



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 2, 2024

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Finance Director Tolan; DDA Director ConnerWellman; Police Chief Thomas

Guests: Bill Tucker of Maner Costerisan; Kathy Parsons

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the proposed agenda as presented.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Dymczyk reported on recent and upcoming activities.

Under Presentations, Bill Tucker of Maner Costerisan presented the Fiscal Year 2023/2024 Audit.

Mayor Barnes thanked Finance Officer Tolan for the excellent job as Finance Officer and all the city staff that contributed information for the audit.

DDA Director ConnerWellman presented the Downtown Report.

Under New Business, the Council considered the acceptance of the Fiscal Year 2023/2024 Audit.

Motion by VanSlambrouck, supported by Sheehan, to accept the Fiscal Year 2023/2024 Audit as presented by the auditing firm of Maner Costerisan.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

The Council considered Resolution 24-102 to authorize a power purchase agreement in the amount of \$228,541.05, with Nexterra Energy.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 24-102 authorizing a power purchase commitment with Nexterra Energy.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Sheehan, Barnes

Nays: None
Adopted

The Council considered Resolution 24-103 to approve a proposal from Chop Tree Service, in the amount of \$22,857.12, for tree trimming services along Divine Hwy.

Motion by Sheehan, supported by Fitzsimmons, to approve Resolution 24-103 authorizing a proposal from Chop Tree Service for tree trimming services along Divine Hwy.

Yeas: Sheehan, Fitzsimmons, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 24-104 to approve a proposal from Cook Brothers, in the amount of \$10,824.00, for excavation activities associated with the replacement of a failing in-vault submersible transformer located at 103 W. Grand River Ave.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 24-104 authorizing Cook Brother's excavation activities for 103 W. Grand River Ave. electric repair.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes
Nays: None
Adopted

The Council considered Resolution 24-105 to authorize the purchase of 600-amp wire from Kendall Electric, in the amount of \$6,678.60, associated with the replacement of a failing in-vault submersible transformer located at 103 W. Grand River Ave.

Motion by Johnston, supported by Fitzsimmons, to approve Resolution 24-105 authorizing purchase of 600-amp wire from Kendall Electric for 103 W. Grand River Ave. electric repairs.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes
Nays: None
Adopted

The Council considered Resolution 24-106 approving Pay Request No. 6, in the amount of \$42,611.97, to the State of Michigan for work done on the Kent Street Improvement Project.

Motion by Fitzsimmons, supported by Sheehan, to approve Resolution 24-106 approving Pay Request No. 6 to the State of Michigan for work done on the Kent Street Improvement Project.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on November 18, 2024, payment of invoices in the amount of \$356,364.70 and payroll in the amount of \$208,438.55, for a total of \$564,803.25. Purchase orders to Double K Underground in the amount of \$5,775.00 to install conduit for new electric service on Goodwin Rd., Fleis & VandenBrink in the amount of \$7,600.00 for fracture critical bridge inspection, Fleis & VandenBrink in the amount of \$11,770.13 for construction administration for the Kent Street Improvement Project, and Fleis & VandenBrink in the amount of \$24,570.00 for engineering services for the EGLE TMF Project were also included.

Yeas: VanSlambrouck, Johnston, Fitzsimmons, Sheehan, Barnes
Nays: None
Adopted

Under City Manager Comments, City Manager Dymczyk stated his hope of seeing everyone at Holidayfest this coming weekend.

Under Council Member Comments, Council Member Johnston noted the Turkey Trot hosted by ConfluxCity Brewing Company on Thanksgiving Day was a great event with over 700 participants.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk