 214(1).

As referred to above, it is the intent of these plans to comply with Section 215 of the Act regarding tax increments, amount of tax increments, expenditure of tax increments, and submission of the tax increment financing report.

These revenues shall not be used to circumvent existing property tax limitations. The City Council may abolish the Tax Increment Financing Plan when it finds that the purposes for which is was established are accomplished. However, the Tax Increment Financing Plan shall not be abolished until the principal of, and interest on, bonds issued pursuant to Section 216 have been paid or funds sufficient to make the payment have been segregated.

The DDA Board shall submit to the City Council an annual report on the status of the tax increment financing account. The report shall include: the amount and source of revenue in the

account; the amount and purpose of expenditures from the account; the amount of principal and interest on any outstanding bonded indebtedness; the amount in any bond reserve account; the initial assessed value of the project area; the captured assessed value retained by the DDA; the tax increments received; the number of jobs created as a result of the implementation of the Tax Increment Financing Plan; and any additional information the governing body considers necessary.

It is recognized that the amount of tax increment revenue to be transmitted to the Authority by the City Treasurer and/or County Treasurer shall be that portion of the tax levy of all taxing bodies paid each year on the assessed value of real and personal property in the Development Area on the captured assessed value.

It is further recognized that tax increment revenues shall be expended by the DDA only in accordance with the provisions of this Tax Increment Financing Plan and that surplus tax increment revenues shall be returned to the local taxing jurisdictions.

The DDA is also required to comply with reporting requirements set forth in Part 9 of the Act.

E. A statement of the estimated impact of tax increment financing on the assessed values of all taxing jurisdictions in which the development area is located. Section 214(1).

This Tax Increment Financing Plan will in no way diminish the assessed values of property within the Development Area boundaries. Local taxing jurisdictions will, therefore, suffer no loss of current tax revenues.

For the period during which the Tax Increment Financing Plan is in effect, the assessed values of properties within the Development Area will effectively remain constant insofar as the local taxing jurisdictions are concerned. Any increase in property values will generate tax increment revenues, which will be available only to the DDA during the duration of the Tax Increment Financing Plan unless excess funds are available and, if available, will be distributed proportionally to the taxing units.

It is anticipated that the development activities of the DDA, financed in whole or in part by tax increment revenues, will produce a positive material effect on the assessed values of property within and in the proximity of the development and will ultimately result in the eventual collection of greater real property tax revenues than would otherwise have been available.

Pursuant to Section 214(4) of the Act, the DDA shall fully inform the taxing jurisdictions within the Development Area subject to capture of the fiscal and economic implications of the proposed development.

A schedule containing an estimate of the impact on the taxing jurisdictions, and other relevant tax capture estimates, are included as Tables 2, 3, and 4 in the Appendix.

F. Provision for use of part or all of the captured assessed value, particularly the portion to be used by the DDA. Section 214(1).

Under this Tax Increment Financing Plan, the entire tax increment amount is to be utilized by the DDA.

The tax increment revenue paid to the DDA by the City and County Treasurer is to be disbursed by the DDA from time to time in such manner as the DDA may deem necessary and appropriate in order to carry out the purposes of the Development Plan, including, but not limited to, the following:

- The principal, interest, and reserve payments required for any bonded indebtedness to be incurred in its behalf for purposes provided in the Development Plan.
- Cash payments for initiating and completing any improvement or activity called for in the Development Plan.
- Cash payments for professional fees incurred by the DDA in connection with its operation and in the planning and implementation of projects provided for in this Plan.
- Cash payments to public or private entities for services rendered in drafting and developing grant applications.
- Payments to the City to reimburse the City for services, materials and other assistance provided to the DDA.
- Any annual operating deficits that the DDA may incur from acquired and/or leased property in the development area.
- Payments of principal and interest on any sums that the DDA should borrow before or during the construction of any improvement or activity to be accomplished by the Development Plan, after approval by the City Council.
- Payments required to establish and maintain a capital replacement reserve.
- Payments required to establish and maintain a capital expenditure reserve.
- Payments of the costs of any additional improvements to the Development Area that are determined necessary by the DDA and approved by the City Council.

The DDA may modify its priority of payments at any time if, within its discretion, such modification is necessary.

Instead of financing a project, the DDA may accumulate funds that it receives from tax capture in order to build up a fund balance that is sufficient to pay the cost of a project. To the extent that the tax increment revenues of the DDA in any one year exceed the sum necessary for the DDA to implement the projects listed in the Development Plan or to meet the commitments and payments as set forth above, such surplus funds shall revert proportionately to the respective taxing bodies as provided in Section 215(2) of the Act.

IV. OTHER INFORMATION

A. Estimate of the captured assessed value and tax increment revenue for each year of the plan.

The estimate of the captured assessed value and tax increment revenues for each year of the plan, over a 30-year period, is set forth on Tables 3 and 4 in the Appendix.

B. Costs of the plan to be reimbursed from tax increment revenues.

The DDA shall reimburse the City general fund from tax increment revenues any costs incurred by the City for implementation of this Plan which the City requests to have reimbursed.

C. Sharing Agreements.

The DDA Board of Directors may, from time to time and to the extent permitted by 1996 PA 381, as amended, decide to enter into agreements with a brownfield redevelopment authority to forgo or transfer its tax capture (or a portion thereof) to allow the brownfield redevelopment authority to instead capture and utilize those tax increments for a specific project. Following the termination of the Brownfield Plan, the DDA will thereafter capture all available tax increment for the remaining duration of this Plan. Such agreements, if any, may impact the percentage of incremental growth captured by the DDA.

APPENDIX

EXHIBIT A

Legal Description for the Portland Downtown Development Authority

Commencing on the SE ¼ of the NW ¼ of Section 28 T6N R5W at the intersection of the Portland City Riverwalk Trail (C. & O. Railroad Right-of-Way) and the North Corporate City Limits, also being the North 1/8 line of Section 28; sd point being 80 ft M/L E of the ELY In of It 1 of Culvers Addition. TH: N 90° 00' 00" E 1350 ft. to the wly bk of the Grand River, TH: S 12° 51' 00" E 383 ft. cont S 55° 51' 00" E 600 ft., alg sd bk S 58° 10' 00" E 400 ft. cont S 60° 00' 00" E 170 ft. fol riv S 70° 00' 00" E 220 ft. Th: S 84° 00' 00" E 385 ft. to the N 85° 00' 00" E 130 ft. cont alg sd ln N 80° 00' 00" E 135 ft. thr proceed S 64° 00' 00" E 270 ft. cont S 57° 00' 00" E 153 ft., fol riv S 50° 00' 00" E 300 ft. th S 41° 16' 39" E 250 ft. alg bk S 30° 00' 00" E 108 ft. cont folg riv S 00° 30' 00" E 300 ft. th S 12° 30' 00" W 415 ft. cont S 62° 00' 00" W 248 ft. th N 82° 20' 00" W 600 ft. th S 73° 00' 00" W 375 ft. cont S 52° 00' 00" W 385 ft. th S 28° 00' 00" W 305 ft. to the c/l of N Water St. th S 32° 00' 00" E 300 ft. alg the Portland Riverwalk/ Grand River Bridge. th S 36° 16' 39" E 570 ft. cont S 45° 46' 39" E 200 ft. th S 70° 30' 00" E 120 ft. to the c/l of Divine Hwy, th N 30° 00' 00" E 388 ft. cont S 76° 00' 00" E 190 ft. th S 00° 00' 00" E 179.40 ft. cont N 87° 00' 00" W 305 ft. to the c/l of Divine Hwy th proceed S 30° 00' 00" W 146 ft. to the c/l of Rivers Edge Ln, cont S 58° 00' 00" E 665 ft. th S 60° 40' 00" E 1770 ft alg sd ln to S 40° 59' 57" W 400 ft to the c/l of E Grand River Ave th S 47° 00' 00" E 280 ft. th N 35° 50' 00" E 350 ft cont N 00° 00' 00" E 190 ft to the c/l of Portland Riverwalk. th S 60° 45' 00" E 990 ft. cont S 35° 59' 57" W 580 ft. th S 37° 00' 00" E 310.60 ft. th N 52° 48' 00" E 114.50 ft. cont S 40° 00' 00" E 500 ft. M/L to c/l of Bristie St th cont N 48° 00' 00" E 150 ft th S 40° 00' 00" E 300 ft. cont alg S 39° 00' 00" E 355 ft. across Rowe Ave th N 49° 00' 00" E 155 ft. to the Portland Riverwalk cont alg S 23° 00' 00" E 780 ft. to S 30° 00' 00" E 450 ft. to I96 Exit 77 Off Ramp th bear N 71° 00' 00" W 300 ft cont N 35° 00' 00" W 550 ft cont alg I96 Off Ramp to N 68° 00' 00" W 295 ft. th S 35° 50' 00" W 110 ft. across E Grand River Ave cont S 31° 30' 00" E 283 ft. bearing S 60° 00' 00" W 60 ft. alg the I96 West Bound On Ramp. Th S 77° 00' 00" W 600 ft. th N 84° 00' 00" W 859 ft. cont N 00° 47' 00" E 35 ft. th N 90° 00' 00" E 179 ft. to N 00° 00' 00" E 330 ft. th N 90° 00' 00" E 440 ft. to N 00° 00' 00" E 510 ft cont N 51° 00' 00" E 20 ft th N 39° 00' 00" W 165 ft. to N 89° 00' 00" W 210 ft. th S 00° 00' 00" E 100 ft. cont N 90° 00' 00" W 193 ft to N 00° 00' 00" E 100 ft th N 90° 00' 00" W 180 crossing Charlotte Hwy. Then S 00° 00' 00" E 55 ft alg the hwy to N 90° 00' 00" W 267 ft th N 00° 00' 00" E 150 ft cont N 90° 00' 00" E 145 ft th N 01° 00' 00" E 230 ft. across Bridge St. to N 90° 00' 00" W 238 ft. to the c/l of Newton St. th N 33° 00' 00" E 435 ft across James St. cont N 00° 20' 00" E 40 ft th N 90° 00' 00" E 123 ft to Charlotte Hwy th N 01° 00' 00" W 205 ft alg Charlotte Hwy to N 90° 00' 00" W 123 ft cont N 45° 40' 00" W 205 ft th N 35° 00' 00" E 140 ft to the c/l of E Grand Rive Ave th N 49° 40' 00" W 400 ft to S 35° 00' 00" W 230 ft th N 54° 30' 00" W 277.50 ft to N 57° 00' 00" W 210 ft cont S 35° 00' 00" W 105 ft to N 55° 00' 00" W 100 ft, cont N 35° 00' 00" E 50 ft th N 57° 00' 00" W 122 ft to N 34° 30' 00" E 228 ft to the c/l of E Grand River Ave. N 60° 29' 12" W 185 ft alg E Grand Rive Ave N 65° 29' 12" W 330 ft th N 27° 00' 00" E 165 ft to the c/l of N Lincoln St. th N 62° 00' 00" W 60 ft to S 28° 00' 00" W 160 ft to the c/l of E Grand River Ave th N 65° 29' 12" W 52 ft to N 27° 50' 00" E 162 ft. cont N 62° 00' 00" W 55 ft. S 28° 00' 00" W 163 ft. back to the c/l of E Grand River Ave. n 73° 00' 00" W 778 ft. M/L th S 35° 00' 00" W 323 ft to the c/l of Elm St. th N 55° 00' 00" W 133 ft to S 35° 00' 00" W 550 ft th N 56° 00' 00" W 190 ft. c/l of Maple St. S 35° 00' 00" W 585 ft alg Maple St. th N 55° 00' 00" W 210 ft to the c/l of Kent St th S 36° 00' 00" W 170 ft to N 54° 00' 00" W 121 ft alg the c/l of Riverside Dr tn N 36° 00' 00" E 60 ft to N 55° 00' 00" W 138 ft cont S 36° 00' 00" W 60 ft. th N 58° 00' 00" W 59 ft cont S 35° 00' 00" W 55 ft to N 55° 00' 00" W 280 ft to the bk of the Grand River cont N 57° 40' 00" E 1230 ft alg the bk to N 55° 00' 00" W 160 ft across the Veterans Memorial Bridge on W Bridge St. th N 46° 00' 00" W 195 ft to the c/l of Canal St th S 65° 10' 00" W 140 ft th N 51° 00' 00" W 155 ft cont S 39° 00' 00" W 66 ft to N 50° 00' 00" W 28 ft th N 25° 40' 00" W 155 ft to Market St. th N 61° 00' 00" E 94 ft alg Market St to N 52° 00' 00" W 30 ft to the c/l of Market St th N 60° 50' 00" E 82 ft. across W Bridge St to N 38° 00' 00" E 120 ft th N 51° 00' 00" W 98 ft to S 39° 00' 00" W 140 ft to the c/l of W Bridge St. th N 52° 00' 00" W 80 ft cont N 28° 00' 00" W 120 ft to the c/l of W Grand River S

85° 00' 00" E 280 ft. cont alg S 75° 00' 00" E 280 ft. to S 65° 00' 00" E 230 ft th N 05° 00' 00" W 45 ft th N 50° 00' 00" W 150 ft cont N 39° 00' 00" E 85 ft. to S 51° 00' 00" E 205 ft. across N Water St th N 25° 00' 00" E 150 ft to S 80° 00' 00" E 80 ft th N 08° 00' 00" W 150 ft. th N 00° 00' 00" E 385 ft to N 90° 00' 00" W 315 ft cont N 12° 00' 00" E 43 ft to N 90° 00' 00" W 48 ft. to N 01° 00' 00" W 189 ft. th N 90° 00' 00" E 10 ft, to N 00° 00' 00" E 60 ft cont N 90° 00' 00" W 4 ft th N 29° 00' 00" W 117 ft to N 17° 00' 00" W 69 ft th N 28° 00' 00" W 56 ft to N 85° 00' 00" W 78 ft to the th c/l of Pleasant St th N 00° 00' 00" E 545 ft alg Pleasant St to the c/l of N Water St th N 55° 00' 00" W 435 ft cont N 00° 00' 00" E 90 ft to N 49° 00' 00" E 150 ft cont S 30° 20' 00" E 449 ft to N 36° 50' 00" E 110 ft th N 31° 50' 00" W 1150 ft cont N 38° 50' 00" W 1000 ft cont N 44° 50' 00" W 500 ft th N 52° 00' 00" W 170 ft th N 90° 00' 00" W 91 ft to the POB.

DDA

10/18/2023



Legend

Parcel Drafter Lines

- Boundary
- Precise Connection
- Cities and Villages
- Townships

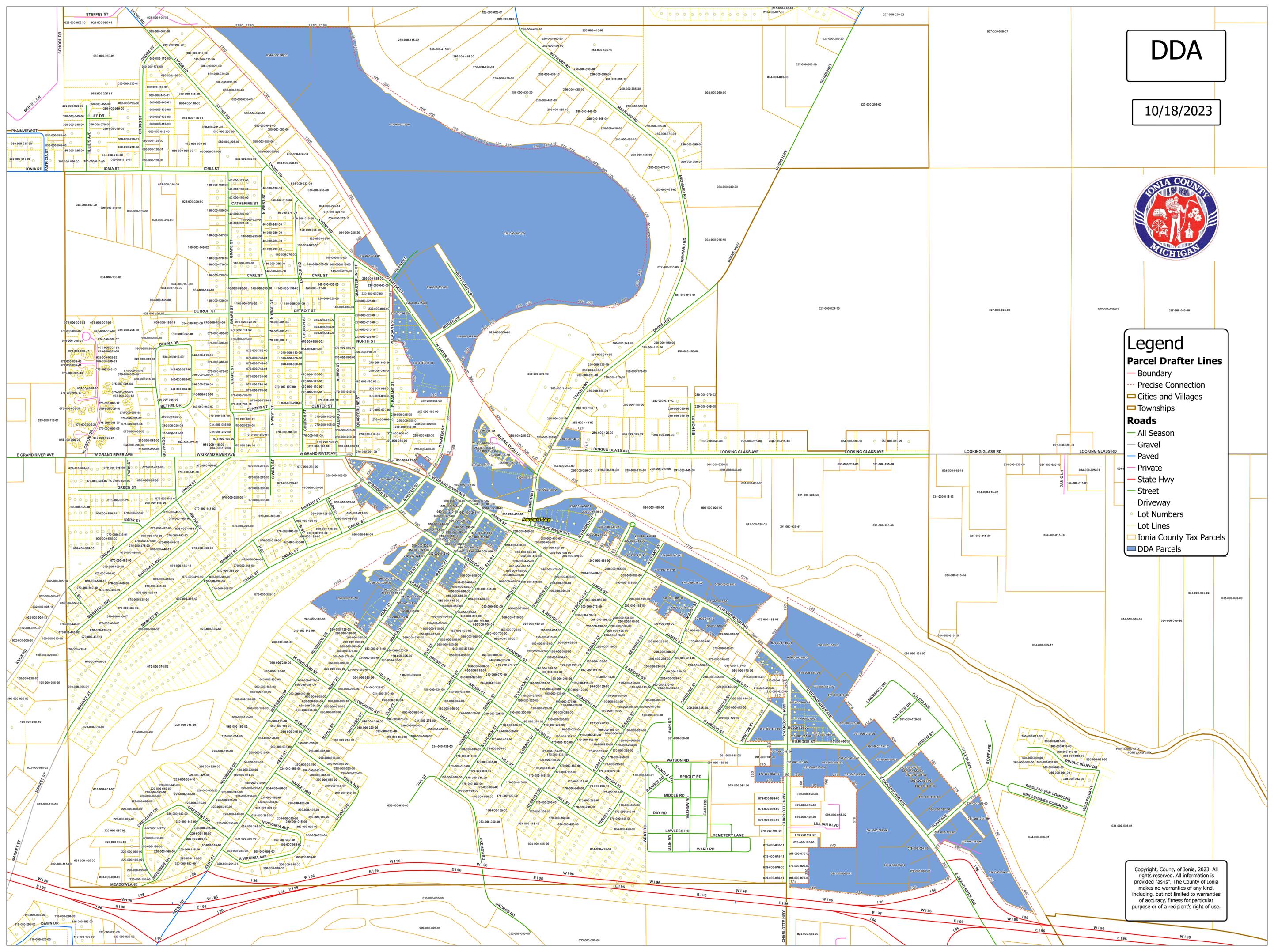
Roads

- All Season
- Gravel
- Paved
- Private
- State Hwy
- Street
- Driveway

Other

- Lot Numbers
- Lot Lines
- Ionia County Tax Parcels
- DDA Parcels

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DDA

10/20/2023



Legend

Parcel Drafter Lines

- Boundary
- Precise Connection
- Cities and Villages
- Townships

Roads

- All Season
- Gravel
- Paved
- Private
- State Hwy
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- Ionia County Tax Parcels
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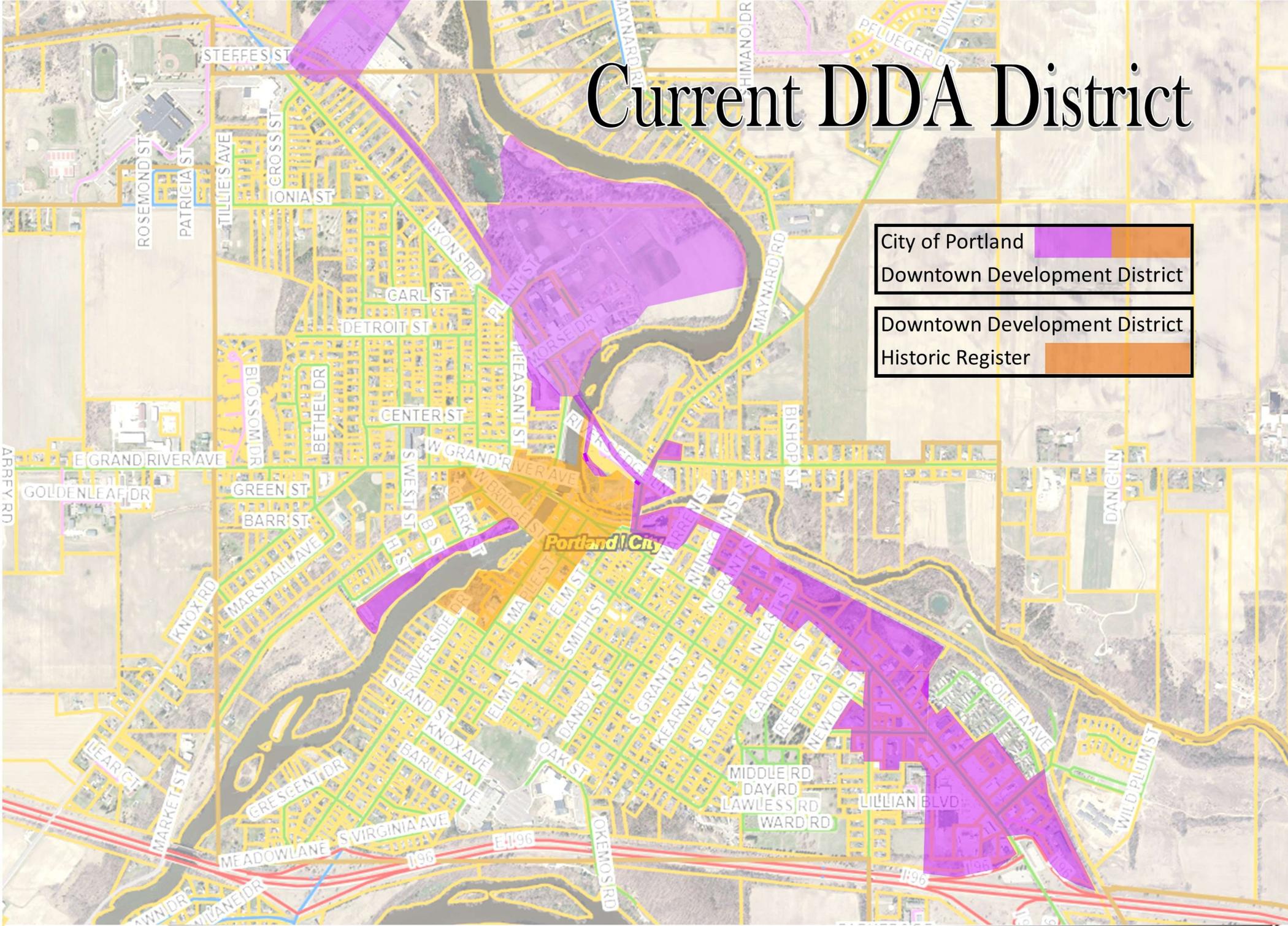
**City of Portland Downtown Development Authority
Legal Description Addendum
January 15, 2014**

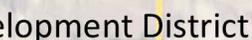
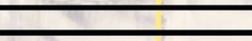
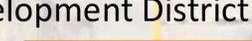
The City of Portland Downtown Development Authority excluded the following parcels within the district effective January 15, 2014:

- 300-079-000-045-00 -- 1020 East Grand River Avenue
- 300-091-000-178-00 -- 1042 East Grand River Avenue
- 300-091-000-180-00 -- 1082 East Grand River Avenue
- 300-210-000-015-00 -- 137 Charlotte Highway
- 300-210-000-020-00 -- 125 Charlotte Highway
- 300-079-000-155-00 -- 1037 East Grand River Avenue
- 300-200-000-230-00 -- 515 East Grand River Avenue
- 300-200-000-220-00 -- 529 East Grand River Avenue
- 300-250-000-255-00 -- 248 Divine Highway
- 300-260-000-130-00 -- 126 Riverside Drive
- 300-260-000-135-00 -- 132 Riverside Drive
- 300-050-000-610-00 -- 247 Maple Street
- 300-050-000-605-00 -- 239 Maple Street

EXHIBIT B

Current DDA District



City of Portland	
Downtown Development District	
Downtown Development District	
Historic Register	

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided. Map Created: 7/7/2016

EXHIBIT C

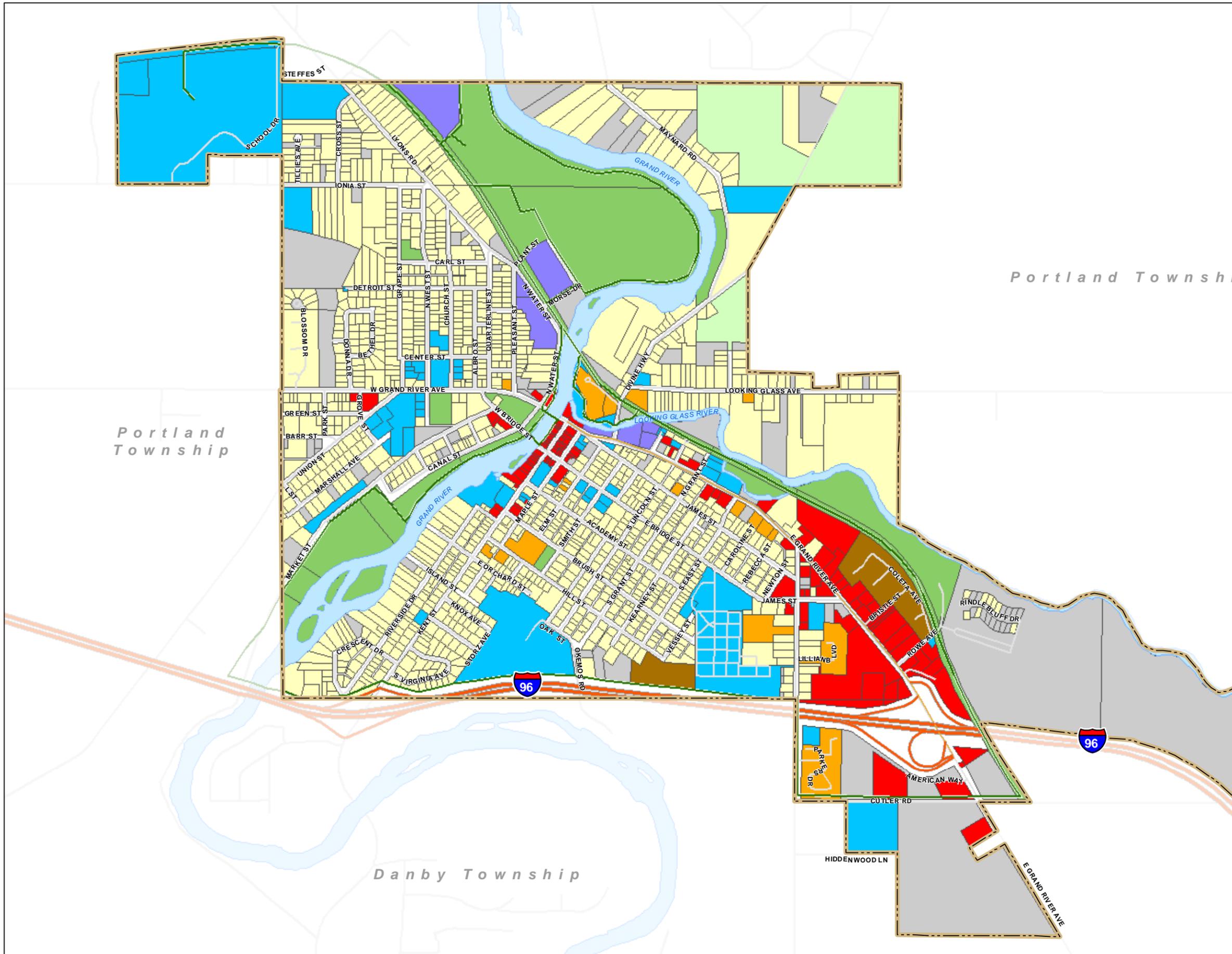
Existing Land Use

City of Portland, Michigan

January 8, 2015

LEGEND

-  Agricultural
-  Single Family Residential
-  Multiple Family Residential
-  Manufactured Home Park
-  Commercial
-  Industrial
-  Recreation/ Open Space
-  Public/ Quasi-Public
-  Vacant
-  River
-  RiverTrail
-  City Boundary



FEET 0 1,000 2,000



McKENNA
ASSOCIATES

Map Feature Source: Iona County, 2014

EXHIBIT D

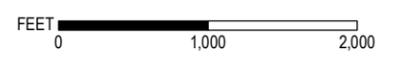
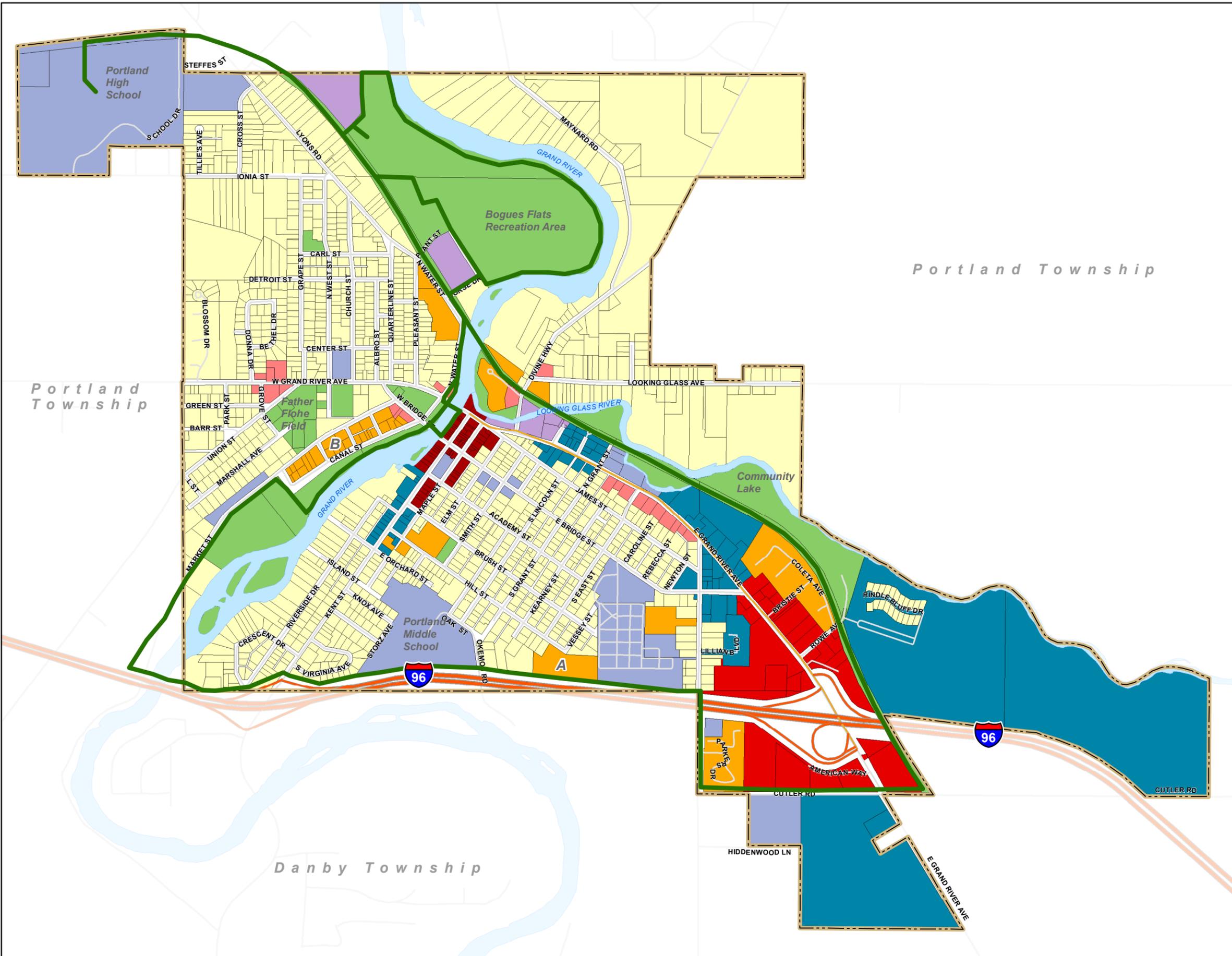
Future Land Use

City of Portland, Michigan

June 8, 2014

LEGEND

- RiverTrail
- Single Family Residential
- Transitional Residential
- Central Business District
- Convenience Commercial
- Neighborhood Commercial
- Mixed Use
- Public/ Quasi-Public
- Industrial
- Recreation/Open Space
- River
- City Boundary



McKENNA
ASSOCIATES

Map Feature Source: Iona County, 2014

Table 1

LIST OF PLANNED PROJECTS BY PRIORITY & ESTIMATED COST CITY OF PORTLAND DDA 2023-2054		
PROJECT PRIORITY *	PROJECT DESCRIPTION	ESTIMATED PROJECT COST**
<i>Promotional and Identity Building</i>		
O	Holiday Decorations	\$ 240,000
O	Fireworks	\$ 300,000
O	Other marketing events	\$ 110,000
<i>Placemaking and Public Amenities</i>		
A	Looking Glass River Plaza (103 E Grand River Ave)	\$ 300,000
A	Wayfinding Signage with Consultation Services	\$ 75,000
B	Alley Improvements & Placemaking (Bridge St & City Hall Parking Lot)	\$ 20,000
C	Disc Golf Course	\$ 50,000
<i>Public Amenity Repair and Maintenance</i>		
A	Boardwalk Repairs	\$ 150,000
A	Splashpad	\$ 240,000
B	Bandshell Structure -Repairs, Shade System	\$ 60,000
C	Veteran's Memorial Bridge Walkway	\$ 120,000
<i>Parks and Public Spaces</i>		
B	River Trail (Grand River Ave down Water St to Wildflower Garden)	\$ 150,000
B	Powers Park Improvements	\$ 50,000
B	Red Mill Pavilion Improvements	\$ 60,000
C	City Hall Walkway & Landscaping Improvements	\$ 25,000
C	Bouge Flats Improvements	\$ 75,000
<i>Public Hardscape Enhancements</i>		
A	Sidewalk Improvements	\$ 100,000
AB	Streetscapes - Lighting / Safety Signals / Trees / Planters	\$ 300,000
BC	<i>Municipal Parking Lots:</i>	
B	ADM Parking Lot	\$ 100,000
C	Other existing lots: Maple, Canal, City Hall, Scout Park	\$ 200,000
<i>Downtown Building Enhancements / Business Development</i>		
O	Façade Incentives	\$ 300,000
O	Small Business Development	\$ 75,000
<i>Consultation and Operational Expenditures</i>		
O	DDA Operations	\$ 5,605,100
O	Professional Services	\$ 959,900
TOTAL		\$ 9,665,000
<p>*Project Priority Ranks as Follows: O = Ongoing A = Short Term (0 - 5 years) B = Mid Term (6 - 10 years) C = Long Term (11 - 30 years)</p> <p>** Acutal Project Costs will depend upon the design and specification of project components and market conditions at the time of implementation</p>		

TABLE 2

Available Revenue Allocation
 By Taxing Jurisdiction -Ad Valorem
 City of Portland Downtown Development Authority

Year	Taxable Value	Initial Year (Base) *Amended 2014	Captured Value	Portland General 12.5434	Portland Streets 0.991	Ionia County 6.0499/5.0632	Total Captured Levy 19.5843/18.5976	Personal Property Tax From State	Total REVENUE:
2023	\$20,388,707.00	\$6,814,300.00	\$13,574,407.00	\$170,269.22	\$13,452.24	\$82,123.80	\$265,845.26	\$60,718.00	\$326,563.26
2024	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$67,396.98	\$291,938.07
2025	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$74,810.65	\$299,351.74
2026	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$77,054.97	\$301,596.06
2027	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$79,366.62	\$303,907.71
2028	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$80,160.28	\$304,701.37
2029	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$69,364.29	\$224,541.09	\$80,961.89	\$305,502.97
2030	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$81,771.50	\$294,999.72
2031	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$82,589.22	\$295,817.44
2032	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$83,415.11	\$296,643.33
2033	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$84,249.26	\$297,477.48
2034	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$85,091.76	\$298,319.97
2035	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$85,942.67	\$299,170.89
2036	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$86,802.10	\$300,030.32
2037	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$87,670.12	\$300,898.34
2038	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$88,546.82	\$301,775.04
2039	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$89,432.29	\$302,660.51
2040	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$90,326.61	\$303,554.83
2041	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$91,229.88	\$304,458.10
2042	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$92,142.18	\$305,370.39
2043	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$93,063.60	\$306,291.82
2044	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$93,994.24	\$307,222.45
2045	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$94,934.18	\$308,162.39
2046	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$95,883.52	\$309,111.74
2047	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$96,842.35	\$310,070.57
2048	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$97,810.78	\$311,038.99
2049	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$98,788.89	\$312,017.10
2050	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$99,776.77	\$313,004.99
2051	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$100,774.54	\$314,002.76
2052	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$101,782.29	\$315,010.50
2053	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$102,800.11	\$316,028.33
2054	\$18,279,662.00	\$6,814,300.00	\$11,465,362.00	\$143,814.62	\$11,362.17	\$58,051.42	\$213,228.22	\$103,828.11	\$317,056.33
			TOTALS	\$4,628,522.49	\$365,679.62	\$1,949,595.09	\$6,943,797.20	\$2,829,958.28	\$9,773,755.48

*2023 uses the amended 2014 base.

**2030 the county no longer collects road millage.

***The state replaces the personal property tax revenue.

Table 3

Estimate of Ad Valorem Captured Taxable
Value
City of Portland Downton Development Authority

Year	Taxable Value	Growth	Initial Taxable	Captured Taxable
2023	\$20,388,707.00	\$0.00	\$6,814,300.00	\$13,574,407.00
2024	\$18,279,662.00	-\$2,109,045.00	\$6,814,300.00	\$11,465,362.00
2025	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2026	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2027	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2028	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2029	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2030	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2031	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2032	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2033	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2034	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2035	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2036	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2037	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2038	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2039	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2040	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2041	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2042	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2043	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2044	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2045	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2046	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2047	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2048	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2049	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2050	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2051	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2052	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2053	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00
2054	\$18,279,662.00	\$0.00	\$6,814,300.00	\$11,465,362.00

TABLE 4

Estimate of Availble Revenue Stream
 City of Portland Downtown Development Authority

Captured Taxable			
Year	Values	Available Tax Increment Revenues	Disbursement Cycle
2023	\$13,574,407.00	\$326,563.26	2023-2024
2024	\$11,465,362.00	\$291,938.07	2024-2025
2025	\$11,465,362.00	\$299,351.74	2025-2026
2026	\$11,465,362.00	\$301,596.06	2026-2027
2027	\$11,465,362.00	\$303,907.71	2027-2028
2028	\$11,465,362.00	\$304,701.37	2028-2029
2029	\$11,465,362.00	\$305,502.97	2029-2030
2030	\$11,465,362.00	\$294,999.72	2030-2031
2031	\$11,465,362.00	\$295,817.44	2031-2032
2032	\$11,465,362.00	\$296,643.33	2032-2033
2033	\$11,465,362.00	\$297,477.48	2033-2034
2034	\$11,465,362.00	\$298,319.97	2034-2035
2035	\$11,465,362.00	\$299,170.89	2035-2036
2036	\$11,465,362.00	\$300,030.32	2036-2037
2037	\$11,465,362.00	\$300,898.34	2037-2038
2038	\$11,465,362.00	\$301,775.04	2038-2039
2039	\$11,465,362.00	\$302,660.51	2039-2040
2040	\$11,465,362.00	\$303,554.83	2040-2041
2041	\$11,465,362.00	\$304,458.10	2041-2042
2042	\$11,465,362.00	\$305,370.39	2042-2043
2043	\$11,465,362.00	\$306,291.82	2043-2044
2044	\$11,465,362.00	\$307,222.45	2044-2045
2045	\$11,465,362.00	\$308,162.39	2045-2046
2046	\$11,465,362.00	\$309,111.74	2046-2047
2047	\$11,465,362.00	\$310,070.57	2047-2048
2048	\$11,465,362.00	\$311,038.99	2048-2049
2049	\$11,465,362.00	\$312,017.10	2049-2050
2050	\$11,465,362.00	\$313,004.99	2050-2051
2051	\$11,465,362.00	\$314,002.76	2051-2052
2052	\$11,465,362.00	\$315,010.50	2052-2053
2053	\$11,465,362.00	\$316,028.33	2053-2054
2054	\$11,465,362.00	\$317,056.33	2054-2055
TOTAL TIF Revenues		\$9,773,755.48	

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-79

**RESOLUTION ENDING THE MORATORIUM ON THE ISSUANCE OF
ZONING PERMITS FOR FENCES AND WALLS**

WHEREAS, City Council previously approved a moratorium on the issuance of zoning permits for fences and walls in order for the Planning Commission to consider a zoning text amendment regarding the construction thereof and related materials; and

WHEREAS, the Planning Commission considered such language and recommended same to City Council which was approved through the ordinance adoption process; and

WHEREAS, the moratorium was initially set to expire on December 1, 2023, but in light of the legislative process being completed, the City Manager recommends that City Council end the moratorium, effectively immediately.

THEREFORE, THE CITY COUNCIL RESOLVES AS FOLLOWS:

1. For the reasons stated above, Portland City Council approves the City Manager's recommendation to end the moratorium, effective immediately.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this Resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 20, 2023

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-80

**A RESOLUTION APPROVING A METRO ACT RIGHT OF WAY
PERMIT EXTENSION FOR AT&T**

WHEREAS, the City participates in the METRO Act Permit process and receives a share of the payment the State of Michigan collects for the use of municipal rights-of-way; and

WHEREAS, AT&T is proposing to extend all Metro Act Permits with municipalities by a term of five years, a copy of their written request to the City of Portland is attached as Exhibit A; and

WHEREAS, the City Manager recommends that the City continue to participate in the METRO Act permitting process and that the City Council approve the permit extension with AT& T.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the permit extension with AT& T and authorizes and directs the City Clerk to sign and return the Permit Extension, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 20, 2023

Monique I. Miller, City Clerk



AT&T Michigan
Angela Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

July 1, 2023

Portland City Clerk
259 Kent St
Portland, MI 48875

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Portland City Clerk,

This is a letter agreement which extends the existing METRO Act Permit issued by the City of Portland/Ionia County to Michigan Bell Telephone Company d/b/a AT&T Michigan (“AT&T”) which expires on December 31, 2023. The extension is for a term to end on December 31, 2028.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, AD3245@att.com or 248-877-9518.

Agreed to by and on behalf of the
City of Portland

**Michigan Bell Telephone Company d/b/a
AT&T** acknowledges receipt of this
Permit Extension granted by the municipality.

By: _____
Signature

By: _____
Angela Wesson

Its: _____

Its: METRO Act Administrator

Date: _____

Date: _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-81

A RESOLUTION APPROVING AN ADDITIONAL PAYMENT FOR THE ELECTRIC DEPARTMENT TO THE MUNICIPAL EMPLOYEES RETIRMENT SYSTEM (MERS) TO REDUCE THE CITY'S UNFUNDED ACTUARIAL ACCRUED LIABILITY

WHEREAS, the City provides its employees with pension benefits through the Municipal Employees' Retirement System (MERS); and

WHEREAS, the City's contributions to MERS are actuarially determined each year; and

WHEREAS, the City Manager and Finance Director recommend a one-time contribution of \$100,000.00 for the Electric Department to reduce its AAL and increase the funded ratio of its employees' pension.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the paying down of the MERS Pension AAL for the Electric Department by making a one-time additional payment of \$100,000.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 20, 2023

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-82

A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE CITY CLERK TO SIGN A RESOLUTION OF LOCAL APPROVAL FOR AN OFF-PREMISES TASTING ROOM LICENSE APPLICATION FOR LOVE WINES, LLC

WHEREAS, Merry Hass, the owner/operator of “The Port”, located at 143 Kent Street, Portland, Michigan 48875 plans to sell bottled wine manufactured by Love Wines, LLC and will also have a tasting room that serves samples; and

WHEREAS, Love Wines, LLC, the parent organization, is seeking an off-premises tasting room license from the Michigan Liquor Control Commission for The Port, located at 143 Kent Street, Portland, Michigan 48875; and

WHEREAS, the Michigan Liquor Control Commission requires a Resolution of Local Approval (attached as Exhibit A) to be included in all completed license applications prior to review and approval.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the City Clerk to sign a resolution of local approval for an “off-premises tasting room” license application for Modern Craft Winery, LLC.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 20, 2023

Monique I. Miller, City Clerk



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from Love Wines, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 143 Kent Street, Portland, MI 48875

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____
Nays: _____
Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, November 6, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

Guests: Delores Wooden; Becky Ward; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Johnston, to approve the proposed Agenda.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated Utility Financial Solutions, Inc. (UFS) has begun the utility rate and Capital Improvement Planning studies of the water, wastewater, and electric financials.

City Manager Gorman noted that a vehicle struck the building across the street from City Hall while parking. There were no injuries but there was significant damage to the building. The structural integrity of the building is being evaluated and the building will be secured before the car is removed.

City Manager Gorman noted he met with Paul LeBlanc, of PLB Planning Group and the owner of the Rindlehaven property to evaluate their proposed plans before formal plans are submitted to the City for approval.

The fiber project with Homeworks Connect continues to move along well. The contractor has moved to the east side of town to begin work. Efforts are being made to balance caution with marking utilities while continuing to keep the project moving along.

Under Presentations, Director ConnerWellman stated she would make her comments during the Public Hearing.

Mayor Barnes opened the Public Hearing at 7:12 P.M.

City Manager Gorman stated the First Reading of proposed Ordinance 167F is to adopt an update to the Downtown Development Authority Tax Increment Financing Plan. The last update was adopted in 2014.

Director ConnerWellman presented a slideshow outlining the proposed amendment, Ordinance 167F, along with a timeline and information related to the proposed changes.

Mayor Barnes stated the proposed amendment to the DDA TIF reflects the ongoing efforts of the DDA.

There was no Public Comment.

Mayor Barnes closed the Public Hearing at 7:30 P.M.

Under New Business, the Council held the Second Reading and considered Ordinance 175VV to amend Section 8-8 of Chapter 42 “Zoning”, of the Code of Ordinances as it relates to fences and walls.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Ordinance 175VV to amend Section 8-8 of Chapter 42 “Zoning”, of the Code of Ordinances as it relates to fences and walls.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council held the Second Reading and considered Ordinance 175WW to amend the City Zoning Map to rezone the property located at 155 Rowe Ave. (Tru Family Dental) from C-3 (Highway Commercial District) to C-2 (General Business District) to construct two small building additions.

Motion by VanSlambrouck, supported by Sheehan, to approve Ordinance 175WW to amend the City Zoning Map.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 23-74 to authorize the issuance of General Obligation Limited Tax Bonds to fund the construction of a new substation and Automatic Metering Infrastructure (AMI) for the Electric Department.

There was discussion.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-74 to authorize issuance of General Obligation Limited Tax Bonds, Series 2023.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-75 to approve Fleis & VandenBrink’s proposal to provide design, bidding, and construction services, in the amount of \$58,000.00, for the redevelopment and revitalization by the DDA of the property located at 103 E. Grand River Ave.

City Manager Gorman noted this project is part of the DDA TIF Amendment proposed with the First Reading of Ordinance 167F. If for some reason Ordinance 167F is not approved, the proposal by Fleis & VandenBrink will not move forward.

Motion by Sheehan, supported by VanSlambrouck, to approve Resolution 23-75 approving Fleis & VandenBrink’s proposal to provide design, bidding, and construction engineering services for the 103 E. Grand River Avenue property.

Yeas: Sheehan, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None
Adopted

The Council considered Resolution 23-76 to approve a Change Order to pay an additional \$43,180.00 for repairing for additional damage to the piers of the Boardwalk that was discovered during the project, and to make payment in the amount of \$95,000.00 for Boardwalk repairs that now total \$107,600.00.

City Manager Gorman noted the aesthetic damage to the Boardwalk that was being repaired was more extensive than was thought so repairs were only completed on five of the twelve piers. The painting and coating will still be applied weather permitting. The rest of the Boardwalk piers will be repaired later.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-76 approving a Change Order and payment to Anlaan Corporation for work performed for the Boardwalk repairs.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

The Council considered Resolution 23-77 to approve payment to F&V Construction in the amount of \$578,206.70 for work performed for the Wastewater Treatment Plant Project.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 23-77 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes
Nays: None
Adopted

The Council considered Resolution 23-78 to enter into a Countywide Early Voting Agreement for Election services. Public Act 81 of 2023 requires Early Voting sites be provided in the State of Michigan for all Federal and State Elections. The Ionia County Clerk has proposed this agreement to provide for the required nine days of Early Voting.

City Clerk Miller provided further information on the requirements and proposed agreement. The City of Portland will provide election workers for a certain period and will pay \$1,000.00 to help staff and fund the Early Voting site.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-78 to enter into a Countywide Early Voting Agreement for Election services.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on October 16, 2023, payment of invoices in the amount of \$264,859.92 and payroll in the amount of \$126,876.16 for a total of \$391,736.08. Purchase orders to Motorola Solutions, Inc. in the amount of \$5,940.00 for an annual contract for the period of August 2023 to August 2024, Resco in the amount of \$8,317.85 for an underground utility locator, Resco in the amount of \$27,225.00 for transformers, Alpine Power System in the amount of \$29,975.00 for a battery backup system for the Hydro dam controls, and JD & Son's Fence Construction in the amount of \$31,629.95 to replace the fence at Ballfield No. 2 at Bogue Flats were also included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes
Nays: None
Adopted

City Council Minutes – November 6, 2023

Under City Manager Comments, City Manager Gorman reminded residents the City Council Election will be held tomorrow, November 7, 2023. Polls will be open from 7:00 A.M. to 8:00 P.M.

City Manager Gorman reminded residents that no parking is allowed on City streets between 2:00 and 6:00 A.M. from November 1st through April 1st.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the City Council Election being held tomorrow and stated the current Council is dedicated to the City of Portland and its residents while maintaining fiscal responsibility.

Mayor Barnes stated what an honor it is to sit with the current Council and that he appreciates the City staff.

Mayor Barnes noted the Council's annual review of City Manager Gorman has been completed. He was rated very well; the information has been passed on to Human Resources.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 7:52 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the November 6, 2023, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman
Public Hearing and First Reading of Ordinance 167F to approve the Year 2023 Amendment to the Development Plan and Tax Increment Financing Plan proposed by the Downtown Development Authority of the City of Portland and to provide for the Collection of Tax Increment Revenues.

Second Reading and Consideration of Ordinance 175VV to amend Section 8-8 of Chapter 42 “Zoning”, of the Code of Ordinances as it relates to fences and walls.

All in favor. Adopted.

Second Reading and Consideration of Ordinance 175WW to amend the City Zoning Map to rezone the property located at 155 Rowe Ave. (Tru Family Dental) from C-3 (Highway Commercial District) to C-2 (General Business District) to construct two small building additions.

All in favor. Adopted.

Approval of Resolution 23-74 to authorize issuance of General Obligation Limited Tax Bonds, Series 2023.

All in favor. Adopted.

Approval of Resolution 23-75 approving Fleis & VandenBrink’s proposal to provide design, bidding, and construction engineering services for the 103 E. Grand River Avenue property.

All in favor. Adopted.

Approval of Resolution 23-76 approving a Change Order and payment to Anlaan Corporation for work performed for the Boardwalk repairs.

All in favor. Adopted.

Approval of Resolution 23-77 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

Approval of Resolution 23-78 to enter into a Countywide Early Voting Agreement for Election services.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:52 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
RICK E. RISK	01315	SERVICE FEE - INCOME TAX	53.51
INSOURCE SOLUTIONS GROUP INC.	01813	2023 E FILED RETURNS MAY-OCT -INCOME TAX	148.00
MICHIGAN MUNICIPAL LEAGUE	00285	CDL CONSORNIUM DRIVERS ANNUAL FEE- VAR DEPTS	1,080.00
KEUSCH TIRE & AUTO	00228	TIRE REPAIR - AMB	30.00
STATE OF MICHIGAN	00428	QUALITY ASSUR PROG - AMB	480.56
D & E ELECTRIC LLC	02640	NEW LIGHT INSTALL SIGN/FLAG POLE - CITY HALL	499.96
GRANGER	00175	REFUSE - POLICE, COM PROMO	93.00
RAPID SHRED	02719	SHRED SVCS - GEN	39.23
MUZZALL GRAPHICS	00326	BUSINESS CARDS A GENSTERBLUM - INC TAX	62.65
MICHIGAN DRAIN LLC	MISC	REPAIR WOMENS BATHROOM - CITY HALL	149.00
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	968.05
LINDA MILLER	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	600.00
NICK LEFKE	00735	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	125.00
GRANGER	00175	REFUSE - REFUSE	16,196.74
GRANGER	00175	REFUSE - MTR POOL, PARKS, CEM	312.00
GRANGER	00175	REFUSE - WW	164.00
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
ANN FEDEWA	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	100.00
FORTE PAYMENTS, INC.	02522	CC PAYMENTS - REC	5.00
CULLIGAN	02130	WATER X3 CITY HALL - GEN	23.00
STAR THOMAS	01654	PURCHASES REIM - POLICE	166.54
DAN SOWLES	02724	PURCHASES REIMB - AMB	533.88
PORTLAND TOWNSHIP TREASURER	00371	ANNEX AGREEMENT REV SHARING JULY-AUG 2023-COM	7,048.45
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	632.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	352.35
GATEHOUSE MEDIA MICHIGAN HOLDINGS	02738	COUNCIL MEETING SYNOPSIS, PUB HEAR NOTICE - GEN	947.50
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	298.57
MANER COSTERISAN	02588	AUDIT FOR YR END 6-30-23 - VAR DEPTS	5,000.00
JOGAN HEALTH	02841	G BROWN PARAMEDIC 10-14-23 - AMB	2,544.00
HART INTERCIVIC	02777	EQUIP MAINT ELECTION TABULATORS - ELECTIONS	1,228.00
GOVERNMENT FORMS AND SUPPLIES	MISC	PRESIDENTIAL ELECTION STICKERS - ELECTIONS	59.67

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BSN SPORTS	00911	SOCCER BALL TOT SOCCER - REC	333.23
JD & SONS	02843	BALL FIELD FENCE REPLACEMENT FLATS #2 - PARKS	31,629.95
MOTOROLA SOLUTIONS INC.	02459	ANNUAL CONTRACT PYMNT YR 1 OF 5 - POLICE	5,940.00
FAMILY FARM & HOME	01972	GLOVES - PARKS, CEM	49.98
MPARKS	00296	CONF REG N BROWN - PARKS	475.00
MPARKS	00296	CONF REG E FAIR - REC	475.00
BLOOM SLUGGETT, PC	02783	LEGAL SVCS - GEN	2,242.50
BLOOM SLUGGETT, PC	02783	LEGAL SVCS - POLICE	2,227.50
BLOOM SLUGGETT, PC	02783	LEGAL SERVICES - ELECTIONS	448.50
SPECTRUM PRINTERS, INC.	02648	TEST DECK FOR CC ELECTION - ELECTIONS	45.00
SPARTAN COMMERCIAL ROOFING LLC	02772	ROOF REPAIR - CITY HALL	300.00
PIVOT POINT PARTNERS LLC	02778	ASSESSING SOFTWARE - ASSESSING	750.00
RESCO	00392	MR SUPPLIES - ELECTRIC	92.05
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	169.95
CROWN TROPHY	02835	TROPHY MENS SOFTBALL - REC	55.00
S&K PRINTING	00400	WINTER TAX BILLS/ENVELOPES - GEN	370.00
K-13 LAWN CARE	00220	LAWN APPLICATIONS POWERS/FLATS - PARKS	1,400.00
ADVANCED PLUMBING & MECHANICAL LLC	02768	TOILET REPAIRS MENS/WOMENS - CITY HALL	930.70
BRENT LISTERMAN	02519	FOOD/TRAINING - POLICE	18.81
STAR THOMAS	01654	PURCHASES REIM - POLICE	5.40
DEWOLF & ASSOCIATES	02464	TRAINING B LISTERMAN - POLICE	275.00
MUNICIPAL SUPPLY CO.	00324	MIS DIG SUPPLIES- ELECTRIC	61.15
GRP ENGINEERING INC.	01994	ENGINEERING SERVICES - ELECT	350.00
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	129.93
KEUSCH TIRE & AUTO	00228	TIRES FOR LEAF MACHINE - MTR POOL	559.96
MARTIN WELDING & MACHINING	02762	REPAIR LOADER BUCKET - MTR POOL	350.00
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	96.00
CMP DISTRIBUTORS INC.	01745	BALLISTIC VEST REPLACEMENT B LISTERMAN - POLICE	854.00
RESCO	00392	MULE TAPE - ELECTRIC	774.96
RESCO	00392	SAFETY SUPPLIES FOR GROUNDING - ELECTRIC	3,114.90
RESCO	00392	DISTRIBUTION SYSTEM SUPPLIES - ELECTRIC	1,846.55

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
D & E ELECTRIC LLC	02640	INSTALL OF ENGINE HEATERS FOR GENERATORS - ELEC	9,230.00
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	685.00
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	1,143.99
PAMA	01370	40% CONT TO PAMA - COM PROMO	1,570.20
POWER LINE SUPPLY COMPANY	00389	SAFETY HARNESS T KRIZOV - ELECTRIC	463.00
MICHIGAN COMPANY, INC.	00273	2 PALLETS ICE MELT - GEN, CITY HALL	1,275.00
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - MTR POOL	950.75
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	59.37
POLYDYNE INC.	02196	CLARIFLOC - WW	3,074.04
MUNICIPAL SUPPLY CO.	00324	SUCTION HOSE/STRAINER - WW	415.35
KEUSCH TIRE & AUTO	00228	C3 NEW TIRES - POLICE	933.16
DETROIT SALT COMPANY	01497	ROAD SALT MI DEAL - MAJ, LOC STS	7,629.44
DETROIT SALT COMPANY	01497	ROAD SALT MI DEAL - MAJ, LOC STS	7,528.24
GALL'S LLC	00159	UNIFORMS - POLICE	272.71
CULLIGAN	02130	WATER 3X - POLICE	17.25
KEUSCH TIRE & AUTO	00228	C3 TIRE REPAIR - POLICE	30.00
KEUSCH TIRE & AUTO	00228	C3 BRAKE INSPECTION - POLICE	107.29
HOLLAND DEPT OF PUBLIC SAFETY	02663	FALL 2023 DISTRIBUTION MCOLES - POLICE	265.94
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	47.93
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	29.28
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	15.18
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,067.70
OFF AND RUNNING PAINTING LLC	02809	PAINTING - CITY HALL	2,000.00
OFF AND RUNNING PAINTING LLC	02809	PAINTING - CITY HALL	4,100.00
OFF AND RUNNING PAINTING LLC	02809	1/2 BALANCE PAINTING - CITY HALL APP CONS AGEN	5,700.00
IONIA COUNTY CLERK	01247	ELECTION SUPPLIES/EXPENSES- ELECTION	595.00
SLC METER LLC	02286	COMMUNICATON DEVICE - WATER	131.75
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF NOV 2023 - ASSES	1,630.83
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	609.04
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	611.46
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	64.11

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	208.21
CONSUMERS ENERGY	00095	GAS SERVICE - WW	261.16
CONSUMERS ENERGY	00095	GAS SERVICE - WW	18.58
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	91.97
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	16.32
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	20.87
VC3 INC.	02745	MICROSOFT MONTHLY AGREEMENT - GEN	371.50
TIM KRIZOV	01897	MEALS, MILEAGE, ROOM FOR CONFERENCE - ELECTRIC	1,403.47
Total:			\$151,181.77

**BI-WEEKLY
WAGE REPORT
November 13, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	12,538.21	104,141.06	4,129.08	32,423.82	16,667.29	136,564.88
ASSESSOR		-		-	-	-
CEMETERY	4,597.77	48,466.61	2,024.69	12,653.92	6,622.46	61,120.53
POLICE	17,370.50	165,339.02	5,382.58	44,423.84	22,753.08	209,762.86
CODE ENFORCEMENT	-	503.50	-	38.55	-	542.05
PARKS	3,856.13	42,592.89	703.83	6,084.94	4,559.96	48,677.83
INCOME TAX	2,719.09	23,898.20	745.61	6,235.08	3,464.70	30,133.28
MAJOR STREETS	4,409.18	36,495.87	2,326.02	14,096.66	6,735.20	50,592.53
LOCAL STREETS	3,973.17	34,374.23	2,094.92	13,409.12	6,068.09	47,783.35
RECREATION	1,565.41	14,409.02	445.05	3,583.06	2,010.46	17,992.08
AMBULANCE	23,045.82	176,418.22	4,759.26	36,391.64	27,805.08	212,809.86
DDA	2,878.54	23,879.65	584.07	4,141.00	3,462.61	28,020.65
ELECTRIC	22,507.16	195,036.15	9,861.41	59,823.04	32,368.57	254,859.19
WASTEWATER	9,645.34	96,129.14	2,398.63	25,310.77	12,043.97	121,439.91
WATER	6,198.68	59,743.21	2,465.26	20,785.35	8,663.94	80,528.56
MOTOR POOL	702.21	7,126.40	211.46	1,980.54	913.67	9,106.94
TOTALS:	116,007.21	1,028,553.17	38,131.87	281,381.33	154,139.08	1,309,934.50

User: ABAUM

DB: Portland

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	10/31/2023	MONTH 10/31/2023	NORMAL	ABNORMAL	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
101-000-402.000	REAL PROPERTY TAXES	1,218,862.00		1,233,337.73		369,593.00		(14,475.73)	101.19
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,800.00		0.00		0.00		1,800.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,200.00		0.00		0.00		3,200.00	0.00
101-000-445.000	PENALTY & INTEREST	4,500.00		3,152.64		1,123.88		1,347.36	70.06
101-000-447.000	TAX COLLECTION FEES	49,000.00		35,931.48		15,097.33		13,068.52	73.33
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00		5.12		0.00		(5.12)	100.00
101-000-476.000	BUSINESS PERMITS	100.00		0.00		0.00		100.00	0.00
101-000-477.000	CABLE TV FEES	14,000.00		3,228.68		0.00		10,771.32	23.06
101-000-490.000	NON-BUSINESS PERMITS	85,000.00		16,758.60		5,387.60		68,241.40	19.72
101-000-543.000	ACT 302 POLICE TRAINING GRANT	500.00		949.80		949.80		(449.80)	189.96
101-000-570.000	LIQUOR FEES	3,900.00		4,319.70		0.00		(419.70)	110.76
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00		8,835.54		8,835.54		(8,835.54)	100.00
101-000-574.000	REVENUE SHARING-CONST SALES	414,503.00		140,830.00		76,380.00		273,673.00	33.98
101-000-574.001	REVENUE SHARING-STAT SALES	121,006.00		40,947.00		20,776.00		80,059.00	33.84
101-000-574.002	REVENUE SHARING -PUBLIC SAFETY	0.00		399.00		399.00		(399.00)	100.00
101-000-609.000	SEX OFFENDER REGISTRATION FEES	100.00		50.00		0.00		50.00	50.00
101-000-623.000	TRANSCRIPT FEES	400.00		382.36		81.36		17.64	95.59
101-000-624.000	MISCELLANEOUS FEES	0.00		0.63		0.00		(0.63)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	442,992.00		147,663.84		36,915.96		295,328.16	33.33
101-000-630.000	CEMETERY LOT SALES	10,000.00		5,450.00		3,000.00		4,550.00	54.50
101-000-633.000	CEMETERY CARE FEES	6,000.00		2,966.40		2,614.40		3,033.60	49.44
101-000-634.000	GRAVE OPENING FEES	13,000.00		4,275.00		1,075.00		8,725.00	32.88
101-000-656.000	DISTRICT COURT FINES	6,800.00		3,329.98		1,868.75		3,470.02	48.97
101-000-661.000	PARKING FINES	1,400.00		0.00		0.00		1,400.00	0.00
101-000-663.000	MISCELLANEOUS FINES	1,200.00		450.00		70.00		750.00	37.50
101-000-665.000	INTEREST INCOME	5,600.00		3,495.45		718.45		2,104.55	62.42
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	500.00		902.73		5.16		(402.73)	180.55
101-000-667.000	RENTAL INCOME	7,000.00		2,270.00		750.00		4,730.00	32.43
101-000-676.001	DONATIONS-MISCELLANEOUS	100.00		125.00		0.00		(25.00)	125.00
101-000-676.004	DONATION-RED MILL BUILDING	10,000.00		0.00		0.00		10,000.00	0.00
101-000-678.000	MERS FOREITURE REVENUES	2,500.00		5,290.91		29.78		(2,790.91)	211.64
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	6,000.00		5,478.24		0.00		521.76	91.30
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	25,000.00		51,012.79		35,843.93		(26,012.79)	204.05
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00		1,932.00		0.00		68.00	96.60
101-000-693.000	SALE OF EQUIPMENT	4,900.00		0.00		0.00		4,900.00	0.00
101-000-699.150	TRANSFER FROM PERP CARE	175.00		119.06		29.39		55.94	68.03
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	109,391.00		0.00		0.00		109,391.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	52,750.00		0.00		0.00		52,750.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	39,200.00		0.00		0.00		39,200.00	0.00
TOTAL REVENUES		2,663,379.00		1,723,889.68		581,544.33		939,489.32	64.73

Expenditures									
100	COUNCIL	60,975.00		14,790.99		0.00		46,184.01	24.26
172	CITY MANAGER	217,766.00		60,543.39		20,748.31		157,222.61	27.80
201	GENERAL ADMINISTRATION	649,641.00		327,282.26		126,841.50		322,358.74	50.38
257	ASSESSING	59,870.00		18,850.92		5,134.62		41,019.08	31.49
262	ELECTIONS	17,630.00		1,959.62		4.61		15,670.38	11.12
265	CITY HALL	107,185.00		30,380.73		10,864.16		76,804.27	28.34
301	POLICE	988,051.00		257,212.94		71,502.09		730,838.06	26.03
371	CODE ENFORCEMENT	36,170.00		15,861.57		2,548.74		20,308.43	43.85
567	CEMETERY	219,835.00		77,254.59		20,548.24		142,580.41	35.14
707	COMMUNITY PROMOTIONS	404,250.00		205,461.97		75,010.59		198,788.03	50.83
728	ECONOMIC DEVELOPMENT	24,000.00		10,447.38		1,173.48		13,552.62	43.53
751	PARKS	409,072.00		104,941.83		25,624.63		304,130.17	25.65

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2023 NORMAL (ABNORMAL)	MONTH 10/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		3,194,445.00	1,124,988.19	360,000.97	2,069,456.81	35.22
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,663,379.00	1,723,889.68	581,544.33	939,489.32	64.73
TOTAL EXPENDITURES		3,194,445.00	1,124,988.19	360,000.97	2,069,456.81	35.22
NET OF REVENUES & EXPENDITURES		(531,066.00)	598,901.49	221,543.36	(1,129,967.49)	112.77

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	10/31/2023 (ABNORMAL)	MONTH 10/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 105 - INCOME TAX FUND									
Fund 105 - INCOME TAX FUND:									
	TOTAL REVENUES		939,400.00	215,507.70		146,559.87		723,892.30	22.94
	TOTAL EXPENDITURES		1,579,601.00	53,548.34		17,366.92		1,526,052.66	3.39
	NET OF REVENUES & EXPENDITURES		(640,201.00)	161,959.36		129,192.95		(802,160.36)	25.30
Fund 202 - MAJOR STREETS FUND									
Fund 202 - MAJOR STREETS FUND:									
	TOTAL REVENUES		1,396,122.00	83,877.58		38,000.88		1,312,244.42	6.01
	TOTAL EXPENDITURES		1,536,354.00	140,667.56		31,413.75		1,395,686.44	9.16
	NET OF REVENUES & EXPENDITURES		(140,232.00)	(56,789.98)		6,587.13		(83,442.02)	40.50
Fund 203 - LOCAL STREETS FUND									
Fund 203 - LOCAL STREETS FUND:									
	TOTAL REVENUES		526,497.00	129,769.71		44,793.29		396,727.29	24.65
	TOTAL EXPENDITURES		564,732.00	116,517.01		35,797.45		448,214.99	20.63
	NET OF REVENUES & EXPENDITURES		(38,235.00)	13,252.70		8,995.84		(51,487.70)	34.66
Fund 208 - RECREATION FUND									
Fund 208 - RECREATION FUND:									
	TOTAL REVENUES		114,100.00	28,684.04		5,423.39		85,415.96	25.14
	TOTAL EXPENDITURES		124,100.00	45,955.79		12,257.66		78,144.21	37.03
	NET OF REVENUES & EXPENDITURES		(10,000.00)	(17,271.75)		(6,834.27)		7,271.75	172.72
Fund 210 - AMBULANCE FUND									
Fund 210 - AMBULANCE FUND:									
	TOTAL REVENUES		832,420.00	520,582.86		31,557.59		311,837.14	62.54
	TOTAL EXPENDITURES		957,420.00	321,503.49		86,563.54		635,916.51	33.58
	NET OF REVENUES & EXPENDITURES		(125,000.00)	199,079.37		(55,005.95)		(324,079.37)	159.26
Fund 248 - DDA FUND									
Fund 248 - DDA FUND:									
	TOTAL REVENUES		335,000.00	300,813.46		276,316.69		34,186.54	89.80
	TOTAL EXPENDITURES		200,190.00	63,970.68		14,426.26		136,219.32	31.95
	NET OF REVENUES & EXPENDITURES		134,810.00	236,842.78		261,890.43		(102,032.78)	175.69
Fund 520 - REFUSE SERVICE FUND									
Fund 520 - REFUSE SERVICE FUND:									
	TOTAL REVENUES		198,600.00	49,157.32		16,383.73		149,442.68	24.75
	TOTAL EXPENDITURES		197,000.00	48,636.59		0.00		148,363.41	24.69
	NET OF REVENUES & EXPENDITURES		1,600.00	520.73		16,383.73		1,079.27	32.55
Fund 582 - ELECTRIC FUND									
Fund 582 - ELECTRIC FUND:									
	TOTAL REVENUES		5,431,900.00	1,516,524.23		461,838.53		3,915,375.77	27.92
	TOTAL EXPENDITURES		7,226,662.00	1,502,716.38		296,882.95		5,723,945.62	20.79
	NET OF REVENUES & EXPENDITURES		(1,794,762.00)	13,807.85		164,955.58		(1,808,569.85)	0.77
Fund 590 - WASTEWATER FUND									
Fund 590 - WASTEWATER FUND:									
	TOTAL REVENUES		1,754,800.00	436,493.19		144,151.16		1,318,306.81	24.87
	TOTAL EXPENDITURES		1,806,301.00	257,203.65		63,216.52		1,549,097.35	14.24
	NET OF REVENUES & EXPENDITURES		(51,501.00)	179,289.54		80,934.64		(230,790.54)	348.13

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 10/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	10/31/2023	MONTH 10/31/2023	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
TOTAL REVENUES		891,783.00	263,270.31	76,631.01		628,512.69		29.52
TOTAL EXPENDITURES		1,124,893.99	204,551.71	54,327.13		920,342.28		18.18
NET OF REVENUES & EXPENDITURES		(233,110.99)	58,718.60	22,303.88		(291,829.59)		25.19
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
TOTAL REVENUES		357,182.00	73,977.80	17,656.64		283,204.20		20.71
TOTAL EXPENDITURES		627,261.00	58,017.78	14,898.48		569,243.22		9.25
NET OF REVENUES & EXPENDITURES		(270,079.00)	15,960.02	2,758.16		(286,039.02)		5.91
TOTAL REVENUES - ALL FUNDS		12,777,804.00	3,618,658.20	1,259,312.78		9,159,145.80		28.32
TOTAL EXPENDITURES - ALL FUNDS		15,944,514.99	2,813,288.98	627,150.66		13,131,226.01		17.64
NET OF REVENUES & EXPENDITURES		(3,166,710.99)	805,369.22	632,162.12		(3,972,080.21)		25.43

**City Council Election
November 7, 2023**

	Precinct #1	Term
Barnes, James E.	345	4-Year Term
Fitzsimmons, Patrick	328	2-Year Term
VanSlambrouck, Joel T.	333	4-Year Term

Voters

416 Voters 2998 Registered

14%
Voter Turnout

374 Absentee Voters
42 In Person Voters





November 8, 2023

S. Tutt Gorman, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: October 2023 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of October 2023. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'T Smith', with a stylized flourish at the end.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

The October 2023 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 288,000 gallons per day. The daily maximum flow was 312,000 GPD. The WWTP discharged a total of 8.935MG (million gallons) of final effluent to the Grand River for the month of September and treated a total of 9.371 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

- **STAFF NOTES**

- WWTP staff has continues to locate and mark known sewer infrastructure for the Fiber installation.
- Staff continues to handle the process changes required to keep construction on track. We are currently running the plant on half of our aeration basin while the Western MBBR tank is nearing completion. Also, we are currently running on one clarifier.
- Bi-pass pumping has been allowing for the installation of the City's new Flygt Concertor pumps and removal of the old raw ABS pumps. Also, while the head of the plant was being bi-passed, the installation of the new Parkson fine screen has taken place. Both the pumps and fine screen were started up by factory trained techs on site. This allowed for required training for the city WWTP staff to take place.
- The city staff pulled and de-ragged all 3 raw sewage pumps in October.
- October has again proven to be a busy month, The Annual Bio-solids report, annual PFOS report and DMR were all submitted to EGLE before the Oct 31st deadline.
- City staff continues to help contractors in any way possible to keep the upgrade process moving along safely and smoothly.
- City staff has begun discussions for the best use of the 3 million dollars the City of Portland received through appropriations. The two items that are top priority are to repair or replace the Sewer mains that are routed under the Grand River and connect on Water Street and also to replace the Cities aging Vacotruck. A reliable Vac-truck is crucial for cleaning and maintaining the cities sewer infrastructure as well as assisting with the taking down of the of plant equipment for maintenance.

- **WASTEWATER MAINTENANCE**

- The WWTP staff completed 162 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS).
- City staff pulled, cleaned and inspected our UV disinfection racks. Also, staff cleaned the effluent trough and returned the units to service. All 3 raw influent pumps were pulled, cleaned and inspected.
- City staff noticed signs of failure on our #1 make-up water pump. City staff locked out equipment and removed the pump from the make up skid. We were able to rebuild the pumps lower half. The pump housing, impeller, mechanical seal and gaskets were all replaced with new parts and the unit was returned to service. I am currently getting prices on repair and/or replacement of the #2 pump. Both pumps have been in service since 2012 and are in need of an overhaul. The non-potable water system is the life line for the WWTP as it supplies water to many crucial pieces of equipment.

-City staff was able clean around 4000 feet of sewer main for the month of October.

● OPERATIONS/ UPGRADE NOTES

-The WWTP continues to work with contractors throughout the upgrade process. There is a lot of process changes being made and we are adjusting on the fly to comply with our NPDES permit requirements.

-The 500,000-gallon Sludge Storage Tank is built. After the tank failed its initial water test, the tank was drained and Bluewater Construction applied an epoxy coating to the base of the tank to prevent it from leaking. After the epoxy cured the tank was again filled with 500,000 gallons of water for testing. After sitting for 24 hours the water level was measured and determined a success. We are currently pumping thickened sludge to the new tank and will be monitoring it closely.

-Midwest power systems completed the install of the new raw pumps. This took a great deal of coordination with plant staff and Superior Electric. The bi-pass pumping was a success! It allowed for safe install of the pumps as well as the new fine screen.

- Contractors continue to work on underground piping and electrical infrastructure to accommodate the new equipment and process changes. Jelsma concrete has completed the concrete work on the western MBBR tank. When the piping in the western MBBR is completed, we are looking to start filling and adding the MBBR media. When the western MBBR is live and can prove itself to meet our Permit requirements through EGLE, we will begin the work on the Eastern MBBR tank.

- Painting of the interior of the Service Garage and piping is near completion.

-The Keiser process air blowers are all on site and in place. Midwest Power continues to work on tying the makeup air piping to the Western MBBR. These will take the place of our current Aerzon blowers. These will provide the air required for the new MBBR tanks as well as the Aerobic digestion process.

-We will continue to discuss daily activities with contractors to avoid any potential hazards, and as always safety tailgates will be encouraged.

● EMERGENCY ALARM CALL-OUTS

-The WWTP received two sewer complaint for the month of October. One complaint was from a resident on Quarter line St. The homeowner had issues with the sewer backing up into the basement. City staff check flows in the sewer mains and it was flowing normal. Staff determined the issue to be the homeowners. For good measure the WWTP staff ran the root cutter nozzle 500' up Quarter line to ensure roots weren't an issue.

-The second complaint was an odor complaint coming from a storm drain on Rindlebluff Drive. WWTP staff investigated the complaint and determined that there was an illegal sewer hookup into the City's Storm Drain. EGLE was notified of the connection and City staff is working with Contractor who built the home and the homeowner to resolve this issue. The connection will be capped going to the storm drain and re-routed to the stub that is connected to the sanitary sewer main

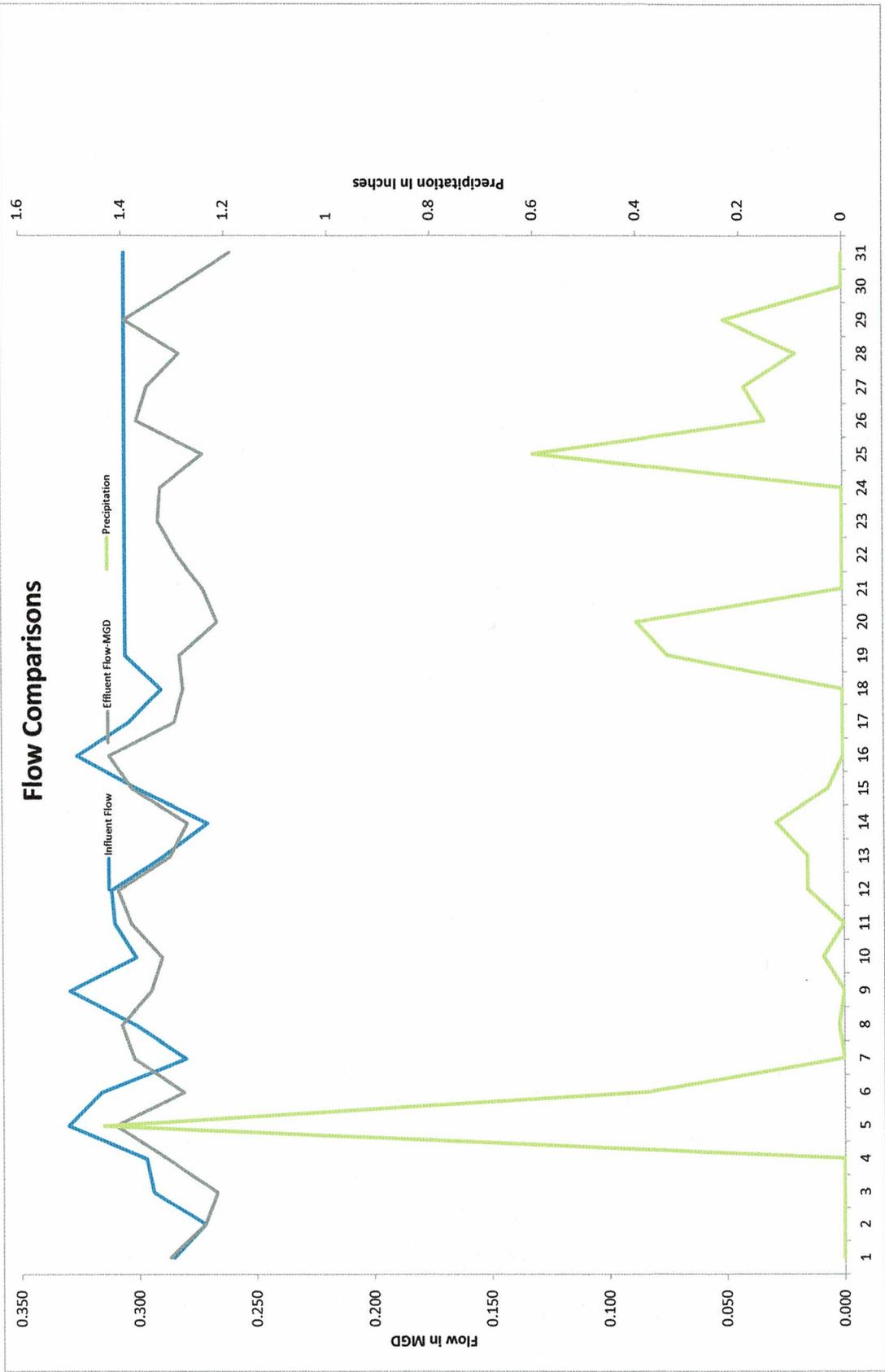
● DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of October 2023. The average influent flow during this period was

302,000 gallons per day and the average effluent flow during this period was 288,000 gallons per day. During the 2 weeks the plant was bi-passing the raw pumps we lost the use of our Influent flow meter. 10/19-10/31/2023 we calculated influent flows using a six month average, which was 305,000 gallons per day. We had (15) days with measurable precipitation which totaled 4.17 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.



Flow Comparisons



PORTLAND WWTP DAILY DISCHARGE MONITORING REPORT

PERMITTEE NAME: City of Portland WWTP
 MAILING ADDRESS: 259 Kent St.
 Portland, MI 48875
 FACILITY: Portland WWTP
 LOCATION: 259 Kent St.
 Portland, MI 48875

PERMIT NUMBER: MGS70220
 DISTRICT: West Michigan
 COUNTY: Ionia
 MONITORING POINT: 001A
 MONITORING PERIOD: Oct-23

PARAMETER NAME CODE MONITORING POINT STAGE UNIT	Flow MGD	Total Suspended Solids 7 Day Ave mg/l	Total Suspended Solids 7 Day Ave lbs.	Total Suspended Solids mg/l	Total Suspended Solids lbs.	Carbonaceous Biochemical Oxygen Demand 7 Day Ave mg/l	Carbonaceous Biochemical Oxygen Demand 7 Day Ave lbs.	Carbonaceous Biochemical Oxygen Demand (CBOD5) mg/l	Carbonaceous Biochemical Oxygen Demand (CBOD5) lbs.	Total Phosphorus (as P) mg/l	Fecal Coliform Day Geo cts/100 ml	Fecal Coliform cts/100 ml	CBOD Percent Removal	Total Suspended Solids Percent Removal	PH MIN	PH MAX	Dissolved Oxygen mg/l	
1-Oct-23	0.267																	
2-Oct-23	0.272																	
3-Oct-23	0.267			8	17.8			4.8	10.7	0.36			4	99	7.4	7.4	300	
4-Oct-23	0.288			10	24.0			5.3	12.7	0.37			1	99	7.3	7.3	001A	
5-Oct-23	0.310			16	41.4			6.0	15.5	0.56			4	98	7.2	7.2	001A	
6-Oct-23	0.281																1	
7-Oct-23	0.302	11.3	27.7			5.4	13.0				3						mg/l	
8-Oct-23	0.307	11.3	27.7			5.4	13.0				3							
9-Oct-23	0.296	11.3	27.7			5.4	13.0				3							
10-Oct-23	0.290	15.9	39.2	21.6	52.2	6.3	15.5	7.6	18.4	0.66	2	1	98	93	7.3	7.3	5.5	
11-Oct-23	0.303	16.5	41.3	12	30.3	6.5	16.4	6.0	15.2	0.39	3	8	98	96	7.5	7.5	5.7	
12-Oct-23	0.309	14.1	35.1	8.8	22.6	6.5	16.2	5.9	15.2	0.40	5	16	97	96	7.5	7.5	5.7	
13-Oct-23	0.296	14.1	35.1			6.5	16.2				5							
14-Oct-23	0.279	14.1	35.1			6.5	16.2				5							
15-Oct-23	0.302	14.1	35.1			6.5	16.2				5							
16-Oct-23	0.312	14.1	35.1			6.5	16.2				5							
17-Oct-23	0.284	9.9	24.6	8.8	20.9	6.0	15.0	6.2	14.7	0.54	13	16	98	97	7.4	7.4	5.1	
18-Oct-23	0.280	9.6	23.2	11.2	26.2	6.0	14.5	5.8	13.6	0.42	10	4	98	94	7.4	7.4	5	
19-Oct-23	0.282	10.6	24.9	11.7	27.5	6.2	14.6	6.6	15.5	0.42	5	2	97	91	7.5	7.5	5.1	
20-Oct-23	0.266	10.6	24.9			6.2	14.6				5							
21-Oct-23	0.272	10.6	24.9			6.2	14.6				5							
22-Oct-23	0.283	10.6	24.9			6.2	14.6				5							
23-Oct-23	0.291	10.6	24.9			6.2	14.6				5							
24-Oct-23	0.290	13.1	31.1	16.4	39.7	7.7	18.4	10.8	26.1	0.93	3	4	97	94	7.4	7.4	5.2	
25-Oct-23	0.272	15.4	36.0	18	40.8	8.7	20.5	8.7	19.7	0.73	5	16	96	86	7.5	7.5	5	
26-Oct-23	0.300	16.4	39.2	14.8	37.0	8.5	20.2	5.9	14.8	0.39	26	272	97	92	7.3	7.3	5.1	
27-Oct-23	0.296	16.4	39.2			8.5	20.2				26							
28-Oct-23	0.282	16.4	39.2			8.5	20.2				26							
29-Oct-23	0.305	16.4	39.2			8.5	20.2				26							
30-Oct-23	0.282	16.4	39.2			8.5	20.2				26							
31-Oct-23	0.260	14.5	33.8	10.8	23.4	6.9	15.8	6.0	13.0	0.41	90	168		85	7.4	7.4	5.3	
Average	0.268			12.9	31.1			6.6	15.8	0.51				85	7.4	7.4		
MIN	0.260													85	7.2	7.2		
MAX	0.312	16.5	41.3			8.7	20.5			0.93	90						5	

October 2023

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMON	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	mg/l	mg/l	mg/l	su	mg/l	COLIFORM	NITROG	
		7-day		7-day	Rem.		7-day		7-day	Rem.				Rem.						cts/100 ml	7-day	
	Avg		Avg			Avg		Avg												GEO	mg/l	
1																						
2																						
3	4.8		10.7		99	8.0		17.8		97	6.0			0.363	0.8	96	7.4	5.6		4		
4	5.3		12.7		99	10.0		24.0		97	9.2			0.365	0.9	95	7.3	5.5		1		
5	6.0		15.5		98	16.0		41.4		95	14.8			0.557	1.4	91	7.2	5.3		4		
6																						
7		5.4		13.0			11.3		27.7													3
8		5.4		13.0			11.3		27.7													3
9		5.4		13.0			11.3		27.7													3
10	7.6	6.3	18.4	15.5	98	21.6	15.9	52.2	39.2	93	16.4			0.658	1.6	93	7.3	5.5		1	2	
11	6.0	6.5	15.2	16.4	98	12.0	16.5	30.3	41.3	96	8.8			0.390	1.0	95	7.5	5.7		8	3	
12	5.9	6.5	15.2	16.2	97	8.8	14.1	22.6	35.1	96	7.6			0.395	1.0	95	7.5	5.7		16	5	
13		6.5		16.2			14.1		35.1													5
14		6.5		16.2			14.1		35.1													5
15		6.5		16.2			14.1		35.1													5
16		6.5		16.2			14.1		35.1													5
17	6.2	6.0	14.7	15.0	98	8.8	9.9	20.9	24.6	97	8.0			0.537	1.3	95	7.4	5.1		16	13	
18	5.8	6.0	13.6	14.5	98	11.2	9.6	26.2	23.2	94	9.2			0.423	1.0	95	7.4	5.0		4	10	
19	6.6	6.2	15.5	14.6	97	11.7	10.6	27.5	24.9	91	8.9			0.419	1.0	96	7.5	5.1		2	5	
20		6.2		14.6			10.6		24.9													5
21		6.2		14.6			10.6		24.9													5
22		6.2		14.6			10.6		24.9													5
23		6.2		14.6			10.6		24.9													5
24	10.8	7.7	26.1	18.4	97	16.4	13.1	39.7	31.1	94	13.2			0.934	2.3	91	7.4	5.2		4	3	
25	8.7	8.7	19.7	20.5	96	18.0	15.4	40.8	36.0	86	15.6			0.726	1.6	87	7.5	5.0		16	5	
26	5.9	8.5	14.8	20.2	97	14.8	16.4	37.0	39.2	92	10.4			0.393	1.0	94	7.3	5.1		272	26	
27		8.5		20.2			16.4		39.2													26
28		8.5		20.2			16.4		39.2													26
29		8.5		20.2			16.4		39.2													26
30		8.5		20.2			16.4		39.2													26
31	6.0	6.9	13.0	15.8		10.8	14.5	23.4	33.8	85	8.4			0.415	0.9	95	7.4	5.3		168	90	
M/M																						
TL																						
GA																						
ME	6.6		15.8		98	12.9		31.1		93	10.5			0.51	1.2	94		5.3		8.2		#####
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

October 2023

- 1. Clear 4. Rain..
- 2. P. Cloudy 5. Snow
- 3. Cloudy 6. Windy

RAW INFLUENT

DAY	WEATHER		FLOW DATA						TEMP	PH	CBOD - 5 Day		TSS		V.S.S	TOTAL		Day
	Type	Precip	Total	Total		Peak	Min	PHOSPHORUS										
	Code	Inches	Effluent	7-day	Influent	7-day	mgd	mgd			mg/l	lbs/day	mg/l	lbs/day		mg/l	lbs/day	
			mgd	Avg	mgd	Avg					°C	SU	mg/l	lbs/day		mg/l	lbs/day	
1	2	0	0.287		0.285		0.59	0.11										1
2	1	0.00	0.272		0.272		0.60	0.21										2
3	2	0.00	0.267		0.294		0.55	0.20	20.2	7.3	363	890	296	726	280	9.4	23	3
4	2	0.00	0.288		0.297		0.60	0.19	20.6	7.4	377	934	292	723	264	8.1	20	4
5	3,4	1.44	0.310		0.330		0.67	0.17	20.3	7.4	303	834	353	972	333	6.4	18	5
6	3,4	0.38	0.281		0.316		0.61	0.20										6
7	238	0.00	0.302	0.287	0.280	0.296	0.57	0.18										7
8	4,2,	0.01	0.307	0.251	0.301	0.260	0.55	0.16										8
9	2,7	0.00	0.295	0.293	0.329	0.307	0.58	0.14										9
10	3,4	0.04	0.290	0.296	0.301	0.308	0.63	0.16	19.3	7.5	403	1012	332	833	284	10.0	25	10
11	23	0.00	0.303	0.298	0.310	0.310	0.60	0.18	19.1	7.8	393	1016	276	714	232	7.4	19	11
12	24	0.07	0.309	0.298	0.311	0.307	0.60	0.18	18.5	7.7	217	564	200	520	184	8.3	22	12
13	24	0.07	0.286	0.299	0.289	0.303	0.56	0.11										13
14	34	0.13	0.279	0.296	0.270	0.302	0.50	0.11										14
15	34	0.03	0.302	0.295	0.300	0.302	0.61	0.16										15
16	2	0.00	0.312	0.297	0.326	0.301	0.59	0.15										16
17	2	0.00	0.284	0.296	0.304	0.301	0.55	0.15	18.8	7.8	278	704	340	861	312	10.0	25	17
18	2	0.00	0.280	0.293	0.290	0.299	0.60	0.16	18.3	7.7	350	846	188	454	180	8.4	20	18
19	34	0.34	0.282	0.289	0.305	0.298	0.61	0.17	18.7	7.6	241	613	136	346	124	10.0	25	19
20	3,4	0.40	0.266	0.287	0.305	0.300	0.61	0.17										20
21	3	0.00	0.272	0.286	0.305	0.305	0.61	0.17										21
22	3	0.00	0.283	0.283	0.305	0.306	0.61	0.17										22
23	2	0.00	0.291	0.280	0.305	0.303	0.61	0.17										23
24	2	0.00	0.290	0.281	0.305	0.303	0.61	0.17	16.9	7.6	341	867	260	661	200	10.8	27	24
25	3,4	0.60	0.272	0.279	0.305	0.305	0.61	0.17	18.4	7.6	217	552	132	336	124	5.6	14	25
26	3,4	0.15	0.300	0.282	0.305	0.305	0.61	0.17	18.6	7.5	195	496	176	448	148	6.3	16	26
27	34	0.19	0.296	0.286	0.305	0.305	0.61	0.17										27
28	24	0.09	0.282	0.288	0.305	0.305	0.61	0.17										28
29	3,4	0.23	0.305	0.291	0.305	0.305	0.61	0.17										29
30	2	0.00	0.282	0.289	0.305	0.305	0.61	0.17										30
31	2,3	0.00	0.260	0.285	0.305	0.305	0.61	0.17	16.1	7.5			72	183	52	7.6	19	31
TL		4.17	8.935		9.371		18.49	5.13	243.8	98.4								
MAX																		
ME		0.13	0.288		0.302		0.60	0.17	18.8	7.6	307	803	235	598	209	8.3	21	
REMARKS:																		

City of Portland, MI

October 2023

ACTIVATED SLUDGE

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	7.7	8.2		2485		21	85	3.5	1.44	0.6423		8.41	450	0.275
2	24	7.9	10.8		2564		27	105	1.2	1.44	0.5484		7.74	354	0.275
3	24	7.6	5.1	0.28	2700	2103	27	100	1.2	1.44	0.4954	0.3790	19.08	788	0.275
4	24	7.5	4.8	0.35	2244	1772	23	102	1.8	1.44	0.5499	0.4128	15.22	698	0.275
5	24	7.1	3.7	0.28	2507	1979	25	99	2.2	1.44	0.6553	0.4774	18.60	1016	0.275
6	24	7.3	4.8		2178		23	105	2.4	1.44	0.4022		20.01	671	0.275
7	24	7.7	12.5		1860		19	102	3.0	1.44	0.3067		8.68	222	0.275
8	24	7.5	12.6		2243		20	89	4.2	1.44	0.3780		8.41	265	0.275
9	24	7.0	5.3		2450		21	86	1.9	1.44	0.5100		16.18	688	0.284
10	24	7.3	6.1	0.38	2246	1806	20	89	2.7	1.44	0.4454	0.3454	14.85	552	0.284
11	24	7.2	5.4	0.35	2404	1927	20	83	2.0	1.44	0.4559	0.3501	17.57	668	0.284
12	24	7.2	4.8	0.20	2334	1906	21	90	2.2	1.44	0.5114	0.4032	17.00	725	0.284
13	24	7.5	4.7		2394		19	79	1.0	1.44	0.4838		18.98	766	0.284
14	24	7.7	13.5		3208		24	74	4.4	1.44	0.5040		8.45	355	0.284
15	24	7.4	9.8		3260		26	79	3.7	1.44	0.5964		10.00	498	0.284
16	24	6.9	3.2		3271		26	79	2.5	1.44	0.8084		22.51	1517	0.294
17	24	7.2	5.4	0.21	2860	2260	21	73	3.1	1.44	0.5060	0.3819	18.65	787	0.294
18	24	7.4	5.3	0.25	2804	2244	22	80	3.6	1.44	0.4976	0.3898	19.00	789	0.294
19	24	7.2	4.6	0.18	2876	2329	23	80	2.8	1.44	0.5021	0.3844	22.43	939	0.294
20	24	7.2	6.2		2924		23	79	3.0	1.44	0.4752		17.89	709	0.294
21	24	7.2	12.2		2793		23	82	3.1	1.44	0.4843		8.45	341	0.294
22	24	7.2	13.6		3126		30	96	3.0	1.44	0.4898		8.43	344	0.294
23	24	7.2	4.8		3207		33	102	3.4	1.44	0.5246		22.75	995	0.294
24	24	7.2	5.3	0.29	2626	2024	27	103	3.6	1.44	0.4964	0.3767	18.00	745	0.294
25	24	7.2	4.7	0.16	2954	2313	33	112	1.7	1.44	0.6382	0.4984	17.80	948	0.294
26	24	7.2	5.3	0.17	2454	1923	24	98	4.1	1.44	0.5113	0.3857	16.19	690	0.294
27	24	7.2	4.9		2418		25	103	3.2	1.44	0.4541		19.50	739	0.294
28	24	7.2	12.1		2274		23	101	4.0	1.44	0.3993		8.42	280	0.294
29	24	7.2	12.2		2481		25	100	3.9	1.44	0.4333		8.41	304	0.294
30	24	7.2	5.3		2482		27	109	4.3	1.44	0.5900		14.13	695	0.294
31	24	7.2	5.5		2449	1868	28	114	4.4	1.44	0.4723	0.3608	17.01	670	0.294
TL													468.74	20210	8.895
ME	24	7.3	7.2	0.26	2615	2035	24	93	2.9	1.44	0.5086	0.3958	15.12	652	0.287
REMARKS:															

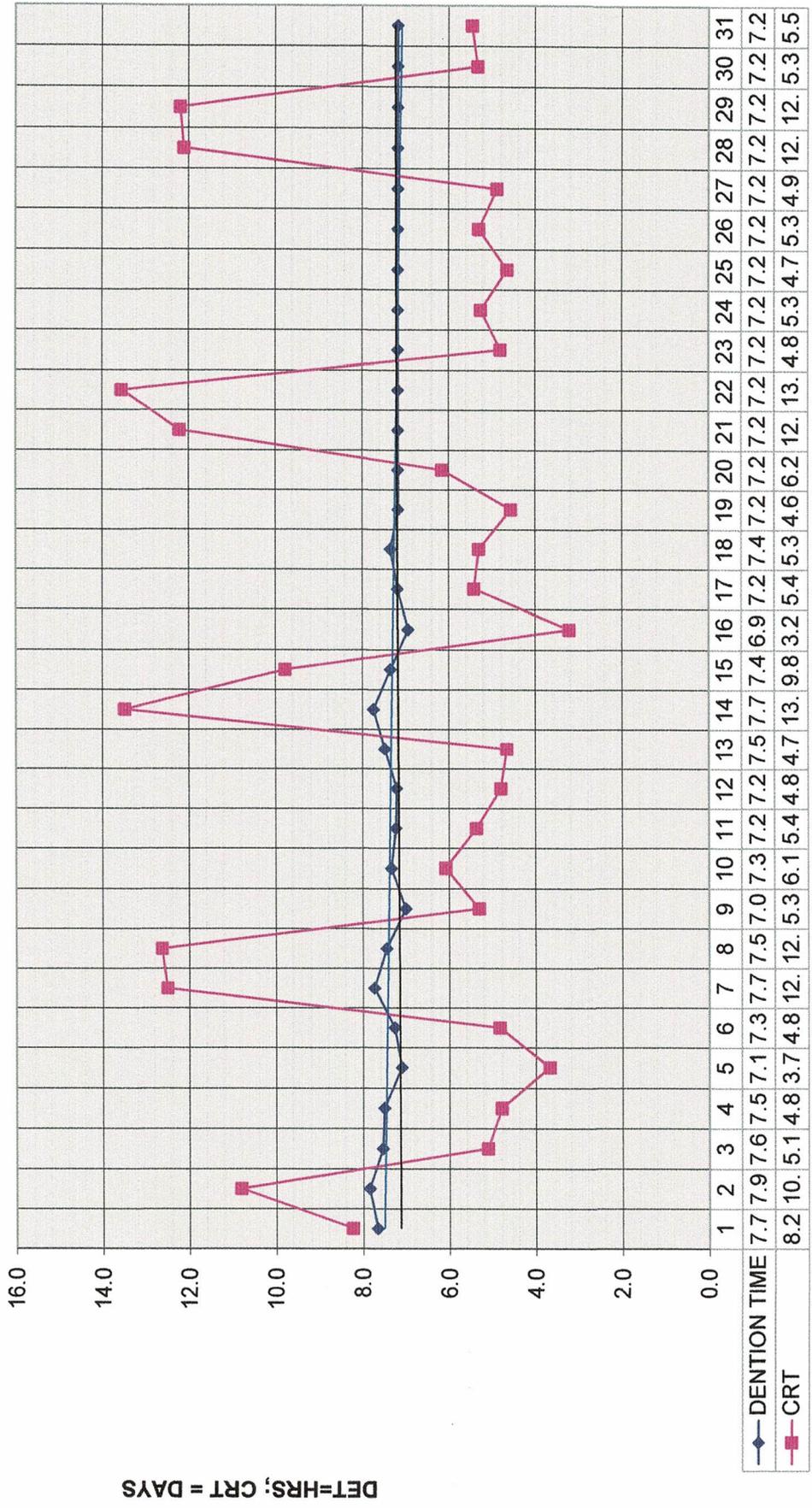
Total lbs are figured by multiplying the monthly average by the number of days in the month.

October 2023

MISCELLANEOUS DATA

DAY	OUTFALL OBSERVATION	GRIT	NAT. GAS	ELECT. WWTP	ELECT. Riverside Lift Stat.	ELECT. Canal Lift Stat.	ELECT. Cutler Lift Stat.	FERROUS CHLORIDE	Polymer Sludge Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	n		0	136	18	15	35	28	11.0
2	n	40.5	0	112				28	10.0
3	y		0	112	15	10	16	28	10.0
4	y		0	112				28	47.0
5	y		0	104	16	19	18	28	25.0
6	y		0	104				28	30.0
7	n		0	112				28	11.0
8	n		500	120	43	6	44	28	8.0
9	y		200	120				28	19.0
10	y		300	128	25	10	27	28	20.0
11	y		200	128				28	21.0
12	n		200	128	23	10	26	28	22.0
13	n		300	120				28	26.0
14	n		300	104				28	10.0
15	n		200	112	41	15	47	28	12.0
16	y		200	120				28	29.0
17	y	54.0	200	120	24	19	27	28	24.0
18	y		600	104				28	23.0
19	n		1000	104	24	0	25	28	27.0
20	n		1000	960				28	20.0
21	n		1200	104				28	15.0
22	y		1300	120	43	16	50	28	8.0
23	y		1000	104				28	25.0
24	n		800	88	21	9	21	28	21.0
25	n		500	88				29	20.0
26	y		0	88	20	0	22	29	24.0
27	n		0	80				29	26.0
28	n		1000	104				29	9.0
29	n		1200	104	37	25	43	29	9.0
30	n		1400	112				29	19.0
31	n		1300	128	30	10	34	29	27.0
TL		94.5	14900.0	4280	380	164	435	875	608.0
ME		47.3	481	138	27	12	31	28	19.6
REMARKS:									
Grit System by-passed 10-19 thru 10-31-23 due to SRF project upgrades									
Total lbs are figured by multiplying the monthly average by the number of days in the month.									

DETENTION & CRT



Portland EO Report As of: 11/6/2023



District: Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I	3	174,391	29,494	16.91%	\$20,770	\$2,766	13.32%
MPPA - C&I Program	3	174,391	29,494	16.91%	\$20,770	\$2,766	13.32%
Residential	26	109,316	25,020	22.89%	\$10,384	\$4,069	39.19%
MPPA - Appliance Recycling	8	19,677	10,336	52.53%	\$1,869	\$465	24.88%
MPPA - Appliance Recycling - District Costs	7	0	0	0.00%	\$0	\$1,850	0.00%
MPPA - High Efficiency Products and HVAC	9	12,025	3,198	26.59%	\$1,142	\$1,022	89.51%
MPPA Residential Lighting	1	72,148	86	0.12%	\$6,854	\$12	0.18%
MPPA Residential Low Income	1	5,466	11,400	208.56%	\$519	\$720	138.73%

Program Summary			
Customer	Status Date	kWh Savings	Incentive

C&I		29,494.38	\$2,766.42
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Batched

Portland Public Schools (Oakwood Elementary) 500 Oak St (WO-5279194)	01/27/2023	8,341.45	\$667.31
Portland Public Schools 1100 Ionia Rd (WO-5280419)	01/27/2023	6,662.50	\$533.00

Preapproved

City Of Portland 259 Kent St. (WO-5280683)		14,490.43	\$1,566.11
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Residential		25,020.23	\$4,069.20
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Batched

Portland Appliance Pick Ups 1234 Main St (WO-5281626)	01/26/2023	0.00	\$450.00
Brent Davis 630 Looking Glass #2 (WO-5281835)	02/03/2023	1,256.00	\$65.00
Jared Walker 7761 Lyons Rd (WO-5279917)	02/03/2023	1,135.00	\$50.00
Portland Appliance Pick Ups 1234 Main St (WO-5281627)	02/19/2023	0.00	\$200.00
David Biggs 7937 Knox Rd (WO-5281959)	02/24/2023	1,135.00	\$50.00
David Biggs 7937 Knox Rd (WO-5281960)	02/24/2023	143.20	\$25.00

David Biggs 7937 Knox Rd (WO-5281961)	02/24/2023	40.80	\$25.00
JANET ROBINSON 202 BLOSSOM DRIVE (WO-5281751)	02/24/2023	118.69	\$75.00
Jared Walker 7761 Lyons Rd (WO-5279918)	03/03/2023	2,199.20	\$190.00
Ruth & Fred Proctor 425 Quarterline St (WO-5279189)	03/03/2023	86.40	\$12.00
Portland Community Foodbank 310 E Bridge St. (WO-5368323)	03/27/2023	11,400.00	\$720.00
Portland Appliance Pick Ups 1234 Main St (WO-5281628)	04/06/2023	0.00	\$200.00
John Knoop 5810 Divine Hwy (WO-5278629)	04/21/2023	1,135.00	\$50.00
JOAN VASHAW 9670 LOOKINGGLASS AVE (WO-5280231)	05/19/2023	275.50	\$285.00
GLEN KLEIN 700 LOOKING GLASS (WO-5282485)	06/09/2023	1,135.00	\$50.00
TAMARA M. SMITH 357 BISHOP ST (WO-5280288)	06/23/2023	117.63	\$252.20
Portland Appliance Pick Ups 1234 Main St (WO-5281629)	07/14/2023	0.00	\$200.00
Portland Appliance Pick Ups 1234 Main St (WO-5281647)	07/14/2023	0.00	\$200.00
TRAVIS TRIERWEILER 510 LOOKING GLASS AVE (WO-5280461)	07/14/2023	1,135.00	\$50.00
JONATHON LUKCO 124 EAST STREET (WO-5280978)	09/08/2023	59.90	\$25.00
BETH LOWE 7100 DIVINE HWY (WO-5282656)	09/15/2023	1,135.00	\$50.00
GEORGE & AMANDA ROWE 9228 Cottonwood Creek Drive (WO-5280940)	09/22/2023	225.60	\$100.00
TAMARA M. SMITH 357 BISHOP ST (WO-5314560)	10/20/2023	17.30	\$45.00
Portland Appliance Pick Ups August 2023 (WO-5389277)	10/25/2023	0.00	\$200.00
Portland Appliance Pick Ups Sept 2023 (WO-5389385)	10/25/2023	0.00	\$400.00
ANN FEDEWA 8811 Barnes Road (WO-5393736)	11/03/2023	2,270.00	\$100.00

Component Detail

C&I

Project ID	Component	Account_Number	Quantity	kWh/Unit	Incentive/Unit
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Batched

a0R8b000000 Portland Public Schools (Oakwood Elementary) 500 Oak St (WO-5279194)
mgbBEAR

Total Project Cost: \$1,118.75

Install Complete: 1/25/2023

Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement - MPPA CI	139	139.400	11.15
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement - MPPA CI	207	207.050	16.56
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement - MPPA CI	7,995	7,995.000	639.60
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	1,950	0.000	0.00
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	51	0.000	0.00
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	34	0.000	0.00

a0R8b00000O Portland Public Schools 1100 Ionia Rd (WO-5280419)
 mgiOEAR

Total Project Cost: \$895.00

Install Complete: 1/25/2023

Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement - MPPA CI	17-03300-1	6,663	6,662.500	533.00
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	17-03300-1	1,625	0.000	0.00

Preapproved

a0R0y00000K City Of Portland 259 Kent St. (WO-5280683)
 5pXSEAZ

Total Project Cost:

Install Complete: 1/1/0001

Interior Occupancy Sensors - MPPA CI	01-06750-1	7	2,017.750	140.00
LED PAR/R/BR <= 15.5W - MPPA CI	01-06750-1	30	4,497.000	150.00
Legacy-MPPA Interior Linear to LED Non-Highbay to LED - MPPA CI	01-06750-1	7,976	7,975.680	1276.11
Legacy-MPPA Interior Linear to LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	01-06750-1	2,976	0.000	0.00

Residential

Project ID	Component	Account_Number	Quantity	kWh/Unit	Incentive/Unit
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Batched

a0R8b00000L David Biggs 7937 Knox Rd (WO-5281960)
 ka4EAB

Total Project Cost: \$849.99

Install Complete: 2/21/2023

ENERGY STAR Electric Clothes Dryer - MPPA Res	13-14800-1	1	143.200	25.00
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a0R8b00000L David Biggs 7937 Knox Rd (WO-5281961)
 kb4tEAB

Total Project Cost: \$699.99

Install Complete: 2/24/2023

ENERGY STAR Refrigerator Freezer - MPPA Res	13-14800-1	1	40.800	25.00
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a0RPY000000 GEORGE & AMANDA ROWE 9228 Cottonwood Creek Drive (WO-5280940)
 2upJ2AQ

Total Project Cost: \$13,014.00

Install Complete: 9/21/2023

Central Air Conditioner - MPPA Res	12010702	1	225.600	100.00
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a0R8b00000L JANET ROBINSON 202 BLOSSOM DRIVE (WO-5281751)
 kaTEEAZ

Total Project Cost: \$6,614.00

Install Complete: 2/19/2023

ENERGY STAR Smart Thermostat - MPPA Res	13-16900-1	1	118.692	75.00
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a0R8b00000L Jared Walker 7761 Lyons Rd (WO-5279918)
kbZYEAZ

Total Project Cost: \$7,868.10

Install Complete: 3/2/2023

ENERGY STAR Dehumidifier - MPPA Res	12-21000-3	1	236.800	15.00
ENERGY STAR Heat Pump Water Heater - MPPA Res	12-21000-3	1	1,902.500	150.00
ENERGY STAR Refrigerator Freezer - MPPA Res	12-21000-3	1	59.900	25.00

a0R8b00000N JOAN VASHAW 9670 LOOKINGGLASS AVE (WO-5280231)
gFtyEAF

Total Project Cost: \$15,692.00

Install Complete: 5/16/2023

ENERGY STAR Window - MPPA Res	10-12600-1	19	275.500	285.00
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a0RPY000000 JONATHON LUKCO 124 EAST STREET (WO-5280978)
2FKj2AM

Total Project Cost: \$1,915.88

Install Complete: 9/8/2023

ENERGY STAR Refrigerator Freezer - MPPA Res	04-00200-3	1	59.900	25.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281626)
n6kfEAB

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		2	0.000	400.00
Room AC Unit Recycling - MPPA DC APR		1	0.000	50.00

a0R8b00000L Portland Appliance Pick Ups 1234 Main St (WO-5281627)
kaaSEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000L Portland Appliance Pick Ups 1234 Main St (WO-5281628)
kIVAEAZ

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281629)
3njZEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281647)
3nkNEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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Portland Appliance Pick Ups Sept 2023 (WO-5389385)

Total Project Cost:

Install Complete: 1/1/0001

<i>ENERGY STAR Window - MPPA Res</i>	02-02900-5	3	17.302	45.00
<i>Refrigerator Recycling - MPPA APR</i>	12-13800-1	1	1,135.000	50.00
<i>Refrigerator Recycling - MPPA APR</i>	12-13800-1	1	1,135.000	50.00
<i>Refrigerator Recycling - MPPA DC APR</i>		2	0.000	400.00
<i>Refrigerator Recycling - MPPA DC APR</i>		1	0.000	200.00

a0R8b00000L **Portland Community Foodbank 310 E Bridge St. (WO-5368323)**
kjSJEAZ

Total Project Cost:

Install Complete: 1/1/0001

<i>Legacy - Lighting kit - MPPA</i>		1	11,400.00 0	720.00
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a0R8b00000L **Ruth & Fred Proctor 425 Quarterline St (WO-5279189)**
kba2EAB

Total Project Cost: \$21.18

Install Complete: 3/2/2023

<i>LED A-line - MPPA Res Ltg</i>	09-09500-1	2	39.200	8.00
<i>LED A-line - MPPA Res Ltg</i>	09-09500-1	1	47.200	4.00

a0R8b00000O **TAMARA M. SMITH 357 BISHOP ST (WO-5280288)**
3jl9EAJ

Total Project Cost: \$11,292.50

Install Complete: 6/22/2023

<i>Ceiling Insulation - MPPA Res</i>	02-02900-5	1,111	88.633	222.20
<i>ENERGY STAR Window - MPPA Res</i>	02-02900-5	2	29.000	30.00

a0R8b00000O **Brent Davis 630 Looking Glass #2 (WO-5281835)**
n7I2EAJ

Payment Date: 2/3/2023

Total Project Cost:

Install Complete: 2/1/2023

<i>Refrigerator Recycling - MPPA APR</i>	10-10200-17	1	1,135.000	50.00
<i>Room AC Unit Recycling - MPPA APR</i>	10-10200-17	1	121.000	15.00

a0R8b00000O **Jared Walker 7761 Lyons Rd (WO-5279917)**
n7HiEAJ

Payment Date: 2/3/2023

Total Project Cost:

Install Complete: 2/1/2023

<i>Refrigerator Recycling - MPPA APR</i>	12-21000-3	1	1,135.000	50.00
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a0R8b00000L **David Biggs 7937 Knox Rd (WO-5281959)**
kabGEAR

Payment Date: 2/24/2023

Total Project Cost:

Install Complete: 2/19/2023

<i>Refrigerator Recycling - MPPA APR</i>	13-14800-1	1	1,135.000	50.00
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a0R8b00000L **John Knoop 5810 Divine Hwy (WO-5278629)**
kmktEAB

Payment Date: 4/21/2023

Total Project Cost:

Install Complete: 4/16/2023

Refrigerator Recycling - MPPA APR

12-05800-1

1 1,135.000 50.00

a0R8b00000O **GLEN KLEIN 700 LOOKING GLASS (WO-5282485)**
3i2QEAR

Payment Date: 6/9/2023

Total Project Cost:

Install Complete: 6/8/2023

Refrigerator Recycling - MPPA APR

10-11650-1

1 1,135.000 50.00

a0R8b00000O **TRAVIS TRIERWEILER 510 LOOKING GLASS AVE (WO-5280461)**
3nNpEAJ

Payment Date: 7/14/2023

Total Project Cost:

Install Complete: 7/14/2023

Refrigerator Recycling - MPPA APR

02-03900-1

1 1,135.000 50.00

a0RPY00000O **BETH LOWE 7100 DIVINE HWY (WO-5282656)**
2SZh2AM

Payment Date: 9/15/2023

Total Project Cost:

Install Complete: 9/14/2023

Refrigerator Recycling - MPPA APR

12-00300-2

1 1,135.000 50.00

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
NOVEMBER 14, 2023 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Request Approval for Agreement with Michigan Department of Health and Human Services-Chad Shaw
 - B. Request Approval of Strengthening Public Health Workforce and Infrastructure Grant Outreach Worker-Chad Shaw/Aimee Feehan
 - C. Request Approval to hire Community Health Educator/Grant Coordinator Position-Chad Shaw
 - D. Appointment to the Economic Development Corporation/Brownfield Redevelopment Authority
 - William Hendrian, three-year term
 - E. Request Approval of Agreement for One (1) year extension of Medical Examiner Agreement with Sparrow Forensic Pathology-Patrick Jordan
 - F. Resolution for Exemption Option for Publicly Funded Health Insurance-Patrick Jordan
 - G. Request Approval of Insurance/Benefit Package Proposals for 2024-Priscilla Walden
 - H. Request to Approve Budgeted Spending for Facility IT Connectivity- Fiber Optic Infrastructure Changes-Angela Srhel Vaho

- I. Request Approval of the 8th Circuit Court Adult Recovery Court SCAO Grant Contract for the 2024 Fiscal Year-Patrick Jordan
- J. Request Approval of the 8th Circuit Court Swift and Sure Sanctions Probation program SCAO Grant Contract for the 2024 Fiscal Year-Patrick Jordan

IX. Department Reports

- A. Commission On Aging

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. County Administrator Contract

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of November 2023:

- NONE

Appointments for consideration in the month of December 2023:

- Central Dispatch Board of Directors
- Substance Abuse Initiative
- West Michigan Regional Planning Commission
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee (WMRPC)

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21423**

- Consumers Energy Company requests Michigan Public Service Commission for approval to implement a power supply cost recovery plan for the 12 months ending December 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Thursday, November 16, 2023 at 9:00 AM

BEFORE: Administrative Law Judge Lesley Fairrow

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) September 29, 2023 and revised on October 9, 2023 application requesting the Commission to: 1) approve Consumers Energy to implement a Power Supply Cost Recovery (PSCR) plan for the 12 months ending December 31, 2024; 2) approve, for 2024, a maximum monthly PSCR factor consisting of the sum of two parts: (i) a base ceiling factor of not less than \$0.00877 per kWh for all classes of customers plus (ii) additional amounts contingent on future events, determined using the PSCR Factor Ceiling Price Adjustment (Contingency) Mechanism, as proposed by Consumers Energy; and 3) grant Consumers Energy any further relief the Commission may deem lawful and appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 9, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21423. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.