



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, November 18, 2024

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

Estimated Time		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by Mayor Barnes</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	V. <u>City Manager Report</u>	
	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
	IX. <u>New Business</u>	
7:15 PM	A. Proposed Resolution 24-99 Approving Pay Request No. 1 to Plummer’s Environmental for Work Done on the TMF Water Service Material Verification Project	Decision
7:18 PM	B. Proposed Resolution 24-100 Confirming the Mayor’s Appointment to City Boards and Commissions	Decision
7:20 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting and the Closed Session held on November 4, 2024	
	B. Payment of Invoices in the Amount of \$91,204.32 and Payroll in the Amount of \$162,764.53 for a Total of \$253,968.85	
	C. Purchase Orders over \$5,000.00 - None	
	XI. <u>Communications</u>	
	A. City Manager Memo – Emergency Sirens	
	B. General Election Results – November 5, 2024	
	C. Water Department Report – October 2024	
	D. Wastewater Department Report – November 2024	
	E. Fleis & VandenBrink Status Report – November 12, 2024	
	F. Ionia County Board of Commissioners Agenda – November 12, 2024	
	G. Ionia County Central Dispatch Report – August 2024	
	H. Ionia County Central Dispatch Report – September 2024	

<u>Estimated Time</u>
7:25 PM
7:30 PM
7:35 PM
7:40 PM

I. Ionia County Central Dispatch Report – October 2024

- XII. **Other Business** – None
- XIII. **City Manager Comments**
- XIV. **Council Comments**
- XV. **Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-99

**A RESOLUTION APPROVING PAY REQUEST NO. 1 TO
PLUMMER’S ENVIROMENTAL FOR WORK DONE ON THE
TMF WATER SERVICE MATERIAL VERIFICATION PROJECT**

WHEREAS, the City of Portland was awarded a \$256,500.00 Technical, Managerial, and Financial (TMF) Grant related to the lead service line replacement program through the Michigan Department of Environment, Great Lakes and Energy’s (EGLE); and

WHEREAS, Fleis & VandenBrink submitted Pay Request No. 1 requesting a progress payment for work completed through November 8, 2024, a copy of Pay Request No. 1 is attached as Exhibit A; and

WHEREAS, the City Engineer on this Project has reviewed Pay Request No. 1 and is recommending that the City Council approve payment in the amount of \$189,059.50.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the Engineer’s recommendation to approve Pay Request No. 1 and authorizes payment in the amount of \$189,059.50 to Plummer’s Environmental Services for work completed through November 8, 2024.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: November 18, 2024

Monique I. Miller, City Clerk

Contractor's Application for Payment

Owner:	<u>City of Portland</u>	Owner's Project No.:	<u>N/A</u>
Engineer:	<u>Fleis & VandenBrink</u>	Engineer's Project No.:	<u>866480</u>
Contractor:	<u>Plummer's Environmental Services</u>	Contractor's Project No.:	<u>N/A</u>
Project:	<u>TMF Water Service Material Verification</u>		
Contract:	<u>N/A</u>		

Application No.: 1 Application Date: November 12, 2024
 Application Period: From October 14, 2024 to November 8, 2024

1. Original Contract Price	\$	198,262.00
2. Net change by Change Orders	\$	748.00
3. Current Contract Price (Line 1 + Line 2)	\$	199,010.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	199,010.00
5. Retainage		
a. <u>5</u> X <u>\$</u> Work Completed	\$	9,950.50
b. <u> </u> X <u>\$</u> Stored Materials	\$	
c. Total Retainage (Line 5.a + Line 5.b)	\$	9,950.50
6. Amount eligible to date (Line 4 - Line 5.c)	\$	189,059.50
7. Less previous payments (Line 6 from prior application)		0.00
8. Amount due this application	\$	189,059.50
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	9,950.50

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Jeff Root
 Signature:  Date: 11/12/2024

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
<u>Peter Tierney, PE</u>	_____
Title: <u>Project Manager</u>	Title: _____
Date: <u>11/12/2024</u>	Date: _____
Approved by Funding Agency	
By: <u>N/A</u>	By: <u>N/A</u>
_____	_____
Title: _____	Title: _____
Date: _____	Date: _____

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 24-100

**A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Downtown Development Authority

-Lee Schneider to a term expiring June 30, 2028

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor’s appointment as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: November 18, 2024

Monique I. Miller, City Clerk



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, November 4, 2024

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Finance Director Tolan; DDA Director ConnerWellman; Police Chief Thomas

Guests: Kathy Parsons; Bill Fabiano

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Johnston, to approve the agenda as presented.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Under Public Comment, Bill Fabiano provided a timeline and information related to the property donation agreement for 103 E. Grand River Ave.

There was discussion.

Under City Manager Report, City Manager Dymczyk reported on recent activities including the Ionia County Economic Alliance October Stakeholder Meeting, the successful Harvest Fest held downtown Portland, the street trees on Kent Street have been planted, efforts related to the property donation agreement for 103 E. Grand River Ave., Public Power Week activities, Election Day, the Fiscal Year 2023/2024 Draft Audit, and leaf pickup.

City Manager Dymczyk further noted the sirens did not sound off on Halloween for the beginning and end of trick-or-treating as expected. He is working with Ionia County Central Dispatch to correct the issue for next year.

Under Presentations, DDA Director ConnerWellman provided her Downtown Report.

Motion by VanSlambrouck, supported by Fitzsimmons, to adjourn to Closed Session to discuss a legal memorandum regarding the 103 E. Grand River Ave. building demolition as permitted under Section 8(h) of the Michigan Open Meeting Act and Section 13(1)(g) of the Freedom of Information Act which exempts from public disclosure information or records subject to attorney-client privilege.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

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Adjourn to Closed Session at 7:26 P.M.

Return from Closed Session at 8:11 P.M.

Motion by VanSlambrouck, supported by Fitzsimmons, to direct City Manager Dymczyk to execute a settlement agreement and release with Bird Dog Real Estate, LLC and William Fabiano, individually, to clarify expectations and obligations surrounding the real property donation agreement of 103 E. Grand River Ave. with a completed agreement brought back to City Council for ratification at the November 18, 2024, City Council meeting.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

Under New Business, the Council considered Resolution 24-92 to approve a Traffic Control Order restricting public parking in the City Hall parking lot, Maple Street parking lot, and Scout Park parking lot.

Chief Thomas stated the proposed Traffic Control Order makes permanent the changes made for the Kent Street Improvement Project because they worked so well.

Motion by Johnston, supported by Sheehan, to approve Resolution 24-92 approving a Traffic Control Order restricting public parking in the City Hall parking lot, Maple Street parking lot, and Scout Park parking lot.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 24-93 to approve financing, in the amount of approximately \$108,390.00, of a 2023 MTech trailer mounted leaf vac for the Department of Public Works. Financing will be through Huntington Public Capital Corporation for a three-year term at 4.5%, with annual payments of approximately \$36,130.00.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 24-93 approving the financing of a 2023 MTech trailer mounted leaf vac for the Department of Public Works.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-94 to approve the Power Purchase Commitment between the City of Portland and the Michigan Public Power Agency authorizing the power purchase from Hart Solar, in the amount of \$98,112.00.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 24-94 approving the Power Purchase Commitment between the City of Portland and the Michigan Public Power Agency authorizing the power purchase from Hart Solar.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-95 approving the proposal, in the amount of \$36,500.00, from AECOM for environmental compliance obligations required by Hydro Dam FERC License.

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Motion by Johnston, supported by Fitzsimmons, to approve Resolution 24-95 approving the proposal from AECOM for environmental compliance obligations required by the Dam FERC License.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-96 approving the proposal, in the amount of \$20,750.00, from Alpha Omega Utility Services proposal for groundman safety training for the Electric Department.

Motion by Sheehan, supported by Johnston, to approve Resolution 24-96 approving the proposal from Alpha Omega Utility Services for groundman safety training.

Yeas: Sheehan, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 24-97 to approve Pay Request No. 5, in the amount of \$26,300.48, to the State of Michigan for work done on the Kent Street Improvement Project.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve Resolution 24-97 approving Pay Request No. 5 to the State of Michigan for work done on the Kent Street Improvement Project.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 24-98 to confirm the Mayor's appointment of Mike Fox to the Board of Light & Power.

Motion by Johnston, supported by Sheehan, to approve Resolution 24-98 to confirm the Mayor's appointment to City Boards and Commissions.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting on October 21, 2024, payment of invoices in the amount of \$233,321.93, and payroll in the amount of \$148,493.92, for a total of \$381,815.85. Purchase orders to Civic Plus in the amount of \$8,907.14 for the annual fee, and Haviland in the amount of \$11,782.52 for ferric chloride were included.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

City Manager Dymczyk had no additional comments.

Under Council Member Comments, Council Member Johnston noted the Portland Band will hold a mattress fundraiser on Sunday, November 10, 2024. The Portland Civic Players will hold the opening of the Descendents this weekend.

Mayor Pro-Tem VanSlambrouck noted the VFW resumed its Friday meals and he further noted Veterans Day activities to be held on Monday, November 11, 2024.

Mayor Pro-Tem VanSlambrouck encouraged everyone to vote tomorrow.

Mayor Barnes further reminded everyone that tomorrow is Election Day and thanked City Clerk Miller for her efforts in running a successful election.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 8:27 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

DRAFT

City of Portland
Synopsis of the Minutes of the November 4, 2024, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Finance Director Tolan; DDA Director ConnerWellman; Police Chief Thomas

Public Comment - Bill Fabiano provided a timeline and information related to the property donation agreement for 103 E. Grand River Ave.

Motion to adjourn to Closed Session to discuss a legal memorandum regarding the 103 E. Grand River Ave. building demolition as permitted under Section 8(h) of the Michigan Open Meeting Act and Section 13(1)(g) of the Freedom of Information Act which exempts from public disclosure information or records subject to attorney-client privilege.

All in favor. Adopted.

Adjourn to Closed Session at 7:26 P.M.

Return from Closed Session at 8:11 P.M.

Motion to execute a settlement agreement and release with Bird Dog Real Estate, LLC and William Fabiano, individually, to clarify expectations and obligations surrounding the real property donation agreement of 103 E. Grand River Ave. with a completed agreement brought back to City Council for ratification at the November 18, 2024, City Council meeting.

All in favor. Adopted.

Approval of Resolution 24-92 approving a Traffic Control Order restricting public parking in the City Hall parking lot, Maple Street parking lot, and Scout Park parking lot.

All in favor. Adopted.

Approval of Resolution 24-93 approving the financing of a 2023 MTech trailer mounted leaf vac for the Department of Public Works.

All in favor. Adopted.

Approval of Resolution 24-94 approving the Power Purchase Commitment between the City of Portland and the Michigan Public Power Agency authorizing the power purchase from Hart Solar.

All in favor. Adopted.

Approval of Resolution 24-95 approving the proposal from AECOM for environmental compliance obligations required by the Dam FERC License.

All in favor. Adopted.

Approval of Resolution 24-96 approving the proposal from Alpha Omega Utility Services for groundman safety training.

All in favor. Adopted.

Approval of Resolution 24-97 approving Pay Request No. 5 to the State of Michigan for work done on the Kent Street Improvement Project.

All in favor. Adopted.

Approval of Resolution 24-98 to confirm the Mayor's appointment to City Boards and Commissions.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 8:27 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MENARDS	00260	HARDWARE - WW	169.43
MENARDS	00260	BUCKETS - WW	12.56
FAMILY FARM & HOME	01972	BALL VALVE - WW	6.99
BADGER METER INC.	02247	ORION CELLULAR LTE SVC - WATER	885.04
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF NOV 2024 - ASSES	1,679.75
RESCO	00392	SUPPLIES DIST SYSTEM - ELECTRIC	3,065.00
POWER LINE SUPPLY COMPANY	00389	PPE - ELECTRIC	615.00
POWER SYSTEM ENGINEERING	02761	AMI CONSULT - ELECTRIC	1,275.00
KENDALL ELECTRIC	00225	WIRE- ELECTRIC	747.82
GRANGER	00175	REFUSE - REFUSE	5,752.83
GRAINGER, INC.	00172	REPLACEMENT CHAIRS FOR STAFF - ELECTRIC	2,393.34
GRAINGER, INC.	00172	ABSORB SOCKS FOR TREATMENT SYSTEM - ELECTRIC	683.68
WOLVERINE CRANE & SERVICE, INC.	02686	CRANES SAFETY INSPECTIONS - ELECTRIC	615.12
GRAINGER, INC.	00172	SIT STAND DESK - ELECTRIC	866.44
FAMILY FARM & HOME	01972	SUPPLIES - MAJ STS	79.96
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	173.57
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	632.00
MUZZALL GRAPHICS	00326	DRIVE UP ENVELOPES - VAR DEPTS	692.57
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	1,173.65
GRANGER	00175	REFUSE- ELECTRIC	97.65
CULLIGAN	02130	WATER X3 CITY HALL - GEN	23.00
TIMBER TREE SERVICES LLC	01817	TREE REMOVAL - MAJ, LOC STS	4,679.00
GRAINGER, INC.	00172	CONCRETE MASTIC ABRASIVE PAD - WW	408.35
GRAINGER, INC.	00172	2 WAY BALL VALVE SOCKET - WW	65.56
CULLIGAN	02130	WATER X1 - WW	9.00
MICHIGAN COMPANY, INC.	00273	GREEN SCAPES ICE MELT - CITY HALL, GEN	1,274.94
INSOURCE SOLUTIONS GROUP INC.	01813	ETAX FILING - INCOME TAX	170.00
KENT COUNTY DEPT OF PUBLIC WORKS	MISC	EVIDENCE DESTRUCTION - POLICE	90.00
STAR THOMAS	01654	POSTAGE, SUPPLIES REIM - POLICE	342.10
STAPLES	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	345.77
PLB PLANNING GROUP LLC	02504	CONSULTATION - CODE	680.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
ROCHESTER CREATIONS	02359	EMS UNIFORM ITEMS - AMB	712.00
MENARDS	00260	CEMENT/TRASH TOOL - PARKS, CEM	198.38
TRUGREEN	02830	LAWN SERVICE - ELECTRIC	87.36
GRAINGER, INC.	00172	HARDWARE - ELECTRIC	24.06
KENDALL ELECTRIC	00225	STREET LIGHT TIMER REPAIR - ELECTRIC	760.42
KENDALL ELECTRIC	00225	DIST SYSTEM SUPPLIES - ELECTRIC	274.93
KENDALL ELECTRIC	00225	FLOOD LIGHTS AT ST PATS - ELECTRIC	3,675.51
PIVOT POINT PARTNERS LLC	02778	ASSESSING SOFTWARE - ASSESSING	750.00
STATE OF MICHIGAN	00428	2022 STATE TAPE DATA -INCOME TAX	537.00
THE HUNTINGTON NATIONAL BANK	02659	DOCUMENTATION FEE LEAF MACHINE - MTR POOL	500.00
MICHIGAN MUNICIPAL LEAGUE	00285	CDL CONSORTIUM DRIVERS ANNUAL FEE - VAR DEPTS	990.00
HAVILAND PRODUCTS COMPANY	02850	FERRIC CHLORIDE- WW APP CONS AGENDA 11-4-24	11,525.34
HUNTINGTON NATIONAL BANK	MISC	ADMIN FEE ACCT #3584316009 - ELECTRIC	500.00
GRANGER	00175	REFUSE- WW	172.20
GRANGER	00175	REFUSE - MP, PARKS, CEM	327.60
FAMILY FARM & HOME	01972	HARDWARE - WATER	121.90
MHR BILLING	01780	OCT 2024 BILLING - AMB	2,450.00
FOSTER, SWIFT, COLLINS & SMITH PC	02866	LEGAL SERVICES - GEN	61.50
TREES 'N' SCAPES, INC.	00982	THOMPSON FIELD TREES REC PASSPORT GRANT - PARKS	1,190.00
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	20.57
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR/PARTS - ELECTRIC	618.00
PLEUNE SERVICE COMPANY INC.	00741	REPLACE ROOF FAN @DAM - ELECTRIC APRV CONS AGEN	7,608.00
VISION METERING, LLC	02816	AMI MODEM FOR GATEWAY- ELECTRIC	500.00
GRP ENGINEERING INC.	01994	PROF SERVICES & SUPPORT - ELECT	90.00
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	2,294.00
VC3 INC.	02745	MICROSOFT MONTHLY AGREEMENT - GEN	379.80
PURITY CYLINDER GASES, INC.	00380	OXYGEN, HAZ MAT - AMB	194.95
CHRIS WALKER	02779	TRAINING/MEALS REFUND - POLICE	23.30
KEUSCH TIRE & AUTO	00228	C1 REPAIR TIRE PRESSURE - POLICE	99.99
APWA MEMBERSHIP	02701	MEMBERSHIP FEES -MTR POOL	447.00
HOMEWORKS TRI-COUNTY ELECTRIC	02092	FIBER COST - VAR DEPTS	1,110.19

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	165.00
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	296.70
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	49.68
CONSUMERS ENERGY	00095	GAS SERVICE - WW	19.63
CONSUMERS ENERGY	00095	GAS SERVICE - WW	95.97
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	171.50
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	49.68
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	408.54
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	20.43
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	18.00
MAXWELL MCCRORY	02914	MEAL/TRAINING - POLICE	18.86
STAR THOMAS	01654	OFFICE SUPPLIES REIM - POLICE	24.09
GROSS MASONRY & CONSTRUCTION LLC	02321	WELL 6 CONTAINMENT WALL - WATER	696.00
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
PURE GREEN LAWN AND TREE	02812	2025 LAWN SERVICE AGREEMENT - CITY HALL	261.12
PURE GREEN LAWN AND TREE	02812	2025 LAWN SERVICE - PARKS	372.48
GRANGER	00175	REFUSE - REFUSE	17,292.94
APPLIED INNOVATION	02493	CITY HALL COPY MACHINE STAPLE REFILL - GENERAI	118.68
APPLIED INNOVATION	02493	CITY HALL COPY MACHINE MAINT - GENERAL	46.40
APPLIED INNOVATION	02493	COPY MACHINE MAINT - ELECTRIC	145.19
APPLIED INNOVATION	02493	COPY MACHINE MAINT - POL,COMM PROMO, CODE, AMB	14.05
GRANGER	00175	REFUSE - POLICE, COM PROMO	97.65
VC3 INC.	02745	INSTALL/ACTIVATE WIRELESS ACCESS POINT @ AMB -	800.00
OTIS ELEVATOR	00970	SERVI MAINT ELEVATOR 12/24-3/25 - CITY HALL	689.61
K-13 LAWN CARE	00220	LAWN APPLICATION POWERS PARK - PARKS	600.00
PAMA	01370	40% CONT TO PAMA - COM PROMO	558.00
Total:			\$91,204.32

**BI-WEEKLY
WAGE REPORT
November 11, 2024**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,550.08	129,437.89	3,352.26	27,897.08	14,902.34	157,334.97
ASSESSOR	-		-	-		
CEMETERY	4,699.81	55,778.07	1,903.87	14,646.98	6,603.68	70,425.05
POLICE	18,247.41	205,642.92	6,852.38	64,204.87	25,099.79	269,847.79
CODE ENFORCEMENT	10.60	229.52	0.81	17.57	11.41	247.09
PARKS	3,730.84	45,417.62	797.39	6,433.31	4,528.23	51,850.93
INCOME TAX	2,636.60	32,066.14	907.61	8,806.01	3,544.21	40,872.15
MAJOR STREETS	4,289.17	46,325.66	2,351.71	16,963.33	6,640.88	63,288.99
LOCAL STREETS	3,760.90	38,915.53	2,088.31	15,151.91	5,849.21	54,067.44
RECREATION	1,842.12	17,615.53	412.39	3,881.02	2,254.51	21,496.55
AMBULANCE	23,404.46	248,569.27	5,372.96	43,439.32	28,777.42	292,008.59
DDA	2,945.56	28,036.01	695.57	4,925.23	3,641.13	32,961.24
ELECTRIC	25,203.81	250,566.13	11,574.41	77,804.25	36,778.22	328,370.38
WASTEWATER	10,109.39	99,463.60	3,060.75	23,604.28	13,170.14	123,067.88
WATER	7,209.11	68,223.88	3,216.02	23,269.31	10,425.13	91,493.19
MOTOR POOL	391.96	9,926.37	146.27	2,711.80	538.23	12,638.17
TOTALS:	120,031.82	1,276,214.14	42,732.71	333,756.27	162,764.53	1,609,970.41

BI-WEEKLY CASH BALANCE ANALYSIS
AS OF 11/13/2024
MEETING DATE 11/18/2024

Fund	Description	Beginning Balance 10/31/2024	Total Cash in	Total Cash out	Cash Balance 11/13/2024	Time Certificates	Ending Balance 11/13/2024
101	GENERAL FUND	2,168,110.58	106,665.08	(114,649.68)	2,160,125.98	243,580.00	2,403,705.98
105	INCOME TAX FUND	260,565.63	73,093.17	(60,331.36)	273,327.44	10,461.00	283,788.44
150	CEMETERY PERPETUAL CARE FUND	68,932.51	332.00	(32.00)	69,232.51		69,232.51
202	MAJOR STREETS FUND	119,151.18	11,205.22	(49,722.30)	80,634.10		80,634.10
203	LOCAL STREETS FUND	86,503.07	10,370.87	(20,225.82)	76,648.12		76,648.12
208	RECREATION FUND	21,757.40	8,230.17	(4,947.00)	25,040.57		25,040.57
210	AMBULANCE FUND	257,381.22	29,196.37	(61,522.48)	225,055.11		225,055.11
245	MSHDA LOFT FUND	-	-	-	-		-
248	DDA FUND	869,210.59	3,870.90	(7,389.54)	865,691.95		865,691.95
404	CAPITAL IMPROVEMENT-RED MILL PAVILION	3,362.25	-	-	3,362.25		3,362.25
405	WELLHEAD IMPROVEMENT FUND	-	-	-	-		-
406	CAPITAL IMPROVEMENT FUND-STREET PROJECT	-	-	-	-		-
520	REFUSE SERVICE FUND	21,671.23	4,135.34	(314.62)	25,491.95		25,491.95
582	ELECTRIC FUND	5,534,136.22	147,485.00	(300,015.96)	5,381,605.26	524,578.00	5,906,183.26
590	WASTEWATER FUND	1,476,990.80	65,442.31	(246,836.47)	1,295,596.64		1,295,596.64
591	WATER FUND	522,518.98	28,261.39	(28,868.77)	521,911.60	431,914.00	921,199.76
661	MOTOR POOL FUND	213,366.23	30,836.15	(22,419.56)	221,782.82		221,782.82
703	CURRENT TAX FUND	32,004.45	16,566.27	(33,206.37)	15,364.35		15,364.35
	TOTAL - ALL FUNDS	11,655,662.34	535,690.24	(950,481.93)	11,240,870.65	1,210,533.00	12,418,777.81
					ELECTRIC-RESTRICTED CASH	453,086.00	453,086.00
					ELECTRIC - MPPA MUNICIPAL TRUST	170,376.44	170,376.44
					CUSTOMER DEPOSIT CD	170,000.00	170,000.00 *
	*Customer Deposit Breakdown				PERPETUAL CARE CD	130,000.00	130,000.00
	Electric	128,000.00			INCOME TAX SAVINGS	2,315,414.60	2,315,414.60
	Wastewater	21,000.00			ELECTRIC-PRIN & INT ESCROW	67,130.93	67,130.93
					ELECTRIC- GOLT BOND RESERVE 23	55,106.03	55,106.03
	Water	21,000.00			WASTEWATER DEBT ESCROW	360,158.94	360,158.94
		<u>170,000.00</u>			WASTEWATER REPAIR ESCROW	396,018.31	396,018.31
					WASTEWATER 2022 BOND RESERVE	290,677.27	290,677.27
					DDA-PRIN & INT ESCROW	501.78	501.78
					WATER BOND ESCROW	32,625.84	32,625.84
							<u>16,859,873.95</u>



To: Honorable Mayor and Members of City Council

From: Andrew Dymczyk, City Manager

Subject: Operation of City of Portland's Warning Sirens

Date: November 15, 2024

The City of Portland has experienced some deficiencies recently surrounding the warning sirens through Ionia County Central Dispatch. These concerns were discussed at the November 4, 2024 City Council meeting and since that meeting additional resident feedback has been received regarding Halloween Trick or Treating and the lack of sirens. We are actively working on addressing these concerns and improving the communication with Ionia County Central Dispatch.

The city has four sirens located within city limits with county wide testing taking place every Saturday of the month at 12:00PM for a duration of three minutes. Activation of these sirens is the responsibility of Ionia County Central Dispatch, who utilize a pager system on the 800MHz radio frequency to communicate with our computer system which then communicates to the sirens themselves. County wide alerts for severe weather events and the Halloween event would follow the same process. Ionia County Central Dispatch includes all communities into a pre-established "talk group" within the computer system for siren activation.

For weather emergency events like a tornado warning in Ionia County, Ionia County Central Dispatch is activating the sirens county-wide. County dispatch centers collaborate with the National Weather Service and local emergency management for weather emergency events.

Recent Activity

The traditional sirens to start Halloween Trick or Treating at 6:00PM and conclude Trick or Treating at 8:00PM were not activated. Ionia County Central Dispatch has conducted the Halloween Trick or Treat siren signal to start and stop the holiday event previously. This was not a choice for local agencies to opt in or out of the siren signals. According to Ionia County Central Dispatch, with agencies updating their radios from VHF to 800MHz and the election of certain local agencies to add capacity to alert their individual community, Ionia County Central Dispatch was not requested to sound the sirens. There would be a need for all communities involved to set a specific expectation for a county wide alert. This alert would also be for three minutes each time. This operational shift is different than what has taken place in years prior and City staff was not informed of this transition.

An additional consideration, when addressing this warning siren concern is the weather on a holiday event. In times of inclement weather, communities or central dispatch may elect not to signal a stop and start for holiday events as a matter of precaution to not confuse the public over a potential weather alert. This additional consideration did not impact the signals or lack thereof on October 31, 2024.

On Saturday, November 9, 2024 sirens were activated at 12:00PM and 1:00PM. According to Ionia County Central Dispatch, a safety function on the siren tab in the radio console is not working and the siren was set off unintentionally. They are working to remedy this so that it does not happen again.

Moving forward, we will continue to clarify expectations and responsibilities with Ionia County Central Dispatch. In the event Ionia County Central Dispatch does not receive all community involvement necessary for a county wide alert for Halloween sirens, sirens for Halloween will be activated by City of Portland staff pending the weather outlook at that time.

**GENERAL ELECTION
RESULTS
NOVEMBER 5, 2024**

RACE	PRECINCT 1	AVCB	CITY TOTAL	COUNTY	STATE	FEDERAL
PRESIDENT						
Kamala D Harris - Dem	375	567	942	11,338	2,730,320	72,372,932
Donald J. Trump - Rep	746	319	1,065	22,178	2,808,215	75,519,225
Chase Oliver - Lib	13	5	18	173	22,382	
Randall Terry - Tax	-	1	1	48	6,506	
Jill Stein - Grn	4	1	5	77	44,537	
Robert F. Kennedy Jr. - Law	8	4	12	170	26,737	
Joseph Kishore - No Party	1	-	1	16	2,331	
Cornel West - No Party	1	-	1	12	6,653	
UNITED STATES SENATOR						
Elissa Slotkin - Dem	370	554	924	11,253	2,706,623	
Mike Rogers - Rep	735	309	1,044	21,240	2,685,371	
Joseph Solis-Mullen - Lib	19	12	31	435	56,504	
Dave Stein - Tax	5	6	11	312	41,266	
Douglas Marsh - Grn	7	1	8	176	53,845	
Doug Dern - Law	5	3	8	136	18,734	
REPRESENTATIVE IN CONGRESS - 2ND DISTRICT						
Michael Lynch - Dem	333	518	851	10,181	135,654	
John Moolenaar - Rep	714	337	1,051	21,399	278,533	
Ben DeJong - Lib	35	8	43	693	7,003	
Scott Adams - Tax	20	7	27	575	6,508	
REPRESENTATIVE IN STATE LEGISLATURE - 78TH						
Christine M. Terpening - Dem	346	520	866	7,768	15,342	
Gina Johnsen - Rep	770	358	1,128	17,218	33,504	
MEMBER OF THE STATE BOARD OF EDUCATION - VOTE FOR 2						
Theodore Jones - Dem	310	476	786	9,423	2,408,755	
Adam Frederick Zemke - Dem	295	465	760	9,002	2,306,443	
Tom McMillin - Rep	643	317	960	19,735	2,470,002	
Nikki Snyder - Rep	657	334	991	19,824	2,500,327	
Scotty Boman - Lib	59	15	74	1,024	152,397	
Ted Gerrard - Tax	16	3	19	404	56,558	
Christine Schwartz - Tax	20	13	33	641	90,161	
Mary Anne Hering - Work	57	26	83	1,420	233,957	
REGENT OF THE UNIVERSITY OF MICHIGAN - VOTE FOR 2						
Denise Ilitch - Dem	320	487	807	9,745	2,506,254	
Shauna Diggs - Dem	295	450	745	9,257	2,344,927	
Carl Meyers - Rep	688	326	1,014	20,481	2,566,480	
Sevag Vartanian - Rep	578	290	868	17,920	2,251,222	
Andrew Chadderdon - Lib	55	12	67	1,160	156,741	
Donna Oetman - Tax	38	24	62	1,183	158,283	
TRUSTEE OF MICHIGAN STATE UNIVERSITY - VOTE FOR 2						
Rebecca Bahar-Cook - Dem	318	475	793	9,744	2,420,921	
Thomas Stallworth III - Dem	282	441	723	8,759	2,257,175	
Mike Balow - Rep	651	308	959	19,590	2,483,724	
Julie Maday - Rep	630	314	944	19,187	2,414,606	
Grant Baker - Lib	43	15	58	897	124,396	
Janet Sanger - Tax	20	26	46	783	106,080	
John Paul Sanger - Tax	14	9	23	558	72,710	
John Anthony LaPietra - Grn	17	9	26	410	100,515	

**GENERAL ELECTION
RESULTS
NOVEMBER 5, 2024**

RACE	PRECINCT 1	AVCB	CITY TOTAL	COUNTY	STATE	FEDERAL
GOVERNOR OF WAYNE STATE UNIVERSITY- VOTE FOR 2						
Rasha Demashkieh - Dem	281	430	711	8,721	2,289,144	
Mark Gaffney - Dem	288	452	740	9,114	2,299,268	
Michael Busuito - Rep	616	303	919	19,106	2,430,622	
Sunny Reddy - Rep	607	304	911	18,819	2,352,781	
Farid Ishac - Lib	41	7	48	626	91,438	
William Mohr II - Tax	19	11	30	602	70,519	
Sami Makhoul - Grn	16	8	24	312	79,878	
Suzanne Roehrig - Work	48	34	82	1,316	180,105	
Kathleen Oakford - Law	16	13	29	454	63,599	
PROSECUTING ATTORNEY						
Kyle Butler-Rep	859	472	1,331	25,142		
SHERIFF						
Charlie Noll - Rep	866	462	1,328	25,120		
CLERK						
Greg Geiger - Rep	853	457	1,310	24,886		
TREASURER						
Judith A. Clark - Rep	848	461	1,309	24,933		
REGISTER OF DEEDS						
Tami Hewitt - Rep	848	457	1,305	24,876		
DRAIN COMMISSIONER						
Robert J. Rose - Rep	842	456	1,298	24,894		
COUNTY COMMISSIONER - 7TH DISTRICT						
Terence M Frewen - Rep	863	475	1,338	3,600		
JUSTICE OF SUPREME COURT						
Andrew Fink	464	225	689	12,452		
Kimberly Ann Thomas	422	491	913	13,089		
JUSTICE OF SUPREME COURT - INCUMBENT POSITION						
Kyra Harris Bolden	454	496	950	12,588		
Patrick William O'Grady	429	221	650	12,779		
JUDGE COUT OF APPEALS - 3RD DISTRICT (INCUMBENT) - (2)						
Philip P Mariani	512	418	930	14,871		
Christopher P Yates	588	464	1,052	17,133		
JUDGE OF PROBATE COURT - INCUMBENT POSITION						
Robert S Sykes, Jr.	715	512	1,227	20,871		
PORTLAND PUBLIC SCHOOLS BOARD MEMBERS (2)						
Diane L Bissell	412	221	633	2,355		
John W Davids	397	216	613	2,449		
Patrick M Duff	576	596	1,172	3,494		
Brian D Pohl	488	512	1,000	3,045		
*Results not listed						
	Voters	Registered Voters	% Turnout			
Precint	1,155					
Early Voting Site	207					
AVCB	901					
Total City of Portland	2,263	3,028	74.7%			



City Of Portland
Water Department
Monthly Water Report
October 2024

Monthly Water Production

Well #4	4,814,000 Gallons
Well #5	0 Gallons
Well #6	5,289,000 Gallons
Well #7	58,000 Gallons

Daily Water Production

Well #4	155,290 Gallons
Well #5	0 Gallons
Well #6	170,613 Gallons
Well #7	1,871 Gallons

Daily Average Water Production for All Wells 327,774 Gallons

Total Water Production for the Month 10,161,000 Gallons

Total Water Production for the Previous Month 13,413,000 Gallons

Total Production decreased by 3,252,000 Gallons

Total Production for This Month from the Previous Year 10,156,000 Gallons

Total Production increased by 5,000 Gallons

Rodney D. Smith Jr.
Water Technician



November 8, 2024

Mr. Andrew Dymczyk, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: October 2024 Monthly Operation Report

Dear Mr. Dymczyk:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of October 2024. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "T Smith", is written over a light blue horizontal line.

Tony Smith

City of Portland WWTP Superintendent

● ADMINISTRATIVE REPORT

-The October 2024 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 268,000 gallons per day. The daily maximum flow was 292,000 GPD. The WWTP discharged a total of 6.893 MG (million gallons) of final effluent to the Grand River for the month of August and treated a total of 8.306 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report. Along with the monthly DMR being submitted, the annual Bio-solids report and annual DMR were submitted to EGLE. The City of Portland met all requirements for Class B biosolids pertaining to land application. The City of Portland produced 85 dry tons of biosolids last year.

-The City of Portland WWTP Permit is set to expire in the spring of 2025, the renewal application was submitted to EGLE for review and approval before the October 1st deadline. Also, the No Exposure Certification (NEC) for stormwater was submitted before the November deadline.

● Action Items

-The WWTP staff continues to work with contractors to dial in the automated control features with the new equipment upgrades. The 3 main automated features include Sludge withdrawal, sludge thickening and sludge transfer.

-Land application of Bio-solids was put on hold after 60,000 gallons were land applied by Nutri-Gro to a site that was previously land applied with copper concentrations exceeding Table I CPLR limits (2020). The site has been archived and can no longer be used for land application. Nutri-Gro's contract is up after 2024 and the City WWTP is looking for alternatives to land application. The WWTP is exploring the option of pressing and Landfilling Bio-Solids opposed to Land Application.

-The City of Portland historically has had higher than normal concentrations of copper in the waste stream, in 2022 a copper study was done, 16 collection points were analyzed between the sanitary sewer and water distribution, with no significant sources identified. With the copper issue still lingering, we will continue to try to identify the sources.

-Discussions on Demo of the I03 Grand River demolition is slowing the progress of the sanitary sewer bore project. We should find out more information in the coming weeks. With the colder temps on the way the project completion will likely be next spring.

-Plant operators have been preparing for their upcoming Wastewater "D" licensing exam.

- City Staff along with F&V and contractors continue to work through the items remaining on the punch list, pipe labeling, flow direction and signage along with some crack injection of a few trouble spots remain.

WASTEWATER MAINTENANCE

-The WWTP staff completed 158 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS). The CMMS will be updated to accommodate all of the new equipment this fall.

-The WWTP staff pulled and cleaned the Ultra-Violet disinfection racks less frequently in October, as the fecal coliform counts are trending in the right direction.

-Plant staff with the use of the Gap-Vac truck cleaned over 10,000 ft of sewer main for the month of October.

-Trace labs were on-site in October to perform an annual interlaboratory split with the Portland WWTP lab. This is a quality control measure to compare our in-house results to those of another lab for comparison. The results were similar.

-Clarifiers drives and mixer oils were changed in preparation for the colder months.

-Mettler Toledo was on-site to install and calibrate a newly purchased analytical balance for lab use. The WWTP also purchased a new lab sample fridge to replace the existing 35-year-old one.

- **EMERGENCY ALARM CALL-OUTS**

-There was 1 after hours call outs for the month of October 2024. City staff performed 3 sewer lateral inspections for residents having issues.

- **DAILY FLOW SUMMARY**

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of October 2024. The average influent flow during this period was 268,000 gallons per day and the average effluent flow during this period was 222,000 gallons per day. We had (5) days with measurable precipitation which totaled 1.45 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.

October 2024

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S		TOTAL PHOSPHORUS			pH		DO		FECAL		AMMON
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l	cts/100 ml	7-day	NITROG			
	7-day		7-day		Rem.	7-day		7-day		Rem.			Rem.						mg/l			
	Avg		Avg			Avg		Avg									GEO					
1	5.1		11.4		99	8.4		18.8		98	7	1.200	2.0	83	7.2	5.2	2					
2	5.2		11.8		99	8.0		18.1		98	6	0.935	1.8	87	7.4	5.7	10					
3	4.1		9.2		99	5.7		12.8		98	4.6	0.836	1.6	89	7.3	5.6	4					
4																						
5																						
6																						
7		4.8		10.8			7.4		16.6										4			
8	4.5	4.6	10.1	10.4	99	10.0	7.9	22.4	17.8	97	6.0	0.935	1.8	90	7.2	4.9	1	3	0.27			
9	4.7	4.4	10.7	10.0	99	8.0	7.9	18.2	17.8	98	4.3	1.070	2.0	84	7.1	5.1	1	2				
10	4.8	4.7	10.8	10.5	99	7.3	8.4	16.5	19.0	98	5.7	0.848	1.6	88	7.1	5.4	1	1				
11		4.7		10.5			8.4		19.0										1			
12		4.7		10.5			8.4		19.0										1			
13		4.7		10.5			8.4		19.0										1			
14		4.7		10.5			8.4		19.0										1			
15	3.4	4.3	8.3	9.9	99	7.0	7.4	17.0	17.3	98	3.3	0.508	1.0	93	7.4	5.1	1	1	0.44			
16	3.2	3.8	7.3	8.8	99	3.5	5.9	8.0	13.8	99	2.5	0.436	0.8	94	6.8	5.9	1	1				
17	4.0	3.5	8.8	8.1	99	6.8	5.8	15.0	13.3	98	4.3	0.747	1.3	89	7.0	5.8	1	1				
18		3.5		8.1			5.8		13.3										1			
19		3.5		8.1			5.8		13.3										1			
20		3.5		8.1			5.8		13.3										1			
21		3.5		8.1			5.8		13.3										1			
22	4.2	3.8	9.5	8.6	99	10.8	7.0	24.5	15.8	97	8.8	0.903	1.7	89	6.9	5.4	2	1				
23	4.8	4.3	10.8	9.7	99	11.2	9.6	25.2	21.6	96	7.6	1.020	1.9	85	7.4	5.4	2	2				
24	4.6	4.5	10.4	10.2	99	8.4	10.1	19.0	22.9	98	6.4	1.090	2.0	87	7.4	5.3	2	2				
25		4.5		10.2			10.1		22.9										2			
26		4.5		10.2			10.1		22.9										2			
27		4.5		10.2			10.1		22.9										2			
28		4.5		10.2			10.1		22.9										2			
29	4.6	4.7	9.8	10.3	99	8.8	9.5	18.8	21.0	98	7.2	0.786	1.4	91	7.5	7.2	2	2				
30	5.0	4.7	10.7	10.3	99	8.4	8.5	18.0	18.6	97	5.6	0.922	1.7	86	7.4	5.5	2	2				
31	4.6	4.7	9.8	10.1	99	2.8	6.7	6.0	14.3	99	1.6	0.880	1.6	88	7.3	5	2	2				
M/M																						
TL																						
GA																						
ME	4.5		10.0		99	7.7		17.2		98	5.4	0.87	1.6	88		5.5	1.8		0.4			
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

October 2024

- 1. Clear 4. Rain..
- 2. P. Cloudy 5. Snow
- 3. Cloudy 6. Windy

RAW INFLUENT

DAY	WEATHER		FLOW DATA						TEMP °C	PH SU	CBOD - 5 Day		TSS		V.S.S mg/l	TOTAL PHOSPHORUS		Day	
	Type	Precip	Total	Total		Peak	Min	mg/l			lbs/day	mg/l	lbs/day	mg/l		mg/l	lbs/day		
	Code	Inches	Influent	7-day	Effluent	7-day	mgd												mgd
			mgd	Avg	mgd	Avg													
1	234	0.02	0.268		0.195		0.61	0.31	20.8	7.9	362.5	811	396	886	368	7.0	16	1	
2	23	0.00	0.271		0.231		0.50	0.32	20.1	8.0	352.5	798	320	724	268	7.3	17	2	
3	23	0.00	0.270		0.234		0.55	0.31	20.2	8.1	365	821	276	621	252	7.4	17	3	
4	23	0.00	0.270		0.211		0.52	0.30										4	
5	23	0.00	0.265		0.205		0.54	0.34										5	
6	1,2	0.00	0.262		0.204		0.52	0.29										6	
7	1,2	0.00	0.272	0.268	0.226	0.215	0.55	0.26										7	
8	1,2	0.00	0.269	0.230	0.227	0.187	0.55	0.20	19.4	8.0	365	819	296	664	252	9.3	21	8	
9	2	0.00	0.273	0.269	0.227	0.219	0.60	0.28	18.9	7.8	417.5	951	320	729	272	6.9	16	9	
10	1	0.00	0.271	0.269	0.227	0.218	0.53	0.26	18.9	8.0	360	814	344	777	332	7.3	16	10	
11	1	0.00	0.263	0.268	0.229	0.221	0.57	0.28										11	
12	2,3,4	0.57	0.245	0.265	0.212	0.222	0.50	0.27										12	
13	2,3,4	0.59	0.274	0.267	0.240	0.227	0.60	0.27										13	
14	2	0.00	0.288	0.269	0.227	0.227	0.54	0.32										14	
15	1,2	0.00	0.292	0.272	0.242	0.229	0.57	0.25	17.8	7.5	323	787	288	701	228	7.2	18	15	
16	1,2	0.00	0.273	0.272	0.218	0.228	0.54	0.23	18.3	8.1	310	706	268	610	224	7.2	16	16	
17	1,2	0.00	0.265	0.271	0.214	0.226	0.51	0.25	17.9	7.5	300	663	288	637	244	6.8	15	17	
18	12	0.00	0.273	0.273	0.230	0.226	0.58	0.28										18	
19	12	0.00	0.263	0.275	0.227	0.228	0.57	0.24										19	
20	1,2	0.00	0.280	0.276	0.247	0.229	0.57	0.30										20	
21	12	0.00	0.281	0.275	0.238	0.231	0.51	0.31										21	
22	23	0.00	0.272	0.273	0.230	0.229	0.56	0.30	19.5	7.8	375	852	324	736	288	8.4	19	22	
23	23	0.00	0.269	0.272	0.223	0.230	0.57	0.30	19.8	8.0	365	820	312	701	292	6.9	15	23	
24	234	0.10	0.272	0.273	0.222	0.231	0.50	0.30	18.7	8.1	364	825	408	924	364	8.5	19	24	
25	23	0.00	0.257	0.271	0.218	0.229	0.51	0.30										25	
26	237	0.00	0.256	0.270	0.213	0.227	0.52	0.30										26	
27	23	0.00	0.267	0.268	0.224	0.224	0.51	0.30										27	
28	1,2,3,4	0.17	0.256	0.264	0.196	0.218	0.57	0.24										28	
29	28	0.00	0.256	0.262	0.219	0.216	0.49	0.29	18.9	8.1	442.5	944	520	1109	464	8.9	19	29	
30	28	0.00	0.257	0.260	0.218	0.216	0.51	0.30	19.8	8.0	352.5	757	316	678	276	6.6	14	30	
31	238	0.00	0.255	0.258	0.220	0.215	0.49	0.27	19.9	7.9	420	895	284	605	248	7.3	16	31	
TL		1.45	8.306		6.893		16.76	8.77	288.9	118.8									
MAX																			
ME		0.05	0.268		0.222		0.54	0.28	19.3	7.9	365	805	331	740	291	7.5	17		
REMARKS:																			

City of Portland, MI

October 2024

ACTIVATED SLUDGE

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	SETT. %	DO W	DO E	AIR SUPPLY CuFt./D	WAS gal	WAS lbs
1	24	16.0	0.0			4.88	4.1	1.44	5.00	0
2	24	15.8	0.0			5.31	44.4	1.44	4.00	0
3	24	15.9	0.0			4.98	4.7	1.44	4.00	0
4	24	15.9	0.0			4.45	4.3	1.44	4.00	0
5	24	16.2	0.0			4.18	5.6	1.44	2.00	0
6	24	16.4	0.0			2.33	2.4	1.44	3.00	0
7	24	15.8	0.0			2.8	3.8	1.44	4.00	0
8	24	16.0	0.0			4.5	4.6	1.44	1.99	0
9	24	15.7	0.0			4.2	4.4	1.44	1.99	0
10	24	15.9	0.0			3.7	4.6	1.44	2.99	0
11	24	16.3	0.0			2.6	4.1	1.44	3.98	0
12	24	17.5	0.0			4.3	4.2	1.44	1.99	0
13	24	15.7	0.0			2.5	3.3	1.44	2.49	0
14	24	14.9	0.0			3.6	4.0	1.44	5.99	0
15	24	14.7	0.0			5	4.9	1.44	0.00	0
16	24	15.7	0.0			3	3.4	1.44	10.20	0
17	24	16.2	0.0			4.2	4.7	1.44	7.99	0
18	24	15.7	0.0			3.6	4.6	1.44	3.99	0
19	24	16.3	0.0			3.9	4.8	1.44	2.00	0
20	24	15.3	0.0			1.8	3.4	1.44	0.00	0
21	24	15.3	0.0			2.2	3.2	1.44	5.99	0
22	24	15.8	0.0			2	3.4	1.44	4.00	0
23	24	16.0	0.0			5.03	4.6	1.44	3.00	0
24	24	15.8	0.0			4.96	4.7	1.44	3.00	0
25	24	16.7	0.0			4.37	4.4	1.44	3.00	0
26	24	16.8	0.0			4.16	4.5	1.44	3.50	0
27	24	16.1	0.0			2.89	3.6	1.44	3.50	0
28	24	16.8	0.0			3.2	3.7	1.44	2.00	0
29	24	16.8	0.0			4.5	4.1	1.44	4.00	0
30	24	16.7	0.0			3.77	4.0	1.44	4.00	0
31	24	16.8	0.0			2.87	3.9	1.44	4.00	0
TL									111.58	0
ME	24	16.1	#DIV/0!	#DIV/0!	#####	4	5.4	1.44	3.60	0
REMARKS:										

Total lbs are figured by multiplying the monthly average by the number of days in the month.

October 2024

MISCELLANEOUS DATA

DAY	OUTFALL	GRIT	NAT.	ELECT.	ELECT.	ELECT.	ELECT	FERRIC	POLYMER
	OBSERVATION		GAS	WWTP	Riverside	Canal	Cutler	CHLORIDE	
	yes/no	cf	cf	kwh	Lift Stat.	Lift Stat.	Lift Stat.	lbs	Gal
SF				1					
1	y		0	192				276	0
2	y		0	192				276	0
3	y		0	192	18		32	276	0
4	y		0	200				276	0
5	n		0	208				331	0
6	n		0	168	31	84	40	331	0
7	n		0	176				331	0
8	y	40.5	0	176	24	31	28	331	0
9	y		0	168				331	0
10	y		0	176	22	27	28	345	0
11	y		0	200				345	0
12	n		0	192				345	0
13	n		0	160	33	40	41	345	0
14	n		600	168				345	0
15	y		500	176			32	345	0
16	y	40.5	300	176				318	0
17	y		1300	200				276	0
18	n		1100	216				221	0
19	n		900	216				221	0
20	n		400	192				221	0
21	n		300	216				221	6.4
22	y	27.0	200	216	103	94	93	221	0
23	y		400	200				221	0
24	y		600	192	24		28	241	0
25	y		500	200				241	0
26	n		900	216				241	0
27	n		600	184	39	70	49	241	0
28	n		600	208				241	0
29	y	40.5	100	192	20	27	23	241	0
30	y		100	200				241	0
31	y		200	200	20	29	23	241	0
TL		148.5	9600.0	5968	334	402	417	8677	6.4
ME		37.1	310	193	33	50	38	280	0.2
REMARKS:									

Total lbs are figured by multiplying the monthly average by the number of days in the month.

Plant Manager: Tony Smith

City of Portland, MI

October 2024

DIGESTER BIOSOLIDS

SF DAY	RAW SLUDGE						BIOSOLIDS						
	Amt.	Percent	Digester	Digester	PH	TEMP.	SLUDGE	PH	T. S.	V. S.	VA/TA	VOLATILE	GAS
	Pumped gal	Total Solids	% Vol. Solids	Loading lbs/1000 cuft.		C.	TEMP. C.		%	%	RATIO	SOLIDS REDUCTION	Produced CuFt X 100
1													
2													
3				#VALUE!								#DIV/0!	
4													
5												#DIV/0!	
6													
7													
8													
9													
10				#VALUE!								#DIV/0!	
11													
12													
13													
14				#VALUE!								#DIV/0!	
15													
16													
17				#VALUE!								#DIV/0!	
18							16.9	7.8	5.97	52			
19													
20													
21				#VALUE!								#DIV/0!	
22													
23													
24				#VALUE!								#DIV/0!	
25													
26													
27													
28				#VALUE!								#DIV/0!	
29													
30													
31				#VALUE!									
TL	0												0
ME	#DIV/0!	#DIV/0!	#DIV/0!	#VALUE!	####	#DIV/0!	16.9	7.8	6.0	52		#DIV/0!	#DIV/0!
REMARKS:		Loading Rate = .02 -.10 lb/cu. ft.											

Digester Volume:
 Primary: 14700
 Secondary: 14700

Process Pattern:
 Primary, Secondary, Land Application

City of Portland, MI

October 2024

SOLIDS DISPOSAL

DAY	SUPERNATANT							BIOSOLIDS DISPOSAL			SITE #	DRY TONS APPLIED.	
	AMT.	PH	TOTAL	VOL.	SUSP.	Phosp.	PHOSP.	SOLIDS	AMOUNT	TOTAL			VOL.
			SOLIDS	SOLIDS	SOLIDS			TO BED	HAULED	SOLIDS			SOLIDS
	gal.		%	%	mg/l	mg/l	lbs	lbs	gal	%			%
1	0							0.0					
2	0							0.0					
3	0							0.0					
4	0							0.0					
5	0							0.0					
6	0							0.0					
7	0							0.0					
8	0							0.0					
9	0							0.0					
10	0							0.0					
11	0							0.0					
12	0							0.0					
13	0							0.0					
14	15542.3							0.0					
15	24432.7							0.0					
16	8378.76							0.0					
17	0							0.0					
18	0							0.0					
19	0							0.0					
20	0							0.0					
21	0							0.0					
22	0							0.0					
23	0							0.0					
24	0							0.0					
25	0							0.0					
26	0							0.0					
27	0							0.0					
28	0							0.0	60000				
29	0							0.0					
30	0							0.0					
31	0							0.0					
TL	48353.8							0.0	60000				
ME													

Supernatant to drying beds or storage tank and cycled back to plant headworks.
 Biosolids to farm land and landfill.

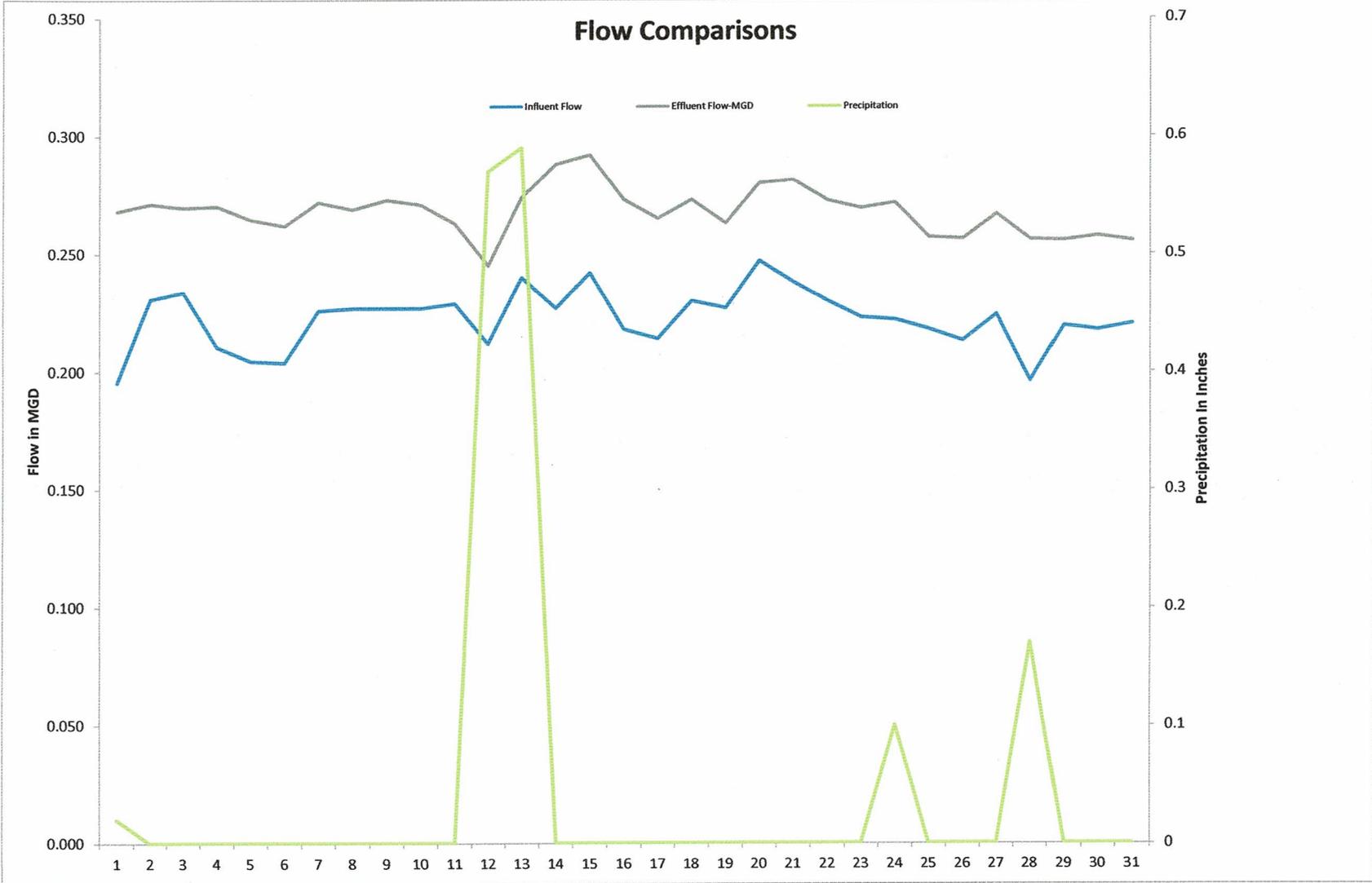
October 2024

	Total Equalization	WAS	Sludge Pumped to D1	Total	Starts
	Gal	Gal	(Starts x 30.266)	Starts	
Stop			Gal		
	0	5000	0		0
	0	3999	0		0
	0	3999	0		0
	0	3999	0		0
	0	1999	0		0
	0	2999	0		0
	0	4000	0		0
	0	1990	0		0
	0	1990	0		0
	0	2990	0		0
	0	3980	0		0
	0	1990	0		0
	0	2490	0		0
	0	5990	0		0
	0	0	0		0
	0	10200	0		0
	0	7990	0		0
	0	3990	0		0
	0	2000	0		0
	0	0	0		0
	0	5990	0		0
	0	3999	0		0
	0	3000	0		0
	0	3000	0		0
	0	3000	0		0
	0	3500	0		0
	0	3499	0		0
	0	2000	0		0
	0	4000	0		0
	0	3999	0		0
	0	3999	0		0
	0	111581	0		0
	0	3599	0		0

October 2024

Date	Filtrate Meter Reading		Total Filtrate Gal	Equalization Meter Reading
	Start	Stop		Start
1	70845.68	70845.68	0	
2	70845.68	70845.68	0	
3	70845.68	70845.91	230	
4	70845.91	70845.91	0	
5	70845.91	70845.91	0	
6	70845.91	70845.91	0	
7	70845.91	70845.91	0	
8	70845.91	70845.91	0	
9	70845.91	70845.91	0	
10	70845.91	70845.91	0	
11	70845.91	70845.91	0	
12	70845.91	70845.91	0	
13	70845.91	70845.91	0	
14	70845.91	70845.91	0	
15	70845.91	70845.91	0	
16	70845.91	70845.91	0	
17	70845.91	70845.91	0	
18	70845.91	70846.54	630	
19	70846.54	70846.54	0	
20	70846.54	70846.54	0	
21	70846.54	70854.86	8320	
22	70854.86	70854.86	0	
23	70854.86	70854.86	0	
24	70854.86	70854.86	0	
25	70854.86	70854.86	0	
26	70854.86	70854.86	0	
27	70854.86	70854.86	0	
28	70854.86	70854.86	0	
29	70854.86	70854.86	0	
30	70854.86	70855.26	400	
31	70855.26	70855.26	0	
Total	9.58		9580	
Average			309	

Remarks: Flow meter was placed into service on 3/15/2012.



City of Portland
Status Report of Engineering Activities
November 12, 2024

General Consultation (F&V No. 01110G)

- Primary City Point of Contact: Andrew Dymczyk
- F&V Project Manager: Jon Moxey
- No current activities of significance. This is typically used for site plan reviews, smaller engineering questions and assignments, project planning and budgeting and other general activities.

Bridge Inspection and Funding (F&V No. 028771)

- Primary City Point of Contact: Ken Gensterblum
- F&V Project Manager: Jon Moxey
- **2024 bridge inspection work is complete.**
- **Discussed additional funding options for Bridge Street Bridge. Planning to submit to the Local Bridge Program again in 2025 but under the rehabilitation category with some steel repairs as opposed to preventative maintenance. The rehabilitation category scoring is more data driven – the bridge’s condition ratings should work in our favor.**
- **The next inspection of the Divine Highway bridge is due in August.**

Wellhead Protection Work (F&V No. 03332G)

- Primary City Points of Contact: Ken Gensterblum, Rod Smith
- F&V Project Manager: Katie Strohauer
- F&V prepared and maintains the City’s Wellhead Protection Plan, using EGLE grant funding (typically covers 50% of costs).
- F&V assisted the City with an application in the recent grant cycle for continuing efforts to identify and evaluate a new well site (submitted on June 11). There are no current issues – this is a proactive effort, for if/when a new site is needed.
- The City’s application was funded, and we will be coordinating a kickoff meeting soon.

Board of Light and Power Cleanup Management (F&V No. 802050/P20398)

- Primary City Point of Contact: Todd Davlin
- F&V Project Managers: Eric Walters & Stephen Dehring
- F&V has been assisting the Board of Light and Power with sampling, reporting and related work stemming from a 2009 release of a petroleum diesel product.
- Periodically, we evaluate options to speed up the cleanup so that the site can be closed with EGLE. However, up to this point, the costs associated with that have outweighed the ongoing costs of managing the cleanup.
- A proposal for annual groundwater and system sampling in 2024-2025 and preliminary vapor intrusion investigation has been prepared.
- A proposal for updating the BLP’s Spill Prevention, Control and Countermeasure (SPCC) plan was prepared in February 2024.

Divine Highway Bridge Replacement (F&V No. 840730)

- Primary City Point of Contact: Ken Gensterblum
- F&V Project Manager: Jon Moxey
- The City received funding from the MDOT Local Bridge Program to replace the bridge. Design is underway, targeting construction beginning in 2025.
- The bridge is planned to be replaced part width, to maintain one lane of traffic, primarily for emergency services. A feasibility study was completed in 2020-2021.
- Environmental clearance documentation has been submitted to MDOT for review.
- Preliminary water main river crossing design is complete. We are working on the Type, Size and Location Plan set, which is the first plan submittal to MDOT.
- We received review comments from MDOT on the environmental clearance submittal. We are working through the clearance process on State-listed mussels and the potential for historic

significance of the abandoned mill structure (slated to be removed as part of the project). Due to seasonal restrictions on mussel survey and relocation, we are targeting construction for the 2026 construction season (approximately March/April through November).

Water Reliability Study Update (F&V No. 844520)

- Primary City Points of Contact: Ken Gensterblum and Rod Smith
- F&V Project Manager: Jon Moxey
- The most recent update was completed in 2021. A draft was submitted to EGLE, but comments were never received.
- The next update is anticipated to be completed in 2026 (typically every 5 years).

Wastewater System Improvements (F&V No. 848392/FVC No. 1221)

- Primary City Points of Contact: Ken Gensterblum, Tony Smith
- F&V Project Manager: Corey Turner
- Wastewater Treatment Plant:
 - Improvements at the plant have been funded through EGLE's Clean Water State Revolving Fund program. A larger project that included lift station and collection system work had to be scaled back – bidding occurred during the height of construction inflation. The project is being delivered as Progressive Design Build through F&V Construction.
 - The work at the plant is substantially complete.
 - Punch list work is nearly complete.
- Sanitary Sewer River Crossings:
 - The City received a \$3M State of Michigan budget appropriation to help add back some of the project scope that was removed, including replacement of two of the City's sanitary sewer river crossings. The crossings are constructed as an inverted siphon that utilizes pressure flow under the river and are installed by directional drilling. The alignments are being modified to eliminate a manhole located on "the point" between the Grand and Looking Glass Rivers (at Fabiano's), as that caused significant constructability challenges.
 - A change order for adding building demolition to the was approved. This will allow Georgetown Construction to excavate and retrieve the drill head to get through the layer of suspected rock/cobble that is causing drilling issues. Building demolition costs will be separated out in invoices to still apply them toward the plaza project.
 - The Grand River crossing will require closure and detour of Water Street, which will begin after the Looking Glass River crossing is complete.
- Other:
 - The City is utilizing the remainder of the \$3M (after the river crossings and vector truck purchase, which totals approximately \$2.4M) for completing additional items that were removed from the CWSRF project. Once the river crossing work is complete, the City will finalize what other items will be completed with the remaining funds.

Kent Street Improvements (F&V No. 853960)

- Primary City Points of Contact: Ken Gensterblum, Todd Davlin, Tina CW
- F&V Project Manager: Jon Moxey
- The project is open to traffic. A walkthrough was held on October 10 and the contractor is working through the items identified.
- Trees were planted on October 28. The Garden Club has requested a modification of the plan for perennials, and we are working on implementation for planting in spring 2026.

Electric Substation Site Plan (F&V No. 863780)

- Primary City Point of Contact: Todd Davlin
- F&V Project Manager: Nate Torrey
- F&V is a sub-consultant to Theka Engineering for site/civil design on the new substation at the Board of Light and Power site.
- The bid opening took place July 3, 2024.
- The construction schedule is being refined. Lead times for some of the electrical equipment is a year or more, so construction might not begin until spring 2025.

103 E. Grand River Avenue Plaza (F&V No. 863880)

- Primary City Points of Contact: Ken Gensterblum, Tina CW
- F&V Project Manager: Jon Moxey
- The project involves demolition of the existing building at 103 E. Grand River Avenue and developing a public plaza area at the site using a MEDC Revitalization and Placemaking grant that was secured as part of a larger application through The Right Place.
- DDA approved additional funds, bringing the total budget to \$630k (\$58,000 engineering, \$572,000 construction).
- The change order to add the building demolition work to the river crossing contract has been approved. City staff is coordinating with adjacent property owners for timing of the demolition work and related matters.
- The Electric Department is planning to install a transformer near the dumpster enclosure to improve the electric distribution system in the area.
- F&V will be preparing an updated bid package for retaining wall repair and plaza development work once building demolition allows for a more accurate depiction of the existing wall. Wall repair is tentatively scheduled for late winter/early spring and plaza development in spring 2025.

River Trail Park Renovation (F&V No. 865390)

- Primary City Point of Contact: Neil Brown
- F&V Project Manager: Jon Moxey
- The project is complete, and closeout is in process.

EGLE Technical, Managerial and Financial (TMF) Project (F&V No. 866480)

- Primary City Points of Contact: Ken Gensterblum and Rod Smith
- F&V Project Manager: Jon Moxey
- The City received a grant for \$256,500 for investigating water services for lead/galvanized pipe to meet the October deadline for its final Distribution System Materials Inventory (DSMI), stemming from EGLE's recent Lead and Copper Rules.
- **Cost underruns have allowed for evaluation of more services than originally anticipated. Potholing work is anticipated to be completed soon.**

Wastewater Operations Assistance (F&V No. 712021)

- Primary City Point of Contact: Tony Smith
- F&V Project Manager: Brian Ross
- F&V Operations provided a licensed operator and other operations assistance on an interim basis for several years following a retirement. Since Tony achieved his license, FVOP has been providing expertise and assistance on an as-needed basis.

Dam Site Improvements (F&V No. P20525)

- Primary City Point of Contact: Todd Davlin
- F&V Project Manager: Jon Moxey
- **Visited the site in fall 2023 with Todd Davlin and prepared a proposal in March 2024 for topographic survey, conceptual design and grant application assistance.**

**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
NOVEMBER 12, 2024 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A. Request approval of Solid Waste Plan Amendment – Melissa Eldridge
- VIII. New Business**
 - A. Approve Insurance / Benefit Package Proposal for 2025 – Priscilla Walden
 - B. Resolution for Exemption Option for Publicly Funded Health Insurance – Patrick Jordan
 - C. Commission on Aging request board approval to enter into a Venue Rental Agreement with the Ionia Theatre for a fundraising event-Carol Hanulcik
 - D. Approval to remove Tim Dame and add Bernadette Blonde to Authorized individual for our Pension Plan Resolution – Bernadette Blonde
 - E. Request to Replace Bucket Truck – Linda Pigue
 - F. Request to Dispose of Road Department Equipment – Linda Pigue and Wes Shafer
 - G. Radiant Heat-Jordan Lake Truck Barn – Linda Pigue
 - H. MDOT TWA-Emergency Joint Repair I-96 – Linda Pigue
 - I. MDOT Winter Maintenance Agreement – Linda Pigue
- IX. Department Reports**
 - A. Road Department
 - B. Sheriff Department

- C. Health Department (Written Report Only)
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners
 - C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session- NONE

XIV. Adjournment

Board and/or Commission Vacancies

**Appointments for consideration in the month of November 2024:
NONE**

**Appointments for consideration in the month of December 2024:
Substance Abuse Initiative**

Monthly Report

August Activity

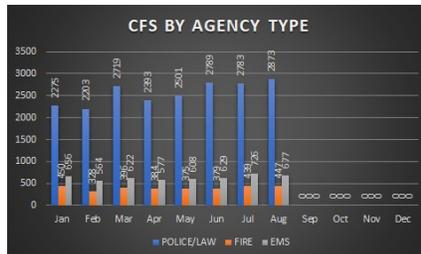


911 Calls- **2129** YTD-14,769
 Administrative Calls- **7009** YTD-52,251
 Text to 911- **11** YTD-94
 911 Hang up Calls- **215** YTD-14769
 Calls for Service Initiated– **5,238** YTD-37,310

Total Mental Health Calls- **28** YTD-374
 Suicidal Calls- **8** YTD-78
 988 Calls Received- **0** YTD-6
 988 Calls Transferred - **0** YTD-0
 CPR Performed- **0** YTD– 32
 Stroke Related Calls- **17** YTD– 87
 Child birth calls- **0** YTD– 0

Unit Responses / Activities

Law Enforcement— **2873**
 Fire— **447**
 EMS— **677**



Special Programs Available

Share Medical Information with your 911 call.



www.emergencyprofile.com

What 3 Words– App that provides location information to a 10 meter square.

What3words.com



Statistics— All Dispatch Activity/Calls for Service.

AUGUST - 5238			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	215	Lost Property / Found	12
988 Calls	0	MDOP	34
Abandoned Vehicle	14	MED 1	245
Active Violence Incident	0	MED 2	95
Alarm	42	MED 3	146
Ambulance Transport	100	Medical Call / Amb Dispatch	5
Assault	29	Mental Health	28
Assist Jail	2	Missing Person	18
Assist Medical	0	Motor Vehicle Theft / UDAA	8
Assist Other Agency	15	Non Criminal	100
Assist Outside Agency	14	OWI / OUID	14
Bomb Threat	0	PDA Traffic	118
Burglary	14	Phone / Internet Harassment	35
Burn Permit	26	PIA Traffic	34
Civil Dispute	70	PPO Violation	3
Conservation / Wildlife	14	Property Check	9
CSC - Criminal Sexual Conduct	15	Repossession	10
Disorderly Conduct	71	Request - Wrecker	2
Domestic Assault	27	Road Closure	19
DPW Request	6	Robbery / Hold up	0
Drugs	13	Spam to Center	755
Duplicate Call	8	Structure Fire	13
Family Abuse / Neglect	35	Suspicious Situations	220
Fire All Other	49	Test Call / System Test	37
Fireworks	2	Thunder Storm/Tornado Warning	1
Follow Up	229	Traffic / Officer Stop	225
Fraud	32	Traffic Offense All Other	946
General Assist	233	Tree Down	94
Grass / Wildland Fire	4	Trespassing	14
Health & Safety / Animal	115	Vehicle Fire	6
Hit and Run	18	Verbal Domestic	26
Homicide	0	Vin Inspections / All Inspections	7
Juvenile Problems & Runaways	69	Warrant Arrest / Fugitive	99
Kidnapping	0	Weapons Offenses All	8
Larceny	48	Wires Down / Arching	77
Liquor / MIP	2	Unclassified	244

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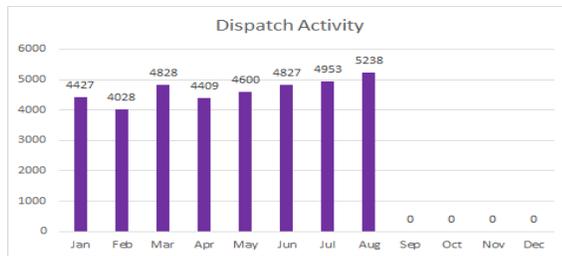
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Agency Individual Responses / Activity

Animal Control— 40	Total YTD 296
Belding Fire— 75	Total YTD 639
Belding Police— 349	Total YTD 2365
Berlin-Orange Fire— 42	Total YTD 296
Clarksville Fire— 26	Total YTD 137
Department of Natural Resources Law— 0	Total YTD 29
Freeport Fire— 1	Total YTD 6
Hubbardston Fire— 13	Total YTD 65
Ionia County Sheriff’s Office— 996	Total YTD 7317
Ionia Department Public Safety Law — 465	Total YTD 3177
Ionia Department Public Safety Fire— 105	Total YTD 695
Lake Odessa Fire— 23	Total YTD 246
Lake Odessa Police— 73	Total YTD 427
Life EMS— 556	Total YTD 4244
Lyons-Muir Fire— 17	Total YTD 132
Michigan State Police— 755	Total YTD 5335
Orleans Fire— 18	Total YTD 124
Pewamo Fire— 14	Total YTD 81
Portland EMS— 121	Total YTD 815
Portland Fire— 16	Total YTD 139
Portland Police— 235	Total YTD 1886
Ronald Fire— 17	Total YTD 106
Roxand Fire— 3	Total YTD 14
Saranac Fire— 66	Total YTD 455
Sunfield Fire— 11	Total YTD 63

Central Dispatch Activity



Monthly Report

September Activity



911 Calls— **1,873** YTD 16,642
 Administrative Calls— **7,989** YTD 60,240
 Text to 911— **10** YTD 104
 911 Hang up Calls— **158** YTD 1,574
 Calls for Service Initiated — 3915 YTD 32,708

Total Mental Health Calls — **56** YTD 430
 Suicidal Calls — **9** YTD 87
 988 Calls Received — **0** YTD 6
 988 Calls Transferred — **0** YTD 0
 CPR Performed — **4** YTD 36
 Stroke Related Calls — **9** YTD 96
 Child birth calls —**0** YTD 0

Unit Responses / Activities

Law Enforcement— **2806** YTD 23,342
 Fire— **409** YTD 3,607
 EMS— **700** YTD 5,759



Special Programs Available

Share Medical Information with your 911 call.



www.emergencyprofile.org

What 3 Words— App that provides location information to a 10 meter square.

What3words.com



what3words



Statistics—Calls for Service.

SEPTEMBER- 5091			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	158	Lost Property / Found	9
988 Calls	0	MDOP	26
Abandoned Vehicle	29	MED 1	254
Active Violence Incident	0	MED 2	94
Alarm	52	MED 3	155
Ambulance Transport	101	Medical Call / Amb Dispatch	7
Assault	18	Mental Health	56
Assist Jail	3	Missing Person	8
Assist Medical	0	Motor Vehicle Theft / UDAA	6
Assist Other Agency	6	Non Criminal	77
Assist Outside Agency	14	OWI / OUID	15
Bomb Threat	0	PDA Traffic	133
Burglary	17	Phone / Internet Harassment	24
Burn Permit	37	PIA Traffic	18
Civil Dispute	76	PPO Violation	11
Conservation / Wildlife	27	Property Check	10
CSC - Criminal Sexual Conduct	24	Repossession	13
Disorderly Conduct	72	Request - Wrecker	0
Domestic Assault	24	Road Closure	23
DPW Request	12	Robbery / Hold up	0
Drugs	11	Spam to Center	871
Duplicate Call	7	Structure Fire	11
Family Abuse / Neglect	39	Suspicious Situations	189
Fire All Other	42	Test Call / System Test	16
Fireworks	8	Thunder Storm/Tornado Warning	0
Follow Up	250	Traffic / Officer Stop	214
Fraud	38	Traffic Offense All Other	948
General Assist	225	Tree Down	16
Grass / Wildland Fire	7	Trespassing	31
Health & Safety / Animal	115	Vehicle Fire	5
Hit and Run	11	Verbal Domestic	16
Homicide	0	Vin Inspections / All Inspections	9
Juvenile Problems & Runaways	54	Warrant Arrest / Fugitive	64
Kidnapping	1	Weapons Offenses All	4
Larceny	40	Wires Down / Arching	20
Liquor / MIP	1	Unclassified	204

Central Dispatch Activities

- Hiring Continues with Oral Boards taking place on the 3rd.
- Director attended Core Tech day in Lansing on the 10th
- 911 Presentation to LaValley Methodist Church members on the 18th with ICSSO
- 911 Field Day was a great success with 400 people attending on the 25th
- Chase and Mya have completed their probationary period.
- Mya is the second employee to complete probation having been hired through the Career Center School Program that was kicked off again this year with our 911 Field Day.

Information received from callers is often incorrect. This often results in the 911 Dispatcher providing incorrect location or other information to First Responders.

9-1-1 Field Day

This year we had great weather and our partners really helped and made the day a wonderful success. Thanks to Belding Fire, IDPS, Ionia Road Department, Tri-County Electric, Portland EMS, ICSSO, Orleans Fire, Saranac Fire, MDOC, Ionia Health Dept., Pat & Carol Lewis, Belding Police, Portland Police, MSP and Aero Med which was a big hit!

We are looking forward to Field day 2025!



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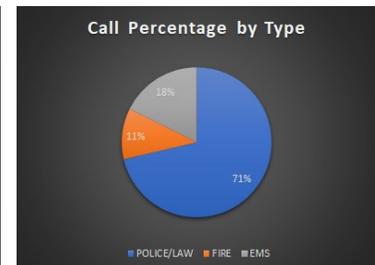
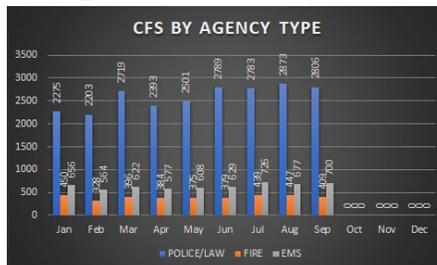
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Agency Individual Responses / Activity

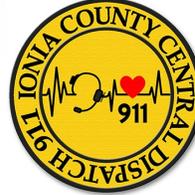
- Belding Fire—**89** YTD 728
- Berlin-Orange Fire— **39** YTD 335
- Clarksville Fire— **21** YTD 158
- Freeport Fire— **0** YTD 6
- Hubbardston Fire— **6** YTD 71
- Ionia Department Public Safety Fire— **83** YTD 778
- Lake Odessa Fire— **32** YTD 278
- Lyons-Muir Fire— **15** YTD 147
- Orleans Fire—**17** YTD 141
- Pewamo Fire— **11** YTD 92
- Portland Fire— **12** YTD 151
- Ronald Fire— **10** YTD 116
- Roxand Fire— **7** YTD 21
- Saranac Fire— **59** YTD 514
- Sunfield Fire— **8** YTD 71
- Life EMS— **562** YTD 4,806
- Portland EMS— **138** YTD 953
- Animal Control— **44** YTD 340
- Belding Police— **356** YTD 2721
- Department of Natural Resources Law— **5** YTD 34
- Ionia County Sheriff’s Office— **1,203** YTD 8,520
- Ionia Department Public Safety Law— **384** YTD 3,561
- Lake Odessa Police— **69** YTD 496
- Michigan State Police— **581** YTD 5,916
- Portland Police— **208** YTD 2,094

Dispatch Activity



Monthly Report

October Activity



911 Calls— **1,742** YTD 18,384
 Administrative Calls— **6,647** YTD 66,887
 Text to 911— **16** YTD 120
 911 Hang up Calls— **136** YTD 1,710
 Calls for Service Initiated — 3584 YTD 36,289

Total Mental Health Calls — **56** YTD 486
 Suicidal Calls — **7** YTD 94
 988 Calls Received — **1** YTD 7
 988 Calls Transferred — **0** YTD 0
 CPR Performed — **6** YTD 42
 Stroke Related Calls — **11** YTD 107
 Child birth calls —**0** YTD 0

Unit Responses / Activities

Law Enforcement— **2486** YTD 25,828
 Fire— **463** YTD 4,070
 EMS— **635** YTD 6,394



Special Programs Available

Share Medical Information with your 911 call.



www.emergencyprofile.org

What 3 Words— App that provides location information to a 10 meter square.

What3words.com



what3words



Statistics—Calls for Service.

OCTOBER- 3708			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	136	Lost Property / Found	19
988 Calls	1	MDOP	14
Abandoned Vehicle	18	MED 1	242
Active Violence Incident	0	MED 2	74
Alarm	42	MED 3	126
Ambulance Transport	101	Medical Call / Amb Dispatch	14
Assault	27	Mental Health	56
Assist Jail	0	Missing Person	9
Assist Medical	0	Motor Vehicle Theft / UDAA	3
Assist Other Agency	0	Non Criminal	60
Assist Outside Agency	20	OWI / OUID	22
Bomb Threat	0	PDA Traffic	165
Burglary	17	Phone / Internet Harassment	26
Burn Permit	36	PIA Traffic	29
Civil Dispute	75	PPO Violation	8
Conservation / Wildlife	39	Property Check	2
CSC - Criminal Sexual Conduct	21	Repossession	28
Disorderly Conduct	67	Request - Wrecker	2
Domestic Assault	27	Road Closure	10
DPW Request	10	Robbery / Hold up	0
Drugs	10	Spam to Center	978
Duplicate Call	4	Structure Fire	10
Family Abuse / Neglect	35	Suspicious Situations	172
Fire All Other	61	Test Call / System Test	15
Fireworks	2	Thunder Storm/Tornado Warning	0
Follow Up	232	Traffic / Officer Stop	225
Fraud	28	Traffic Offense All Other	623
General Assist	206	Tree Down	12
Grass / Wildland Fire	23	Trespassing	29
Health & Safety / Animal	119	Vehicle Fire	5
Hit and Run	9	Verbal Domestic	15
Homicide	0	Vin Inspections / All Inspections	9
Juvenile Problems & Runaways	63	Warrant Arrest / Fugitive	60
Kidnapping	0	Weapons Offenses All	10
Larceny	55	Wires Down / Arching	13
Liquor / MIP	0	Unclassified	279

Central Dispatch Activities

- Advisory Board Meeting the 2nd was canceled with the Director our sick, Rescheduled for December 4th 2024.
- Director attended Cyber Threat Assessment & Planning Workshop
- Conditional Offer of Employment made on Oct. 21st, new dispatcher starting in 2 weeks.
- 911 Field Day kick off for our Career Center Program moving forward.
- Director attended PFN User Group Meeting
- PFN installed and tested new backup fiber connection to the Center
- Supervisor Hearld attended the Michigan 911 Technology Forum

Information received from callers is often incorrect. This often results in the 911 Dispatcher providing incorrect location or other information to First Responders.

9-1-1 Celebrates Halloween

We once again took part in the City of Ionia Autumn Festival and Trunk or Treat Events on Main Street. We got to talk with young and old about using 9-1-1, What3Words, Employment opportunities and of course we had to try and improve from our second place win last year. Thanks to Chef Phil, we did just that. We won the Golden Hot dog trophy, for the Chili Dawg Challenge. If you were lucky enough to get one of the 576 hot dogs that were grilled by our Chef, you know why we won. They were yummy! We had to turn people away as they were still lined up when we ran out.

Thanks to all the staff that helped make the event a success for us, of course the event chairperson Natalie, did another amazing job this year.



Agency Individual Responses / Activity

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Berlin-Orange Fire—	42	YTD	377
Clarksville Fire—	24	YTD	182
Freeport Fire—	2	YTD	8
Hubbardston Fire—	9	YTD	80
Ionia Department Public Safety Fire—	78	YTD	856
Lake Odessa Fire—	38	YTD	316
Lyons-Muir Fire—	21	YTD	1168
Orleans Fire—	18	YTD	159
Pewamo Fire—	17	YTD	109
Portland Fire—	15	YTD	166
Ronald Fire—	15	YTD	131
Roxand Fire—	2	YTD	23
Saranac Fire—	69	YTD	583
Sunfield Fire—	14	YTD	85
Life EMS—	524	YTD	5,330
Portland EMS—	111	YTD	1064
Animal Control—	46	YTD	386
Belding Police—	317	YTD	3038
Department of Natural Resources Law—	3	YTD	37
Ionia County Sheriff's Office—	1,026	YTD	9,546
Ionia Department Public Safety Law—	396	YTD	3,957
Lake Odessa Police—	56	YTD	552
Michigan State Police—	507	YTD	6,423
Portland Police—	181	YTD	2,275

Dispatch Activity

