

**Minutes of the Downtown Development Authority
City of Portland**

Held on Tuesday, May 28, 2024
In the Council Chambers at City Hall

Members Present: Madarang, Barnes, Ward, Gorman, Briggs, Sandborn

Members Absent: Vogl, Williamson

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Chair Madarang called the meeting to order at 7:00 P.M.

Motion by Briggs, supported by Barnes, to approve the proposed agenda.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Sandborn, to approve the minutes of the April 22, 2024, regular meeting.
All in favor. Adopted.

Motion by Briggs, supported by Sandborn, to approve the Treasurer's Report as presented.
All in favor. Adopted.

Under Team Reports, City Manager Gorman provided information on communications related to the Kent Street Construction Project.

Director ConnerWellman reported that demolition of the buildings at 103 E. Grand River Ave. and construction of the new plaza is expected to begin at the end of June. A tree has been chosen for placement at the new plaza.

Director ConnerWellman shared information related to the Kent Street Promotions and Incentives. Walk About Wednesdays and Sounds of Summer will begin on June 5, 2024. The decision was made to invest more in bands that have a larger social media presence to attract a larger audience.

Director ConnerWellman provided an update on planning for the Brews & Pours event to be held August 10, 2024.

Under Old Business, there was discussion of the ongoing need for storage. Director ConnerWellman noted she and City staff would be going to look at the house at the Hydro Dam tomorrow.

Under New Business, Director ConnerWellman noted that Secretary Brigg's term on the DDA would expire June 30, 2024, and confirmed she planned to apply for reappointment.

Director ConnerWellman shared information and ideas for future projects she learned about at the Rural Development Conference.

Director ConnerWellman noted that Portland High School has agreed to take the mural painted on the garage doors at 103 E. Grand River Ave. for display as the artist has expressed interest in preserving it.

Director ConnerWellman asked for consideration to change the June DDA meeting from June 24, 2024, to either Monday, June 17, 2024, at 6:00 P.M. or Tuesday, June 18, 2024, at 7:00 P.M.

Motion by Barnes, supported by Ward, to approve moving the June DDA meeting to Tuesday, June 18, 2024, at 7:00 P.M.
All in favor. Adopted.

Director ConnerWellman presented the Director’s Report.

Under Board Member comments, City Manager Gorman provided information on the Kent Street Reconstruction Project and other development updates regarding Rindlehaven and the Cutler Rd. property listing.

City Manager Gorman noted that after 10 years of service to the City of Portland he is moving on. He further stated it has been an honor and a rewarding experience. He expressed his appreciation to the City Council and City staff.

Motion by Gorman, supported by Sandborn, to adjourn the meeting at 7:43 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary