



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, May 6, 2024

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Gorman; City Clerk Miller; DDA Director ConnerWellman

Guests: Jon Moxey of Fleis & VandenBrink; Cory Grimminck, Portland District Librarian; Charlotte Sheehan; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Sheehan, to approve the proposed Agenda.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the Council held a Budget Workshop on Wednesday, May 1, 2024, to review the proposed budget for Fiscal Year 2024-2025.

The Electric Department Automatic Metering Infrastructure (AMI) Project is kicking off with the installation of approximately 150 meters followed by a test period. Once testing is complete the remainder of the electric meters on the system will be changed out. The project is expected to be completed by the end of June.

City Manager Gorman noted the purchase orders on the Consent Agenda for completion of various mill and fill road projects to be completed this summer.

City Manager Gorman provided statistics on the Annual Clean Up Day held Saturday, May 4, 2024, at the DPW Compound.

Under Presentations, Portland District Librarian Grimminck presented the 2022-2023 Annual Report.

Mayor Barnes asked some questions related to the report.

Jon Moxey of Fleis & VandenBrink provided a report on the Kent Street Reconstruction Project. The project is going well and is on schedule at this point.

There was a discussion related to the project.

DDA Director ConnerWellman presented the Downtown Report.

Mayor Barnes presented the 2024 Arbor Day Proclamation.

Under New Business, the Council considered Resolution 24-37 to set a Public Hearing on Monday, May 20, 2024, for the proposed budget for Fiscal Year 2024-2025.

Motion by Johnston, supported by Sheehan, to approve Resolution 24-37 setting a Public Hearing on the Budget proposed for Fiscal Year 2024-2025.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 24-38 to approve the purchase of a 2024 Chevrolet Silverado 2500 truck for the Department of Public Works in the amount of \$45,969.00 through the State of Michigan's MiDeal Program.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 24-38 approving the purchase of a 2024 Chevrolet Silverado 2500 Truck for the Department of Public Works (DPW).

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-39 to approve a proposal from Fleis & VandenBrink in the amount of \$58,400.00 to provide professional services related to administration of the Technical, Managerial, and Financial (TMF) Grant awarded to the City of Portland. The TMF Grant is related to the lead service line replacement program through the Michigan Department of Environment, Great Lakes and Energy (EGLE).

Motion by Johnston, supported by Sheehan, to approve Resolution 24-39 approving a proposal from Fleis & VandenBrink to provide professional services for assistance with EGLE's Technical, Managerial, and Financial Grant.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 24-40 to approve a proposal from Fleis & VandenBrink in the amount of \$10,000.00 to provide professional services for administration of the ELGE Grant related to new well site evaluation.

Motion by Sheehan, supported by Fitzsimmons, to approve Resolution 24-40 approving a proposal from Fleis & VandenBrink to provide professional services for assistance with the Wellhead Protection Program and New Well Site Evaluation.

Yeas: Sheehan, Fitzsimmons, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-41 to approve payment in the amount of \$636,372.00 for work performed for the Wastewater Treatment Plant Improvement Project.

Motion by Fitzsimmons, supported by Johnston, to approve Resolution 24-41 approving payment to F&V Construction for work performed for the Wastewater Treatment Plant Improvement Project.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None
Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on April 15, 2024, and Minutes of the Budget Workshop held on May 1, 2024, payment of invoices in the amount of \$190,455.43, and payroll in the amount of \$135,190.71 for a total of \$325,646.14. Purchase orders to McKearney Asphalt & Sealing, Inc. for mill and fill projects on portions of Grape Street and Bridge Street estimated at \$13,000.00, McKearney Asphalt & Sealing, Inc. for asphalt removal and replacement on Bristie Street estimated at \$43,995.00, and McKearney Asphalt & Sealing, Inc. for both mill and fill projects and asphalt removal and replacement on different portions of East Street estimated at \$163,990.00 were also included.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Gorman thanked the schools, bus drivers, and members of the community for their patience with traffic issues related to the Kent Street Reconstruction Project.

The Wastewater Treatment Plant Improvement Project is now at substantial completion. The project is coming in under budget so some items that were previously cut from the project will now be able to be completed.

Last week, the annual tours for the 3rd Grade classes at Westwood Elementary were held virtually and went very well.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck thanked the public for their patience and consideration with the construction traffic related to the Kent Street Reconstruction Project.

Mayor Barnes stated he filled in for City Manager Gorman at the National Day of Prayer event held by the Portland Area Ministerial Association. He spent some time speaking with State Representative Gina Johnson regarding the opposition she is facing in the upcoming Primary Election related to her support of Portland in securing funds for the Wastewater Treatment Plant Improvement Project through the State of Michigan Appropriation process. He encouraged the community to support her in the upcoming Primary Election.

Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes
Nays: None
Adopted

Meeting adjourned at 8:09 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk