



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, June 3, 2024

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by Mayor Barnes</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:05 PM	V. <u>City Manager Report</u>	
7:20 PM	VI. <u>Presentations</u>	
7:30 PM	A. Edgemont Apartment Fire Recognitions	
7:40 PM	B. Patrick Bowland, MPPA, CEO & General Manager – MPPA Overview	
	C. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:45 PM	A. Resignation of City Manager Gorman	Decision
7:50 PM	B. Discussion of City Manager Selection Process and Transition – Consulting Firms/Interim City Manager	
8:00 PM	C. Proposed Resolution 24-44 Approving, Authorizing, and Directing the Mayor to Sign an Extension to the Exclusive Marketing Agreement with Martin Commercial Properties, Inc. to Sell City Owned Property	Decision
8:02 PM	D. Proposed Resolution 24-45 Approving, Authorizing, and Directing the Mayor and Clerk to Sign the Fourth Amendment to the First Amended Joint Fire and Emergency-Services Agreement	Decision
8:05 PM	E. Proposed Resolution 24-46 Approving the Board of Light and Power’s Recommendation to Designate the Electric Superintendent, Todd Davlin as the Member Authorized Representative	Decision
8:08 PM	F. Proposed Resolution 24-47 Approving Payment to F&V Construction for Work Performed for the Wastewater Treatment Plant Project	Decision
8:10 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting held on May 20, 2024	

Estimated Time		Desired Outcome
	<ul style="list-style-type: none"> B. Payment of Invoices in the Amount of \$185,715.64 and Payroll in the Amount of \$147,138.25 for a Total of \$332,853.89 C. Purchase Orders over \$5,000.00 <ul style="list-style-type: none"> 1. Kendall Electric in the Amount of \$6,986.14 for Street Light Wire for the Kent Street Improvement Project 	
	<p>XI. <u>Communications</u></p> <ul style="list-style-type: none"> A. Board and Commissions Application – Kathy Parsons B. Board and Commissions Application – Leo Madarang C. Board and Commissions Application – Nick Lefke D. Board and Commissions Application – Jayne Graham E. Board and Commissions Application – Kathy Ness F. DDA Minutes for April 22, 2024 G. Utility Billing Reports for April 2024 H. Danby Township Master Plan Communication I. Ionia County Central Dispatch Report for April 2024 J. Ionia County Board of Commissioners Agenda for May 28, 2024 	
8:15 PM	XII. <u>Other Business</u> – None	
8:20 PM	XIII. <u>City Manager Comments</u>	
8:25 PM	XIV. <u>Council Comments</u>	
8:30 PM	XV. <u>Adjournment</u>	
		Decision



PROCLAMATION HONORING MR. RYAN HONSOWITZ

WHEREAS, the City Council holds among its most basic responsibilities the promotion of the safety and wellbeing of the City’s residents, employees, visitors, and contractors; and

WHEREAS, the City Manager and Department Heads are responsible for ensuring the necessary procedures and processes are in place, so City staff has the awareness and resources to provide for that safety and wellbeing; and

WHEREAS, in the early morning of January 5, 2024, a structure fire occurred at Edgemont Apartments in the City of Portland; and

WHEREAS, Mr. Ryan Honsowitz was beginning his shift at the City of Portland, Department of Public Works (DPW), where his responsibilities include making an assessment of the City to determine if weather conditions or other factors had created problems that required the DPW’s attention; and

WHEREAS, Mr. Honsowitz noticed the smoke from the structure fire and responded to the location where he and Officer Chris Walker of the Portland Police Department immediately entered the burning building and proceeded to evacuate the residents of the facility; and

WHEREAS, Mr. Honsowitz’s conscientious performance of his duties and his prompt and efficient response to the emergency undoubtedly resulted in saving residents of the building from severe injury or death; and

NOW, THEREFORE, the Portland City Council and the City of Portland hereby recognize and honor Mr. Ryan Honsowitz for his exemplary service to the City of Portland and its residents.

BY ORDER OF THE CITY COUNCIL

James E. Barnes, Mayor

Joel VanSlambrouck, Mayor Pro-Tem

Patrick Fitzsimmons

Amanda Johnston

Erica Sheehan

SEAL

S. Tutt Gorman, City Manager

Monique I. Miller, City Clerk

Dated: June 3, 2024



PROCLAMATION HONORING OFFICER CHRIS WALKER

WHEREAS, the City Council holds among its most basic responsibilities the promotion of the safety and wellbeing of the City's residents, employees, visitors, and contractors; and

WHEREAS, the City Manager and Department Heads are responsible for ensuring the necessary procedures and processes are in place, so City staff has the awareness and resources to provide for that safety and wellbeing; and

WHEREAS, in the early morning of January 5, 2024, a structure fire occurred at Edgemont Apartments in the City of Portland; and

WHEREAS, Officer Chris Walker was working patrol at the City of Portland Police Department and noticed the smoke from the structure fire and responded to the location where he and Mr. Ryan Honsowitz of the City of Portland, Department of Public Works immediately entered the burning building and proceeded to evacuate the residents of the facility; and

WHEREAS, Officer Walker's conscientious performance of his duties and his prompt and efficient response to the emergency undoubtedly resulted in saving residents of the building from severe injury or death; and

NOW, THEREFORE, the Portland City Council and the City of Portland hereby recognize and honor Officer Chris Walker for his exemplary service to the City of Portland and its residents.

BY ORDER OF THE CITY COUNCIL

James E. Barnes, Mayor

Joel VanSlambrouck, Mayor Pro-Tem

Patrick Fitzsimmons

Amanda Johnston

Erica Sheehan

SEAL

S. Tutt Gorman, City Manager

Monique I. Miller, City Clerk

Dated: June 3, 2024



PROCLAMATION HONORING FIREFIGHTER JAKE SCHAFER

WHEREAS, the City Council holds among its most basic responsibilities the promotion of the safety and wellbeing of the City’s residents, employees, visitors, and contractors; and

WHEREAS, the City Manager and Department Heads are responsible for ensuring the necessary procedures and processes are in place, so City staff has the awareness and resources to provide for that safety and wellbeing; and

WHEREAS, in the early morning of January 5, 2024, a structure fire occurred at Edgemont Apartments in the City of Portland; and

WHEREAS, Firefighter Jake Schafer was among the first members of the Portland Area Fire Authority to respond to the fire and upon realizing a resident of the facility was still inside, he entered the building and brought the subject to safety shortly before the structure began to collapse; and

WHEREAS, Firefighter Jake Schafer’s alertness in realizing the resident was still in the structure and his quickness to respond to the situation saved the subject from severe injury or death; and

NOW, THEREFORE, the Portland City Council and the City of Portland hereby recognize and honor Officer Chris Walker for his exemplary service to the City of Portland and its residents.

BY ORDER OF THE CITY COUNCIL

James E. Barnes, Mayor

Joel VanSlambrouck, Mayor Pro-Tem

Patrick Fitzsimmons

Amanda Johnston

Erica Sheehan

SEAL

S. Tutt Gorman, City Manager

Monique I. Miller, City Clerk

Dated: June 3, 2024



Michigan Public Power Agency

“Delivering Value Added Energy Solutions and Services to its Members”

City of Portland

June 3, 2024

Michigan Public Power Agency

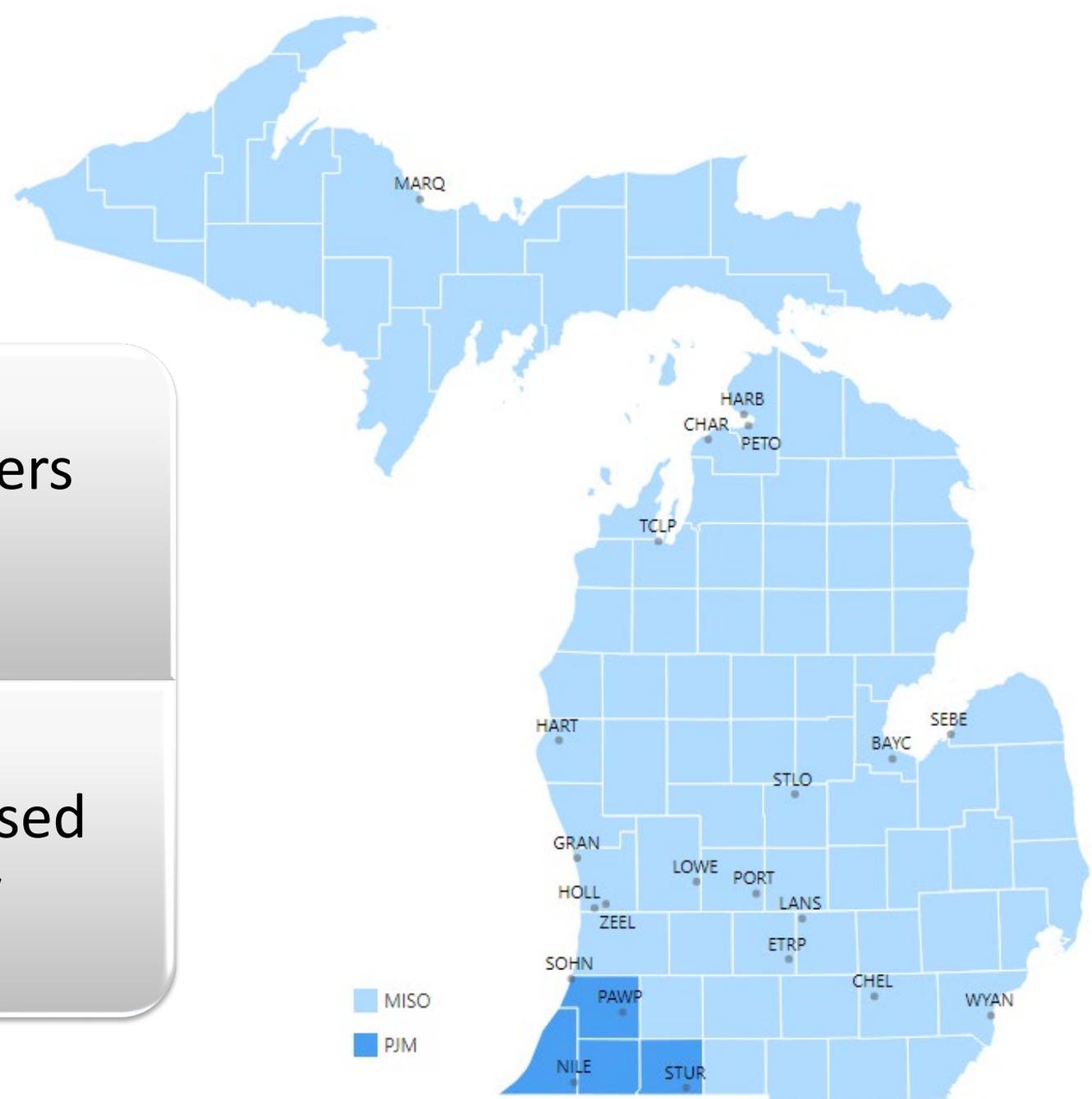
Established 1978

22 Members

PJM and
MISO

Michigan
Municipal
Electric Utilities

Project Based
Agency

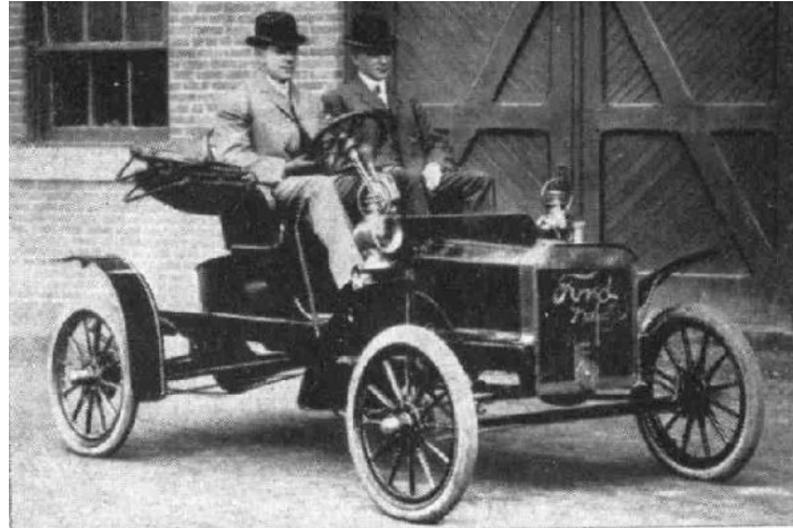


Agency Member Profile

6.5 Million MWh
Annual Sales

1.4 GW Peak Load

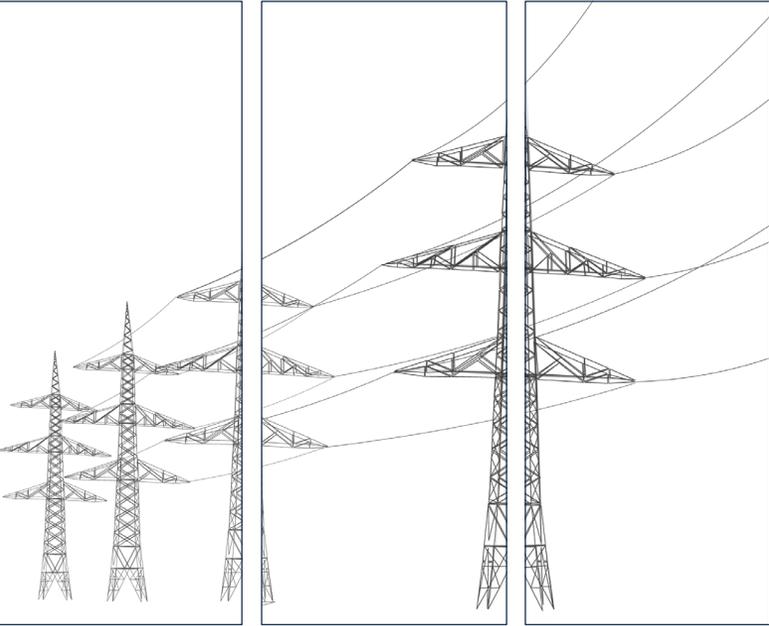
300,000 Retail
Customers



Note: all values are estimates

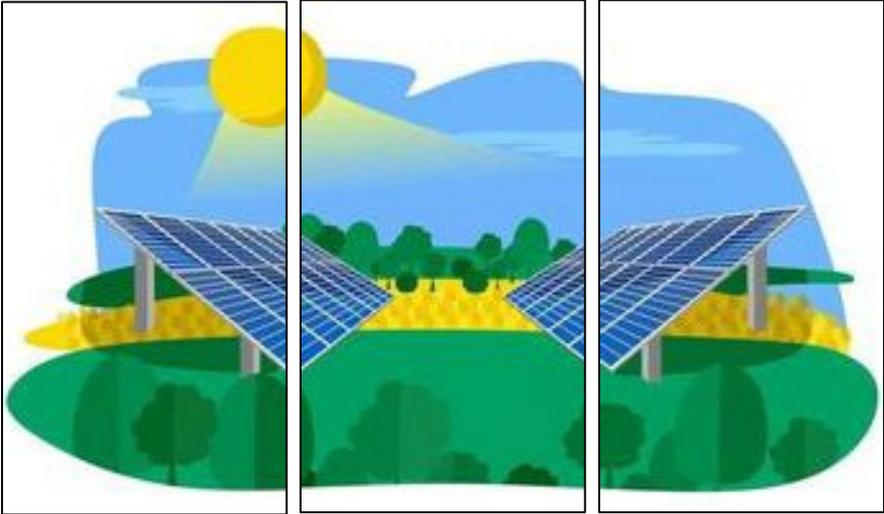
Members established 1890 -1912

What is Joint Action?

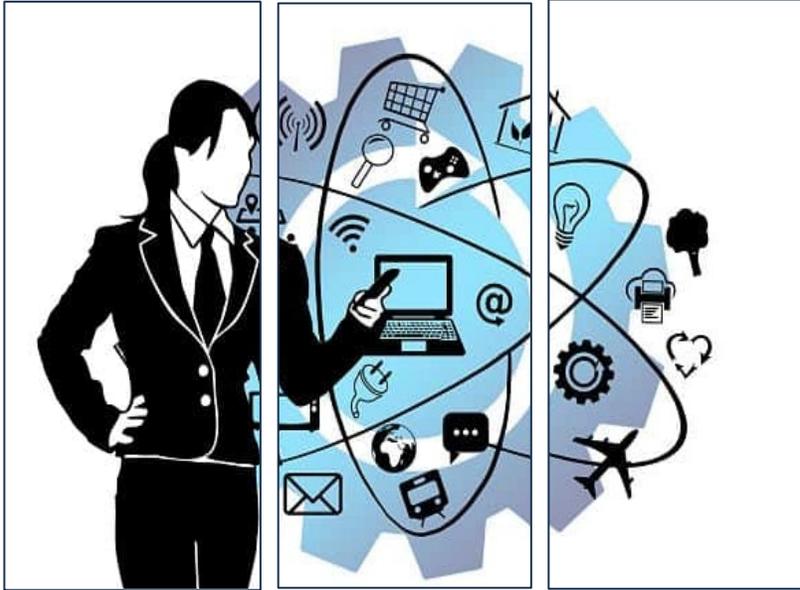


Transmission

Share Resources,
Expertise & Services



Power Supply

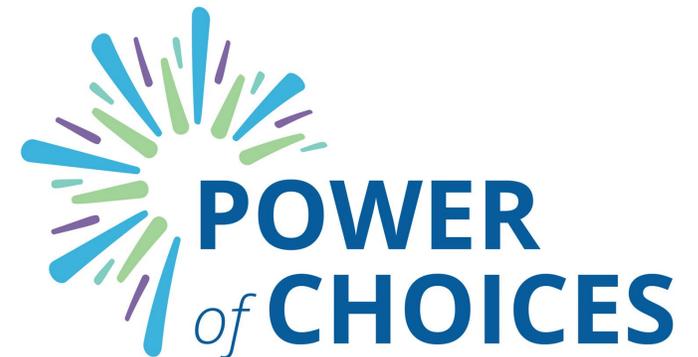


Expertise & Services

Lower Costs &
Diversify Risk

Project Based Agency

- Members choose the Projects and Services that best fit their needs
- Power Supply can be MPPA or Member owned or contracted
- Members always control decisions recommended by MPPA



Vision

An energy supply and services **platform** that supports the resources and skills of our Members.



Platform Specifications

Competition

Risk Management

Industry Expertise

Sharing
(scale or scope)

Member Participation Model



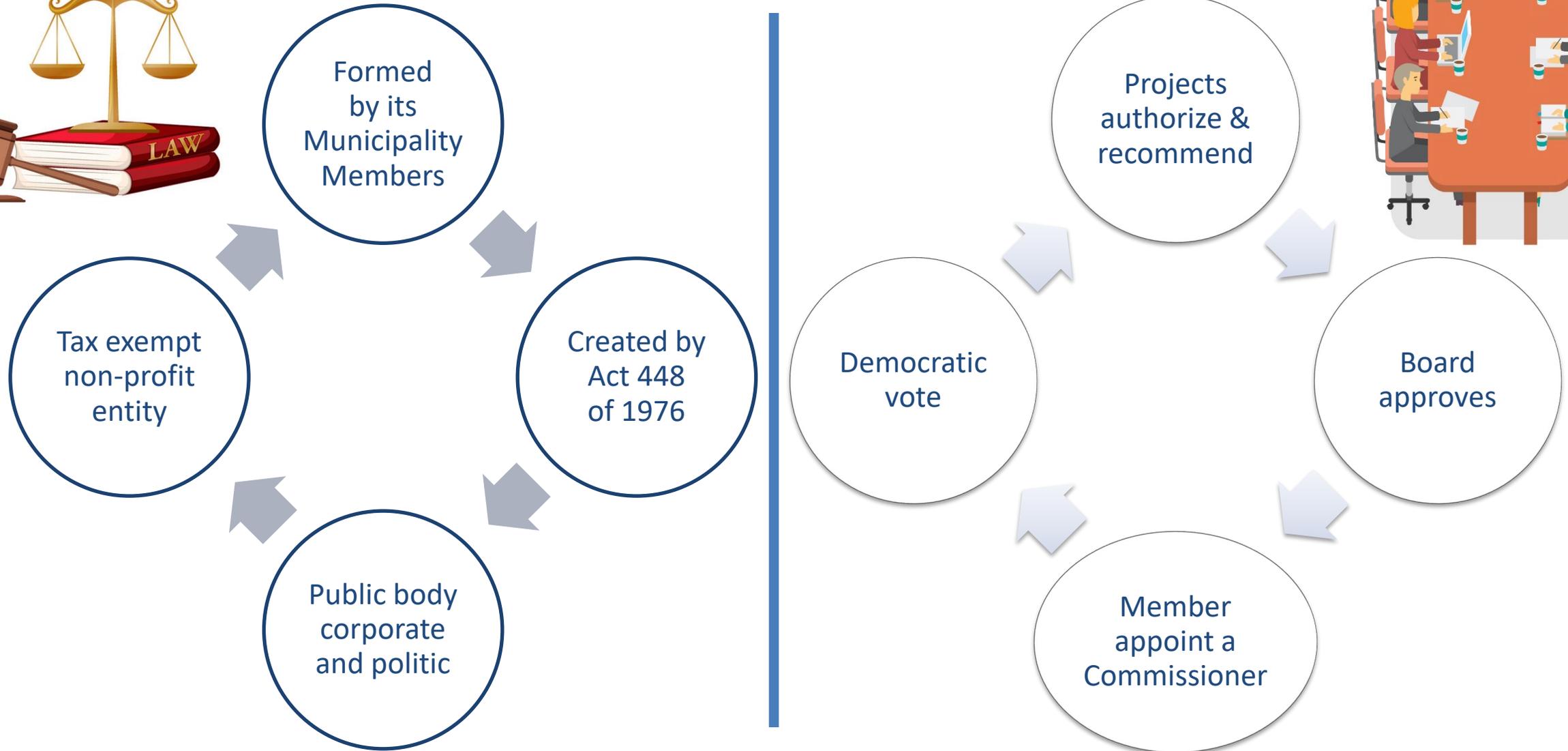
Project

- A Project is a financial commitment to power supply or delivery resources by two or more members (“Participants”)
- Four Projects are electric power generation, and one is high voltage transmission
- Two purchased power Projects, and by far the largest with billions of \$ in committed forward contract value
- Only Full Members can participate in a Project

Service Committee

- A Service Committee is a commitment to overhead costs tied to work performed
- Can be *exploratory* (studies or analysis) or *task* driven. Twelve active Service Committees
- Rapid technology change, complex rules, customer interest in energy driving more support services
- Full Members, Associate Members and non-members can participate

Legal Structure & Governance



Joint Action – *expanding value*

ECONOMIES OF SCALE



ECONOMIES OF SCOPE

BTMG Solar



BTMG Solar



BTMG Solar



BTMG Solar



RESOURCES, SKILLS, SYSTEMS

4 Different Member Systems

Recent Achievements

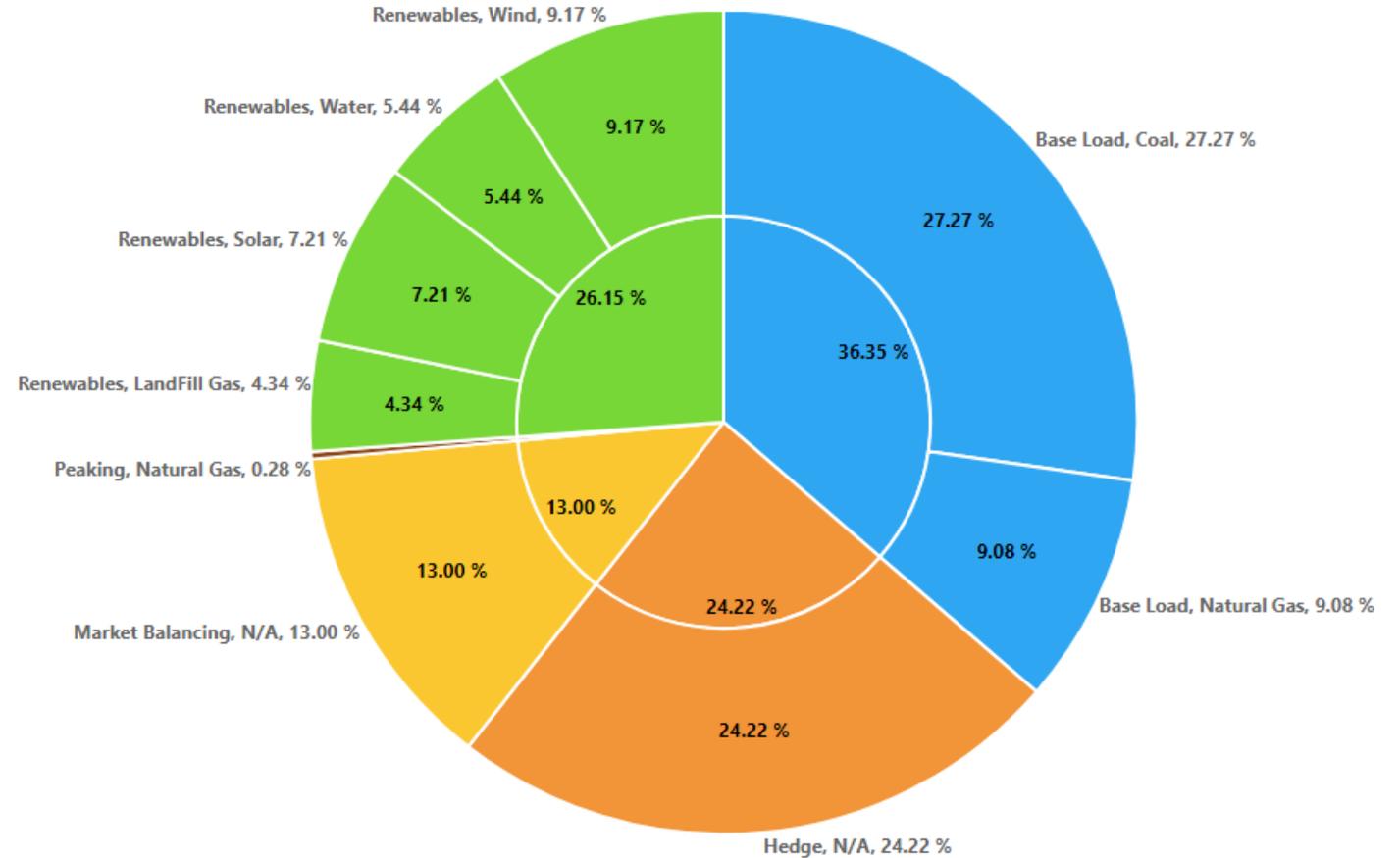
- 5-year Strategic Plan aligned to industry change and member needs
- Power supply resource adequacy through 2029
- Achieve $X > 20\%$ renewable supply on average across members
- Staff adds, redundant systems and cloud IT infrastructure for operational resiliency
- Expanding from economies of scale to scope and skill for behind the meter resource solutions
- Financial investment models and risk systems to value new opportunities and industry risk
- Building durable platform to expand member support services



City of Portland Board of Light & Power

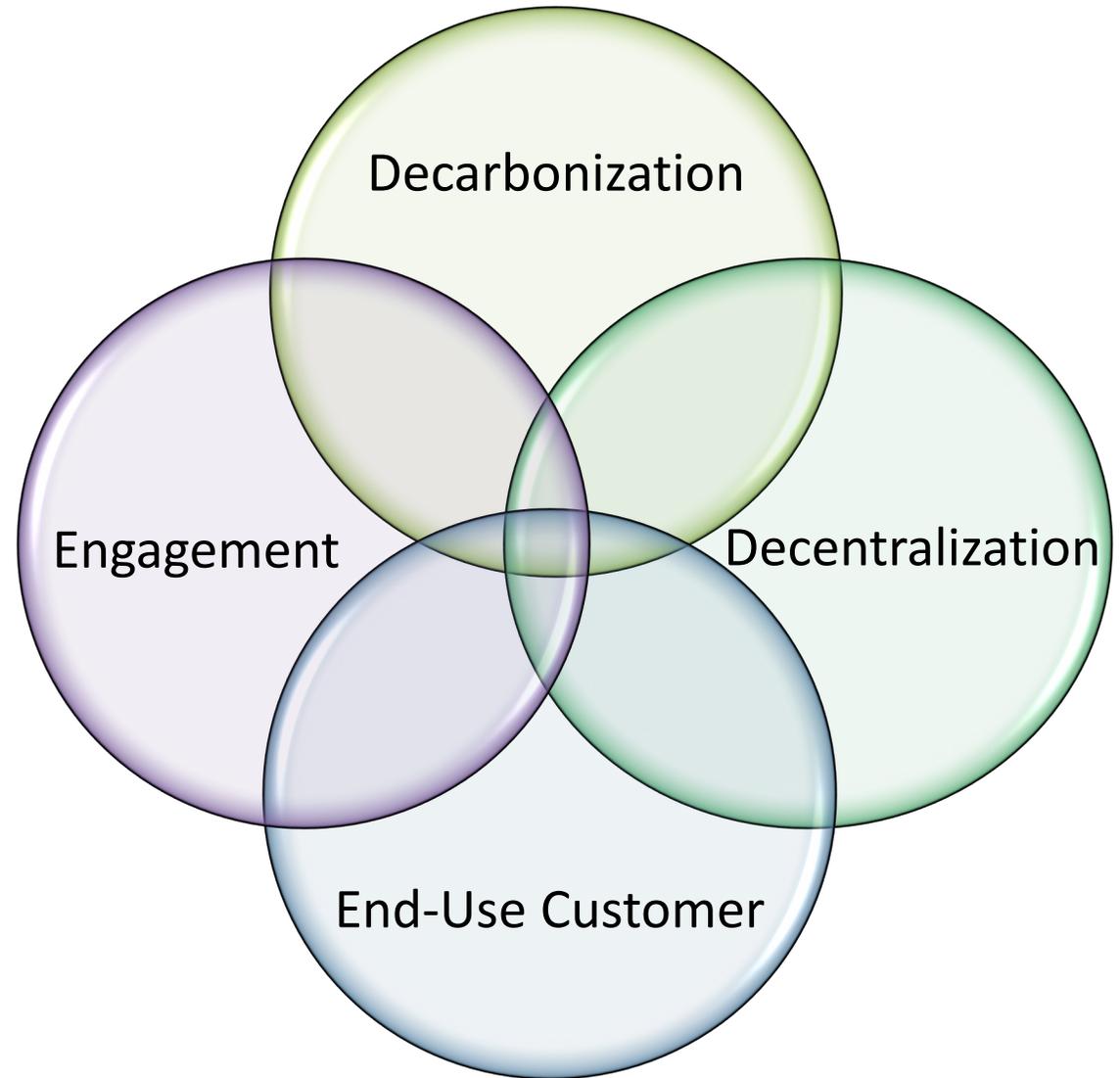


- Portland is an incorporating municipality of MPPA (effective date of Act 448 of 1976)
- Project Participation – AFEC (natural gas), Belle River (coal), Campbell 3 (coal), Landfill (LFG), Energy Services (market supply) & Transmission
- Portland will no longer participate in coal by end of 2026. Campbell 3 retire May 2025, Belle River converting to natural gas 25 & 26



Strategic Plan – 2024-2028

KEY DRIVERS



People, Processes, and Systems



Complexity



Convergence



Capital



PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-44

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE
MAYOR TO SIGN AN EXTENSION TO THE EXCLUSIVE MARKETING
AGREEMENT WITH MARTIN COMMERCIAL PROPERTIES, INC. TO
SELL CITY OWNED PROPERTY**

WHEREAS, the City owns approximately 50 acres of commercially zoned property located at Grand River Avenue and Cutler Road; and

WHEREAS, City council previously approved an Exclusive Marketing Agreement with Martin Commercial Properties, Inc. to sell the aforementioned property for a one-year term; and

WHEREAS, the City Manager recommends that City Council approve the proposed one-year term listing extension, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes and directs the Mayor to sign the Extension to the Exclusive Marketing Agreement with Martin Commercial Properties, Inc. to sell the aforementioned property, a copy of the Extension is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 3, 2024

Monique I. Miller, City Clerk



VIA ELECTRONIC MAIL

May 23, 2024

Martin

Carson Patten
Vice President,
Retail Advisor

Tutt Gorman, City Manager
City of Portland
259 Kent Street
Portland, MI 48875

Re: Vacant Land @ 1800 East Grand River Avenue, Portland, MI

Dear Tutt:

The Exclusive Marketing Agreement between City of Portland (“Owner”) and Martin Commercial Properties, Inc. (“Martin”) dated April 1, 2022 for the above-referenced property (“the Agreement”) is modified as indicated below:

- Paragraph 6 (Term) - The term of the Agreement is extended to May 31, 2025.

All other terms of the Agreement shall remain the same.

If you are in agreement with the above, please have this document executed where indicated below and return to our office. A signature transmitted electronically shall be treated, and shall have the same force and effect, as an original signature. A fully executed copy will be returned to you for your files.

Sincerely,

MARTIN COMMERCIAL PROPERTIES, INC.

Carson Patten
Vice President | Retail Advisor

CP/jml

1111 Michigan Ave, Ste 300
East Lansing, MI 48823

Office: 517 351-2200
Direct: 517 319-9230
Cell: 720-987-4988
Fax: 517 351-2201

carson.patten@
martincommercial.com

Owner:
CITY OF PORTLAND

By: _____
James E. Barnes
Its: Mayor

Date: _____

Martin:
MARTIN COMMERCIAL PROPERTIES, INC.

By: _____
Van W. Martin
Its: President & CEO

Date: _____

S:\Brokerage\Retail Team\Locations\VL - 50.74 Acres on Grand River in Portland\Listing Extension thru May 2025- 50 Acres - Grand River Portland.docx

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-45

**A RESOLUTION APPROVING, AUTHORIZING, AND DIRECTING THE
MAYOR AND CLERK TO SIGN THE FOURTH AMENDMENT TO THE
FIRST AMENDED JOINT FIRE AND EMERGENCY-SERVICES AGREEMENT**

WHEREAS, the City of Portland and Portland and Danby Townships (collectively, the Portland Area Fire Authority, hereinafter the “Authority”) entered into the First Amended Joint Fire and Emergency-Services Agreement on March 2, 2015; and

WHEREAS, consistent with its published 5-year improvement plan, the Authority is in need of financing to purchase a 2024 CSI Emergency Apparatus Pumper-Rescue fire truck; and

WHEREAS, pursuant to the Urban Cooperation Act, 1967 PA 7, Ex. Sess. as amended, MCL 125.501 *et seq.* (the “Act”), the City and the Townships must provide authorization to the Authority to finance the purchase of the Fire Truck and the Authority is requesting an amendment to the First Amended Agreement to authorize such a borrowing; and

WHEREAS, the Authority recommends that the City and Townships approve, authorize, and adopt the Fourth Amendment to First Amended Joint Fire and Emergency-Services Agreement, a copy of which is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves, authorizes, and directs the Mayor and Clerk to sign the Fourth Amendment to First Amended Joint Fire and Emergency-Services Agreement, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 3, 2024

Monique I. Miller, City Clerk

FOURTH AMENDMENT TO FIRST AMENDED JOINT FIRE
AND EMERGENCY SERVICES AGREEMENT

This Fourth Amendment to the First Amended Joint Fire and Emergency Services Agreement is made as of _____ {this "Fourth Amendment"}, between the City of Portland, a Michigan municipal corporation, the principal business address of which is 259 Kent Street, Portland, MI 48875 (the "City"), Portland Township, a Michigan general law township, the principal business address of which is 773 East Grand River Avenue, Portland, MI 48875, and Danby Township, a Michigan general law township, the principal business address of which is 13122 Charlotte Highway, Sunfield, MI 48890 (collectively, the "Townships").

RECITALS

A. Pursuant to the Urban Cooperation Act, 1967 PA 7, Ex. Sess. as amended, MCL 125.501 et seq. (the "Act"), the City and the Townships entered into the First Amended Joint Fire and Emergency Services Agreement on March 2, 2015, and Second Amendment to the First Amended Joint Fire Agreement, and Third Amendment to the First Amended Joint Fire Agreement, copies of which is attached as Exhibit A and incorporated by reference (the "First Amended Agreement", and "Second Amended Agreement", and "Third Amended Agreement"), under which the City and the Townships established the Portland Area Fire Authority (the "Authority").

B. Consistent with its published 5-year improvement plan, the Authority is in need of financing to purchase a 2024 CSI Emergency Apparatus Pumper-Rescue apparatus fire truck (the "Fire Truck") and has received a proposal from Mercantile Bank (the "Bank") to loan it the necessary funds in an amount not to exceed \$300,000.00, at an interest rate not to exceed 6.1 percent.

C. Pursuant to the Act, the City and the Townships must provide authorization to the Authority to finance the purchase of the Fire Truck through the Bank and the Authority is requesting an amendment to the First Amended Agreement to authorize such a borrowing.

D. The City and the Townships are amenable to the Authority's request in accordance with the terms and conditions of this Third Amendment.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Fourth Amendment, the parties agree as follows:

1. (a) Notwithstanding the foregoing, the City and the Townships authorize the Authority, on or after July 1, 2024, to borrow an amount not to exceed \$300,000.00 from Mercantile Bank at an interest rate not to exceed 6.1 percent, to finance the purchase of the Fire Truck, over a period of three years. The Authority shall include in its annual budget the amounts necessary to make all installment payments of principal and interest to Mercantile Bank in relation to the financing approved by this subsection. The obligation to make timely principal and interest payments to Mercantile Bank shall be the sole obligation of the Authority.

(b) Notwithstanding the foregoing, the City and the Townships hereby pledge that in the event the Authority should default on any portion of such obligation, subject to constitutional and

statutory limitations, the City and Townships shall make such payments to the extent specified below:

	2024-2025	2025-2026	2026-2027
City of Portland	\$44,761.30	\$44,761.30	\$44,761.30
Portland Township	\$40,187.54	\$40,187.54	\$40,187.54
Danby Township	\$24,733.32	\$24,733.32	\$24,733.32

The authorization provided to the Authority by the City and the Townships through this subsection 3.4(b) is exclusively limited to financing to purchase the Fire Truck as specified herein and for no other purpose. In the event of default by the Authority, the parties agree that the City and the Townships shall jointly own the Fire Truck.

2. The Secretary of the Authority Board is hereby authorized and directed to execute and deliver such agreements, instruments, documents, and certificates and to take all other actions necessary to complete the purchase of the Fire Truck, including, but not limited to, taking such actions as may be required by the Michigan Department of Treasury necessary to finance the purchase of the Fire Truck.

3. All other terms and conditions of the First Amended Agreement, the Second Amended Agreement, and the Third Amended Agreement except as specifically provided in this Fourth Amendment, shall remain in full force and effect.

The Parties have signed this Fourth Amended Agreement as of the date above first written.

CITY OF PORTLAND

PORTLAND TOWNSHIP

BY: _____
James E. Barnes, Mayor

BY: _____
Christian Jensen, Township Supervisor

BY: _____
Monique Miller, Clerk

BY: _____
Charlene Keilen, Township Clerk

Date: _____

Date: _____

DANBY TOWNSHIP

BY: _____
Daniel R. Platte, Township Supervisor

BY: _____
Kristina Platte, Township Clerk

Date: _____



Portland Area Fire Authority
Special Board Meeting
Monday May 20, 2024
310 Kent St, Portland, MI
Noon

Call to Order – Pledge of Allegiance

The meeting was called to order at 12:00 noon. The Pledge of Allegiance was observed.

Roll Call

Mark Ackerson, Bill Stegenga, Kathy Parsons, Chris Jensen (by Zoom), Dan Platte (by phone).

Public Comment - None

Agenda Approval

Mr. Ackerson moved to approve the agenda as published and excuse Mr. VanSlambrouck; Ms. Parsons supported. **Motion carried.**

+New Business:

- Lender for Purchase of Engine 5

Mr. Jensen reported MSU FCU declined to offer the loan due to their governmental lending program not being in place yet. He further reported Mercantile Bank's offer to lower the interest rate to 6.1% for 3 years.

Mr. Ackerson reported his conversation with representatives from Independent Bank offering 6.05% interest rate, but a requirement of \$1500 origination fee and moving our accounts to their bank. Ms. Parsons reported that even at 5.9%, the interest saved over the life of the loan would still be a few dollars less than the origination fee.

Mr. Ackerson moved to secure the apparatus loan from Mercantile Bank not to exceed 6.1% for \$300,000; Mr. Platte supported. **Motion carried.**

Board Comment / Public Comment - None

Adjournment

Mr. Stegenga moved to adjourn; Mr. Platte supported. **Motion carried.** The Meeting adjourned at 12:10 pm.

Respectfully submitted,

Kathy Parsons, Secretary

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-46

**A RESOLUTION APPROVING THE BOARD OF LIGHT AND POWER'S
RECOMMENDATION TO DESIGNATE THE ELECTRIC SUPERINTENDENT,
TODD DAVLIN AS THE MEMBER AUTHORIZED REPRESENTATIVE**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland as a member of the MPPA's Energy Services Project Committee enters into transactions to meet a portion of its load requirements by purchasing power that MPPA will purchase on the open market pursuant to the terms of the Energy Service Agreement (ESA); and

WHEREAS, Section 2 of the ESA requires the Member's Governing Body to designate a Member Authorized Representative ("MAR"); and

WHEREAS, at the regularly scheduled meeting of the Board of Light and Power, the Board recommended to designate the Electric Superintendent, Todd Davlin, to act as the City's MAR to approve risk management transactions or the delegation of such authority to MPPA, a copy of the Electric Superintendent's memo is attached as Exhibit A.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Board of Light and Power's recommendation to designate the Electric Superintendent, Todd Davlin, to act as the City's MAR to approve risk management transactions or the delegation of such authority to MPPA.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 3, 2024

Monique I. Miller, City Clerk

Memo



To: Board of Light & Power

From: Todd Davlin, Electric Superintendent

Cc: Tutt Gorman, City Manager

Date: 5-28-2024

Re: **Action Item BLP 24-5A** – MPPA - Member Authorized Representative

The City of Portland participates in the Michigan Public Power Agency's (MPPA) Energy Service Project Committee (ESP). The purpose of the ESP is to hedge power purchases proactively with a goal of optimizing and stabilizing power prices over time, and to balance real time power supply and demand. All members of the ESP must have a designated Member Authorized Representative (MAR). The MAR communicates between MPPA, the Board of Light and Power and City Council. The MAR is designated to approve risk management transactions or delegate such authority to MPPA.

Action Item BLP 24-5A - Recommend City Council designate, Superintendent of the Electric Department, Todd Davlin as the City of Portland - Board of Light and Power's MAR for the MPPA's ESP.



Michigan Municipal Electric Association

809 Centennial Way • Lansing, Michigan • 48917-9277
Phone: (517) 323-8346 • cholmes@mpower.org • mmeanet.org

Statement Assigning Vote to Accredited Representative

MMEA' s Amended and Restated By-Laws state in section 3.2 that:

...any municipality that is a member of the Association shall be entitled to designate in writing one individual who shall be a public official or employee of the member who shall represent such member at all meetings of the Association. Such designee in turn shall have the right to designate in writing any other individual who shall be a public official or employee of the member in question to represent such member and act as its alternate at any meeting of the members of the Association.

In order to assign or re-assign your system's MMEA representative, please email the completed form to **cholmes@mpower.org**

- Baraga*
- Bay City*
- Charlevoix*
- Chelsea*
- Clinton*
- Coldwater*
- Croswell*
- Crystal Falls*
- Dowagiac*
- Eaton Rapids*
- Escanaba*
- Gladstone*
- Grand Haven*
- Harbor Springs*
- Hart*
- Hillsdale*
- Holland*
- L'Anse*
- Lansing*
- Lowell*
- Marquette*
- Marshall*
- Negaunee*
- Newberry*
- Niles*
- Norway*
- Paw Paw*
- Petoskey*
- Portland*
- St. Louis*
- Sebewaing*
- South Haven*
- Stephenson*
- Sturgis*
- Traverse City*
- Union City*
- Wakefield*
- Wyandotte*
- Zeeland*

Representative: _____

Position or Title: _____

Address: _____

Phone: _____ Email Address: _____

Alternate (optional): _____

Position or Title: _____

Address: _____

Phone: _____ Email Address: _____

Form submitted by:

Name: _____ Date: _____

Title or Position: _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-47

**A RESOLUTION APPROVING PAYMENT TO F&V CONSTRUCTION FOR
WORK PERFORMED FOR THE
WASTEWATER TREATMENT PLANT PROJECT**

WHEREAS, Fleis & VandenBrink, through F&V Construction is serving as the design-builder for the wastewater treatment plant project; and

WHEREAS, F&V Construction has performed work in accordance with the design-build agreement and has submitted a request for payment in the amount of \$317,724.00, a copy of which is attached as Exhibit A.

WHEREAS, the City Manager and Finance Director have reviewed the pay request and recommends that City Council approves same.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the pay request from F&V Construction for work performed for the wastewater treatment plant project in the amount of \$317,724.00, a copy of which is attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: June 3, 2024

Monique I. Miller, City Clerk

To (Owner):	City of Portland 259 Kent Street Portland, MI 48875	Project:	Wastewater System Improvements CWSRF No. 5758-01	Invoice No.:	2262
DESIGN-BUILDER:	F&V Construction 2960 Lucerne Drive SE Grand Rapids, MI 49546			Application No.:	28
				Application Date:	May 31, 2024
				Period to:	May 31, 2024
				FVC Proj No.:	1221
				Contract Date:	December 23, 2021

DESIGN-BUILDER'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

CHANGE ORDER SUMMARY

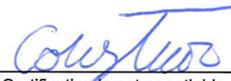
	ADDITIONS	DELETIONS	
Change Orders Approved			
Change Order No. 1	\$ 28,649.69	\$ -	
Change Order No. 2	\$ 14,723.00	\$ -	
Change Order No. 3	\$ 6,836.00	\$ -	
Change Order No. 4	\$ 21,544.00	\$ -	
Change Order No. 5	\$ 1,887,894.00	\$ -	
<hr/>			
TOTALS	\$ 1,959,646.69	\$ -	
<hr/>			
Approved this Month			
<hr/>			
TOTALS	\$ -	\$ -	
<hr/>			
Net Change by Change Orders	\$ 1,959,646.69	\$ -	

1. ORIGINAL CONTRACT SUM	\$	12,750,000.00
2. NET CHANGE BY CHANGE ORDERS	\$	1,959,646.69
3. ADJUSTED CONTRACT SUM TO DATE	\$	14,709,646.69
(Line 1 + Line 2)		
4. TOTAL COMPLETED & STORED TO DATE	\$	12,130,804.08
5. RETAINAGE	\$	604,090.00
6. TOTAL ELIGIBLE TO DATE (Line 4 - Line 5)	\$	11,526,714.08
7. LESS PREVIOUS PAYMENTS	\$	11,208,990.08
<hr/>		
8. CURRENT PAYMENT DUE	\$	317,724.00
<hr/>		
9. BALANCE TO FINISH, PLUS RETAINAGE	\$	3,182,932.61
(Line 3 - Line 4 + Line 5)		

AMOUNT CERTIFIED
(Attach explanation if amount certified differs from the amount applied for.)

	\$	317,724.00
--	----	------------

DESIGN-BUILDER:

By:  Date: 5/31/2024

This Certification is not negotiable. The AMOUNT CERTIFIED is payable only to party named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Design-Builder under this Contract.

APPROVALS:

By: _____ Date: _____
CITY OF PORTLAND

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Design-Builder certifies to the Owner that to the best of the Design Builder's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Design-Builder is entitled to payment of the AMOUNT CERTIFIED.

Payment Application No. 28

City of Portland | Wastewater System Improvements, CWSRF No. 5758-01

Contract No.	Item Description	Original Contract Amount	Changes to Date	Adjusted Contract Amount	Previously Invoiced	Work Completed this Period	Total Completed to Date	Balance to Finish	Percent Complete
C1	Site Work & Excavation	\$ 1,557,040.00	\$ 1,521,499.00	\$ 3,078,539.00	\$ 1,445,210.00	\$ 66,781.25	\$ 1,511,991.25	\$ 1,566,547.75	49%
C2	Concrete	\$ 684,595.00	\$ 12,622.00	\$ 697,217.00	\$ 655,200.00	\$ 32,300.00	\$ 687,500.00	\$ 9,717.00	99%
C3	General Trades	\$ 656,125.00	\$ 53,373.65	\$ 709,498.65	\$ 648,600.00	\$ 60,898.65	\$ 709,498.65	\$ -	100%
C4	Painting	\$ 210,568.00	\$ 12,158.00	\$ 222,726.00	\$ 192,229.00	\$ -	\$ 192,229.00	\$ 30,497.00	86%
C5	Mechanical	\$ 4,527,209.20	\$ 50,386.39	\$ 4,577,595.59	\$ 4,450,200.00	\$ 47,312.36	\$ 4,497,512.36	\$ 80,083.23	98%
C6	Electrical, Instrumentation & Control	\$ 1,072,737.00	\$ 29,136.00	\$ 1,101,873.00	\$ 1,071,300.00	\$ 23,700.00	\$ 1,095,000.00	\$ 6,873.00	99%
C7	Biosolids Storage Tank	\$ 488,780.00	\$ -	\$ 488,780.00	\$ 488,780.00	\$ -	\$ 488,780.00	\$ -	100%
C8	Sanitary Sewer Improvements (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C9	Cured-in-Place Pipe (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C10	River Crossing (Not Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C11	Masonry	\$ 225,000.00	\$ -	\$ 225,000.00	\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	100%
C12	Concrete Demo (Included in C1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100%
C13	Owner's System Integrator WWTP	\$ 49,900.00	\$ -	\$ 49,900.00	\$ 42,900.00	\$ 4,000.00	\$ 46,900.00	\$ 3,000.00	94%
	Owner's System Integrator Lift Stations	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	100%
	General Conditions	\$ 313,700.00	\$ 38,400.00	\$ 352,100.00	\$ 306,004.08	\$ 8,996.74	\$ 315,000.82	\$ 37,099.18	89%
	Design-Builder's Fee	\$ 831,800.00	\$ 138,965.00	\$ 970,765.00	\$ 802,657.00	\$ 21,835.00	\$ 824,492.00	\$ 146,273.00	85%
	Basic Services - Design, VE & Pre-Con	\$ 740,000.00	\$ -	\$ 740,000.00	\$ 740,000.00	\$ -	\$ 740,000.00	\$ -	100%
	Basic Services - PM, Admin, SS	\$ 789,800.00	\$ 102,700.00	\$ 892,500.00	\$ 745,000.00	\$ 48,400.00	\$ 793,400.00	\$ 99,100.00	89%
	Design-Builder's Contingency	\$ 602,745.80	\$ (3,093.35)	\$ 599,652.45	\$ -	\$ -	\$ -	\$ 599,652.45	0%
	Contract Total	\$ 12,750,000.00	\$ 1,959,646.69	\$ 14,709,646.69	\$ 11,813,080.08	\$ 317,724.00	\$ 12,130,804.08	\$ 2,578,842.61	82%



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, May 20, 2024

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Johnston; City Manager Gorman; City Clerk Miller; Finance Director Tolan; Police Chief Thomas; Wastewater Superintendent Smith

Absent: Council Members Fitzsimmons and Sheehan

Guests: Corey Turner of Fleis & VandenBrink; Mike Judd; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Johnston, supported by VanSlambrouck, to approve the proposed Agenda.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

Motion by VanSlambrouck, supported by Johnston, to excuse the absence of Council Members Fitzsimmons and Sheehan.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Gorman noted the real estate listing with Martin Commercial Properties, Inc. for the Cutler Rd. property has recently expired and suggested it be renewed. He further suggested the consideration of rezoning the Cutler Rd. property to residential, at least in part, to attract potential development.

City Manager Gorman commended the Portland Ambulance Department for its part in responding to the mass casualty event that occurred in the area of Wacousta when an intoxicated driver hit a group of kayakers alongside the road.

Emergency services personnel also responded to a house fire in the City of Portland over the weekend.

The Automatic Infrastructure Project for the Electric Department is well underway and going well. At this point, 20% of the electric meters have been changed out and the meter data information transfers are going well. It is expected that all electric meters will be changed out by the end of June.

City staff are working to complete an inventory of water lines in Portland to submit for the Community Technical, Managerial, Finance (TMF) Grant for lead line replacement requirements. The inventory must be submitted by October 2024.

A construction meeting related to the Kent Street Reconstruction Project will be held tomorrow morning, an update will be provided to the community after the meeting. When the school year is finished then work will begin on the demolition of the buildings at 103 E. Grand River Ave. and completion of the river crossings for the Wastewater Department.

As permitted by the Donation Agreement with Bill Fabiano for the property at 103 E. Grand River Ave. the dumpster will remain at this location. An enclosure for the dumpster will be constructed.

Under Presentations, Corey Turner of Fleis & VandenBrink provided an update on the Wastewater Treatment Plant Improvement Project.

City Manager Gorman thanked Wastewater Superintendent Smith for his efforts in maintaining the plant so well throughout the construction project.

There was a discussion.

Mayor Barnes opened the Public Hearing for the Proposed Fiscal Year 24/25 Budget at 7:26 P.M.

City Manager Gorman presented an overview of the proposed Fiscal Year 24/25 Budget.

City Manager Gorman thanked Finance Director Tolan and staff for their efforts throughout the budget process.

There was no public comment.

Mayor Barnes closed the Public Hearing at 7:37 P.M.

Mayor Barnes extended his appreciation to Finance Director Tolan for her expertise.

Under New Business, the Council considered Resolution 24-42 to adopt the Fiscal Year 24/25 Budget.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 24-42 to Adopt the City of Portland's Annual Budget for Fiscal Year 2024/2025 and Capital Improvement Plan.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan, Fitzsimmons

Adopted

The Council considered Resolution 24-43 to approve a proposal from AECOM Technical Services, Inc. to provide Federal Energy Regulatory Commission (FERC) monitoring and reporting services for the Municipal Dam for 2024 in the amount of \$20,900.00. At its meeting on April 30, 2024, the Board of Light and Power recommended approval of this proposal.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 24-43 approving a proposal from AECOM Technical Services, Inc. to provide FERC monitoring and reporting services for the Municipal Dam.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan, Fitzsimmons

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on May 6, 2024, payment of invoices in the amount of \$151,572.22, and payroll in the amount of \$166,681.88 for a total of \$318,254.10. Purchase orders to NutriGro Environmental Solutions in the amount of \$47,864.00 for hauling and land application of biosolids, and Newkirk in the amount of \$49,569.79 for emergency cable replacement and repair were also included.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Sheehan, Fitzsimmons

Adopted

Under City Manager Comments, City Manager Gorman provided information on a new program, Hope Not Handcuffs, to aid families battling substance abuse issues.

Chief Thomas provided additional information.

There was a discussion.

City Manager Gorman reminded residents to keep their yards mowed.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the Memorial Day parade will be held Monday, May 27, 2024, and will begin at the Methodist Church and continue to the cemetery. The VFW will hold the annual chicken dinner.

The new fire truck being purchased by the Portland Area Fire Authority has been completed and will be delivered after July 1, 2024.

Mayor Pro-Tem VanSlambrouck reminded residents that regularly drive over the Divine Hwy. Bridge to plan for an alternate route during the new bridge construction next year.

Motion by Johnston, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan, Fitzsimmons

Adopted

Meeting adjourned at 7:57 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the May 20, 2024, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Johnston; City Manager Gorman; City Clerk Miller; Finance Director Tolan; Police Chief Thomas; Wastewater Superintendent Smith

Absent – Council Members Fitzsimmons and Sheehan

Presentation – Corey Turner of Fleis & VandenBrink provided an update on the Wastewater Treatment Plant Improvement Project.

Public Hearing for the proposed Fiscal Year 24/25 Budget.

Approval of Resolution 24-42 to Adopt the City of Portland’s Annual Budget for Fiscal Year 2024/2025 and Capital Improvement Plan.

All in favor. Adopted.

Approval of Resolution 24-43 approving a proposal from AECOM Technical Services, Inc. to provide FERC monitoring and reporting services for the Municipal Dam for 2024.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:57 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 2ND HALF OF MAY 2024 - ASSE	1,630.83
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	7,960.00
DAN SOWLES	02724	CELL PHONE REIMB - AMB	40.00
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
FAMILY FARM & HOME	01972	GLOVES - PARKS, CEM	63.97
THEKA ASSOCIATES ENGINEERING, INC.	02557	RELAY TESTING - ELECTRIC	2,976.00
FOSTER BLUE WATER OIL, LLC	02301	GAS TANK REFILL - PARKS, CEM	533.84
INTERSTATE BILLING SVC	00202	WINDOW - MTR POOL	210.00
HAMMOND FARMS NORTH	02518	PRO SOIL, BLACK BARK - MAJ, LOC STS	300.00
BERTMAN TOOLS LLC	02430	TOOLS - MTR POOL	34.40
BERGER	01565	2024 CHEV 2500 SILVERADO - MRT POOL RES 24-38	45,993.00
THE SAFETY COMPANY LLC DBA MTECH	02306	ROOT CUTTER, REPAIRS - WW	4,616.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	272.00
NUTRIGRO ENVIRONMENTAL SOLUTIONS	02605	LAND APP, SLUDGE HALL - WW APP CONSENT AGENDA	47,864.00
FERGUSON WATERWORKS	02558	COPPER TUBE CUTTER - WATER	70.77
USA BLUEBOOK	01850	HACH PHOSVER 3 POWDER PILLOWS - WATER	123.19
LANSING UNIFORM COMPANY	00962	EMS UNIFORMS- AMB	194.85
THE SAFETY COMPANY LLC DBA MTECH	02306	SEAL SHAFT - WW	61.75
CULLIGAN	02130	WATER X1 - WW	9.00
CAPITAL ASPHALT LLC	02578	2.5 TONS ASPHALT - MAJ STS	162.50
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	1,058.41
CULLIGAN	02130	WATER X2 CITY HALL - GEN	16.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	400.00
CINTAS	00083	MED CABINET REFILL - PARKS, CEM	65.48
CULLIGAN	02130	WATER X2 - PARKS, CEM	16.00
FAMILY FARM & HOME	01972	TIRE, PAINT, GLOVES - PARKS, CEM	105.93
SMART BUSINESS SOURCE	02625	COPY PAPER - VAR DEPTS	441.00
TRUGREEN	02830	VEGETATION CONTROL - ELECTRIC	146.84
TRUGREEN	02830	LAWN SERVICE - ELECTRIC	87.36
STATE OF MICHIGAN	02577	MAERS FEE - ELECTRIC	262.50

Date: 05/29/24

CITY OF PORTLAND INVOICE REGISTER

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
NEWKIRK ELECTRIC ASSOCIATES	00331	UNDERGROUND CABLE REPAIR AT PP - ELEC APP CONS	49,569.79
ELECTROMEDIA	02806	CALL BOX REPAIR - POLICE	200.00
RESCO	00392	STREET LIGHTS - ELECTRIC	3,914.50
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING - MAJ, LOC STS	1,995.00
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING - MAJ LOC STS	335.00
FLAGS UNLIMITED LTD	00988	FLAGS - COM PROMO	620.00
CORRIGAN OIL CO, NO. 11	02693	DIESEL FUEL - MTR POOL	1,038.02
CONSUMERS CONCRETE CORPORATION	00094	CONCRETE DELIVERY - CEM	1,712.50
TREES 'N' SCAPES, INC.	00982	TREES, RES PLANTING - PARKS	2,259.00
APPLIED IMAGING	02493	PRINTER INVOICE - VARIOUS DEPTS	465.64
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	464.36
OTIS ELEVATOR	00970	ELEVATOR MAINT 6-1/8-31 2024 - CITY HALL	689.61
CONGRESS COLLECTIONS	02643	APRIL COLLECTIONS - AMB	561.25
VC3 INC.	02745	CITY HALL FIRE WALL - GEN APP CONS AGENDA 12-1	4,317.00
KEUSCH TIRE & AUTO	00228	TIRE REPAIR 501 - MTR POOL	30.00
FAMILY FARM & HOME	01972	PVC PIPE - CEM	21.12
FAMILY FARM & HOME	01972	BRUSH KILLER - PARKS, CEM	127.98
VANESSA VELASCO	02879	UNIFORM PANTS REIM - POLICE	63.07
STAR THOMAS	01654	POSTAGE, SUPPLIES, REIM - POLICE	342.55
RESCO	00392	ELECTRICAL TAPE - ELECTRIC	126.43
AMERICAN PUBLIC POWER ASSOC	01446	ERELIABILITY TRACKER SUB - ELECTRIC	250.00
KENDALL ELECTRIC	00225	PVC PIPE REPAIR KITS - ELECTRIC	254.80
KENDALL ELECTRIC	00225	PVC PIPE REPAIR KITS - ELECTRIC	127.40
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	250.00
Total:			\$185,715.64

**BI-WEEKLY
WAGE REPORT
May 28, 2024**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,520.56	283,998.06	2,828.21	92,690.75	14,348.77	376,688.81
ASSESSOR		-	-	-	-	-
CEMETERY	6,087.02	92,458.17	628.91	24,110.18	6,715.93	116,568.35
POLICE	21,188.77	451,584.96	5,092.28	134,278.21	26,281.05	585,863.17
CODE ENFORCEMENT	69.07	1,432.36	5.32	117.90	74.39	1,550.26
PARKS	4,650.46	80,420.34	439.63	16,439.59	5,090.09	96,859.93
INCOME TAX	2,850.20	62,574.12	687.12	19,235.70	3,537.32	81,809.82
MAJOR STREETS	3,644.31	94,906.07	1,025.28	38,275.02	4,669.59	133,181.09
LOCAL STREETS	3,378.26	88,655.76	932.78	37,878.36	4,311.04	126,534.12
RECREATION	1,631.39	38,619.16	337.94	10,990.54	1,969.33	49,609.70
AMBULANCE	23,925.64	511,071.02	3,649.21	113,822.78	27,574.85	624,893.80
DDA	2,569.07	65,184.79	364.66	11,793.20	2,933.73	76,977.99
ELECTRIC	22,888.20	529,303.89	4,548.54	169,389.09	27,436.74	698,692.98
WASTEWATER	10,062.68	249,458.56	1,949.99	63,535.49	12,012.67	312,994.05
WATER	7,343.18	175,648.85	2,049.21	63,306.70	9,392.39	238,955.55
MOTOR POOL	662.11	19,981.16	128.25	6,834.08	790.36	26,815.24
TOTALS:	122,470.92	2,745,297.27	24,667.33	802,697.59	147,138.25	3,547,994.86

Memo



To: Tutt Gorman, City Manager

From: Todd Davlin, Electric Superintendent

Cc: Scott Honsowitz, Nikki Miller

Date: 5-28-2024

Re: Kent Street Project – Street Light Wire

The Kent Street Project schedule has been expedited. I intended to purchase street light wire in early July, but those intentions must be expedited to keep up with improved project progress. Attached is a quote from Kendall Electric for PVC fittings and street light wire. Historically, we have bought street light wire from Kendall electric and we buy pvc fittings and pvc conduit from Kendall or Municipal Supply Company. In this case it has been most cost effective to purchase the conduit from Municipal Supply Company and the wire and fittings from Kendall Electric. The quoted cost of wire and fittings is \$6,986.14. Details of items purchased are included on the attached Kendall Electric Quote. Typically, all purchases over \$5,000 are brought to the Board of Light and Power (BLP) for recommendations for approval. Due to the expedited construction schedule, I am seeking City Council approval first and I will inform the BLP at the next scheduled meeting.



KENDALL ELECTRIC
7633 LANAC ST
LANSING MI 48917-9517
517-322-2411 Fax 517-322-0743

Sold To: 7817
PORTLAND (CITY OF)
259 KENT ST
PORTLAND, MI 48875-1495

Ship To: 7817
PORTLAND (CITY OF)
259 KENT ST
PORTLAND, MI 48875-1495

Quotation S114328578

Order Date: 05/23/24	
Terms: Net Due 30 Days	
Customer PO#	Release #
Ordered By: SCOTT	
Phone: 517-647-7531	

Warehouse	Ship Via	Freight Allowed		Account Manager	Inside Salesperson			
EKDC	ELAN33	Out: No	In: No	HOUSE SALES ACCOUNT	ALEC MARTENS, 1712-ELAN			
Cust Ln #	Order Qty	ID #	Description	Req Date	Price / UOM	Ext Amount		
	100ea	24609	UA9AG CAR (5133826) 1-1/4ELB 90D SCHED 40..	05/23/24	206.250/c	206.25		
	100ea	24596	UA7AG CAR (5133766) 1-1/4ELB 45D SCHED 40..	05/23/24	173.283/c	173.28		
	200ea	24262	E940G CAR (6141626) 1-1/4 PVC COUPLING..	05/23/24	53.633/c	107.27		
	2500ft	61473	8 THHN CU STRD BLACK 2500'REEL WIRE..	05/23/24	649.933/m	1,624.83		
	2000ft	61491	8 THHN CU STRD WHITE 1000'REEL WIRE..	05/23/24	649.933/m	1,299.87		
	500ft	61492	8 THHN CU STRD WHITE 500' REEL WIRE..	05/23/24	649.933/m	324.97		
	2000ft	61488	8 THHN CU STRD RED 1000' REEL WIRE..	05/23/24	649.933/m	1,299.87		
	500ft	61489	8 THHN CU STRD RED 500' REEL WIRE..	05/23/24	649.933/m	324.97		
	2500ft	61481	8 THHN CU STRD GREEN 2500'REEL WIRE..	05/23/24	649.933/m	1,624.83		
- ALL STOCK ITEMS/1 DAY LEAD TIME								
*** TAXES NOT INCLUDED ***								
This quotation is an offer to sell you the goods or services described herein on the terms set forth above and on our standard Terms and Conditions of Sale, which are available at https://www.kendallgroup.com/Legal_Notices/ or by calling 800-692-5422. Your order of any goods or services identified in this quotation constitutes your acceptance of our standard Terms and Conditions of Sale. We object to any different or additional terms and reject any prior offers we received from you. Wire, conduit & pipe pricing valid for 05/23/2024 only. Open, special order or non-stock items may not be returnable. Prices expire on, and are subject to change after, 06/22/2024 unless otherwise stated on our quotation, cover page, or e-mail.						Subtotal	6986.14	
						S&H CHGS	TBD	
						Sales Tax	TBD	
						Amount Due	6986.14	

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 5-23-2024

Name: Kathy Parsons

Address: 310 Keat St

Telephone No. [REDACTED]

E-mail address KParsons59@outlook.com

Employer Self - under Portland Agency Telephone No. [REDACTED]

How long have you lived in the City of Portland?
23 years

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? *yes*

College, University, or other school. State name and degree, certificate, etc., earned.
No

Professional and work experience

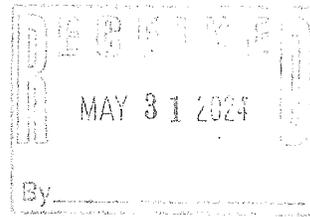
*Insurance Agent 1979 to 2001 AA Smith Agency, Lansing
Owner, Greer-Portland Agency, Portland 2001 - Present*

Community activities, interests, and service

*Volunteer - Portland PD 2004 - Present
Volunteer - Various City Boards & Commissions over
last 20+ years*

References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION



The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 5/20/24

Name: Leo Madarang

Address: 230 Kent St

Telephone No. [REDACTED]

E-mail address Leo@MadarangHeartKw.com

Employer Madarang Heart! Associates

Telephone No. [REDACTED]

How long have you lived in the City of Portland?

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Post Secondary

Are you a high school graduate?

✓
yes

College, University, or other school. State name and degree, certificate, etc., earned.

Professional and work experience

Attorney,



Community activities, interests, and service



References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: May 29, 2024

Name: Nick Lefke

Address: 900 Marshall St

Telephone No. 517-282-0047

E-mail address nlefk@hntb.com

Employer HNTB

Telephone No. 517-525-7917

How long have you lived in the City of Portland? 58 yrs

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate? *Yes*

Portland High

College, University, or other school. State name and degree, certificate, etc., earned.

*Lapsing Comm. College
Civil Technology*

Professional and work experience

*30+ years in Transportation Industry,
Specializing in Utility Coordination*

Community activities, interests, and service

References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 24 May 2014

Name: Jayne Graham

Address: 125 Kent St PO Box 348

Telephone No. [REDACTED]

E-mail address: Jayne-graham@gmail.com

Employer: Retired

Telephone No. 11

How long have you lived in the City of Portland?

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

BA Liberal Arts Michigan Tech 1978

Are you a high school graduate? *yes Kulkoshi 977*

College, University, or other school. State name and degree, certificate, etc., earned.
see above

Professional and work experience
newspaper reporter/ editor 1970-1986 (Florida, US, Portland)

Homeworks Tri-County 1986-2020
retired
Community activities, interests, and service
Certified cooperative communicator

city council - 1 term
ZBA since

References (optional) Please provide name, address, and telephone number.

CITY OF PORTLAND
BOARD AND COMMISSION
APPLICATION

The Mayor and City Council appreciate your willingness to serve the City of Portland. The purpose of this application form is to provide the Mayor and City Council with information about residents who wish to be considered for appointment to a City Board or Commission. This information will be used by the Mayor and City Council to evaluate candidates. This information is also available for public review.

Please print your responses

Date: 5-29-24

Name: Kathy Ness

Address: 1774 Divine Hwy, Lyons

Telephone No. [REDACTED]

E-mail address KathyKNess@gmail.com

Employer retired

Telephone No. _____

How long have you lived in the City of Portland?

Please mark your choice(s). If you mark more than one, rank your choices by number, with 1 being your first choice, 2 being your second choice, etc.

- Board of Review
- Building Board of Appeals
- District Library Board
- Downtown Development Authority
- Economic Development Corporation Board
- Light and Power Board
- Parks & Recreation Board
- Planning Commission
- Portland Area Municipal Authority
- Tree Management Commission
- Zoning Board of Appeals
- Portland Area Fire Authority

Please tell us about your qualifications. You may respond on a separate sheet of paper. You may also include other information, such as a resume, if you wish.

Education

Are you a high school graduate?

College, University, or other school. State name and degree, certificate, etc., earned.

Professional and work experience



Community activities, interests, and service

References (optional) Please provide name, address, and telephone number.

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, April 22, 2024
In the Council Chambers at City Hall

Members Present: Madarang, Barnes, Ward, Vogl, Gorman, Williamson

Members Absent: Briggs, Sandborn

Staff: Director ConnerWellman, City Clerk Miller; Finance Director Tolan

Guests: None

Chair Madarang called the meeting to order at 7:00 P.M.

Motion by Barnes, supported by Williamson, to approve the proposed agenda.
All in favor. Adopted.

There was no Public Comment.

Motion by Williamson, supported by Vogl, to approve the minutes of the March 26, 2024, regular meeting.
All in favor. Adopted.

Motion by Williamson, supported by Vogl, to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under Presentations, DDA Director Tolan presented information related to the increase to the DDA Administrative Charges from \$900/month to \$2,000/month. The results of a Cost Allocation Study determined the actual administrative charge that should be charged to the DDA is more than double the proposed \$2,000/month.

City Manager Gorman provided additional information including the history of and need for the administrative charges. There were previously no criteria to determine the administrative charged to each department of the City so Cost Allocation Study conducted.

There was discussion.

Under Old Business, there was discussion of budget amendments and potential storage options for the DDA as the building at 103 E. Grand River Ave. where items are currently stored will be demolished for the development of the new plaza overlooking the Looking Glass River.

Under New Business, Director ConnerWellman stated there is potential for funding through a new TIF State Reimbursement. Filing must be completed by April 30, 2024.

Director ConnerWellman stated the next DDA Meeting is scheduled to be held Monday, May 28, 2024, which is Memorial Day. She proposed moving the meeting to Tuesday, May 29, 2024.

Motion by Ward, supported by Vogl, to move the May DDA meeting to Tuesday, May 29, 2024.
All in favor. Adopted.

Motion by Ward, supported by Williamson, to move all future DDA meetings that would be scheduled on Memorial Day to Tuesday.
All in favor. Adopted.

Director ConnerWellman presented the Director's Report.

Under Board Member comments, City Manager Gorman provided information on the current Kent Street Reconstruction Project and related Temporary Traffic Control Orders.

Motion by Williamson, supported by Vogl, to adjourn the meeting at 7:50 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary

CITY OF PORTLAND

REPORT DATE
PERIOD COVERED

May 22, 2024
April 1-30, 2024

Kwh Consumed	2,516,635
DIESEL PRODUCTION	4,075
HYDRO GENERATION	189,781

Total Kwh Purchased	2,322,779	Total Dollars Paid	\$ 159,049.01
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Kwh Billed

Residential	1,141,382
Commercial	271,783
Large General	648,480
City St. Lites Metered	9,830
St. Lites Unmetered	
Rental Lights	
Demand	1,863
Total Kwh Billed	2,073,338

Dollars Billed

PCA Billed	\$ 34,026.26
Residential	\$ 156,777.27
Residential EO Charge	\$ 2,102.42
Geothermal Discount	\$ (201.91)
Commercial	\$ 42,106.00
Commercial/LG EO Charge	\$ 2,476.19
Large General	\$ 55,753.72
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 903.94
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 234.34
Demand	\$ 14,849.79
Tax	\$ 13,473.78

Arrears after billing	\$ 6,653.20
Penalties Added	\$ 1,179.68
Arrears end of month	\$ 26,505.99
Fuel Cost Billed	\$ 45,447.62
Amount Collected	\$ 366,023.82
Total Adjustments	\$ 1,464.95

Total Dollars Billed	\$ 324,063.25
Power Cost Adj.	.01650

Residential Customers	2,221
Commercial Customers	332
Large General	15
Total Customers	2,568

05/01/24



CITY OF PORTLAND
May-24

WATER DEPARTMENT REPORT

MONTH	Apr-24	PERIOD COVERED	April 1-30, 2024
Customers Billed		Penalties Added	\$ 252.75
City	1,838	Dollars Collected	\$ 56,845.91
Rural	25	Arrears at end of Month	\$ 4,653.64
Total Customers	1,863	Adjustments	\$ 224.97
		Gallons Pumped	9,704,000
		Hydrant Flusing/Rental (unmetered)	3,000,000 (hydrant flushing)
Gallons Billed		Dollars Billed	
City	7,255,066		\$ 58,673.20
Rural	144,383		\$ 2,076.24
Total	<u>7,399,449</u>		<u>\$ 60,749.44</u>

SEWER DEPARTMENT REPORT

Customers Billed	1,791	Dollars Billed	\$138,647.94
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 138,647.94
Penalties Added	\$ 595.68		
Dollars Collected	\$ 128,905.05		
Arrears at end of Month	\$ 9,595.16		
Adjustments	\$ 555.69		
Gallons Treated per Million	7.920		



Notice of 2024 Danby Township Master Plan Update Approval

To Whom It May Concern:

In accordance with Section 43(5) of the Michigan Planning Enabling Act, this letter serves to notify your organization that the Danby Township Board of Trustees approved the 2024 Danby Township Master Plan Update on April 25, 2024.

The approved plan can be accessed at the Township's website: <https://www.danbytownship.org>

Sincerely,

Mitchel Hoppes
Danby Township Zoning Administrator

Monthly Report

April Activity

911 Calls— **1529**
Administrative Calls— **6514**
Text to 911— **9**
911 Hang up Calls— **142**
Calls for Service Initiated — **4409**

Total Mental Health Calls — **61**
Suicidal Calls — **12**
988 Calls Received — **2**
988 Calls Transferred — **0**
CPR Performed — **7**
Stroke Related Calls — **10**
Child birth calls — **0**



Special Programs Available

What 3 Words— App that provides location information to a 10 meter square.



what3words

[What3words.com](https://www.what3words.com)



RapidSOS Emergency Health Profile
<https://www.emergencyprofile.org/>



Android Personal Safety App



Apple Health App



Unit Responses / Activities

Law Enforcement— **2393**

Fire— **384**

EMS— **577**



Statistics—All Dispatch Calls for Service.

April - 4409			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	142	Lost Property / Found	20
988 Calls	2	MDOP	19
Abandoned Vehicle	10	MED 1	234
Active Violence Incident	0	MED 2	62
Alarm	36	MED 3	114
Ambulance Transport	104	Medical Call / Amb Dispatch	7
Assault	21	Mental Health	61
Assist Jail	1	Missing Person	5
Assist Medical	1	Motor Vehicle Theft / UDAA	4
Assist Other Agency	9	Non Criminal	48
Assist Outside Agency	17	OWI / OUID	16
Bomb Threat	0	PDA Traffic	98
Burglary	4	Phone / Internet Harassment	35
Burn Permit	59	PIA Traffic	16
Civil Dispute	68	PPO Violation	9
Conservation / Wildlife	18	Property Check	2
CSC - Criminal Sexual Conduct	29	Repossession	10
Disorderly Conduct	56	Request - Wrecker	1
Domestic Assault	32	Road Closure	26
DPW Request	14	Robbery / Hold up	1
Drugs	16	Spam to Center	627
Duplicate Call	0	Structure Fire	4
Family Abuse / Neglect	29	Suspicious Situations	191
Fire All Other	56	Test Call / System Test	17
Fireworks	1	Thunder Storm/Tornado Warning	0
Follow Up	166	Traffic / Officer Stop	184
Fraud	27	Traffic Offense All Other	823
General Assist	291	Tree Down	19
Grass / Wildland Fire	18	Trespassing	30
Health & Safety / Animal	101	Vehicle Fire	7
Hit and Run	8	Verbal Domestic	15
Homicide	0	Vin Inspections / All Inspections	3
Juvenile Problems & Runaways	43	Warrant Arrest / Fugitive	75
Kidnapping	0	Weapons Offenses All	7
Larceny	40	Wires Down / Arching	15
Liquor / MIP	0	Unclassified	185

Central Dispatch Activities

- Work still continues with our remodel project, phase 2.
- Motorola installed the encryption units on the consoles, completing the radio/console project.
- VHF Towers were taken off the Dispatch Consoles as the 800MHz radios are deployed.
- Representative Outman was in to honor staff on the 19th for 2024 Telecommunicator week.
- We celebrated our staff and thank all those that gave donations and made it a good week for everyone. Great Job Natalie for making this a wonderful time for staff.

Dispatchers do not have a magic ball and can not see through the phone lines. The only information that they have is what the callers give, which often is incomplete or inaccurate.

Telecommunicator Week

April 12, 1994

By the President of the United States of America

A Proclamation

In an emergency, most Americans depend on 9–1–1. Each day, more than half a million public safety communicators answer desperate calls for help, responding with services that save the lives and property of American citizens in need of assistance. These dedicated men and women are more than anonymous voices on the telephone line. They are local police, fire, and medical professionals who use public safety telecommunications to quickly respond to emergency calls. They are also Federal public safety officials who use telecommunications for everything from drug interdiction to protecting forests to promoting conservation. We rely on their knowledge and professionalism as they make critical decisions, obtain information, and quickly dispatch needed aid.

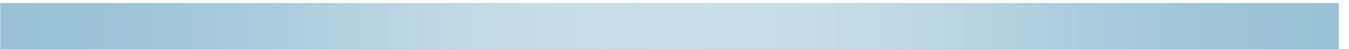
America's public safety telecommunicators serve our citizens daily in countless ways. The work of these "unseen first responders" is invaluable in emergency situations, and each of these dedicated men and women deserves our heartfelt appreciation. Americans place their trust in these individuals, not just this week, but every day of the year. This week is a time for a grateful Nation to show its appreciation and to recognize that our health, safety, and well-being are often dependent on the commitment and steadfast devotion of public safety telecommunicators.

The Congress, by Public Law 103–221, has designated the week beginning April 11, 1994, as "National Public Safety Telecommunicators Week" and has authorized and requested the President to issue a proclamation in observance of this week.

Now, Therefore, I, William J. Clinton, President of the United States of America, do hereby proclaim the week of April 11, 1994, as National Public Safety Telecommunicators Week. I urge all Americans to observe this week with appropriate programs, ceremonies, activities, and appreciation for these outstanding individuals.

In Witness Whereof, I have hereunto set my hand this twelfth day of April, in the year of our Lord nineteen hundred and ninety-four, and of the Independence of the United States of America the two hundred and eighteenth.

WILLIAM J. CLINTON



Ionia County Central Dispatch

Mission: To enhance the quality of life in Ionia County for all people, providing professional, efficient, courteous, and responsive public safety communications.

Vision: To be the example for other Public Safety Dispatch Centers providing exceptional service.

Our Values: D.I.S.P.A.T.C.H.E.R.

D. Detail-oriented: Able to pay close attention, notice the minor details.

I. Innovative: Share new ideas that can improve ICCD for the better, embrace change.

S. Strong Work Ethic: Consistently performing our job to the best of our ability.

P. Professionalism: Communicating respectfully, effectively, and appropriately leading by example.

A. Adaptability: Flexibility, responding effectively to changes or various situations.

T. Teamwork: Work together toward a collective goal with good communication, patience, and dedication.

C. Caring: Feeling or showing concern for or kindness to others.

H. Honesty: Uprightness, fairness, truthfulness, sincerity, or frankness in communications and deeds.

E. Empathy: Connecting with someone, sensing people's emotions or feelings.

R. Respectful: Being appreciative, considerate, polite and gracious to all those we serve and serve with.

Ionia County Central Dispatch

545 Apple Tree Drive
Ionia MI 49946

EMERGENCY: 911

NON-EMERGENCY: (616) 527-0400

ADMINISTRATION: (616) 522-0911

Director: Lance Langdon, ENP
(616) 527-5611 llangdon@ioniacounty.org

Office Manager: Cathi Brodbeck
(616) 522-0911 cbrodbeck@ioniacounty.org

Supervisor: Kevin Booth
(616) 527-5613 kbooth@ioniacounty.org

Supervisor: Mike Ketchum
(616) 527-5612 mketchum@ioniacounty.org

FOIA Requests - 911 Records Only
Form available at: <http://ioniacounty.org/foia>

Send or Email to:
CentralDispatch@ioniacounty.org

Agency Individual Responses / Activity

Animal Control— 42	Total YTD 149
Belding Fire—88	Total YTD 314
Belding Police— 333	Total YTD 1122
Berlin-Orange Fire— 37	Total YTD 147
Clarksville Fire— 15	Total YTD 64
Department of Natural Resources Law— 6	Total YTD 12
Freeport Fire— 0	Total YTD 4
Hubbardston Fire— 5	Total YTD 27
Ionia County Sheriff's Office— 831	Total YTD 3262
Ionia Department Public Safety Law— 274	Total YTD 1433
Ionia Department Public Safety Fire— 74	Total YTD 342
Lake Odessa Fire— 33	Total YTD 137
Lake Odessa Police— 57	Total YTD 197
Life EMS— 499	Total YTD 2047
Lyons-Muir Fire— 22	Total YTD 68
Michigan State Police— 631	Total YTD 2653
Orleans Fire—18	Total YTD 64
Pewamo Fire— 5	Total YTD 36
Portland EMS— 78	Total YTD 372
Portland Fire— 15	Total YTD 73
Portland Police— 261	Total YTD 911
Ronald Fire— 14	Total YTD 62
Roxand Fire— 1	Total YTD 6
Saranac Fire— 53	Total YTD 190
Sunfield Fire— 8	Total YTD 14

IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
MAY 28, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
 - C. Approve payments of Common Cash and General Fund Payroll for the month of April 2024- \$ 1,671,355.01
 - D. Approve payments of Health Department payroll and accounts payable for the month of April 2024-\$ 135,689.09
 - E. Approve payments of Road Department payroll and accounts payable for the month of April 2024-\$ 727,946.04
 - F. Approve payments from Trust and Agency for the month of April 2024-\$3,993,411.59
- VII. Unfinished Business**
- VIII. New Business**
 - A. Resolution of Appreciation-Rhonda Lake
 - B. Resolution of Appreciation-Suana McDaniels
 - C. Appointment to Park Advisory Board
 - Cindy Cotter, Easton Township Representative, two year term
 - D. Request Approval of 2024 L-4029 Tax Rate-Tony Meygaard
 - E. Approval of contract renewal with Blue Cross Blue Shield for inmate insurance-Sheriff Charlie Noll
 - F. Request Approval for extension to Chip Seal and Fog Seal Contract- Linda Pigue
 - G. Request to extend Crack Seal Contract-Linda Pigue

- H. Request to replace rear lift of Bay One's Hoist-Linda Pigue
- I. Request to replace State Trunkline Pickup Truck-Linda Pigue
- J. Road Department ARPA Funds allocation recommendation-Linda Pigue
- IX. Department Reports**
 - A. Public Defender
 - B. Commission on Aging
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator
- XI. Reports of Special or Ad Hoc Committees**
- XII. Public Comment (3-minute time limit per speaker)**
- XIII. Closed Session**
- XIV. Adjournment**

Board and/or Commission Vacancies

- Economic Development Corporation/Brownfield Redevelopment Authority – Two- three-year terms.
- Central Dispatch-One-two-year Emergency Medical Representative and one-two-year Township Board Representative
- Solid Waste Planning Committee-one-two-year term serving as industrial waste generator representative, one-two year term serving as General Public Representative
- Area Agency on Aging of Western Michigan Advisory Council-one three-year term
- Land Bank Authority- one-three-year term

Appointments for consideration in the month of May 2024:

- NONE

Appointments for consideration in the month of June 2024:

- Solid Waste