

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, January 29, 2024
In the Council Chambers at City Hall

Members Present: Gorman, Vogl, Ward, Madarang, Williamson, Briggs, Sandborn

Members Absent: Barnes

Staff: Director ConnerWellman, City Clerk Miller

Guests: Mike Judd

Chair Madarang called the meeting to order at 7:00 P.M.

Motion by Williamson, supported by Briggs, to approve the proposed agenda.
All in favor. Adopted.

There was no Public Comment.

Motion by Williamson, supported by Briggs, to approve the minutes of the November 27, 2023, regular meeting.
All in favor. Adopted.

Motion by Williamson, supported by Briggs, to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under Team Reports, City Manager Gorman provided a brief update on Kent Street Improvement Project expected to be begin April 1, 2024. The contractor is working on a tentative construction schedule.

Chair Madarang noted there was discussion about Brewfest on the Bridge and planning for the rebranded event for 2024.

Under Old Business, Director ConnerWellman noted the Semi-Annual Public Presentation and Information Session will be held at the DDA Meeting on Monday, February 26, 2024, at 7:00 P.M.

Dr. Williamson will be managing the fireworks this year, scheduled for Friday, June 28, 2024.

Under New Business, Director ConnerWellman stated that in anticipation of the upcoming Kent Street Improvement Project there was a Business Construction Strategy Meeting on Wednesday, January 22, 2024, to strategize with the downtown businesses about how to navigate through the construction process.

City Manager Gorman provided further information.

Lawton High School will visit Portland on Friday, May 24, 2024, as part of their Senior Mystery Trip Tour.

Director ConnerWellman presented the Director’s Report, including review and highlights of 2023.

Under Board Member comments, City Manager Gorman provided information on the flood/ice jam that occurred over the weekend. He extended his gratitude to City Staff for their professionalism and expertise in handling the situation.

City Manager Gorman also provided brief development updates.

Motion by Williamson, supported by Gorman, to adjourn the meeting at 7:31 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary