



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 p.m. Monday, November 17, 2014  
City Council Chambers  
City Hall, 259 Kent St., Portland Michigan

<b><u>Estimated Time</u></b>		<b><u>Action Requested</u></b>
7:00 PM	<b>I. <u>Call to Order</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Motion
7:03 PM	<b>IV. <u>Public Comment</u> (5 minute time limit per speaker)</b>	
7:04 PM	<b>V. <u>City Manager Report</u></b>	
7:10 PM	<b>VI. <u>Presentations</u></b>	
	<b>A. DDA/Main Street Director Reagan – Downtown Report</b>	
	<b>VII. <u>Public Hearing(s)</u> - None</b>	
	<b>VIII. <u>Old Business</u></b>	
	<b>IX. <u>New Business</u></b>	
7:15 PM	<b>A. Second Reading and Consideration of Ordinance 152A to Amend Section 8-47 of the City Code of Ordinances to Adopt the Revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as Determined by the Federal Emergency Management Agency (FEMA)</b>	Motion
7:18 PM	<b>B. Proposed Resolution 14-99 Approving Change Order No. 8 to the Contract with CL Trucking, Inc. for the Barley, Knox, and Storz Improvement Project</b>	Motion
7:20 PM	<b>C. Proposed Resolution 14-100 Approving Pay Request No. 4 (Final), to CL Trucking, Inc. for Work Done on the Knox, Barley, and Storz Improvement Project</b>	Motion
7:22 PM	<b>D. Proposed Resolution 14-101 Approving the Michigan Public Power Agency's (MPPA) Recommendation to Approve, Authorize, and Direct the City's Electric Superintendent to Sign an Energy Services Project Transaction Authorization to Purchase Energy in 2015, Subject to the Approval of the Board of Light and Power</b>	Motion
7:25 PM	<b>E. Proposed Resolution 14-102 Approving a Bid from Cook Brothers Excavating, Inc. for Demolition of City Property Located at 874 Lyons Road</b>	Motion
7:28 PM	<b>X. <u>Consent Agenda</u>–</b>	Motion
	<b>A. Minutes &amp; Synopsis from the Regular City Council Meeting and held on November 3, 2014</b>	
	<b>B. Payment of Invoices in the Amount of \$237,394.53 and Payroll in the Amount of \$143,967.61 for a Total of \$381,362.14</b>	

**Estimated  
Time**

**Action  
Requested**

- C. Purchase Orders over \$5,000
  - To McKenna Associates in the amount of \$2,500 for Master Plan Services

**X. Communications**

- A. Wastewater Treatment Plant Report for October 2014
- B. Water Department Report for October 2014
- C. Police Department Report for October 2014
- D. Franklin Energy EO Report for November 3, 2014
- E. Fire Department Reports for October 2014
- F. Revenue-Expense Report for November 2014
- G. Election Results for November 4, 2014
- H. MPSC Notice of Survey Opportunity
- I. Ionia County Board of Commissioners Agenda for November 12<sup>th</sup>
- J. MPSC Notice of Hearing for Consumers Energy

**XI. Other Business**

**XII. City Manager Comments**

**XIII. Council Comments**

**XIV. Adjournment**

7:30 PM

7:35 PM

7:40 PM

7:45 PM

Motion

**CITY COUNCIL  
CITY OF PORTLAND  
Ionia County, Michigan**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following ordinance:

**ORDINANCE NO. 152A**

**AN ORDINANCE TO AMEND SECTION 8-47 OF THE CITY CODE OF ORDINANCES  
TO ADOPT THE REVISED FLOOD INSURANCE STUDY (FIS) AND FLOOD  
INSURANCE RATE MAP (FIRM) AS DETERMINED BY THE FEDERAL EMERGENCY  
MANAGEMENT AGENCY (FEMA)**

**THE CITY OF PORTLAND ORDAINS:**

**SECTION 1.** Section 8-47 of the City Code of Ordinance is hereby amended to read as follows:

The City Council hereby accepts The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Ionia County, Michigan (All Jurisdiction)" and dated January 16, 2015 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26067C; 0218D, 0219D, 0331D, and 0332D dated 1/16/2015. These are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code. Furthermore pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the City of Portland.

**SECTION 2. PUBLICATION AND EFFECTIVE DATE.** This Ordinance must be published and recorded as provided in the City Charter and takes effect on the date of publication, but not less than ten (10) days after its adoption by the City Council.

Ayes:

Nays:

Absent:

Abstain:

**ORDINANCE DECLARED ADOPTED.**

Dated: November 3, 2014

\_\_\_\_\_  
James E. Barnes, Mayor

\_\_\_\_\_  
Monique I. Miller, City Clerk

Introduced:  
Adopted:  
Published:  
Effective:

### **CERTIFICATION**

I certify that the foregoing is a true and complete copy of Ordinance No 152A, which was adopted by the Portland City Council at a regular meeting, held on November 3, 2014 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: November 3, 2014

\_\_\_\_\_  
Monique I. Miller, City Clerk

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 14-99**

**A RESOLUTION APPROVING CHANGE ORDER NO. 8 TO THE CONTRACT WITH CL TRUCKING, INC. FOR THE BARLEY, KNOX, AND STORZ IMPROVEMENTS PROJECT**

**WHEREAS**, the City awarded a contract in the amount of \$695,729.85 to CL Trucking, Inc. to make certain improvements to Barley, Knox, and Storz Streets (the Contract); and

**WHEREAS**, the City previously approved Change Order No. 1, to place insulation over new water service lines at a cost of \$2.00 per linear foot, and Change Order No. 2, to remove a tree and relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue; Change Order No. 3, removing two trees on Barley Avenue; Change Order No. 4, to replace outdated storm sewer on Barley Street; Change Order No. 5, a milling and resurfacing of the remaining asphalt on Storz Avenue; and Change Order No. 6, the milling and resurfacing of a section of East Bridge Street; Change Order No. 7, the installation of a block retaining wall on Storz Avenue, thus increasing the total amount of the contract to \$726,829.50 and;

**WHEREAS**, CL Trucking performed additional work outlined in the attached letters dated August 28, 2014 and September 22, 2014. As agreed, 50% payment will be made for items 5, 7, 8, and 9 of the August 28<sup>th</sup> letter and the September 28<sup>th</sup> letter, totaling \$6,441.83. This change order also adjusts quantities to reflect the actual quantities installed, totaling 31,067.18; and;

**WHEREAS**, the City Engineer has prepared and is recommending approval of Change Order No. 8, a copy of which is attached as Exhibit A, to pay CL Trucking for the additional items stated and the adjusted and actual quantities, thus increasing the total contract price to \$764,338.51.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Engineer's recommendation to approve Change Order No. 8, a copy of which is attached as Exhibit A, to pay CL Trucking for the additional items stated and the adjusted and actual quantities, thus increasing the total contract price to \$764,338.51.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 17, 2014

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

**CHANGE ORDER # 8**

OWNER City of Portland  
 CONTRACTOR CL Trucking & Excavating, LLC  
 Contract: \_\_\_\_\_  
 Project: 2014 Street and Utility Improvements - Knox, Barley & Storz  
 OWNER's Contract No. \_\_\_\_\_ ENGINEER's Project No. 815400  
 ENGINEER Fleis & VandenBrink

You are directed to make the following changes in the Contract Documents:

Description: Extra work items outlined in attached letters dated August 28, 2014 and September 22, 2014. As agreed 50% payment will be made for items 5, 7, 8, and 9 of the August 28 letter and for the work identified in the September 22 letter. This change order also adjusts quantities to reflect actual quantities installed.

Reason for Change Order: Final adjusting change order.

Attachments: Letters dated August 28, 2014 and September 22, 2014. Copy of City invoices for new street signs. Also, a spreadsheet Summary of Quantities and Final Construction Cost.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>695,729.85</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>7</u> : \$ <u>31,099.65</u>
Contract Price prior to this Change Order: \$ <u>726,829.50</u>
Net increase (decrease) of this Change Order: \$ <u>37,509.01</u>
Contract Price incorporating this Change Order: \$ <u>764,338.51</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial completion: <u>91</u> Ready for final payment: <u>98</u> (days or dates)
Net change from previously approved Change Orders No. <u>1</u> to <u>7</u> : Substantial completion: <u>7</u> Ready for final payment: <u>7</u> (days)
Contract Times prior to this Change Order: Substantial completion: <u>98</u> Ready for final payment: <u>105</u> (days or dates)
Net increase (decrease) of this Change Order: Substantial completion: <u>0</u> Ready for final payment: <u>0</u> (days)
Contract Times incorporating this Change Order: Substantial Completion: <u>98</u> Ready for final payment: <u>105</u> (days or dates)

RECOMMENDED:  
By: [Signature]  
ENGINEER (Authorized Signature)

APPROVED:  
By: \_\_\_\_\_  
OWNER (Authorized Signature)

ACCEPTED:  
By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 10/31/2014

Date: \_\_\_\_\_

Date: 10/29/14

# CL Trucking & Excavating, LLC

256 East Parmeter, Ionia, MI 48846  
Phone: 616-527-9352 Fax: 616-527-8424

August 28, 2014

Fleis & VandenBrink Engineering, Inc.  
Attn: Steven VandenBrink, PE  
2960 Lucerne Drive SE  
Grand Rapids, MI 49546

**RE: City of Portland – 2014 Street & Utility Improvements  
Knox, Barley & Storz Avenues Reconstruction  
Elm & Smith Streets Mill & Resurface  
Extra Work Items Performed**

After final review of the project, itemized below are extra work items that were performed to complete the project. Currently no pay items exist to cover the cost of these items.

- 1) Lower Manhole & Add 1' Precast Barrel Section to Structure - \$235.00/EA
  - a. Per letter submitted on 06-25-2104.
  - b. Quantity Placed = 1 EA
- 2) Structure Tap w/ Partial Bulkhead, 12" - \$220.00/EA
  - a. Per letter submitted on 06-25-2014.
  - b. Quantity Placed = 1 EA
- 3) D1 45 Degree Bend, 8" - \$485.00/EA
  - a. Per letter submitted on 06-25-2014.
  - b. Quantity Placed = 6 EA
- 4) Concrete Steps Placed at 315 Barley Street - \$220.00/LSUM
  - a. Steps placed on lead walk between sidewalk and curb & gutter.
  - b. Quantity Placed = 1 EA
- 5) Sidewalk Curbing Placed at Retaining Wall & Intersection of Knox & Storz - \$8.92/LFT
  - a. Behind the 5' wide standard sidewalk a curb was placed in both locations indicated above.
  - b. Quantity Placed = 73 LFT
- 6) Excavation of Sanitary to Disconnect & Cap Off - \$325.00/EA
  - a. Per request of the city two houses on Barley Street had there sanitary laterals connected to the main in a more perpendicular line to the property after the house had already been connected more downstream (substantial angle to property).
  - b. Quantity Placed = 2 EA
- 7) Subgrade Undercutting, Type II – \$13.50/CYD
  - a. On Storz Street there was an area that measured 12' x 56' that needed to be undercut w/ sand replacement at a depth of 2' due to unsuitable soils were encountered.
  - b. Quantity Placed = 50 CYD

- 8) Supplement Gravel Placed in School Lot - \$15.75/CYD
  - a. After removal of pavement in school lot area to achieve proper aggregate base grade for 4" of proposed asphalt additional gravel had to be added during the grading process.
  - b. Quantity Placed = 80 CYD (4 – 20 CYD Lead Loads)
  
- 9) Fine Grading of Aggregate Base In School Lot - \$0.50/SYD
  - a. Following removal of existing pavement the existing aggregate base had to be graded and prepared for asphalt.
  - b. Quantity Placed = 640 SYD

Should there be any questions or additional information needed let me know. Thanks.

Sincerely,  
**CL Trucking & Excavating, LLC**

John Lepien  
Estimator/Project Manager

# CL Trucking & Excavating, LLC

256 East Parmeter, Ionia, MI 48846  
Phone: 616-527-9352 Fax: 616-527-8424

September 22, 2014

Fleis & VandenBrink Engineering, Inc.  
Attn: Steven VandenBrink, PE  
2960 Lucerne Drive SE  
Grand Rapids, MI 49546

**RE: City of Portland – 2014 Street & Utility Improvements  
Grading of Millings in Cemetery**

Following review of the grading work performed for this project in regards to the millings placement CL Trucking & Excavating, LLC (CLTE) would like to request for additional compensation for work performed. The project was originally setup for all millings to be placed on the park driveway and parking lot off of Grand River. However, in the end the millings were placed there, an alley off Grand River and multiple drives within the city cemetery. Due to the additional areas be added the surface area that required grading grew dramatically.

We are not requesting additional compensation for the initial placement to cover the enlarged surface area but the additional time spent the week of September 15<sup>th</sup> to perform additional grading and rolling within the cemetery. The cost for the additional grading work is \$1,507.50, based on the following:

- 1) Dozer w/ Operator = \$115.00/HR \* 7.00 HRS = \$805.00
- 2) Roller w/ Operator = \$105.00/HR \* 2.50 HRS = \$262.50
- 3) Mobilization of Dozer/Roller = \$110.00/HR \* 4.00 HRS = \$440.00

Should there be any questions or additional information needed let me know. Thanks.

Sincerely,  
**CL Trucking & Excavating, LLC**

John Lepien  
Estimator/Project Manager

**Dornbos Sign, Inc.**

619 W. Harris

Charlotte MI 48813  
United States  
Phone 517-543-4000  
Fax 517-543-4044

# INVOICE

Invoice Number: INV17563  
Invoice Date: 9/30/2014  
Terms: NET 30  
Due Date: 10/30/2014  
Amount Due: \$87.60

<b>BILL TO</b>	<b>SHIP TO</b>
PORTLAND DPW 259 KENT ST	PORTLAND DPW 451 MORSE DR
PORTLAND MI 48875 USA	PORTLAND MI 48875 USA
	Attn:
	Ship Via: CALL WHEN DONE

YOUR ORDER NO.	DESCRIPTION
	PORTDPW-PORTLAND DPW

Item ID/Description	Quantity	UM	Disc%	Price	Amount
ST-NS-PORTLAND FLAT 36X8 PORTLAND FLAT W/BL D/F HIP 5"4" U&L 2W CV -.75 FONT NO BOR W/LOGO 1EA- KNOX AVE 1EA- KENT ST	2	EA		\$43.80	\$87.60

Subtotal:	\$87.60
Freight	
Sales Tax:	\$0.00
<b>Total:</b>	<b>\$87.60</b>

**Dornbos Sign, Inc.**

619 W. Harris

Charlotte MI 48813

United States

Phone 517-543-4000

Fax 517-543-4044

# INVOICE

Invoice Number: INV17565

Invoice Date: 9/30/2014

Terms: NET 30

Due Date: 10/30/2014

Amount Due: \$218.30

BILL TO	SHIP TO
PORTLAND DPW 259 KENT ST  PORTLAND MI 48875 USA	PORTLAND DPW 451 MORSE DR  PORTLAND MI 48875 USA Attn: Ken  Ship Via: CALL WHEN DONE

YOUR ORDER NO.	DESCRIPTION
	PORTDPW-PORTLAND DPW

Item ID/Description	Quantity	UM	Disc%	Price	Amount
BR-12-CRF	1	EA		\$14.60	\$14.60
12-CRF 12" CROSSPIECE BRACKET FLAT					
BR-12U-180F	1	EA		\$14.60	\$14.60
12U-180F 12" U-CHANNEL 180 DEGREE CAP BRACKET FLAT					
BR-12U-90F	1	EA		\$14.60	\$14.60
12U-90F 12" U-CHANNEL 90 DEGREE CAP BRACKET FLAT					
S-R1-1 30X30 HIP	2	EA		\$34.25	\$68.50
3TOP 30X30 W/R HIP					
S-S1-1 30X30 *YGDG*	2	EA		\$53.00	\$106.00
SCHOOL ADVANCE SYM B/YG *DG*					

Subtotal: \$218.30  
 Freight  
 Sales Tax: \$0.00  
 Total: \$218.30

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_ made a motion to adopt the following resolution:

**RESOLUTION NO. 14-100**

**A RESOLUTION APPROVING PAY REQUEST NO. 4 (FINAL), TO CL TRUCKING, INC.  
FOR WORK DONE ON THE KNOX, BARLEY, AND STORZ IMPROVEMENT PROJECT**

**WHEREAS**, the City awarded a contract in the amount of \$695,729.85 to CL Trucking, Inc. to make certain improvements to Barley, Knox, and Storz Streets (the Contract); and

**WHEREAS**, the City previously approved Change Order No. 1, to place insulation over new water service lines at a cost of \$2.00 per linear foot, and Change Order No. 2, to remove a tree and relocate a fire hydrant and valve with cut in tee and sleeve on Knox Avenue; Change Order No. 3, removing two trees on Barley Avenue; Change Order No. 4, to replace outdated storm sewer on Barley Street; Change Order No. 5, a milling and resurfacing of the remaining asphalt on Storz Avenue; and Change Order No. 6, the milling and resurfacing of a section of East Bridge Street; Change Order No. 7, the installation of a block retaining wall measuring 96 square feet (32' x 3') on Storz Avenue; Change Order No. 8, to pay CL Trucking for the additional items work items and the adjusted and actual quantities, thus increasing the total contract price to \$764,338.51; and

**WHEREAS**, CL Trucking, Inc. has submitted Pay Request No. 4, which is the final payment, requesting a progress payment for work completed through September 30, 2014, a copy of which is attached as Exhibit A; and

**WHEREAS**, the City Engineer on this Project has reviewed Pay Request No. 4 and is recommending that the City Council approve the final payment in the amount of \$49,683.91.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the Engineer's recommendation to approve Pay Request No. 4 (Final) and authorizes payment in the amount of \$49,683.91 to CL Trucking, Inc. for work completed through September 30, 2014.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 17, 2014

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

APPLICATION FOR PAYMENT NO. 4 (FINAL)

To: City of Portland (OWNER)

From: CL Trucking & Excavating, LLC (CONTRACTOR)

Contract: \_\_\_\_\_

Project: 2014 Street & Utility Improvements - Knox, Barley & Storz (Reconstruct) / Elm & Smith (Resurface)

OWNER's Contract No. \_\_\_\_\_ ENGINEER's Project No. 815400

For Work accomplished through the date of: September 30, 2014

1. Original Contract Price:	\$	<u>695,729.85</u>
2. Net change by Change Orders and Written Amendments (+ or -):	\$	<u>68,608.66</u>
3. Current Contract Price (1 plus 2):	\$	<u>764,338.51</u>
4. Total completed and stored to date:	\$	<u>764,338.51</u>
5. Retainage (per Agreement):		
_____ % of completed Work:	\$	_____
_____ % of Contract Price:	\$	_____
_____ % of stored material:	\$	_____
Total Retainage:	\$	<u>0.00</u>
6. Total completed and stored to date less retainage (4 minus 5):	\$	<u>764,338.51</u>
7. Less previous Application for Payments:	\$	<u>714,654.60</u>
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7):	\$	<u>49,683.91</u>

Accompanying Documentation: Spreadsheet Summary of Final Quantities and Cost

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that to the best of its knowledge (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated: 10/29/14 CL Trucking & Excavating, LLC  
CONTRACTOR

By: [Signature]  
Authorized Signature  
Chad Listerman, Member  
Printed or Typed Name

ENGINEER's Recommendation:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 10/31/2014 FLEIS E VANDENBRINK  
ENGINEER

By: [Signature]  
Authorized Signature  
Steven R. Vanden Brink  
Printed or Typed Name



**CITY OF PORTLAND**  
**2014 STREET IMPROVEMENTS**  
 Knox, Barley & Storz Avenues (reconstruction)  
 Elm & Smith Streets (mill and resurface)



5/27/2014                      6/25/2014                      8/1/2014

Item No.	Item Description	Unit	Estimated Quantity	CL Trucking & Excavating, LLC		Pay Application #1		Pay Application #2		Pay Application #3		Pay Application #4		Total to Date		Difference		Percent Complete	
				Unit Price	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount		
2	Plug and abandon existing storm sewer	Ft	168	\$ 3.00	\$504.00		\$0.00		\$0.00	168.00	\$504.00		\$0.00	168.00	\$504.00	0.00	\$0.00	100.00%	
3	12-inch storm sewer	Ft	334	\$ 30.00	\$10,020.00		\$0.00		\$0.00	334.00	\$10,020.00		\$0.00	334.00	\$10,020.00	0.00	\$0.00	100.00%	
4	Connect to existing storm sewer	Ea	1	\$ 75.00	\$75.00		\$0.00		\$0.00	1.00	\$75.00		\$0.00	1.00	\$75.00	0.00	\$0.00	100.00%	
5	Structure tap, 12-inch	Ea	1	\$ 200.00	\$200.00		\$0.00		\$0.00	1.00	\$200.00		\$0.00	1.00	\$200.00	0.00	\$0.00	100.00%	
6	4 dia. Catch basin	Ea	1	\$ 1,900.00	\$1,900.00		\$0.00		\$0.00	1.00	\$1,900.00		\$0.00	1.00	\$1,900.00	0.00	\$0.00	100.00%	
7	Remove existing concrete sidewalk	Syd	23	\$ 2.75	\$63.25		\$0.00		\$0.00	23.00	\$63.25		\$0.00	23.00	\$63.25	0.00	\$0.00	100.00%	
8	Sidewalk, Conc, 6 inch	SF	100	\$ 3.25	\$325.00		\$0.00		\$0.00	0.00	\$0.00		\$0.00	0.00	\$0.00	(100.00)	(\$325.00)	0.00%	
9	Sidewalk, Conc, 4 inch	SF	100	\$ 2.65	\$265.00		\$0.00		\$0.00	100.00	\$265.00		\$0.00	100.00	\$265.00	0.00	\$0.00	100.00%	
<b>Change Order #5 - Mill &amp; Resurface School Parking Area</b>																			
1	Cold milling	Syd	578	\$ 1.50	\$867.00		\$0.00		\$0.00	609.00	\$913.50		\$0.00	609.00	\$913.50	31.00	\$46.50	105.36%	
2	HMA, 13A	Ton	48	\$ 35.168	\$1,688.00		\$0.00		\$0.00	48.00	\$1,688.00		\$0.00	48.00	\$1,688.00	0.00	\$0.00	100.00%	
<b>Change Order #6 - Mill &amp; Resurface E. Bridge Street</b>																			
1	Cold milling	Syd	400	\$ 1.50	\$600.00		\$0.00		\$0.00	400.00	\$600.00		\$0.00	400.00	\$600.00	0.00	\$0.00	100.00%	
2	HMA, 13A	Ton	33	\$ 66.00	\$2,178.00		\$0.00		\$0.00	33.00	\$2,178.00		\$0.00	33.00	\$2,178.00	0.00	\$0.00	100.00%	
<b>Change Order #7 - Retaining Wall on Storz Avenue</b>																			
1	Retaining wall on Storz Ave	SF	96	\$ 40.15	\$3,854.40		\$0.00		\$0.00		\$0.00		\$4,818.00	120.00	\$4,818.00	24.00	\$963.60	125.00%	
<b>Final Adjusting Change Order #8</b>																			
1	Add section to CB to accommodate school storm sewer	LS	1	\$ 235.00	\$235.00		\$0.00		\$0.00		\$0.00		\$235.00	1.00	\$235.00	0.00	\$0.00	100.00%	
2	Connect to drainage structure	Ea	1	\$ 220.00	\$220.00		\$0.00		\$0.00		\$0.00		\$220.00	1.00	\$220.00	0.00	\$0.00	100.00%	
4	Concrete steps at 315 Barley Street	LS	1	\$ 220.00	\$220.00		\$0.00		\$0.00		\$0.00		\$220.00	1.00	\$220.00	0.00	\$0.00	100.00%	
5	Sidewalk curbing at retaining wall & at Knox/Storz Intersection	Ft	72	\$ 8.92	\$651.16		\$0.00		\$0.00		\$0.00		\$651.16	36.50	\$325.58	(36.50)	(\$325.58)	50.00%	
6	Excavate, disconnect, and plug sanitary lateral on Barley	Ea	2	\$ 325.00	\$650.00		\$0.00		\$0.00		\$0.00		\$650.00	2.00	\$650.00	0.00	\$0.00	100.00%	
7	Subgrade undercutting of school parking area	Cyd	60	\$ 13.50	\$810.00		\$0.00		\$0.00		\$0.00		\$810.00	25.00	\$337.50	(25.00)	(\$337.50)	50.00%	
8	Additional gravel base in school parking area	Cyd	60	\$ 15.75	\$945.00		\$0.00		\$0.00		\$0.00		\$945.00	40.00	\$630.00	(40.00)	(\$630.00)	50.00%	
9	Fine grading aggregate base in school parking area	Syd	640	\$ 0.50	\$320.00		\$0.00		\$0.00		\$0.00		\$320.00	320.00	\$160.00	(320.00)	(\$160.00)	50.00%	
10	Grading of millings in cemetery	LS	1	\$ 1,507.50	\$1,507.50		\$0.00		\$0.00		\$0.00		\$1,507.50	0.50	\$753.75	(0.50)	(\$753.75)	50.00%	
11	Reimbursement to City for replacing street signs	LS	1	\$ (233.60)	(\$233.60)		\$0.00		\$0.00		\$0.00		(\$233.60)	1.00	(\$233.60)	0.00	\$0.00	100.00%	
12	Adjustments for final quantities shown above in items 1 - 64				\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	0.00	\$0.00	0.00	\$0.00	ADJUST	
<b>Adjusted Total</b>					<b>\$735,244.56</b>		<b>\$155,131.75</b>		<b>\$257,012.88</b>		<b>\$340,123.37</b>		<b>\$12,070.51</b>		<b>\$764,338.51</b>		<b>\$29,093.95</b>	<b>102.46%</b>	

	Pay Application #1	Pay Application #2	Pay Application #3	Pay Application #4	
General Conditions	\$17,000.00	\$8,500.00	\$8,500.00	\$0.00	\$34,000.00
Sanitary Sewer	\$56,673.50	\$15,965.00	\$42,575.00	\$45.10	\$115,258.60
Water Main	\$64,929.00	\$70,765.50	\$18,820.50	\$282.82	\$154,797.82
Road & Drainage	\$16,509.25	\$161,782.38	\$270,227.87	\$11,743.51	\$460,263.01
<b>Total</b>	<b>\$155,131.75</b>	<b>\$257,012.88</b>	<b>\$340,123.37</b>	<b>\$12,070.51</b>	<b>\$764,338.51</b>

With General Conditions	Pay Application #1	Pay Application #2	Pay Application #3	Pay Application #4	
Sanitary Sewer	\$63,648.36	\$16,511.06	\$43,666.26	\$45.00	\$123,870.68
Water Main	\$72,919.87	\$73,185.92	\$19,302.90	\$282.00	\$165,690.69
Road & Drainage	\$18,563.52	\$167,315.90	\$277,154.21	\$11,743.51	\$474,777.14
<b>Total</b>	<b>\$155,131.75</b>	<b>\$257,012.88</b>	<b>\$340,123.37</b>	<b>\$12,070.51</b>	<b>\$764,338.51</b>

Less Retainage	Pay Application #1	Pay Application #2	Pay Application #3	Pay Application #4	
	\$15,513.18	\$19,508.41	\$2,591.81	(\$37,613.40)	\$0.00

	Pay Application #1	Pay Application #2	Pay Application #3	Pay Application #4	
Sanitary Sewer	\$57,283.52	\$15,257.80	\$43,333.51	\$185.23	\$116,060.06
Water Main	\$65,627.88	\$67,630.79	\$19,155.81	\$1,160.75	\$153,575.23
Road & Drainage	\$16,707.17	\$154,615.88	\$275,042.24	\$48,337.93	\$494,703.22
<b>Total Amount Paid</b>	<b>\$139,618.57</b>	<b>\$237,504.47</b>	<b>\$337,531.56</b>	<b>\$49,683.91</b>	<b>\$764,338.51</b>

**CITY OF PORTLAND**  
**2014 STREET IMPROVEMENTS**  
 Knox, Barley & Storz Avenues (reconstruction)  
 Elm & Smith Streets (mill and resurface)



5/27/2014 6/25/2014 8/1/2014

Item No.	Item Description	Unit	CL Trucking & Excavating, LLC		Pay Application #1		Pay Application #2		Pay Application #3		Pay Application #4		Total to Date		Difference		Percent Complete	
			Estimated Quantity	Unit Price	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty		Amount
1	General Conditions, Bonds, and Insurances, Max 5%	LS	1	\$ 34,000	\$34,000.00	0.50	\$17,000.00	0.25	\$8,500.00	0.25	\$8,500.00			1.00	\$34,000.00	0.00	\$0.00	100.00%
2	Remove existing storm sewer	Ft	456	\$ 3.50	\$1,596.00	112.00	\$392.00	221.00	\$773.50	285.00	\$997.50	(3.00)	(\$10.50)	615.00	\$2,152.50	159.00	\$556.50	134.67%
3	Remove existing storm manhole	Ea	2	\$ 185.00	\$370.00	0.00	\$0.00	1.00	\$185.00	3.00	\$555.00			4.00	\$740.00	2.00	\$370.00	200.00%
4	Remove existing catch basin	Ea	13	\$ 185.00	\$2,405.00	4.00	\$740.00	7.00	\$1,295.00	3.00	\$555.00			14.00	\$2,590.00	1.00	\$185.00	107.69%
5	Plug and abandon existing storm sewer	Ft	560	\$ 3.00	\$1,740.00	0.00	\$0.00	513.00	\$1,539.00	229.00	\$687.00	(17.00)	(\$51.00)	725.00	\$2,175.00	145.00	\$435.00	125.00%
6	Remove existing sanitary sewer	Ft	1,461	\$ 1.00	\$1,461.00	773.00	\$773.00	238.00	\$238.00	526.00	\$526.00			1,537.00	\$1,537.00	76.00	\$76.00	105.20%
7	Remove existing sanitary manhole	Ea	7	\$ 150.00	\$1,050.00	4.00	\$600.00	2.00	\$300.00	1.00	\$150.00			7.00	\$1,050.00	0.00	\$0.00	100.00%
8	Remove existing concrete sidewalk	Syd	1,400	\$ 2.75	\$3,850.00	324.00	\$891.00	736.00	\$2,024.00	354.50	\$974.88			1,414.50	\$3,889.88	14.50	\$39.88	101.04%
9	Roadway Grading	Syd	18.07	\$ 2,000.00	\$36,140.00	2.00	\$4,000.00	9.00	\$18,000.00	7.07	\$14,140.00			18.07	\$36,140.00	0.00	\$0.00	100.00%
10	Subbase, CIP	Syd	2,140	\$ 7.00	\$14,980.00	0.00	\$0.00	1,100.00	\$7,700.00	1,397.00	\$9,779.00	(9.00)	(\$63.00)	2,488.00	\$17,416.00	348.00	\$2,436.00	116.26%
11	Aggregate Base, 8 inch	Cyd	2,140	\$ 4.25	\$9,095.00	0.00	\$0.00	2,210.00	\$9,395.00	3,493.40	\$14,846.95	(70.00)	(\$297.50)	5,633.00	\$23,944.50	214.00	\$909.50	103.95%
12	12-inch storm sewer	Ft	1,359	\$ 30.00	\$40,770.00	0.00	\$0.00	813.00	\$24,390.00	584.00	\$17,820.00			1,407.00	\$42,710.00	48.00	\$1,440.00	103.53%
13	8-inch storm sewer	Ft	6	\$ 18.00	\$108.00	0.00	\$0.00	6.00	\$108.00	0.00	\$0.00			6.00	\$108.00	0.00	\$0.00	100.00%
14	4-inch storm sewer	Ft	18	\$ 17.00	\$306.00	0.00	\$0.00	79.00	\$1,343.00	54.00	\$918.00			133.00	\$2,261.00	115.00	\$1,955.00	738.89%
15	Connect to existing storm sewer	Ea	9	\$ 75.00	\$675.00	0.00	\$0.00	5.00	\$375.00	4.00	\$300.00	1.00	\$75.00	10.00	\$750.00	1.00	\$75.00	111.11%
16	Adjust existing drainage structure	Ea	2	\$ 200.00	\$400.00	0.00	\$0.00	1.00	\$200.00	2.00	\$400.00	1.00	\$200.00	4.00	\$800.00	2.00	\$400.00	200.00%
17	4 dia. Storm manhole	Ea	7	\$ 1,850.00	\$12,950.00	0.00	\$0.00	4.00	\$7,400.00	3.00	\$5,550.00			7.00	\$12,950.00	0.00	\$0.00	100.00%
18	4 dia. Catch basin	Ea	17	\$ 1,900.00	\$32,300.00	0.00	\$0.00	8.00	\$15,200.00	9.00	\$17,100.00			17.00	\$32,300.00	0.00	\$0.00	100.00%
19	Underdrain, Subbase, 6 inch	Ft	2,900	\$ 2.65	\$7,685.00	0.00	\$0.00	1,050.00	\$2,782.50	2,384.00	\$6,317.60			3,434.00	\$9,100.10	534.00	\$1,415.10	118.41%
20	Cold milling	Syd	1,817	\$ 1.50	\$2,725.50	0.00	\$0.00	0.00	\$0.00	1,919.00	\$2,878.50	93.00	\$139.50	2,012.00	\$3,018.00	195.00	\$292.50	110.73%
21	HMA, 1.5A	Ton	1,205	\$ 66.00	\$79,530.00	0.00	\$0.00	194.73	\$12,852.18	1,056.82	\$69,750.12			1,251.55	\$82,602.30	46.55	\$3,072.30	103.86%
22	Drive Approach, Conc, 6 inch	Sft	2,640	\$ 3.25	\$8,580.00	0.00	\$0.00	1,271.66	\$4,132.70	1,650.00	\$5,362.50	71.21	\$231.43	2,992.81	\$9,726.63	352.81	\$1,146.63	113.36%
23	Curb and Gutter, Conc, Del F4	Ft	3,610	\$ 12.75	\$46,027.50	0.00	\$0.00	1,407.00	\$17,939.25	2,081.00	\$26,532.75			3,488.00	\$44,472.00	(122.00)	(\$1,555.50)	96.62%
24	Sidewalk, Conc, 6 inch	Sft	1,650	\$ 3.25	\$5,362.50	0.00	\$0.00	1,130.00	\$3,672.50	863.00	\$2,804.75			1,993.00	\$6,477.25	343.00	\$1,114.75	120.78%
25	Sidewalk, Conc, 4 inch	Sft	13,600	\$ 2.65	\$36,040.00	0.00	\$0.00	5,485.00	\$14,535.25	7,894.00	\$20,919.10			13,379.00	\$35,454.35	(221.00)	(\$585.65)	98.38%
26	Sidewalk Ramp, Conc, 6-inch ADA	Sft	450	\$ 27.00	\$12,150.00	0.00	\$0.00	201.50	\$5,440.50	245.00	\$6,615.00	0.50	\$13.50	447.00	\$12,069.00	(3.00)	(\$81.00)	99.33%
27	Pav Mrgk, Ovlv Cold Plastic, 6 inch Crosswalk	Ft	330	\$ 3.15	\$1,039.50	0.00	\$0.00	0.00	\$0.00	370.50	\$1,167.08			370.50	\$1,167.08	40.50	\$127.58	112.27%
28	Pav Mrgk, Ovlv Cold Plastic, 24 inch Stop Bar	Ft	26	\$ 12.60	\$327.60	0.00	\$0.00	0.00	\$0.00	28.00	\$352.80			28.00	\$352.80	2.00	\$25.20	107.69%
29	Pav Mrgk, Ovlv Cold Plastic, SCHOOL Legend	Ea	2	\$ 275.00	\$550.00	0.00	\$0.00	0.00	\$0.00	2.00	\$550.00			2.00	\$550.00	0.00	\$0.00	100.00%
30	Construction signing and barricading	LS	1	\$ 12,680.00	\$12,680.00	0.50	\$6,340.00	0.25	\$3,170.00	0.25	\$3,170.00			1.00	\$12,680.00	0.00	\$0.00	100.00%
31	Surface Restoration	Syd	2,240	\$ 3.50	\$7,840.00	0.00	\$0.00	1,193.20	\$4,176.20	2,961.40	\$10,364.90			4,154.60	\$14,541.10	1,914.60	\$6,701.10	185.47%
32	Mulch Blanket	Syd	1,120	\$ 0.75	\$840.00	0.00	\$0.00	345.80	\$259.35	1,053.80	\$790.35			1,399.60	\$1,049.70	279.60	\$209.70	124.96%
33	Retaining wall	Sft	125	\$ 35.00	\$4,375.00	0.50	\$175.00	0.00	\$0.00	151.00	\$5,285.00			151.00	\$5,285.00	26.00	\$910.00	120.80%
34	8-inch Sanitary Sewer	Ft	1,486	\$ 46.50	\$68,999.00	773.00	\$35,944.50	238.00	\$11,067.00	526.00	\$24,459.00			1,537.00	\$71,470.50	51.00	\$2,371.50	103.43%
35	4 dia. sanitary manhole	Ea	6	\$ 2,500.00	\$15,000.00	3.00	\$7,500.00	1.00	\$2,500.00	2.00	\$5,000.00			6.00	\$15,000.00	0.00	\$0.00	100.00%
36	Connect to Existing Sanitary Manhole	Ea	2	\$ 300.00	\$600.00	1.00	\$300.00	1.00	\$300.00	0.00	\$0.00			2.00	\$600.00	0.00	\$0.00	100.00%
37	Wye, 8 inch x 6 inch	Ea	21	\$ 260.00	\$5,460.00	12.00	\$3,120.00	6.00	\$1,560.00	7.00	\$1,820.00			25.00	\$6,500.00	4.00	\$1,040.00	119.05%
38	6-inch Sanitary Lateral	Ft	790	\$ 24.00	\$18,960.00	344.00	\$8,256.00	0.00	\$0.00	435.00	\$10,440.00			779.00	\$18,696.00	(11.00)	(\$264.00)	98.61%
39	Sanitary Lateral, Reconnect	Ea	23	\$ 15.00	\$345.00	12.00	\$180.00	0.00	\$0.00	12.00	\$180.00	3.00	\$45.00	27.00	\$405.00	4.00	\$60.00	117.39%
62	SESC measures	LS	1	\$2,193.00	\$2,193.00	0.50	\$1,096.50	0.25	\$548.25	0.25	\$548.25			1.00	\$2,193.00	0.00	\$0.00	100.00%
63	Above ground video survey	LS	1	\$1,200.00	\$1,200.00	1.00	\$1,200.00	0.00	\$0.00	0.00	\$0.00			1.00	\$1,200.00	0.00	\$0.00	100.00%
64	Salvage and Haul Bit Millings	Syd	7,467	\$ 0.75	\$5,600.25	2,493.00	\$1,869.75	3,128.20	\$2,346.15	2,294.00	\$1,721.10	639.80	\$479.85	8,555.80	\$6,416.85	1,088.80	\$816.60	114.58%
<b>Total</b>					<b>\$695,729.85</b>		<b>\$154,503.75</b>		<b>\$253,614.88</b>		<b>\$317,134.62</b>		<b>\$1,044.28</b>		<b>\$726,297.53</b>		<b>\$30,567.68</b>	104.39%
<b>Change Order #1 - Insulate Water Services</b>																		
<b>Change Order #2 - Relocate Hydrant and Remove 30" Tree on Knox Avenue</b>																		
<b>Change Order #3 - Remove two 30" Trees on Barley Avenue</b>																		
<b>Change Order #4 - Replace Storm Sewer to School on Barley Avenue</b>																		
1	Remove existing storm sewer	Ft	168	\$ 3.50	\$588.00		\$0.00		\$0.00	168.00	\$588.00		\$0.00	168.00	\$588.00	0.00	\$0.00	100.00%

**PORTLAND CITY COUNCIL**

Ionia County, Michigan

Council Member \_\_\_\_\_ supported by Council Member \_\_\_\_\_ made a motion to adopt the following resolution:

**RESOLUTION NO. 14-101**

**A RESOLUTION APPROVING THE MICHIGAN PUBLIC POWER AGENCY'S (MPPA) RECOMMENDATION TO APPROVE, AUTHORIZE, AND DIRECT THE CITY'S ELECTRIC SUPERINTENDENT TO SIGN AN ENERGY SERVICES PROJECT TRANSACTION AUTHORIZATION TO PURCHASE ENERGY IN 2015, SUBJECT TO THE APPROVAL OF THE BOARD OF LIGHT AND POWER**

**WHEREAS**, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

**WHEREAS**, the City of Portland, as a member of the MPPA's Energy Services Project Committee, has an opportunity to enter into a transaction to meet a portion of its future load requirements for 2015 by purchasing energy for the months of January through July, for a maximum commitment not to exceed \$47,050.00, pursuant to the terms of the Letter of Authorization, attached hereto as Exhibit A. An email from Brent Henry of the MPPA, outlining these recommended purchases is attached hereto as Exhibit B; and

**WHEREAS**, the Board of Light and Power is scheduled to have their regularly scheduled meeting on November 25, 2014 to review the recommendation from the MPPA as an agenda item and act accordingly.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. Contingent upon the approval of the Board of Light and Power, the City Council hereby approves the Michigan Public Power Agency's (MPPA) recommendation to approve, authorize, and direct the City's Electric Superintendent to sign the Energy Services Project Transaction Authorization consistent in accordance with the recommendation outlined in the attached items Exhibits A and B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 17, 2014

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



November 3, 2014

Subject: Letter of Authorization

The Portland Light & Power Board, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of Portland at the Michigan Hub with Term(s) of:

Month	7x24 or 5x16	Max. Volume	Max. Price
January 2015	7x24	0.3	\$ 46.90
January 2015	5x16	0.4	\$ 63.10
February 2015	5x16	0.7	\$ 59.10
March 2015	7x24	0.2	\$ 42.30
March 2015	5x16	0.2	\$ 53.55
July 2015	5x16	0.2	\$ 65.20

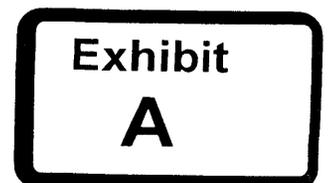
These transactions will be for financially-firm energy with physical delivery to the MISO Michigan Hub. The maximum commitment for this authorization is \$47,050.

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## Mike Hyland

**From:** Brent Henry [BHenry@mpower.org]  
**Sent:** Monday, November 03, 2014 10:39 AM  
**To:** Mike Hyland  
**Subject:** MPPA Purchase Recommendation

As part of your October quarterly hedge plan report, MPPA has recommended that you make monthly purchases for calendar year 2015 to satisfy seasonal needs. Because the recommended purchases are monthly, the MPPA Board will NOT need to take action to move forward. However, we do need the attached authorization form to be executed by each of the members involved in the transaction.

Please keep in mind that you WILL be purchasing this energy; the decision is to lock the price in now, or to take your chances on the MISO LMP. If you lock the purchase in now, you will also be in compliance with your hedge plan requirement.

I would like to receive your signed authorization forms back **by November 30, 2014**. If this is a problem, please let me know.

Exhibit  
B

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 14-102**

**A RESOLUTION APPROVING A BID FROM COOK BROTHERS EXCAVATING INC.  
FOR DEMOLITION OF CITY PROPERTY LOCATED AT 874 LYONS ROAD**

**WHEREAS**, the City owns a vacant residential property located at 874 Lyons Road and City staff previously determined that the structure situated on the property should be demolished due to its dilapidated condition and utilized for a public purpose; and

**WHEREAS**, Department of Public Services Director, Mike Hyland intends to utilize the property for the Electric Department as a substation and the Water Department plans to install lines on said property; and

**WHEREAS**, Department of Public Services Director, Mike Hyland sought bids and received a low bid of \$7,056.00 from Cook Brothers Excavating to perform this work, a copy of which is attached as Exhibit A.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the bid from Cook Brothers Excavating for demolition of City property located at 874 Lyons Road for \$7,056.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** November 17, 2014

\_\_\_\_\_  
**Monique I. Miller, City Clerk**

COOK BROTHERS EXCAVATING INC.  
7974 LYONS RD. PORTLAND MI 48875  
517 647 6255 - FAX 517 647 7270

**PROPOSAL**

October 3, 2014

City of Portland  
259 Kent St.  
Portland, MI. 48875

Attn: Mike Hyland

**RE: 874 Lyons Rd. Demolition**

• 160 cu. yds. landfill fees	2096.00
• 160 cu. yds. trucking demolition	1280.00
• Remove and dispose of concrete foundations	500.00
• Cap and mark sewer and water at property line	80.00
• 90 cu. yds. sand fill	540.00
• Labor and equipment to demolish	2200.00
• Topsoil and seed disturbed area	<u>360.00</u>
<b>Total 874 Lyons Rd. Demolition</b>	<b>\$7056.00</b>

**Note:**

- Asbestos survey and abatement by City of Portland
- Coordination of utility abandonment by Cook Brothers
- Submit DEQ. NESHAP permit by Cook Brothers
- Demolition permit by City of Portland

If you have any questions please call.

Respectfully,

Keith W. Cook



# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, November 3, 2014

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; Police Chief Knobelsdorf

Guests: Nicole Sunstrum; Jon Moxey and Paul Galdes of Fleis & VandenBrink; Paul Lippens of McKenna Associates; Kathy Parsons; Karen Bota of the Sentinel Standard; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Nicole Sunstrum.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Proposed Agenda as presented.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Butler, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Gorman reported the preconstruction meeting with E.T MacKenzie was held on October 15<sup>th</sup> for the Cutler Road Project. The project was originally planned to begin water main and sanitary sewer in late October with the substantial majority of the construction to be done in the spring with a completion date of May 29<sup>th</sup>. The contractor requested to start the project in the spring to avoid separate construction periods, with the completion date remaining May 29<sup>th</sup>.

City Manager Gorman reported that he spoke with Craig Patterson of the WODA Group. They have consulted with architects and have decided not to change the density of the proposed development of Old School Manor from 29 to 36 units as the market analysis does not support 36 units. The goal is still to submit an application to MSHDA by April 1<sup>st</sup>, however, they should have strong indicators by December or January if MSHDA will consider approval.

In regard to the demolition of the structures at 874 Lyons Road and 628 Canal Street the City will move forward with demolition at 874 Lyons Road and will continue to explore alternatives for 628 Canal Street. The property at 874 Lyons Road was acquired from the County after it had been forfeited for non-payment of taxes. After the State of Michigan waived its right of first refusal to the property, the City was able to purchase it before the tax sale because it will be used for a public purpose. In this situation, the local government is eligible to buy the property for the amount of back taxes and fees along with a charge for any expenditure the County had to make the property secure, maintain the lawn, etc. The purchase price for this property was \$10,350. Because the method was used to buy the property, should the City decide to sell the property to someone instead of using it for a public purpose any profit from the sale would need to be turned back over to the

County. The property at 628 Canal St. reverted from the County after it failed to sell at auction because none of the Land Banks wanted it.

Under Presentations, Mayor Barnes presented former Council Member and DDA/Main Street Member Nicole Sunstrum with a plaque recognizing her service to the City of Portland.

Paul Lippens of McKenna Associates presented the draft of the 2015 Master Plan.

Jon Moxey of Fleis & VandenBrink presented photos and reported on the most recent bridge inspections completed for the City of Portland. Federal regulations required any bridge with a span longer than 20 feet be inspected every two years.

The Bridge Street Bridge is a valuable, historic part of Portland. There is some beginnings of structural corrosion but the main problem is paint that is flaking off. This will be a fairly expensive project when the time comes to repaint the bridge.

The Divine Highway Bridge was built in 1979 and while it does pass load rating tests, it is close to the point of needing to be load restricted. The sidewalk across the bridge is chipping on the edges. Water standing on the bridge, rather than flowing off, is causing spalling. There are some places that it is 12" deep. The reinforcing beams are starting to show in some areas.

The East Grand River Bridge was built in 1994, both approaches to the bridge are in rough shape. The bridge is still safe as it is but will require repairs to a catch basin, expansion joints, structural cracking, and a surface sealer to keep water out of the concrete elements.

Mr. Moxey further reported that federal funding matched with state and local funds is available for bridges through the Local Bridge Program. Funds are allocated through the State of Michigan by region subjectively based on need; funding can take several years. Applications are due May 1<sup>st</sup> and would require a resolution of support from the Council. If funding is approved, there is a three year wait list during which time the funding could be budgeted.

The recommended priority list for bridges in the City would be the replacement of the Divine Highway Bridge at an estimated cost of over \$1 million, followed by the painting and preventative maintenance of the Bridge Street Bridge at a cost of approximately \$1/2 million. The last priority would be the preventative maintenance to the East Grand River Bridge estimated to be six figures but less than \$1/2 million.

Mayor Barnes asked if funding could be sought for the railroad bridge on the River Trail as the paint is flaking off from it as well.

Mr. Moxey stated there would likely be funds that could be sought as it is a historic bridge and serves a non-motorized function which would be looked upon favorably. Fleis & VandenBrink could also seek this for the City.

Paul Galdes of Fleis & VandenBrink explained that special assessment values for the Cutler Road Project are based on the base and physical structure of the road. The funding from MDOT was

subtracted from the assessment amount and then 50% is paid by the City. The other 50% is assessed to the property owners based on their road frontage. The assessment is based on estimated quantities and will be adjusted at the completion of the project.

Mr. Galdes explained that because the City participates in the National Flood Insurance Program (NFIP) the City must formally adopt the preliminary Flood Insurance Rate Maps (FIRMs) as determined by the Federal Emergency Management Agency (FEMA). Fleis & VandenBrink reached out to the MDEQ to ensure the previous Ordinance presented to Council to adopt the FIRMs was acceptable but they did not reply until after the first Ordinance was already presented. When they replied the Attorney General and MDEQ recommended different language which is reflected in Ordinance 152A.

Mr. Galdes commented there were no answers on the Kent Street Improvement Project at this time. A mill and fill was planned but City Staff showed some concern with sanitary sewers. When they are finished investigating the situation Mr. Galdes will meet with them to review and will present a recommendation. Any repairs needed should be done at the same time as the project to prevent cutting the road after it is completed. As this project will be funded as part of the 2015 Small Urban Project it needs to be bid by September 30, 2015 although they would prefer to bid it in June or July to ensure funds are allocated.

Mayor Barnes stated he is proud of how City Staff is proactive in looking ahead at situations to have Fleis & VandenBrink evaluate and assess situations. He further stated his appreciation for Fleis & VandenBrink's time and expertise.

Under New Business, the First Reading of Ordinance 152A to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA). In order to participate in the National Flood Insurance Program (NFIP), the City must formally adopt the preliminary maps.

The Council considered Resolution 14-95 to manage development for the National Flood Insurance Program (NFIP) for the City of Portland.

Motion by Smith, supported by VanSlambrouck, to approve Resolution 14-95 to manage floodplain development for the National Flood Insurance Program (NFIP) for the City of Portland.

Yeas: Smith, VanSlambrouck, Fitzsimmons, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-96 to approve the Planning Commission's recommendation to authorize the distribution of the draft City of Portland's 2015 Master Plan. The Planning Commission has determined that the draft 2015 Master Plan represents the long-range vision of the City of Portland.

Motion by Fitzsimmons, approved by VanSlambrouck, to approve Resolution 14-96 approving the Planning Commission's recommendation to authorize the distribution of the draft City of Portland 2015 Master Plan, as per the requirements of the Municipal Planning Enabling Act, PA 33 of 2008.

Yeas: Fitzsimmons, VanSlambrouck, Smith, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-97, Special Assessment Resolution #2 for Special Assessment District No. 2014-A for construction of curb and gutter, road work, road paving and all appurtenant work on Cutler Road, from East Grand River Avenue to Charlotte Highway.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-97 City of Portland Special Assessment Resolution #2 as required by Sections 32-6 and 32-7 of the City of Portland Special Assessment Ordinance Special Assessment District No. 2014-A.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Butler, Barnes

Nays: None

Adopted

The Council considered Resolution 14-98 electing to comply with the provisions of Public Act 152 of 2011 by exercising the City's right to exempt itself from the requirements of the Act for the next succeeding year. The City Council previously approved a plan by Resolution 12-73 that increases employee premium sharing for health insurance coverage from 14% to 17% for health insurance coverage after June 30, 2014, and from 17% to 20% for health insurance coverage after June 30, 2015. Until the employees' contributions are at 20% the Council will need to pass a resolution exempting it from the requirements of PA 152 so the City will continue to qualify for 1/3 of the EVIP funds available to it.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 14-98 electing to comply with the provisions of Public Act 152 of 2011 by exercising the City's right to exempt itself from the requirements of the Act for the next succeeding year.

Yeas: VanSlambrouck, Fitzsimmons, Smith, Butler, Barnes

Nays: None

Adopted

Motion by Smith, supported by Butler, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on October 20, 2014, payment of invoices in the amount of \$85,031.21 and payroll in the amount of \$101,046.02 for a total of \$186,077.23. Also included were purchase orders to Frederickson Supply LLC in the amount of \$7,044.32 to repair the main hydraulic pump on the vac truck, to Resco in the amount of \$7,935.50 for Kerite wire, and to Michigan Electric Cooperative Association in the amount of \$12,110.00 for 2015 safety dues.

Yeas: Smith, Butler, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman reminded residents that Election Day is tomorrow, Tuesday, November 4<sup>th</sup>. Polls will be open from 7:00 A.M. to 8:00 P.M.

The winter parking ban went into effect on November 1<sup>st</sup> and will be in place through April 1<sup>st</sup> in order for City crews to safely clear City streets during the winter months and to allow for easy passage of emergency vehicles. Per City Ordinance, no parking is allowed on any City street between the hours of 2:00 – 6:00 A.M.

The Portland Area Chamber of Commerce will hold a ribbon cutting ceremony for the new Goodwill store on Saturday, November 15<sup>th</sup>.

The 2014 HolidayFest celebration, hosted by Portland Main Street and the Portland Community Arts Council, will be held November 21<sup>st</sup> and 22<sup>nd</sup>.

A bike fix-it station was installed at Will Toan Park courtesy of Mike Keusch and the Greater Lansing Realtors Association.

Under Council Comments, Mayor Barnes noted all of the leaves that have been coming down and thanked City Staff for their efforts in keeping the City streets clean. He also thanked City staff for the informational memos included in the Council packet.

Mayor Barnes also thanked the Planning Commission for all of the effort they put into the Master Plan.

Mayor Pro-Tem VanSlambrouck reminded residents to vote in the election tomorrow and noted the importance of the Master Plan document.

Mayor Pro-Tem VanSlambrouck also commented that the VFW will hold a luncheon on November 11<sup>th</sup> for Veterans Day and the Men's Auxiliary will hold a free Thanksgiving meal for anyone at the VFW on Thanksgiving Day.

Council Member Fitzsimmons commented that the implementation section of the Master Plan is wonderful and is very proactive.

Motion by Fitzsimmons, supported by Butler, to adjourn the regular meeting.

Yeas: Fitzsimmons, Butler, VanSlambrouck, Smith, Barnes

Nays: None

Adopted

Meeting adjourned at 8:19 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

**City of Portland**  
**Synopsis of the Minutes of the November 3, 2014 City Council Meeting**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Smith, Fitzsimmons, and Butler; City Manager Gorman; City Clerk Miller; Police Chief Knobelsdorf

**Presentation** - Mayor Barnes presented former Council Member and DDA/Main Street Member Nicole Sunstrum with a plaque recognizing her service to the City of Portland.

**Presentation** - Paul Lippens of McKenna Associates presented the draft of the 2015 Master Plan.

**Presentation** – Jon Moxey and Paul Galdes of Fleis & VandenBrink presented information on the most recent bridge inspections, the Cutler Road project, the FEMA Floodplain update, and Kent Street.

**First Reading of Ordinance 152A** to amend Section 8-47 of the City Code of Ordinances to adopt the revised Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) as determined by the Federal Emergency Management Agency (FEMA).

**Approval of Resolution 14-95** to manage floodplain development for the National Flood Insurance Program (NFIP) for the City of Portland.

All in favor. Approved.

**Approval of Resolution 14-96** approving the Planning Commission's recommendation to authorize the distribution of the draft City of Portland 2015 Master Plan, as per the requirements of the Municipal Planning Enabling Act, PA 33 of 2008.

All in favor. Approved.

**Approval of Resolution 14-97** City of Portland Special Assessment Resolution #2 as required by Sections 32-6 and 32-7 of the City of Portland Special Assessment Ordinance Special Assessment District No. 2014-A.

All in favor. Approved.

**Approval of Resolution 14-98** electing to comply with the provisions of Public Act 152 of 2011 by exercising the City's right to exempt itself from the requirements of the Act for the next succeeding year.

All in favor. Approved.

**Approval of the Consent Agenda.**

All in favor. Approved.

**Adjournment at 8:19 P.M.**

All in favor. Approved.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
BUSINESS CARD	02075	CONFERENCE, SUPPLIES - COUNCIL, POLICE, WASTE W	484.40
STATE OF MICHIGAN	00428	APPLICATION & TITLE FEE FOR SEIZED VEHICLES - F	20.00
STATE OF MICHIGAN	00428	APPLICATION & TITLE FEE FOR SEIZED VEHICLES - F	20.00
UNITED STATES POSTAL SERVICE	00463	POSTAGE- ELC, WTR, WASTEWATER, GENERAL	932.42
STATE OF MICHIGAN	00428	SALES TAX - ELECTRIC	12,079.40
BADER & SONS CO.	00031	SUPER PLOW BOX & STRAIGHT BLADE - MOTOR POOL	5,064.00
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	250.24
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	249.75
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	113.88
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	382.23
BOUND TREE MEDICAL LLC.	01543	EMS SUPPLIES - AMBULANCE	490.00
BRD PRINTING INC.	02315	INCOME TAX FORM BOOKLETS - INCOME TAX	612.00
BRD PRINTING INC.	02315	P-1040 FORMS - INCOME TAX	29.73
CAPITAL CITY INT'L TRUCKS	00068	REPAIR TRANSMISSION ON DUMPTRUCK - MOTOR POOL	6,455.89
CHROUCH COMMUNICATION, INC.	00082	MAINTENANCE CONTRACTS - ELECTRIC	78.00
CLEAR RATE COMMUNICATIONS	02231	PHONE SVC - CITY HALL	413.77
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	19.07
FREDRICKSON SUPPLY LLC	02104	REPAIR MAIN HYDRAULIC PUMP ON VAC TRUCK- MOTOR	7,044.32
CAPITAL CITY INT'L TRUCKS	00068	PITMAN SEAL KIT/TURBO TUBE - MOTOR POOL	209.87
CAPITAL CITY INT'L TRUCKS	00068	SHOCKS, BOLTS, TUBE, O-RINGS, CAM SENSOR - MOTOF	353.25
CAPITAL CITY INT'L TRUCKS	00068	LIGHT, WATER PUMP - MOTOR POOL	265.72
D&K TRUCK COMPANY	02257	AIR TANK FOR AMB - MTR POOL	147.83
D&K TRUCK COMPANY	02257	AIR TANK FOR STREET SWEEPER - MOTOR POOL	200.18
DORNBOS, SIGN & SAFETY, INC.	00067	TRUCK NUMBERS - MOTOR POOL	23.05
FLAGS UNLIMITED LTD	00988	USA FLAGS/MICHIGAN FLAGS - COMMUNITY PROMOTIONS	190.80
PHIL GENSTERBLUM	00164	MILEAGE REIMB - AMBULANCE	678.72
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - CEMETERY, PARKS, MTR POOL	364.00
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - POLICE, COMM PROMO, ELECTRIC	148.40
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - WASTE WTR	151.52

## CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
GRANGER CONTAINER SERVICE	00175	RECYCLING SVC - REFUSE	1,579.60
HYDRO DESIGNS, INC.	01308	INSPECTION & REPORTING SERVICES - WATER	380.00
CITY OF IONIA	00204	LAB TEST - WATER	40.00
CITY OF IONIA	00204	VACTOR TRUCK/WATERMAIN BREAK - WATER	674.45
DEERE & COMPANY	02316	5100M TRACTOR & ATTACHMENT - MTR POOL	86,162.98
KEUSCH SUPER SERVICE	00228	BALANCE TIRES - MTR POOL	38.00
KEUSCH SUPER SERVICE	00228	TIRES - MTR POOL	217.98
KEUSCH SUPER SERVICE	00228	PROPANE FILL - MTR POOL	178.00
KIRK ANDERSON	MISC	OVERPAYMENT OF AMB RUN #140497 - AMBULANCE	530.54
LITE'S PLUS	00243	BALLAST KIT - COMM PROMO	68.00
LYONS TOWNSHIP	00247	REIMBURSEMENT AMB PAYMENT - AMBULANCE	25.00
MICHIGAN ELECTION RESOURCES	00278	VOTER ID CARDS - ELECTIONS	57.82
MICHIGAN COMPANY, INC.	00273	PAPERTOWELS, FIRST AID REFILL - CITY HALL	203.60
MICHIGAN COMPANY, INC.	00273	TOWELS, BATH TISSUES - CITY HALL	213.32
MTECH COMPANY	02306	TRACK FOR CAMERA - WASTE WATER	482.39
MTECH COMPANY	02306	SHIPPING - WASTE WTR	39.32
MUNICIPAL INSPECTION SERVICES	00323	NON BUSINESS PERMITS - GENERAL	11,241.00
POWER LINE SUPPLY COMPANY	00389	ANCHORS - ELECTRIC	400.90
PSTGP, LLC	02314	LEGAL UPDATE & REVIEW - POLICE	250.00
PURITY CYLINDER GASES, INC.	00380	OXYGEN - AMBULANCE	59.95
RESCO	00392	ANCHOR, SHAFTS - ELECTRIC	499.35
RESCO	00392	TIN PLATED SPLIT BOLT - ELECTRIC	239.40
S&K TROPHIES AND PLAQUES	00401	CHAMPION TROPHY- RECREATION	60.00
ROD SMITH	02317	CLOTHING ALLOWANCE - WATER	52.98
STAR CRANE & HOIST OF KALAMAZOO	IN01893	ANNUAL OSHA INSPECT & PM ALL UNITS - WASTE WTR	160.00
STATE OF MICHIGAN	00428	CERTIFICATION RENEWAL - ASSESSOR	175.00
STATE SPRING ALIGNMENT & BRAKE	01303	REMOVED & REINSTALLED BOTH REAR SPRINGS-MTR POC	237.03
STATE SPRING ALIGNMENT & BRAKE	01303	REMOVED & REINSTALLED BOTH FRONT SPRINGS - MTR	311.94
STATE SPRING ALIGNMENT & BRAKE	01303	SPRINGS,PINS, BUSHINGS, U BOLTS - MTR POOL	1,107.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ETNA SUPPLY COMPANY	00146	NO LEAD METER RESETTERS - WATER	453.60
UPS	MISC	POSTAGE - WASTE WATER	23.53
VERIZON WIRELESS	00470	CELL PHONE SERVICE - CTY MGR, PARKS, CEM, AMB, ELEC	360.22
ZIEBART	00489	UNDER RAIL RHINO LINER - MTR POOL	467.68
MARY BECKHOLD	01113	WAGES - ELECTIONS	136.85
GENEVIEVE LEHMAN	00502	WAGES - ELECTIONS	120.75
NOREEN LOGEL	01105	WAGES - ELECTIONS	149.70
YVONNE M. MILLER	00037	WAGES - ELECTIONS	176.48
RICHARD POHL	00508	WAGES - ELECTIONS	120.75
LORETTA SCHRAUBEN	01420	WAGES - ELECTIONS	120.75
KATHLEEN POHL	01819	WAGES - ELECTIONS	136.85
KAY PARKHOUSE	01965	WAGES - ELECTIONS	120.75
CAROL MCLANE	01966	WAGES - ELECTIONS	120.75
GREG GEIGER	02293	WAGES - ELECTIONS	120.75
KELLY POWERS	01200	WAGES - ELECTIONS	120.75
DORA GILLMER	02294	WAGES - ELECTIONS	120.75
FLEIS & VANDENBRINK	00153	KENT ST FUNDING ASST WITH MDOT, WWTP ASST RAW SE	2,441.90
MARK SPOHN	02110	MOWING AT RED MILL - COMM PROMO	115.00
WEX BANK	02181	GAS & DIESEL FUEL - ELECTRIC, MTR POOL	8,490.92
RYAN HONSOWITZ	00191	CLOTHING ALLOWANCE - CEMETERY, MTR POOL	158.99
CINTAS-725	00083	UNIFORM & RUG CLEANING - VARIOUS DEPTS	683.32
CENTURYLINK	01567	TELEPHONE SVC - VARIOUS DEPTS	15.38
CL TRUCKING & EXCAVATING, LLC	00066	2014 STREET IMPROVEMENTS, KNOX, BARLEY, STORZ -	49,683.91
GRANGER CONTAINER SERVICE	00175	REFUSE SERVICE - REFUSE	7,284.63
DOUGLAS LOGEL	MISC	REGISTRATION REFUND FOR BASKETBALL - REC	40.00
JAMIE HEATH	MISC	REGISTRATION REFUND BASKETBALL - REC	45.00
JUSTIN TAYLOR	MISC	REGISTRATION REFUND GYMNASTICS - REC	35.00
FLEIS & VANDENBRINK	00153	2014 ST IMPROVEMENTS CONSTRUCTION ENGINEERING -	4,211.75
FLEIS & VANDENBRINK	00153	DIESEL FUEL SPILL CLEAN UP - ELECTRIC	569.79

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FLEIS & VANDENBRINK	00153	BRIDGE INSPECTIONS - MAJ STS	4,900.00
FLEIS & VANDENBRINK	00153	CUTLER ROAD RECONSTRUCTION - LOC STS, WATER, WA	1,671.12
MHR BILLING	01780	OCTOBER BILL SERVICE - AMBULANCE	882.00
MCFADDEN LAW OFFICE PLLC	02299	OCTOBER LEGAL SERVICES - INC TAX, POLICE	448.46
MICHIGAN MUNICIPAL LEAGUE	00285	2015 CDL CONSORTIUM DRIVERS FEE - VARIOUS DEPTS	980.00
STATE OF MICHIGAN	00428	PUBLIC WATER SUPPLY ANNUAL FEE - WATER	1,227.99
PORTLAND PUBLIC SCHOOLS	00370	ENERGY OPTZ - ELECTRIC	1,010.27
AECOM TECHNICAL SERVICES	01810	PORTLAND DAM / FERC MONITORING - ELECTRIC	502.19
CLARK HILL PLC	01422	OCTOBER LEGAL SERVICES - INCOME TAX	144.00
MI ASSOC OF MUNICIPAL CLERKS	00264	2015 MEMBERSHIP RENEWAL - GENERAL	50.00
STATE OF MICHIGAN	00428	MI MECHANICAL CERTIFICATION RENEWAL - MTR POOL	20.00
ELHORN ENGINEERING	00139	EL-CHLOR 5/GAL CARBOY - WATER	233.67
GANNETT MICHIGAN NEWSPAPERS	00236	LEGAL NOTICES - GENERAL	152.81
UTILITY CONSULTING GROUP, LLC	00465	CALCULATE PCA FACTOR - ELECTRIC	225.00
B&W AUTO SUPPLY, INC.	00030	PARTS, SUPPLIES - ELEC, WASTE WTR, MTR POOL	1,606.39
INSOURCE SOLUTIONS GROUP INC.	01813	E-FILED RETURNS - INCOME TAX	58.00
FOSTER BLUE WATER OIL, LLC	02301	DIESEL FUEL - MTR POOL	978.12
CITY OF PORTLAND-PETTY CASH	00701	MILEAGE REIMB, FOOD FOR ELECTION - ELECTIONS, 1	180.29
STAPLES BUSINESS ADVANTAGE	00426	PAPER, SUPPLIES, INK - VARIOUS DEPTS	499.59
CONSUMERS ENERGY	00095	GAS SERVICE - VARIOUS DEPTS	1,262.45
TOM'S FOOD CENTER	00452	SUPPLIES, SOAP, TAPE, BOLTS - VARIOUS DEPTS	557.69
Total:			\$237,394.53

**BI-WEEKLY  
WAGE REPORT  
November 10, 2014**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	8,032.40	105,416.80	6,396.18	43,723.85	149,140.65
ASSESSOR	1,224.48	11,840.01	771.04	4,297.12	16,137.13
CEMETERY	2,469.92	37,178.48	2,121.82	14,652.84	51,831.32
POLICE	13,454.63	142,728.52	7,734.41	46,750.27	189,478.79
CODE ENFORCEMENT	581.21	6,372.91	397.93	2,257.08	8,629.99
PARKS	1,755.10	26,300.68	1,505.54	7,423.83	33,724.51
INCOME TAX	1,521.58	15,991.82	1,928.03	10,184.27	26,176.09
MAJOR STREETS	2,970.61	31,365.40	3,218.46	21,852.74	53,218.14
LOCAL STREETS	3,041.72	18,425.67	3,438.68	13,945.30	32,370.97
RECREATION	1,794.01	18,190.86	1,734.22	9,368.27	27,559.13
AMBULANCE	7,556.88	102,735.95	3,663.16	22,947.38	125,683.33
DDA	1,614.95	1,614.95	1,859.41	1,859.41	3,474.36
ELECTRIC	14,318.76	168,332.92	16,021.25	87,033.86	255,366.78
WASTEWATER	8,872.48	85,245.25	9,425.30	48,094.94	133,340.19
WATER	5,175.70	50,590.04	4,193.99	24,955.82	75,545.86
MOTOR POOL	2,782.33	16,939.80	2,391.43	10,994.86	27,934.66
<b>TOTALS:</b>	<b>77,166.76</b>	<b>839,270.06</b>	<b>66,800.85</b>	<b>370,341.84</b>	<b>1,209,611.90</b>

**BI-WEEKLY CASH BALANCE ANALYSIS**  
**11/17/2014**

FUND	BEGINNING BALANCE	RECEIPTS	EXPENSES	JOURNAL ENTRY RECEIPTS	JOURNAL ENTRY EXPENSES	CASH BALANCE	TIME CERTIFICATES	ENDING BALANCE
GENERAL	852,006.91	88,364.26	75,111.09		5,245.00	860,015.08	235,000.00	1,095,015.08
INCOME TAX	9,076.37		4,365.04			4,711.33	10,000.00	14,711.33
MAJOR STREETS	125,414.41	18,723.23	11,583.06		3,615.00	128,939.58	-	128,939.58
LOCAL STREETS	108,623.25	6,793.95	41,104.67		3,246.00	71,066.53	-	71,066.53
RECREATION	4,417.09	6,586.50	3,773.77			7,229.82	-	7,229.82
AMBULANCE	138,151.36	21,126.75	15,278.11		4,167.00	139,833.00	-	139,833.00
CAPITAL IMPR-RED MILL IMPROVEMENTS	6,503.00					6,503.00		6,503.00
CAPITAL IMPR-WELLHEAD GRANT	2,000.00					2,000.00		2,000.00
CAPITAL IMPROVEMENT-STREETS	659,026.02					659,026.02		659,026.02
REFUSE COLLECTION	27,787.24	2,662.74	8,961.07			21,488.91	-	21,488.91
ELECTRIC	139,348.89	67,716.96	146,910.98		383.00	59,771.87	560,000.00	619,771.87
WASTEWATER	(26,365.55)	19,853.33	32,646.45		2,942.00	(42,100.67)	-	(42,100.67)
WATER	252,029.68	15,677.24	26,674.89		4,712.00	236,320.03	420,000.00	656,320.03
MOTOR POOL	89,451.85		124,728.69	22,182.00		(13,094.84)	-	(13,094.84)
DDA	24,465.67					24,465.67	-	24,465.67
<b>TOTALS:</b>	<b>2,411,936.19</b>	<b>247,504.96</b>	<b>491,137.82</b>	<b>22,182.00</b>	<b>24,310.00</b>	<b>2,166,175.33</b>	<b>1,225,000.00</b>	<b>3,391,175.33</b>
								<b>ELECTRIC-RESTRICTED CASH</b>
								370,000.00
								<b>CUSTOMER DEPOSIT CD</b>
								170,000.00
								<b>PERPETUAL CARE CD</b>
								130,000.00
								<b>INCOME TAX SAVINGS</b>
								531,375.66
								<b>ELECTRIC-PRIN &amp; INT ESCROW</b>
								153,322.86
								<b>WASTEWATER-DEBT ESCROW</b>
								204,797.17
								<b>WASTEWATER-REPAIR ESCROW</b>
								77,821.25
								<b>DDA-PRIN/INT ESCROW</b>
								23,992.96
								<b>2,886,309.90</b>
								<b>5,052,485.23</b>

\* CASH IN TIME CERTIFICATES  
\*\*INVEST IN TIME CERTIFICATES

PURCHASE ORDER

CITY OF PORTLAND

259 KENT STREET • PORTLAND, MICHIGAN 48875 • (517) 647-7531

TO McKenna Associates

SHIP TO \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE	DELIVERY DATE	SHIP VIA	F.O.B.	TERMS	PURCHASE ORDER NO.	
11/14/14						
QUANTITY	DESCRIPTION				PRICE	AMOUNT
	Master Plan Services additional fees incurred outside of scope					\$2500.00

NOT FOR RESALE  FOR RESALE

TAX NUMBER \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

ORIGINAL

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS, AND PACKAGES

September 5, 2014

Mr. S. Tutt Gorman  
City Manager  
City of Portland  
259 Kent Street  
Portland, MI 48875

Project No. 21414

Subject: Invoice for Professional Services for Master Plan Rendered: August, 2014

<b>A. Professional Services</b>	<u>Contract</u>	<u>Percent</u>	<u>Amount</u>
	<u>Amount</u>	<u>Complete</u>	<u>Amount</u>
<b>Public Engagement (Complete)</b>	\$24,995.00	95.60%	\$23,895.22
Identify, Quantify, Analyze (Complete)			
Setting The Stage/Creating The Vision (Complete)			
Prepare DRAFT Master Plan (Complete)			
Review and Adopt Master Plan			

Previous Amount Invoiced: \$23,895.22  
**A. Subtotal:** \$0.00

**B. Additional Services**

<b>Additional Fees Incurred Outside of Scope (Complete)</b>	\$2,500.00
<ul style="list-style-type: none"> <li>• Restructuring of document per Planning Commission comments.</li> <li>• Preparation of Executive Summary and second demographics summary.</li> </ul>	

**Address Planning Commission Comments on Draft 1 (Complete)**

*Value of services not billed (\$2,500)*

- Prepare distribution ready draft and review writing styles and text body to verify current data in all sections.
- Revise maps, implementation tables, demographics, and recommendations per Zoning Administrator comments.
- Coordinate and incorporate comments of City Manager.

**B. Subtotal:** \$2,500.00

**C. Reimbursables**

**C. Subtotal:** \$0.00

Total for this Invoice: \$2,500.00  
 Previous Unpaid Invoice: \$0.00  
**Total Due and Payable:** \$2,500.00

**THANK YOU.**

McKENNA ASSOCIATES. PLEASE REMIT TO ABOVE ADDRESS. INDICATE PROJECT NO. 21414 ON VOUCHER.

# PORTLAND WASTEWATER TREATMENT PLANT REPORT FOR OCTOBER 2014

## NPDES COMPLIANCE

The City WWTP was in compliance with the NPDES permit limitations for the month of October 2014. Complete copies of all discharge Monitoring Reports are on file at the WWTP.

## OPERATIONS

The WWTP treated and discharged **10.9 million gallons** for the month of October.

The Vac truck was returned with the repaired pump allowing the WWTP operators to proceed with televising the 6" sewer mains on the south end of Kent St. The findings were as suspected. This information was forwarded to Fleis & Vandenbrink to use in the planning of the Kent St. project. We will be continuing to televise Kent St. to verify the house service lateral locations.

One quote for a standby generator for the Riverside lift station has been obtained. I am continuing to seek more quotations.

Cook Brothers were able to install the new manhole downstream of the Hometown Sports service lateral connection. Roots were evident at the location where the manhole was located. This will now permit the WWTP to maintain this line to prevent future sewer back-ups at the Hometown Sports business.

The WWTP assisted the Middle School with the use of the Vac truck to remove sewage contaminated soil where they found a break in their service lateral. Any soil accumulation within the service was cleared with the jet rodder and vacuumed from the city sewer to avoid downstream problems.

A meeting with the new craft beer brewery was held to discuss their discharge and how they can help lessen the shock effect loading on the WWTP with Biological Oxygen Demand (BOD). A conference call was set up with Fleis & Vandenbrink to assist with explaining what their discharge could do and helped offer suggestions to lessen the effects of their discharge on our treatment.

## Maintenance & Capitol Expenses for October 1, 2014 to October 31, 2014

ITEM	COST
Tom's Do It Center – Paint brushes and distilled water	\$ 69.44
Foster Blue Water Oil – Diesel fuel for generator	\$ 371.48

Midwest Gas Instrument – Portable gas meter calibration	\$ 287.33
Synagro – August Biosolids Hauling & land application	\$ 5721.60
NCL – Lab Supplies	\$ 93.81
Star Crane & Hoist – Annual hoist inspection	\$ 160.00
MTech – Cues camera track and freight	\$ 525.76
B&W Automotive – Oil and fuel stabilizer	\$ 13.96
USA Bluebook – Packing Puller & Tank sampler	\$ 152.52
Wisconsin Foundry – Autoclave control valve	\$ 46.25
Bader & Sons – Stihl starter rope assembly	\$ 8.99
D. Hill Environmental – Tim Krizov C&D test prep class	\$ 150.00
Tim Krizov – Mileage reimbursement for PACP, LACP & MACP cert.	\$ 154.00
	<hr/>
<b>Total Expenses</b>	<b>\$ 7755.14</b>
<b>Total Spent YTD</b>	<b>\$ 19060.69</b>

### **WASTEWATER COLLECTION SYSTEM ACTIVITY**

Sewer Trouble Spots sections cleaned	220 feet
Routine cleaning	2332 feet
Sewer call outs due to building services	1
Sewer call outs due to plugged City main	0
New connections to sewer main	2
Building Services Televised	5
Building Services Inspected	2
City Main Televised	1982 feet

### **SEWER CALLOUTS**

October 10 2014

A call was received at the WWTP from Joe Weaver, the resident at 499 Donna Drive that sewage was backing up into his basement. Doug Sherman responded to the call to investigate the cause of his problem. Upon arrival Doug checked in the basement to confirm that there was a backup. Sewage would only backup when the homeowner would run water or flush the toilet in the house. The flow was checked in the city main at manholes A84 and A85 and was found to be normal with no indications of surcharging. The problem was determined to be in the house service lateral. Doug recommended that they have their service cleaned by a plumber. We could then use our camera to inspect his service. Advice was given on how to clean up the backup and disinfect properly.

Respectively Submitted,

Doug Sherman  
WWTP Superintendent

City Of Portland  
Water Department  
Monthly Water Report  
October 2014

Monthly Water Production

Well #4	3,910,000 Gallons
Well #5	0 Gallons
Well #6	8,173,000 Gallons
Well #7	49,000 Gallons

Daily Water Production

Well #4	126,129 Gallons
Well #5	0 Gallons
Well #6	263,645 Gallons
Well #7	1,581 Gallons

Daily Average Water Production for All Wells

391,355 Gallons

Total Water Production for the Month

12,132,000 Gallons

Total Water Production for the Previous Month

9,445,500 Gallons

Total Production increased by

2,686,500 Gallons

Total Production for This Month from the Previous Year

10,660,800 Gallons

Total Production increased by

1,471,200, Gallons

Rodney D. Smith Jr.  
Water Technician

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
OCTOBER 2014**

**Calls for Service**

Dispatched	89
Patrol Originated	23
Assist to PPD	19
Assist to Fire / EMS	5
Assist Other Depts	9

**Traffic Stops**

Total Stops	64
Traffic Citations	37
Verbal Warnings	61
Parking Citations	1

**Arrests**

Misdemeanor Arrests (# of persons)	18
Misdemeanor Charges	28
Juvenile Apprehensions	0
Felony Arrests (# of persons)	4
Felony Charges	6

**Citizen Contacts**

Business Contacts	124
Patrol Contacts	395

**Coverage by Ionia County Sheriffs Department**

*IOSH provided coverage for Portland City PD for six hours in October. There were two complaints handled during this time.*

***Noteworthy:***

**On October 8, 2014,** Officers Groenhof and Heald received a complaint of a subject trying to fraudulently obtain food from McDonalds. Initially, the subject was unable to be located. Approximately six hours later, an area business reported a subject attempting to return stolen merchandise for a refund. Officers were able to locate the subject. Investigation revealed that not only was he the subject initially reported at McDonalds, but he had also stolen merchandise from many local businesses and even received cash payment for "returning" some of the merchandise. The subject was discovered to be in possession of several hundred dollars in store credit return cards and stolen merchandise as well as crack cocaine. He was arrested and lodged at the Ionia County Jail on several charges including possession of narcotics, open intoxicants in a motor vehicle, larceny, and driving while license suspended - 3rd offense.

**On October 11, 2014,** Officer Heald performed a traffic stop on a vehicle traveling in the roadway with an improper registration. The vehicle was stopped and the driver was found to be suspended. Subsequent investigation of the occupants and vehicle revealed three, active, one-pot meth labs as well as an amount of finished methamphetamine and weapons. The occupants of the vehicle were eventually lodged at the Ionia County Jail on Manufacturing Methamphetamine, Possession of Methamphetamine, warrants, driving offenses, and weapons charges.

**PORTLAND POLICE DEPARTMENT**  
**STATISTICAL INFORMATION**  
**OCTOBER 2014**

**On October 25, 2014**, Sgt Ludwick and Officer Heald conducted a traffic stop on a vehicle. In depth investigation revealed a quantity of methamphetamine and marijuana as well as a concealed weapon. Both subjects in the vehicle were lodged at the Ionia County Jail on charges involving Possession of Methamphetamine, Possession of Marijuana, a weapons offense and driving offenses.

**On October 29, 2014**, Officers Thomas and Heald were conducting foot patrol at the Portland Dam when subjects were noticed behaving suspiciously. Contact was made with the subjects and investigation revealed that they had been attempting to destroy a large quantity of marijuana in the river prior to the officers approach. One of the subjects was lodged at the Ionia County Jail and charged with possession of the marijuana as well as attempting to destroy evidence. A second subject had recently been placed on probation in Eaton County for possession of methamphetamine. That subject was arrested for violation of probation conditions.

***Assists to Other Police Agencies:***

**October 3, 2014**, assist to IOSH with an investigation and subsequent arrest for child abuse charges occurring on Cutler Rd

**October 4, 2014**, assist to MSP with a business alarm on E Grand River near Cutler

**October 7, 2014**, assist to the DNR with a deer caught in a wire fence on property bordering the Portland River Trail System

**October 17, 2014**, assist to MSP with a subject walking on I96 near the Portland Rest Area. The Portland City resident was transported home.

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
OCTOBER 2014**

Chief Knobelsdorf			
<b><u>Total Calls Responded To:</u></b>	<b>18</b>	<b><u>Traffic Stops</u></b>	
Dispatched	13	Total Stops	8
Patrol Originated	2	Traffic Citations	3
Assist to PPD	1	Verbal Warnings	8
Assist to Fire / EMS	2	Parking Citations	0
Assist Other Depts	0		
		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests	0	Business Contacts	20
(# of persons)		Patrol Contacts	51
Misdemeanor Charges	0		
Juvenile Arrests	0	<b><u>Minutes</u></b>	
Felony Arrests	0	Time Assigned	4715
(# of persons)	0	Preventative Patrol	1150
Felony Charges	0		

Sgt Ludwick			
<b><u>Total Calls Responded To:</u></b>	<b>18</b>	<b><u>Traffic Stops</u></b>	
Dispatched	12	Total Stops	4
Patrol Originated	2	Traffic Citations	10
Assist to PPD	3	Verbal Warnings	4
Assist to Fire / EMS	0	Parking Citations	0
Assist Other Depts	1		
		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests	4	Business Contacts	4
(# of persons)		Patrol Contacts	45
Misdemeanor Charges	4		
Juvenile Arrests	0	<b><u>Minutes</u></b>	
Felony Arrests	1	Time Assigned	8665
(# of persons)	1	Preventative Patrol	1100
Felony Charges	2		

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
OCTOBER 2014**

Officer Teitsma			
<b><u>Total Calls Responded To:</u></b>	<b>36</b>	<b><u>Traffic Stops</u></b>	
Dispatched	28	Total Stops	8
Patrol Originated	5	Traffic Citations	1
Assist to PPD	1	Verbal Warnings	11
Assist to Fire / EMS	0	Parking Citations	0
Assist Other Depts	2		
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests (# of persons)	1	Business Contacts	32
Misdemeanor Charges	1	Patrol Contacts	112
Juvenile Arrests	0	<b><u>Minutes</u></b>	
Felony Arrests (# of persons)	0	Time Assigned	5910
Felony Charges	0	Preventative Patrol	5160

Officer Thomas			
<b><u>Total Calls Responded To:</u></b>	<b>25</b>	<b><u>Traffic Stops</u></b>	
Dispatched	14	Total Stops	14
Patrol Originated	2	Traffic Citations	3
Assist to PPD	5	Verbal Warnings	13
Assist to Fire / EMS	1	Parking Citations	0
Assist Other Depts	3		
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests (# of persons)	3	Business Contacts	12
Misdemeanor Charges	3	Patrol Contacts	62
Juvenile Arrests	0	<b><u>Minutes</u></b>	
Felony Arrests (# of persons)	0	Time Assigned	4174
Felony Charges	0	Preventative Patrol	4186

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
OCTOBER 2014**

Officer Groenhof			
<b><u>Total Calls Responded To:</u></b>		<b>24</b>	<b><u>Traffic Stops</u></b>
Dispatched	14	Total Stops	14
Patrol Originated	5	Traffic Citations	6
Assist to PPD	3	Verbal Warnings	13
Assist to Fire / EMS	0	Parking Citations	0
Assist Other Depts	2		
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests (# of persons)	5	Business Contacts	30
Misdemeanor Charges	10	Patrol Contacts	63
Juvenile Arrests	0	<b><u>Minutes</u></b>	
Felony Arrests (# of persons)	1	Time Assigned	7095
Felony Charges	1	Preventative Patrol	4545

Officer Heald			
<b><u>Total Calls Responded To:</u></b>		<b>14</b>	<b><u>Traffic Stops</u></b>
Dispatched	3	Total Stops	15
Patrol Originated	6	Traffic Citations	7
Assist to PPD	3	Verbal Warnings	11
Assist to Fire / EMS	1	Parking Citations	1
Assist Other Depts	1		
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>	
Misdemeanor Arrests (# of persons)	3	Business Contacts	23
Misdemeanor Charges	4	Patrol Contacts	25
Juvenile Arrests	5	<b><u>Minutes</u></b>	
Felony Arrests (# of persons)	2	Time Assigned	4886
Felony Charges	3	Preventative Patrol	4703

**PORTLAND POLICE DEPARTMENT  
STATISTICAL INFORMATION  
OCTOBER 2014**

<b>Officer Venton</b>			
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<b><u>Total Calls Responded To:</u></b>		<b>3</b>	<b><u>Traffic Stops</u></b>	
Dispatched	1	Total Stops	1	
Patrol Originated	1	Traffic Citations	0	
Assist to PPD	1	Verbal Warnings	1	
Assist to Fire / EMS	0	Parking Citations	0	
Assist Other Depts	0			
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>		
Misdemeanor Arrests (# of persons)	0	Business Contacts	3	
Misdemeanor Charges	0	Patrol Contacts	18	
Juvenile Arrests	0	<b><u>Minutes</u></b>		
Felony Arrests (# of persons)	0	Time Assigned	710	
Felony Charges	0	Preventative Patrol	755	

<b>Officer Fandel</b>			
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<b><u>Total Calls Responded To:</u></b>		<b>7</b>	<b><u>Traffic Stops</u></b>	
Dispatched	4	Total Stops	6	
Patrol Originated	0	Traffic Citations	3	
Assist to PPD	2	Verbal Warnings	7	
Assist to Fire / EMS	1	Parking Citations	0	
Assist Other Depts	0			
<b><u>Arrests</u></b>		<b><u>Citizen Contacts</u></b>		
Misdemeanor Arrests (# of persons)	0	Business Contacts	0	
Misdemeanor Charges	0	Patrol Contacts	19	
Juvenile Arrests	0	<b><u>Minutes</u></b>		
Felony Arrests (# of persons)	0	Time Assigned	1110	
Felony Charges	0	Preventative Patrol	1770	

Portland Light and Power Board EO Report

11/3/2014



**Executive Summary:**

This report summarizes the year to date activity of your EO programs implemented by Franklin Energy. If you have any questions, please do not hesitate to contact Franklin Energy.

Application Count	kWh Goal	kWh Savings	% to Goal	Incentive Budget	Incentive	% to Budget
<b>C&amp;I Custom</b>	<b>73,039.00</b>	<b>41,706.20</b>	<b>57.10%</b>	<b>\$5,410.80</b>	<b>\$2,967.51</b>	<b>54.84%</b>
Realized : 4		41,706.20	57.10%		\$2,967.51	54.84%
<b>C&amp;I Prescriptive</b>	<b>71,782.00</b>	<b>110,088.16</b>	<b>153.36%</b>	<b>\$9,078.08</b>	<b>\$5,297.30</b>	<b>58.35%</b>
Pipeline : 1		5,170.64	7.20%		\$256.00	2.82%
Realized : 8		104,917.52	146.16%		\$5,041.30	55.53%
<b>C&amp;I Combined</b>	<b>144,821.00</b>	<b>151,794.36</b>	<b>104.82%</b>	<b>\$14,488.88</b>	<b>\$8,264.81</b>	<b>57.04%</b>
Pipeline : 1		5,170.64	3.57%		\$256.00	1.77%
Realized : 12		146,623.72	101.24%		\$8,008.81	55.28%
<b>Residential HVAC</b>	<b>8,158.00</b>	<b>7,168.86</b>	<b>87.88%</b>	<b>\$3,822.00</b>	<b>\$1,691.00</b>	<b>44.24%</b>
Realized : 11		7,168.86	87.88%		\$1,691.00	44.24%

**C&I Paid Projects by Month**

Month Paid	Presc & Custom Apps	Prescriptive kWh	Custom kWh	Total kWh	Prescriptive Incentives	Custom Incentives	Total Incentives
	1	28,214		28,214	\$1,524		\$1,524
March	1	2,216		2,216	\$120		\$120
April	1	50,569		50,569	\$2,425		\$2,425
June	2	10,439	10,324	20,763	\$110	\$826	\$935
July	1		9,411	9,411		\$384	\$384
August	2	7,599		7,599	\$365		\$365
September	2	1,820	9,342	11,163	\$98	\$747	\$846
<b>2014 YTD</b>	<b>10</b>	<b>100,857</b>	<b>29,078</b>	<b>129,935</b>	<b>\$4,641</b>	<b>\$1,957</b>	<b>\$6,599</b>
<b>2014 Goals</b>	<b>-</b>	<b>71,782</b>	<b>73,039</b>	<b>144,821</b>	<b>\$9,078</b>	<b>\$5,411</b>	<b>\$14,489</b>
<b>% to Goal</b>	<b>-</b>	<b>140.50%</b>	<b>39.81%</b>	<b>89.72%</b>	<b>51.13%</b>	<b>36.17%</b>	<b>45.54%</b>

**Appliance Recycling Program**

Appliance Recycling		kWh Goal: 23,888.00			
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal
Air Conditioners					
Dehumidifiers	1	139.0	\$15	\$0.11	0.58%
Freezers	4	4,444.0	\$240	\$0.05	18.60%
Refrigerators	14	17,654.0	\$840	\$0.05	73.90%
Totals	19	22,237.0	\$1,095	\$0.05	93.09%

Lighting Kits		kWh Goal: 108,785.00			
Unit	Units	kWh Savings	Incentive	\$/kWh	kWh % to Goal
Lighting Kits	220	78,496.0	\$0	\$0.00	72.16%
Totals	220	78,496.0	\$0	\$0.00	72.16%

**C&I Program Summary:**

Customer	Status Date	kWh Savings	Incentive
<b>C&amp;I Custom</b>		<b>41,706.20</b>	<b>\$2,967.51</b>
<b>Paid</b>			
Westside General Store - 751 W. Grand River Ave.	6/2/2014	10,324.20	\$825.90
Portland Rentals - 6935 Industrial Park	7/16/2014	9,411.30	\$383.92
St Patrick's Catholic Church - 122 N West St	9/15/2014	9,342.30	\$747.38
<b>Batched</b>			
Portland Public Schools - High School 1100 Ionia Rd.	10/31/2014	12,628.40	\$1,010.27
<b>C&amp;I Prescriptive</b>		<b>110,088.16</b>	<b>\$5,297.30</b>
<b>Paid</b>			
Burger King - 1515 E. Grand River		28,213.87	\$1,524.25
City Of Portland - 600 Plant Drive	3/3/2014	2,215.65	\$119.70
Bill'S Party Store - 1153 E. Grand River Ave.	4/7/2014	50,569.00	\$2,425.00
American Heritage Inn - 1681 E. Grand River Ave.	6/2/2014	10,439.00	\$109.50
B & W Auto Supply - 828 E. Grand River Ave.	8/4/2014	2,709.30	\$120.00
St Patrick's Catholic Church - 122 N West St	8/4/2014	4,890.00	\$244.50
Keusch Brothers - 1600 American Way	9/15/2014	1,820.46	\$98.35
<b>Batched</b>			
Mcdonald's Corporation - 1432 East Grand River	8/15/2014	4,060.25	\$400.00
<b>Work in Progress</b>			
Portland Public Schools - High School 1100 Ionia Rd.	9/15/2014	5,170.64	\$256.00
Customer	Status Date	kWh Savings	Incentive
<b>Residential HVAC</b>		<b>7,168.86</b>	<b>\$1,691.00</b>
<b>Paid</b>			
Sam Miller - 10087 Goodwin Rd	3/3/2014	1,083.65	\$340.00
Edmund Hermelyn - 814 Riverside Dr	7/7/2014	751.72	\$165.00
William Adams - 251 S East	7/7/2014	127.89	\$100.00
William Adams - 251 S East	7/16/2014	751.72	\$165.00

	<b>Customer</b>	<b>Status Date</b>	<b>kWh Savings</b>	<b>Incentive</b>
<b>Paid</b>	Brenda Leonard - 9105 Barnes Rd	8/4/2014	751.72	\$165.00
	Carla Gensterblum - 518 Riverside Dr	8/4/2014	85.00	\$25.00
	James Dilley - 557 N West St	8/4/2014	751.72	\$165.00
	Julie Thelen - 6963 Lyons Rd	9/15/2014	751.72	\$165.00
<b>Batched</b>	David Antaya - 104 Quarterline St	3/7/2014	632.00	\$86.00
	Keith Zimmer - 707 Bridge	7/31/2014	751.72	\$165.00
	Ronald Smith - 7091 Maynard Rd	10/27/2014	730.00	\$150.00

### Component Detail

#### C&I Custom

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
<b>Paid</b>						
08-05900-1	Westside General Store - 751 W. Grand River Ave. (2) Total Project Cost: \$ 2,062.57 Install Complete: 4/2/2014					
	Lighting	1		10,324.00		216.34
	Portland Rentals - 6935 Industrial Park Total Project Cost: \$ 383.92 Install Complete: 4/11/2014					
	Lighting	1		5,111.00		305.87
17-03900-1	St Patrick's Catholic Church - 122 N West St (2) Total Project Cost: \$ 3,651.10 Install Complete: 8/5/2014					
	T-12 to T-8	1		9,342.00		743.00
<b>Batched</b>						
17-01700-1	Portland Public Schools Oakwood Elementary - 500 Oak St.(2) Total Project Cost: \$ 2,175.00 Install Complete: 10/21/2014					
	8' PL 42' to 61' dr Recess	1		12,628.00		1,010.27

#### C&I Prescriptive

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
<b>Paid</b>						
10-07800-2	Burger King - 1515 E. Grand River Total Project Cost: \$ 3,435.00 Install Complete: 7/10/2014					
	LM13: Exterior HID to LED - MPPA 2014	12	6.46	28,214.00	0.35	1,624.25
19-00190-1	City Of Portland - 600 Plant Drive Total Project Cost: \$ 294.40 Install Complete: 11/25/2013					
	LM13: Exterior HID to LED - MPPA 2014	2	5.46	2,216.00	0.35	119.70
10-09530-1	Bill'S Party Store -1153 E. Grand River Ave. Total Project Cost: \$ 3,499.98 Install Complete: 2/27/2014					
	MM13: ECM Walk-In Cooler/Freezer - MPPA 2014	11	1,365.00	15,015.00	50	650.00
	MM13: Anti-Sweat Heater Controls - MPPA 2014	16	1,489.00	25,824.00	60	1,250.00
	MM13: LED Grocery Case Lighting - MPPA 2014	17	696.00	11,730.00	35	595.00
10-07200-2	American Heritage Inn - 1681 E. Grand River Ave. Total Project Cost: \$ 144.14 Install Complete: 4/17/2014					
	LM13: CFL (<35W) - Replaces Incandescent - MPPA	72	143.00	10,439.00	1.5	109.50
02-07300-1	B & W Auto Supply - 828 E. Grand River Ave. Total Project Cost: \$ 508.80 Install Complete: 6/23/2014					
	LM13: RW HPTS Magnetic - MPPA 2014	40	67.73	2,709.00	3	120.00
17-03900-1	St Patrick's Catholic Church - 122 N West St Total Project Cost: \$ 1,222.50 Install Complete: 6/25/2014					
	LM13: 32W TD to 28W Lamps - MPPA 2014	526	15.00	4,890.00	0.75	244.50

			Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
<b>Paid</b>							
10-06900-3	Keusch Brothers - 1600 American Way (2)						
	Total Project Cost: \$ 354.04						
	Install Complete: 8/29/2014						
	LM13 - Exterior HHO to LED - MPPA 2014		1	6.40	1,050.00	100	150.00
	LM13 - Exterior HHO to LED - MPPA 2014		1	6.45	730.00	100	150.00
	Payment Date : 9/14/2014						
<b>Batched</b>							
17-01100-1	Mcdonald's Corporation - 1432 East Grand River						
	Total Project Cost: \$ 35,830.86						
	Install Complete: 3/31/2014						
	MM13 - A/C - 11.5 Tons - MPPA 2014		2	28.91	1,860.00	6	100.00
	CM13 - Programmable Thermostat - MPPA 2014		2	64.35	2,190.00	20	30.00
<b>Work In Progress</b>							
17-01700-1	Portland Public Schools - High School 1100 Ionia Rd.						
	Total Project Cost: \$						
	Install Complete:						
	LM13 - RW/HOTB Upgrade - MPPA 2014		37	67.73	2,167.00	3	60.00
	LM13 - Developing BR T12 - MPPA 2014		18	187.70	3,003.00	10	100.00

**Residential HVAC/Efficient Appliances**

Account Number	Component	Total Qty	kWh/Unit	kWh Savings	Incentive/Unit	Incentive
<b>Paid</b>						
12-06830-1	Sam Miller - 10087 Goodwin Rd					
	Install Complete: 11/12/2013					
	Residential CAC - 17 SEER MPPA 2014	1	174.53	175.00	150	150.00
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Residential Electric Water Heater MPPA 2014	1	157.00	157.00	25	25.00
	Residential T-Stat MPPA 2014	1	21.72	22.00	15	15.00
	Payment Date : 3/2/2014					
07-02100-1	Edmund Hermelyn - 814 Riverside Dr					
	Install Complete: 6/19/2014					
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Residential T-Stat MPPA 2014	1	21.72	22.00	15	15.00
	Payment Date : 7/6/2014					
04-059001	William Adams - 251 S East (2)					
	Install Complete: 6/5/2014					
	Residential CAC - 16 SEER MPPA 2014	1	127.89	128.00	100	100.00
	Payment Date : 7/6/2014					
04-059001	William Adams - 251 S East					
	Install Complete: 4/24/2014					
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Residential T-Stat MPPA 2014	1	21.72	22.00	15	15.00
	Payment Date : 7/13/2014					
12-00750-2	Brenda Leonard - 9105 Barnes Rd					
	Install Complete: 6/17/2014					
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Residential T-Stat MPPA 2014	1	21.72	22.00	15	15.00
	Payment Date : 8/3/2014					
07-00300-1	Carla Gensterblum - 518 Riverside Dr					
	Install Complete: 7/9/2014					
	Residential E-Star Refrigerator MPPA 2014	1	85.00	85.00	25	25.00
	Payment Date : 8/3/2014					
11-13300-1	James Dille - 557 N West St					
	Install Complete: 6/2/2014					
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Residential T-Stat MPPA 2014	1	21.72	22.00	15	15.00
	Payment Date : 8/3/2014					
12-23900-1	Julie Thelen - 6963 Lyons Rd					
	Install Complete: 8/28/2014					
	Residential Furnace w/ECM MPPA 2014	1	730.00	730.00	150	150.00
	Payment Date : 9/14/2014					

PORTLAND FIRE DEPARTMENT RUN SHEET

**DATE** 10/5/2014 **Run #** 14-084

**Owner** Portland Area Ambulance

Address

City State Zip Phone #

**Occupant**

Address

City State Zip Phone #

**Township** Section #

**Times**

Received 0:04 In service On Scene Controlled

Cleared Back In Ser. 1:04

Total Hrs 1 Total Man Hours 5

**Description of Response** Toned for man power at a full arrest

**Location of Response** 1800 Lillian Bol. B24

**Units Responding** POV

**Mutual Aid Received** None

**Personnel Responding: ( \* denotes personnel on scene)**

Chief	Asst Chief	Gensterblum*-AMB	Captain
Captain	1st Lt	Logel, Sr*	2nd Lt
1 Miller*	2 Martin*-AMB		3 Tygesen*
4 Czaika*-AMB	5 Van Horn*		6 Shaltry*
7	8		9
10	11		12
13	14		15
16	17		18
19	20		21
22	23		24

**Reported By** Martin

PORTLAND FIRE DEPARTMENT RUN SHEET

**DATE** 10/15/2014 **Run #** 14-085  
**Owner** ADM  
**Address** 401 E. Grand River  
**City** Portland **State** MI **Zip** 48875 **Phone #** 517-647-4155

**Occupant** ADM  
**Address** 401 E. Grand River  
**City** Portland **State** MI **Zip** 48875 **Phone #**

**Township** City **Section #**

**Times**  
Received 18:09 In service 18:15 On Scene 18:16 Controlled  
Cleared 18:53 Back In Ser. 18:09

Total Hrs 1 Total Man Hours 14

**Description of Response** Call from the alarm company the Riser Alarm was activated. Upon investigation, no reason for the alarm. Called company to have maintenance investigate further.

**Location of Response** 401 E. Grand River  
Portland MI 48875

**Units Responding** E#11 and POV

**Mutual Aid Received** N/A

**Personnel Responding: ( \* denotes personnel on scene)**

Chief	Asst Chief	Gensterblum*	Captain
Captain	1st Lt	Logel, Sr*	2nd Lt
1 Pline*	2 Martin*	3 Donbrock	
4 Waltersdorf	5 Platte	6 Heintzelman	
7 Schafer, J	8 Schafer, G*	9 Skeide	
10 Shaltry*	11 Cain	12 Weiler*	
13	14	15	
16	17	18	
19	20	21	
22	23	24	

**Reported By** Heintzelman

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 10/21/2014

Run # 14-088

Owner MCS Custom Design Cabinets Inc

Address 37100 Enterprise DR

City Westland

State

MI

Zip

48186 Phone #

Occupant Same as above

Address

City

State

Zip

Phone #

Township City

Section #

Times

Received 11:50

In service

11:55 On Scene

11:57 Controlled

11:58

Cleared 12:06

Back In Ser.

12:50

Total Hrs 1

Total Man Hours

9

Description of Response

Wheel Well fire on a box truck-( No Fire upon arrival)

Insurance Info- Federation Mutual # 5327323

VIN# 1GDJG314441911186

Location of Response I-96 WB-77mm

Units Responding Eng 11

Mutual Aid Received None

Personnel Responding: ( \* denotes personnel on scene)

Chief	Baker*	Asst Chief	Gensterblum	Captain	Mosser
Captain		1st Lt	Logel SR*	2nd Lt	
	1 Pline		2 Tygesen*		3 Czaika
	4 Lay		5 Schroeder		6
	7		8		9
	10		11		12
	13		14		15
	16		17		18
	19		20		21
	22		23		24

Reported By Czaika

PORTLAND FIRE DEPARTMENT RUN SHEET

DATE 10/22/2014 Run # 14-089

Owner St. Pattrick  
Address 122 West Street  
City Portland State MI Zip 48875 Phone # 647-7551

Occupant Same as Above  
Address  
City State Zip Phone #

Township Section #

Times  
Received 16:30 In service 16:36 On Scene 16:39 Controlled  
Cleared 16:42 Back In Ser. 17:30

Total Hrs 1 Total Man Hours 8

Description of Response Toned for an alarm at St. Pats School.  
Principal said a small child pulled the fire alarm, no cause for alarm.

Location of Response 122 West Street

Units Responding Engine 11

Mutual Aid Received None

Personnel Responding: ( \* denotes personnel on scene)

Chief	Baker*	Asst Chief	Captain	Mosser
Captain		1st Lt	2nd Lt	
	1 Pline*			3 Waltersdorf*
	4 Lay-AMB			6 Cain*
	7			9
	10			12
	13			15
	16			18
	19			21
	22			24

Reported By Martin

User: NIKKI

DB: Portland

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	BALANCE NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
101-000-402.000	REAL PROPERTY TAXES	986,400.00	941,077.51	6,002.20		45,322.49		95.41
101-000-428.000	PILOT-GOLDEN BRIDGE MANOR	1,300.00	0.00	0.00		1,300.00		0.00
101-000-445.000	PENALTY & INTEREST	8,000.00	1,078.45	614.13		6,921.55		13.48
101-000-445.022	1994A SPEC ASSESS - INTEREST	200.00	173.49	0.00		26.51		86.75
101-000-447.000	TAX COLLECTION FEES	42,120.00	32,190.27	194.00		9,929.73		76.43
101-000-448.000	SPECIAL ASSESSMENT FEES	15.00	12.12	0.00		2.88		80.80
101-000-451.000	BUSINESS PERMITS	250.00	100.00	0.00		150.00		40.00
101-000-453.000	CABLE TV FEES	28,000.00	7,482.24	0.00		20,517.76		26.72
101-000-455.000	TRAILER FEES	500.00	372.00	36.00		128.00		74.40
101-000-476.000	NON-BUSINESS PERMITS	2,000.00	191.00	1,678.00		1,809.00		9.55
101-000-490.000	PREPAID UTILITY BILLS-EL,WA,WW	0.00	0.00	0.00		0.00		0.00
101-000-501.000	CHRC-FEDERAL STIMULUS GRANT	0.00	0.00	0.00		0.00		0.00
101-000-510.000	COPS-CHRP GRANT	0.00	0.00	0.00		0.00		0.00
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	0.00	0.00		1,200.00		0.00
101-000-570.000	LIQUOR FEES	3,200.00	3,128.95	0.00		71.05		97.78
101-000-575.000	REVENUE SHARING-CONST SALES	299,879.00	49,873.00	0.00		250,006.00		16.63
101-000-576.000	REVENUE SHARING-STAT SALES	105,741.00	17,186.00	0.00		88,555.00		16.25
101-000-577.000	CONTRIBUTION FROM STATE -GRANT	0.00	0.00	0.00		0.00		0.00
101-000-620.000	PBT TESTING FEES	5,000.00	3,820.00	1,230.00		1,180.00		76.40
101-000-622.000	DEVELOPMENT AND REVIEW FEES	0.00	0.00	0.00		0.00		0.00
101-000-623.000	TRANSCRIPT FEES	1,000.00	499.50	303.00		500.50		49.95
101-000-624.000	MISCELLANEOUS FEES	0.00	36.49	0.00		(36.49)		100.00
101-000-628.000	ADMINISTRATIVE CHARGES	318,857.00	106,348.00	0.00		212,509.00		33.35
101-000-629.000	TOWNSHIP FIRE FEES	0.00	0.00	0.00		0.00		0.00
101-000-630.000	CEMETERY LOT SALES	3,500.00	3,225.00	0.00		275.00		92.14
101-000-633.000	CEMETERY CARE FEES	2,000.00	2,687.80	0.00		(687.80)		134.39
101-000-634.000	GRAVE OPENING FEES	10,000.00	3,950.00	500.00		6,050.00		39.50
101-000-656.000	DISTRICT COURT FINES	13,000.00	6,413.62	576.18		6,586.38		49.34
101-000-661.000	PARKING FINES	2,400.00	95.00	0.00		2,305.00		3.96
101-000-662.000	DRUG FORFEITURE MONEY	0.00	2,254.63	200.77		(2,254.63)		100.00
101-000-663.000	MISCELLANEOUS FINES	2,500.00	1,242.00	80.00		1,258.00		49.68
101-000-664.000	SEX OFFENDER REGISTRATION FEES	0.00	0.00	0.00		0.00		0.00
101-000-665.000	INTEREST INCOME	400.00	108.10	1.00		291.90		27.03
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	200.00	59.00	0.00		141.00		29.50
101-000-665.003	INTEREST INCOME-CURRENT TAX	0.00	0.00	0.00		0.00		0.00
101-000-667.000	RENTAL INCOME	8,300.00	305.00	0.00		7,995.00		3.67
101-000-669.000	PRINCIPAL PAYMENT	0.00	0.00	0.00		0.00		0.00
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	0.00	0.00		0.00		0.00
101-000-676.002	DONATION - POLICE EXPLORERS	0.00	0.00	0.00		0.00		0.00
101-000-676.003	DONATIONS-DOG PARK	0.00	0.00	0.00		0.00		0.00
101-000-676.004	DONATION-RED MILL BUILDING	2,000.00	0.00	0.00		2,000.00		0.00
101-000-676.005	DONATION - DARE	0.00	0.00	0.00		0.00		0.00
101-000-676.006	DONATION - PARKS	0.00	0.00	0.00		0.00		0.00
101-000-676.007	DONATION - PORTLAND TWP	0.00	0.00	0.00		0.00		0.00
101-000-677.000	MOWING/STUMP/SNOW REMOVAL	750.00	670.77	0.00		79.23		89.44
101-000-678.002	REIMBURSEMENTS-AMBULANCE COLL.	0.00	0.00	0.00		0.00		0.00
101-000-678.003	REIMBURSEMENTS-RAILROAD LEASES	0.00	0.00	0.00		0.00		0.00
101-000-678.004	REIMBURSEMENTS-PATROL	0.00	0.00	0.00		0.00		0.00
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	0.00	3,382.28	0.00		(3,382.28)		100.00
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	11,000.00	5,366.87	98.84		5,633.13		48.79
101-000-678.007	REIMBURSEMENTS-PAMA	1,000.00	0.00	0.00		1,000.00		0.00
101-000-678.008	REIMBURSEMENTS-RETIREE HEALTH	0.00	0.00	0.00		0.00		0.00
101-000-678.009	REIMBURSEMENTS-RETIREE LIFE	0.00	0.00	0.00		0.00		0.00
101-000-683.022	1994A SPEC ASSESS - PRINCIPAL	1,100.00	1,032.96	0.00		67.04		93.91
101-000-694.000	SALE OF LAND	0.00	0.00	0.00		0.00		0.00
101-000-698.000	LOAN PROCEEDS	0.00	0.00	0.00		0.00		0.00

User: NIKKI  
DB: Portland

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	11/30/2014 (ABNORMAL)	MONTH 11/30/2014 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND								
Revenues								
101-000-698.002	BOND PROCEEDS	0.00	0.00	0.00		0.00		0.00
101-000-699.001	TRANSFER FROM VOL FIRE DEPT.	0.00	0.00	0.00		0.00		0.00
101-000-699.105	CONTRIBUTION FROM INCOME TAX	0.00	0.00	0.00		0.00		0.00
101-000-699.403	TRANSFER FROM DNR/MDOT GRANT	0.00	0.00	0.00		0.00		0.00
101-000-699.406	TRANSFER FROM BOARDWALK FUND	0.00	0.00	0.00		0.00		0.00
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	49,792.00	0.00	0.00		49,792.00		0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	31,764.00	0.00	0.00		31,764.00		0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	31,764.00	0.00	0.00		31,764.00		0.00
101-000-699.812	TRANSFER FROM SPECIAL ASSESSMENT	0.00	0.00	0.00		0.00		0.00
TOTAL Revenues		1,975,132.00	1,194,362.05	11,514.12		780,769.95		60.47
Expenditures								
100	COUNCIL	97,733.00	71,591.44	0.00		26,141.56		73.25
101	COMMUNITY PROMOTIONS	293,475.25	113,715.59	5,213.52		179,759.66		38.75
172	CITY MANAGER	134,804.00	66,130.47	4,289.46		68,673.53		49.06
191	ELECTIONS	7,105.00	3,642.00	1,785.17		3,463.00		51.26
201	GENERAL ADMINISTRATION	339,512.00	133,643.08	10,028.67		205,868.92		39.36
209	ASSESSING	51,088.00	15,631.59	2,170.52		35,456.41		30.60
265	CITY HALL	58,133.00	16,850.27	1,704.83		41,282.73		28.99
276	CEMETERY	157,205.00	55,028.27	5,380.57		102,176.73		35.00
301	POLICE	680,028.00	218,133.41	25,447.07		461,894.59		32.08
336	FIRE	0.00	0.00	0.00		0.00		0.00
371	CODE ENFORCEMENT	38,304.00	14,072.36	1,004.14		24,231.64		36.74
728	ECONOMIC DEVELOPMENT	8,000.00	1,648.34	0.00		6,351.66		20.60
751	PARKS	147,490.00	44,782.88	4,995.94		102,707.12		30.36
999		0.00	0.00	0.00		0.00		0.00
TOTAL Expenditures		2,012,877.25	754,869.70	62,019.89		1,258,007.55		37.50
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,975,132.00	1,194,362.05	11,514.12		780,769.95		60.47
TOTAL EXPENDITURES		2,012,877.25	754,869.70	62,019.89		1,258,007.55		37.50
NET OF REVENUES & EXPENDITURES		(37,745.25)	439,492.35	(50,505.77)		(477,237.60)		1,164.36
TOTAL REVENUES - FUND 101		1,975,132.00	1,194,362.05	11,514.12		780,769.95		
TOTAL EXPENDITURES - FUND 101		2,012,877.25	754,869.70	62,019.89		1,258,007.55		
NET OF REVENUES & EXPENDITURES		(37,745.25)	439,492.35	(50,505.77)		(477,237.60)		

User: NIKKI  
DB: Portland

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 105 - INCOME TAX FUND						
Fund 105 - INCOME TAX FUND:						
	TOTAL REVENUES	706,400.00	27,526.66	0.00	678,873.34	3.90
	TOTAL EXPENDITURES	696,687.00	533,054.14	3,468.43	163,632.86	76.51
	NET OF REVENUES & EXPENDITURES	9,713.00	(505,527.48)	(3,468.43)	515,240.48	5,204.65
Fund 150 - CEMETERY PERPETUAL CARE FUND						
Fund 150 - CEMETERY PERPETUAL CARE FUND:						
	TOTAL REVENUES	2,500.00	2,050.00	0.00	450.00	82.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	2,500.00	2,050.00	0.00	450.00	82.00
Fund 202 - MAJOR STREETS FUND						
Fund 202 - MAJOR STREETS FUND:						
	TOTAL REVENUES	235,000.00	62,573.83	0.00	172,426.17	26.63
	TOTAL EXPENDITURES	326,510.95	115,172.39	9,962.50	211,338.56	35.27
	NET OF REVENUES & EXPENDITURES	(91,510.95)	(52,598.56)	(9,962.50)	(38,912.39)	57.48
Fund 203 - LOCAL STREETS FUND						
Fund 203 - LOCAL STREETS FUND:						
	TOTAL REVENUES	1,341,788.00	391,629.30	476.57	950,158.70	29.19
	TOTAL EXPENDITURES	981,609.00	405,754.65	9,726.40	575,854.35	41.34
	NET OF REVENUES & EXPENDITURES	360,179.00	(14,125.35)	(9,249.83)	374,304.35	3.92
Fund 208 - RECREATION FUND						
Fund 208 - RECREATION FUND:						
	TOTAL REVENUES	146,950.00	40,952.97	6,131.50	105,997.03	27.87
	TOTAL EXPENDITURES	135,202.00	41,555.68	3,528.23	93,646.32	30.74
	NET OF REVENUES & EXPENDITURES	11,748.00	(602.71)	2,603.27	12,350.71	5.13
Fund 210 - AMBULANCE FUND						
Fund 210 - AMBULANCE FUND:						
	TOTAL REVENUES	536,430.00	203,035.78	(555.54)	333,394.22	37.85
	TOTAL EXPENDITURES	531,273.00	171,000.77	15,387.04	360,272.23	32.19
	NET OF REVENUES & EXPENDITURES	5,157.00	32,035.01	(15,942.58)	(26,878.01)	621.19
Fund 245 - MSHDA LOFT FUND						
Fund 245 - MSHDA LOFT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
Fund 248 - DDA FUND						
Fund 248 - DDA FUND:						
	TOTAL REVENUES	311,000.00	108,250.20	2,120.00	202,749.80	34.81
	TOTAL EXPENDITURES	347,352.80	231,936.16	3,474.36	115,416.64	66.77
	NET OF REVENUES & EXPENDITURES	(36,352.80)	(123,685.96)	(1,354.36)	87,333.16	340.24
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION						
Fund 404 - CAPITAL IMPROVEMENT-RED MILL PAVILION:						
	TOTAL REVENUES	0.00	20,000.00	0.00	(20,000.00)	100.00
	TOTAL EXPENDITURES	0.00	13,497.00	0.00	(13,497.00)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	6,503.00	0.00	(6,503.00)	100.00

User: NIKKI  
DB: Portland

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE 11/30/2014	ACTIVITY FOR MONTH 11/30/2014	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL			NORMAL	(ABNORMAL)	
Fund 405 - WELLHEAD IMPROVEMENT FUND								
Fund 405 - WELLHEAD IMPROVEMENT FUND:								
	TOTAL REVENUES			0.00	0.00		3,000.00	0.00
	TOTAL EXPENDITURES	3,000.00		1,729.95	0.00		1,270.05	57.67
	NET OF REVENUES & EXPENDITURES	0.00		(1,729.95)	0.00		1,729.95	100.00
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT								
Fund 406 - CAPITAL IMPROVEMENT FUND-STREET PROJECT:								
	TOTAL REVENUES	0.00		0.00	0.00		0.00	0.00
	TOTAL EXPENDITURES	871,000.00		363,796.98	0.00		507,203.02	41.77
	NET OF REVENUES & EXPENDITURES	(871,000.00)		(363,796.98)	0.00		(507,203.02)	41.77
Fund 520 - REFUSE SERVICE FUND								
Fund 520 - REFUSE SERVICE FUND:								
	TOTAL REVENUES	101,200.00		44,558.25	9,113.44		56,641.75	44.03
	TOTAL EXPENDITURES	93,600.00		34,970.11	0.00		58,629.89	37.36
	NET OF REVENUES & EXPENDITURES	7,600.00		9,588.14	9,113.44		(1,988.14)	126.16
Fund 528								
Fund 528:								
	TOTAL REVENUES	0.00		0.00	0.00		0.00	0.00
	TOTAL EXPENDITURES	0.00		0.00	0.00		0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00		0.00	0.00		0.00	0.00
Fund 582 - ELECTRIC FUND								
Fund 582 - ELECTRIC FUND:								
	TOTAL REVENUES	3,885,125.00		1,256,661.16	276,948.00		2,628,463.84	32.35
	TOTAL EXPENDITURES	4,037,247.50		1,345,346.67	119,926.15		2,691,900.83	33.32
	NET OF REVENUES & EXPENDITURES	(152,122.50)		(88,685.51)	157,021.85		(63,436.99)	58.30
Fund 590 - WASTEWATER FUND								
Fund 590 - WASTEWATER FUND:								
	TOTAL REVENUES	929,000.00		337,787.96	67,711.66		591,212.04	36.36
	TOTAL EXPENDITURES	914,460.00		252,557.72	25,639.23		661,902.28	27.62
	NET OF REVENUES & EXPENDITURES	14,540.00		85,230.24	42,072.43		(70,690.24)	586.18
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
	TOTAL REVENUES	586,450.00		205,963.53	45,950.94		380,486.47	35.12
	TOTAL EXPENDITURES	889,482.30		330,601.51	15,667.44		558,880.79	37.17
	NET OF REVENUES & EXPENDITURES	(303,032.30)		(124,637.98)	30,283.50		(178,394.32)	41.13
Fund 661 - MOTOR POOL FUND								
Fund 661 - MOTOR POOL FUND:								
	TOTAL REVENUES	416,170.00		261,136.12	22,182.00		155,033.88	62.75
	TOTAL EXPENDITURES	411,476.22		262,990.47	8,000.44		148,485.75	63.91
	NET OF REVENUES & EXPENDITURES	4,693.78		(1,854.35)	14,181.56		6,548.13	39.51
Fund 662 - INTERNAL SERVICE FUND								
Fund 662 - INTERNAL SERVICE FUND:								
	TOTAL REVENUES	0.00		0.00	0.00		0.00	0.00
	TOTAL EXPENDITURES	0.00		0.00	0.00		0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00		0.00	0.00		0.00	0.00

User: NIKKI

DB: Portland

PERIOD ENDING 11/30/2014

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2014 NORMAL (ABNORMAL)	MONTH 11/30/2014 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 812 - SPECIAL ASSESSMENT FUND						
Fund 812 - SPECIAL ASSESSMENT FUND:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	TOTAL REVENUES - ALL FUNDS	9,201,013.00	2,962,125.76	430,078.57	6,238,887.24	32.19
	TOTAL EXPENDITURES - ALL FUNDS	10,238,900.77	4,103,964.20	214,780.22	6,134,936.57	40.08
	NET OF REVENUES & EXPENDITURES	(1,037,887.77)	(1,141,838.44)	215,298.35	103,950.67	110.02

GENERAL ELECTION  
RESULTS  
NOVEMBER 4, 2014

RACE	PRECINCT 1	PRECINCT 2	CITY TOTAL	COUNTY	STATE
<b>GOVERNOR</b>					
Rick Snyder-Rep	334	386	720	10,422	<b>1,605,034</b>
Mark Schauer-Dem	239	336	575	7,091	1,476,904
Mary Buzuma - Lib	2	11	13	246	35,678
Mark McFarlin - Tax	5	1	6	150	19,314
Paul Homeniuk - Green	4	3	7	96	14,905
<b>SECRETARY OF STATE</b>					
Ruth Johnson - Rep	343	413	756	10,914	<b>1,646,243</b>
Godfrey Dillard - Dem	215	269	484	5,696	1,320,705
James Lewis - Lib	7	23	30	489	61,052
Robert Gale - Tax	7	6	13	279	34,364
Jason Robert Gatties - Nat	2	3	5	99	13,148
<b>ATTORNEY GENERAL</b>					
Bill Schuette - Rep	331	408	739	10,703	<b>1,600,813</b>
Mark Totten - Dem	223	277	500	5,744	1,357,979
Justin M. Altman - Lib	9	20	29	531	57,279
Gerald T. VanSickle - Tax	6	4	10	336	30,711
John Anthony LaPietra - Green	5	6	11	172	25,716
<b>UNITED STATES SENATOR</b>					
Terri Lynn Land - Rep	265	325	590	8,580	1,288,126
Gary Peters - Dem	287	367	654	8,183	<b>1,702,460</b>
Jim Fulner - Lib	15	24	39	525	62,790
Richard Matkin - Tax	8	6	14	280	37,442
Chris Wahmhoff - Grn	3	4	7	167	26,102
<b>REPRESENTATIVE IN CONGRESS - 3rd DISTRICT</b>					
Tim Amash - Rep	327	377	704	10,239	<b>125,747</b>
Bob Goodrich - Dem	229	297	526	6,514	84,713
Tonya Duncan - Grn	14	27	41	692	6,689
<b>STATE SENATOR</b>					
Mike Nofs - Rep	316	362	678	9,780	<b>44,797</b>
Greg Grieves - Dem	242	309	551	6,935	27,936
<b>REPRESENTATIVE IN STATE LEGISLATURE - 87TH</b>					
Mike Callton - Rep	332	391	723	7,371	<b>20,355</b>
Jordan Brehm - Dem	229	288	517	3,925	10,178
<b>MEMBER OF THE STATE BOARD OF EDUCATION - VOTE FOR 2</b>					
Maria Carl - Rep	274	316	590	8,567	1,277,110
Jonathan Tade Williams - Rep	266	292	558	8,039	1,204,557
Pamela Pugh Smith - Dem	241	286	527	5,967	<b>1,366,930</b>
Cassandra E. Ulbrich - Dem	214	269	483	5,518	<b>1,307,958</b>
Kimberly Moore - Lib	17	28	45	826	114,479
Gregory Scott Stempfle - Lib	13	20	33	507	75,608
John Adams - Tax	19	9	28	745	82,359
Karen Adams - Tax	18	17	35	580	65,695
Sherry Wells - Grn	13	9	22	372	60,453
Nikki Mattson - Nat	3	7	10	250	30,055
<b>REGENT OF THE UNIVERSITY OF MICHIGAN - VOTE FOR 2</b>					
Rob Steele - Rep	273	309	582	8,496	1,254,325
Ronald Weiser - Rep	266	305	571	8,356	1,258,361
Mike Behm - Dem	213	252	465	5,386	<b>1,263,196</b>
Kathy White - Dem	235	264	499	5,829	<b>1,352,347</b>
James Lewis Hudler - Lib	16	19	35	523	76,332
John Jascob - Lib	11	21	32	500	71,737
Steve Sanger - Tax	17	12	29	499	59,705
Christine Schwartz - Tax	19	17	36	684	84,709
Ian Swanson - Grn	8	16	24	355	57,962

**GENERAL ELECTION  
RESULTS  
NOVEMBER 4, 2014**

<b>RACE</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>CITY TOTAL</b>	<b>COUNTY</b>	<b>STATE</b>
<b>TRUSTEE OF MICHIGAN STATE UNIVERSITY - VOTE FOR 2</b>					
Melanie Foster - Rep	274	312	586	8,660	1,286,970
Jeff Sakwa - Rep	252	286	538	7,871	1,206,309
Faylene Owen - Dem	220	263	483	5,414	1,259,461
George Perles - Dem	233	274	507	5,751	1,290,756
Michael Miller - Lib	14	27	41	615	86,687
Raymond Moses - Lib	15	22	37	451	67,557
Crystal VanSickle - Tax	15	15	30	702	73,356
Stephen J. Young - Tax	11	18	29	496	58,156
Adam Adrianson - Grn	5	6	11	187	33,911
Terry Link - Grn	10	12	22	348	59,592
Bridgette Guzman - Nat	6	12	18	308	35,034
<b>GOVERNOR OF WAYNE STATE UNIVERSITY- VOTE FOR 2</b>					
Michael Busuito - Rep	267	297	564	8,265	1,237,440
Satish Jasti - Rep	247	262	509	7,324	1,072,730
Marilyn Kelly - Dem	223	265	488	5,992	1,370,798
Dana Alicia Thompson - Dem	210	243	453	5,205	1,245,865
Dan Goebel - Lib	20	25	45	647	88,792
Brian Richard Wright - Lib	15	26	41	578	77,366
Shari Matkin - Tax	12	13	25	541	59,359
Marc Joseph Sosnowski - Tax	11	13	24	418	57,149
Margaret Guttshall - Grn	7	9	16	276	44,906
Latham Redding - Grn	8	5	13	214	37,089
Yolanda Robson - Nat	4	10	14	260	29,017
<b>TREASURER</b>					
Judith A Clark - Rep	392	471	863	12911	
<b>COUNTY COMMISSIONER - 7TH DISTRICT</b>					
Julie Calley-Rep	398	465	863	2071	
<b>JUSTICE OF SUPREME COURT (2)</b>					
Bill Murphy	108	101	209	2,783	636,631
James Robert Redford	206	274	480	6,444	932,576
Brian Zahra	264	388	652	8,958	1,447,878
Richard Bernstein	193	216	409	6,414	1,299,646
Doug Dern	34	36	70	1,101	205,691
<b>JUSTICE OF THE SUPREME COURT</b>					
Kerry Morgan	50	27	77	1,374	236,837
Deborah Thomas	101	136	237	2,983	705,849
David Viviano	273	367	640	9,648	1,518,735
<b>JUDGE COURT OF APPEALS (2)</b>					
Mark Thomas Boonstra	308	378	686	9,689	406,425
Jane E. Markey	312	393	705	9,734	415,466
<b>JUDGE OF CIRCUIT COURT</b>					
Suzanne Hoseth Kreeger	363	456	819	12,064	23,791

GENERAL ELECTION  
RESULTS  
NOVEMBER 4, 2014

RACE	PRECINCT 1	PRECINCT 2	CITY TOTAL	COUNTY	STATE
<b>JUDGE OF DISTRICT COURT</b>					
Raymond P. Voet	358	446	804	11810	
<b>PORTLAND PUBLIC SCHOOLS BOARD MEMBERS (3)</b>					
Beth Goodman	350	449	799	2,717	
Justin Hengesbach	343	442	785	2619	
Jami Schneider	356	448	804	2723	
<b>PROPOSAL 14-1 (HUNTING SEASON FOR WOLVES)</b>					
YES	283	381	664	9,276	1,315,830
NO	270	320	590	7,893	1,604,012
<b>PROPOSAL 14-2 (DESIGNATE GAME W/O LEG. ACTION)</b>					
YES	233	300	533	7,400	1,049,713
NO	317	389	706	9,614	1,853,558
<b>911 OPERATING SURCHARGE PROPOSAL</b>					
YES	314	414	728	10,134	
NO	243	295	538	7,273	
*Results not listed					
	<b>Voters</b>	<b>Registered Voters</b>	<b>% Turnout</b>		
Precinct 1	586	1,342	43.67%		
Precinct 2	744	1,410	52.77%		
Total City of Portland	1330	2,752	48.33%		
Clatsop County Voters	18153				
Registered Voters	49944				
% Turnout	36.35%				





STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION

RICK SNYDER  
GOVERNOR

MIKE ZIMMER  
ACTING DIRECTOR

GREG R. WHITE  
COMMISSIONER

JOHN D. QUACKENBUSH  
CHAIRMAN

SALLY A. TALBERG  
COMMISSIONER

October 29, 2014

To Cities/Villages/Townships:

This letter is being sent to franchise entities (municipalities) within the state of Michigan. "Franchise Entity" means the local unit of government (city, village, or township) in which a provider offers video services. The Michigan Public Service Commission (MPSC) has prepared an electronic survey to determine trends and to better understand if municipalities are experiencing positive or negative issues with cable providers, or if municipalities have concerns with Public Act 480 of 2006 (the Act). The information gathered will be included in the MPSC's annual report to the Governor and Legislature, which is filed pursuant to Section 12(2) of the Act. The survey is quick and should only take a few minutes of your time.

Beginning *October 31, 2014*, go to [michigan.gov/mpsc](http://michigan.gov/mpsc) and click on the Video/Cable link and look for the electronic survey in the Spotlight section. *Please submit your responses by November 26, 2014.* Please note that the survey will no longer be available on the website after December 1, 2014.

For your information, enclosed are two Consumer Tips that provide information regarding filing a complaint with the MPSC. One is relevant to customers, the other to a municipality.

The MPSC values your input and comments. Should you have any questions, please contact me at (517) 241-6100 or by email at [foristc@michigan.gov](mailto:foristc@michigan.gov).

Very truly yours,

Christina Forist, Manager  
Service Quality Section

  
Enclosures

## Filing a Video/Cable Complaint

### The MPSC's role in handling video/cable television complaints

On December 21, 2006, Governor Granholm signed legislation to promote competition for video services in the state of Michigan. Public Act 480 of 2006, or as it is more commonly known, the "Uniform Video Services Local Franchise Act" charges the Michigan Public Service Commission (MPSC) with implementing the Act. The MPSC now has the responsibility to handle cable inquiries and complaints.

### Are you having a problem with your video/cable television provider?

If you are experiencing problems with your provider, you should first contact your provider and attempt to resolve your dispute with them.

### Not satisfied? File an informal complaint with the MPSC

If you are dissatisfied with the provider's response, or the dispute is not resolved to your satisfaction, you may file an informal complaint with the MPSC.

### How does the informal complaint process work?

- A customer contacts the MPSC with a video/cable television complaint.

- MPSC Staff forwards the complaint to the provider & informally mediates (if necessary) between the provider and the customer.

The provider is allowed up to 10 business days (under normal circumstances) to respond and provide a detailed resolution to both the customer and the MPSC.

### Still not satisfied? File a formal complaint and request a hearing

If you remain dissatisfied even after the Staff has completed the informal complaint process, you may file a Formal Complaint.

A customer will be permitted to file a formal complaint **only after**:

- the informal complaint process has been completed; and
- a satisfactory resolution has not been reached between the provider and the customer.

To request a formal hearing, prepare a letter of complaint explaining the problem. Send the original and seven (7) copies of the letter/complaint to the MPSC at the following address:

**Executive Secretary  
MPSC  
P.O. Box 30221  
Lansing, MI 48909**

The written complaint must contain the following information:

- customer name, address, telephone number, and signature;
- the name and address of the provider with whom there is a disagreement;
- the location/address of the disputed action;
- the time and dates of the disputed actions;
- a description of exactly what happened – include all details, the names and addresses of any persons involved, disputed charges and costs.

Identify the specific section(s) of the Video Act that are alleged to have been violated and state sufficient facts to support the alleged violation(s). Specify the relief requested.

#### **Next Action**

MPSC Staff will review the formal complaint, and if the disputed amount is under \$5,000 and all required information is included, the Commission shall appoint a mediator within seven (7) business days of the date the complaint is filed. Mediation may include a review of the complaint and discussions with the customer and company. If through this process the customer and company are still unable to agree, the mediator will issue a recommended solution within 30 days from the date of appointment. The customer and company have 10 days to either accept or reject the recommendation. If the customer or company rejects the solution, the complaint proceeds to a formal hearing. If the dispute involves an amount over \$5,000, it proceeds directly to a contested case hearing with no prior mediation.

#### **Formal Complaint Hearing Process**

A formal complaint hearing is a trial-like proceeding. This means that the customer, the cable company, and MPSC Staff will come before an administrative law judge. A formal complaint

proceeding is separate from any informal proceeding related to the problem that may have taken place. Lawyers represent the cable company. Customers may hire a lawyer, represent themselves (excluding some businesses), or bring someone to assist them. The customer must present information and witnesses, to prove or justify his/her position. The MPSC cannot provide a lawyer or pay any legal fees. After the hearing, the judge will issue a proposed decision. However, the MPSC will make the final decision, and will issue its decision in a MPSC order. During this process the customer and the company may continue to try to settle the problem. However, the MPSC must approve any agreement that is reached.

#### **Required Costs**

If the customer or company rejects the mediator's decision and is found by MPSC order to be at fault, that party will be responsible for the legal costs of the other party. If both the customer and the company reject the mediator's decision, each party pays their own legal costs.

#### **For more information:**

For more information about filing a complaint, PA 480, or the dispute resolution process, go to the MPSC website at: [michigan.gov/mpsc](http://michigan.gov/mpsc). Click on the [video/cable](#) button.

#### **You may also contact the MPSC at:**

Service Quality Division  
Attn: Video Franchising  
P.O. Box 30221  
Lansing, MI 48909

Phone: (800) 292-9555

Fax: (517) 241-2400

#### **Filing Satellite Complaints**

The Federal Trade Commission (FTC) at: (877) 382-4357 or [ftc.gov](http://ftc.gov) handles satellite complaints/inquiries.

## Dispute Resolution: Franchise Entity (Municipality) or Provider vs. Provider

### The Michigan Public Service Commission's (MPSC) role in informal and formal video/cable television complaints:

Public Act 4 of 2009 — Providing a dispute resolution process for complaints between municipalities or providers and cable providers.

### Who can file an informal complaint on behalf of a municipality/provider?

A municipality/provider may speak on behalf of itself when filing an informal complaint. Legal representation is not required until a formal complaint is filed.

### What does a municipality/provider need to do to file an informal complaint?

The municipality/provider shall file a written notice of the dispute with the MPSC.

### What information is required in the notice of dispute?

- Identifying the nature of the dispute.
- Language that requests an informal dispute resolution process.
- Language stating the other party has been served the notice of the dispute.

### What happens after the notice is filed?

Commission staff will conduct an informal

mediation with both parties in an attempt to resolve the dispute.

### What if the dispute is not resolved with informal mediation?

If a satisfactory resolution to the dispute is not achieved any named party in the complaint may file a formal complaint.

### How does the formal complaint process begin?

A representative submits the following, in writing, to the commission:

- Information that states the section(s) of the public act or franchise agreement that was allegedly violated.
- Sufficient facts to support the allegations.
- The relief requested.
- All information— testimony, exhibits and other documents— in possession the party intends to rely on to support the complaint.

### How does the formal complaint process proceed?

- Once the complaint is filed each party has ten days to agree on alternative means to resolve the complaint.
- If no agreement is reached within 10 days, the Commission shall order mediation.
- Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement.

### What happens after the proposed settlement is presented?

- Each party shall file, with the Commission, a written acceptance or rejection of the recommended settlement within 7 business days.
- If the parties accept the recommendation, then the recommendation shall become the final order.
- If a party rejects or fails to respond within 7 days to a proposed settlement, then the complaint will proceed to a contested case hearing.
- A party that rejects the recommended settlement shall pay the opposing party's actual costs of proceeding to a contested case hearing.

### What is the format of a contested case hearing?

A contested case hearing is provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203

[www.legislature.mi.gov/\(S\(ytxbagg55qxrjz45wc3nmuim\)\)/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a](http://www.legislature.mi.gov/(S(ytxbagg55qxrjz45wc3nmuim))/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a)

### For more information:

For more information about filing a formal complaint, Public Act 480, or the dispute resolution process (PA 4 of 2009), go to the MPSC website at: [michigan.gov/mpsc](http://michigan.gov/mpsc); click on the video/cable tab.

### You may also contact the MPSC at:

Service Quality Division  
Attn: Video Franchising  
4300 W. Saginaw Hwy.  
P.O. Box 30221  
Lansing, MI 48909

Phone: (800) 292-9555

Fax: (517) 241-2400

### Online Formal Complaint Form:

Complaints can be filed online via the video/cable web site.

[michigan.gov/mpsc/complaints](http://michigan.gov/mpsc/complaints)

**IONIA COUNTY BOARD OF COMMISSIONERS**  
*“Collaborating For Safe, Strong and Healthy Communities”*

**Agenda**  
*Wednesday, November 12, 2014*  
**4:00 p.m.**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment**  
(3 minute time limit per speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting(s)
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Request to Fill Part Time Case Management Assistant Position – Friend of the Court
  - B. Green View Point Park - Transfer of Management
  - C. Health Department Contract Renewal with Michigan Department of Environmental Quality
  - D. 2015 SCAO OHSP Grant Agreement – Drug Court
  - E. 2015 SCAO Michigan Drug Court Grant Program Agreement
  - F. Request to Fill Vacant Deputy Position
  - G. Resolution of Appreciation
  - H. City of Ionia Resolution and Intergovernmental Agreement to Manage Floodplain Development
  - I. Emergency Management Coordinator Services Agreement
  - J. Medical Reimbursement Contribution
  - K. Acknowledgement of Applications for Appointment to Fill Vacancies
    - 1. Community Mental Health Services Board – One three-year appointment expiring March 2016.
    - 2. Ionia County Road Commission Board – One six-year appointment expiring December 2018.

**IX. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. County Administrator

**X. Reports of Special or Ad Hoc Committees**

**XI. Public Comment (3 minute time limit per speaker)**

**XII. Closed Session**

**XIII. Adjournment**

**Board and/or Commission Vacancies**

- Board of Public Works – One three-year term expiring January 2015.
- Comprehensive Economic Development Strategy Committee – One one-year term expiring in December 2014 which serves as the Private Sector Representative.
- Commission on Aging Board – Two three-year terms, one expiring September 2017, one expiring September 2015.
- Community Mental Health Services Board – One three-year term expiring March 2016.
- Construction Board of Appeals – One two-year term, expiring October 2015. This position serves as an alternate member.
- Road Commission – One six-year term expiring December 2018.

**Appointments for consideration in the month of December 2014:**

- *Central Dispatch Board of Directors* – Five two-year terms; one Township Board Representative, one Firefighter Representative, one Emergency Medical Services Representative and two Citizen Representatives.
- *EightCap Governing Board* – One two-year term. Must be a County Commissioner.
- *Road Commission* – Two six-year terms.
- *Substance Abuse Initiative* – Three two-year terms from the following Commissioner Districts: District Three, District Four and District Five.
- *West Michigan Regional Planning Commission* – Three one-year terms; one Elected Official Representative, one County Commissioner or County Staff Representative and one Private Sector Representative.
- *West Michigan Regional Planning Commission Comprehensive Economic Development Strategy Committee* – Two one-year appointments; one Public Sector Representative and one Private Sector Representative.

**Appointments for consideration in the month of January 2015:**

- *Board of Public Works* – One two-year term.
- *Park Advisory Board* – One two-year term.
- *Tax Allocation Board* – One one-year term.

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
CONSUMERS ENERGY COMPANY  
CASE NO. U-17725**

- The Michigan Public Service Commission will review Consumers Energy Company's request for approval of long-term power purchase contracts.
- The information below describes how a person may participate in this case.
- You may contact Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** November 14, 2014, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Theresa A. G. Staley

**LOCATION:** Constitution Hall  
525 West Allegan  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) October 1, 2014 application, which seeks Commission approval of long-term power purchase contracts for the purchase of 1,100 Zonal Resource Credits (ZRC) to meet its reserve requirements for Midcontinent Independent System Operator, Inc. (MISO) for the 2015 year and lesser amounts for 2016 - 2020. Consumers Energy is also requesting that the Commission grant approval pursuant to Public Act 304 of 1982 by: 1) finding that the capacity purchase arrangements are reasonable and prudent; and 2) granting confidential treatment of certain business information, as described in its filing.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in

Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 7, 2014. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

October 21, 2014