



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, December 18, 2023

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by Mayor Barnes</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:05 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> – None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:15 PM	A. Second Reading and Consideration of Ordinance 180B for a Consumers Energy Company Gas Franchise	Decision
7:20 PM	B. Proposed Resolution 23-89 Approving Energy Purchases through the Michigan Public Power Agency	Decision
7:23 PM	C. Proposed Resolution 23-90 to Amend the Budget for Fiscal Year 2023-2024	Decision
7:25 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting held on December 4, 2023	
	B. Payment of Invoices in the Amount of \$149,047.97 and Payroll in the Amount of \$163,163.74 for a Total of \$312,211.71	
	C. Purchase Orders over \$5,000.00	
	1. VC3, Inc. in the Amount of \$7,173.00 for Firewall and Subnet Expansion at City Hall	
	2. Dickinson Wright in the Amount of \$24,500.00 for Electric Bond Counsel Fees and Expenses	
	XI. <u>Communications</u>	
	A. Board and Commission Application for Doug Logel	
	B. Wastewater Treatment Plant Report for November 2023	
	C. Franklin Energy – Energy Optimization Report for November 30, 2023	

<u>Estimated Time</u>
7:28 PM
7:30 PM
7:35 PM
7:40 PM

D. Ionia County Board of Commissioners Agenda for December 12, 2023

- XII. Other Business – None
- XIII. City Manager Comments
- XIV. Council Comments
- XV. Adjournment

<u>Desired Outcome</u>
Decision

CITY OF PORTLAND
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following ordinance:

ORDINANCE NO. 180B

CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE

AN ORDINANCE, granting to CONSUMERS ENERGY COMPANY, its successors and assigns, the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CITY OF PORTLAND, IONIA COUNTY, MICHIGAN, for a period of thirty years.

THE CITY OF PORTLAND ORDAINS:

SECTION 1. GRANT and TERM. The CITY OF PORTLAND, IONIA COUNTY, MICHIGAN, hereby grants to Consumers Energy Company, its successors and assigns, hereinafter called "Consumers" the right and authority to lay, maintain and commercially operate gas lines and facilities including but not limited to mains, pipes, services and valves on, under, along, and across public places including but not limited to highways, streets, alleys, bridges, and waterways, and to conduct a local gas business in the CITY OF PORTLAND, IONIA COUNTY, MICHIGAN, for a period of thirty years, unless revoked sooner by the City or Consumers. All construction performed by Consumers shall be in accordance with all applicable laws, ordinances, rules, and regulations to which the construction is subject and not exempt, including but without limitation all ordinances and regulations of the City. In addition, as a general matter, Consumers shall comply with all of the City's ordinances and regulations from which Consumers is not exempt; provided, however, that nothing herein shall be construed as a waiver of Consumers' existing or future rights under state or federal law.

SECTION 2. CONDITIONS.

- A. No highway, street, alley, bridge, waterway, or other public place used by Consumers shall be obstructed longer than necessary during the work of construction or repair, and each place shall be restored to the same order and condition as when the work was commenced. To the extent this requirement is not inconsistent with other legal obligations placed upon Consumers, construction by Consumers in the right-of-way or other public place shall be suitably barricaded and lighted to prevent accidents. All of Consumers' structures and equipment shall be placed on either side of the right-of-way so as not to unnecessarily interfere with its use for transportation purposes. Consumers shall have the right to trim or remove trees if necessary in the conducting of such business.

- B. Before commencing the laying of gas mains and pipes and other similar or related equipment which will require excavation in or the closing of any public highway, street, alley, bridge, waterway, or other public place, Consumers shall provide the City with notice, including a description of the work to be performed, to allow the City reasonable opportunity to respond to the effects of the work upon municipal services and public safety.

This notice requirement shall not apply to the installation of gas services or to the work performed on privately owned property.

- C. Nothing in this Section shall preclude Consumers from immediately commencing construction or repair work when deemed necessary to prevent imminent danger to life or property. In that case, Consumers shall notify the City of the construction or repair work as soon as reasonably practical.
- D. Consumers and its contractors and subcontractors shall, at the Consumers' own cost and expense, relocate or remove Consumers' lines and/or equipment from public rights-of-way whenever the use of such public rights-of-way by the public for installation of public improvements, such as but not limited to drains, sewers, water mains or pipes, road construction, grading, or repair, makes such relocation or removal reasonably necessary. Nothing in this subsection D shall be construed as a waiver by Consumers of any of its existing or future rights under state or Federal law. Furthermore, nothing in this subsection D shall restrict or impair Consumers' rights under any applicable statutes or laws regarding the vacation or relocation of public streets.

SECTION 3. HOLD HARMLESS. Consumers shall save the City free and harmless from all loss, costs and expense of any kind on account of the laying, constructing, maintenance, and use of the lines and related facilities hereby authorized. In case any action is commenced against the City on account of the permission herein given, Consumers shall, upon notice, defend the City and its representatives and hold them harmless from all loss, costs and damage arising out of such negligent construction, maintenance, and use.

SECTION 4. EXTENSIONS. Consumers shall construct and extend its gas distribution system within said City, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations.

SECTION 5. FRANCHISE NOT EXCLUSIVE. The rights, power and authority herein granted, are not exclusive.

SECTION 6. RATES and CONDITIONS. Consumers shall charge for gas service to the inhabitants of the City the rates, charges, and special taxes and pursuant to the conditions as approved from time to time by the Michigan Public Service Commission, or its successors having authority and jurisdiction to fix and regulate gas rates and charges, or as otherwise permitted or required by applicable law, for the term of this franchise created by this Ordinance. Such rates and conditions shall be subject to review and change upon petition to the Michigan Public Service Commission.

SECTION 7. REVOCATION. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by either party. Upon revocation this ordinance shall be considered repealed and of no effect past, present or future.

SECTION 8. MICHIGAN PUBLIC SERVICE COMMISSION JURISDICTION. Consumers shall, as to all other conditions and elements of gas service not established by this Ordinance, be and remain subject to the rules and regulations of the Michigan Public Service Commission or its successors applicable to gas service in the City.

SECTION 9. REPEALER. This ordinance, when enacted, shall repeal and supersede the provisions of any previous Consumers' gas franchise ordinance adopted by the City including any amendments.

SECTION 10. SEVERABILITY AND CAPTIONS. This Ordinance and its various parts, Sections, subsections, sentences, phrases, and clauses are declared to be severable. If any part, Section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of the Ordinance shall not be affected. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

SECTION 11. REPEALER. No officer, agent, City Council member, or employee of the City shall be rendered personally liable for any damage that may occur to any person as a result of any act, decision, or other consequence or occurrence arising out of the discharge of duties and responsibilities pursuant to this Ordinance.

SECTION 12. EFFECTIVE DATE. This Ordinance was approved and adopted by the City Council on [REDACTED], 2023. The City Clerk shall cause this Ordinance to be published and recorded as provided in the City Charter and it shall take effect upon the date after the date of its publication, but not less than ten (10) days after its adoption by the City Council. However, it shall cease and be of no effect 60 days after its adoption unless within that period Consumers accepts the Ordinance in writing filed with the City Clerk. Upon acceptance and publication, this Ordinance shall constitute a contract between the City and Consumers.

Ayes:

Nays:

Absent:

Abstain:

ORDINANCE DECLARED ADOPTED.

James E. Barnes, Mayor

Monique I. Miller, City Clerk

Introduced: December 4, 2023

Adopted:

Published:

Effective:

CERTIFICATION

I certify that this is a true and complete copy of the ordinance adopted at a regular meeting of the City Council of the City of Portland on _____.

Dated:

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-89

**A RESOLUTION APPROVING ENERGY PURCHASES THROUGH THE
MICHIGAN PUBLIC POWER AGENCY**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity to enter three (3) separate transactions to meet a portion of its future load requirements, a copy of the purchase rationale and the Power Purchase Commitment Authorizations, are attached hereto as Exhibit A; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the Power Purchase Commitment Authorizations referenced above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Portland City Council authorizes the Electric Superintendent or City Manager to sign the Power Purchase Commitment Authorizations, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 18, 2023

Monique I. Miller, City Clerk



Resource Adequacy Capacity Transaction Rationale

1. **Planning Year 28/29 Capacity Demonstration** - In a little over 1 year (Feb 2025), MPPA and its Members must demonstrate in a filing (per Public Act 341) to the Michigan Public Service Commission (“MPSC”) that we have sufficient capacity resources to meet our forecasted peak load plus reserves for the period June 1, 2028, through May 31, 2029 (“28/29”).
2. **Forecasted Need** – In addition to a known shortfall in 28/29, probabilistic modeling forecasts show the potential for larger shortfalls due to operational risk and wholesale market operator (“MISO”) tariff changes.
3. **Tariff Changes** – MISO has proposed changes to Resource Accreditation requirements:
 - a. Will significantly derate capacity from solar starting on June 1, 2028.
 - b. Pose significant risk to Member owned distribution system connected generation resources.
4. **Legislation** – New energy legislation recently passed by the Michigan Legislature is mandating a faster transition away from fossil fueled resources creating uncertainty over resource investment options.
5. **Scarcity** – Concerns in the purchased power market mean limited opportunity to purchase capacity to meet resource adequacy.
6. **Build Cost** – Wage and material inflation has significantly increased new generation resource build cost.
7. **Clearing Price** – MISO auction clearing shortfall price, known as the Cost of New Entry (“CONE”), is increasing by ~20% for 24/25.
8. **Retirements** – Several baseload coal resources are scheduled to retire in the next 5 years, reducing capacity supply and providing upwards cost pressure on the cost for capacity.



December 1, 2023

Subject: **Power Purchase Commitment Authorization**

City of Portland (“Portland”), through its Member Authorized Representative, hereby authorizes a Capacity Purchase, as described below, by Michigan Public Power Agency (“MPPA”) on behalf of Portland at the following Quantity, Term, and not to exceed price levels. The Capacity Purchase, if executed by MPPA, will be a Power Purchase Commitment under the Energy Services Agreement between MPPA and Portland. The capacity being procured with this Authorization will be delivered into the Midcontinent Independent System Operator (“MISO”) Local Resource Zone 7 and is part of a portfolio of capacity resources intended to meet resource adequacy requirements under Michigan Public Act 341 and the planning reserve margin requirements of MISO.

The table below depicts the forecasted capacity accredited to the Calhoun County Solar Project by season (summer, fall, winter, and spring) that MPPA is forecasted to receive in its transaction with Calhoun County Solar Project, LLC, Portland’s percentage share of the capacity accredited to and received by MPPA in its transaction with Calhoun County Solar Project, LLC and the resulting capacity quantity in kW that Portland will receive from this Capacity Purchase. The actual Capacity Purchase quantity will be determined by the performance of the Calhoun County Solar Project under the MISO capacity accreditation tariff rules for that particular Planning Year.

Percentage Share and Price per kW/month						
Planning Year	Price \$ per kW/mo.	% Share	Summer kW	Fall kW	Winter kW	Spring kW
PY 25/26	*	1.3%	700	700	100	700
PY 26/27	\$4.78	1.3%	700	700	100	700
PY 27/28	\$4.78	1.3%	800	500	0	700
PY 28/29	\$4.78	1.3%	400	300	0	100
PY 29/30	\$4.78	1.3%	300	200	0	100
PY 30/31	\$4.78	1.3%	300	100	0	100
PY 31/32	\$4.78	1.3%	300	100	0	100

*The Planning Year 25/26 will be a revenue sharing arrangement where Portland will receive 10% of the revenue received from the capacity offered into and settled in the MISO Planning Resource Auction for each season.

Portland’s estimated financial commitment for its percentage share of the Capacity Purchase is \$94,553.

Member Authorized Representative:

Signature

Printed

Date



December 1, 2023

Subject: Power Purchase Commitment Authorization

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Planning Year	Up to Capacity per Month (kW)	Maximum Authorized Purchase Price (per kW Month)	Maximum Total \$ Commitment for Planning Year	% of Forecasted MISO Capacity Requirement
PY 28/29	500	\$5.78	\$34,680	5.1%
PY 29/30	500	\$5.78	\$34,680	5.1%
PY 30/31	300	\$5.78	\$20,808	3.1%
PY 31/32	300	\$5.78	\$20,808	3.1%
PY 32/33	300	\$5.78	\$20,808	3.1%
PY 33/34	300	\$5.78	\$20,808	3.1%
PY 34/35	300	\$5.78	\$20,808	3.1%
PY 35/36	300	\$5.78	\$20,808	3.1%
PY 36/37	300	\$5.78	\$20,808	3.1%
PY 37/38	300	\$5.78	\$20,808	3.1%
PY 38/39	300	\$5.78	\$20,808	3.1%
PY 39/40	300	\$5.78	\$20,808	3.1%

The Capacity Purchase outlined above accounts for the identified percentages of Portland’s forecasted MISO capacity requirements in the applicable forward planning years and represents a maximum commitment of \$277,440.

Member Authorized Representative:

Signature

Printed

Date



December 1, 2023

Subject: **Power Purchase Commitment Authorization**

City of Portland (“Portland”), through its Member Authorized Representative, hereby authorizes a Capacity Purchase, as described below, by Michigan Public Power Agency (“MPPA”) on behalf of Portland at the following Quantity, Term, and not to exceed price levels. The Capacity Purchase, if executed by MPPA, will be a Power Purchase Commitment under the Energy Services Agreement between MPPA and Portland. The capacity being procured with this Authorization will be delivered into the Midcontinent Independent System Operator (“MISO”) Local Resource Zone 7 and is part of a portfolio of capacity resources intended to meet resource adequacy requirements under Michigan Public Act 341 and the planning reserve margin requirements of MISO.

Planning Year	Up to Capacity per Month (kW)	Maximum Authorized Purchase Price (per kW Month)	Maximum Total \$ Commitment for Planning Year	% of Forecasted MISO Capacity Requirement
PY 28/29	300	\$5.95	\$21,420	3.1%
PY 29/30	300	\$5.95	\$21,420	3.1%
PY 30/31	300	\$5.95	\$21,420	3.1%
PY 31/32	300	\$5.95	\$21,420	3.1%
PY 32/33	300	\$5.95	\$21,420	3.1%
PY 33/34	300	\$5.95	\$21,420	3.1%
PY 34/35	300	\$5.95	\$21,420	3.1%
PY 35/36	300	\$5.95	\$21,420	3.1%
PY 36/37	300	\$5.95	\$21,420	3.1%
PY 37/38	300	\$5.95	\$21,420	3.1%
PY 38/39	300	\$5.95	\$21,420	3.1%
PY 39/40	300	\$5.95	\$21,420	3.1%

The Capacity Purchase outlined above accounts for the identified percentages of Portland’s forecasted MISO capacity requirements in the applicable forward planning years and represents a maximum commitment of \$257,040.

Member Authorized Representative:

Signature

Printed

Date

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 23-90

**A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2023-2024**

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2023-2024 and recommends that the Council approve the proposed amendments, set forth on the attached Exhibit A, in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2023-2024 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: December 18, 2023

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 2ND QUARTER 23-24

GL Number	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
248-000-554.000	GRANT- RAP - LOOKINGGLASS	100,000.00
248-267-982.002	CAPITAL OUTLAY-LOOKINGGLASS PLAZA	240,000.00
101-201-801.000	LEGAL SERVICE	13,000.00
101-201-912.000	PROPERTY INSURANCE	6,000.00
101-201-913.000	LIABILITY INSURANCE	14,500.00
101-201-975.003	CAP OUTLAY- BOARDWALK IMPROVEMENTS	98,400.00
101-201-975.003	CAP OUTLAY- BOARDWALK IMPROVEMENTS	11,000.00
		<u>142,900.00</u>
101-262-804.000	CONTRACTUAL SERVICE	1,000.00
101-301-716.003	HEALTH REIMBURSEMENT ACCOUNT (HRA)	4,800.00
101-301-913.000	LIABILITY INSURANCE	2,100.00
101-301-980.000	CAPITAL OUTLAY-OFFICE EQUIPMEN	1,000.00
		<u>7,900.00</u>
101-371-801.000	LEGAL SERVICE	1,500.00
101-371-804.000	CONTRACTUAL SERVICE	5,400.00
		<u>6,900.00</u>
101-567-720.000	WORKER'S COMPENSATION	450.00
101-567-864.000	CONFERENCE & WORKSHOP	50.00
101-567-931.000	M & R EQUIPMENT	(1,180.00)
101-567-977.000	CAPITAL OUTLAY-EQUIPMENT	1,180.00
		<u>500.00</u>
101-707-804.001	CONTRACT SERVICE-TORNADO SIREN	4,500.00
101-707-969.001	CONTRIBUTIONS TO PAMA	15,000.00
		<u>19,500.00</u>
101-728-956.000	MISCELLANEOUS EXPENSES	3,000.00
101-751-775.001	M & R RIVERTRAIL	(100,000.00)
101-751-931.000	M & R EQUIPMENT	(1,180.00)
101-751-977.000	CAPITAL OUTLAY-EQUIPMENT	1,180.00
101-751-998.000	STORM -23	900.00
		<u>(99,100.00)</u>
202-201-804.000	CONTRACTUAL SERVICE	50.00
202-463-998.000	STORM -23	11,400.00

203-201-802.000	AUDIT SERVICE	350.00
203-463-998.000	STORM -23	22,050.00
203-469-717.000	LIFE/LTD INSURANCE	5.00
208-751-809.000	INSTRUCTOR SERVICE	1,100.00
208-751-912.000	PROPERTY INSURANCE	75.00
		<hr/> 1,175.00
210-302-706.000	S & W PARTTIME	25,000.00
210-302-710.000	S& W OVERTIME	(4,000.00)
210-302-718.000	PENSION	1,900.00
210-302-804.000	CONTRACT SERVICE-TRAINING PROGRAM	1,000.00
210-302-851.000	TELEPHONE SERVICE	(1,100.00)
210-302-912.000	PROPERTY INSURANCE	550.00
210-302-933.000	M & R VEHICLES	12,500.00
210-302-933.000	M & R VEHICLES	3,000.00
		<hr/> 38,850.00
248-000-568.000	CONTRIBUTION FROM STATE -GRANT	(4,000.00)
248-000-678.012	REIMBURSEMENTS-BEER FEST	(9,000.00)
		<hr/> (13,000.00)
248-267-740.006	OPERATING SUPPLIES-P&M COMMITTEE	4,000.00
582-201-718.000	PENSION	72,000.00
582-201-912.000	PROPERTY INSURANCE	1,500.00
		<hr/> 73,500.00
582-539-716.005	OPEB RETIREE ADJUSTMENT	186,000.00
582-539-718.000	PENSION	99,342.00
582-539-734.000	SAFETY SUPPLIES	3,000.00
582-539-803.000	ENGINEERING SERVICE	15,000.00
582-539-803.019	ENG SERVICE - BROADBAND	(3,000.00)
582-539-803.019	ENG SERVICE - BROADBAND	(15,000.00)
582-539-931.000	M & R EQUIPMENT	(14,000.00)
582-539-939.000	M & R LINES	14,000.00
582-539-947.000	VEHICLE RENTAL	1,000.00
582-539-998.000	STORM -23	1,200.00
		<hr/> 287,542.00
590-441-706.000	S & W PARTTIME	400.00
590-441-716.005	OPEB RETIREE ADJUSTMENT	75,000.00
590-441-718.000	PENSION	2,000.00
		<hr/> 77,400.00

590-548-716.000	HEALTH INSURANCE	3,000.00
590-548-718.000	PENSION	11,000.00
590-548-998.000	STORM -23	1,700.00
		<hr/> 15,700.00
591-201-716.001	HEALTH INSURANCE-RETIREEES	1,600.00
591-201-912.000	PROPERTY INSURANCE	350.00
		<hr/> 1,950.00
591-441-716.005	OPEB RETIREE ADJUSTMENT	60,000.00
591-441-718.000	PENSION	17,500.00
591-441-720.000	WORKER'S COMPENSATION	200.00
591-441-804.000	CONTRACTUAL SERVICE	1,500.00
		<hr/> 79,200.00
661-201-912.000	PROPERTY INSURANCE	1,200.00
661-201-914.000	VEHICLE INSURANCE	250.00
		<hr/> 1,450.00



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 4, 2023

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Finance Director Tolan; Police Chief Thomas; Electric Supervisor Davlin

Guests: State Representative Gina Johnsen; Chris O'Neill, CEO, Brandon Trierweiler, and Kacey Thelen of Homeworks Connect; Bill Tucker of Maner Costerisan; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed Agenda.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman stated the Kent Street Improvement Project was let for bids. The lowest bidder on the project is CL Trucking at \$2.1 million. He further stated he will be meeting with the engineers on the project to develop a communication strategy which will include public workshops.

The bonding process is underway for the Electric Department substation and Automatic Meter Infrastructure (AMI) projects. The City received a very good interest rate on the bonds at 3.9%.

Under Presentations, State Representative Johnsen thanked the City Council for their work and noted she was recently reminded of the significance of Portland receiving the \$3 million from the State of Michigan for the Wastewater Treatment Plant Project.

Mayor Barnes thanked Representative Johnsen for her efforts to secure funding for Portland.

City Manager Gorman noted the \$3 million will be used to fund the river crossing and other items that had previously been cut from the project.

Brandon Trierweiler and Kacey Thelen of Homeworks Connect presented the history of the company and information on the current Fiber Project in the City of Portland.

Mayor Barnes noted the significance and benefit of having Homeworks Connect in Portland.

Chris O'Neill noted the game changing potential for the Portland community with the expandable opportunities available with fiber infrastructure.

There was discussion.

Bill Tucker of Maner Costerisan, presented the Fiscal Year 2022/2023 Audit and stated the City was issued an unmodified, clean opinion on all units of finance which is the best audit that can be received.

Under New Business, the Council considered accepting the Fiscal Year 2022/2023 Audit.

Motion by VanSlambrouck, supported by Sheehan, to accept the Fiscal Year 2022/2023 Audit as presented by Maner Costerisan.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council held the First Reading of Ordinance 180B for a Consumers Energy Gas Franchise.

City Manager Gorman noted this is a 10-year renewal. Ordinance 180A approved a 10-year agreement in 2013.

The Council considered Resolution 23-83 to approve an AMI System Master Agreement with Vision Metering, LLC. The Board of Light and Power has reviewed and recommended the agreement for approval by the City Council.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-83 to approve an AMI System Master Agreement with Vision Metering, LLC.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-84 to authorize the City Clerk to sign a Resolution of Local Approval for a Redevelopment Liquor License for the property located at 111 E. Grand River Ave for Clase Azul, Inc.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 23-84 approving, authorizing, and directing the City Clerk to sign a Resolution of Local Approval for a Redevelopment Liquor License for the property located at 111 E. Grand River Ave.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 23-85 to authorize the Mayor to sign the Joint Funding Agreement for the operation of a Streamgaging Station at the hydroelectric plant, for the period of October 1, 2023 through September 30, 2024, at a cost of \$8,000.00.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 23-85 approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the operation of a Streamgaging Station.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 23-86 to approve a proposal from NTH Consultants Ltd., in the amount of \$15,000.00, to provide environmental compliance services to the Electric Department for its diesel engines.

Motion by Sheehan, supported by Fitzsimmons, to approve Resolution 23-86 approving a proposal from NTH Consultants, Ltd. to provide environmental compliance services to the Electric Department related to the operation of its diesel engines.

Yeas: Sheehan, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 23-87 to approve a payment to F&V Construction in the amount of \$806,840.70, for work on the Wastewater Treatment Plant Project.

Motion by Johnston, supported by Sheehan, to approve Resolution 23-87 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 23-88 to approve the 2024 City Council meeting dates.

Motion by VanSlambrouck, supported by Fitzsimmons, approving the 2024 City Council meeting dates.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on November 20, 2023, payment of invoices in the amount of \$676,253.20 and payroll in the amount of \$191,347.73 for a total of \$867,600.93. Purchase orders to Michigan Wood Fibers in the amount of \$17,060.00 for removal of the compost pile, and Nutri-Grow in the amount of \$21,060.00 for biosolids land application were included.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted HolidayFest will be held Saturday, December 9, 2023.

Loose leaf pickup will end on Monday, December 4, 2023. After that date leaves should be placed in yard waste bags and left at the curb or taken to the compost pile at Bogue Flats.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck thanked State Representative Johnsen for her work securing the funding for Portland.

Council Member Johnston recognized the positive segment on Fox 47 that highlighted the Soup Project in Portland, started, and administered by Michelle VanSlambrouck,

Council Member Sheehan thanked the VFW for hosting the Annual Thanksgiving Dinner for the community. She and her family enjoyed it very much.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

City Council Minutes – December 4, 2023

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

Meeting adjourned at 8:25 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the December 4, 2023, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by City Clerk Miller at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Finance Director Tolan; Police Chief Thomas; Electric Supervisor Davlin

Presentation – State Representative Johnsen thanked the City Council for their work and noted she was recently reminded of the significance of Portland receiving the \$3 million from the State of Michigan for the Wastewater Treatment Plant Project.

Presentation – Brandon Trierweiler and Kacey Thelen of Homeworks Connect presented the history of the company and information on the current Fiber Project in the City of Portland.

Presentation – Bill Tucker of Maner Costerisan, presented the Fiscal Year 2022/2023 Audit.

Acceptance of the Fiscal Year 2022/2023 Audit - accept the Fiscal Year 2022/2023 Audit as presented by Maner Costerisan.

All in favor. Adopted.

First Reading of Ordinance 180B for a Consumers Energy Gas Franchise.

Approval of Resolution 23-83 to approve an AMI System Master Agreement with Vision Metering, LLC.

All in favor. Adopted.

Approval of Resolution 23-84 approving, authorizing, and directing the City Clerk to sign a Resolution of Local Approval for a Redevelopment Liquor License for the property located at 111 E. Grand River Ave.

All in favor. Adopted.

Approval of Resolution 23-85 approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the operation of a Streamgaging Station.

All in favor. Adopted.

Approval of Resolution 23-86 approving a proposal from NTH Consultants, Ltd. to provide environmental compliance services to the Electric Department related to the operation of its diesel engines.

All in favor. Adopted.

Approval of Resolution 23-87 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

Approval of Resolution 23-88 to approve the 2024 City Council meeting dates.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:25 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
JOGAN HEALTH	02841	G BROWN PARAMEDIC 10-21-23 - AMB	2,544.00
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST PAY DEC 2023 - ASSESSOR	1,630.83
BRYAN & KAREN SCHEURER	00600	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	180.00
ONE MAN AND A HAMMER	02844	TILE REPAIR - CITY HALL	230.00
STAPLES BUSINESS CREDIT	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	113.10
CULLIGAN	02130	2X WATER CITY HALL - GEN	16.00
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	632.00
MUZZALL GRAPHICS	00326	WINDOW ENVELOPES - INCOME TAX	241.66
CULLIGAN	02130	1X WATER -WW	9.00
CULLIGAN	02130	1X WATER - WW	9.00
CULLIGAN	02130	WATER COOLER RENTAL - WW	15.00
GRANGER	00175	REFUSE - POLICE, COM PROMO	93.00
GRANGER	00175	REFUSE - ELECTRIC	93.00
GRANGER	00175	STREET SWEEPING LANDFILL - MAJ STS	309.31
PAMA	01370	40% CONT TO PAMA - COM PROMO	1,088.00
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,018.14
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	BIO SOLID LAND APP - WW APPR CONS AGENDA 12-4-2	21,060.00
BOBCAT OF LANSING	02439	SUPPLIES - MTR POOL	469.86
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - MTR POOL	486.39
FAMILY FARM & HOME	01972	SUPPLIES - ELECTRIC	106.94
AUTOMATIC EQUIPMENT SALES & SERVICE	02845	FRONT DOOR REPAIR OFFICE - ELECTRIC	798.30
POWER LINE SUPPLY COMPANY	00389	TRANSFORMER BASES - ELECTRIC	3,756.70
RESCO	00392	DIST SYSTEM - ELECTRIC	961.12
RESCO	00392	STREET SIGNALS - ELECTRIC	3,919.00
D & E ELECTRIC LLC	02640	REPLACE METER BOX SCOUT PARK - ELECTRIC	2,910.27
HYDRO PARTNERS	02821	DAM CONSULT - ELECTRIC	1,562.50
GRAINGER, INC.	00172	ABSORBENT ROLLS - ELECTRIC	809.64
MENARDS	00260	SUPPLIES - ELECTRIC	387.40
STAR THOMAS	01654	EVIDENCE MAILING REIM - POLICE	14.70
ROBERT LAMSON PHD	02795	PSYCHOLOGICAL, NEW HIRE - POLICE	495.00
KEUSCH TIRE & AUTO	00228	C1 OIL CHANGE - POLICE	63.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
NYE UNIFORM CO.	00338	UNIFORM PATCHES - POLICE	40.00
WEST SHORE SERVICES	00478	ANNUAL INSPECTION SIRENS - COM PROMO	1,700.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	409.77
KEUSCH TIRE & AUTO	00228	AMB 45 REPAIR TIRE - AMB	30.00
GRANGER	00175	REFUSE - REFUSE	16,098.66
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	949.78
ROCHESTER CREATIONS	02359	KNIT CAPS - AMB	120.00
AUTOMATED BUSINESS EQUIPMENT	00027	SERVICE CONTRACT 2/1/24-2/1/25 -GEN	480.00
QUALITY CAR & TRUCK REPAIR	02839	OIL CHANGE, PM - AMB	508.86
MILLER GLASS, LLC	MISC	REPLACE DDA OFFICE WINDOW - CITY HALL	550.00
FORTE PAYMENTS, INC.	02522	CC PAYMENTS NOV '23- REC	5.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	27.81
GRANGER	00175	REFUSE - WW	164.00
GRANGER	00175	REFUSE - MP, PARKS, CEM	312.00
UPS	02587	UPS SHIPPING TO PS - ELECTRIC	13.21
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICAL O VELASCO - POLICE	251.00
TIMBER TREE SERVICES LLC	01817	2 TREE REMOVALS - LOC STS	2,400.00
FAMILY FARM & HOME	01972	HARDWARE - MTR POOL	5.48
PURITY CYLINDER GASES, INC.	00380	OXYGEN, GAS HAZ MAT FEE - AMB	118.02
S. A. MORMAN & CO.	02846	DOORS, FRAMES, INSTALL - PARKS CONS AGENDA 7-17	1,940.00
S. A. MORMAN & CO.	02846	DOORS, FRAMES, INSTALL - PARKS CONS AGENDA 7-17	1,940.00
S. A. MORMAN & CO.	02846	DOORS, FRAMES, INSTALL - PARKS CONS AGENDA 7-17	1,825.00
MUZZALL GRAPHICS	00326	UTILITY BILLS - VAR DEPTS	1,611.79
DICKINSON WRIGHT PLLC	02244	2023 GOLT BONDS SVCS BOND COUNDEL - ELECTRIC	24,500.00
GANNETT MICHIGAN LOCALIQ	02738	COUN MTG SYNOP, SUM ORDINANCE - GEN	429.20
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	40.97
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
AUTOMOTIVE EQUIPMENT SPECIALISTS	01880	ANNUAL HOIST INSPECT - MTR POOL	400.00
USA BLUEBOOK	01850	SULFURIC ACID -WW	63.15
USA BLUEBOOK	01850	SUPPLIES - WW	1,258.78
MRWA	01935	MEMBER REG K GENSTERBLUM, K ENZ - WTR, MTR POOL	410.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	871.25
SPARROW OCCUPATIONAL HEALTH-LANSIN	00340	PRE EMPLOY PHYSICAL V O VELASCO - POLICE	206.00
USA BLUEBOOK	01850	STENNER PUMP - WW	745.54
USA BLUEBOOK	01850	GLOVES - WW	30.95
BLOOM SLUGGETT, PC	02783	LEGAL SERVICES NOV 2023 - GEN	819.00
BLOOM SLUGGETT, PC	02783	LEGAL SERVICES NOV 2023- POLICE	3,439.00
FLEIS & VANDENBRINK	00153	OCT ENGINEERING SVCS - GEN	438.75
FLEIS & VANDENBRINK	00153	BOARDWALK REPAIRS - GEN	1,898.24
CASEY VOS	02786	OFFICIAL - REC	120.00
ADAM GOODWIN	02542	OFFICIAL - REC	320.00
MARK ROBERTS	02575	OFFICIAL - REC	320.00
MARCO WILLIAMS	02393	OFFICIAL - REC	320.00
BRYAN SCHEURER	00600	OFFICIAL - REC	480.00
JAMES FORTON	02847	OFFICIAL - REC	80.00
OWEN RUSSELL	02249	OFFICIAL - REC	120.00
MARK SCHEURER	00601	OFFICIAL - REC	120.00
ADDISON SCHEURER	02831	OFFICIAL - REC	96.00
JERRYD SCHEURER	02785	OFFICIAL - REC	108.00
RYLEE SCHEURER	02789	OFFICIAL - REC	108.00
CITY OF PORTLAND	00701	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	1,566.11
GREEN PROJECTS GROUP	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	1,400.00
JEFF SERBA	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	500.00
HERB MOSSER	02434	DBR - ASSESSOR	45.00
MIKE JUDD	02450	DBOR - ASSESSOR	45.00
DOUG LOGEL SR.	02451	DBOR - ASSESSOR	45.00
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	112.00
CATHEY CO.	01857	SAYLOR BEAL COMPRESSOR - ELECTRIC APP RES 23-67	13,542.37
MENARDS	00260	HARDWARE SUPPLIES - ELECTRIC	568.15
PLEUNE SERVICE COMPANY INC.	00741	REPAIR BUILDING HAVAC - ELECTRIC	1,424.74
PREMIER SAFETY	02465	METER CALIBRATION - ELECTRIC	247.27
ALTEC INDUSTRIES, INC.	00016	BUCKET/DIGGER, TRUCK MAINTENANCE - ELECTRIC	1,909.53

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	14.97
RESCO	00392	DISTRIBUTION SUPPLIES - ELECTRIC	458.40
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	402.81
MHR BILLING	01780	NOVEMBER 2023 BILLING - AMB	1,875.00
APPLIED IMAGING	02493	COPY MACHINE MAINT - ELECTRIC	41.88
APPLIED IMAGING	02493	CITY HALL COPY MACHINE MAINT - GENERAL	77.12
STATE OF MICHIGAN	00428	QUALITY ASSESS - AMB	600.92
ROCHESTER CREATIONS	02359	UNIFORMS - AMB	226.00
FAMILY FARM & HOME	01972	ZIP TIES - PARKS, CEM	6.98
LANSING SANITARY SUPPLY	02485	PAPER PRODUCTS - CEM, CITY HALL	336.46
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,379.27
SPARROW IONIA OCCUP HEALTH SERVICE	02275	DOT PHYSICAL JP WERNET - ELECTRIC	100.00
STATE OF MICHIGAN	02577	BIOSOLIDS, LAND APP - WW	1,014.55
MANER COSTERISAN	02588	CONTRACTUAL SERVICES - GEN	2,200.00
CITY OF PORTLAND - PETTY CASH	00701	PRIME REWARDS - VAR DEPTS	148.20
STATE OF MICHIGAN	00428	2024 MIDEAL PROGRAM #455 - GEN	180.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	1,193.65
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	22.65
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	16.00
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	171.09
CONSUMERS ENERGY	00095	GAS SERVICE -WW	19.32
CONSUMERS ENERGY	00095	GAS SERVICE - WW	431.45
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	213.19
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	101.30
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	920.52
Total:			\$149,047.97

**BI-WEEKLY
WAGE REPORT
December 11, 2023**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	16,188.98	137,417.98	4,484.67	40,344.72	20,673.65	177,762.70
ASSESSOR		-		-	-	-
CEMETERY	3,573.37	57,623.02	1,777.61	14,987.88	5,350.98	72,610.90
POLICE	19,536.83	212,555.52	5,709.95	55,814.19	25,246.78	268,369.71
CODE ENFORCEMENT	35.05	622.06	2.68	47.62	37.73	669.68
PARKS	1,988.17	47,885.78	752.12	7,181.47	2,740.29	55,067.25
INCOME TAX	2,735.58	29,499.56	750.10	7,649.47	3,485.68	37,149.03
MAJOR STREETS	3,680.05	45,299.47	1,714.90	16,841.55	5,394.95	62,141.02
LOCAL STREETS	3,723.43	43,880.05	2,104.02	16,651.02	5,827.45	60,531.07
RECREATION	1,548.92	18,066.70	440.55	4,424.58	1,989.47	22,491.28
AMBULANCE	23,391.02	227,092.85	4,870.78	45,998.43	28,261.80	273,091.28
DDA	2,787.94	30,650.67	572.00	5,287.38	3,359.94	35,938.05
ELECTRIC	26,723.75	254,261.34	10,079.26	75,083.32	36,803.01	329,344.66
WASTEWATER	9,906.77	120,087.54	2,564.30	29,897.49	12,471.07	149,985.03
WATER	7,493.13	81,100.40	2,911.54	26,282.33	10,404.67	107,382.73
MOTOR POOL	849.12	9,381.59	267.15	2,529.99	1,116.27	11,911.58
TOTALS:	124,162.11	1,315,424.53	39,001.63	349,021.44	163,163.74	1,664,445.97



PURCHASE ORDER

City of Portland

P.O. 13429

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR VC3 Inc.

DATE: 12/8/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
City Hall Firewall? Subnet Expansion	101.201.806000		7,173. ⁰⁰

DEPARTMENT HEAD (UP TO \$500) _____

TOTAL Est. 7,173.⁰⁰

MT
Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



PURCHASE ORDER

City of Portland

P.O. 13954

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Dickinson Wright
200 Ottawa Ave NW Ste 900
Grand Rapids MI 49503

DATE: 12/11/23

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
2023 GOLT Bonds (Electric System)	582.906.996000		\$24,500.00
Fees: Expenses for Services, Bond Counsel			
DEPARTMENT HEAD (UP TO \$500) _____		TOTAL	\$24,500

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

IN ACCOUNT WITH



200 OTTAWA AVENUE NW, SUITE 900
GRAND RAPIDS, MICHIGAN 49503
TELEPHONE: (616) 458-1300
http://www.dickinsonwright.com
FEDERAL I.D. #38-1364333

PORTLAND, CITY OF
RE: 2023 GOLT BONDS (ELECTRIC SYSTEM)

December 4, 2023
Reference No. 057672-00014

S. Tutt Gorman, Manager
City of Portland
259 Kent Street
Portland, Michigan 48875

citymanager@portland-michigan.org

Re: \$3,470,000 General Obligation Limited Tax Bonds, Series 2023,
dated December 21, 2023

FEES and expenses for services rendered as bond counsel in connection with the issuance of the referenced bonds	\$24,500.00
TOTAL.....	<u>\$24,500.00</u>

Remittance Instructions		
Terms: Due and Payable Upon Receipt		
Mail To:	ACH Instructions:	Wire Instructions:
Dickinson Wright PLLC 2600 W. Big Beaver, Suite 300 Troy, Michigan 48084	JP Morgan Chase Bank N. A. 28660 Northwestern Highway Southfield, Michigan 48034 ABA Number: 072 000 326 Account # 38852 (Please Reference Number)	JP Morgan Chase Bank N. A. 28660 Northwestern Highway Southfield, Michigan 48034 ABA Number: 021 000 021 Swift Code: CHASUS33 (International) Account# 38852 (Please Reference Number)

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 12-12-2023

Name: Doug Logel

Address: 858 Maynard

Telephone No. 517 743 1829

E-mail address _____

Employer _____

Telephone No. _____

How long have you lived in the City of Portland? 58 yrs

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

Board of Review

Building Board of Appeals

District Library Board

Downtown Development Authority

Economic Development Corporation Board

Light and Power Board

Parks & Recreation Board

Planning Commission

Portland Area Municipal Authority

Tree Management Commission

2 Zoning Board of Appeals

Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? *yes*

College, University, or other school. State name and degree, certificate, etc., earned.

Professional and work experience

city of Portland

Community activities, interests, and service

References (optional) Please provide name, address, and telephone number.



December 12, 2023

S. Tutt Gorman, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: November 2023 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of November 2023. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in blue ink, appearing to read 'T Smith', is written over a light blue horizontal line.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

The November 2023 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 308,000 gallons per day. The daily maximum flow was 473,000 GPD. The WWTP discharged a total of 7.856MG (million gallons) of final effluent to the Grand River for the month of November and treated a total of 9.239 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

- **STAFF NOTES**

- WWTP staff has continues to locate and mark known sewer infrastructure for the Fiber installation.
- Staff continues to handle the process changes required to keep construction on track. We are currently flowing wastewater through the Western MBBR in order to seed the media and build a healthy microorganism population. This will run ahead of our current aeration basin until permit requirements are met, at which point construction will begin on the Eastern MBBR tank
- Bi-pass pumping is currently stopped. The installation of the WWTP” s new Flyght Concertor pumps and Parkson Fine Screen has been completed. Both pieces of equipment have proven to be superior than the previous equipment.
- EGLE was on site for our facility inspection and lab sample splits in November. Overall, the inspection went well and we are awaiting lab comparison results to come back.
- November has again proven to be a busy month, with upgrade startups, and a great deal of time dedicated to fixing two illegal hookups the city discovered in Rindlehaven sub-division.
- City staff continues to help contractors in any way possible to keep the upgrade process moving along safely and smoothly.
- WWTP plant operators attended a Lab Practice Seminar.
- City staff has begun searching for a replacement Sewer Vac Truck. We are looking to purchase a used truck and have been able Demo a “Camel Max” sewer truck. We reached out to Delta Wastewater plant to take a look at their Camel Vac truck and discuss the pros/cons that they have had with their truck. Overall, we have been impressed with the overall operation of the vehicle. When a used model that fits our criteria becomes available, we will look to move forward. This will be funded from the appropriations funds the City of Portland received in 2023. The two items that are top priority are to repair or replace the Sewer mains that are routed under the Grand River and connect on Water Street and also to replace the Cities aging Vactor truck. A reliable Vac-truck is crucial for cleaning and maintaining the city’s sewer infrastructure as well as assisting with the taking down of the of plant equipment for maintenance.

- **WASTEWATER MAINTENANCE**

- The WWTP staff completed 153 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS).
- City staff pulled, cleaned and inspected our UV disinfection racks. Also, staff cleaned the effluent trough and returned the units to service. All 3 raw influent pumps were pulled, cleaned and inspected.

-City staff was able clean around 2000 feet of sewer main for the month of November. Staff has been unable to dedicate a lot of time to street maintenance this month due to upgrade process's taking priority and maintenance.

● OPERATIONS/ UPGRADE NOTES

-The WWTP continues to work with contractors throughout the upgrade process. There is a lot of process changes being made and we are adjusting on the fly to comply with our NPDES permit requirements.

-The Western MBBR tank has been filled with media and water tested. The New Keiser process air blower for the Western tank is online. We are currently seeding the media with raw wastewater flow. It will take 3-5 weeks to meet permit requirements for treatment. To ensure requirements are met we are also running raw flow through our existing aeration basin. Once The Western MBBR tank has proven itself construction will begin on the Eastern MBBR tank.

-Midwest power systems completed the install of the new raw pumps. This took a great deal of coordination with plant staff and Superior Electric. The bi-pass pumping was a success! It allowed for safe install of the pumps as well as the new fine screen.

- Contractors continue to work on underground piping and electrical infrastructure to accommodate the new equipment and process changes. Jelsma concrete has completed the concrete work on the western MBBR tank

- Nutrigro Agriculture was onsite to haul Bio-Solids offsite for land application. This is the first hauling cycle out of 500,000-gallon storage tank. They were able to haul 180,000 gallons out of our Digester and storage tank to allow for the construction to begin inside of the tank. The digestors are being converted to aerobic digestion which requires process air piping and sludge transfer lines to be installed.

-The Keiser process air blowers are all on site and in place. These will take the place of our current Aerzon blowers. These will provide the air required for the new MBBR tanks as well as the Aerobic digestion process.

-The #1 make up water pump was rebuilt last month; we are currently waiting for quotes for replacement parts for the #2 pump. These pumps have been in service since 2012 and are in need of an overhaul.

-Planning beginning for the next stage of bi-pass pumping from Aeration tanks to our Clarifiers. This again will take a great deal of coordination between plant staff and contractors. Looking to begin after the first of the year.

-We will continue to discuss daily activities with contractors to avoid any potential hazards, and as always safety tailgates will be encouraged.

● EMERGENCY ALARM CALL-OUTS

-The WWTP had 0 emergency call-outs for the month of November, however we have spent a great deal of time resolving an odor complaint from last month. After investigating an odor complaint in Rindlehaven sub-division we discovered an illegal sewer connection. We discovered a sewer lateral was directly tied into the storm drain, not the sanitary sewer main. EGLE was notified and the City of Portland hired Plummers Environmental to televise the entire Storm drain in Rindlehaven. During the televising we discovered another illegal hookup. We reached out to Contractor who built the homes and made them aware of the situation. We are pleased to say the Contractor stood by their work and had the lines

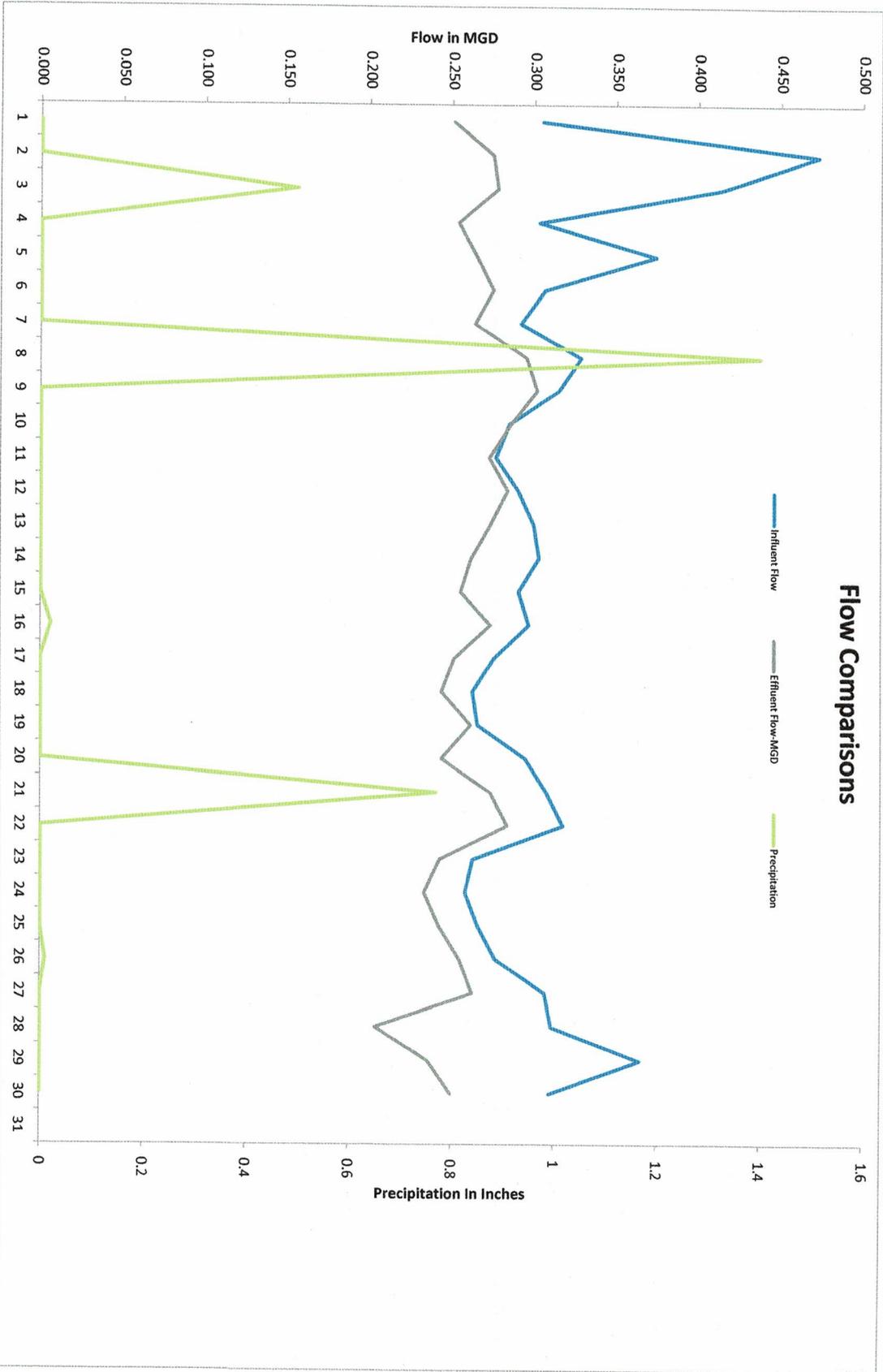
excavated and repaired properly. Also, the Contractor restored the damaged concrete, restored finish grade, mailboxes and trees which all had to be removed to make these connections correct. After the connections were corrected City staff cleaned out all storm basins with the use of a Vac Truck and jet rodded the storm main. EGLE was notified that the issue was corrected.

- **DAILY FLOW SUMMARY**

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of November 2023. The average influent flow during this period was 308,000 gallons per day and the average effluent flow during this period was 262,000 gallons per day. We had (5) days with measurable precipitation which totaled 2.7 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.



Flow Comparisons



November 2023

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S	TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA		
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%		mg/l	mg/l	lbs/day			%	su	mg/l	COLIFORM	NITROGEN
	7-day		7-day		Rem.	7-day		7-day		Rem.		Rem.					cts/100 ml	7-day	mg/l	lbs/day	
	Avg		Avg			Avg		Avg									GEO				
1	6.0		12.6		97	10.8		22.6		81	8	0.381	0.8	93	7.4	6.3	172				
2	7.2		16.5		97	4.0		9.2		83	2	0.354	0.8	94	7.4	5.8	12				
3																					
4																					
5																					
6	6.1		14.0		98	8.3		19.1		98	4.7	0.423	1.0	94	7.2	5.4	2				
7	6.4	6.4	14.1	14.3	99	10.8	8.5	23.8	18.7	97	8.8	0.390	0.9	94	7.3	6	4	11			
8	7.7	6.9	19.0	15.9	97	7.6	7.7	18.7	17.7	98	5.6	0.458	1.1	94	7.2	5.6	7	5			
9		6.7		15.7			8.9		20.5									4			
10		6.7		15.7			8.9		20.5									4			
11		6.7		15.7			8.9		20.5									4			
12		6.7		15.7			8.9		20.5									4			
13		7.1		16.5			9.2		21.3									4			
14	4.2	6.0	9.2	14.1	98	12.8	10.2	28.0	23.4	91	6.6	0.262	0.6	97	6.8	5.7	3	5			
15	4.0	4.1	8.5	8.9	99	19.4	16.1	41.4	34.7	79	4.9	0.253	0.5	97	7.2	5.9	1	2			
16	4.4	4.2	10.1	9.3	99	5.2	12.5	11.9	27.1	99	4.0	0.271	0.6	96	7.2	5.9	2	2			
17		4.2		9.3			12.5		27.1									2			
18		4.2		9.3			12.5		27.1									2			
19	5.0	4.4	10.9	9.7	98	4.8	10.6	10.5	22.9	98	4.0	0.308	0.7	96	7.2	4.5	43	4			
20	5.5	4.6	11.2	10.0	98	4.4	9.3	9.0	20.1	98	3.2	0.353	0.7	96	7.2	5.5	36	6			
21	5.8	4.9	13.3	10.8	95	6.8	8.1	15.5	17.6	97	6.0	0.469	1.1	93	7.1	5.6	68	12			
22		5.2		11.4			5.3		11.7									21			
23		5.4		11.8			5.3		11.7									47			
24		5.4		11.8			5.3		11.7									47			
25		5.4		11.8			5.3		11.7									47			
26		5.7		12.2			5.6		12.2									49			
27	8.0	6.9	17.5	15.4	98	8.0	7.4	17.5	16.5	97	6.4	0.616	1.4	92	7.1	5.6	11	27			
28	7.8	7.9	13.3	15.4	93	6.0	7.0	10.2	13.9	97	4.8	0.439	0.7	94	7.3	5.5	7	9			
29	6.9	7.6	13.6	14.8	98	10.8	8.3	21.3	16.3	94	9.6	0.508	1.0	93	7.0	6	12	10			
30		7.6		14.8			8.3		16.3									10			
31		7.6		14.8			8.3		16.3									10			
M/M																					
TL																					
GA																					
ME	6.1		13.1		97	8.6		18.5		93	5.6	0.39	0.8	94		5.7	9.7	#####	####		
WGA																					
WA																					
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																					
REMARKS:																					

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

November 2023

ACTIVATED SLUDGE

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	MLSS mg/l	MLVSS mg/l	SETT. %	SVI	DO mg/l	AIR SUPPLY CuFt./D	RASS g/100 ml	RASVS g/100 ml	WAS gal	WAS lbs	Return Flow (RAS)
1	24	7.2	5.4	0.17	2417	1838	25	103	4.9	1.44	0.5119	0.3733	15.52	663	0.294
2	24	5.6	5.5	0.34	2190	1636	21	96	4.9	1.44	0.4527	0.3342	15.81	597	0.294
3	24	6.1	5.2		1814		18	99	4.6	1.44	0.4206		14.72	516	0.294
4	24	7.4	16.8		2069		18	87	4.5	1.44	0.2523		8.75	184	0.275
5	24	6.6	14.4		2340		23	98	4.9	1.44	0.3452		8.40	242	0.275
6	24	7.4	5.4	0.22	2629	1891	26	99	3.0	1.44	0.4788	0.3344	18.05	721	0.275
7	24	7.6	5.5	0.41	2398	1770	23	96	3.8	1.44	0.4841	0.3514	16.04	648	0.275
8	24	7.1	5.2	0.27	2684	2035	32	119	3.6	1.44	0.4837	0.3647	19.20	774	0.275
9	24	7.3	4.8		2961		25	84	2.1	1.44	0.5749		19.21	921	0.275
10	24	7.7	11.9		2424		19	78	2.5	1.44	0.4583		7.99	305	0.275
11	24	7.8	11.4		2704		19	70	3.8	1.44	0.5044		8.42	354	0.275
12	24	7.6	16.2		2886		21	73	4.5	1.44	0.3792		8.41	266	0.275
13	24	7.5	5.6		3466		25	72	3.2	1.44	0.6346		17.40	921	0.275
14	24	7.4	5.0	0.19	2996	2232	22	73	1.1	1.44	0.5382	0.3910	20.10	902	0.275
15	24	7.6	4.7	0.32	2601	1959	20	77	1.2	1.44	0.4962	0.3436	20.05	830	0.275
16	24	7.5	5.0	0.31	2386	1819	18	75	2.5	1.44	0.4398	0.3258	19.34	710	0.275
17	24	7.8	6.4		2085		19	91	1.7	1.44	0.3646		16.00	487	0.275
18	24	8.0	13.7		2316		17	73	1.9	1.44	0.3529		8.54	251	0.275
19	24	7.9	12.6	0.21	2473	1894	21	85	1.4	1.44	0.4212	0.2808	8.33	292	0.275
20	24	7.5	5.4	0.27	2783	2139	21	75	1.5	1.44	0.5251	0.3983	17.48	766	0.275
21	24	7.4	5.4	0.10	2468	1899	19	77	1.2	1.44	0.5412	0.3801	15.10	682	0.275
22	24	7.2	4.6		2936		23	78	1.2	1.44	0.5851		19.51	952	0.275
23	24	8.0	9.5		2147		18	84	1.7	1.44	0.3666		11.08	339	0.275
24	24	8.0	16.9		2743		22	80	1.6	1.44	0.3449		8.42	242	0.275
25	24	7.9	9.9		2605		22	84	1.7	1.44	0.5401		8.71	392	0.275
26	24	7.8	12.8		2818		27	96	1.8	1.44	0.4125		9.52	328	0.275
27	24	7.4	5.1	0.26	2980	2313	30	101	1.3	1.44	0.6379	0.4720	16.50	878	0.275
28	24	7.3	5.4	0.10	2690	2094	24	89	1.9	1.44	0.5582	0.4144	15.84	738	0.275
29	24	6.7	5.1	0.36	2496	1899	23	92	1.7	1.44	0.5765	0.4080	15.26	734	0.275
30	24	7.3	9.4		2639		22	83	1.5	1.44	0.4471		11.20	418	0.275
31	24	#DIV/0!	#DIV/0!							1.44				0	
TL													418.90	17050	8.307
ME	24	#DIV/0!	#DIV/0!	0.25	2571	1958	22	86	2.6	1.44	0.4710	0.3694	13.96	550	0.277
REMARKS:															
Highlighted values are based on a linear curve generated from pump data															

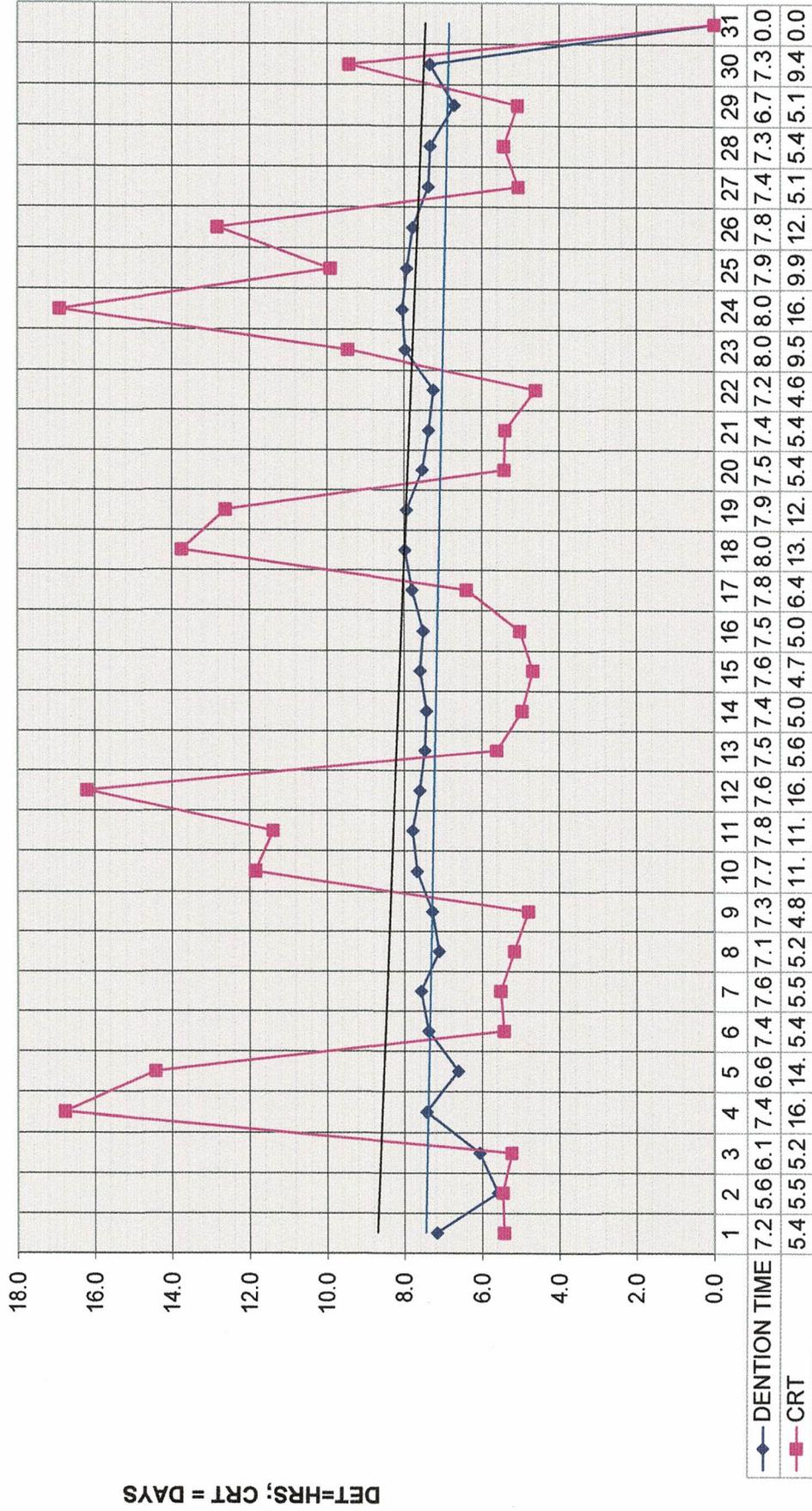
Total lbs are figured by multiplying the monthly average by the number of days in the month.

November 2023

MISCELLANEOUS DATA

DAY	OUTFALL OBSERVATION	GRIT	NAT. GAS	ELECT. WWTP	ELECT. Riverside Lift Stat.	ELECT. Canal Lift Stat.	ELECT Cutler Lift Stat.	FERROUS CHLORIDE	Polymer Sludge Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	lbs
SF				1					
1	y		1500	128				47	24.0
2	y		1100	120	46	13	35	47	25.0
3	n		1000	112				47	24.0
4	n		1100	128				47	11.0
5	n		1100	128	42	13	43	47	14.0
6	y		700	120	19	6	16	47	20.0
7	y	40.5	1000	136				47	18.0
8	y		1400	160	36	9	33	47	22.0
9	n		1200	144				47	21.0
10	n		1300	128				47	1.0
11	n		1300	128				47	13.0
12	n		1000	128				47	14.0
13	y		1100	136	98	15	86	47	22.0
14	y	54.0	1300	128	21	15	17	47	28.0
15	y		900	120				47	38.0
16	n		600	128	32	9	27	48	27.0
17	n		1200	128				48	21.0
18	n		1200	120				48	9.0
19	y		1300	136	58	6	53	48	9.0
20	y		1500	136				40	24.0
21	y	54.0	1200	160	33	20	40	40	23.0
22	n		1200	136				42	26.0
23	n		1300	136				42	14.0
24	n		1400	144				42	10.0
25	n		1440	144				42	10.0
26	y		1440	144	84	26	103	42	13.0
27	y		1600	160				42	23.0
28	y	54.0	1700	200	33	10	40	42	23.0
29	y		1500	200				42	23.0
30	n		1300	184	30	10	36	50	18.0
31									
TL		202.5	36880.0	4200	0	152	529	1363	568.0
ME		50.6	1229	140	44	13	44	45	18.9
REMARKS:									
Total lbs are figured by multiplying the monthly average by the number of days in the month.									

DETENTION & CRT



Portland EO Report As of: 11/30/2023



District: Portland

Portland Summary							
Program	Applications Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentives	% to Budget
C&I	2	174,391	15,004	8.60%	\$20,770	\$1,200	5.78%
MPPA - C&I Program	2	174,391	15,004	8.60%	\$20,770	\$1,200	5.78%
Residential	35	109,316	36,396	33.29%	\$10,384	\$6,074	58.50%
MPPA - Appliance Recycling	12	19,677	14,876	75.60%	\$1,869	\$665	35.58%
MPPA - Appliance Recycling - District Costs	8	0	0	0.00%	\$0	\$2,650	0.00%
MPPA - High Efficiency Products and HVAC	13	12,025	10,034	83.44%	\$1,142	\$2,027	177.51%
MPPA Residential Lighting	1	72,148	86	0.12%	\$6,854	\$12	0.18%
MPPA Residential Low Income	1	5,466	11,400	208.56%	\$519	\$720	138.73%

Program Summary

Customer	Status Date	kWh Savings	Incentive
C&I		15,003.95	\$1,200.31
Batched			
Portland Public Schools (Oakwood Elementary) 500 Oak St (WO-5279194)	01/27/2023	8,341.45	\$667.31
Portland Public Schools 1100 Ionia Rd (WO-5280419)	01/27/2023	6,662.50	\$533.00
Residential		36,396.25	\$6,074.20
Batched			
Portland Appliance Pick Ups 1234 Main St (WO-5281626)	01/26/2023	0.00	\$450.00
Brent Davis 630 Looking Glass #2 (WO-5281835)	02/03/2023	1,256.00	\$65.00
Jared Walker 7761 Lyons Rd (WO-5279917)	02/03/2023	1,135.00	\$50.00
Portland Appliance Pick Ups 1234 Main St (WO-5281627)	02/19/2023	0.00	\$200.00
David Biggs 7937 Knox Rd (WO-5281959)	02/24/2023	1,135.00	\$50.00
David Biggs 7937 Knox Rd (WO-5281960)	02/24/2023	143.20	\$25.00
David Biggs 7937 Knox Rd (WO-5281961)	02/24/2023	40.80	\$25.00
JANET ROBINSON 202 BLOSSOM DRIVE (WO-5281751)	02/24/2023	118.69	\$75.00

Jared Walker 7761 Lyons Rd (WO-5279918)	03/03/2023	2,199.20	\$190.00
Ruth & Fred Proctor 425 Quarterline St (WO-5279189)	03/03/2023	86.40	\$12.00
Portland Community Foodbank 310 E Bridge St. (WO-5368323)	03/27/2023	11,400.00	\$720.00
Portland Appliance Pick Ups 1234 Main St (WO-5281628)	04/06/2023	0.00	\$200.00
John Knoop 5810 Divine Hwy (WO-5278629)	04/21/2023	1,135.00	\$50.00
JOAN VASHAW 9670 LOOKINGGLASS AVE (WO-5280231)	05/19/2023	275.50	\$285.00
GLEN KLEIN 700 LOOKING GLASS (WO-5282485)	06/09/2023	1,135.00	\$50.00
TAMARA M. SMITH 357 BISHOP ST (WO-5280288)	06/23/2023	117.63	\$252.20
Portland Appliance Pick Ups 1234 Main St (WO-5281629)	07/14/2023	0.00	\$200.00
Portland Appliance Pick Ups 1234 Main St (WO-5281647)	07/14/2023	0.00	\$200.00
TRAVIS TRIERWEILER 510 LOOKING GLASS AVE (WO-5280461)	07/14/2023	1,135.00	\$50.00
JONATHON LUKCO 124 EAST STREET (WO-5280978)	09/08/2023	59.90	\$25.00
BETH LOWE 7100 DIVINE HWY (WO-5282656)	09/15/2023	1,135.00	\$50.00
GEORGE & AMANDA ROWE 9228 Cottonwood Creek Drive (WO-5280940)	09/22/2023	225.60	\$100.00
TAMARA M. SMITH 357 BISHOP ST (WO-5314560)	10/20/2023	17.30	\$45.00
Portland Appliance Pick Ups August 2023 (WO-5389277)	10/25/2023	0.00	\$200.00
Portland Appliance Pick Ups Sept 2023 (WO-5389385)	10/25/2023	0.00	\$400.00
ANN FEDEWA 8811 Barnes Road (WO-5393736)	11/03/2023	2,270.00	\$100.00
Portland Appliance Pick Ups OCT 2023	11/08/2023	0.00	\$800.00
Linda Miller 220 Clark Street (WO-5376795)	11/10/2023	6,296.41	\$600.00
Nick Lefke 900 Marshall Street (WO-5446309)	11/10/2023	244.80	\$125.00
ASHLEY KLIEWER 584 Grape Street (WO-5477647)	11/17/2023	1,135.00	\$50.00
EMERY HAIK 332 Elm Street (WO-5477535)	11/17/2023	1,135.00	\$50.00
MARYANN REID 1005 East Bridge Street (WO-5464100)	11/17/2023	1,135.00	\$50.00
NANCY NYENHUIS 117 Donna Drive (WO-5477565)	11/17/2023	1,135.00	\$50.00
ROCKY BECKHOLD 8090 DOREEN DRIVE (WO-5540797)	11/22/2023	225.60	\$100.00
Bryan & Karen Scheurer 402 Blossom Drive (WO-5556782)	11/30/2023	69.21	\$180.00

Component Detail

C&I

Project ID Component

Account_Number Quantity kWh/Unit Incentive/Unit

Batched

a0R8b00000O Portland Public Schools (Oakwood Elementary) 500 Oak St (WO-5279194)
 mgpBEAR

Total Project Cost: \$1,118.75

Install Complete: 1/25/2023

Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement - MPPA CI	7,995	7,995.000	639.60
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement - MPPA CI	139	139.400	11.15
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement - MPPA CI	207	207.050	16.56
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	34	0.000	0.00
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	1,950	0.000	0.00
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	51	0.000	0.00

a0R8b00000O Portland Public Schools 1100 Ionia Rd (WO-5280419)
 mgiOEAR

Total Project Cost: \$895.00

Install Complete: 1/25/2023

Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement - MPPA CI	17-03300-1	6,663	6,662.500	533.00
Legacy-MPPA Interior Linearto LED Non-Highbay-Lamp Replacement-Demand - MPPA CI	17-03300-1	1,625	0.000	0.00

Residential

Project ID	Component	Account_Number	Quantity	kWh/Unit	Incentive/Unit
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Batched

a0R8b00000L David Biggs 7937 Knox Rd (WO-5281960)
 kal4EAB

Total Project Cost: \$849.99

Install Complete: 2/21/2023

ENERGY STAR Electric Clothes Dryer - MPPA Res	13-14800-1	1	143.200	25.00
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a0R8b00000L David Biggs 7937 Knox Rd (WO-5281961)
 kb4tEAB

Total Project Cost: \$699.99

Install Complete: 2/24/2023

ENERGY STAR Refrigerator Freezer - MPPA Res	13-14800-1	1	40.800	25.00
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a0RPY00000O GEORGE & AMANDA ROWE 9228 Cottonwood Creek Drive (WO-5280940)
 2upJ2AQ

Total Project Cost: \$13,014.00

Install Complete: 9/21/2023

Central Air Conditioner - MPPA Res	12010702	1	225.600	100.00
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a0R8b00000L JANET ROBINSON 202 BLOSSOM DRIVE (WO-5281751)
 kaTEEAZ

Total Project Cost: \$6,614.00

Install Complete: 2/19/2023

ENERGY STAR Smart Thermostat - MPPA Res	13-16900-1	1	118.692	75.00
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a0R8b00000L Jared Walker 7761 Lyons Rd (WO-5279918)
kbZYEAZ

Total Project Cost: \$7,868.10

Install Complete: 3/2/2023

ENERGY STAR Dehumidifier - MPPA Res	12-21000-3	1	236.800	15.00
ENERGY STAR Heat Pump Water Heater - MPPA Res	12-21000-3	1	1,902.500	150.00
ENERGY STAR Refrigerator Freezer - MPPA Res	12-21000-3	1	59.900	25.00

a0R8b00000N JOAN VASHAW 9670 LOOKINGGLASS AVE (WO-5280231)
gFtyEAF

Total Project Cost: \$15,692.00

Install Complete: 5/16/2023

ENERGY STAR Window - MPPA Res	10-12600-1	19	275.500	285.00
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a0RPY000000 JONATHON LUKCO 124 EAST STREET (WO-5280978)
2FKj2AM

Total Project Cost: \$1,915.88

Install Complete: 9/8/2023

ENERGY STAR Refrigerator Freezer - MPPA Res	04-00200-3	1	59.900	25.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281626)
n6kfEAB

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		2	0.000	400.00
Room AC Unit Recycling - MPPA DC APR		1	0.000	50.00

a0R8b00000L Portland Appliance Pick Ups 1234 Main St (WO-5281627)
kaaSEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000L Portland Appliance Pick Ups 1234 Main St (WO-5281628)
kIVAEAZ

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281629)
3njZEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000O Portland Appliance Pick Ups 1234 Main St (WO-5281647)
3nkNEAR

Total Project Cost:

Install Complete: 1/1/0001

Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
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a0R8b00000L Portland Community Foodbank 310 E Bridge St. (WO-5368323)
 kjSJEAZ

Total Project Cost:

Install Complete: 1/1/0001

Legacy - Lighting kit - MPPA		1	11,400.00	720.00
			0	

ROCKY BECKHOLD 8090 DOREEN DRIVE (WO-5540797)

Total Project Cost:

Install Complete: 6/20/2023

Central Air Conditioner - MPPA Res	13-09100-1	1	225.600	100.00
Central Air Conditioner - MPPA Res	11-16300-1	1	244.800	125.00
ENERGY STAR Window - MPPA Res	02-02900-5	3	17.302	45.00
ENERGY STAR Window - MPPA Res	13-17620-2	12	69.210	180.00
Mini-Split Heat Pump - MPPA Res	071860017	1	2,787.138	300.00
Mini-Split Heat Pump - MPPA Res	071860017	1	3,509.273	300.00
Refrigerator Recycling - MPPA APR	06-08600-1	1	1,135.000	50.00
Refrigerator Recycling - MPPA APR	11-11300-3	1	1,135.000	50.00
Refrigerator Recycling - MPPA APR	08-02400-2	1	1,135.000	50.00
Refrigerator Recycling - MPPA APR	12-13800-1	1	1,135.000	50.00
Refrigerator Recycling - MPPA APR	12-13800-1	1	1,135.000	50.00
Refrigerator Recycling - MPPA APR	04-03000-2	1	1,135.000	50.00
Refrigerator Recycling - MPPA DC APR		4	0.000	800.00
Refrigerator Recycling - MPPA DC APR		1	0.000	200.00
Refrigerator Recycling - MPPA DC APR		2	0.000	400.00

a0R8b00000L Ruth & Fred Proctor 425 Quarterline St (WO-5279189)
 kba2EAB

Total Project Cost: \$21.18

Install Complete: 3/2/2023

LED A-line - MPPA Res Ltg	09-09500-1	2	39.200	8.00
LED A-line - MPPA Res Ltg	09-09500-1	1	47.200	4.00

a0R8b00000O TAMARA M. SMITH 357 BISHOP ST (WO-5280288)
 3jI9EAJ

Total Project Cost: \$11,292.50

Install Complete: 6/22/2023

Ceiling Insulation - MPPA Res	02-02900-5	1,111	88.633	222.20
ENERGY STAR Window - MPPA Res	02-02900-5	2	29.000	30.00

a0R8b00000O Brent Davis 630 Looking Glass #2 (WO-5281835)
 n7I2EAJ

Payment Date: 2/3/2023

Total Project Cost:

Install Complete: 2/1/2023

Refrigerator Recycling - MPPA APR	10-10200-17	1	1,135.000	50.00
Room AC Unit Recycling - MPPA APR	10-10200-17	1	121.000	15.00

a0R8b000000 n7HiEAJ	Jared Walker 7761 Lyons Rd (WO-5279917)			Payment Date: 2/3/2023
	Total Project Cost:			
	Install Complete: 2/1/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	12-21000-3	1 1,135.000	50.00
a0R8b00000L kabGEAR	David Biggs 7937 Knox Rd (WO-5281959)			Payment Date: 2/24/2023
	Total Project Cost:			
	Install Complete: 2/19/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	13-14800-1	1 1,135.000	50.00
a0R8b00000L kmktEAB	John Knoop 5810 Divine Hwy (WO-5278629)			Payment Date: 4/21/2023
	Total Project Cost:			
	Install Complete: 4/16/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	12-05800-1	1 1,135.000	50.00
a0R8b00000O 3i2QEAR	GLEN KLEIN 700 LOOKING GLASS (WO-5282485)			Payment Date: 6/9/2023
	Total Project Cost:			
	Install Complete: 6/8/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	10-11650-1	1 1,135.000	50.00
a0R8b00000O 3nNpEAJ	TRAVIS TRIERWEILER 510 LOOKING GLASS AVE (WO-5280461)			Payment Date: 7/14/2023
	Total Project Cost:			
	Install Complete: 7/14/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	02-03900-1	1 1,135.000	50.00
a0RPY00000O 2SZh2AM	BETH LOWE 7100 DIVINE HWY (WO-5282656)			Payment Date: 9/15/2023
	Total Project Cost:			
	Install Complete: 9/14/2023			
	<i>Refrigerator Recycling - MPPA APR</i>	12-00300-2	1 1,135.000	50.00

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
DECEMBER 12, 2023 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of General Fund Payroll and accounts payable for the month of November 2023- \$ 1,494,151.05
 - D. Approve payments of Health Department payroll and accounts payable for the month of November 2023-\$ 168,525.59
 - E. Approve payments of Road Department payroll and accounts payable for the month of November 2023-\$ 1,985,201.99
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Request date for Organizational 2024 meeting
 - B. Appointment to Community Correction Advisory Board
 - Tim McAllister-Media Representative
 - C. Resolution Adopting a Brownfield Plan for the Community Condos of Lake Odessa Redevelopment Project
 - D. Request Approval of Agreement with Michigan Department of Health and Human Services-Amendment #1-Chad Shaw
 - E. Request Approval of year-end budget amendments
 - F. Request Approval to accept bid for Salt Shed Roof- Linda Pigue

- G. Request Approval to accept bid for Overhead Barn door- Linda Pigue
- H. Update on Civil War Flag

IX. Department Reports

- A.

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

XIV. Adjournment

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of December 2023:

- Central Dispatch Board of Directors
- Substance Abuse Initiative
- West Michigan Regional Planning Commission
- West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee (WMRPC)

Appointments for consideration in the month of January 2024:

- Board of Public Works
- Community Correction Advisory Board
- Park Advisory Board
- Tax Allocation Board