



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, March 18, 2024

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

| <u>Estimated Time</u> | | <u>Desired Outcome</u> |
|-----------------------|--|------------------------|
| 7:00 PM | I. <u>Call to Order by Mayor Barnes</u> | |
| 7:01 PM | II. <u>Pledge of Allegiance</u> | |
| 7:02 PM | III. <u>Acceptance of Agenda</u> | Decision |
| 7:03 PM | IV. <u>Excuse the Absence of Councilmember Johnston</u> | Decision |
| 7:04 PM | V. <u>Public Comment</u> (5-minute time limit per speaker) | |
| 7:10 PM | VI. <u>City Manager Report</u> | |
| | VII. <u>Presentations</u> – None | |
| | VIII. <u>Public Hearing(s)</u> - None | |
| | IX. <u>Old Business</u> - None | |
| | X. <u>New Business</u> | |
| 7:15 PM | A. Proposed Resolution 24-22 Approving the Purchase of a GAP/VAX | Decision |
| 7:18 PM | Combination Jet/Vacuum Truck for the Wastewater Department | Decision |
| 7:20 PM | B. Proposed Resolution 24-23 Approving a Proposal from West Shore | Decision |
| 7:22 PM | Services, Inc. to Perform Improvements to the City’s Warning Siren | Decision |
| 7:25 PM | System | Decision |
| 7:28 PM | C. Proposed Resolution 24-24 Approving Energy Purchases Through | Decision |
| 7:30 PM | the Michigan Public Power Agency Related to the White Tail Solar | Decision |
| 7:32 PM | Project | Decision |
| 7:34 PM | D. Proposed Resolution 24-25 Approving Energy Purchases through the | Decision |
| 7:36 PM | Michigan Public Power Agency | Decision |
| 7:38 PM | E. Proposed Resolution 24-26 Approving Participation in the State Bid | Decision |
| 7:40 PM | Process for Winter Road Salt 2024-2025 | Decision |
| 7:42 PM | F. Proposed Resolution 24-27 to Amend the Budget for Fiscal Year | Decision |
| 7:44 PM | 2023-2024 | Decision |
| 7:46 PM | XI. <u>Consent Agenda</u> | Decision |
| 7:48 PM | A. Minutes and Synopsis of the Regular City Council Meeting | Decision |
| 7:50 PM | held on March 4, 2024 | Decision |
| 7:52 PM | B. Payment of Invoices in the Amount of \$240,606.40 and Payroll in | Decision |
| 7:54 PM | the Amount of \$142,212.94 for a Total of \$382,819.34 | Decision |

| <u>Estimated Time</u> | | <u>Desired Outcome</u> |
|-----------------------|--|------------------------|
| | <p>C. Purchase Orders over \$5,000.00</p> <ol style="list-style-type: none"> 1. Pleune Service Company in the amount of \$7,608.00 to Replace the Dam Room Fan 2. VC3 in the amount of \$7,755.00 to Connect City Departments to Fiber 3. Integrity Mobile Services, LLC. in the amount of \$9,350.00 to Paint the Guard Rails on the Bridge Street Bridge 4. Visco in the amount of \$9,942.00 Decorative Bollards 5. Mersino Global Pump in the amount of \$12,935.37 for Emergency Bi-Pass Pumping due to the Ice Jam/Flooding <p>XII. <u>Communications</u></p> <ol style="list-style-type: none"> A. Presidential Primary Election Results B. Wastewater Treatment Plant Report – February 2024 C. Danby Twp. Correspondence re: Master Plan Update D. Ionia County Board of Commissioners Agenda for March 12, 2024 | |
| 7:32 PM | XIII. <u>Other Business</u> – None | |
| 7:35 PM | XIV. <u>City Manager Comments</u> | |
| 7:40 PM | XV. <u>Council Comments</u> | |
| 7:45 PM | XVI. <u>Adjournment</u> | Decision |

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-22

**A RESOLUTION APPROVING THE PURCHASE OF A GAP/VAX
COMBINATION JET/VACUUM TRUCK FOR THE
WASTEWATER DEPARTMENT**

WHEREAS, the Wastewater Department currently operates a 2000 Combination Jet/Vacuum Truck that is in disrepair and in need of replacement; and

WHEREAS, the Director of Public Works recommends that City Council approve the purchase of a Gap/Vax Combination Jet/Vacuum Truck in the amount of \$496,207.00, a copy of the proposal and memo from Director Gensterblum are attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. City Council approves the purchase of a Gap/Vax Combination Jet/Vacuum Truck in the amount of \$496,207.00, a copy of the proposal and memo from Director Gensterblum are attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk



Memo

To: Tutt Gorman, City Manager

From: Ken Gensterblum, Public Works Director

cc: Tony Smith, WWTP Superintendent

Date: March 12, 2024

Re: GapVax Combination Jet/Vacuum Truck

The purchase order from M Tech Company is for a GapVax Combination Jet/Vacuum Truck that will replace our current Vac Con Combination Jet/Vacuum Truck which is a 2000 model year. The primary role for this truck is to perform maintenance on the waste water collection system by jetting the lines to keep the mains clean and for waste water plant maintenance. The truck will be used by DPW for water main breaks and for hydro excavating for emergency or routine repairs. We have contacted several dealers with our criteria, Tony Smith, the crews and myself looked at the trucks presented and the GapVax was the first choice. I have contacted a local municipality with a similar truck, they had no complaints or issues. We feel this truck will do the job needed and will serve Portland for many years.

Recommendation is to purchase the GapVax Combination Jet/Vacuum Truck from M Tech Company.



**GapVax Combination Jet / Vacuum Machine
Sales Proposal for: City of Portland, MI
Subject to Prior Sale**



Date: 2/28/2024
Version: 1

WARRANTIES AND KEY STANDARD FEATURES - COMBINATION MACHINES

See literature for all warranty details and limitations

Entire Unit

- a) Warranty: One-year. Against defects in materials and workmanship on entire unit.

Selected

One

Water Tank Material Std: 3/16" ASTM A-240 type 304L Stainless Steel

- a) Warranty: Ten-year. No rust through, cracking or distortion.
- b) Warranty: Twenty-year. If upgrade to 1/4" SS Debris Body. No rust through, cracking or distortion.

Tank Size: 1,000 Gallons

Ten

Debris Tank Material Std: 1/4" Exten A-572 Grade 50

- a) Warranty: Five-year. No rust through, cracking or distortion
- b) Warranty: Ten-year. If option K20 is added. No rust through, cracking or distortion
- c) Warranty: Ten-year. If upgrade to 3/16" SS Debris Body. No rust through, cracking or distortion
- d) Warranty: Twenty-year. If upgrade to 1/4" SS Debris Body. No rust through, cracking or distortion

Tank Size: 7 Cubic Yards

Five

Water Pump Std: 80 gpm, 2,000 PSI

- a) Warranty: Five-year warranty on oil/gear side of pump

Pump Chosen: Giant 80 GPM, 2,500 PSI

Five

Positive Displacement Blower Std: 3,500 cfm or 16" Hg

- a) Warranty: One-year
- b) Warranty: Five-year. Must select option C20

Blower Chosen: 18" Hg, 4,500 CFM

One

NOTE: GAPVAX, INC. FOLLOWS A POLICY OF CONTINUAL PRODUCT IMPROVEMENT AND REFINEMENT. AS A RESULT, CHANGES TO STANDARD EQUIPMENT, FEATURES, SPECIFICATIONS AND OPTIONAL EQUIPMENT MAY OCCUR AT ANY TIME

| OPTION | OPTION DESCRIPTION | NOTES | QTY | PRICE |
|--|---|------------------------------------|----------|-----------|
| BASE OPTIONS | | | | |
| MC1007 | 1000 Gallons Water / 7 Cubic Yards Debris Single Axle Chassis | Single Axle Chassis | 1 | \$461,837 |
| CHASSIS UPGRADES | | | | |
| CHA0 | BASE CHASSIS MIN. 350 HP, 50K GVWR SINGLE, 60K GVWR TANDEM | IH HV607, 370 HP, 50K GVWR | STANDARD | STANDARD |
| DEBRIS BODY OPTIONS | | | | |
| STD | DEBRIS TANK MADE OF 1/4" ASTM A-572 GRADE 50 EXTEN STEEL | | STANDARD | STANDARD |
| STD | FULL-OPENING REAR TAILGATE | | STANDARD | STANDARD |
| STD | STAINLESS STEEL TAILGATE SEALING ROD | | STANDARD | STANDARD |
| STD | FOUR HYDRAULIC REAR DOOR LOCKS | | STANDARD | STANDARD |
| STD | DUAL TAILGATE LIFT CYLINDERS | | STANDARD | STANDARD |
| STD | THREE TIE-OFF ANCHORS ON TOP OF BODY | | STANDARD | STANDARD |
| STD | FIVE YEAR WARRANTY ON DEBRIS TANK AGAINST RUST THROUGH, DISTORTION AND CRACKS | | STANDARD | STANDARD |
| STD | THREE TIE-OFF ANCHORS ON TOP OF THE BODY 6' APART | | STANDARD | STANDARD |
| FLUSHOUT SYSTEM (CHOOSE ONE OR LESS) | | | | |
| A1 | DEBRIS BODY FLUSH OUT SYSTEM | | 1 | \$2,370 |
| 6" DECANT AT BOTTOM OF TAILGATE (CHOOSE ONE) | | | | |
| A2A | DRAIN AT BOTTOM OF TAILGATE - 6" BRASS LEVER VALVE WITH 15' OF LAYFLAT HOSE | | 1 | \$970 |
| 6" DECANT HALF WAY UP THE TAILGATE (CHOOSE ONE OR LESS) | | | | |
| 4" DECANT HALF WAY UP THE TAILGATE (CHOOSE ONE OR LESS) | | | | |
| DEBRIS LEVEL INDICATOR (CHOOSE ONE OR MORE) | | | | |
| A3-CS | FLOAT TYPE LIQUID LEVEL INDICATOR ON SIDE OF DEBRIS TANK | | 1 | \$1,235 |
| PUMP OFF SYSTEM (CHOOSE ONE OR LESS) | | | | |
| A6A | TRASH PUMP - STANLEY 4" 800 GPM WITH LAY-FLAT HOSE AND CAM-LOC FITTINGS | NOT RECOMMENDED FOR CONTINUOUS USE | 1 | \$8,920 |
| FILTER SCREENS (CHOOSE ONE PER VALVE) | | | | |
| A11A | FILTER SCREEN FOR DRAIN VALVE (SHORT BOX) | REQUIRES A2 | 1 | \$755 |
| A12B | FILTER SCREEN FOR PUMP OFF SYSTEM (LONG BOX) | REQUIRES A5 OR A6 | 1 | \$870 |
| DEBRIS BODY UPGRADES (CHOOSE ONE OR LESS) | | | | |
| A20 | UPGRADE TO 1/4" DEBRIS TANK (per yard) | | STANDARD | STANDARD |
| LADDERS (CHOOSE NONE OR BOTH) | | | | |
| A21 | CURBSIDE LADDER TO PORT INSPECTION AREA | | 1 | \$2,320 |
| A21X | MOUNTING TABS FOR CURBSIDE LADDER | | STANDARD | STANDARD |
| OTHER OPTIONS | | | | |

| | | | | |
|---|---|--------------------|----------|----------|
| A22B | STAINLESS STEEL BOLT ON TAILGATE SPLASH SHIELDS | | 1 | \$3,105 |
| A37A | UPGRADE BODY INLET CANNON TO 12" HX STYLE WITH 4" CLEANOUT | | 1 | \$1,835 |
| A44 | PNEUMATIC TAILGATE PROP (IN ADDITION TO STANDARD TAILGATE PROP ROD) | | STANDARD | STANDARD |
| WATER TANK OPTIONS | | | | |
| STD | WATER TANK MADE OF 3/16" 304 STAINLESS STEEL | | STANDARD | STANDARD |
| STD | 4" HIGH ANTI-SIPHON RING WITH (4) 2-1/2" HOLES | | STANDARD | STANDARD |
| STD | WATER TANK LEVEL SIGHT TUBE ON CURBSIDE | | STANDARD | STANDARD |
| STD | DRAIN VALVE AT BOTTOM OF WATER TANK | | STANDARD | STANDARD |
| STD | 3" FILL LINE WITH 2-1/2" FIRE HOSE CONNECTION CURBSIDE | | STANDARD | STANDARD |
| STD | 3" WATER STRAINER WITH STAINLESS STEEL SCREEN ON WATER TANK FILL LINE | | STANDARD | STANDARD |
| STD | 3" SUPPLY LINE TO WATER PUMP MOUNTED AT REAR OF TANK | | STANDARD | STANDARD |
| B23B | STAINLESS BAFFLES IN THE WATER TANK | | 1 | \$2,005 |
| B30 | UPGRADE TO BUTTERFLY VALVE IN 3" SUPPLY LINE | | 1 | \$0 |
| VACUUM SYSTEM OPTIONS | | | | |
| STD | ROOTS TYPE VACUUM PUMP 3,500 CFM AND 16" HG | | STANDARD | STANDARD |
| STD | DUAL STAINLESS STEEL SHUTOFF FLOAT BALLS | | STANDARD | STANDARD |
| STD | NOISE & VIBRATION DAMPENING MOUNTS | | STANDARD | STANDARD |
| STD | STAINLESS STEEL VEE-WIRE SAFETY SCREEN | | STANDARD | STANDARD |
| STD | 6" SAFETY VACUUM RELIEF | | STANDARD | STANDARD |
| STD | EMERGENCY STOP FUNCTION FOR VACUUM | | STANDARD | STANDARD |
| VACUUM PUMP UPGRADE (CHOOSE ONE OR LESS) | | | | |
| C8 | UPGRADE TO ROOTS TYPE VACUUM PUMP 4,500 CFM AND 18" HG | | 1 | \$14,290 |
| OTHER OPTIONS | | | | |
| WATER SYSTEM OPTIONS | | | | |
| STD | SHAFT-DRIVEN WATER PUMP RATED FOR 80 GPM AND 2,000 PSI | | STANDARD | STANDARD |
| STD | TRI-PLEX WATER PUMP SYSTEM | | STANDARD | STANDARD |
| STD | 800 PSI WASHDOWN CIRCUIT WITH 50' X 1/2" HOSE | | STANDARD | STANDARD |
| STD | AIR PURGE SYSTEM FOR PRIMARY CIRCUIT | | STANDARD | STANDARD |
| STD | LOW POINT DRAIN VALVES ON WATER LINES | | STANDARD | STANDARD |
| WASHDOWN CIRCUIT (CHOOSE ONE) | | | | |
| STD | SET WASHDOWN CIRCUIT TO FULL WORKING PRESSURE | | 1 | \$0 |
| JETTER PUMP UPGRADE (CHOOSE ONE OR LESS) | | | | |
| D1A | WATER PUMP RATED 80 GPM @ 2,000 PSI | | STANDARD | STANDARD |
| D3A | UPGRADE WATER PUMP TO 80 GPM @ 2,500 PSI | | 1 | \$780 |
| D-GPVC | VULKAN VIBRATION DAMPENING COUPLER - WATER PUMP (REQUIRED) | Unpublished Option | 1 | \$2,470 |
| HYDRO EXCAVATING PUMP (CHOOSE ONE OR LESS) GUN & REEL NOT INCLUDED | | | | |
| JETTER WATER SYSTEM OPTIONS | | | | |
| D4 | UPGRADE TO URACA MULTIFLOW VALVE - SET WASHDOWN CIRCUIT TO FULL PRESSURE FOR HANDGUN APPLICATIONS | | 1 | \$2,440 |
| D7A | 50' X 1/2" HAND GUN REEL FOR WASHDOWN CIRCUIT | | 1 | \$1,430 |
| D21 | WATER RECIRCULATION VIA AUTOMATIC TRANSMISSION | | 1 | \$1,855 |
| HX WATER SYSTEM OPTIONS | | | | |
| HX SHUT-OFF GUNS AND LANCES | | | | |
| D35E | 3/8" HX LANCE WITH 6' EXTENSION AND RIPSAW NOZZLE | | 1 | \$960 |
| D36C | 3/8" X 3' LANCE EXTENSION WITH QUICK CONNECTS (CAT022387) | | 1 | \$280 |
| D36D | 3/8" X 5' LANCE EXTENSION WITH QUICK CONNECTS (CAT022388) | | 1 | \$295 |
| BOOM OPTIONS | | | | |
| STD | 8" FRONT MOUNTED TELESCOPING BOOM WITH 26' REACH AND 180 DEG. ROTATION | | STANDARD | STANDARD |
| STD | 180 DEGREE POWER ROTATION VIA WORM DRIVE | | STANDARD | STANDARD |
| STD | DUAL 4" LIFT CYLINDERS | | STANDARD | STANDARD |
| STD | CAB PROTECTION RACK | | STANDARD | STANDARD |
| E6 | REMOTE LUBE FOR BOOM LIFT AND ROTATION | | 1 | \$3,495 |
| HOSE REEL OPTIONS | | | | |
| STD | FRONT FRAME MOUNTED HOSE REEL WITH 180 DEGREE ARTICULATION | | STANDARD | STANDARD |
| STD | HOSE REEL RATED FOR 800' OF HOSE AND 4,000 PSI | | STANDARD | STANDARD |
| STD | EXTERIOR HOSE EXPANSION RIBS | | STANDARD | STANDARD |
| F1C | DIGITAL FOOTAGE COUNTER - SHAFT-MOUNTED | | 1 | \$2,955 |
| F11 | AUTOMATIC HOSE LEVEL WINDER | | 1 | \$9,110 |
| F16A | DOUBLE ROLLER ON AUTO LEVEL WIND | | 1 | \$870 |
| CONTROLS, GUAGES, ACCESSORIES OPTIONS | | | | |
| STD | CAB-MOUNTED AIR SHIFT CONTROLS FOR BLOWER, HYDRAULICS, AND WATER PUMP | | STANDARD | STANDARD |
| STD | WEATHER-TIGHT CONTROL PANEL MOUNTED AT FRONT HOSE REEL | | STANDARD | STANDARD |

| | | | | |
|------------------------|--|---|----------|----------|
| STD | OPERATOR CONTROL PANEL INCLUDES GUAGES FOR ENGINE, HYDRAULICS, VACUUM, AND WATER PUMP | | STANDARD | STANDARD |
| STD | EMERGENCY STOP DE-ENERGIZE WATER PUMP AND BREAK VACUUM | | STANDARD | STANDARD |
| STD | 30' PENDANT REMOTE WITH BOOM FUNCTIONS | | STANDARD | STANDARD |
| G0 | INTERNATIONAL DIAMOND LOGIC CONTROLS SYSTEM | | 1 | \$0 |
| | LOW WATER PROTECTION (CHOOSE ONE OR LESS) | | | |
| G2B | G2B CONTROL SYSTEM WITH DM430 DISPLAY INCLUDES: | | 1 | \$3,375 |
| B, C, E | LOW WATER SHUTDOWN PROTECTION | | 1 | \$0 |
| B, C, E | HIGH WATER TEMPERATURE SHUTDOWN PROTECTION | | 1 | \$0 |
| B, C, E | ENGINE OVERSPEED PROTECTION | | 1 | \$0 |
| B, C, E | ON-SCREEN DIAGNOSTICS FOR WATER, PTO AND ENGINE LEVELS | | 1 | \$0 |
| | INDICATORS AND GUAGES (CHOOSE ANY) | | | |
| G4A | HIGH DEBRIS LEVEL LIGHT & ALARM WIRED TO VACUUM RELIEF | REQUIRES A3 | 1 | \$1,470 |
| G6 | BLOWER TEMPERATURE GUAGE WIRED TO VACUUM RELIEF | | 1 | \$870 |
| | REMOTES (CHOOSE ONE OR LESS WIRELESS) | | | |
| G19 | WIRELESS REMOTE WITH BOOM AND VACUUM FUNCTIONS | REQUIRES G21-TD | 1 | \$4,325 |
| | WIRELESS TYPE | | | |
| G21-TD | UPGRADE TO AARCOMM TRIDENT REMOTE | REQUIRES G21 | 1 | \$830 |
| G21-AWR | ADDITIONAL WIRELESS TRANSMITTER | REQUIRES G19 OR G21 | 1 | \$1,165 |
| H1B | (2) STROBE BEACON LIGHT - FRONT - WHELEN L10 SUPER LED | | 1 | \$1,060 |
| H5C | (2) BOOM WORK LIGHTS - HIGH INTENSITY HELL PB1500 LED WORK LIGHTS (PN: LHT022406) | POWER BEAM / SPOT LIGHT (RATED 1300 LUMEN EACH) | 1 | \$1,470 |
| | REAR WORK LIGHTS (CHOOSE ONE OR LESS) | | | |
| H6B | (2) REAR WORK LIGHTS - HELLA OPTILUX LED WORK LIGHTS (PN: LHT022429) | | 1 | \$890 |
| | SIDE WORK LIGHTS (CHOOSE ONE OR LESS) | | | |
| H7BC | (4) SIDE WORK LIGHTS - HELLA OPTILUX LED WORK LIGHTS (PN: LHT022429) (2 PER SIDE) | | 1 | \$1,305 |
| | HAND SPOTLIGHT (CHOOSE ONE OR LESS) | | | |
| | FLASHERS (CHOOSE ONE OR LESS H15) | | | |
| H18 | REAR BASIC LED FLASHERS (4 SINGLE NON-SYNC LIGHT HEADS), SS MOUNTING BOXES | | 1 | \$1,800 |
| | 2 ON EACH SIDE REAR (1 @ 45 DEGREES) | | 1 | \$0 |
| | REAR ARROW LIGHT (CHOOSE ONE OR LESS) | | | |
| H22 | REAR ARROW LIGHT - LOW PROFILE LED ARROW STICK | WHELEN TAM85 OR EQUAL | 1 | \$2,855 |
| | CAB LIGHT BAR (CHOOSE ONE OR LESS) | | | |
| | OTHER OPTIONS | | | |
| STORAGE OPTIONS | | | | |
| STD | 25' FIRE HOSE BASKET | | STANDARD | STANDARD |
| STD | PAINTED STEEL, 30" WIDE X 24" TALL X 24" DEEP, MOUNTED ON THE CURBSIDE | | STANDARD | STANDARD |
| STD | TWO (2) GALVANIZED STEEL TUBE TRAYS | | STANDARD | STANDARD |
| | STANDARD TOOLBOX (CHOOSE ONE OR LESS) | | | |
| I6E-DS | ALUMINUM, 36" WIDE X 24" TALL X 24" DEEP, MOUNTED ON THE DRIVER'S SIDE | Not available if B10 selected | 1 | \$505 |
| | 36" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | 30" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | 48" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| I9B | 48" TOOL BOX - ALUMINUM, 48" WIDE X 24" TALL X 24" DEEP, MOUNTED ON THE CURBSIDE | | 1 | \$2,155 |
| | 60" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | 72" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | 96" TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | 50" TUNNEL TOOLBOX (CHOOSE ONE OR LESS) | | | |
| | TUBE RACKS | | | |
| I23B | MOUNTING TABS ONLY - TUBE RACK MOUNTED ON TANK - PASSENGER SIDE - FOUR TUBE RACK - NON FOLDING | CONSULT ENGINEERING | 1 | \$500 |
| | OTHER OPTIONS | | | |
| I14 | TRAFFIC CONE HOLDER ON DRIVER'S SIDE | | 1 | \$240 |
| I17A | NOZZLE RACK - SIX (6) NOZZLES, 1" | | 1 | \$240 |
| I20A | REAR DRAIN HOSE RACK FOR 6" LAYFLAT HOSE X 15' LONG | | 1 | \$240 |
| I22 | UPGRADE TUBE TRAYS TO POLISHED STAINLESS STEEL | | 1 | \$3,725 |
| | TWO BUMPER TOOLBOXES (CHOOSE ONE OR LESS) | | | |
| I26B | TWO BUMPER TOOL BOXES - ALUMINUM, 16" HIGH X 12" WIDE X 18" DEEP WITH FOLD DOWN DOOR | Must also select option J0 | 1 | \$2,440 |
| CHASSIS OPTIONS | | | | |
| STD | DOT LIGHTING / FENDERS / MUD FLAPS / TAILGATE SAFETY PROP, ICC LIGHTS | | STANDARD | STANDARD |
| STD | REMOTE ACTUATED BODY SAFETY PROP | | STANDARD | STANDARD |
| STD | 70 GALLONS AW-46 HYDRAULIC OIL, LEVEL/TEMPERATURE GAUGE, SHUTOFF ON SUCTION | | STANDARD | STANDARD |
| STD | REAR BUMPER, TRIANGLE KIT, FIRE EXTINGUISHER, BACKUP ALARM | | STANDARD | STANDARD |

| | | | | |
|---|---|---|----------|------------------|
| STD | ALLISON 10-BOLT PTO UPGRADE | | STANDARD | STANDARD |
| J001 | MUST BE "OMSI" BRAND TRANSFER CASE IN LIEU OF "NAMCO" OR OTHER (CONSULT ENGINEERING) | NOT AVAILABLE WITH "SPL" SERIES CHASSIS DRIVELINE | 1 | \$3,345 |
| J0 | FRONT BUMPER - MAY NOT BE REQUIRED IN ALL STATES | | 1 | \$710 |
| J2 | TRANSFER CASE OIL LEVEL SIGHT GLASS / FILL, MOUNTED ON DRIVER'S SIDE FRAME RAIL (PN: GAU006456) | | 1 | \$590 |
| J3 | TOW HOOKS FRONT | | 1 | \$435 |
| J4B | TOW HOOKS REAR - FRAME MOUNTED | | 1 | \$435 |
| J12 | METAL MUD FLAPS IN FRONT OF REAR TIRES | STAINLESS IF OPTION I22 SELECTED | 1 | \$435 |
| PAINT OPTIONS | | | | |
| STD | PAINTED WITH PPG URETHANE PAINT | | STANDARD | STANDARD |
| STD | PAINT BODY WHITE | | STANDARD | STANDARD |
| STD | PAINT FRAME AND PARTS BLACK | | STANDARD | STANDARD |
| STD | PAINT HOSE REEL AND BOOM BLACK | | STANDARD | STANDARD |
| FINISH PACKAGE (CHOOSE ONE OR LESS) | | | | |
| STD | FLEET FINISH | | STANDARD | STANDARD |
| STRIPES AND TAPES (CHOOSE ANY) | | | | |
| COMPONENT UPGRADES (CHOOSE ANY) | | | | |
| OTHER OPTIONS (CHOOSE ANY) | | | | |
| MISCELLANEOUS OPTIONS | | | | |
| STD | 25 FEET OF VACUUM TUBING (5) AND CLAMPS | | STANDARD | STANDARD |
| STD | TIGER TAIL HOSE GUIDE | | STANDARD | STANDARD |
| STD | TWO BLUE STAR SEWER CLEANING NOZZLES | | STANDARD | STANDARD |
| VACUUM TUBING | | | | |
| HOSES (CHOOSE ANY) | | | | |
| M3 | FILL HOSE 25' X 2 1/2" | | 1 | \$280 |
| M5C | LEADER HOSE 25' X 1" | | 1 | \$290 |
| JETTER HOSE (CHOOSE ONE OR LESS) | | | | |
| M8G | 1" PIRHANA SEWER HOSE - 2,500 PSI X 600 FT PLASTIC (ORANGE) (PN: HOS022393) | | 1 | \$2,745 |
| ACCESSORIES (CHOOSE ANY) | | | | |
| M26 | 1" SIX WIRE EXTENDER | | 1 | \$135 |
| M27 | TIGER TAIL (TOTAL OF TWO) | | 1 | \$60 |
| BACKUP CAMERA (CHOOSE ONE OR LESS) | | | | |
| M29 | ONE CAMERA - BACK-UP CAMERA SYSTEM WITH 7" COLOR MONITOR, TV-505A | | 1 | \$2,370 |
| OTHER OPTIONS | | | | |
| M37 | HEAVY DUTY ALUMINUM HX TUBE, 8" X 5' X 0.090" WALL WITH PRESSED IN STEEL ENDS AND SOFT TIP END | | 1 | \$375 |
| NOZZLES/FITTINGS/MISCELLANEOUS | | | | |
| Q1 | Manhole Lifting Hook | | 1 | \$50 |
| R1 | Adjustable Hydrant Wrench | | 1 | \$40 |
| | DigPig Silencer #10 Hydroexcavation Nozzle | | 1 | \$0 |
| | Red Dawg DrainFighter Nozzle | | 1 | \$0 |
| Chassis and Base Unit | | | | \$461,837 |
| Options | | | | \$109,370 |
| Total | | | | \$571,207 |
| Less Trade In (if applicable) - See notes below in orange | | | | -\$10,000 |
| Additional Discount (VALID FOR STOCK UNIT ONLY) * | | | | -\$75,000 |
| Net Price After Discounts and Trade In | | | | <u>\$486,207</u> |

February 2024 Stock Order: Subject to Prior Sale *

MTEch Trade-In Terms & Conditions

If MTEch's trade-in offer is accepted, customer must turn their old equipment over to MTEch in complete working condition upon delivery of their new truck. All repairs must be completed and any wear and tear items must also be repaired or replaced at customer's expense prior to turning equipment into MTEch. Additionally, any vehicle must pass a certified DOT inspection before being traded in. MTEch reserves the right to perform an on-site inspection of the equipment being traded in prior to delivery and may deduct the cost of any outstanding repairs needed from the trade-in value owed to the customer at our sole discretion.





GapVax
MC1007

1/2

HV

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-23

A RESOLUTION APPROVING A PROPOSAL FROM WEST SHORE SERVICES INC. TO PERFORM IMPROVEMENTS TO THE CITY'S WARNING SIREN SYSTEM

WHEREAS, the City operates and maintains four warning sirens in the City that are utilized in severe weather/emergency events and activated by Ionia County Central Dispatch; and

WHEREAS, Ionia County Central Dispatch is transitioning all radios to an 800-megahertz system and abandoning the existing VHF radio system. This transition will require certain upgrades and improvements to the City's warning siren system; and

WHEREAS, West Shore Services, Inc. has provided a proposal to perform the necessary upgrades and improvements required for the transition to the 800-megahertz radio system, a copy of the proposal is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. City Council approves the proposal from West Shore Services, Inc. to perform the necessary upgrades and improvements required for the transition to the 800-megahertz radio system, a copy of the proposal is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

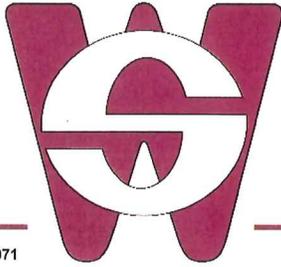
Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk



Est. 1971

West Shore Services, Inc.

Luke Miller – Director of Operations

6620 Lake Michigan Drive, P.O. Box 188, Allendale, MI 49401

Phone: 616-895-4347 ext. 171 Fax: 616-895-7158

March 14, 2024

Portland Police Department
Attn: Star Thomas, Police Chief
773 E. Grand River Ave.
Portland, MI 48875

RE: Community Warning Siren Proposal

Dear Star,

I appreciated the opportunity to meet with you and Ken to review options for continuing to maintain the community warning system for the City of Portland. During our meeting, we reviewed the changes from the 911 dispatch center, and the following recommendations I have included are the results of that review.

I have based my recommendations on what I feel would provide the best long-term benefit for the City of Portland. I have taken into consideration the current condition and reliability of the equipment the City purchased from us in 1988. In addition to the current changes from 911 dispatch, the only real problems with the system, as it is currently installed long term, is simply the condition of the steel control cabinets, which house the radio and activation equipment for the four individual remote siren sites.

As you know from our discussion, at the time the equipment was purchased, Federal Signal only had an option for steel control cabinets. While some of the cabinets are in good enough condition to remain serviceable, the cabinet at site one, which was damaged during the tornado many years ago, is at the stage where it needs to be replaced as soon as possible.

I have also reviewed the current condition of the 50ft. poles the siren equipment is currently mounted on. The Federal Signal 2001 siren heads, which generate the warning for your system, while old, should still be serviceable for many years to come. Federal Signal uses that same design today, the only difference being some modifications to the drive system. West Shore also maintains a significant inventory of older siren heads that were removed during upgrades, which allows us to continue supporting your system as installed.

Based on the review of your current system identified above, I make the following recommendations to ensure the City of Portland can have a viable community warning system for years to come.

Remote Siren Site Installation:

My recommendations are as follows:

- Remove and replace the existing one-way steel control/battery cabinets with used two-way aluminum cabinets, which we have currently traded in from a nuclear system upgrade. These cabinets are in good condition and will provide a cost-effective solution to the upgrade.
- The proposed aluminum cabinets are already two-way digital capable, which means they will be able to report back the following:
 - Loss of communication handshake
 - Loss of AC power
 - DC battery backup issues
 - Cabinet security
- We will reuse and reprogram existing Motorola CM200 VHF radios to the City DPW frequency.

The cost for WSS to complete this portion of the project, which includes upgrading all four (4) of the City's existing warning sites, is \$4,500.00 per site, for a four (4) site total of \$18,000.00.

Note:

1. This also includes the installation of a new antenna, antenna mount, and antenna cable at each location.
 2. Also includes updated control boards which will replace the obsolete B-boards currently installed.
- Replace existing PVC conduit with new 1" aluminum rigid conduit between the new aluminum control cabinet and the siren head.

The cost to complete this upgrade is \$530.00 per site for a four-site total of \$2,120.00

Control Point Installation:

In order to activate and monitor the two-way digital control system, we will need to install a control point somewhere in the City to receive the activation from central dispatch and actually activate your sirens.

Without going into great detail, this is how the system will operate. 911 will send a signal to an 800MHz pager and an amplified charging dock, which will then activate the Federal Signal control equipment. The signal from 911 will automatically activate your locally owned and controlled two-way digital system, and you will receive confirmation that all the sites received the activation command and function properly.

I want to make it clear that all the interim reports, daily, weekly, and monthly, from the system will be received by the City of Portland 24/7/365. The only County involvement will be them sending the activation sequence if a tornado warning is issued.

Provide the following equipment and services:

- Federal Signal SS2000+ encoder
- Base station radio

- Antenna/antenna cable and antenna mount
- Installation, system setup, optimization, and programming/training
- Federal Signal SFCD10 software
- CPU including an 18-inch monitor to allow the City to have visual confirmation of the system 24/7/365.

The cost for WSS to complete this portion of the project is \$9,870.00

Note:

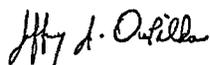
1. The only item not included in this proposal is the cost of the 800MHz pager and docking system, which will be furnished by others. We will, however, take the responsibility to work on the integration to our equipment to make sure everything functions properly.
2. We have worked with Federal Signal to negotiate a discounted price on the software in an attempt to make this option affordable for your consideration.

As you know from our meeting, I believe moving forward with the recommendations I have outlined will provide the best long-term solution for the City of Portland's community warning system. In the State of Michigan, I can safely say we have more than 1500 sirens utilizing the same two-way digital system I have recommended for the City of Portland. These are communities such as Oakland County (290 sirens), the City of Grand Rapids (26 sirens), the City of Wyoming (11 sirens), the City of Cascade (6 sirens), and Garden City (4 sirens).

If you have any questions or need additional information, please feel free to contact me personally. I can be reached at the office at (616) 895-4347 ext. 171 or on my cell phone at (616) 291-0769.

Thank you again for the opportunity to work on your community/notification needs.

Sincerely,



Jeffrey DuPilka
President

JD/rl



Est. 1971

West Shore Services, Inc.

6620 Lake Michigan Drive, P.O. Box 188, Allendale, MI 49401

Phone: 616-895-4347 Fax: 616-895-7158

SALES AGREEMENT

Agreement. This agreement (the "Agreement") between West Shore Services, Inc. ("WSS") and Buyer for the sale of the products and services described in WSS's quotation and any subsequent purchase order shall consist of the terms herein. This Agreement constitutes the entire agreement between WSS and Buyer regarding such sale and supersedes all prior oral or written representations and agreements. This Agreement may only be modified by a written amendment signed by authorized representatives of WSS and Buyer and attached hereto except that stenographic and clerical errors are subject to correction by WSS or upon WSS's written consent. WSS objects to and shall not be bound by any additional or different terms, whether printed or otherwise, in Buyer's purchase order or in any other communication from Buyer to WSS unless specifically agreed to by WSS in writing. Prior courses of dealing between the parties or trade usage, to the extent they add to, detract from, supplant, or explain this Agreement, shall not be binding on WSS. This Agreement shall be for the benefit of WSS and Buyer only and not for the benefit of any other person.

Termination. This Agreement may be terminated only upon WSS's written consent. If WSS shall declare or consent to a termination of the Agreement, in whole or in part, Buyer, in the absence of a contrary written agreement signed by WSS, shall pay termination charges based upon expenses and costs incurred in the assembly of its products on in the performance of the services to the date such termination is accepted by WSS including, but not limited to, expenses of disposing of materials on hand or on order from suppliers and the losses resulting from such disposition, plus a reasonable profit. In addition, any products substantially completed or services performed on or prior to any termination of this Agreement shall be accepted and paid for in full by Buyer. In the event of a material breach of this Agreement by Buyer, the insolvency of Buyer, or the initiation of any solvency or bankruptcy proceedings by or against Buyer, WSS shall have the right to immediately terminate this Agreement, and Buyer shall be liable for termination charges as set forth herein.

Price/Shipping/Payment. Depending on product purchased, prices are F.O.B. UNIVERSITY PARK, IL and/or ALLENDALE, MI. Buyer shall be responsible for all shipping charges. If this Agreement is for more than one unit of product, the products may be shipped in a single lot or in several lots at the discretion of WSS, and Buyer shall pay for each such shipment separately. WSS may require full or partial payment or payment guarantee in advance of shipment whenever, in its opinion, the financial condition of Buyer so warrants. WSS will invoice for product upon shipment to Buyer and for services monthly as completed. Amounts invoiced by WSS are due 30 days from date of invoice, except that payment terms for turn-key sales of products and services are 10% of total contract mobilization fee due with Buyer's order. Invoice deductions will not be honored unless covered by a credit memorandum. Minimum billing per order is \$75.00.

Risk of Loss. The risk of loss of the products or any part thereof shall pass to the Buyer upon delivery thereof by WSS to the carrier. Buyer shall have sole responsibility for processing and collection of any claim of loss against the carrier.

Hold Harmless. Buyer, shall hold WSS harmless from and shall indemnify WSS against any claim, liability, loss or damage, including the attendant costs of litigation, arising out of or directly related to any contract entered into with a customer of the Buyer or potential customer, provided expressly that the claim, liability, loss or damage is caused by or directly related to: (i) the use of the Products; (ii) the Services provided by the Buyer; (iii) any act or omission of the Buyer related to any claim of infringement of any intellectual property rights of third parties; and (iv) for any violation by the Buyer of any laws or applicable regulations governing the use or sale of the Products or Services of the Buyer, which is brought against WSS relating to the activities of WSS contemplated by this Agreement. This provision shall apply ONLY if Buyer is notified of such matter described herein by the WSS within five (5) business days of WSS's notice of such matter, regardless of form of notice or knowledge. Buyer reserves all rights to directly defend itself in any such proceedings, and shall have the absolute right to direct the defense of WSS with respect thereto.

WSS shall hold the Buyer harmless and shall save, defend and indemnify the Buyer against any and all claims, demands, liabilities, suits and other proceedings, including any resulting costs of defense and damages, which arise out of or occur as a result from the conduct of WSS, including, but not limited to, misrepresentations regarding the Products or Services provided by WSS, breach of contract, breach of his duties hereunder and engaging in misleading or deceptive sales practices. WSS shall have the absolute right to direct and control its defense of any such matter arising as a result of the same.

Taxes. Price quotes by WSS do not include taxes. Buyer shall pay WSS, in addition to the price of the products or services, any applicable tax (however designated) imposed upon the sale, production, delivery or use of the products or services to the extent required or not forbidden by law to be collected by WSS from Buyer, whether or not so collected at the time of the sale, unless valid exemption certificates acceptable to the taxing authorities are furnished to WSS before the date of the invoice.

Delivery. Although WSS shall in good faith endeavor to meet estimated delivery dates, delivery dates are not guaranteed but are estimated on the basis of immediate receipt by WSS of all information required from Buyer and the absence of delays, direct or indirect, as set forth in paragraph 29 herein.

Returns. Buyer may return shipped product to WSS only upon WSS's prior written consent (such consent to be in the sole discretion of WSS) and upon terms specified by WSS, including prevailing restocking and handling charges. Buyer assumes all risk of loss for such returned product until actual receipt thereof by WSS. Agents of WSS are not authorized to accept returned product or to grant allowances or adjustments with respect to Buyer's account.

Inspection. Buyer shall inspect the product immediately upon receipt. All claims for any alleged defect in WSS's product or deficiency in the performance of its services under this Agreement, capable of discovery upon reasonable inspection, must be fully set forth in writing and received by WSS within 30 days of Buyer's receipt of the product or WSS's performance of the services. Failure to make any such claim within said 30 day period shall constitute a waiver of such claim and an irrevocable acceptance of the product and services by Buyer.

Limited Warranty. WSS warrants each new product to be free from defects in material and workmanship, under normal use and service, for a period of two years from the delivery to Buyer (one-year for informers and all software products, five years of 2001 & ECLIPSE Series siren head). During this warranty WSS will provide warranty service for any unit which is delivered, shipping prepaid by the Buyer, to a designated warranty service center for examination and such examination reveals a defect in material and/or workmanship. WSS will then, at its option, repair or replace the product or any defective part(s), or remit the purchase price of the product to Buyer. This warranty does not cover travel expenses, the cost of specialized equipment for gaining access to the product, or labor charges for removal and re-installation of the product for warranty service at any location other than WSS's designated warranty service center. This warranty shall not apply to components or accessories that have a separate warranty by the original manufacturer, such as, but not limited to, radios and batteries, and does not extend to any unit which has been subjected to abuse, misuse, improper installation or which has been inadequately maintained, not to units with problems due to service or modification by other than a WSS warranty service center. WSS will provide on-site warranty service during the first 60 days after the completion of the installation when WSS has provided a turn-key installation including optimization and/or commissioning services. **THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

Remedies and Limitations of Liability. Buyer's sole remedy for breach of warranty shall be as set forth above. **IN NO EVENT SHALL WSS BE LIABLE FOR ANY LOSS OF USE OF ANY PRODUCT, LOST PROFITS OR ANY INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES, NOR SHALL WSS'S LIABILITY FOR ANY OTHER DAMAGES WHATSOEVER ARISING OUT OF OR CONNECTED WITH THIS AGREEMENT OF THE MANUFACTURE, SALE, DELIVERY OR USE OF THE PRODUCTS OR SERVICES EXCEED THE PURCHASE PRICE OF THE PRODUCTS OR SERVICES.**

Patents. WSS shall hold Buyer harmless, to the extent herein provided, against any valid claim by any third person or infringement of any United States Patent by product manufactured by WSS, but if Buyer furnished product of system design specifications to WSS, Buyer shall hold WSS harmless against any infringement claim consisting of the use of product manufactured by WSS in accordance with Buyer's products or system design or in combination with product manufactured by Buyer or others. In the event that any product manufactured by WSS is held to infringe any patent and its use is enjoined by any competent court of law, WSS, if unable within a reasonable time to secure for Buyer the right to continue using such product, either by suspension of the injunction, by securing for Buyer a license, or otherwise, shall, at its own expense, either replace such product with non-infringing product, either by suspension of the injunction, by securing for Buyer, a license or otherwise, shall, at its own expense, either replace such product with non-infringing product or modify such product so that it becomes non-infringing, or accept the return of the enjoined product and refund the purchase price paid by Buyer less allowance for any period of actual use thereof. WSS makes no warranty that its product will be delivered free of a valid claim by a third person of infringement of the like and Buyer's remedies for such a claim will be limited to those provided in this paragraph.

Assignment and Delegation. Buyer shall not assign any right or interest in this Agreement, nor delegate the performance of any obligation, without WSS's prior written consent. Any attempted assignment or delegation shall be void and ineffective for all purposes unless made in conformity with this paragraph.

Severability. If any term, clause or provision contained in this Agreement is declared or held invalid by a court of competent jurisdiction, such declaration or holding shall not affect the validity of any other term, clause or provision herein contained.

Installation. Installation shall be by Buyer unless otherwise specifically agreed to in writing by WSS.

Governing Law and Limitations. This Agreement shall be governed by the laws of the State of Michigan. Venue for any proceeding initiated as the result of any dispute between the parties that arises under this Agreement shall be either the state of federal courts in Kent or Ottawa County, Michigan. Whenever a term defined by the Uniform Commercial Code as adopted in Michigan is used in this Agreement, the definition contained in said Uniform Commercial Code is to control. Any action for breach of this Agreement or any covenant or warranty contained herein must be commenced within one year after the cause of action had accrued.

Receiving Product and Staging Location. Buyer is responsible to receive, store and protect all products intended for installation purposes, including, but not exclusively, siren equipment, poles, batteries, and installation materials. Materials received in cardboard containers must be protected from all forms of precipitation. Additionally, Buyer is to provide a staging area of an appropriate size for installation to work from and to store equipment overnight.

Installation Methods & Materials. Installation is based on methods and specifications designed and intended by WSS to meet or exceed all national, state, and local safety and installation codes and regulations. Design changes required by Buyer may result in additional charges.

Radio Frequency Interference. WSS is not responsible for RF transmission and reception affected by system interference beyond its control.

Installation Site Approval. Buyer must provide signed documentation to WSS such as the "WARNING SITE SURVEY" or a document with the equivalent information, that WSS is authorized to commence installation at the site designated by Buyer before WSS will commence installation. Once installation has started at an approved site, Buyer is responsible for all additional costs incurred by WSS for redeployment of resources if the work is stopped by Buyer or its agents, property owners, or as the result of any governmental authority or court order, or if it is determined that installation is not possible at the intended location, or the site is changed for any reason by the Buyer.

AC Power Hookup. Buyer is responsible to coordinate and pay for all costs to bring proper AC power to the electrical service disconnect installed adjacent to the controller cabinet, unless these services are quoted by WSS. All indoor installations assume AC power is available with 10 feet of the installation location.

Permits & Easements. Unless specifically quoted, buyer is responsible for obtaining all required easements and/or permits, along with any fees required for installation.

Soil Conditions Clause. In the event of poor site conditions including but not limited to rock, cave-ins, high water levels, or inability of soil to provide stable installation to meet manufacturers specifications, WSS will direct installation crews to attempt pole installation for a maximum of two (2) hours. Buyer approval will be sought when pole installation exceeds two (2) hours and WSS cannot obtain approval in a timely manner to proceed with extra work.

Contaminated Sites. WSS is not responsible for cleanup and restoration of any installation sites or installer equipment where contaminated soil is encountered. WSS will not knowingly approve installation at any site containing contaminants. Buyer must inform WSS when known or suspected soil contaminants exist at any intended installation site.

Site Cleanup. Basic installation site cleanup include installation debris removal, general site cleanup, and general leveling of affected soil within 30' of the pole. Additional Site Restoration quotes are available.

Waste Disposal. Buyer is responsible for providing disposal of all packing materials including shipping skids and containers.

Work Hours. All installation quotes are based on the ability to work outdoors during daylight hours and indoors from 7 AM to 7 PM Monday through Saturday. Work restrictions or limitations imposed by Buyer or its agents may result in additional charges being assessed to Buyer for services.

Project Reporting. Installation & Service Progress Reports will be provided on a regular basis, normally every week during active installation, unless pre-arranged otherwise by mutual agreement.

Safety Requirements & Compliance. WSS requires that all employees and subcontractors follow applicable laws and regulations pertaining to all work performed, equipment utilized and personal protective gear common to electrical and construction site work performed in the installation of WSS equipment. Additional safety compliance requirements by Buyer, such as, but not limited to, additional training or testing, may result in additional charges assessed to Buyer for the time and expenses required to comply with the additional requirements.

Project Delays. WSS shall not be liable in any regard for delivery or installation delays or any failure to perform its obligations under this Agreement resulting directly or indirectly from change order processing, acts or failure to act by Buyer, unresponsive inspectors, utility companies and any other causes beyond the direct control of WSS, including acts of God, weather, local disasters of any type, civil or military authority, fires, war, riot, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond WSS's reasonable control, whether similar or dissimilar to the foregoing.

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-24

**A RESOLUTION APPROVING ENERGY PURCHASES THROUGH THE
MICHIGAN PUBLIC POWER AGENCY RELATED TO THE
WHITE TAIL SOLAR PROJECT**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements, a memo from the Electric Superintendent and the Power Purchase Commitment Authorizations, are attached hereto as Exhibit A; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the Power Purchase Commitment Authorization referenced above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Portland City Council authorizes the Electric Superintendent or City Manager to sign the Power Purchase Commitment Authorizations, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

Cc: Tutt Gorman, City Manager

Date: 3-1-2024

Re: **Action Item BLP 24-2A** – White Tail Solar Power Project

With the Belle River and Cambell Plant 3 coal plant retirements in motion, and in light of recent State of Michigan Clean Energy Legislation, it is prudent for the City of Portland – Board of Light and Power (CoP-BLP) to enter in to several long term power purchase deals which include environmental attributes. As part of the Michigan Public Power Agency, we have an opportunity to participate in a 25MW, 20-year term, fixed price solar power deal for delivered energy, the environmental attributes associated with the delivered energy, any benefits from the ancillary services associated with the project, and the capacity rights in an amount equal to the total capacity accredited to the project. The cost of the delivered energy is very competitive as proven by a Lansing Board of Light and Power competitive proposal process.

| | |
|-----------------------------------|--------------|
| Total project capacity | 25 MW |
| CoP-BLP share of project capacity | 0.35 MW |
| Term | 20 year |
| Estimated annual cost | \$37,953.85* |

*Actual costs will be based on delivered energy

Action Item BLP 24-2A - Recommend City Council authorize the CoP-BLP MPPA Member Authorized Representative to grant MPPA the authority to enter into a power purchase agreement thereby committing the City of Portland – Board of Light and Power to take and receive the benefits and pay for the costs of its 1.4% share of MPPA's rights and obligations contained in its 25 MW White Tail Solar Project ("Project").



ENERGY SERVICES PROJECT Power Purchase Commitment Authorization

This Power Purchase Commitment Authorization (“Authorization”) is made and entered into as of _____, 2024, by and between Michigan Public Power Agency (“MPPA”), a public body corporate and politic of the State of Michigan, created pursuant to 1976 PA 448 and the City of Portland (the “Participant”).

WHEREAS, MPPA is a municipal power joint action agency established in 1978 organized to provide a means for Michigan municipal electric utilities to achieve the benefits of economies of scale and diversification in securing power supply and related services for their present and future needs; and

WHEREAS, during an open meeting on March 11, 2009, the MPPA Board of Commissioners created the Energy Services Project (“ESP”) for the purpose of providing a means for full members of MPPA to obtain contracted power supply and market operation services; and

WHEREAS, to join the ESP, the Participant was required to approve and execute an Energy Service Agreement (“ESA”) that describes, among other essential business terms and conditions, the specifications and obligations of power supply transactions, known as Power Purchase Commitments (“PPC”), between the Participant and MPPA; and

WHEREAS, this Authorization is being executed by the Participant as a PPC between the Participant and MPPA; and

WHEREAS, by executing this Authorization, the Member Authorized Representative (“MAR”) of the Participant is representing that the Participant has received all required approvals from its governing body to enter into this PPC with MPPA.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, it is agreed by and between MPPA and the Participant hereto as follows:

Section 1. White Tail Solar Project Power Purchase Agreement

Participant is committing to take and receive the benefits and pay for the costs of its Percentage Share (as described in Section 4 of this Authorization) of MPPA’s rights and obligations contained in its 25 MW White Tail Solar Project (“Project”) Power Purchase Agreement (“PPA”) with White Tail Solar, LLC (“White Tail”).

Section 2. Delivery Point

The delivery point for the Products from the Project, a solar electric generation facility, will be located at interconnection point(s) with the transmission system as described in the PPA.

Section 3. Term

The term of the PPC will begin upon the declared commercial operation date (“COD”), currently scheduled by White Tail to occur on June 1, 2025, and shall continue for 20 years thereafter.

Section 4. Participant Percentage Share

The Participant is entitled to and responsible for the following percentage share of the Products and cost from MPPA’s PPA with White Tail:

| Participant Percentage Share |
|-------------------------------------|
| 1.40% |

Section 5. Products

Delivered energy, the environmental attributes associated with the delivered energy, any benefits from the ancillary services associated with the Project, and the capacity rights in an amount equal to the total capacity accredited to the Project.

Section 6. Payment

The Participant will pay to MPPA 100% of its Participant Percentage Share of the cost for the Products, calculated by taking the product of the delivered MWhs to MPPA and the contract rate in the PPA, allocated to the Participant. Over the term of the PPC, the forecasted financial commitment is \$759,077. The actual financial commitment over the PPC term will not be based on a forecast but will be determined by the Participant’s Percentage Share of the actual MWhs generated and delivered to MPPA under the PPA.

Section 7. Energy Services Agreement

This Authorization is subject to the terms and provisions of the ESA between MPPA and the Participant. In the event the terms of this Authorization conflict with the ESA, the ESA shall control.

Section 8. Evidence

Authority of the Participant's MAR to execute this Authorization is evidenced through the Participant resolution passed appropriately by the Participant's governing body or through the meeting minutes of the Participant's governing body where approval was granted to the MAR to execute this Authorization.

Section 9. Effectiveness

This Authorization is not effective until MPPA has received executed PPC authorizations from all other MPPA members who have their own PPC for the PPA or upon MPPA's waiver of the effectiveness provision in the PPA.

Member Authorized Representative

By: _____

Its: _____

Dated: _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-25

**A RESOLUTION APPROVING ENERGY PURCHASES THROUGH THE
MICHIGAN PUBLIC POWER AGENCY**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity to enter into a transaction to meet a portion of its future load requirements, a memo from the Electric Superintendent and the Power Purchase Commitment Authorizations, are attached hereto as Exhibit A; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the Power Purchase Commitment Authorization referenced above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Portland City Council authorizes the Electric Superintendent or City Manager to sign the Power Purchase Commitment Authorizations, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

Cc: Tutt Gorman, City Manager

Date: 3-14-2024

Re: **Energy Services Project – Authority to Purchase Power in Accordance with the City of Portland – Board of Light and Power Hedge Plan**

For the past several years, the City of Portland has elected the most conservative energy hedging plan offered by MPPA to maintain stable pricing for City of Portland – Board of Light and Power (CoP-BLP) customers. Under this plan MPPA acts on Portland’s behalf to contract forward energy purchases for a percent of the total projected energy demand, incrementally for 8 years, as outlined below:

| Year | Target Forecasted Hedge % of Projected Demand | |
|--------------|---|------------|
| | Min Target | Max Target |
| Current year | 75% | 95% |
| 1 | 75% | 95% |
| 2 | 65% | 80% |
| 3 | 50% | 70% |
| 4 | 35% | 55% |
| 5 | 25% | 40% |
| 6 | 5% | 25% |
| 7 | 5% | 25% |
| 8 | 5% | 25% |

The attached Power Purchase Commitment Authorization is an official granting of authority to MPPA to contract with energy providers to fulfill the hedge plan directed by the CoP-BLP and outlined above.

Action Item: - Recommend City Council authorize the CoP-BLP MPPA Member Authorized Representative to grant MPPA the authority to execute power purchase commitments for the CoP-BLP to take and receive 32,092.8 MWH of power in years 2026-2029, at an estimated average rate of \$59.14/MWH and for a not to exceed price of \$1,897,952.



March 12, 2024

Subject: Power Purchase Commitment Authorization

The City of Portland (“Portland”), through its Member Authorized Representative, hereby authorizes the purchase of Energy by Michigan Public Power Agency (“MPPA”) on behalf of Portland at the following Quantity, Term, Delivery Location and not to exceed price levels. These transactions, if executed by MPPA, are Power Purchase Commitments under the Energy Services Agreement between MPPA and Portland.

Energy:

| Delivery Period | ONPK (5x16) | OFFPK(5x8, 2x24) | ATC (7x24) | ATC (7x24) | ATC (7x24) | |
|--------------------------------------|--------------|------------------|--------------|--------------|--------------|-----------------------|
| Term | 2026 | 2026 | 2027 | 2028 | 2029 | Total |
| Maximum Monthly Quantity (MW) | 2.3 | 1.5 | 1.7 | 1.2 | 0.5 | |
| Total Quantity (MWh) | 6,036.8 | 5,015.2 | 12,477.6 | 6,806.4 | 1,756.8 | 32,092.8 |
| Total \$ (not to exceed) | \$387,387.20 | \$253,612.80 | \$729,283.20 | \$416,731.20 | \$110,937.60 | \$1,897,952.00 |
| Average Price, \$/MWh | \$64.17 | \$50.57 | \$58.45 | \$61.23 | \$63.15 | \$59.14 |
| % of Load | 30.0% | 27.2% | 32.3% | 18.0% | 4.6% | |
| Forecasted Hedge % After Transaction | 81.3% | 81.4% | 71.3% | 56.2% | 43.8% | |

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan Hub in the Day Ahead Market at or below the annual total dollar not to exceed limits.

The purchase transactions outlined above account for the identified percentages of Portland’s forecasted energy requirements in the applicable forward calendar years. The sum of all purchases represents a maximum commitment of \$1,897,952.00.

Member Authorized Representative:

Printed

Signature

Date

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-26

**A RESOLUTION APPROVING PARTICIPATION IN THE STATE BID
PROCESS FOR WINTER ROAD SALT 2024-2025**

WHEREAS, the City previously solicited its own bids for winter road salt; and

WHEREAS, for the past seventeen (17) years the City has taken advantage of an opportunity to receive more competitive pricing by participating in the State Bid through the MiDEAL program; and

WHEREAS, in addition to more competitive pricing, MiDEAL Road Salt Contracts provide the following benefits:

- The City's order quantity is guaranteed, which helps alleviate sufficient supply issues
- Additional product available if the City exhausts its complete supply - all vendors are required to keep 30% extra here in Michigan to ensure that MiDEAL Members that participate in the road salt contracts have what they need in case of a heavy winter.
- The City is only required to accept 70% of its seasonal backup commitment.

WHEREAS, the State of Michigan Department of Management & Budget sent out an email advising that road salt requisitioning would be done on-line with the deadline for ordering being April 3, 2024; and

WHEREAS, the City Manager and DPW Foreman recommend using the MiDEAL program again this year and submitting the requisition for 0 tons for the early delivery and 250 tons for the seasonal backup.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves participating in the State bid process for Winter Road Salt for 2024-2025 and authorizes the City Manager to submit the on-line requisition for 0 tons for the early delivery and 250 tons for the seasonal backup.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-27

**A RESOLUTION TO AMEND THE BUDGET
FOR FISCAL YEAR 2023-2024**

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, the Finance Director has reviewed current fund balances and expenditures for FY 2023-2024 and recommends that the Council approve the proposed amendments, set forth in the attached Exhibit A, in order to comply with State law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the 2023-2024 fiscal budget amendments as listed on the attached Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: March 18, 2024

Monique I. Miller, City Clerk

BUDGET AMENDMENT DETAIL REPORT FOR CITY OF PORTLAND - 3RD QUARTER 23-24

| GL Number | DESCRIPTION | CHANGE TO BUDGET INCREASE (DECREASE) |
|-----------------|-------------------------------------|---|
| 101-172-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 200.00 |
| 101-201-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 620.00 |
| 101-201-803.000 | ENGINEERING SERVICE | 4,000.00 |
| 101-201-806.000 | DATA PROCESSING | 4,000.00 |
| 101-201-864.000 | CONFERENCE & WORKSHOP | (1,000.00) |
| 101-201-901.000 | LEGAL NOTICES | 1,000.00 |
| 101-201-913.000 | LIABILITY INSURANCE | (500.00) |
| 101-201-934.000 | M & R OFFICE EQUIPMENT | 4,500.00 |
| 101-201-958.000 | DUES & SUBSCRIPTIONS | 300.00 |
| 101-201-960.000 | EDUCATION & TRAINING | (2,500.00) |
| 101-201-975.000 | CAPITAL OUTLAY BUILDING | (12,000.00) |
| | | <u>(1,580.00)</u> |
| 101-262-977.000 | CAPITAL OUTLAY-EQUIPMENT | (6,000.00) |
| 101-301-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 2,720.00 |
| 101-301-960.000 | EDUCATION & TRAINING | 13,500.00 |
| | | <u>16,220.00</u> |
| 101-567-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 20.00 |
| 101-707-881.000 | COMMUNITY PROMOTIONS | 300.00 |
| 101-707-977.000 | CAPITAL OUTLAY-EQUIPMENT | 30,000.00 |
| | | <u>30,300.00</u> |
| 101-751-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 235.00 |
| 101-751-775.001 | M & R RIVERTRAIL | (30,000.00) |
| 101-751-864.000 | CONFERENCE & WORKSHOP | 350.00 |
| 101-751-960.000 | EDUCATION & TRAINING | (350.00) |
| 101-751-998.000 | STORM -23 | 17,000.00 |
| | | <u>(12,765.00)</u> |
| 105-254-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (600.00) |
| 202-452-803.009 | ENG SERVICE-KENT STREET | 15,000.00 |
| 202-463-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (1,000.00) |
| 202-473-804.000 | CONTRACTUAL SERVICE | 500.00 |
| 202-478-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (3,000.00) |

| | | |
|-----------------|-------------------------------------|--------------------|
| 203-463-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 1,300.00 |
| 203-475-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (700.00) |
| 203-478-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (1,500.00) |
| 210-000-649.000 | INSURANCE RECEIPTS | 30,000.00 |
| 210-302-702.000 | S & W FULLTIME | (15,000.00) |
| 210-302-706.000 | S & W PARTTIME | 5,200.00 |
| 210-302-710.000 | S& W OVERTIME | 19,000.00 |
| 210-302-716.000 | HEALTH INSURANCE | 11,000.00 |
| 210-302-716.000 | HEALTH INSURANCE | (1,000.00) |
| 210-302-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 4,300.00 |
| 210-302-717.000 | LIFE/LTD INSURANCE | 1,800.00 |
| 210-302-718.000 | PENSION | 8,000.00 |
| 210-302-718.000 | PENSION | 2,000.00 |
| 210-302-740.000 | OPERATING SUPPLIES | 1,500.00 |
| 210-302-751.000 | UNIFORM CLEANING | 300.00 |
| 210-302-801.000 | LEGAL SERVICE | (600.00) |
| 210-302-804.000 | CONTRACT SERVICE-TRAINING PROGRAM | 2,300.00 |
| 210-302-806.000 | DATA PROCESSING | 6,000.00 |
| 210-302-851.000 | TELEPHONE SERVICE | 900.00 |
| 210-302-933.000 | M & R VEHICLES | 3,000.00 |
| | | <hr/> 48,700.00 |
| 248-000-554.000 | GRANT- RAP - LOOKINGGLASS | (100,000.00) |
| 248-000-678.012 | REIMBURSEMENTS-BEER FEST | (5,000.00) |
| | | <hr/> (105,000.00) |
| 248-267-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | (100.00) |
| 248-267-740.003 | OPERATING SUPPLIES-DESIGN COMMITTEE | 1,000.00 |
| 248-267-740.005 | OPERATING SUPPLIES-O&F COMMITTEE | 1,700.00 |
| 248-267-740.006 | OPERATING SUPPLIES-P&M COMMITTEE | (2,500.00) |
| 248-267-740.008 | OPERATING SUPPLIES - BEER FEST | (6,000.00) |
| 248-267-740.009 | OPERATING SUPPLIES - HOLIDAY FEST | 2,500.00 |
| 248-267-801.000 | LEGAL SERVICE | 500.00 |
| 248-267-803.000 | ENGINEERING SERVICE | (1,500.00) |
| 248-267-804.000 | CONTRACTUAL SERVICE | 2,000.00 |
| 248-267-804.000 | CONTRACTUAL SERVICE | (4,000.00) |
| 248-267-804.400 | DOWNTOWN HOLIDAY DECOR CONTRACTS | (1,900.00) |
| 248-267-851.000 | TELEPHONE SERVICE | (750.00) |
| 248-267-886.000 | FIREWORKS (DDA) | 500.00 |
| 248-267-938.000 | M & R DDA | 4,000.00 |
| 248-267-947.000 | VEHICLE RENTAL | (800.00) |
| 248-267-958.000 | DUES & SUBSCRIPTIONS | (300.00) |

| | | |
|-----------------|-------------------------------------|--------------|
| 248-267-960.000 | EDUCATION & TRAINING | 400.00 |
| 248-267-967.001 | FACADE RESTORATION (DDA) | (5,400.00) |
| 248-267-982.002 | CAPITAL OUTLAY-LOOKINGGLASS PLAZA | (200,000.00) |
| | | <hr/> |
| | | (210,650.00) |
| 582-000-654.000 | CONDUIT LEASING | (30,000.00) |
| 582-000-667.001 | RENTAL INCOME-CONDUIT | 30,000.00 |
| | | <hr/> |
| | | 0.00 |
| 582-201-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 200.00 |
| 582-539-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 400.00 |
| 582-539-734.000 | SAFETY SUPPLIES | 4,000.00 |
| 582-539-775.000 | M & R SUPPLIES | (6,600.00) |
| 582-539-939.000 | M & R LINES | 6,600.00 |
| 582-539-985.011 | FIBER OPTIC PROJECT | (15,000.00) |
| 582-539-985.011 | FIBER OPTIC PROJECT | 15,000.00 |
| 582-539-985.015 | AMI PROJECT | (225,000.00) |
| 582-539-985.016 | SUBSTATION PROJECT | (721,500.00) |
| | | <hr/> |
| | | (942,100.00) |
| 582-906-996.000 | BOND ISSUANCE COSTS | 133,943.00 |
| 590-000-555.000 | STATE GRANT - APPROPRIATIONS MEDC | 1,500,000.00 |
| 590-441-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 100.00 |
| 590-548-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 1,400.00 |
| 590-548-740.000 | OPERATING SUPPLIES | 20,000.00 |
| 590-548-804.000 | CONTRACTUAL SERVICE | (20,000.00) |
| 590-548-977.000 | CAPITAL OUTLAY-EQUIPMENT | 500,000.00 |
| | | <hr/> |
| | | 501,400.00 |
| 591-201-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 100.00 |
| 591-441-716.002 | HEALTH SAVINGS ACCOUNT CONTRIBUTION | 1,100.00 |
| 591-441-804.000 | CONTRACTUAL SERVICE | 6,000.00 |
| | | <hr/> |
| | | 7,100.00 |



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, March 4, 2024

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Guests: Jon Moxey and Peter Tierney of Fleis & VandenBrink; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the proposed Agenda.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under the City Manager Report, City Manager Gorman stated the annual Ambulance meeting with the participating jurisdictions went very well. There was support for the proposed increase to the per capita fee.

The Federal government has approved an Emergency Declaration for those individuals affected by the severe thunderstorms in August 2023. Representatives of FEMA will be available to meet with residents at the Boston Township Hall in Saranac.

On Saturday, February 23, 2024, there was a fire at the apartment building located at 521 Kent St. that resulted in a fatality. The cause of death is under investigation. The fire was contained to one apartment. City Manager Gorman thanked the emergency personnel for their efforts involving this matter.

City Manager Gorman stated that design renderings for the Kent Street Improvement Project were released last week. Public workshops will be held on March 6, 2024, and March 13, 2024, at City Hall.

The budget process for Fiscal Year 2024/2025 is underway.

Under Presentations, Jon Moxey of Fleis & VandenBrink presented information related to the Kent Street Improvement Project.

There was a discussion.

DDA Director ConnerWellman presented the Downtown report.

Under New Business, the Council considered Resolution 24-16 to approve an Ambulance Services Agreement with Sunfield Township and the Village of Sunfield. This agreement will be prorated for ambulance service for April – June 2024. Sunfield Township and the Village of Sunfield will be included in the upcoming contract period of July 2024 through June 2025.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 24-16 approving, authorizing, and directing the Mayor and Clerk to sign Ambulance Services Agreement with Sunfield Township and the Village of Sunfield.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-17 to authorize Green Street to be removed from the City's Act 51 map. Green Street between Grove Street and Union Street is currently included in the City's Act 51 map but does not meet the required criteria so must be removed.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 24-17 authorizing Green Street to be removed from the City's Act 51 map.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-18 to authorize Island Street to be removed from the City's Act 51 map. Island Street east of Kent Street is currently included in the City's Act 51 map but does not meet the required criteria so must be removed.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 24-18 authorizing Island Street to be removed from the City's Act 51 map.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-19 to approve and authorize the execution of four Easement Agreements, located at 233 Divine Hwy., 238 Kent Street, 9801 Cutler Rd., and 201 Divine Hwy., with Tri-County Electric Cooperative. The City is willing to grant limited right-of-way easements to accommodate the improvements related to the fiber infrastructure project located on a mutually agreed upon pathway.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 24-19 approving and authorizing execution of four Easement Agreements with Tri-County Electric Cooperative.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-20 to approve the submittal of an application for Local Bridge Program Funds for maintenance of the Bridge Street Bridge.

Motion by Sheehan, supported by VanSlambrouck, to approve Resolution 24-20 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

Yeas: Sheehan, VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-21 to approve payment in the amount of \$173,610.00 to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Motion by Johnston, supported by Sheehan, to approve Resolution 24-21 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on February 20, 2024, payment of invoices in the amount of \$136,625.30, and payroll in the amount of \$156,370.62 for a total of \$292,995.92. Purchase orders to Vizcom in the amount of \$5,190.00 for project signs for the Kent Street Improvement Project, and Peerless Midwest, Inc. in the amount of \$24,317.69 to repair Well No. 6 were also included.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

Under City Manager Comments, City Manager Gorman noted the Annual Cleanup Day will be held, Saturday, May 4, 2024, from 7:00 A.M. to Noon at the DPW Complex.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the VFW held a Walleye Dinner to benefit the David A Huhn Memorial Scholarship on March 1, 2024. The event was very well attended and raised approximately \$2,000.00.

Council Member Johnston noted the Portland High School Theatre Department will perform The Little Mermaid March 7th – 10th, 2024.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 7:47 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the March 4, 2024, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present – Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; Police Chief Thomas

Presentation – Jon Moxey of Fleis & VandenBrink presented information related to the Kent Street Improvement Project.

Presentation - DDA Director ConnerWellman presented the Downtown report.

Approval of Resolution 24-16 approving, authorizing, and directing the Mayor and Clerk to sign Ambulance Services Agreement with Sunfield Township and the Village of Sunfield.

All in favor. Adopted.

Approval of Resolution 24-17 authorizing Green Street to be removed from the City's Act 51 map.

All in favor. Adopted.

Approval of Resolution 24-18 authorizing Island Street to be removed from the City's Act 51 map.

All in favor. Adopted.

Approval of Resolution 24-19 approving and authorizing execution of four Easement Agreements with Tri-County Electric Cooperative.

All in favor. Adopted.

Approval of Resolution 24-20 approving the submittal of an application for Local Bridge Program Funds for preventative maintenance of the Bridge Street Bridge over the Grand River.

All in favor. Adopted.

Approval of Resolution 24-21 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Project.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:47 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|-----------------------------|--------|---|-----------|
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTING INSPECTION - WW | 409.25 |
| CAPITAL ASPHALT LLC | 02578 | COLD PATCH - LOC, MAJ STS | 643.50 |
| CHROUCH COMMUNICATION, INC. | 00082 | RADIO INSTALL - MTR POOL | 501.53 |
| CHROUCH COMMUNICATION, INC. | 00082 | RADIO REPAIR - MTR POOL | 150.00 |
| SOUND OFF SIGNAL | 02556 | M POWER FASCIA LIGHT - MTR POOL | 263.08 |
| MENARDS | 00260 | MALE ADAPTOR - WW | 16.99 |
| MENARDS | 00260 | MISC PLUMBING MATERIALS - WW | 153.13 |
| SPECTRUM PRINTERS, INC. | 02648 | TEST DECK PP - ELECTIONS | 80.00 |
| QUALITY CAR & TRUCK REPAIR | 02839 | AMB 45 REPAIR - AMB | 435.40 |
| BOUND TREE MEDICAL LLC. | 01543 | MEDICAL SUPPLIES - AMB | 453.45 |
| GRANGER | 00175 | REFUSE - ELECTRIC | 97.65 |
| GRANGER | 00175 | REFUSE - POLICE, COM PROMO | 97.65 |
| VERIZON WIRELESS | 00470 | PHONE DATA - VAR DEPTS | 981.02 |
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTG INSPECTION - PARKS, CEM | 89.00 |
| ERIN FAIR | 02862 | CERT CONT EDU REIMBURSEMENT - PARKS | 80.00 |
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTG INSPECTION - CITY HALL | 115.25 |
| PAMA | 01370 | 40% CONT TO PAMA - COM PROMO | 240.00 |
| FIRE PROS, LLC | 00151 | ANNAL FIRE EXTG INSPECTION - POLICE | 181.75 |
| KARA DOUGHERTY | 02767 | ASSESSING SERVICES 1ST HALF OF MAR 2024 - ASSES | 1,630.83 |
| USA BLUEBOOK | 01850 | SUPPLIES - WW | 413.19 |
| MUNICIPAL SUPPLY CO. | 00324 | 4 PVC FITTING - WW | 239.63 |
| CULLIGAN | 02130 | COOLER RENTAL - WW | 15.00 |
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTG INSPECTION - WATER | 99.50 |
| AECOM TECHNICAL SERVICES | 01810 | FERC MONITORING - ELECTRIC APPRV RES 22-29 | 341.19 |
| TOM'S FOOD CENTER | 00452 | VAR SUPPLIES/PURCHASES - VAR DEPTS | 1,447.73 |
| LUNGHAMER FORD OF OWOSSO | 02863 | 2024 FORD POLICE INTERCEPTER UTILITY VEH- POL F | 46,921.00 |
| ALTEC INDUSTRIES, INC. | 00016 | BUCKET TRUCK REPAIR - ELECTRIC | 599.91 |
| POWER SYSTEM ENGINEERING | 02761 | ENGINEERING SUPPORT - ELECTRIC | 1,147.50 |
| MPOWER TECHNOLOGIES, INC. | 02825 | GIS SUPPORT - ELECTRIC | 412.50 |
| FAMILY FARM & HOME | 01972 | HARDWARE - ELECTRIC | 14.38 |
| BESCO WATER TREATMENT | 02735 | WATER TREATMENT - ELECTRIC | 53.42 |

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|-----------------------------------|--------|--|-----------|
| FAMILY FARM & HOME | 01972 | WATER - ELECTRIC | 15.96 |
| ALPINE POWER SYSTEMS | 02864 | BATTERY BACK UP FOR DAM CONTROLS - ELECTRIC AP | 31,103.15 |
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTG INSPECTION - AMB | 156.75 |
| MUNICIPAL SUPPLY CO. | 00324 | MARKING PAINT - LOC STS | 20.00 |
| DORNBOS SIGN, INC. | 00067 | SIGNS/POSTS - MAJ STS | 167.10 |
| HYDROCORP | 02340 | INSPECTION & REPORT - WTR APP RES 21-49 | 632.00 |
| APEX SOFTWARE | 00876 | SKETCHING SOFTWARE - ASSESSOR | 260.00 |
| STATE OF MICHIGAN | 00428 | QUALITY ASSESS - AMB | 600.92 |
| HUNTINGTON PUBLIC CAP CORP | 00193 | ELECTRIC BOND PAYMENT/INTEREST - ELECTRIC | 85,222.50 |
| PURITY CYLINDER GASES, INC. | 00380 | OXYGEN, HAZ MAT - AMB | 118.95 |
| UTILITY CONSULTING GROUP, LLC | 00465 | CALC PCA FACTOR - ELECTRIC | 225.00 |
| MERSINO DEWATERING, LLC | 02865 | BI PASS PUMPING ICE JAM - WW | 12,935.37 |
| FLEIS & VANDENBRINK | 00153 | GEN ENGINEERING SVCS - GEN | 777.75 |
| FLEIS & VANDENBRINK | 00153 | KENT ST IMPROV - MAJ STS | 2,352.74 |
| GRANGER | 00175 | REFUSE - WW | 172.20 |
| GRANGER | 00175 | REFFUSE- MTR POOL, PARKS, CEM | 327.60 |
| HAMMERSMITH EQUIPMENT COMPANY | 00183 | 3" TRASH PUMP CASING - WW | 189.25 |
| RUTH & FRED PROCTOR | MISC | ENERGY OPTZ REFUND PROGRAM - ELECTRIC | 48.00 |
| PAMA | 01370 | 40% CONT TO PAMA - COM PROMO | 660.00 |
| LAW OFFICE OF CRYSTAL MORGAN PLLC | 02555 | TAX TRIBUNAL - ASSESSOR | 390.00 |
| GRANGER | 00175 | REFUSE - REFUSE | 16,067.92 |
| AT&T | 00686 | FINAL BILL - ELECTRIC | 694.47 |
| STAPLES BUSINESS CREDIT | 00426 | VAR SUPPLIES/PURCHASES - VAR DEPTS | 225.60 |
| MUZZALL GRAPHICS | 00326 | PURCHASE ORDERS - VAR DEPTS | 809.16 |
| GANNETT MICHIGAN LOCALIQ | 02738 | COUNCIL MTG SYNONPSIS - GEN | 227.70 |
| PLEUNE SERVICE COMPANY INC. | 00741 | CONTROL SYSTEM ISSUE - CITY HALL | 897.75 |
| CULLIGAN | 02130 | WATER X4 CITY HALL - GEN | 30.00 |
| METTLER TOLEDO | 01938 | SVC ACKNOWLEDGE ANNUAL CAL OF SCALES - WW | 419.40 |
| FIRE PROS, LLC | 00151 | ANNUAL FIRE EXTNG INSPECTION - ELECTRIC | 234.25 |
| MUNICIPAL INSPECTION SERVICES | 00323 | BLDG INSPECTION TO RESTORE POWER - ELECTRIC | 100.00 |
| CORE TECHNOLOGY CORPORATION | 02419 | ANNUAL FEE RMS/MULTI JURIS - POLICE | 3,763.00 |

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|-------------------------------------|--------|---|----------|
| FIRST ADVANTAGE OCCUPATIONAL HEALTH | 02603 | CLINIC COLLECTION K GENSTERBLUM - MTR POOL | 217.34 |
| FOSTER, SWIFT, COLLINS & SMITH PC | 02866 | LEGAL SERVICES - POLICE | 328.00 |
| BLOOM SLUGGETT, PC | 02783 | LEGAL SVCS FEB 2024 - POLICE | 842.41 |
| BLOOM SLUGGETT, PC | 02783 | LEGAL SVCS - ELECTIONS | 549.62 |
| KNIGHTS HALL | MISC | HALL RENTAL DADDY/DAUGHTER DANCE - REC | 300.00 |
| STATE OF MICHIGAN | 02577 | BACTI SAMPLES - WATER | 96.00 |
| MUNICIPAL SUPPLY CO. | 00324 | METER SETTER - WATER | 239.34 |
| MUNICIPAL SUPPLY CO. | 00324 | FULL SEAL CLAMP - WATER | 277.50 |
| MUNICIPAL SUPPLY CO. | 00324 | BLUE WATER FLAGS - WATER | 250.00 |
| COOK BROS EXCAVATING | 00101 | SERVICE LINE REPLACEMENT - WATER | 3,986.00 |
| VC3 INC. | 02745 | MICROSOFT MONTHLY AGREEMENT MAR 2024- GEN | 371.50 |
| CINTAS | 00083 | UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS | 1,459.13 |
| GREAT LAKES JANITORIAL SERVICES | 02654 | CLEANING SERVICES - CITY HALL | 50.00 |
| LARRY CUSHION TROPHIES & ENGRAVING | 02726 | RECOG PLATES TOAN PARK TABLES - PARKS | 60.00 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE -ELECTRIC | 644.61 |
| APPLIED IMAGING | 02493 | CITY HALL COPY MACHINE MAINT - GENERAL | 55.24 |
| APPLIED IMAGING | 02493 | COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB | 17.30 |
| APPLIED IMAGING | 02493 | COPY MACHINE MAINT - ELECTRIC | 19.69 |
| MUNICIPAL INSPECTION SERVICES | 00323 | BLDG/TRADE PERMITS - GEN | 6,538.00 |
| PAMA | 01370 | 40% CONT TO PAMA - COM PROMO | 1,198.00 |
| USA BLUEBOOK | 01850 | SLUDGE JUDGE - WW | 382.37 |
| GRAINGER, INC. | 00172 | FILTRATION SUPPORT - WW | 285.36 |
| MUNICIPAL SUPPLY CO. | 00324 | HYDRANT RE PAIR KITS - WW | 655.28 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - ELECTRIC | 1,017.11 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - WATER | 22.04 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - MTR POOL | 16.32 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - PARKS | 179.49 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - WW | 18.62 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - WW | 1,220.00 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - PARKS | 88.06 |
| CONSUMERS ENERGY | 00095 | GAS SERVICE - WATER | 104.32 |

Date: 03/14/24

CITY OF PORTLAND INVOICE REGISTER

Page: 4

| VENDOR NAME | VENDOR | DESCRIPTION | AMOUNT |
|------------------|--------|-------------------------|--------------|
| CONSUMERS ENERGY | 00095 | GAS SERVICE - CITY HALL | 948.83 |
| Total: | | | \$240,606.40 |

**BI-WEEKLY
WAGE REPORT
March 18, 2024**

| DEPARTMENT | GROSS EARNINGS CURRENT PAY | GROSS EARNINGS YEAR-TO-DATE | SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY | SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE | TOTAL CURRENT PAYROLL | GRAND TOTAL YEAR-TO-DATE |
|------------------|-------------------------------|--------------------------------|---|--|--------------------------|-----------------------------|
| GENERAL ADMIN. | 13,141.99 | 225,270.58 | 3,055.94 | 77,189.79 | 16,197.93 | 302,460.37 |
| ASSESSOR | | - | | - | - | - |
| CEMETERY | 2,764.98 | 75,213.40 | 408.46 | 20,761.14 | 3,173.44 | 95,974.54 |
| POLICE | 20,080.57 | 348,729.46 | 4,584.65 | 108,037.04 | 24,665.22 | 456,766.50 |
| CODE ENFORCEMENT | 71.12 | 1,119.99 | 5.48 | 93.84 | 76.60 | 1,213.83 |
| PARKS | 2,433.29 | 64,614.98 | 358.61 | 12,503.57 | 2,791.90 | 77,118.55 |
| INCOME TAX | 2,752.20 | 48,343.40 | 664.57 | 15,913.74 | 3,416.77 | 64,257.14 |
| MAJOR STREETS | 3,536.23 | 76,442.99 | 880.75 | 32,398.51 | 4,416.98 | 108,841.50 |
| LOCAL STREETS | 3,060.46 | 72,346.29 | 727.65 | 32,035.55 | 3,788.11 | 104,381.84 |
| RECREATION | 1,729.46 | 30,441.85 | 360.64 | 9,174.10 | 2,090.10 | 39,615.95 |
| AMBULANCE | 22,439.50 | 390,344.88 | 4,414.61 | 94,475.70 | 26,854.11 | 484,820.58 |
| DDA | 2,672.64 | 49,927.11 | 397.49 | 9,224.50 | 3,070.13 | 59,151.61 |
| ELECTRIC | 23,115.61 | 417,437.10 | 4,636.27 | 137,873.91 | 27,751.88 | 555,311.01 |
| WASTEWATER | 10,317.94 | 192,926.22 | 1,932.03 | 51,667.68 | 12,249.97 | 244,593.90 |
| WATER | 8,528.29 | 133,398.46 | 2,260.20 | 51,236.13 | 10,788.49 | 184,634.59 |
| MOTOR POOL | 728.92 | 16,309.84 | 152.39 | 5,982.28 | 881.31 | 22,292.12 |
| TOTALS: | 117,373.20 | 2,142,866.55 | 24,839.74 | 658,567.48 | 142,212.94 | 2,801,434.03 |

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 03/13/2024
MEETING DATE 03/18/2024

| Fund | Description | Beginning Balance 02/28/2024 | Total Cash in | Total Cash out | Cash Balance 03/04/2024 | Time Certificates | Ending Balance 03/04/2024 | |
|-------------------|---|------------------------------------|------------------|-------------------|-------------------------------|---------------------------------|---------------------------------|--------------|
| 101 | GENERAL FUND | 2,343,836.51 | 97,228.32 | (127,310.83) | 2,313,754.00 | 218,908.00 | 2,532,662.00 | |
| 105 | INCOME TAX FUND | 247,968.81 | 37,872.40 | (46,913.15) | 238,928.06 | 10,000.00 | 248,928.06 | |
| 150 | CEMETERY PERPETUAL CARE FUND | 65,732.51 | 203.59 | (28.59) | 65,907.51 | | 65,907.51 | |
| 202 | MAJOR STREETS FUND | 417,668.09 | 42,056.13 | (21,925.47) | 437,798.75 | | 437,798.75 | |
| 203 | LOCAL STREETS FUND | 136,242.81 | 18,503.80 | (13,274.81) | 141,471.80 | | 141,471.80 | |
| 208 | RECREATION FUND | 29,783.80 | 3,593.12 | (6,572.70) | 26,804.22 | | 26,804.22 | |
| 210 | AMBULANCE FUND | 105,321.50 | 38,727.47 | (61,179.11) | 82,869.86 | | 82,869.86 | |
| 245 | MSHDA LOFT FUND | - | - | - | - | | - | |
| 248 | DDA FUND | 692,670.71 | 3,920.95 | (7,835.26) | 688,756.40 | | 688,756.40 | |
| 404 | CAPITAL IMPROVEMENT-RED MILL PAVILION | 3,362.25 | - | - | 3,362.25 | | 3,362.25 | |
| 405 | WELLHEAD IMPROVEMENT FUND | - | - | - | - | | - | |
| 406 | CAPITAL IMPROVEMENT FUND-STREET PROJECT | - | - | - | - | | - | |
| 520 | REFUSE SERVICE FUND | 15,184.47 | 5,362.25 | (224.36) | 20,322.36 | | 20,322.36 | |
| 582 | ELECTRIC FUND | 5,879,368.16 | 327,603.06 | (264,612.04) | 5,942,359.18 | 468,768.00 | 6,411,127.18 | |
| 590 | WASTEWATER FUND | 1,747,155.03 | 145,075.46 | (121,254.12) | 1,770,976.37 | | 1,770,976.37 | |
| 591 | WATER FUND | 457,474.08 | 40,222.34 | (39,055.94) | 458,640.48 | 407,700.00 | 816,392.59 | |
| 661 | MOTOR POOL FUND | 206,358.00 | 11,973.88 | (9,999.17) | 208,332.71 | | 208,332.71 | |
| 703 | CURRENT TAX FUND | 19,185.48 | 17,104.64 | (35,347.85) | 942.27 | | 942.27 | |
| TOTAL - ALL FUNDS | | 12,367,312.21 | 789,447.41 | (755,533.40) | 12,401,226.22 | 1,105,376.00 | 13,456,654.33 | |
| | | | | | | ELECTRIC-RESTRICTED CASH | 453,086.00 | 453,086.00 |
| | | | | | | ELECTRIC - MPPA MUNICIPAL TRUST | 170,376.44 | 170,376.44 |
| | | | | | | CUSTOMER DEPOSIT CD | 170,000.00 | 170,000.00 * |
| | | | | | | PERPETUAL CARE CD | 130,000.00 | 130,000.00 |
| | | | | | | INCOME TAX SAVINGS | 2,480,745.42 | 2,480,745.42 |
| | | | | | | ELECTRIC-PRIN & INT ESCROW | 11,302.21 | 11,302.21 |
| | | | | | | ELECTRIC- GOLT BOND RESERVE 23 | - | - |
| | | | | | | WASTEWATER DEBT ESCROW | 294,669.38 | 294,669.38 |
| | | | | | | WASTEWATER REPAIR ESCROW | 355,082.31 | 355,082.31 |
| | | | | | | WASTEWATER 2022 BOND RESERVE | 184,980.88 | 184,980.88 |
| | | | | | | DDA-PRIN & INT ESCROW | 501.78 | 501.78 |
| | | | | | | WATER BOND ESCROW | 49,031.99 | 49,031.99 |
| | | | | | | | <u>17,756,430.74</u> | |

*Customer Deposit Breakdown

| | |
|------------|-------------------|
| Electric | 128,000.00 |
| Wastewater | 21,000.00 |
| Water | 21,000.00 |
| | <u>170,000.00</u> |

User: ABAUM

DB: Portland

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT USED |
|-------------------------|--|----------------|-------------------|------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 02/29/2024 | MONTH 02/29/2024 | INCREASE (DECREASE) | BALANCE | |
| | | | NORMAL (ABNORMAL) | | | NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | | |
| Revenues | | | | | | | |
| 101-000-402.000 | REAL PROPERTY TAXES | 1,218,862.00 | 1,243,740.03 | | 1,298.31 | (24,878.03) | 102.04 |
| 101-000-432.000 | PILOT-GOLDEN BRIDGE MANOR | 1,800.00 | 0.00 | | 0.00 | 1,800.00 | 0.00 |
| 101-000-432.001 | PILOT- WODA (OLD SCHOOL MANOR) | 3,200.00 | 0.00 | | 0.00 | 3,200.00 | 0.00 |
| 101-000-445.000 | PENALTY & INTEREST | 4,500.00 | 5,004.96 | | 234.68 | (504.96) | 111.22 |
| 101-000-447.000 | TAX COLLECTION FEES | 49,000.00 | 46,381.32 | | 4,038.58 | 2,618.68 | 94.66 |
| 101-000-451.000 | SPECIAL ASSESSMENT FEES | 0.00 | 5.12 | | 0.00 | (5.12) | 100.00 |
| 101-000-476.000 | BUSINESS PERMITS | 100.00 | 100.00 | | 0.00 | 0.00 | 100.00 |
| 101-000-477.000 | CABLE TV FEES | 14,000.00 | 9,107.94 | | 2,920.93 | 4,892.06 | 65.06 |
| 101-000-490.000 | NON-BUSINESS PERMITS | 85,000.00 | 31,897.60 | | 7,930.00 | 53,102.40 | 37.53 |
| 101-000-543.000 | ACT 302 POLICE TRAINING GRANT | 500.00 | 949.80 | | 0.00 | (449.80) | 189.96 |
| 101-000-570.000 | LIQUOR FEES | 3,900.00 | 4,360.95 | | 0.00 | (460.95) | 111.82 |
| 101-000-573.000 | LOCAL COMM. STABILIZATION SHARE APPROP | 0.00 | 8,835.54 | | 0.00 | (8,835.54) | 100.00 |
| 101-000-574.000 | REVENUE SHARING-CONST SALES | 414,503.00 | 282,998.00 | | 67,663.00 | 131,505.00 | 68.27 |
| 101-000-574.001 | REVENUE SHARING-STAT SALES | 121,006.00 | 82,499.00 | | 20,776.00 | 38,507.00 | 68.18 |
| 101-000-574.002 | REVENUE SHARING -PUBLIC SAFETY | 0.00 | 1,197.00 | | 399.00 | (1,197.00) | 100.00 |
| 101-000-609.000 | SEX OFFENDER REGISTRATION FEES | 100.00 | 50.00 | | 0.00 | 50.00 | 50.00 |
| 101-000-623.000 | TRANSCRIPT FEES | 400.00 | 638.81 | | 70.00 | (238.81) | 159.70 |
| 101-000-624.000 | MISCELLANEOUS FEES | 0.00 | 0.63 | | 0.00 | (0.63) | 100.00 |
| 101-000-628.000 | ADMINISTRATIVE CHARGES | 442,992.00 | 295,327.68 | | 36,915.96 | 147,664.32 | 66.67 |
| 101-000-630.000 | CEMETERY LOT SALES | 10,000.00 | 6,825.00 | | 1,175.00 | 3,175.00 | 68.25 |
| 101-000-633.000 | CEMETERY CARE FEES | 6,000.00 | 3,666.00 | | 0.00 | 2,334.00 | 61.10 |
| 101-000-634.000 | GRAVE OPENING FEES | 13,000.00 | 8,375.00 | | 1,700.00 | 4,625.00 | 64.42 |
| 101-000-656.000 | DISTRICT COURT FINES | 6,800.00 | 7,358.07 | | 910.76 | (558.07) | 108.21 |
| 101-000-661.000 | PARKING FINES | 1,400.00 | 50.00 | | 10.00 | 1,350.00 | 3.57 |
| 101-000-663.000 | MISCELLANEOUS FINES | 1,200.00 | 970.00 | | 50.00 | 230.00 | 80.83 |
| 101-000-665.000 | INTEREST INCOME | 5,600.00 | 7,897.51 | | 2,875.30 | (2,297.51) | 141.03 |
| 101-000-665.002 | INTEREST INCOME-PERPETUAL CARE | 500.00 | 2,287.20 | | 1,369.11 | (1,787.20) | 457.44 |
| 101-000-667.000 | RENTAL INCOME | 7,000.00 | 3,970.00 | | 1,120.00 | 3,030.00 | 56.71 |
| 101-000-676.001 | DONATIONS-MISCELLANEOUS | 100.00 | 125.00 | | 0.00 | (25.00) | 125.00 |
| 101-000-676.004 | DONATION-RED MILL BUILDING | 10,000.00 | 0.00 | | 0.00 | 10,000.00 | 0.00 |
| 101-000-678.000 | MERS FOREITURE REVENUES | 2,500.00 | 5,292.12 | | 0.00 | (2,792.12) | 211.68 |
| 101-000-678.005 | REIMBURSEMENTS-INSURANCE AND WC | 6,000.00 | 8,738.24 | | 0.00 | (2,738.24) | 145.64 |
| 101-000-678.006 | REIMBURSEMENTS- MISCELLANEOUS | 25,000.00 | 64,204.20 | | 4,577.92 | (39,204.20) | 256.82 |
| 101-000-678.007 | REIMBURSEMENTS-PAMA | 2,000.00 | 1,932.00 | | 0.00 | 68.00 | 96.60 |
| 101-000-693.000 | SALE OF EQUIPMENT | 4,900.00 | 194.18 | | 0.00 | 4,705.82 | 3.96 |
| 101-000-699.150 | TRANSFER FROM PERP CARE | 175.00 | 240.36 | | 30.54 | (65.36) | 137.35 |
| 101-000-699.582 | TRANSFER FROM ELECTRIC (IN LIEU | 109,391.00 | 109,391.00 | | 109,391.00 | 0.00 | 100.00 |
| 101-000-699.590 | TRANS FROM WASTEWATER (IN LIEU O | 52,750.00 | 52,750.00 | | 52,750.00 | 0.00 | 100.00 |
| 101-000-699.591 | TRANSFER FROM WATER (IN LIEU OF | 39,200.00 | 39,200.00 | | 39,200.00 | 0.00 | 100.00 |
| TOTAL REVENUES | | 2,663,379.00 | 2,336,560.26 | | 357,406.09 | 326,818.74 | 87.73 |

| | | | | | | | |
|--------------|------------------------|--------------|------------|--|-----------|------------|-------|
| Expenditures | | | | | | | |
| 100 | COUNCIL | 60,975.00 | 30,847.69 | | 180.88 | 30,127.31 | 50.59 |
| 172 | CITY MANAGER | 217,966.00 | 130,973.80 | | 15,051.24 | 86,992.20 | 60.09 |
| 201 | GENERAL ADMINISTRATION | 691,961.00 | 479,393.02 | | 25,635.13 | 212,567.98 | 69.28 |
| 257 | ASSESSING | 59,870.00 | 39,345.84 | | 5,633.62 | 20,524.16 | 65.72 |
| 262 | ELECTIONS | 20,630.00 | 8,683.92 | | 188.94 | 11,946.08 | 42.09 |
| 265 | CITY HALL | 107,185.00 | 70,345.26 | | 4,270.89 | 36,839.74 | 65.63 |
| 301 | POLICE | 1,002,171.00 | 520,605.74 | | 53,661.19 | 481,565.26 | 51.95 |
| 371 | CODE ENFORCEMENT | 37,670.00 | 20,307.88 | | 847.51 | 17,362.12 | 53.91 |
| 567 | CEMETERY | 221,505.00 | 122,913.79 | | 8,188.61 | 98,591.21 | 55.49 |
| 707 | COMMUNITY PROMOTIONS | 404,550.00 | 282,961.58 | | 4,715.90 | 121,588.42 | 69.94 |
| 728 | ECONOMIC DEVELOPMENT | 27,000.00 | 20,674.94 | | 726.94 | 6,325.06 | 76.57 |
| 751 | PARKS | 430,007.00 | 219,995.97 | | 16,880.60 | 210,011.03 | 51.16 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/29/2024 NORMAL (ABNORMAL) | MONTH 02/29/2024 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| TOTAL EXPENDITURES | | 3,281,490.00 | 1,947,049.43 | 135,981.45 | 1,334,440.57 | 59.33 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 2,663,379.00 | 2,336,560.26 | 357,406.09 | 326,818.74 | 87.73 |
| TOTAL EXPENDITURES | | 3,281,490.00 | 1,947,049.43 | 135,981.45 | 1,334,440.57 | 59.33 |
| NET OF REVENUES & EXPENDITURES | | (618,111.00) | 389,510.83 | 221,424.64 | (1,007,621.83) | 63.02 |

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------|--------------------------------|----------------|---------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 02/29/2024 NORMAL (ABNORMAL) | MONTH 02/29/2024 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 105 - INCOME TAX FUND | | | | | | |
| Fund 105 - INCOME TAX FUND: | | | | | | |
| | TOTAL REVENUES | 939,400.00 | 593,283.51 | 79,582.36 | 346,116.49 | 63.16 |
| | TOTAL EXPENDITURES | 1,579,001.00 | 120,962.13 | 22,360.94 | 1,458,038.87 | 7.66 |
| | NET OF REVENUES & EXPENDITURES | (639,601.00) | 472,321.38 | 57,221.42 | (1,111,922.38) | 73.85 |
| Fund 202 - MAJOR STREETS FUND | | | | | | |
| Fund 202 - MAJOR STREETS FUND: | | | | | | |
| | TOTAL REVENUES | 1,396,122.00 | 283,334.14 | 48,614.55 | 1,112,787.86 | 20.29 |
| | TOTAL EXPENDITURES | 1,563,404.00 | 304,167.64 | 31,811.63 | 1,259,236.36 | 19.46 |
| | NET OF REVENUES & EXPENDITURES | (167,282.00) | (20,833.50) | 16,802.92 | (146,448.50) | 12.45 |
| Fund 203 - LOCAL STREETS FUND | | | | | | |
| Fund 203 - LOCAL STREETS FUND: | | | | | | |
| | TOTAL REVENUES | 526,497.00 | 184,186.77 | 16,514.85 | 342,310.23 | 34.98 |
| | TOTAL EXPENDITURES | 595,437.00 | 233,773.82 | 19,459.41 | 361,663.18 | 39.26 |
| | NET OF REVENUES & EXPENDITURES | (68,940.00) | (49,587.05) | (2,944.56) | (19,352.95) | 71.93 |
| Fund 208 - RECREATION FUND | | | | | | |
| Fund 208 - RECREATION FUND: | | | | | | |
| | TOTAL REVENUES | 114,100.00 | 78,064.76 | 16,748.76 | 36,035.24 | 68.42 |
| | TOTAL EXPENDITURES | 125,675.00 | 92,341.45 | 12,234.60 | 33,333.55 | 73.48 |
| | NET OF REVENUES & EXPENDITURES | (11,575.00) | (14,276.69) | 4,514.16 | 2,701.69 | 123.34 |
| Fund 210 - AMBULANCE FUND | | | | | | |
| Fund 210 - AMBULANCE FUND: | | | | | | |
| | TOTAL REVENUES | 862,420.00 | 701,141.86 | 37,534.34 | 161,278.14 | 81.30 |
| | TOTAL EXPENDITURES | 1,043,590.00 | 668,975.63 | 66,676.37 | 374,614.37 | 64.10 |
| | NET OF REVENUES & EXPENDITURES | (181,170.00) | 32,166.23 | (29,142.03) | (213,336.23) | 17.75 |
| Fund 248 - DDA FUND | | | | | | |
| Fund 248 - DDA FUND: | | | | | | |
| | TOTAL REVENUES | 317,000.00 | 321,070.45 | 3.32 | (4,070.45) | 101.28 |
| | TOTAL EXPENDITURES | 233,340.00 | 138,243.14 | 9,545.68 | 95,096.86 | 59.25 |
| | NET OF REVENUES & EXPENDITURES | 83,660.00 | 182,827.31 | (9,542.36) | (99,167.31) | 218.54 |
| Fund 520 - REFUSE SERVICE FUND | | | | | | |
| Fund 520 - REFUSE SERVICE FUND: | | | | | | |
| | TOTAL REVENUES | 198,600.00 | 114,126.44 | 16,256.55 | 84,473.56 | 57.47 |
| | TOTAL EXPENDITURES | 197,000.00 | 113,057.77 | 0.00 | 83,942.23 | 57.39 |
| | NET OF REVENUES & EXPENDITURES | 1,600.00 | 1,068.67 | 16,256.55 | 531.33 | 66.79 |
| Fund 582 - ELECTRIC FUND | | | | | | |
| Fund 582 - ELECTRIC FUND: | | | | | | |
| | TOTAL REVENUES | 5,431,900.00 | 3,316,163.16 | 416,908.32 | 2,115,736.84 | 61.05 |
| | TOTAL EXPENDITURES | 6,422,605.00 | 3,221,777.43 | 355,151.87 | 3,200,827.57 | 50.16 |
| | NET OF REVENUES & EXPENDITURES | (990,705.00) | 94,385.73 | 61,756.45 | (1,085,090.73) | 9.53 |
| Fund 590 - WASTEWATER FUND | | | | | | |
| Fund 590 - WASTEWATER FUND: | | | | | | |
| | TOTAL REVENUES | 1,754,800.00 | 2,500,202.71 | 139,695.11 | (745,402.71) | 142.48 |
| | TOTAL EXPENDITURES | 1,812,901.00 | 632,925.11 | 111,547.59 | 1,179,975.89 | 34.91 |
| | NET OF REVENUES & EXPENDITURES | (58,101.00) | 1,867,277.60 | 28,147.52 | (1,925,378.60) | 3,213.85 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 02/29/2024

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|--------------------------------|-------------|----------------|-------------------|--------------|------------|-----------|----------------|---------------|
| | | AMENDED BUDGET | 02/29/2024 | MONTH | 02/29/2024 | NORMAL | (ABNORMAL) | |
| | | | NORMAL (ABNORMAL) | INCREASE | (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 591 - WATER FUND | | | | | | | | |
| Fund 591 - WATER FUND: | | | | | | | | |
| TOTAL REVENUES | | 891,783.00 | 529,089.67 | | 67,628.19 | | 362,693.33 | 59.33 |
| TOTAL EXPENDITURES | | 1,134,043.99 | 418,049.85 | | 69,458.14 | | 715,994.14 | 36.86 |
| NET OF REVENUES & EXPENDITURES | | (242,260.99) | 111,039.82 | | (1,829.95) | | (353,300.81) | 45.83 |
| Fund 661 - MOTOR POOL FUND | | | | | | | | |
| Fund 661 - MOTOR POOL FUND: | | | | | | | | |
| TOTAL REVENUES | | 357,182.00 | 168,787.07 | | 15,304.84 | | 188,394.93 | 47.26 |
| TOTAL EXPENDITURES | | 628,611.00 | 218,787.98 | | 8,048.12 | | 409,823.02 | 34.80 |
| NET OF REVENUES & EXPENDITURES | | (271,429.00) | (50,000.91) | | 7,256.72 | | (221,428.09) | 18.42 |
| TOTAL REVENUES - ALL FUNDS | | 12,789,804.00 | 8,789,450.54 | | 854,791.19 | | 4,000,353.46 | 68.72 |
| TOTAL EXPENDITURES - ALL FUNDS | | 15,335,607.99 | 6,163,061.95 | | 706,294.35 | | 9,172,546.04 | 40.19 |
| NET OF REVENUES & EXPENDITURES | | (2,545,803.99) | 2,626,388.59 | | 148,496.84 | | (5,172,192.58) | 103.17 |



PURCHASE ORDER

City of Portland

P.O. 14262

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Plene Service Company

DATE: 3-15-2024

| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|--|------------------------|-------|----------------|
| <u>Replace dam roof fan</u> | <u>582.539.931.000</u> | | <u>\$7,608</u> |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u> | | TOTAL | <u>\$7,608</u> |

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

Cc: Tutt Gorman, City Manager

Date: 3/1/2024

Re: Action Item BLP 24-2C – Pleune Service Company roof fan installation

The Portland Municipal Dam was designed with a roof top fan and hood to draw air through the building windows and out through the roof thereby expelling waste heat from the generators and maintaining moderate operating temperatures. The existing ventilation fan has not operated in the last ten years. Summer afternoon powerhouse temperatures regularly exceed 100 degrees F. Elevated ambient powerhouse temperatures reduce the operating life of all electronic devices, specifically the new battery back-up system, fuses and critical controls. In the past two years we experienced excessive battery and fuse life degradation. Pleune Service Company has proposed an equivalent replacement for the existing roof fan and hood system, allowing restoration of the ventilation system to the original operating design.

Action Item BLP 24-2C – Recommend City Council authorize the purchase and installation of a new roof fan at the Portland Municipal Dam as proposed in the Pleune Service Company quote #16453. The estimated cost to purchase and install the fan is \$7,608.



Main: (616) 243-6374
 Customer Support: (616) 243-5434

**SERVICE
 REPAIR/REPLACEMENT
 PROPOSAL**

DATE: 09/07/2023

Pleune Service Company excludes any work connected or associated with hazardous materials including but not limited to any pollutant, asbestos-containing materials, mercury, lead or mold. Customer shall be solely responsible for the presence of any hazardous materials at the worksite and shall indemnify and defend PSC and its subcontractors from any claims, damages, loses and expenses, including attorney fees, arising out of the presence of any hazardous materials on Customer's premises, except that Customer is not responsible to the extent that any claim, damage, loss or expense is caused directly by the negligent acts of PSC.

| | | | |
|-------------------|--------------------------------|-----------------|-------------------------------|
| QUOTE ID: | 16453 | CONTACT: | TODD DAVLIN |
| SERVICE LOCATION: | PORTLAND ELECTRIC DISTRIBUTION | | Ph:(517) 647-6912 |
| | | | Fax:(517) 647-2952 |
| STREET: | 723 E GRAND RIVER AVE | | tdavlin@portland-michigan.org |
| CITY: | PORTLAND, MI 48875 | DATE SUBMITTED: | 09/07/2023 |
| | | PREPARED BY: | CASWELL, TAD |

DESCRIPTION:

Install Exhaust Fan on Roof - Hydroelectric Plant

SCOPE OF WORK:

Use scissor lift outside building to access roof exhaust.

Disconnect and remove old exhaust.

Set new Cook ACRU-D-VF 195R17D 4000 CFM 115 volt Exhaust.

Seal to existing flashing.

Customer to provide electrical.

Test run fan after electrical is completed.

Allow 2 weeks lead time for equipment.

This quote does not include electrical.

Exclusion: this quote does not include any engineering or load calculations. The new unit sizing is based off the existing unit information. Unless noted in the quote all existing items will be reused. This quote does not include any cost for repairs or modifications needed due to existing code violations if any are found.

| ITEM | QUANTITY | UNIT PRICE | TOTAL |
|--------------|----------|------------|------------|
| Total | | | \$7,608.00 |

 SIGNATURE

 PRINT NAME

 DATE



PURCHASE ORDER

City of Portland

P.O. 14198

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR VC3

DATE: 3/15/24

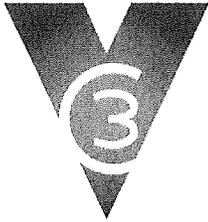
| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|-------------------------------------|-----------------------|-------|----------------|
| <u>Connect Dypts 4/ Fiber</u> | <u>101.265.804000</u> | | <u>3,102</u> |
| | <u>101.301.804000</u> | | <u>1,551</u> |
| | <u>582.539.804000</u> | | <u>1551</u> |
| | <u>591.441.804000</u> | | <u>755.50</u> |
| | <u>590.548.804000</u> | | <u>755.50</u> |
| | | | |
| | | | |
| | | | |
| | | | |
| DEPARTMENT HEAD (UP TO \$500) _____ | | TOTAL | <u>\$7,755</u> |

24-25 year

MT

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



VC3

Assess | Improve | Manage
Information Technology

VC3 Inc.
1301 Gervais Street Suite 1800
Columbia, South Carolina 29201

Phone: 803-733-7333
Fax: 803-733-5888

QUOTE

Customer:

City of Portland, MI
259 Kent Street
Portland, MI 48875
USA

| Account Manager | Date | Quote # | Terms |
|-----------------|--------------|-----------|--------|
| Hillary Pennell | Mar 14, 2024 | VC3Q29486 | Net 15 |

| Line | Qty | Description | Unit Price | Ext. Price |
|------|-----|--|------------|------------|
| 1 | | Connect City Departments to HomeWorks Fiber | | |
| 2 | 1 | Dell OptiPlex 7000 7010 Desktop Computer - Intel Core i5 13th Gen i5-13500 Tetradecca-core (14 Core) 2.50 GHz - 16 GB RAM DDR4 SDRAM - 512 GB M.2 PCI Express NVMe SSD - Small Form Factor - Black - Intel Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR4 SDRAM - English (US) Keyboard - 180 W | \$1,149.00 | \$1,149.00 |
| 3 | | Optional Parts: | | |
| 4 | 2 | Cisco 350 CBS350-8P-E-2G Ethernet Switch - 10 Ports - Manageable - 2 Layer Supported - Modular - 2 SFP Slots - 14.31 W Power Consumption - 67 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Rack-mountable - Lifetime Limited Warranty (Optional - SELECTED) | \$395.00 | \$790.00 |
| 5 | 2 | Cisco Smart Net Total Care - Extended Service - Service - 8 x 7 x Next Day - Exchange - Parts (Optional - SELECTED) | \$64.00 | \$128.00 |
| 6 | 1 | Cisco 350 CBS350-24P-4G Ethernet Switch - 28 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - 33.09 W Power Consumption - 195 W PoE Budget - Optical Fiber, Twisted Pair - PoE Ports - Rack-mountable - Lifetime Limited Warranty (Optional - SELECTED) | \$798.00 | \$798.00 |
| 7 | 1 | Cisco Smart Net Total Care - Extended Service - Service - 8 x 5 x Next Business Day - Exchange - Parts (Optional - SELECTED) | \$90.00 | \$90.00 |
| 8 | | Professional Services: | | |
| 9 | 1 | Labor- Install, Configure, and Deploy | \$4,800.00 | \$4,800.00 |
| 10 | | Scope: | | |
| 11 | | Connect City Hall, Police, Ambulance, Electric, DPW, and WWTP to HomeWorks fiber connections. - Join branch office computers (except Police) to the city server. Install BS&A apps where needed. - Install remote computer at City Hall for the Police Chief to access BS&A apps from the station. Optional: Install managed switches at Electric, DPW, and WWTP to improve fiber management. | | |
| 12 | | Taxes are not included and will be added at the time of invoicing if applicable. | | |

Continued On Next Page ...

*** Hardware will be invoiced upon ordering.

This Quote is part of, and incorporated into, the Master Services Agreement between Customer and VC3, Inc., and is subject to the terms and conditions of the Agreement and any definitions contained in the Agreement. If any provision of this Quote conflicts with the Agreement, the terms and conditions of this quote shall control.

Printed Name

Signature

Date

| Line | Qty | Description | Unit Price | Ext. Price |
|------|-----|-------------|------------|------------|
|------|-----|-------------|------------|------------|

13 *Please check the box next to the wanted items and then click "Update Totals".

| | |
|--------------|-------------------|
| Total | \$7,755.00 |
|--------------|-------------------|

Shipping and sales tax not included.

*** Hardware will be invoiced upon ordering.

This Quote is part of, and incorporated into, the Master Services Agreement between Customer and VC3, Inc., and is subject to the terms and conditions of the Agreement and any definitions contained in the Agreement. If any provision of this Quote conflicts with the Agreement, the terms and conditions of this quote shall control.

Printed Name

Signature

Date



PURCHASE ORDER

City of Portland

P.O. 13256

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Integrity Mobile Services LLC
11911 Sandborn Rd
Portland MI 48875

DATE: 3-8-24

| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|--|-------------|-------|-----------------------|
| Remove sandblast, prime, paint guard rails Bridge St Bridge | 202-473-804 | | \$9,350 ⁰⁰ |
| | | | |
| | | | |
| | | | |
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| | | | |
| | | | |
| | | | |
| DEPARTMENT HEAD (UP TO \$500) <u>K. C...</u> | | TOTAL | |

MT

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)



INTEGRITY
MOBILE SERVICES

BRIDGE GUARD RAIL PROPOSAL

Michael Perkins

INTEGRITY MOBILE SERVICES, LLC 11911 Sandborn Road Portland, 48875

Integrity Mobile Services, LLC
11911 Sandborn Rd Portland, MI 48875
Phone: (517)391-4920
Email: Integmobile@gmail.com

City – Portland Public Works
451 Morse Dr,
Portland, MI 48875
(517) 647-6129
Email: dpw@portland-michigan.org

BID PROPOSAL

INTEGRITY MOBILE SERVICES:

Integrity Mobile Services was founded in 2014 working with Container companies refurbishing their equipment. Since then, Integrity Mobile has grown into working with the DPW, municipalities as well as electric companies. We are a fully licensed and insured mobile refurbishing company. We specialize in maintaining your professional image. This not only represents the city, but maintains the professional images that you see within communities. Integrity Mobile Services bridges the gap for customer curb appeal and yourself.

COMMENTS OR SPECIAL INSTRUCTIONS:

ALL PRICING IS BASED UPON, TIME, MATERIAL, LABOR AND TRAVEL. CONTRACTOR WILL SUPPLY ALL MATERIAL.

JOB FULFILLMENT:

Integrity Mobile Services will complete W. Bridge Street Bridge Guard Rail within the city of Portland. Time of completion is in a two-week fulfillment (weather permitting) from beginning to end. Please note we're dependent on weather and this may extend completion time or start date. Other factors include dry time and proper adhesion test throughout the project.

Each guard rail will be inspected for damage or repairs prior to work. Each section of guard rail will be unbolted and removed from the bridge by Integrity Mobile Services prior to any work (guard rail must be removed prior to work). The guard rail will be sand-blasted and then inspected again for any damage before primer is applied. Once primer is completed, two coats of semi-gloss black paint will be applied. Primer and semi-gloss black is applied with a Grayco 495 PC Pro Ulltra Max 2 airless sprayer. Guard rail is complete after paint is dry and when each guard rail is bolted back into place on the bridge. Please note that Primer can take up to three days for dry time. This Primer has an acid mix for bonding purposes. Each side of the bridge guard rail has 21 peace's, total of 42 peace's. Each end (4 end peace's) is 162ft long with centers (38 Center peace's) being 176ft long, both centers and ends are 1ft wide.

BILLING:

Integrity Mobile Services uses QuickBooks billing systems. At the end of guard rail completion, Integrity Mobile Services will send a bill via QuickBooks with a Net30, as well as a breakdown of work completed. Guard Rails will be placed into a work summary with description. Description of guard rails include; how many sections, date completed and amount completed.

PAINT PRODUCT: Paint supplier,
SpKish Industries
600 W Seminary St,

| | | | |
|--|--|-----------|---------|
| | | | |
| | | TOTAL DUE | \$9,350 |

Thank you for your business!



PURCHASE ORDER

City of Portland

P.O. 14263

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Visco

DATE: 3-13-2024

| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|---|------------------------|-------|-------------------|
| <i>Visco Decorative Ball and ds</i> | <i>582.539.938.000</i> | | <i>\$9,942.00</i> |
| | | | |
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| | | | |

DEPARTMENT HEAD (UP TO \$500) *[Signature]*

TOTAL *\$9,942.00*

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Treasurer Initials

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

Cc: Tutt Gorman, City Manager

Date: 3-1-2024

Re: Action Item BLP-24-2B – VISCO decorative lighting bollards

During the recent flooding event several light poles and bollards were bent or broken along the river by large chunks of ice moved by flooding water. Replacing the lost lighting features with six decorative bollards is the most cost effective and durable replacement solution for losses.

Action Item BLP 24-2B – Recommend City Council approve the purchase of six decorative lighting bollards, as proposed in the VISCO quote # V-8140P34958, to replace lights destroyed by the flood. The cost of the bollards is \$9,942.00. The estimated lead time is 12-14 weeks.



PURCHASE ORDER

City of Portland

P.O. 13999

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Mersino - GLOBAL Pump

DATE: 2-8-2024

revised
3-6-2024

Ice Jam

| DESCRIPTION | GL NUMBER | SPLIT | LINE TOTAL |
|--|------------------------|-------|--|
| Emergency - Ice Jam/Flooding | 590-548-804 | | \$12,935. ³⁷ |
| BI-PASS Pumping - "TRASH Pumps" | 590-548-998001 | | |
| | | | |
| | | | |
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| | | | |
| | | | |
| DEPARTMENT HEAD (UP TO \$500) <u>ZMS</u> | | TOTAL | \$15,935.³⁷ \$12,935. ³⁷ |

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

900 N Squirrel Rd
 Suite 210
 Auburn Hills, MI 48326
 United States

City of Portland - WWTP
 600 Morse Dr.
 Portland MI 48875
 United States
 EIN: 38-6007243
 PST:

Invoice 113851

Invoice Date:
 01/31/2024

Due Date:
 01/31/2024

Source:
 S04575

| Description | Start Date | End Date | Fleet Number | Quantity | Unit Price | Taxes | Amount |
|--|------------|------------|--------------|----------------|-------------|-------|-------------|
| <i>55475 - Emergency Job - Portland WWTP</i> | | | | | | | |
| Labor - Operator ST | 01/27/2024 | 01/29/2024 | | 9.06 Units | \$ 120.00 | | \$ 1,087.20 |
| Labor - Operator OT | 01/27/2024 | 01/29/2024 | | 28.66 Units | \$ 150.00 | | \$ 4,299.00 |
| Vehicles | 01/27/2024 | 01/29/2024 | | 1.00 Units | \$ 1,762.50 | | \$ 1,762.50 |
| Mileage | 01/27/2024 | 01/29/2024 | | 1.00 Units | \$ 1,215.00 | | \$ 1,215.00 |
| Equipment | 01/27/2024 | 01/29/2024 | | 1.00 Units | \$ 6,071.67 | | \$ 6,071.67 |
| Open Shop Charges - Burton & GR | 01/27/2024 | 01/29/2024 | | 2.00 Units | \$ 750.00 | | \$ 1,500.00 |

Remit payments to: Mersino Dewatering, LLC P.O. Box 675406 Detroit, MI 48267-5406

900 N Squirrel Rd
Suite 210
Auburn Hills, MI 48326
United States

| | |
|---------------------------|---------------------|
| Total | \$ 15,935.37 |
| <i>Paid on 02/28/2024</i> | \$ 3,000.00 |
| Amount Due | \$ 12,935.37 |

Please use the following communication for your payment : **113851**

Terms & Conditions: <https://mersino.odoo.com/terms>

**Presidential Primary Election
February 27, 2024**

| | Precinct #1 | AVCB | City Total | % of vote | County Total | % of vote | State of MI | % |
|--------------------------------------|-------------|-------------------|------------|---------------|--------------|-----------|-------------|--------|
| Democrat | | | | | | | | |
| Joseph R. Biden, Jr. | 42 | 182 | 224 | 27.69% | 2,177 | 78.65% | 620,426 | 33.07% |
| Dean Phillips | 7 | 11 | 18 | 2.22% | 106 | 3.83% | 20,514 | 1.09% |
| Marianne Williamson | 7 | 6 | 13 | 1.61% | 106 | 3.83% | 22,705 | 1.21% |
| Uncommitted | 12 | 23 | 35 | 4.33% | 379 | 13.69% | 100,987 | 5.38% |
| Write In | 0 | 0 | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% |
| TOTAL | 68 | 222 | 290 | 35.85% | 2,768 | 25.43% | 764,632 | 40.76% |
| Republican | | | | | | | | |
| Ryan L. Binkley | 2 | 3 | 5 | 0.62% | 24 | 0.31% | 2,346 | 0.13% |
| Chris Christie | 1 | 0 | 1 | 0.12% | 24 | 0.31% | 4,758 | 0.25% |
| Ron DeSantis | 3 | 4 | 7 | 0.87% | 88 | 1.13% | 13,364 | 0.71% |
| Nikki Haley | 60 | 92 | 152 | 18.79% | 1,863 | 23.98% | 295,093 | 15.73% |
| Asa Hutchinson | 0 | 1 | 1 | 0.12% | 9 | 0.12% | 1,076 | 0.06% |
| Vivek Ramaswamy | 1 | 1 | 2 | 0.25% | 26 | 0.33% | 3,690 | 0.20% |
| Donald J. Trump | 156 | 119 | 275 | 33.99% | 5,501 | 70.81% | 757,463 | 40.38% |
| Uncommitted | 0 | 10 | 10 | 1.24% | 234 | 3.01% | 33,383 | 1.78% |
| Write In | 0 | 0 | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% |
| TOTAL | 223 | 230 | 453 | 56.00% | 7,769 | 71.39% | 1,111,173 | 59.23% |
| PPS Operating Millage Renewal | | | | | | | | |
| Yes | 202 | 402 | 604 | 74.66% | 1,627 | 72.47% | | |
| No | 91 | 91 | 182 | 22.50% | 618 | 27.53% | | |
| TOTAL | 293 | 493 | 786 | 97.16% | 2,245 | | | |
| | Voters | Registered Voters | | Voter Turnout | | | | |
| Precinct #1 | 298 | | | 9.92% | | | | |
| AVCB | 511 | | | 17.02% | | | | |
| TOTAL | 809 | 3003 | | 26.94% | | | | |
| Ballots Cast | | | | | 10,883 | | 1,876,063 | |





March 11, 2024

S. Tutt Gorman, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: February 2024 Monthly Operation Report

Dear Mr. Gorman:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of February 2024. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Smith', written over a horizontal line.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

The February 2024 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 356,000 gallons per day. The daily maximum flow was 490,000GPD. The WWTP discharged a total of 8.7MG (million gallons) of final effluent to the Grand River for the month of January and treated a total of 10.33 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

- **STAFF NOTES**

- WWTP staff has continues to locate and mark known sewer infrastructure for the Fiber installation.
- Staff continues to handle the process changes required to keep construction on track. We are currently flowing wastewater through the Western MBBR and have been achieving the target BOD (Biochemical Oxygen Demand) percent removal. The permit requirement for percent removal on BOD's is 85 percent for a monthly average.
- Mersino Pumps was again on-site to assist with pumping bio-solids out of the Return Activated Sludge wet well (RAS) and also to pump out an existing sludge pit underneath the cities Sludge Thickening building. This is necessary for construction to continue and re-route and connect plumbing for the new sludge thickening equipment.
- Plumbers Environmental was also on site to assist City Staff with the grit removal from the East Aeration tanks. This was necessary to keep the MBBR build up schedule on track, allowing for concrete cutting to begin and reconstruction of concrete structure to take place. The Eastern MBBR is scheduled to be on-line by the end of March. Also, the conversion from Anaerobic Digestion to Aerobic Digestion will also be on-line by the end of March.
- City staff responded to multiple issues with the sanitary collection system in January. There were two sanitary backups in February, one on Kearney St. and another on Riverside Drive. Both backups were investigated and determined one was caused by a protruding lateral connection in the sewer main and the other to be the homeowner's lateral. City Staff is reaching out 3rd party contractor to possible flush cut the lateral in question to avoid future issues.
- City staff continues to help contractors in any way possible to keep the upgrade process moving along safely and smoothly.
- WWTP plant operators attended a 2-day wastewater math course. These classes will be beneficial in preparation for upcoming State Licensing exams.
- City staff was able to demo multiple combination sewer trucks the past 6 months. With the size and complete functionality of the unit being our top priorities, we were able to find a 2024 Gap Vac truck that met all of the requirements. The City of Portland will begin the process of purchasing this unit with funds received through appropriations in 2023. The two items that are top priority are to repair or replace the Sewer mains that are routed under the Grand River and connect on Water Street and also to replace the Cities aging Vector truck. A reliable Vac-truck is crucial for cleaning and maintaining the city's sewer infrastructure as well as assisting with the taking down of the of plant equipment for maintenance.

- **WASTEWATER MAINTENANCE**

- The WWTP staff completed 139 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS).
- City staff pulled, cleaned and inspected our UV disinfection racks. Also, staff cleaned the effluent trough and returned the units to service. All 3 raw influent pumps were pulled, cleaned and inspected.
- City staff spent a great deal of time transitioning chemical treatment from ferrous chloride to ferric chloride. Both chemicals are used to precipitate phosphorus as part of the treatment process. Ferric requires adequate mixing to work properly, so city staff added a temporary mixer to the splitter box upstream of final clarification at the point of chemical feed. Once the Eastern MBBR train is online the chemical feed location will be permanently located in the rapid mix zone at the tail end of the East and West MBBR trains.
- WWTP process has converted from Activated Sludge process to MBBR. The RAS "Return Activated Sludge" and WAS "Waste Activated Sludge" pumps are no longer used or needed and will be removed next month.
- Lift stations located at 3 low flow area throughout the city are checked 3 times weekly. Amp draws are taken to ensure pumps are in working order and wet well floats are tested regularly.

- **OPERATIONS/ UPGRADE NOTES**

- The WWTP continues to work with contractors throughout the upgrade process. There is a lot of process changes being made and we are adjusting on the fly to comply with our NPDES permit requirements.
- The Western MBBR is fully functioning, with the Eastern currently being constructed. The New Keiser process air blower for the Western tank is online.
- Contractors continue to work on underground piping and electrical infrastructure to accommodate the new equipment and process changes.
- The Keiser process air blowers are all on site and in place. These will take the place of our current Aerzon blowers. These will provide the air required for the new MBBR tanks as well as the Aerobic digestion process.
- The #1 make up water pump was rebuilt in November, we are currently waiting for replacement to arrive, at which point city staff will rebuild the #2 pump. These pumps have been in service since 2012 and are in need of an overhaul.
- Planning beginning for the next stage of bi-pass pumping from Aeration tanks to our Clarifiers. This again will take a great deal of coordination between plant staff and contractors.
- Coring piping holes and concrete reconstruction of the Eastern MBBR is underway and near completion.
- We will continue to discuss daily activities with contractors to avoid any potential hazards, and as always safety tailgates will be encouraged.

- **EMERGENCY ALARM CALL-OUTS**

- The WWTP had 2 emergency call-outs for the month of February. Both callouts were investigated and resolved.

- **DAILY FLOW SUMMARY**

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of February 2024. The average influent flow during this period was 356,000 gallons per day and the average effluent flow during this period was 300,000 gallons per day. We had (3) days with measurable precipitation which totaled .57 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.



PORTLAND WWTP DAILY DISCHARGE MONITORING REPORT

PERMITTEE NAME: City of Portland WWTP
 MAILING ADDRESS: 259 Kent St.
 FACILITY: Portland, MI 48875
 LOCATION: Portland WWTP
 259 Kent St.
 Portland, MI 48875

PERMIT NUMBER: MIG570220
 DISTRICT: West Michigan
 COUNTY: Ionia
 MONITORING POINT: 001A
 MONITORING PERIOD: Feb-24

| PARAMETER NAME CODE MONITORING POINT STAGE UNIT | Flow | Total Suspended Solids 7 Day Ave | Total Suspended Solids 7 Day lbs. Ave | Total Suspended Solids | Carbonaceous Biochemical Oxygen Demand 7 Day Ave | Carbonaceous Biochemical Oxygen Demand 7 Day Ave mg/l | Carbonaceous Biochemical Oxygen Demand (CBOO5) | Carbonaceous Biochemical Oxygen Demand (CBOO5) lbs. | Total Phosphorus (as P) | Fecal Coliform 7 Day Geo | Fecal Coliform | CBOD | Total Suspended Solids | PH MIN | PH MAX | Dissolved Oxygen | |
|---|-------|----------------------------------|---------------------------------------|------------------------|--|---|--|---|-------------------------|--------------------------|----------------|------|------------------------|--------|--------|------------------|--|
| 1-Feb-24 | 0.429 | 530.0 | 530.0 | 12.4 | 44.3 | | 36.0 | 128.7 | 1.14 | | 57 | 93 | 95 | 7.3 | 7.3 | 7.5 | |
| 2-Feb-24 | 0.399 | | | | | | | | | | | | | | | | |
| 3-Feb-24 | 0.365 | | | | | | | | | | | | | | | | |
| 4-Feb-24 | 0.370 | | | | | | | | | | | | | | | | |
| 5-Feb-24 | 0.331 | | | | | | | | | | | | | | | | |
| 6-Feb-24 | 0.333 | | | | | | | | | | | | | | | | |
| 7-Feb-24 | 0.320 | 10.4 | 32.0 | 13.2 | 36.7 | 23.8 | 22.3 | 61.9 | 1.22 | 114 | 166 | 92 | 94 | 7.3 | 7.3 | 6.1 | |
| 8-Feb-24 | 0.324 | 14.7 | 39.9 | 5.6 | 14.9 | 17.8 | 13.1 | 35.0 | 0.44 | 114 | 158 | 95 | 92 | 7.2 | 7.2 | 6 | |
| 9-Feb-24 | 0.334 | 14.7 | 39.9 | 25.2 | 66.1 | 17.8 | 18.0 | 48.6 | 1.15 | 86 | 24 | 94 | 92 | 7.2 | 7.2 | 7.8 | |
| 10-Feb-24 | 0.300 | 14.7 | 39.9 | | | 17.8 | 48.5 | | 86 | | | | | | | | |
| 11-Feb-24 | 0.295 | 14.7 | 39.9 | | | 17.8 | 48.5 | | 86 | | | | | | | | |
| 12-Feb-24 | 0.299 | 14.7 | 39.9 | | | 17.8 | 48.5 | | 86 | | | | | | | | |
| 13-Feb-24 | 0.275 | 19.9 | 49.9 | 29 | 66.5 | 18.2 | 45.9 | 54.1 | 1.25 | 82 | 148 | 90 | 87 | 7.2 | 7.2 | 6.4 | |
| 14-Feb-24 | 0.288 | 25.7 | 63.2 | 23 | 54.9 | 19.8 | 48.4 | 42.5 | 1.20 | 93 | 228 | 86 | 95 | 6.8 | 6.8 | 6.5 | |
| 15-Feb-24 | 0.281 | 22.3 | 52.2 | 15 | 35.2 | 17.9 | 41.7 | 28.6 | 0.82 | 189 | 200 | 94 | 93 | 6.9 | 6.9 | 6 | |
| 16-Feb-24 | 0.266 | 22.3 | 52.2 | | | 17.9 | 41.7 | | 189 | | | | | | | | |
| 17-Feb-24 | 0.286 | 22.3 | 52.2 | | | 17.9 | 41.7 | | 189 | | | | | | | | |
| 18-Feb-24 | 0.285 | 22.3 | 52.2 | | | 17.9 | 41.7 | | 189 | | | | | | | | |
| 19-Feb-24 | 0.292 | 22.3 | 52.2 | | | 17.9 | 41.7 | | 189 | | | | | | | | |
| 20-Feb-24 | 0.260 | 15.6 | 36.4 | 8.8 | 19.1 | 16.2 | 37.1 | 40.3 | 1.03 | 153 | 78 | 94 | 97 | 7.1 | 7.1 | 5.9 | |
| 21-Feb-24 | 0.284 | 11.3 | 26.0 | 10 | 23.7 | 14.6 | 33.2 | 30.6 | 1.10 | 119 | 108 | 89 | 96 | 6.7 | 6.7 | 5.7 | |
| 22-Feb-24 | 0.270 | 12.9 | 29.3 | 20 | 45.0 | 15.6 | 35.1 | 34.5 | 1.29 | 99 | 114 | 91 | 93 | 7.1 | 7.1 | 5.9 | |
| 23-Feb-24 | 0.266 | 12.9 | 29.3 | | | 15.6 | 35.1 | | 99 | | | | | | | | |
| 24-Feb-24 | 0.298 | 12.9 | 29.3 | | | 15.6 | 35.1 | | 99 | | | | | | | | |
| 25-Feb-24 | 0.278 | 12.9 | 29.3 | | | 15.6 | 35.1 | | 99 | | | | | | | | |
| 26-Feb-24 | 0.262 | 12.9 | 29.3 | | | 15.6 | 35.1 | | 99 | | | | | | | | |
| 27-Feb-24 | 0.280 | 14.0 | 32.2 | 12 | 28.0 | 12.6 | 29.2 | 22.7 | 0.40 | 73 | 31 | 97 | 96 | 6.5 | 6.5 | 6.3 | |
| 28-Feb-24 | 0.251 | 13.2 | 29.7 | 7.6 | 15.9 | 11.9 | 26.6 | 22.6 | 0.39 | 36 | 13 | 97 | 96 | 7.1 | 7.1 | 6.3 | |
| 29-Feb-24 | 0.240 | 10.8 | 23.2 | 12.8 | 25.6 | 10.3 | 22.0 | 20.6 | 0.34 | 28 | 52 | 97 | 94 | 7.1 | 7.1 | 6.6 | |
| Average | 0.281 | | | 15.0 | 36.8 | | 17.0 | 43.9 | 0.91 | | 79 | 93 | 94 | 6.5 | 6.5 | 5.7 | |
| MIN | 0.000 | | | | | | | | | | | | | | | | |
| MAX | 0.429 | 25.7 | 63.2 | 23.8 | 75.2 | | | | 1.29 | 189 | | | | | 7.3 | | |

February 2024

FINAL EFFLUENT

| DAY | CBOD -5 | | | | | T.S.S | | | | | V.S.S | | | TOTAL PHOSPHORUS | | | pH | | DO | | FECAL | | AMMONIA | |
|--|---------|------|---------|------|------|-------|------|---------|------|------|-------|-------|---------|------------------|-----|------|------------|----------|------|----------|-------|--|---------|--|
| | mg/l | mg/l | lbs/day | lbs | % | mg/l | mg/l | lbs/day | lbs | % | mg/l | mg/l | lbs/day | % | su | mg/l | cts/100 ml | 7-day | mg/l | lbs/day | | | | |
| | 7-day | | 7-day | | Rem. | 7-day | | 7-day | | Rem. | Rem. | | | | | | | COLIFORM | | NITROGEN | | | | |
| | Avg | | Avg | | | Avg | | Avg | | | | | | | | GEO | | | | | | | | |
| 1 | 36.0 | | 128.7 | | 93 | 12.4 | | 44.3 | | 95 | 11 | | | | 7.3 | 7.5 | | | 57 | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 22.3 | | 61.9 | | 92 | 13.2 | | 36.7 | | 94 | 8.8 | 1.220 | 3.4 | 74 | 7.3 | 6.1 | | | 166 | | | | | |
| 7 | 13.1 | 23.8 | 35.0 | 75.2 | 95 | 5.6 | 10.4 | 14.9 | 32.0 | 98 | 3.6 | 0.443 | 1.2 | 89 | 7.2 | 6 | | | 158 | 114 | | | | |
| 8 | 18.0 | 17.8 | 48.6 | 48.5 | 94 | 25.2 | 14.7 | 68.1 | 39.9 | 92 | 9.6 | 1.150 | 3.1 | 76 | 7.2 | 7.8 | | | 24 | 86 | | | | |
| 9 | | 17.8 | | 48.5 | | | 14.7 | | 39.9 | | | | | | | | | | | 86 | | | | |
| 10 | | 17.8 | | 48.5 | | | 14.7 | | 39.9 | | | | | | | | | | | 86 | | | | |
| 11 | | 17.8 | | 48.5 | | | 14.7 | | 39.9 | | | | | | | | | | | 86 | | | | |
| 12 | | 17.8 | | 48.5 | | | 14.7 | | 39.9 | | | | | | | | | | | 86 | | | | |
| 13 | 23.6 | 18.2 | 54.1 | 45.9 | 90 | 29.0 | 19.9 | 66.5 | 49.9 | 87 | 18.0 | 1.250 | 2.9 | 82 | 7.2 | 6.4 | | | 148 | 82 | | | | |
| 14 | 17.8 | 19.8 | 42.5 | 48.4 | 86 | 23.0 | 25.7 | 54.9 | 63.2 | 95 | 16.0 | 1.200 | 2.9 | 75 | 6.8 | 6.5 | | | 228 | 93 | | | | |
| 15 | 12.2 | 17.9 | 28.6 | 41.7 | 94 | 15.0 | 22.3 | 35.2 | 52.2 | 93 | 10.7 | 0.821 | 1.9 | 85 | 6.9 | 6.0 | | | 200 | 189 | | | | |
| 16 | | 17.9 | | 41.7 | | | 22.3 | | 52.2 | | | | | | | | | | | 189 | | | | |
| 17 | | 17.9 | | 41.7 | | | 22.3 | | 52.2 | | | | | | | | | | | 189 | | | | |
| 18 | | 17.9 | | 41.7 | | | 22.3 | | 52.2 | | | | | | | | | | | 189 | | | | |
| 19 | | 17.9 | | 41.7 | | | 22.3 | | 52.2 | | | | | | | | | | | 189 | | | | |
| 20 | 18.6 | 16.2 | 40.3 | 37.1 | 94 | 8.8 | 15.6 | 19.1 | 36.4 | 97 | 3.6 | 1.030 | 2.2 | 83 | 7.1 | 5.9 | | | 78 | 153 | | | | |
| 21 | 12.9 | 14.6 | 30.6 | 33.2 | 89 | 10.0 | 11.3 | 23.7 | 26.0 | 96 | 5.6 | 1.100 | 2.6 | 81 | 6.7 | 5.7 | | | 108 | 119 | | | | |
| 22 | 15.3 | 15.6 | 34.5 | 35.1 | 91 | 20.0 | 12.9 | 45.0 | 29.3 | 93 | 14.3 | 1.290 | 2.9 | 82 | 7.1 | 5.9 | | | 114 | 99 | | | | |
| 23 | | 15.6 | | 35.1 | | | 12.9 | | 29.3 | | | | | | | | | | | 99 | | | | |
| 24 | | 15.6 | | 35.1 | | | 12.9 | | 29.3 | | | | | | | | | | | 99 | | | | |
| 25 | | 15.6 | | 35.1 | | | 12.9 | | 29.3 | | | | | | | | | | | 99 | | | | |
| 26 | | 15.6 | | 35.1 | | | 12.9 | | 29.3 | | | | | | | | | | | 99 | | | | |
| 27 | 9.7 | 12.6 | 22.7 | 29.2 | 97 | 12.0 | 14.0 | 28.0 | 32.2 | 96 | 8.4 | 0.396 | 0.9 | 94 | 6.5 | 6.3 | | | 31 | 73 | | | | |
| 28 | 10.8 | 11.9 | 22.6 | 26.6 | 97 | 7.6 | 13.2 | 15.9 | 29.7 | 96 | 5.2 | 0.386 | 0.8 | 95 | 7.1 | 6.3 | | | 13 | 36 | | | | |
| 29 | 10.3 | 10.3 | 20.6 | 22.0 | 97 | 12.8 | 10.8 | 25.6 | 23.2 | 94 | 4 | 0.339 | 0.7 | 94 | 7.1 | 6.6 | | | 52 | 28 | | | | |
| 30 | | 10.3 | | 22.0 | | | 10.8 | | 23.2 | | | | | | | | | | | 28 | | | | |
| 31 | | 10.3 | | 22.0 | | | 10.8 | | 23.2 | | | | | | | | | | | 28 | | | | |
| M/M | | | | | | | | | | | | | | | | | | | | | | | | |
| TL | | | | | | | | | | | | | | | | | | | | | | | | |
| GA | | | | | | | | | | | | | | | | | | | | | | | | |
| ME | 17.0 | | 43.9 | | 93 | 15.0 | | 36.8 | | 94 | 9.2 | 0.91 | 2.3 | 84 | | 6.4 | | | 79.3 | #### | #### | | | |
| WGA | | | | | | | | | | | | | | | | | | | | | | | | |
| WA | | | | | | | | | | | | | | | | | | | | | | | | |
| M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg. | | | | | | | | | | | | | | | | | | | | | | | | |
| REMARKS: 2/1/24-aeration taken down for MBBR east construction, effluent not as good, bio-p treatment lost | | | | | | | | | | | | | | | | | | | | | | | | |

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

February 2024

ACTIVATED SLUDGE

| DAY | Aeration | Detent. | CRT | Organic | MLSS | MLVSS | SETT. | SVI | DO | AIR | RASS | RASVS | WAS | WAS | Return |
|----------|----------|---------|---------|---------|------|-------|-------|-----|------|---------|----------|----------|--------|-----|--------|
| | Volume | Time | Days | Loading | | | | | | SUPPLY | | | | | Flow |
| | KCF | Hours | | F/M | mg/l | mg/l | % | | mg/l | CuFt./D | g/100 ml | g/100 ml | gal | lbs | (RAS) |
| 1 | 24 | 8.6 | #DIV/0! | | 0 | 0 | 0 | 0 | 0.0 | 1.44 | 0.0000 | 0.0000 | 8.14 | 0 | 0.000 |
| 2 | 24 | 9.1 | #REF! | | | | | | 0.0 | 1.44 | | | 11.99 | 0 | |
| 3 | 24 | 10.4 | #DIV/0! | | | | | | 0.0 | 1.44 | | | 0.00 | 0 | |
| 4 | 24 | 10.3 | #DIV/0! | | | | | | 0.0 | 1.44 | | | 0.00 | 0 | |
| 5 | 24 | 10.8 | #DIV/0! | | | | | | 0.0 | 1.44 | | | 8.70 | 0 | |
| 6 | 24 | 11.0 | #DIV/0! | | | | | | 2.5 | 1.44 | | | 0.00 | 0 | |
| 7 | 24 | 11.2 | #DIV/0! | | | | | | 2.0 | 1.44 | | | 0.00 | 0 | |
| 8 | 24 | 11.5 | #DIV/0! | | | | | | 1.2 | 1.44 | | | 0.00 | 0 | |
| 9 | 24 | 11.5 | #DIV/0! | | | | | | 2.5 | 1.44 | | | 0.00 | 0 | |
| 10 | 24 | 12.6 | #DIV/0! | | | | | | 4.8 | 1.44 | | | 0.00 | 0 | |
| 11 | 24 | 12.6 | #DIV/0! | | | | | | 5.3 | 1.44 | | | 0.00 | 0 | |
| 12 | 24 | 12.2 | #DIV/0! | | | | | | 4.6 | 1.44 | | | 7.74 | 0 | |
| 13 | 24 | 12.3 | #DIV/0! | | | | | | 3.8 | 1.44 | | | 12.19 | 0 | |
| 14 | 24 | 12.1 | #DIV/0! | | | | | | 4.3 | 1.44 | | | 4.78 | 0 | |
| 15 | 24 | 12.6 | #DIV/0! | | | | | | 4.2 | 1.44 | | | 17.34 | 0 | |
| 16 | 24 | 12.7 | #DIV/0! | | | | | | 4.7 | 1.44 | | | 24.30 | 0 | |
| 17 | 24 | 12.8 | #DIV/0! | | | | | | 5.5 | 1.44 | | | 0.00 | 0 | |
| 18 | 24 | 13.0 | #DIV/0! | | | | | | 4.5 | 1.44 | | | 0.00 | 0 | |
| 19 | 24 | 12.8 | #DIV/0! | | | | | | 5.1 | 1.44 | | | 0.00 | 0 | |
| 20 | 24 | 13.1 | #DIV/0! | | | | | | 5.5 | 1.44 | | | 16.14 | 0 | |
| 21 | 24 | 12.8 | #DIV/0! | | | | | | 4.5 | 1.44 | | | 0.00 | 0 | |
| 22 | 24 | 13.3 | #DIV/0! | | | | | | 2.4 | 1.44 | | | 0.00 | 0 | |
| 23 | 24 | 13.9 | #DIV/0! | | | | | | 1.0 | 1.44 | | | 3.84 | 0 | |
| 24 | 24 | 14.1 | #DIV/0! | | | | | | 5.1 | 1.44 | | | 0.00 | 0 | |
| 25 | 24 | 13.6 | #DIV/0! | | | | | | 1.0 | 1.44 | | | 0.00 | 0 | |
| 26 | 24 | 13.5 | #DIV/0! | | | | | | 2.8 | 1.44 | | | 17.64 | 0 | |
| 27 | 24 | 13.4 | #DIV/0! | | | | | | 2.9 | 1.44 | | | 0.00 | 0 | |
| 28 | 24 | 13.8 | #DIV/0! | | | | | | 3.3 | 1.44 | | | 0.00 | 0 | |
| 29 | 24 | 13.4 | #DIV/0! | | | | | | 5.6 | 1.44 | | | 17.10 | 0 | |
| TL | | | | | | | | | | | | | 149.89 | 0 | 0.000 |
| ME | 24 | #DIV/0! | #DIV/0! | #DIV/0! | 0 | 0 | 0 | 0 | 3.1 | 1.44 | 0.0000 | 0.0000 | 5.00 | 0 | 0.000 |
| REMARKS: | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |

Total lbs are figured by multiplying the monthly average by the number of days in the month.

February 2024

MISCELLANEOUS DATA

| DAY | OUTFALL OBSERVATION | GRIT | NAT. GAS | ELECT. WWTP | ELECT. Riverside Lift Stat. | ELECT. Canal Lift Stat. | ELECT Cutler Lift Stat. | FERRIC CHLORIDE | Polymer Sludge Thickener |
|-----------|------------------------|-------|-------------|----------------|-----------------------------------|-------------------------------|-------------------------------|--------------------|--------------------------------|
| | yes/no | cf | cf | kwh | kwh | kwh | kwh | lbs | lbs |
| SF | | | | 1 | | | | | |
| 1 | N | | 4200 | 168 | 97 | 11 | 37 | 383 | 6.0 |
| 2 | N | | 4200 | 144 | | | | 205 | 18.0 |
| 3 | n | | 6300 | 156 | | | | 205 | 0.0 |
| 4 | y | | 6800 | 128 | 153 | 16 | 63 | 205 | 5.0 |
| 5 | y | 40.5 | 5900 | 160 | | | | 205 | 5.0 |
| 6 | n | | 4500 | 152 | | | | 205 | 2.0 |
| 7 | n | | 4100 | 136 | | | | 351 | 17.0 |
| 8 | n | | 2500 | 128 | 195 | 30 | 72 | 351 | 0.0 |
| 9 | n | | 3000 | 136 | | | | 176 | 20.0 |
| 10 | n | | 4500 | 136 | | | | 176 | 0.0 |
| 11 | y | | 4400 | 128 | 143 | 5 | 56 | 410 | 0.0 |
| 12 | n | | 4500 | 136 | | | | 468 | 15.0 |
| 13 | n | 40.5 | 4600 | 160 | 97 | 9 | 38 | 468 | 15.0 |
| 14 | y | | 4600 | 144 | | | | 526 | 18.0 |
| 15 | n | | 3500 | 144 | 139 | 1 | 42 | 526 | 0.0 |
| 16 | n | | 6500 | 176 | | | | 585 | 0.0 |
| 17 | n | | 6400 | 96 | | | | 585 | 0.0 |
| 18 | n | | 5600 | 160 | | | | 585 | 0.0 |
| 19 | y | | 4300 | 136 | 201 | 19 | 87 | 585 | 0.0 |
| 20 | y | | 3200 | 144 | | | | 585 | 0.0 |
| 21 | y | | 2600 | 128 | | | | 585 | 0.0 |
| 22 | n | | 3700 | 144 | 131 | 15 | 45 | 702 | 0.0 |
| 23 | n | | 3900 | 144 | | | | 702 | 0.0 |
| 24 | n | | 5000 | 144 | | | | 702 | 0.0 |
| 25 | n | | 3600 | 160 | 144 | 14 | 59 | 702 | 0.0 |
| 26 | n | | 2300 | 128 | | | | 819 | 0.0 |
| 27 | y | 40.5 | 800 | 128 | 89 | 9 | 28 | 819 | 0.0 |
| 28 | y | | 4000 | 168 | | | | 819 | 0.0 |
| 29 | y | | 4500 | 160 | 104 | 10 | 47 | 819 | 0.0 |
| TL | | 121.5 | 124000.0 | 4172 | 1493 | 139 | 574 | 14454 | 121.0 |
| ME | | 40.5 | 4276 | 144 | 136 | 13 | 52 | 498 | 4.2 |
| | REMARKS: | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

February 2024

SOLIDS DISPOSAL

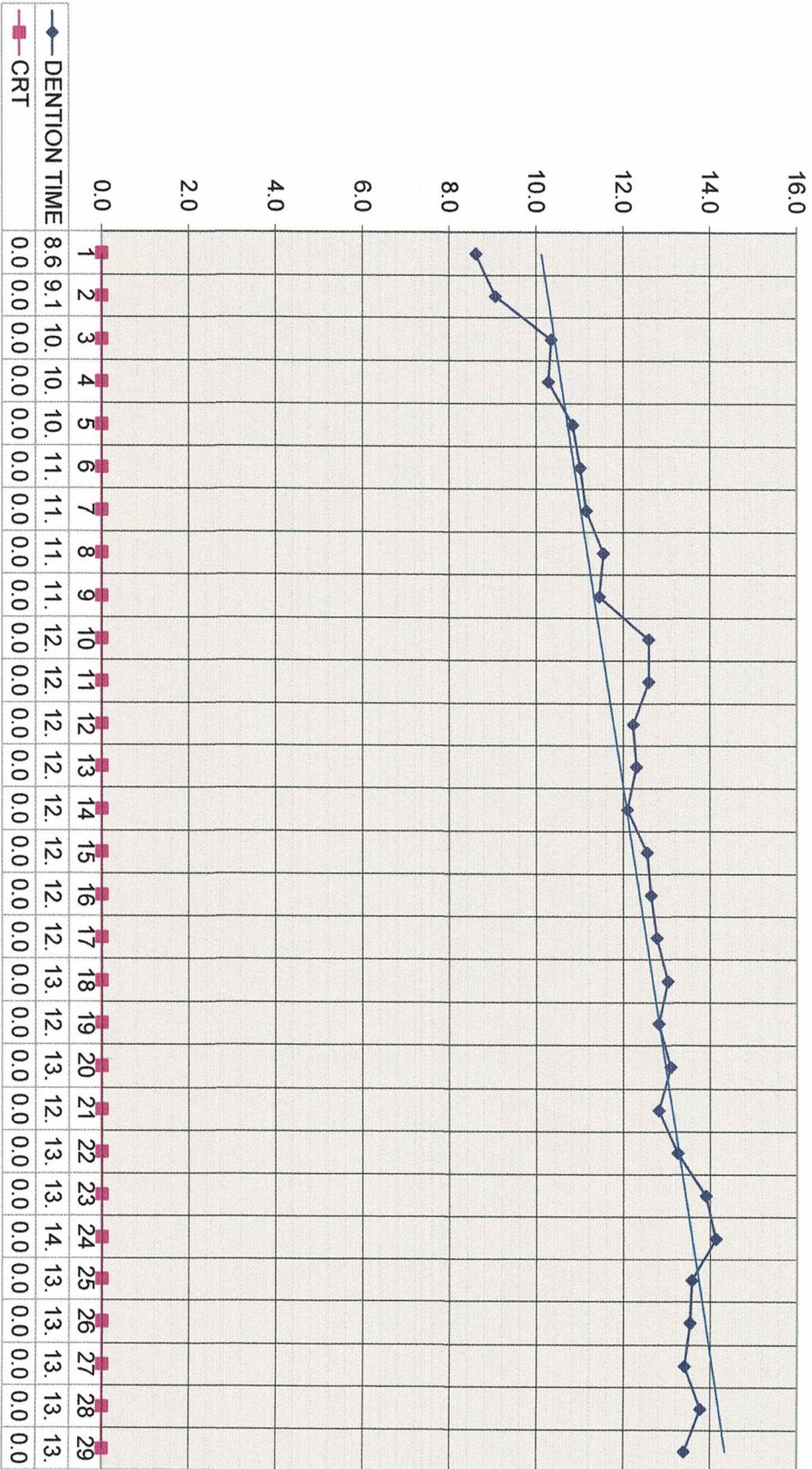
| DAY | SUPERNATANT | | | | | | | BIOSOLIDS DISPOSAL | | | | SITE # | DRY TONS APPLIED. |
|-----------|-------------|----|--------|--------|--------|--------|--------|--------------------|--------|--------|--------|--------|-------------------------|
| | AMT. | PH | TOTAL | VOL. | SUSP. | Phosp. | PHOSP. | SOLIDS | AMOUNT | TOTAL | VOL. | | |
| | | | SOLIDS | SOLIDS | SOLIDS | | | TO BED | HAULED | SOLIDS | SOLIDS | | |
| | gal. | | % | % | mg/l | mg/l | lbs | lbs | gal | % | % | | |
| 1 | 7920 | | | | | | | 0.0 | | | | | |
| 2 | 0 | | | | | | | 0.0 | | | | | |
| 3 | 2592 | | | | | | | 0.0 | | | | | |
| 4 | 0 | | | | | | | 0.0 | | | | | |
| 5 | 0 | | | | | | | 0.0 | | | | | |
| 6 | 10440 | | | | | | | 0.0 | | | | | |
| 7 | 0 | | | | | | | 0.0 | | | | | |
| 8 | 8100 | | | | | | | 0.0 | | | | | |
| 9 | 0 | | | | | | | 0.0 | | | | | |
| 10 | 6600 | | | | | | | 0.0 | | | | | |
| 11 | 3120 | | | | | | | 0.0 | | | | | |
| 12 | 0 | | | | | | | 0.0 | | | | | |
| 13 | 0 | | | | | | | 0.0 | | | | | |
| 14 | 0 | | | | | | | 0.0 | | | | | |
| 15 | 0 | | | | | | | 0.0 | | | | | |
| 16 | 0 | | | | | | | 0.0 | | | | | |
| 17 | 5040 | | | | | | | 0.0 | | | | | |
| 18 | 9180 | | | | | | | 0.0 | | | | | |
| 19 | 4200 | | | | | | | 0.0 | | | | | |
| 20 | 0 | | | | | | | 0.0 | | | | | |
| 21 | 0 | | | | | | | 0.0 | | | | | |
| 22 | 0 | | | | | | | 0.0 | | | | | |
| 23 | 0 | | | | | | | 0.0 | | | | | |
| 24 | 1920 | | | | | | | 0.0 | | | | | |
| 25 | 7560 | | | | | | | 0.0 | | | | | |
| 26 | 0 | | | | | | | 0.0 | | | | | |
| 27 | 0 | | | | | | | 0.0 | | | | | |
| 28 | 0 | | | | | | | 0.0 | | | | | |
| 29 | 0 | | | | | | | 0.0 | | | | | |
| 30 | 0 | | | | | | | 0.0 | | | | | |
| 31 | 0 | | | | | | | 0.0 | | | | | |
| TL | 58752 | | | | | | | 0.0 | 0 | | | | |
| ME | | | | | | | | | | | | | |

Supernatant to drying beds or storage tank and cycled back to plant headworks.
 Biosolids to farm land and landfill.

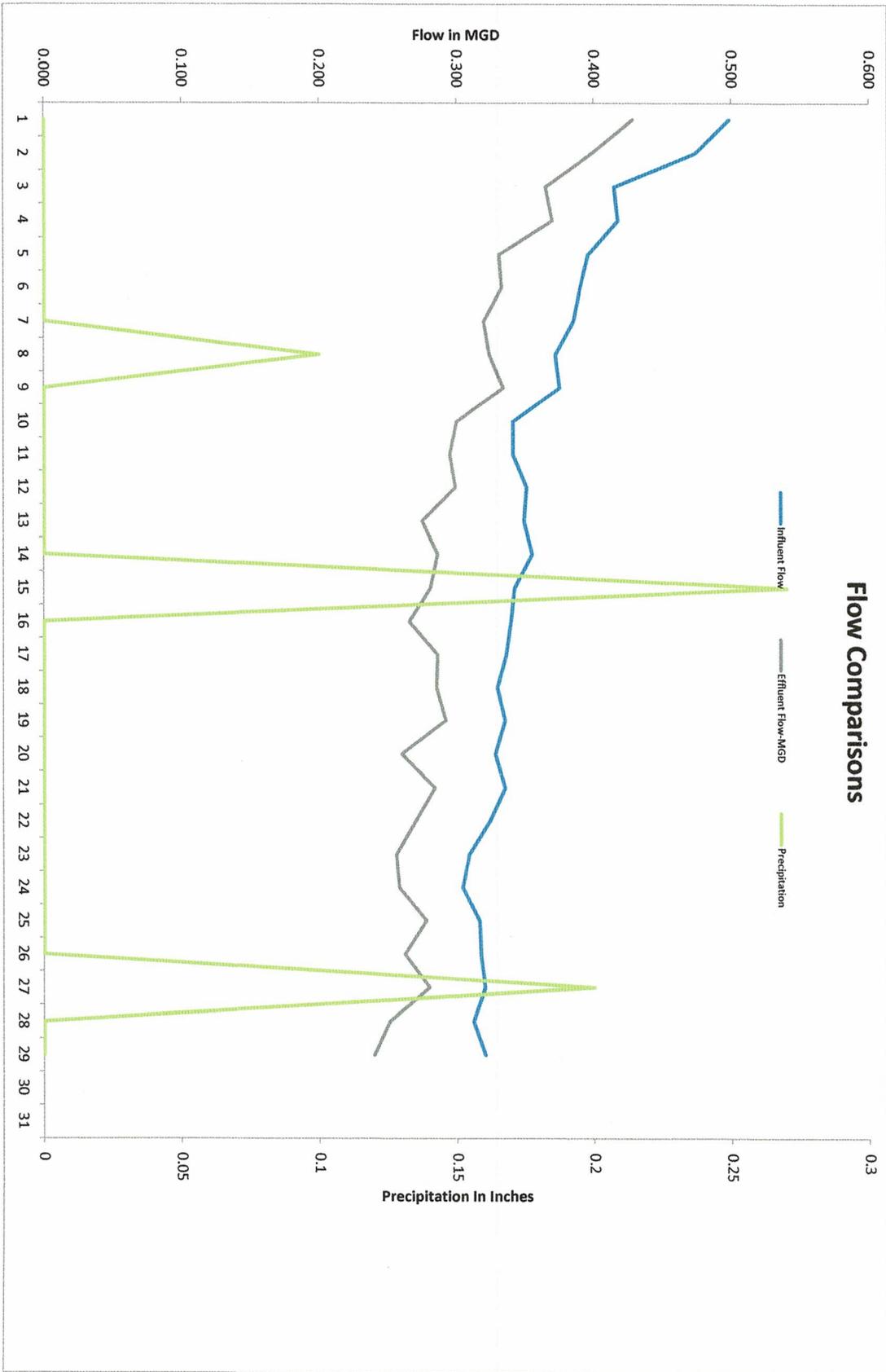
| Date | Filtrate Meter Reading | Stop | Total Filtrate Gal | Equalization Meter Reading | Stop | Total Equalization Gal | WAS Gal |
|-------|------------------------|----------|--------------------|----------------------------|------|------------------------|---------|
| 1 | 70225.87 | 70229.14 | 3270 | | | 0 | 8140 |
| 2 | 70229.14 | 70235.35 | 6210 | | | 0 | 11987 |
| 3 | 70235.35 | 70242.35 | 7000 | | | 0 | 0 |
| 4 | 70242.35 | 70242.35 | 0 | | | 0 | 0 |
| 5 | 70242.35 | 70246.82 | 4470 | | | 0 | 8700 |
| 6 | 70246.82 | 70255.9 | 9080 | | | 0 | 0 |
| 7 | 70255.9 | 70264.35 | 8450 | | | 0 | 0 |
| 8 | 70264.35 | 70290.29 | 25940 | | | 0 | 0 |
| 9 | 70290.29 | 70290.29 | 0 | | | 0 | 0 |
| 10 | 70290.29 | 70299.31 | 9020 | | | 0 | 0 |
| 11 | 70299.31 | 70316.59 | 17280 | | | 0 | 0 |
| 12 | 70316.59 | 70316.59 | 0 | | | 0 | 7736 |
| 13 | 70316.59 | 70324.07 | 7480 | | | 0 | 12191 |
| 14 | 70324.07 | 70335.49 | 11420 | | | 0 | 4780 |
| 15 | 70335.49 | 70335.49 | 0 | | | 0 | 17340 |
| 16 | 70335.49 | 70335.49 | 0 | | | 0 | 24300 |
| 17 | 70335.49 | 70340.76 | 5270 | | | 0 | 0 |
| 18 | 70340.76 | 70346.5 | 5740 | | | 0 | 0 |
| 19 | 70346.5 | 70354.88 | 8380 | | | 0 | 0 |
| 20 | 70354.88 | 70354.88 | 0 | | | 0 | 16140 |
| 21 | 70354.88 | 70354.88 | 0 | | | 0 | 0 |
| 22 | 70354.88 | 70354.88 | 0 | | | 0 | 0 |
| 23 | 70354.88 | 70360.01 | 5130 | | | 0 | 3840 |
| 24 | 70360.01 | 70361.3 | 1290 | | | 0 | 0 |
| 25 | 70361.3 | 70370.56 | 9260 | | | 0 | 0 |
| 26 | 70370.56 | 70370.56 | 0 | | | 0 | 17640 |
| 27 | 70370.56 | 70370.56 | 0 | | | 0 | 0 |
| 28 | 70370.56 | 70370.56 | 0 | | | 0 | 0 |
| 29 | 70370.56 | 70370.85 | 290 | | | 0 | 17100 |
| Total | -70225.87 | | 144980 | | | 0 | 149894 |

DETENTION & CRT

DET=HRS; CRT = DAYS



Flow Comparisons



To Whom It May Concern:

On February 29, 2024, the Danby Township Board of Trustees approved the distribution of the draft 2024 Danby Township Master Plan Update to neighboring communities and relevant agencies, as required by Section 41 of the Michigan Planning Enabling Act, as amended. The draft Master Plan can be accessed at the Township's website: <https://www.danbytownship.org>

Your organization may provide comments regarding the draft Master Plan, and the official comment period ends 42 days after receipt of this notice.

Written Comments:

Danby Township
Attn: Mitchel Hoppes
PO Box 453
Portland MI 48875

Email Comments:

mhoppes.danbyzoning@gmail.com

The Planning Commission will hold a public hearing on the matter on Wednesday, April 17, 2024, at 7:00 PM at Danby Township Hall (13122 Charlotte Hwy, Sunfield, MI 48890). We welcome your comments as we proceed to finalize this project. Thank you in advance for your cooperation and assistance.

Sincerely,

Mitchel Hoppes
Danby Township Zoning Administrator

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MARCH 12, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Review Road Department’s proposed millage projects-Connie Houk, Prein & Newhof
 - B. Appointment to Community Mental Health Service Board
 - Deborah McPeek-McFadden, three-year term
 - Gretchen Nyland, three-year term
 - C. Request Approval of Health Department Budget Amendment-Chad Shaw/Brenda Ingersoll
 - D. Request Approval of Contract Amendment to Increase Ionia County Community Corrections FY24 Grant Award-Selina Schmidt
 - E. Request Approval of Contract with TRICAP for Ionia County Community Corrections FY24-Selina Schmidt
 - F. Request Approval of the Opioids RFP-Patrick Jordan
 - G. Request Approval of Agency Signature on a Memorandum of Agreement with MDHHA/PBHASA for Senior Project Fresh and purchase of coupons-Carol Hanulcik
 - H. Request Approval of Substance Use Disorder Oversight Policy Board Intergovernmental Agreement

- I. Approval of Proposed Materials Management Committee-Melissa Eldridge
- J. Request Approval for Agreement for Sheriff's Office Services Between The Village of Clarksville and the County of Ionia-Sheriff Noll
- IX. Department Reports**
 - A. Sheriff Department
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Adjournment**

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three year term

Appointments for consideration in the month of March 2024:

- Community Mental Health Service Board

Appointments for consideration in the month of April 2024:

- Economic Development Corporation/Brownfield Redevelopment Authority
- Land Bank Authority