



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, February 3, 2025

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

Estimated Time		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by Mayor Barnes</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:08 PM	V. <u>City Manager Report</u>	
7:10 PM	VI. <u>Presentations</u>	
	A. DDA Director ConnerWellman – Downtown Report	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
7:15 PM	IX. <u>New Business</u> – None	Decision
	A. Proposed Resolution 25-02 Approving Energy Purchases through	
	the Michigan Public Power Agency	
7:18 PM	B. Proposed Resolution 25-03 Approving the 2025-2045 Portland	Decision
	Municipal Utility PA 235 Renewable Energy Plan	
7:20 PM	C. Proposed Resolution 25-04 Approving Change Order No. 8 to the	Decision
	Design-Build Contract with F&V Construction for Wastewater	
	System Improvements	
7:22 PM	D. Proposed Resolution 25-05 Confirming the Mayor’s Appointment to	Decision
	City Boards and Commissions	
7:23 PM	X. <u>Consent Agenda</u>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting	
	and the Minutes of the Closed Session held on January 20,	
	2025	
	B. Payment of Invoices in the Amount of \$101,223.85 and Payroll in	
	the Amount of \$160,029.89 for a Total of \$261,253.74	
	C. Purchase Orders over \$5,000.00	
	1. Power Line Supply in the Amount of \$14,320.00 for two 100 kva	
	Submersible Transformers	
	2. Power Line Supply in the Amount of \$14,839.00 for a 3-phase	
	Transformer	

Estimated Time		Desired Outcome
	<ul style="list-style-type: none"> 3. Valley City Sign in the Amount of \$16,569.00 for Downtown Signage 4. Pleune Mechanical in the Amount of \$19,098.56 to Replace the Oil Filter and Install Auto Drains on the Nordberg Engine Air Start System 	
	<p>XI. <u>Communications</u></p> <ul style="list-style-type: none"> A. Planning Commission Minutes for December 11, 2024 B. Board of Light and Power Minutes for November 26, 2024 C. Ionia County Central Dispatch Report for November 2024 D. Ionia County Board of Commissioners Agenda for January 28, 2025 E. MPSC Notice of Hearing for Consumers Energy 	
7:25 PM	XII. <u>Other Business</u> - None	
7:30 PM	XIII. <u>City Manager Comments</u>	
7:35 PM	XIV. <u>Council Comments</u>	
7:40 PM	XV. <u>Adjournment</u>	
		Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-02

**A RESOLUTION APPROVING ENERGY PURCHASES THROUGH THE
MICHIGAN PUBLIC POWER AGENCY**

WHEREAS, the Michigan Public Power Agency (MPPA) provides a means for Michigan municipalities which are members of MPPA to secure electric power and energy for their present and future needs; and

WHEREAS, the City of Portland, as a member of the MPPA, has an opportunity enter into a power purchase commitment authorizing multiple wholesale power purchase transactions for calendar years 2027 to 2030 to comply with the Energy Service Project Stability Hedge Plan strategy directed by the City of Portland, a memo from the Electric Superintendent and the Power Purchase Commitment Authorization, are attached hereto as Exhibit A; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the Power Purchase Commitment Authorization referenced above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Portland City Council authorizes the Electric Superintendent or City Manager to sign the Power Purchase Commitment Authorization, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: February 3, 2025

Monique I. Miller, City Clerk

Memo



To: City of Portland – Board of Light and Power

From: Todd Davlin, Electric Superintendent

Cc: Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

Date: 1-28-2025

Re: Action Item BLP 25 - 1A - MPPA – Wholesale Power Transactions

In accordance with the City of Portland Stability Hedge Plan for power purchases, the Michigan Public Power Agency (MPPA) recommends that Portland enter into energy transactions to improve the forecasted hedge plan position for the years 2027 through 2030. Attached is a Power Purchase Commitment (PPC) letter authorizing MPPA to proceed with these transactions based on the recommendation. This PPC represents the City of Portland’s portion of the total transactions approved by the MPPA Board of Commissioners at their meeting on January 16, 2025.

The transaction volumes outlined in the PPC will adjust Portland’s forecasted hedge positions to the maximum of the annual stability hedge plan range. Hedge plan participants are required to meet the minimum of the hedge plan range by the end of each calendar year. Market conditions will determine how far above the minimum, up to the not-to-exceed values, MPPA will transact. MPPA will regularly report to the City of Portland on our position and any transactions executed under this PPC. The PPC is valid for the 2025 calendar year, and MPPA will likely execute multiple transactions based on market conditions.

Action Item BLP – 25-1A – Recommend that City Council approve the power purchase commitment between the City of Portland and the Michigan Public Power Agency authorizing multiple wholesale power purchase transactions for calendar years 2027 to 2030 to comply with the Energy Service Project Stability Hedge Plan strategy directed by the City of Portland. The cost of these commitments will not exceed \$772,718.50.



January 17, 2025

Subject: Power Purchase Commitment Authorization

The City of Portland (“Portland”), through its Member Authorized Representative, hereby authorizes the purchase of Energy by Michigan Public Power Agency (“MPPA”) on behalf of Portland at the following Quantity, Term, Delivery Location and not to exceed price levels. These transactions, if executed by MPPA, are Power Purchase Commitments under the Energy Services Agreement between MPPA and Portland.

Energy:

Delivery Period	ONPK (5x16)	OFFPK (5x8, 2x24)	ONPK (5x16)	OFFPK (5x8, 2x24)	ATC (7x24)	ATC (7x24)	
Term	2027	2027	2028	2028	2029	2030	Total
Max Monthly Quantity (MW)	0.9	0.8	1.1	0.9	0.6	0.0	
Total Quantity (MWh)	2,318.4	2,611.6	2,236.8	3,059.4	1,840.8	-	12,067.0
Total \$ (not to exceed)	\$163,288.00	\$138,911.60	\$162,929.60	\$175,805.30	\$131,784.00	\$0.00	\$772,718.50
Average Price, \$/MWh	\$70.43	\$53.19	\$72.84	\$57.46	\$71.59	\$0.00	\$64.04
% of Load	12.7%	14.9%	12.2%	17.4%	5.1%	0.0%	
Forecasted Hedge % After Transaction	81.0%	81.6%	70.8%	70.9%	59.3%	54.1%	

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan Hub in the Day Ahead Market at or below the annual total dollar not to exceed limits.

The purchase transactions outlined above account for the identified percentages of Portland’s forecasted energy requirements in the applicable forward calendar years. The sum of all purchases represents a maximum commitment of \$772,718.50.

MPPA will endeavor to wait to execute wholesale power transaction confirmations until it receives PPC Authorization from each Member Authorized Representative (“MAR”) unless a delay in execution by an individual MAR would result in power supply price risk that could prevent MPPA from complying with volume and dollar price approval limits.

Member Authorized Representative:
ember Authorized Representative:

Printed

Signature

Date

Todd Davlin

From: Keith Parrott <KParrott@mpower.org>
Sent: Friday, January 17, 2025 1:48 PM
To: City Manager; Todd Davlin
Cc: Robert Lalonde
Subject: Stability Hedge Plan Power Purchase Commitment ("PPC") Authorization
Attachments: MPPA Energy PPC Authorization - Portland.pdf

Good Afternoon,

MPPA is recommending that Portland enter into Energy transactions that will improve your forecasted hedge plan position in 2027 through 2030. I have attached a Power Purchase Commitment Authorization (PPC) letter that will enable MPPA to transact on the recommendation for your review and execution. This PPC represents your portion of the total transactions approved by the MPPA Board of Commissioners at the meeting on January 16, 2025.

Transactions volumes in the PPC would move forecasted member hedged positions to the maximum of the annual stability hedge plan range. Hedge plan participants are required to be at the minimum of the hedge plan range by the end of the calendar year (timing). Market conditions will dictate how far above the minimum of the range up to the not to exceed values that MPPA will transact. As always, MPPA will update Members on their position and transactions made as part of this PPC. Please realize that this PPC is in effect until the end of the year and MPPA could make multiple transactions based on market conditions. If you have questions about this approach, please reach out to either myself or Bob Lalonde.

Since some Member Authorized Representatives (MAR) have authority to approve transactions within certain limits and others have to get approval from governing bodies, we can have significant delays in receiving all PPCs for a transaction in a timely manner. Subsequently, if the market is moving unfavorably, a transaction may be executed for those PPCs we have already received. Any remaining PPC volumes will be included in a secondary transaction.

Please do not hesitate to reach out to us if we can provide assistance in your approval process, as we would like to get these back in days and not weeks.

Instead of asking for a return of the PPCs before a specific date, we ask that you **provide us timing of** when we could expect a return of the executed PPC. What date will that be?

Thank you and I look forward to your reply.

Keith Parrott | Manager of Power Supply



Michigan Public Power Agency
809 Centennial Way, Lansing, MI 48917

Office: 517-853-1557 | Mobile: 517-231-1215
kparrott@mpower.org | www.mpower.org

This electronic mail transmission and any attachments are confidential and may be privileged. They should be read or retained only by the intended recipient. If you have received this transmission in error, please notify the sender immediately and delete the transmission from your system.

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-03

**A RESOLUTION APPROVING THE 2025-2045 PORTLAND MUNICIPAL
UTILITY PA 235 RENEWABLE ENERGY PLAN**

WHEREAS, the Clean and Renewable Energy and Energy Waste Reduction Act, also known as Public Act 235, was enacted in November 2023; and

WHEREAS, Public Act 235 requires all municipal electric utilities to file individual Renewable Energy Plans (REP) with the Michigan Public Service Commission by February 27, 2025, covering the period from 2025 to 2045; and

WHEREAS, the purpose of the REP is to outline plans to meet renewable energy compliance requirements for each year through 2045; and

WHEREAS, the plan assumes the Michigan Public Power Agency (MPPA) will contract power supply that includes Renewable Energy Credits bundled with energy and capacity from renewable sources; and

WHEREAS, the City Manager and Electric Superintendent recommend that City Council approve the 2025-2045 Portland Municipal Utility PA 235 Renewable Energy Plan referenced above.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. Portland City Council authorizes the Electric Superintendent or City Manager to sign the 2025-2045 Portland Municipal Utility PA 235 Renewable Energy Plan, attached hereto as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: February 3, 2025

Monique I. Miller, City Clerk

Memo



To: City of Portland – Board of Light and Power

From: Todd Davlin, Electric Superintendent

Cc: Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

Date: 1-28-2025

Re: Action Item BLP 25-1C – MI PA 235 Renewable Energy Compliance Plan (REP)

REP – Background and Purpose: The Clean and Renewable Energy and Energy Waste Reduction Act, also known as Public Act 235 (“PA 235”), was enacted in November 2023. It requires all municipal electric utilities to file individual Renewable Energy Plans (“REPs”) with the Michigan Public Service Commission (“MPSC”) by February 27, 2025, covering the period from 2025 to 2045 (a 21-year horizon). The primary purpose of the REP is to outline how a utility plans to meet its renewable energy compliance requirements for each year through 2045, based on the current understanding of available resources. As long-term energy planning is a dynamic process, PA 235 mandates that the REP be updated and filed every two years.

REP – Development Considerations: The REP outlines how the utility plans to achieve renewable energy compliance by contracting Renewable Energy Credits (“RECs”) over the 2025–2045 period. The plan also assumes that the Michigan Public Power Agency (MPPA) will contract power supply that includes RECs bundled with energy and capacity from renewable sources.

Plan Details: The REP is organized as a one-page spreadsheet. The top section calculates the number of RECs a utility must acquire each year to ensure compliance with PA 235. The bottom section details the utility's forecasted REC balance, including the starting balance for the year, forecasted REC contracting and sales, and the year-end REC balance. The REP must demonstrate that the utility will maintain a positive REC balance after meeting compliance requirements each year.

Summary: The City of Portland Board of Light and Power is well-positioned to begin meeting the requirements of PA 235. MPPA has prepared a plan based on reasonable assumptions, aiming for cost-effective, reliable compliance through the purchase of RECs and future renewable power projects. The REP will be updated every two years to ensure ongoing compliance.

Action Item BLP 25-1C – Recommend that City Council approve the 2025-2045 Portland Municipal Utility PA 235 Renewable Energy Plan. The plan must be submitted to the Michigan Public Service Commission at the end of February 27, 2025. The plan outlines strategies for future Power Purchases and Energy Transactions which MPPA will pursue on the City of Portland’s behalf.

**2025-2045 MUNICIPAL UTILITY
PA 235 RENEWABLE ENERGY PLAN SUMMARY**

PORTLAND

Row #		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
1	Sales and Requirement Calculation										
2	Method: Weather Normalized or 3 Year Average										
3	If Selected Weather Normalized:										
4	Current Year Sales to Retail Customers										
5	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy										
6	Current Year Weather Normalization Factor										
7	Less VGP Sales										
8	Less Outflow from DG Customers										
9	Current Year Weather Normalized Sales										
10	If Selected 3 Year Average:										
11	Current Year Retail Sales to Retail Customers	34,273	34,353	34,439	34,520	34,600	34,686	34,766	34,847	34,932	35,013
12	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy	-	-	-	-	-	-	-	-	-	-
13	Less VGP Sales	9	9	9	9	9	9	9	9	9	9
14	Less Outflow from DG Customers	-	-	-	-	-	-	-	-	-	-
15	3 Year Average of Retail Sales	34,447	34,065	34,414	34,355	34,437	34,520	34,602	34,684	34,766	34,848
16	RECs Reported to Provider Subject to Section 29(4)	-	-	-	-	-	-	-	-	-	-
17	MWh Electricity Sold for PA-235 Compliance Requirement (Row 15 - 13 - 14 - 16)	34,438	34,056	34,405	34,346	34,428	34,511	34,593	34,675	34,757	34,839
18	RPS Required Energy Credits (Row 17 * Compliance Factor) (Compliance Factors: 2025-2029 = 15%, 2030-2034 = 50%, 2035+ = 60%)	5,166	5,108	5,161	5,152	5,164	17,255	17,296	17,337	17,379	17,420
19	Energy Credits										
20	Energy Credit Beginning Balance	27,482	33,429	40,174	51,219	61,776	72,291	70,688	71,210	69,125	68,656
21	Energy Credits Obtained Through Generation/BOT	2,149	2,149	2,149	2,149	2,149	2,149	2,149	-	-	-
22	Energy Credits Obtained Through PPA	8,964	9,704	10,595	10,098	10,068	10,042	12,207	11,791	13,448	13,394
23	Energy Credits Obtained Through REC Purchases	309	309	3,751	3,523	3,523	3,523	3,523	3,523	3,523	3,503
24	Plus: Energy Credits Obtained (Row 21 + 22 + 23)	11,422	12,162	16,495	15,771	15,740	15,714	17,880	15,315	16,971	16,897
25	Less: Energy Credits Sold	309	309	289	62	62	62	62	62	62	41
26	Available Energy Credits (Row 20 + 24 - 25)	38,595	45,282	56,380	66,928	77,455	87,943	88,506	86,463	86,034	85,511
27	Compliance Requirement (Row 18)	5,166	5,108	5,161	5,152	5,164	17,255	17,296	17,337	17,379	17,420
28	Less: Energy Credit Expiration	-	-	-	-	-	-	-	-	-	-
29	Energy Credit Ending Balance (Row 26 - 27 - 28)	33,429	40,174	51,219	61,776	72,291	70,688	71,210	69,125	68,656	68,091

**2025-2045 MUNICIPAL UTILITY
PA 235 RENEWABLE ENERGY PLAN SUMMARY**

PORTLAND

Row #		2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045
1	Sales and Requirement Calculation											
2	Method: Weather Normalized or 3 Year Average											
3	If Selected Weather Normalized:											
4	Current Year Sales to Retail Customers											
5	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy											
6	Current Year Weather Normalization Factor											
7	Less VGP Sales											
8	Less Outflow from DG Customers											
9	Current Year Weather Normalized Sales											
10	If Selected 3 Year Average:											
11	Current Year Retail Sales to Retail Customers	35,094	35,174	35,260	35,340	35,421	35,506	35,587	35,677	35,725	35,739	35,725
12	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy	-	-	-	-	-	-	-	-	-	-	-
13	Less VGP Sales	9	9	9	9	9	9	9	9	9	9	9
14	Less Outflow from DG Customers	-	-	-	-	-	-	-	-	-	-	-
15	3 Year Average of Retail Sales	34,931	35,013	35,094	35,176	35,258	35,340	35,422	35,505	35,590	35,663	35,714
16	RECs Reported to Provider Subject to Section 29(4)	-	-	-	-	-	-	-	-	-	-	-
17	MWh Electricity Sold for PA-235 Compliance Requirement (Row 15 - 13 - 14 - 16)	34,922	35,004	35,085	35,167	35,249	35,331	35,413	35,496	35,581	35,654	35,705
18	RPS Required Energy Credits (Row 17 * Compliance Factor) (Compliance Factors: 2025-2029 = 15%, 2030-2034 = 50%, 2035+ = 60%)	20,953	21,002	21,051	21,100	21,149	21,199	21,248	21,297	21,349	21,392	21,423
19	Energy Credits											
20	Energy Credit Beginning Balance	68,091	66,372	61,113	57,455	53,706	49,867	48,046	46,115	47,411	48,599	49,629
21	Energy Credits Obtained Through Generation/BOT	-	-	-	-	-	-	-	-	-	-	-
22	Energy Credits Obtained Through PPA	15,772	15,743	17,393	17,351	17,310	19,378	19,318	22,593	22,536	22,423	21,812
23	Energy Credits Obtained Through REC Purchases	3,462	-	-	-	-	-	-	-	-	-	-
24	Plus: Energy Credits Obtained (Row 21 + 22 + 23)	19,234	15,743	17,393	17,351	17,310	19,378	19,318	22,593	22,536	22,423	21,812
25	Less: Energy Credits Sold	-	-	-	-	-	-	-	-	-	-	-
26	Available Energy Credits (Row 20 + 24 - 25)	87,325	82,115	78,505	74,806	71,016	69,245	67,364	68,709	69,947	71,021	71,441
27	Compliance Requirement (Row 18)	20,953	21,002	21,051	21,100	21,149	21,199	21,248	21,297	21,349	21,392	21,423
28	Less: Energy Credit Expiration	-	-	-	-	-	-	-	-	-	-	-
29	Energy Credit Ending Balance (Row 26 - 27 - 28)	66,372	61,113	57,455	53,706	49,867	48,046	46,115	47,411	48,599	49,629	50,018

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-04

**A RESOLUTION APPROVING CHANGE ORDER NO. 8 TO THE
DESIGN-BUILD CONTRACT WITH F&V CONSTRUCTION FOR
WASTEWATER SYSTEM IMPROVEMENTS**

WHEREAS, Fleis & VandenBrink, through F&V Construction is serving as the design-builder for the Wastewater System Improvements Project; and

WHEREAS, F&V Construction has submitted Change Order No. 8, in the amount of \$103,137.00, to the design-build contract for the Wastewater System Improvements Project, a copy of the memorandum from F&V Construction and Change Order No. 8 is attached at Exhibit A.

WHEREAS, the F&V memorandum and Exhibit A also includes an authorization to provide retaining wall demolition and improvements pursuant to the award authorized by City Council on August 15, 2022. This will be signed by the City Manager as the Designated Owner's Representative.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves Change Order No. 8, in the amount of \$103,137.00, to the design-build contract for the Wastewater System Improvements Project, a copy of the memorandum from F&V Construction and Change Order No. 8 is attached at Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

Dated: February 3, 2025

Monique I. Miller, City Clerk

OWNER CONTRACT CHANGE ORDER NO. 8

January 28, 2025

OWNER: **City of Portland**

PROJECT: **Wastewater System Improvements, CWSRF No. 5758-01**

Project No.: **1221 | 848392**

We are requesting your acceptance of the following adjustments to the Contract:

Description of Changes:

1. Retaining Wall Repairs at 103 Grand River Avenue Plaza.

Provide retaining wall demolition and improvements as shown on the attached drawings titled 103 E. Grand River Avenue Retaining Wall Repairs dated January 2025.

ADD: \$103,137.00

Reason: Owner requested change.

Attachments:

- Summary of Owner Change Order No. 8 – January 2025
- Project Budget Tracking Summary – January 2025
- 103 Grand River Avenue Retaining Wall Repairs dated January 2025

CHANGE IN CONTRACT PRICE	
Original Contract Price	\$ <u>12,750,000.00</u>
Change from previous Change Orders:	\$ <u>2,011,776.93</u>
Contract Price prior to this Change Order:	\$ <u>14,761,776.93</u>
Net Increase of this Change Order:	\$ <u>103,137.00</u>
Contract Price incorporating this Change Order:	\$ <u>14,864,913.93</u>

CHANGE IN CONTRACT TIMES	
Original Contract Times:	
Substantial Completion:	<u>600</u>
Ready for Final Payment:	<u>600</u>
No change from previous Change Orders:	
Substantial Completion:	<u>180</u>
Ready for Final Payment:	<u>180</u>
Contract Times prior to this Change Order:	
Substantial Completion:	<u>780</u>
Ready for Final Payment:	<u>780</u>
Net Increase this Change Order:	
Substantial Completion:	<u>200</u>
Ready for Final Payment:	<u>200</u>
Contract Times with all approved Change Orders:	
Substantial Completion:	<u>980</u>
Ready for Final Payment:	<u>980</u>

REQUESTED: **F&V Construction**

By: Robert W. Wilcap

DESIGN-BUILDER (Authorized Signature)

Title: Vice President

Date: 1/28/25

ACCEPTED: **City of Portland**

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____



Summary of Owner Change Order No. 8 - January 2025

Job Name: City of Portland Wastewater System Improvements
 Location: 600 Morse Drive, Portland, MI 48875
 Job Number: 1221 | 848392
 Description: WWTP Improvements



<u>Contract</u>	<u>Change Order Item</u>	<u>Source</u>	<u>Sub Price</u>	<u>Description</u>	<u>Owner Change Order No. 8</u>
1 - Site Work & Exc (Georgetown)			\$ 12,550.00	Removal of top portion of existing retaining wall	\$ 12,550.00
2 - Concrete (Jelsema)			\$ 70,000.00	103 Grand River retaining wall improvements	\$ 70,000.00
3 - General Trades (First Peninsula)					
4 - Painting (Murray)					
5 - Mechanical (Midwest Power Systems)					
6 - Electrical (Superior Electric)					
7 - Biosolids Storage (Blue Water)					
9 - CIPP (Plummers)					
11 - Masonry (616 Masonry)					
13 - OSI WWTP (Windemuller)					
General Conditions			\$ 1,700.00	Bonds & Insurance.	\$ 1,700.00

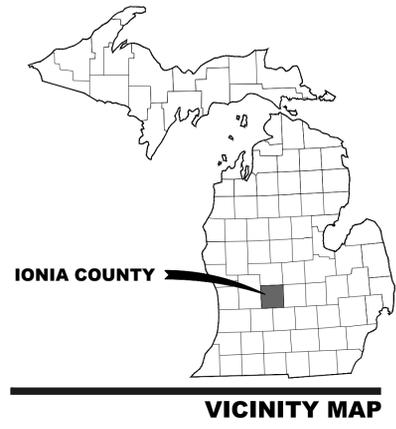
SubTotals =	\$	84,250.00
DB Fee =	\$	7,017.00
Basic Services =	\$	3,570.00
DB Contingency =	\$	8,300.00
Total =	\$	103,137.00

Project Budget Tracking Summary - January 2025

Job Name: City of Portland Wastewater System Improvements
 Location: 600 Morse Drive, Portland, MI 48875
 Job Number: 1221 | 848392
 Description: WWTP Improvements



Trade Category	Subcontractor	Exhibit C Value	Change Order No. 1	Change Order No. 2	Change Order No. 3	CM Adj	Change Order No. 4	Change Order No. 5	Change Order No. 6	Change Order No. 7	Change Order No. 8	Adj. Contract Amount	
Contract 1	Site Work & Excavation (WWTP)	Georgetown Excavating Hudsonville, MI	\$ 1,557,040.00	\$ 15,000.00	\$ (63,550.00)	\$ 36,050.00	\$ (4,921.00)	\$ 8,570.00	\$ 1,530,350.00	\$ 18,657.00	\$ 69,905.00	\$ 12,550.00	\$ 3,179,651.00
Contract 2	Concrete	Jelsema Concrete Kentwood, MI	\$ 684,595.00	\$ -	\$ -	\$ 3,534.00	\$ -	\$ 9,088.00	\$ -	\$ 8,550.00	\$ -	\$ 70,000.00	\$ 775,767.00
Contract 3	General Trades	First Peninsula Grand rapids, MI	\$ 656,125.00	\$ -	\$ 4,620.00	\$ 44,969.00	\$ -	\$ 3,784.65	\$ -	\$ -	\$ -	\$ -	\$ 709,498.65
Contract 4	Painting	Murray Painting Freeland, MI	\$ 210,568.00	\$ -	\$ -	\$ -	\$ 12,158.00	\$ -	\$ -	\$ 44,447.00	\$ -	\$ -	\$ 267,173.00
Contract 5	Mechanical	Midwest Power Systems Wixom, MI	\$ 4,527,209.20	\$ 11,405.69	\$ 12,600.00	\$ 6,528.50	\$ 13,900.00	\$ 5,952.20	\$ -	\$ 8,780.00	\$ -	\$ -	\$ 4,586,375.59
Contract 6	Electrical, Instrumentation & Control	Superior Electric Lansing, MI	\$ 1,072,737.00	\$ -	\$ 14,306.00	\$ 3,052.00	\$ 4,921.00	\$ 6,857.00	\$ -	\$ 31,092.00	\$ -	\$ -	\$ 1,132,965.00
Contract 7	Biosolids Storage Tank	Blue Water Storage Southfield, MI	\$ 488,780.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 488,780.00
Contract 8	Sanitary Sewer Improvements	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract 9	Cured-in-Place Pipe	Plummers Environmental Wayland, MI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,837.00	\$ -	\$ -	\$ -	\$ 149,837.00
Contract 10	River Crossing	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract 11	Masonry	616 Masonry Holland, MI	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00
Contract 12	Concrete Demo	Georgetown Excavating Hudsonville, MI	Included in C1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Owner's System Integrator WWTP	Windemuller Wayland, MI	\$ 49,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,750.00	\$ -	\$ -	\$ -	\$ 55,650.00
	Owner's System Integrator Lift Station	UIS Dexter, MI	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00
	Total of Trades		\$ 9,471,954.20	\$ 26,405.69	\$ (28,524.00)	\$ 94,133.50	\$ 26,058.00	\$ 34,251.85	\$ 1,530,350.00	\$ 267,113.00	\$ 69,905.00	\$ 82,550.00	\$ 11,574,197.24
	General Conditions		\$ 313,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,400.00	\$ 5,600.00	\$ 1,400.00	\$ 1,700.00	\$ 360,800.00
	Sub Total		\$ 9,785,654.20	\$ 26,405.69	\$ (28,524.00)	\$ 94,133.50	\$ 26,058.00	\$ 34,251.85	\$ 1,568,750.00	\$ 272,713.00	\$ 71,305.00	\$ 84,250.00	\$ 11,934,997.24
	Design-Builder's Fee		\$ 831,800.00	\$ 2,244.00	\$ 1,153.00	\$ 536.00	\$ -	\$ 1,688.00	\$ 133,344.00	\$ 19,635.00	\$ 5,942.00	\$ 7,017.00	\$ 1,003,359.00
	Sub Total		\$ 10,617,454.20	\$ 28,649.69	\$ (27,371.00)	\$ 94,669.50	\$ 26,058.00	\$ 35,939.85	\$ 1,702,094.00	\$ 292,348.00	\$ 77,247.00	\$ 91,267.00	\$ 12,938,356.24
	Basic Services - Design, VE & Pre-Construction		\$ 740,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000.00
	Basic Services - Project Management, Administration & Site Superintendent		\$ 789,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,700.00	\$ 16,200.00	\$ -	\$ 3,570.00	\$ 912,270.00
	Sub Total Cost		\$ 12,147,254.20	\$ 28,649.69	\$ (27,371.00)	\$ 94,669.50	\$ 26,058.00	\$ 35,939.85	\$ 1,804,794.00	\$ 308,548.00	\$ 77,247.00	\$ 94,837.00	\$ 14,590,626.24
	Design-Builder's Contingency Allowance		\$ 602,745.80	\$ -	\$ 42,094.00	\$ (87,833.50)	\$ (26,058.00)	\$ (14,395.85)	\$ 83,100.00	\$ (340,664.76)	\$ 7,000.00	\$ 8,300.00	\$ 274,287.69
	Guaranteed Maximum Price		\$ 12,750,000.00	\$ 28,649.69	\$ 14,723.00	\$ 6,836.00	\$ -	\$ 21,544.00	\$ 1,887,894.00	\$ (32,116.76)	\$ 84,247.00	\$ 103,137.00	\$ 14,864,913.93



CITY OF PORTLAND IONIA COUNTY, MICHIGAN

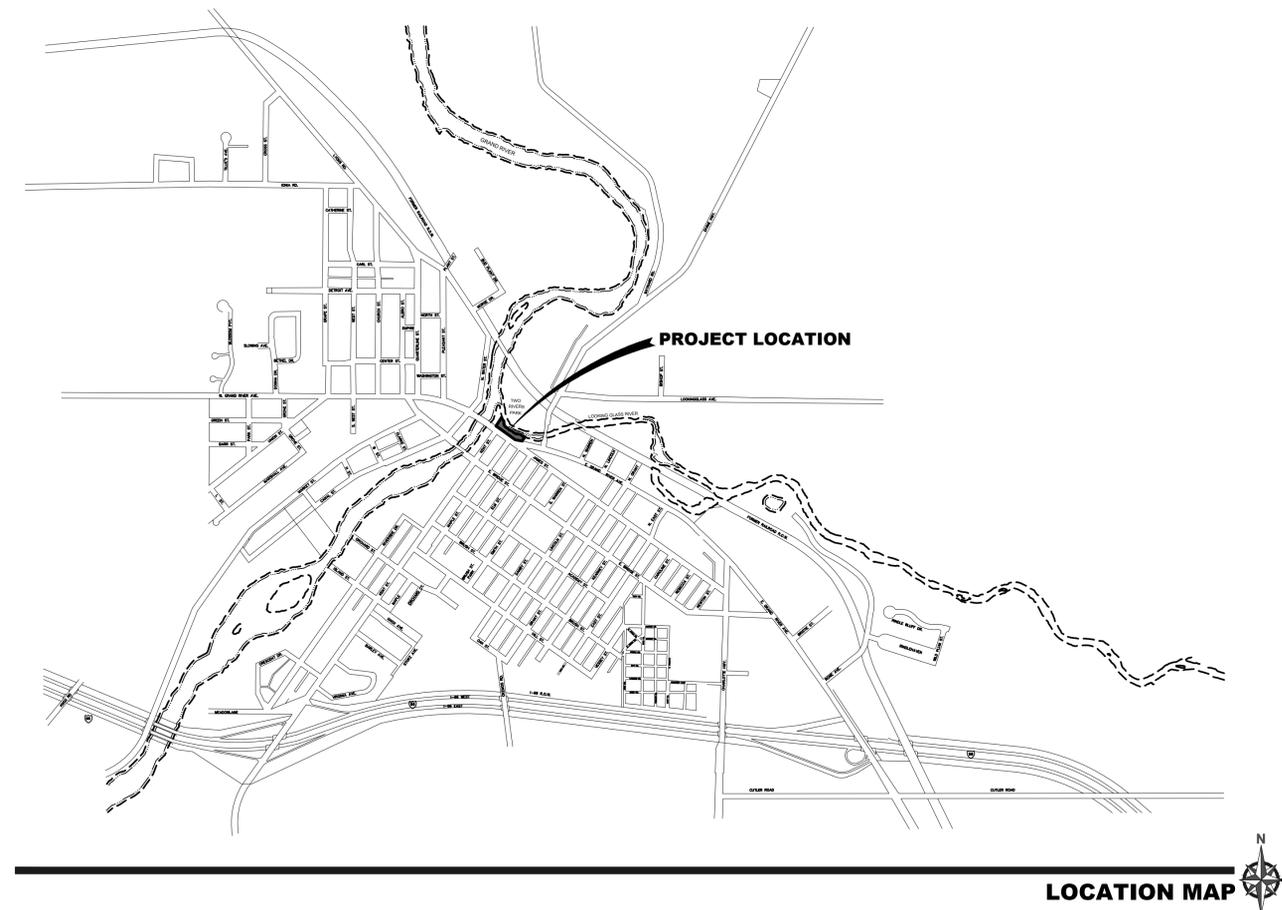
IN COOPERATION WITH THE PORTLAND DOWNTOWN DEVELOPMENT AUTHORITY, THE RIGHT PLACE, AND THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

103 E. GRAND RIVER AVENUE RETAINING WALL REPAIRS

JANUARY 2025

INDEX OF DRAWINGS

DESCRIPTION	SHEET NO.
COVER SHEET	G-001
DEMOLITION PLAN	V-101
DEMOLITION PHOTOS	V-102
RETAINING WALL SECTIONS	C-201



2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005

CITY OF PORTLAND
IONIA COUNTY, MICHIGAN
103 E. GRAND RIVER AVENUE
RETAINING WALL REPAIRS



Know what's below.
Call before you dig.

JANUARY 2025
F&V PROJECT NO.
863880

G-001

U:\Projects\2021-2025\863880 - Portland 103 E. Grand River Plaza\Drawings\Plan\863880_G001_Rev.dwg - plotted on 1/27/2025 6:05 PM



LIMITS OF BUILDING DEMOLITION
COMPLETED PRIOR TO RETAINING
WALL CONSTRUCTION

APPROXIMATE LIMITS OF RETAINING WALL REPAIR

111 (LEFT) AND 103 (RIGHT) E. GRAND RIVER AVE LOOKING SOUTH



LIMITS OF BUILDING DEMOLITION
COMPLETED PRIOR TO RETAINING
WALL CONSTRUCTION

APPROXIMATE LIMITS OF RETAINING WALL REPAIR

103 E. GRAND RIVER AVE (LEFT) AND 104 W. GRAND RIVER AVE (RIGHT) LOOKING SOUTH

REVISION:

CITY OF PORTLAND
IONIA COUNTY, MICHIGAN
103 GRAND RIVER AVE. RETAINING WALL REPAIRS
DEMOLITION PHOTOS

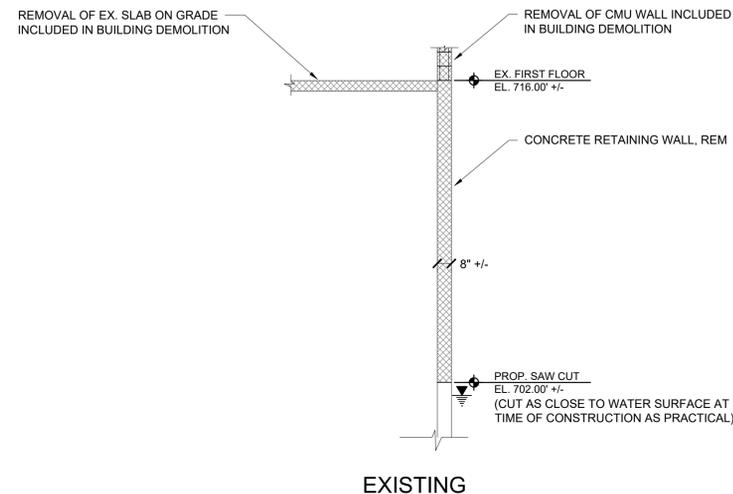
DESIGN TEAM: PROJ MGR: JWM
DESIGNED BY: JWM
DRAWN BY: PJD
CHECK BY:

DRAWING INFORMATION:
863880_V102_RW
012725 peted

JANUARY 2025
F&V PROJECT NO.
863880

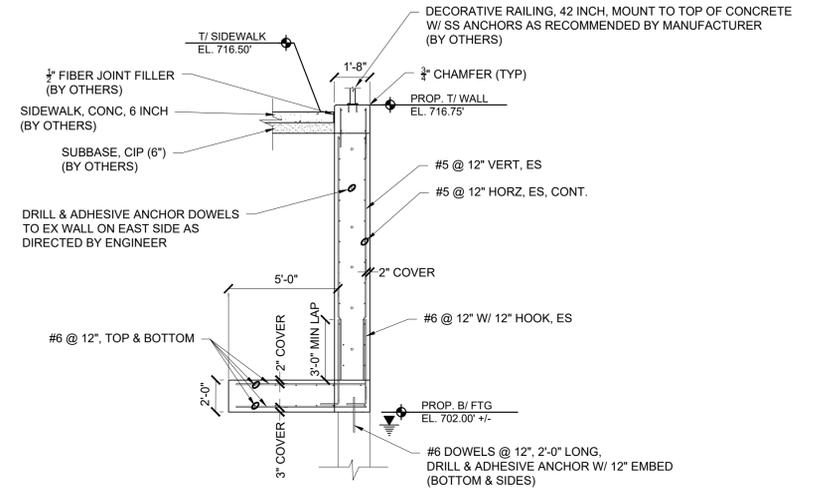
RETAINING WALL NOTES:

1. FALSE DECKING AS REQUIRED DURING WALL REMOVAL AND CONSTRUCTION SHALL BE INCLUDED IN THE REMOVAL AND REPLACEMENT ITEMS.
2. RETAINING WALL DETAILS ARE APPROXIMATE. ENGINEER WILL PROVIDE ADDITIONAL DIRECTION DURING WALL REMOVAL.



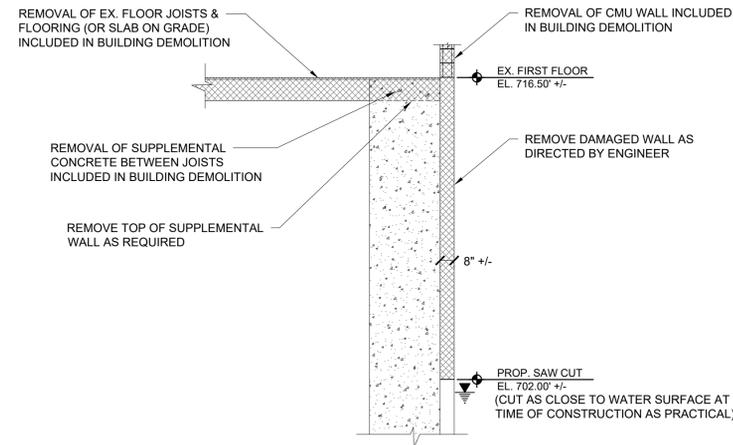
EXISTING

RETAINING WALL SECTION A
DIRECTION LOOKING NORTHWEST
SCALE: 1/4"=1'-0"



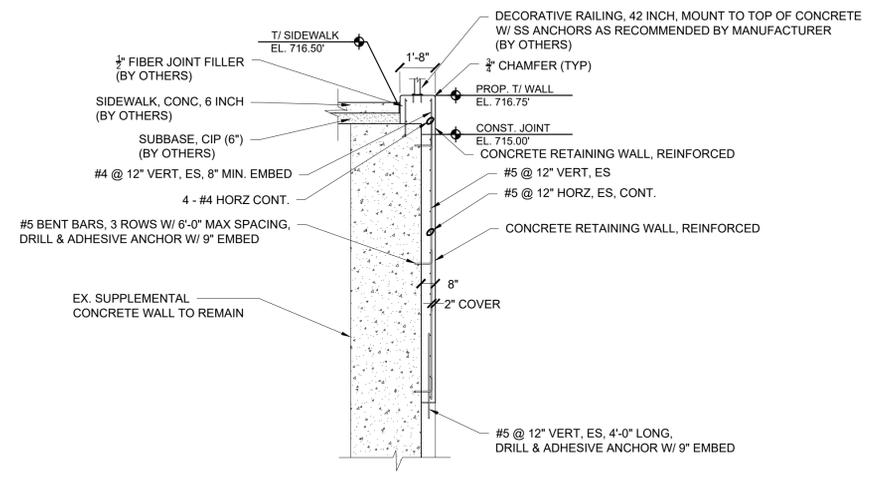
PROPOSED

RETAINING WALL SECTION A
DIRECTION LOOKING NORTHWEST
SCALE: 1/4"=1'-0"



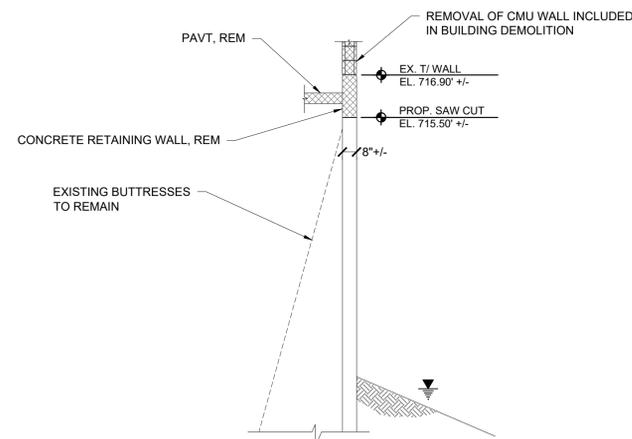
EXISTING

RETAINING WALL SECTION B
DIRECTION LOOKING NORTHWEST
SCALE: 1/4"=1'-0"



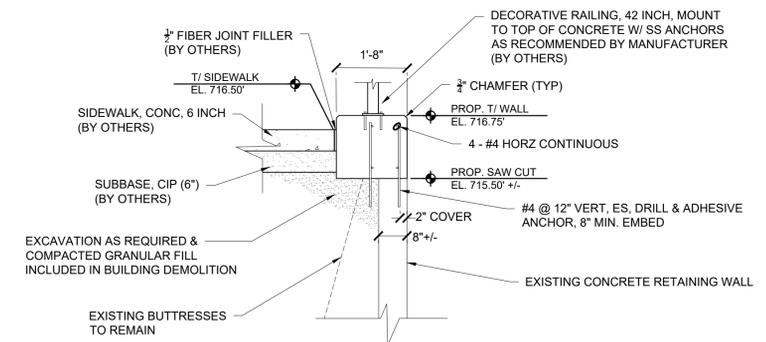
PROPOSED

RETAINING WALL SECTION B
DIRECTION LOOKING NORTHWEST
SCALE: 1/4"=1'-0"



EXISTING

RETAINING WALL SECTION C
DIRECTION LOOKING NORTHWEST
SCALE: 1/4"=1'-0"



PROPOSED

RETAINING WALL SECTION C
DIRECTION LOOKING NORTHWEST
SCALE: 1/2"=1'-0"

REVISION:

CITY OF PORTLAND
IONIA COUNTY, MICHIGAN
103 GRAND RIVER AVE. RETAINING WALL REPAIRS
RETAINING WALL SECTIONS

DESIGN TEAM: PROJ MGR: JWM
DESIGNED BY: JWM
DRAWN BY: PAD
CHECK BY:

DRAWING INFORMATION:
863880_C201_RW
012725 peted

JANUARY 2025
F&V PROJECT NO.
863880

M:\Projects\863880-8650001-8650001-Portland\103 E Grand River Plaza\Drawings\Retaining Wall_Sch\863880_C201_RW.dwg - plotted on 1/29/2025 7:53 AM

City of Portland
 103 E. Grand River Avenue Plaza
 Retaining Wall Repairs Cost Comparison



Project No.: 863880
 By: JWM
 Date: 1/28/2025

ITEM DESCRIPTION	ORIGINAL BUDGET	ET MACKENZIE BID AMOUNT (ALT 1)	GEORGETOWN/JELSEMA VIA FVC CONTRACT
General Conditions, Bonds and Insurance (Prorated Amount)	\$ 6,000.00	\$ 7,009.04	\$ -
Retaining Wall Removal Costs	\$ 50,000.00	\$ 57,596.60	\$ 12,550.00
Reinforced Concrete Replacement Costs	\$ 70,000.00	\$ 75,546.20	\$ 70,000.00
Subtotal:	\$ 126,000.00	\$ 140,151.84	\$ 82,550.00
FVC Bonds & Insurance:	\$ -	\$ -	\$ 1,700.00
FVC DB Fee (8.5%):	\$ -	\$ -	\$ 7,017.00
Basic Services:	\$ -	\$ -	\$ 3,570.00
Contingency (10%):	\$ 12,600.00	\$ 14,100.00	\$ 8,300.00
Total Estimated Retaining Wall Cost:	\$ 138,600.00	\$ 154,251.84	\$ 103,137.00

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-05

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Board of Review

-Rachelle Breeden to a term expiring December 31, 2027

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor's appointment as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: February 3, 2025

Monique I. Miller, City Clerk



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, January 20, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; Finance Director Tolan; Police Chief Thomas; Police Officer McCrory

Guests: Attorney Dave Revore of McGinty, Hitch, Person, Anderson & Revore, PC; Jon Moxey of Fleis & VandenBrink; Kathy Parsons; Mike Judd

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by Sheehan, to approve the proposed agenda as presented.

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

There was no public comment.

Under City Manager Report, City Manager Dymczyk reported on recent and upcoming activities.

Under Presentations, Jon Moxey of Fleis & VandenBrink provided an update on projects related to the downtown and other engineering activities.

There was no New Business.

Motion by Johnston, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on January 6, 2025, payment of invoices in the amount of \$121,596.63 and payroll in the amount of \$144,905.61, for a total of \$266,502.24. Purchase orders to Goodrich Masonry LLC in the amount of \$7,000.00 for masonry and framing at 103 E. Grand River Ave., Dickinson Wright PLLC in the amount of \$8,573.00 for legal services related to 103 E. Grand River Ave., and Fleis & VandenBrink in the amount of \$77,247.00 for engineering services related to 103 E. Grand River Ave. were also included.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Motion by Fitzsimmons, supported by Sheehan, to go into Closed Session pursuant to Section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, Section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure "information or records subject to the attorney-client privilege" being Confidential Attorney-Client Written Communications dated January 20, 2025.

City of Portland
City Council Minutes – January 20, 2025

Yeas: Fitzsimmons, Sheehan, VanSlambrouck, Johnston, Barnes
Nays: None
Adopted

The Council went into Closed Session at 7:23 P.M.

Motion by Sheehan, supported by Johnston, to return to Open Session.
Yeas: Sheehan, Johnston, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

The Council returned to Open Session at 8:23 P.M.

Motion by VanSlambrouck, supported by Fitzsimmons, to approve an agreement on this date in substantial form authorizing the City Manager to execute the same.
Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes
Nays: None
Adopted

There were no additional City Manager comments.

Under Council Member Comments, Mayor Barnes noted the passing of former City Police Officer Keith Brown.

Mayor Pro-Tem VanSlambrouck noted the concerns of the Portland Area Fire Authority being able to handle the three-story buildings being proposed for future development on the Rindlehaven property due to the lack of a ladder truck. The Portland Area Fire Authority will be reviewing this need.

The VFW will hold a taco night on Friday, January 24, 2025.

Reminded residents to check in on elderly and disabled friends and neighbors during this extremely cold weather.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.
Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes
Nays: None
Adopted

Meeting adjourned at 8:29 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

City of Portland
Synopsis of the Minutes of the January 20, 2024, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; Finance Director Tolan; Police Chief Thomas; Police Officer McCrory

Presentation - Jon Moxey of Fleis & VandenBrink provided an update on projects related to the downtown and other engineering activities.

Approval of the Consent Agenda.

All in favor. Adopted.

Motion to go into Closed Session pursuant to Section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, Section 13(1)(g) of the Freedom of Information Act, which exempts from public disclosure "information or records subject to the attorney-client privilege" being Confidential Attorney-Client Written Communications dated January 20, 2025.

All in favor. Adopted.

The Council went into Closed Session at 7:23 P.M.

The Council returned to Open Session at 8:23 P.M.

Motion to approve an agreement on this date in substantial form authorizing the City Manager to execute the same.

All in favor. Adopted.

Adjournment at 8:29 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

DRAFT

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 2ND HALF OF JAN 2025 - ASSES	1,679.75
ANDREW DYMCZYK	02902	PHONE BILL REIM - CITY MANAGER	40.00
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
DAN SOWLES	02724	CELL PHONE REIMB - AMB	40.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
REED & HOPPES, INC.	00390	TOW AMBULANCE - AMB	150.00
VELO LAW OFFICE	02932	COLLECTIONS THROUGH DEC 2024- AMB	175.35
MIDWEST DIAL TONE LLC	02813	MONTHLY PHONE BILLING - GEN	674.61
AMERICAN WATER WORKS ASSOC.	00018	MEMBERSHIP K GENSTERBLUM - WATER	91.00
MUNICIPAL SUPPLY CO.	00324	SUPPLIES - MTR POOL, MAJ STS	396.00
VC3 INC.	02745	MICROSOFT MONTHLY AGREEMENT DEC 2023 - GEN	371.50
FLEIS & VANDENBRINK	00153	VAPOR SAMPLING - ELECTRIC APP CONS AGENDA 10-7	3,500.00
CL TRUCKING & EXCAVATING, LLC	00066	RIVER BORING KENT ST - MAJ STS	4,200.00
SMART BUSINESS SOURCE	02625	COPY PAPER - VAR DEPTS	451.00
PAMA	01370	40% CONT TO PAMA - COM PROMO	280.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	50.00
PRINTING SYSTEMS, INC.	00375	TAX FORMS / ENVELOPES - GEN	272.72
DETROIT SALT COMPANY	01497	ROCK SALT - MAJ, LOC STS	3,422.40
DETROIT SALT COMPANY	01497	ROCK SALT - MAJ, LOC STS	3,547.98
BLOOM SLUGGETT, PC	02783	LEGAL SVCS - POLICE	10.00
STAR THOMAS	01654	SUPPLIES REIM - POLICE	59.73
ROBERT LAMSON PHD	02795	NEW EMPLOY EVALUATION - POLICE	495.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	465.06
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	33.97
CINTAS	02901	RESTOCK MEDICINE CABINET AUG 2024- ELECTRIC	7.15
CINTAS	02901	RESTOCK MEDICINE CABINET AUG 2024- ELECTRIC	7.15
CINTAS	02901	RESTOCK MEDICINE CABINET MAY 2024- ELECTRIC	111.17
CINTAS	02901	RESTOCK MEDICINE JUNE 2024 CABINET -	47.43
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	56.37
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	69.22
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	83.44

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
AUTOMATED BUSINESS EQUIPMENT	00027	SEALING SOLUTION, INK - GEN	217.00
JOHN DEERE FINANCIAL	01818	SUPPLIES - ELECTRIC	147.18
FAMILY FARM & HOME	01972	GLOVES - WATER	15.98
CHROUCH COMMUNICATION, INC.	00082	RADIO FOR EMS - AMB	145.00
VALLEY CITY SIGN	02934	SIGNS FOR DOWNTOWN - MAJ STS	16,569.00
ELHORN ENGINEERING	00139	EL-CHOR CARBOY - WATER	658.00
QUALITY CAR & TRUCK REPAIR	02839	M & R UNIT45 - AMB	950.62
MUNICIPAL SUPPLY CO.	00324	SUPPLIES/HARDWARE - WATER	4,804.02
CORRIGAN OIL CO, NO. 11	02693	DIESEL - MTR POOL	1,439.53
BURNHAM & FLOWER INSURANCE GROUP	02776	HRA ADMIN FEE OCT-DEC 2024-GEN	419.15
VC3 INC.	02745	AGREEMENT MONTHLY BACK UP & RECOVERY - GEN	1,896.45
CULLIGAN	02130	WATER X3 CITY HALL - GEN	23.00
BS&A SOFTWARE	00029	CEM ANNUAL SOFTWARE SUPPORT - CEM	717.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	463.50
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	1,785.16
MENARDS	00260	SUPPLIES - WW	150.12
KEUSCH TIRE & AUTO	00228	OIL CHANGE - POLICE	69.64
STAR THOMAS	01654	POSTAGE/OP EXP REIM - POLICE	48.30
GALL'S LLC	00159	UNIFORM SHIRTS - POLICE	103.11
MUNICIPAL SUPPLY CO.	00324	SEWAGE PUMP, CUTTER, HOOK - WW	318.06
CULLIGAN	02130	WATER X1 - WW	9.00
GRAINGER, INC.	00172	OFFICE SUPPLIES - ELECTRIC	35.08
POWER LINE SUPPLY COMPANY	00389	GLOVES - ELECTRIC	264.00
POWER LINE SUPPLY COMPANY	00389	TOOLS- ELECTRIC	79.50
STATE OF MICHIGAN	02577	ANNUAL AIR QUALITY EMISSION FEE - ELECTRIC	250.00
GRAINGER, INC.	00172	VIBE ISO PAD - ELECTRIC	75.83
GRAINGER, INC.	00172	OFFICE SUPPLIES - ELECTRIC	179.35
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - ELECTRIC	200.00
FAMILY FARM & HOME	01972	STORAGE HOOK/WATER - ELECTRIC	27.14
FAMILY FARM & HOME	01972	HARDWARE - ELECTRIC	39.98

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
POWER LINE SUPPLY COMPANY	00389	SUPPLIES - ELECTRIC	390.00
APPLIED INNOVATION	02493	PRINTER INVOICE - VARIOUS DEPTS	375.17
CASCADE TOWNSHIP ASSESSOR	MISC	2025 BOR CLASS M FOX- ASSESSOR	10.00
POWER LINE SUPPLY COMPANY	00389	FR RAIN COATS - ELECTRIC	625.00
FAMILY FARM & HOME	01972	BACK PACK BLOWER - ELECTRIC	639.99
CORRIGAN OIL CO, NO. 11	02693	DIESEL -ELECTRIC	3,966.37
PLEUNE SERVICE COMPANY INC.	00741	EQUIP/REPAIRS - ELECTRIC	626.26
NTH CONSULTANTS, LTD	02708	COMPLIANCE ENGINEERING - ELECTRIC	580.00
POWER LINE SUPPLY COMPANY	00389	DIELECTRIC BOOTS - ELECTRIC	780.00
GRP ENGINEERING INC.	01994	GIS MAPPING/ASSET MGMT & SUPPORT - ELECT APP RE	10,000.00
THEKA ASSOCIATES ENGINEERING, INC.	02557	NEW DIST SUB STA PYMT # - ELE RES 24-86	1,630.00
GRANGER	00175	REFUSE - REFUSE	17,122.89
QUALITY CAR & TRUCK REPAIR	02839	M & R AMB #43- AMB	463.28
QUALITY CAR & TRUCK REPAIR	02839	M & R AMB #44 - AMB	464.26
DAN SOWLES	02724	FURNITURE FOR STATION REIMB - AMB	2,139.93
Total:			\$101,223.85

**BI-WEEKLY
WAGE REPORT
February 3, 2025**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,689.97	211,227.25	3,847.66	52,373.17	15,537.63	263,600.42
ASSESSOR	-		-	-		
CEMETERY	2,324.98	75,475.34	993.11	20,481.05	3,318.09	95,956.39
POLICE	17,078.06	331,240.32	5,564.00	108,976.59	22,642.06	440,216.91
CODE ENFORCEMENT	12.71	307.91	0.98	23.59	13.69	331.50
PARKS	1,952.39	60,987.09	803.05	10,750.84	2,755.44	71,737.93
INCOME TAX	2,319.44	48,694.19	1,016.59	17,657.73	3,336.03	66,351.92
MAJOR STREETS	5,886.30	78,326.20	3,203.41	33,305.23	9,089.71	111,631.43
LOCAL STREETS	4,293.78	67,481.49	2,436.72	31,111.71	6,730.50	98,593.20
RECREATION	2,138.29	29,536.13	470.95	6,147.07	2,609.24	35,683.20
AMBULANCE	25,825.21	416,281.21	5,388.15	83,522.81	31,213.36	499,804.02
DDA	2,802.80	47,766.87	574.65	8,511.98	3,377.45	56,278.85
ELECTRIC	25,680.39	423,850.91	10,953.89	137,082.16	36,634.28	560,933.07
WASTEWATER	9,073.80	163,636.07	3,024.26	42,833.74	12,098.06	206,469.81
WATER	6,465.13	115,205.79	3,166.72	44,220.63	9,631.85	159,426.42
MOTOR POOL	797.00	15,456.14	245.50	4,989.87	1,042.50	20,446.01
TOTALS:	118,340.25	2,085,472.91	41,689.64	601,988.17	160,029.89	2,687,461.08



PURCHASE ORDER

City of Portland

P.O. 16584

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Powerline Supply

DATE: 1-30-25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>2 x 100 KVA submersible</u>	<u>582.539.939</u>		<u>\$14,320</u>
<u>1-Ph transformer</u>			
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	<u>\$14,320</u>

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Treasurer Initials

Memo



To: City of Portland – Board of Light and Power

From: Todd Davlin, Electric Superintendent

Cc: Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

Date: 1-28-2025

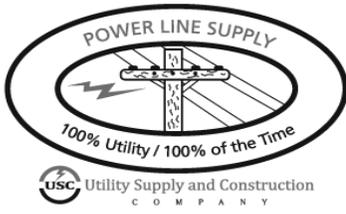
Re: Action Item BLP 25-1F – Power Line Supply, Submersible Transformers

Over the past summer and fall, two submersible single-phase transformers malfunctioned due to overheating and overloading, and both were subsequently replaced. To ensure that we can continue responding efficiently to outages, it is necessary to replace the transformers removed from inventory with two 100 KVA submersible single-phase transformers.

Quotes were solicited from Power Line Supply and RESCO to replace the transformers. As submersible transformers are a specialty item, we only received one quote. Below is a summary of Power Line Supply's proposal:

Supplier	Transformer Type	Lead Time	Cost per Transformer	Total Cost
Central Moloney	New	28-30 weeks	\$7,160	\$14,320

Action Item BLP 25-1F – Recommend that the City Council approve Power Line Supply's proposal to purchase two 100 KVA submersible single-phase transformers manufactured by Central Moloney for a cost of \$14,320.



Power Line Supply
 420 Roth Street Suite A
 Reed City, MI 49677
 US
 231-832-2297

QUOTATION

Order Number	
12811668	
Order Date	Page
11/27/2024 07:58:15	1 of 1

Bill To:

Portland, City Of
 259 Kent Street
 Portland, MI 48875
 US

517-647-6912

Attn: Tammy Meyers

Customer ID: 100482

Ship To:

Portland, City Of
 723 E. Grand River
 Electric Department
 Portland, MI 48875
 US

Requested By: Mr. Todd Davlin

PO Number	Freight	Carrier	Taker
RFQ Transformers Mfg Central Moloney	Prepaid		LORI_MANACK

Quantities					Item ID Item Description	Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				

Order Note: per Central Moloney quote valid for 30 days and prices are subject to change 4 to 6 weeks prior to shipment

1.0000	0.0000	1.0000	EA	(001) 150KVA PADMT 3PH	EA	1.0	25,904.0000	25,904.00
			1.0	Transformer	Lead Time Days ARO: 0			
Mild Dead Loop 2400 x 7200 208Y/120 HV Bushing 6 no taps NLL 249 LL 1613 %IZ 4.28 %EXI .18 manufacturer Cental Moloney								

Order Line Notes: lead time 36-40 weeks, ARO

Order Line Notes: NOTE CENTRAL MOLONEY QUOTE
 SECONDARY AS 207y/120 NOT 240/120 AS
 REQUESTED

2.0000	0.0000	2.0000	EA	(002) 100KVA 1PH PADMT	EA	1.0	7,160.0000	14,320.00
			1.0	Transformer 100kVA 1Ph Pad	Lead Time Days ARO: 0			
Submersible 2400 x 7200 240/120 NLL 153 LL 929 %IZ 2.07 %EXI .20 HV Bushings 2 no taps Manufacturer Central Moloney								

Order Line Notes: lead time 28-30 weeks, ARO

Total Lines: 2	THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT: HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX OR WE WILL SEND YOU A COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297	SUB-TOTAL:	40,224.00
		TAX:	0.00

Please note: Due to extreme market volatility surrounding Sections 232 and 301 tariffs, all quoted prices are subject to confirmation at time of order shipment. We continue to monitor the changing market conditions and appreciate your understanding during these unprecedented times.

AMOUNT DUE: 40,224.00
 U.S. Dollars





PURCHASE ORDER

City of Portland

P.O. 16583

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Powerline Supply

DATE: 1-30-25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>150KVA 3-ph</u>	<u>582.539.939</u>		<u>14,839.00</u>
<u>Transformer</u>			
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	<u>14,839.00</u>

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Memo



To: City of Portland – Board of Light and Power

From: Todd Davlin, Electric Superintendent

Cc: Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

Date: 1-28-2025

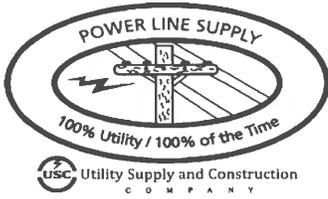
Re: Action Item BLP 25-1E – Power Line Supply, 150 KVA, 3 Phase Transformer

In November, a 150 KVA 3-phase transformer was installed at 103 East Grand River Avenue to replace a malfunctioning transformer in the same vicinity. To maintain our ability to respond efficiently to outages, it is necessary to replace the transformer removed from inventory.

Quotes were solicited to replace the transformer. Below is a summary of the received quotes:

Supplier	Transformer Type	Lead Time	Cost
Central Meloney	New Transformer	34-40 weeks	\$25,904.00
Solomon	New Transformer	20-22 weeks	\$22,742.00
SETI	New Transformer	30 weeks	\$28,665.00
ERMCO	New Transformer	12 weeks	\$23,415.00
Midwest	New Transformer	14 weeks	\$20,052.00
T&R	Reconditioned	20-22 weeks	\$14,839.00

Action Item BLP 25-1E – Recommend City Council approve Powerline Supply's proposal to purchase one 150 KVA reconditioned 3-phase transformer from T&R Electric Supply Company. The estimated cost for replacing the transformer is \$14,839.00.



Power Line Supply
 420 Roth Street Suite A
 Reed City, MI 49677
 US
 231-832-2297

QUOTATION

Order Number	
12811072	
Order Date	Page
11/25/2024 09:38:17	1 of 2

Bill To:

Portland, City Of
 259 Kent Street
 Portland, MI 48875
 US

517-647-6912
 Attn: Tammy Meyers

Customer ID: 100482

Ship To:

Portland, City Of
 723 E. Grand River
 Electric Department
 Portland, MI 48875
 US

Requested By: Mr. Todd Davlin

PO Number	Freight	Carrier	Taker
RFQ Transformer 11/25/24	Prepaid		LORI_MANACK

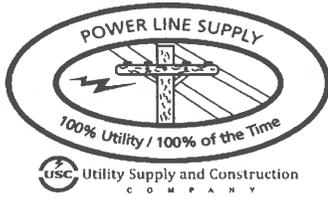
Quantities					Item ID	Item Description	Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.					

1.0000	0.0000	1.0000	EA		(001) 150KVA 3P PAD XFMER	EA 1.0	28,665.0000	28,665.00
			1.0		Transformer 150kVA Pad 3Ph			
					Dual Voltage Primary 4160V/12.470V Secondary Voltage 120V/240V bushing wells for deadfront elbow connectors parking stands for loadbreak primary connector low voltage stud type bushing with screw on cable leads or spades liquid level indicator mineral oil			
					Order Line Notes: Supplier SETI- Lead time 30 weeks after submittals approval, 2-year warranty, Freight allowed FOB Destination Prices subject to change			
								Lead Time Days ARO: 211

1.0000	0.0000	1.0000	EA		(002) 150KVA 3P PAD XFMER	EA 1.0	20,052.0000	20,052.00
			1.0		Transformer 150kVA Pad 3Ph			
					Dual Voltage Primary 4160V/12.470V Secondary Voltage 120V/240V bushing wells for deadfront elbow connectors parking stands for loadbreak primary connector low voltage stud type bushing with screw on cable leads or spades liquid level indicator mineral oil			
					Order Line Notes: Supplier Midwest Transformers- Lead time 14 weeks			
								Lead Time Days ARO: 99

1.0000	0.0000	1.0000	EA		(003) 150KVA 3P PAD XFMER	EA 1.0	22,742.0000	22,742.00
			1.0		Transformer 150kVA Pad 3Ph			
								Lead Time Days ARO: 155





Power Line Supply
 420 Roth Street Suite A
 Reed City, MI 49677
 US
 231-832-2297

QUOTATION

Order Number	
12811072	
Order Date	Page
11/25/2024 09:38:17	2 of 2

Quantities					Item ID Item Description	Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				

HV 4160Y/2400 x 12470/7200 Loop Feed LV
 240/120 no taps Prim Bushing 6 200a deadfront
 wells & 15kv inserts Sec Bushings 4hole spade
 Bayonet fusing Dual voltage switch Liquid level
 & Temp gauge Pressure vacuum gauge assby drain
 value with sampler Oil

Order Line Notes: Supplier Sunbelt Solomon - Lead time 20-22
 weeks ARO, Quote Valid for 30 days, Price
 subject to change after 15 days, Freight Prepaid
 and allowed, 3-year warranty

Order Line Notes: All remain units are completely reconditioned to
 nameplate specifications

Order Line Notes: see attached quote terms

1.0000	0.0000	1.0000	EA	(004) 150KVA 3P PAD XFMR	EA	1.0	14,839.0000	14,839.00
--------	--------	--------	----	--------------------------	----	-----	-------------	-----------

1.0 Transformer 150kVA Pad 3Ph

Lead Time Days ARO: 155

4160Y/240 x 12470Y/7200 Secondary 240
 Delta/120

Order Line Notes: Supplier T&R- Estimated Lead time 20-22
 weeks, Reconditioned product, 36-month
 warranty, Quote valid for 15 days

Order Line Notes: see attached quote terms and conditions

Total Lines: 4 THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR
 STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:
[HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX](https://www.uscco.com/terms/taca.aspx) OR WE WILL SEND YOU A
 COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

SUB-TOTAL: 86,298.00

TAX: 0.00

Please note: Due to extreme market volatility surrounding Sections 232 and 301 tariffs, all quoted prices are
 subject to confirmation at time of order shipment. We continue to monitor the changing market conditions and
 appreciate your understanding during these unprecedented times.

AMOUNT DUE: 86,298.00

U.S. Dollars





Invoice INV00082359
 Date: 12/30/2024
 Page: 1

Bill to:

Tutt Gorman
 Portland, City of
 773 Grand River Dr

 Portland MI 48875

Ship to:

Tutt Gorman
 Portland, City of
 Multi Locations
 Wayfinding and Parking panels
 Portland MI 48875

Valley City Sign | 5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

PURCHASE ORDER NO.		CUST ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	QUOTE NO.	ORDER NO.	MASTER NO.
		PORT001	42	VCS TRUCK	Net 30		ORD00048948	64,065
ORD	SHIP	B/O	ITEM	DRAWING NO.		UNIT PRICE	EXT. PRICE	
1	1	0	POST & PANEL	Vehicle wayfinding - 181169D * 80" x 42" x .125: Single face directional panel * 4" Post with decorative finial and base * Two color vinyl, one scotchlite + digital print * Two color paint * Direct bury in concrete - no breakaways * Sign locations G - Kent St northbound at Grand River Ave		3,353.00	\$3,353.00	
1	1	0	POST & PANEL	Vehicle wayfinding 181898 * 66" x 42" x .125: Single face directional panel * 4" Post with decorative finial and base * Two color vinyl, one scotchlite + digital print * Two color paint * Direct bury in concrete - no breakaways * Sign locations G - Grand River eastbound at Water St		2,765.00	\$2,765.00	
1	1	0	POST & PANEL	Parking lot signge - 181600 * 36" x 24" x .125: single face directional		2,598.00	\$2,598.00	



Invoice INV00082359
 Date: 12/30/2024
 Page: 2

Bill to:

Portland, City of
 773 Grand River Dr
 Portland MI 48875

Ship to:

Portland, City of
 Multi Locations
 Wayfinding and Parking panels
 Portland MI 48875

Valley City Sign | 5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

PURCHASE ORDER NO.			CUST ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	QUOTE NO.	ORDER NO.	MASTER NO.
			PORT001	42	VCS TRUCK	Net 30		ORD00048948	64,065
ORD	SHIP	B/O	ITEM			DRAWING NO.	UNIT PRICE	EXT. PRICE	
1	1	0	PANEL			panels * 4" Post with decorative finial and base * Two color vinyl, one scotchlite + digital print * Two color paint * Direct bury in concrete - no breakaways * Canal Street Parking	1,739.00	\$1,739.00	
1	1	0	CUSTOM SIGN - NON-ILLUM			Pedestrian wayfinding - 181643 * 66" x 42" Single face panel * Banding to existing post * Paint two (2x) colors * Two (2x) color vinyl + digital print, one scotchlite * Two color paint * Grand River Ave westbound at Water St	2,158.00	\$2,158.00	
						Drive Up - Drop Box - 181844 * 28" x 42" Double face custom cabinet * Paint two (2x) colors * Two (2x) color vinyl + digital print, one scotchlite * Two color paint * Direct bury in greenspace * City utilities Drive Up window / Drop box Lane			



Invoice INV00082359
 Date: 12/30/2024
 Page: 3

Bill to:

Portland, City of
 773 Grand River Dr

 Portland MI 48875

Ship to:

Portland, City of
 Multi Locations
 wayfinding and Parking panels
 Portland MI 48875

Valley City Sign | 5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

PURCHASE ORDER NO.			CUST ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	QUOTE NO.	ORDER NO.	MASTER NO.
			PORT001	42	VCS TRUCK	Net 30		ORD00048948	64,065
ORD	SHIP	B/O	ITEM			DRAWING NO.		UNIT PRICE	EXT. PRICE
1	1	0	INSTALLATION			Drawing not required * Hydro-vac will be used for the direct bury locations		3,956.00	\$3,956.00

Subtotal	\$16,569.00
Permits and SEDs	\$0.00
Tax	\$0.00
Freight	\$0.00
Less Deposit	\$0.00
Total	\$16,569.00

Thank you for the opportunity to serve you.



PURCHASE ORDER

City of Portland

P.O. 16582

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Pluene Mechanical

DATE: 1-30-25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<i>oil filter for Nordberg purchase and install</i>	<i>582.539.931</i>		<i>\$19,098.56</i>
DEPARTMENT HEAD (UP TO \$500) <u><i>[Signature]</i></u>		TOTAL	<u><i>\$19,098.56</i></u>

Treasurer Initials

Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

Memo



To: City of Portland – Board of Light and Power

From: Todd Davlin, Electric Superintendent

Cc: Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

Date: 1-28-2025

Re: Action Item BLP 25-1D – Pluene Service Company Oil Filter Proposal

The oil filtration system for the Nordberg Engine Generator has been malfunctioning for several years. Since 2022, proposals have been requested from Farabee Mechanical, Wheeler World, Inc., and most recently, Pluene Mechanical. Farabee Mechanical and Wheeler World, Inc. declined to submit proposals, while Pluene Mechanical submitted a proposal to replace the oil filter and improve the drain systems for the air start system. Benefits of the proposed work include cleaner oil, availability of oil filters for preventative maintenance, reduced cycling of air compressors, and improved efficiency for the air start system.

Action Item BLP 25-1D – Recommend that the City Council approve Pluene Mechanical's proposal to replace the Nordberg oil filter and install auto drains on the Nordberg air start system. The estimated cost to complete this work is \$19,098.66.



Main: (616) 243-6374
 Customer Support: (616) 243-5434

**SERVICE
 REPAIR/REPLACEMENT
 PROPOSAL**

DATE: 12/09/2024

Pleune Service Company excludes any work connected or associated with hazardous materials including but not limited to any pollutant, asbestos-containing materials, mercury, lead or mold. Customer shall be solely responsible for the presence of any hazardous materials at the worksite and shall indemnify and defend PSC and its subcontractors from any claims, damages, losses and expenses, including attorney fees, arising out of the presence of any hazardous materials on Customer's premises, except that Customer is not responsible to the extent that any claim, damage, loss or expense is caused directly by the negligent acts of PSC.

QUOTE ID:	19133	CONTACT:	TODD DAVLIN
SERVICE LOCATION:	PORTLAND ELECTRIC DISTRIBUTION		Ph:(517) 647-6912
STREET:	723 E GRAND RIVER AVE		Fax:(517) 647-2952
CITY:	PORTLAND, MI 48875	DATE SUBMITTED:	12/09/2024
		PREPARED BY:	CASWELL, TAD

DESCRIPTION:

Replace Oil Filter and Associated piping

SCOPE OF WORK:

Quote to replace oil filter for Norberg engine and install separator on automatic drain on air storage tanks includes the following.

- Drain oil from existing oil filter housing existing pumped storage.
- Disconnect 3" piping back to isolation valves.
- Install custom spill pan.
- Set new R Model 82 dual bag housing.
- Weld new 3" schedule 40 pipe and fittings to connect back to existing piping.
- Connect 3/4" service drain line to existing pump and tank.
- Use compressed air to 80 psi to leak check new welds and flanges.
- Install filters and fill system.
- Leave extra filters on site.

- Drain air from compressor storage tanks for Norberg.
- Install 1/2" automatic drains on two tanks.
- Run drain lines to New Sullair air oil separator.
- Run new drain line from separator.

ITEM	QUANTITY	UNIT PRICE	TOTAL
Total			\$19,098.66

 SIGNATURE

 PRINT NAME

DATE

This proposal is a binding contract.

The above specifications, terms and conditions are satisfactory and (I) (we) hereby authorize the performance of this work.

Please sign and return this contract as authorization to commence work. Please email to dispatch@pleuneservice.com.

Prices are subject to change after 30 days from the date the original proposal was sent, unless otherwise noted in the body of this quote.

**Minutes of the Planning Commission
Of the City of Portland**

Held on Wednesday, December 11, 2024, at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Fitzsimmons, Williamson, Parsons, Johnston, Kmetz

Absent: Roeser

Staff: City Manager Dymczyk, City Clerk Miller

Guests: Paul LeBlanc of PLB Planning Group; Nick Sandborn, Bob & Stacy Gross, Dan & Karen Sutberry; Bernie & Michele Pelc; Matt O'Connor; Representatives of Nederveld, Inc.

Chair Fitzsimmons called the meeting to order at 7:02 P.M. with the Pledge of Allegiance.

City Clerk Miller opened the floor for nominations for Chair.

Parsons nominated Williamson for Chair.

There were no other nominations.

City Clerk Miller held the vote for Williamson as Chair.
All in favor. Member Williamson was named Chair.

City Clerk Miller opened the floor for nominations for Vice Chair.

Johnston nominated Fitzsimmons as Vice Chair.

There were no other nominations.

City Clerk Miller held the vote for Member Fitzsimmons as Vice Chair.
All in favor. Member Fitzsimmons was named Vice Chair.

City Clerk Miller opened the floor for nominations as Secretary.

Johnston nominated Johnston as Secretary.

There were no other nominations.

City Clerk Miller held the vote for Member Johnston as Secretary.
All in favor. Member Johnston was named Secretary.

Planning Commission Minutes
December 11, 2024

Motion by Parsons, supported by Johnston, to approve the proposed Agenda as presented.
All in favor. Approved.

Motion by Parsons, supported by Johnston, to approve the minutes of October 11, 2023,
Planning Commission meeting.
All in favor. Approved.

There was no public comment.

Chair Fitzsimmons opened the Public Hearing at 7:06 P.M. to consider a proposed request to
rezone the vacant parcel 300-034-000-005-01, located along Cutler Rd., from R2 to PUD to
include residential and educational uses.

Bernie Pelc introduced himself and his wife Michele. Their desire is to develop the vacant parcel
to enhance the community. They have worked with Diocese to purchase a portion of the
property for further development by St. Patricks Church within 10-12 years. The Pelcs are
seeking approval of the PUD with finer details of the PUD to be determined.

Member Kmetz recused himself from the vote as he had advocated for the purchase of the
property by the diocese when he sat on the Board of St. Patricks Church.

Eric DeYoung of Nederveld stated they are seeking conceptual PUD approval. They would need
to come back for final approval later. He noted the City's Master Plan which designates this area
as mixed use. The requested residential and educational uses meet that goal. He provided
information on the layout of the plan. He noted this is an opportunity to activate a key parcel in
the City of Portland that would help the City achieve its goals outlined in the Master Plan.

Dan Sutberry asked what the plans are for traffic.

There was a discussion.

Mr. LeBlanc stated overall this is conceptually a good project; far superior to the PUD previously
approved for this site. The plan meets most criteria in the Ordinance except one critical
component. The traffic issue has been and continues to be the critical issue with development of
this parcel. He recommends approval of the PUD be tabled until a traffic study is completed. The
applicant has asked for conditional approval with a traffic study to be completed. Paul went
through his comments included in his memo to the Planning Commission. He noted additional
information emailed to him by the applicant prior to the meeting tonight. He recommends the
approval of the PUD be tabled until the plan is revised to address the required density levels.

Mr. DeYoung explained the rationale behind the density calculation.

There was a discussion.

Planning Commission Minutes
December 11, 2024

Mr. Pelc requested approval of the conceptual PUD plan

Mr. LeBlanc noted his concerns around the density issue.

The Public Hearing was closed at 7:53 P.M.

Under New Business, the Planning Commission considered the request to rezone the vacant parcel 34-300-034-000-005-01, located along Cutler Rd., from R2 to PUD to include residential and educational uses.

Motion by Johnston, supported by Parsons, to table consideration of the request until the traffic study is complete.

Fitzsimmons noted his concern with the density as it does not meet the requirements under the Ordinance.

Motion by Johnston, supported by Parsons, to amend the motion to table consideration of the request until the traffic study is complete to include more information on the density requirements.

All in favor. Approved.

Under Planning Commission Member Comments, Johnston noted the Pelcs do everything very well. Quality is not a concern, she is very excited about the project, more information is needed related to the traffic and density requirements.

The other board members concurred.

Motion by Parsons, supported by Fitzsimmons, to adjourn the meeting at 8:00 P.M.

All in favor. Approved.

Respectfully submitted,

Amanda Johnston, Secretary

**DRAFT MEETING MINUTES - REGULAR MEETING
OF THE
PORTLAND BOARD OF LIGHT AND POWER**

4:00 P.M. Tuesday, November 26, 2024
Board of Light & Power Conference Room
723 East Grand River, Portland, MI 48875



I. CHAIRMAN OF THE BOARD SELECTION

Robert Baldyga was selected to be Chairman of the Board of Light and Power

II. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chairman Chairman Baldyga at 4:00 PM. Attendees included: Board Chair Robert Baldyga, Board Member Nick Lefke, Board Member Mike Fox, City Manager Andrew Dymczyk and Superintendent Todd Davlin

III. SAFETY SHARE

Todd Davlin presented a safety share about fast and slow thinking

IV. APPROVAL OF AGENDA

Motion: Nick Lefke	Seconded: Mike Fox
Yay: 3	Nay: 0

V. APPROVAL OF MINUTES

Motion: Nick Lefke	Seconded: Mike Fox
Yay: 3	Nay: 0

VI. ACTION ITEM(S)

Action Item BLP 24-11A – Recommend that City Council approve the power purchase commitment between the City of Portland and the Michigan Public Power Agency authorizing a 9-year power purchase agreement for energy and renewable energy credits (RECs) from Nexterra Energy. The not to exceed City of Portland - Board of Light and Power annual commitment is \$228,541.05.

Motion: Nick Lefke	Seconded: Robert Baldyga
Yay: 3	Nay: 0

Action Item BLP 24-11B – Recommend that City Council approve a purchase order for Cook Brother's excavation activities associated with replacing a failing in-vault submersible transformer with a relocated pad-mounted transformer installed at 103 West Grand River Avenue. The proposed cost of the excavation activities is \$10,824.00.

Motion: Nick Lefke	Seconded: Robert Baldyga
Yay: 3	Nay: 0

Action Item BLP 24-11C – Recommend that City Council approve a purchase order for 600 AMP wire from Kendall Electric associated with replacing a failing in-vault submersible transformer with a relocated pad-mounted transformer installed at 103 West Grand River Avenue. The cost for 540 feet of 600 AMP copper wire is \$6,678.60.

Motion: Nick Lefke
Yay: 3

Seconded: Robert Baldyga
Nay: 0

Action Item BLP 24-11D – Recommend that City Council approve a purchase order for Double K Underground’s invoice to install 525 feet of 2-inch conduit for a new service on Goodwin Road. The per foot cost to install the conduit is \$11.00. The cost of conduit installation is \$5,775.00.

Motion: Mike Fox
Yay: 3

Seconded: Nick Lefke
Nay: 0

Action Item BLP 24-11E – Recommend that Council approve a purchase order for tree trimming services with Chop Tree Service along Divine Highway from Goodwin Road to just south of David Highway. The estimated cost for this work is \$22,857.12.

Motion: Robert Baldyga
Yay: 3

Seconded: Nick Lefke
Nay: 0

VII. INFORMATIONAL ITEMS

Todd Davlin provided a brief report on the following topics.

- a. Financial report
- b. Reliability report
- c. Dam Risk Matrix Update
- d. Strategic Plan Update

VIII. NEXT REGULAR BLP BOARD MEETING: Tuesday January 28, 2024

IX. PUBLIC COMMENT (5-minute time limit per speaker)

No comments

X. CITY MANAGER COMMENTS

Andrew Dymczyk provided a brief update of projects and initiatives around the city.

XI. BOARD COMMENTS

Nick Lefke requested that at an upcoming meeting a report be shared regarding costs and revenues from the fiber project.

XII. ADJOURNMENT

The meeting was adjourned at 5:15 PM.

Monthly Report

December Activity



911 Calls— **1,937** YTD 22,020
 Administrative Calls— **4,319** YTD 77,655
 Text to 911— **0X** YTD 129
 911 Hang up Calls— **117** YTD 1,964
 Calls for Service Initiated — **3,349** YTD 44,230

Total Mental Health Calls — **47** YTD 576
 Suicidal Calls — **10** YTD 111
 988 Calls Received — **0** YTD 9
 988 Calls Transferred — **0** YTD 0
 CPR Performed — **4** YTD 48
 Stroke Related Calls — **11** YTD 130
 Child birth calls — **0** YTD 0

Unit Responses / Activities

Law Enforcement— **2,389** YTD 30,815
 Fire— **451** YTD 4,935
 EMS— **649** YTD 7,634



Special Programs Available

Share Medical Information with your 911 call.



www.emergencyprofile.org

What 3 Words— App that provides location information to a 10 meter square.

What3words.com



what3words



Statistics—Calls for Service.

December - 3677			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	117	Lost Property / Found	6
988 Calls	0	MDOP	24
Abandoned Vehicle	31	MED 1	232
Active Violence Incident	1	MED 2	76
Alarm	39	MED 3	112
Ambulance Transport	97	Medical Call / Amb Dispatch	10
Assault	28	Mental Health	47
Assist Jail	0	Missing Person	3
Assist Medical	0	Motor Vehicle Theft / UDAA	3
Assist Other Agency	0	Non Criminal	68
Assist Outside Agency	24	OWI / OUID	8
Bomb Threat	1	PDA Traffic	206
Burglary	12	Phone / Internet Harassment	30
Burn Permit	13	PIA Traffic	49
Civil Dispute	71	PPO Violation	1
Conservation / Wildlife	38	Property Check	7
CSC - Criminal Sexual Conduct	23	Repossession	16
Disorderly Conduct	53	Request - Wrecker	5
Domestic Assault	25	Road Closure	4
DPW Request	13	Robbery / Hold up	0
Drugs	14	Spam to Center	0
Duplicate Call	5	Structure Fire	14
Family Abuse / Neglect	26	Suspicious Situations	152
Fire All Other	30	Test Call / System Test	78
Fireworks	1	Thunder Storm/Tornado Warning	0
Follow Up	175	Traffic / Officer Stop	210
Fraud	34	Traffic Offense All Other	657
General Assist	242	Tree Down	9
Grass / Wildland Fire	2	Trespassing	15
Health & Safety / Animal	71	Vehicle Fire	3
Hit and Run	19	Verbal Domestic	17
Homicide	0	Vin Inspections / All Inspections	9
Juvenile Problems & Runaways	43	Warrant Arrest / Fugitive	64
Kidnapping	0	Weapons Offenses All	14
Larceny	36	Wires Down / Arching	10
Liquor / MIP	1	Unclassified	233

Central Dispatch Activities

- Initial Classes completed for Career Center, will be working towards internships in 2025.
- New Dispatcher hired in November Resigned, decided not for her.
- New dispatcher started December 9th, Alexis.
- Applicant Testing underway, Oral Board interviews set for January 15th.
- Phone tree added to administrative lines did eliminate spam phone calls completely.

Information received from callers is often incorrect. This often results in the 911 Dispatcher providing incorrect location or other information to First Responders.

Central Dispatch Participation with Shop with a Hero 2025

Dispatchers Meagan and Mya joined Santa and members of our Fire, Police and Corrections partners in this years Shop with a Hero.

This is a wonderful program that I have seen make such an impact on children that often have difficult home lives.

Thanks to the Sheriff's Department and Meijer for sponsoring this great event.

Santa has headed back to the North Pole, but looks forward to returning to Ionia County again next year.



Agency Individual Responses / Activity

Ionia County Central Dispatch

Mission: To enhance the quality of life in Ionia County for all people, providing professional, efficient, courteous, and responsive public safety communications.

Vision: To be the example for other Public Safety Dispatch Centers providing exceptional service.

Our Values: D.I.S.P.A.T.C.H.E.R.

D. Detail-oriented: Able to pay close attention, notice the minor details.

I. Innovative: Share new ideas that can improve ICCD for the better, embrace change.

S. Strong Work Ethic: Consistently performing our job to the best of our ability.

P. Professionalism: Communicating respectfully, effectively, and appropriately leading by example.

A. Adaptability: Flexibility, responding effectively to changes or various situations.

T. Teamwork: Work together toward a collective goal with good communication, patience, and dedication.

C. Caring: Feeling or showing concern for or kindness to others.

H. Honesty: Uprightness, fairness, truthfulness, sincerity, or frankness in communications and deeds.

E. Empathy: Connecting with someone, sensing people's emotions or feelings.

R. Respectful: Being appreciative, considerate, polite and gracious to all those we serve and serve with.

Ionia County Central Dispatch

545 Apple Tree Drive, Ionia MI 48846

EMERGENCY: 911

NON-EMERGENCY: (616) 527-0400

ADMINISTRATION: (616) 522-0911

Director: Lance Langdon, ENP, CMCP
(616) 527-5611 llangdon@ioniacounty.org

Office Manager: Cathi Brodbeck
(616) 522-0911 cbrodbeck@ioniacounty.org

Supervisor: Kevin Booth (Day Shift)
(616) 527-5613 kbooth@ioniacounty.org

Supervisor: Natalie Hearld (Day Shift)
(616) 527-5612 nhearld@ioniacounty.org

Supervisor: Jeremiah Wittenbach (Night Shift)
(616) 527-5617 jwittenbach@ioniacounty.org

Supervisor: Roy McCarver (Night Shift)
(616) 527-5616 rmccarver@ioniacounty.org

FOIA Requests - 911 Records Only-No Police Repts.
Form available at: <http://ioniacounty.org/foia>
Send or Email to: CentralDispatch@ioniacounty.org

Belding Fire— **100** YTD 1,007

Berlin-Orange Fire— **45** YTD 462

Clarksville Fire— **22** YTD 225

Freeport Fire— **0** YTD 8

Hubbardston Fire— **8** YTD 95

Ionia Department Public Safety Fire— **80** YTD 1,023

Lake Odessa Fire— **36** YTD 384

Lyons-Muir Fire— **15** YTD 202

Orleans Fire— **19** YTD 204

Pewamo Fire— **15** YTD 135

Portland Fire— **20** YTD 200

Ronald Fire— **16** YTD 159

Roxand Fire— **2** YTD 28

Saranac Fire— **57** YTD 689

Sunfield Fire— **16** YTD 114

Life EMS— **526** YTD 6,342

Portland EMS— **123** YTD 1292

Animal Control— **34** YTD 476

Belding Police— **254** YTD 3628

Department of Natural Resources Law— **10** YTD 61

Ionia County Sheriff's Office— **960** YTD 11,610

Ionia Department Public Safety Law— **356** YTD 4,643

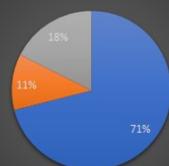
Lake Odessa Police— **64** YTD 727

Michigan State Police— **575** YTD 7,528

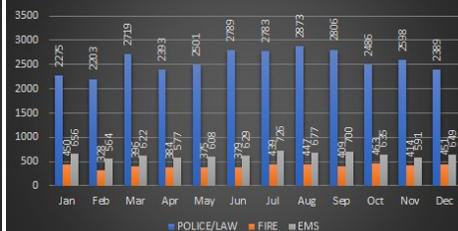
Portland Police— **170** YTD 2,618

Dispatch Activity

Call Percentage by Type



CFS BY AGENCY TYPE



**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING
JANUARY 28, 2025 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN**

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
 - B. Approve per diem and mileage
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Reappointment to Tax Allocation Board
 - Kevin Miller, one year term
 - Mary Lou Mulick, one year term
 - Ethan Ebenstein, one year term
 - B. Reappointment to West Michigan Regional Planning Commission
 - Ryan Wilson, one year term
 - C. Reappointment to Parks Advisory Board
 - David McCord, two year term
 - Diana Almy, two year term
 - Kathleen Cook, two year term
 - D. Reappointment to Area Agency on Aging of Western Michigan Board of Directors
 - Edna Albert, two year term
 - E. Resolution Honoring the Saranac Community Fire Department and the Fire Department of Ionia, Kent, and Montcalm Counties
 - F. Request to Increase Animal Shelter Adoption Fees-Carly Quinn

- G. Request for Board Chair signature on AAAWM Authorization of Signature document for reporting and contracts- Carol Hanulcik
- H. Request ratification of agency signature on their FY 2026 Application for funding from MDOT- Carol Hanulcik
- I. Request ratification of agency signature on MDOT Agreement 2022-0075 P4 R1- Carol Hanulcik
- J. Request Approval of Contract with Village of Pewamo for additional Patrol Hours- Sheriff Noll
- K. Request to Approve and Adopt Road Department's Transportation Asset Management Plan- Linda Pigue
- L. Request to Accept Bid for Limestone- Linda Pigue
- M. Request to Accept Bid for Dust Control- Linda Pigue
- N. Request to Accept Bid for HMA Paving- Linda Pigue
- O. Request to purchase two pickup trucks- Linda Pigue
- P. Request Changes to Overtime Pay for Central Dispatch Supervisors- Lance Langdon
- Q. Request Changes to Holiday Pay for Central Dispatch Supervisors – Lance Langdon
- R. Request for Changes to MERS participation for Admin Positions at Central Dispatch – Lance Langdon
- S. Request for a Central Dispatch Credit Card – Lance Langdon
- T. Request Authority to pay vendors for Service Contracts – Lance Langdon
- U. Review Personnel committee recommendation to nullify unauthorized pay raises post 2025 budget adoption

IX. Department Reports

- A. Central Dispatch

X. Reports of Officers, Boards, and Standing Committees

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

- A. Negotiations of a Collective bargaining agreement

XIV. Adjournment

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21816**

- Consumers Energy Company requests the Michigan Public Service Commission for approval of an Amendment to its Renewable Energy Plan.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company One Energy Plaza, Jackson, MI 49201, 800-477-5050, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

DATE/TIME: Wednesday, January 8, 2025 at 9:00 AM

BEFORE: Administrative Law Judge Jonathan F. Thoits

LOCATION: Video/Teleconference

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at LARA-MOHR-PSC@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) November 15, 2024 application requesting the Commission to: 1) determine that Consumers Energy's Renewable Energy (RE) Plan is reasonable and prudent, and that it meets all applicable requirements of Act 295, as amended by Act 235; 2) modify the RE Plan to add up to 8,000 MW of both purchased and Company-owned solar energy resources consistent with Consumers Energy's settlement agreement in its 2021 IRP Case No. U-21090; 3) approve and grant cost recovery of 690 MW of the solar energy resources related to Muskegon Solar, Spring Creek, Washtenaw Solar, and Mustang Mile projects; 4) modify the RE Plan to add up to 2,800 MW of new wind energy facilities; 5) approve the use of excess interconnection capacity with battery energy storage located at Consumers Energy's owned renewable asset sites; 6) maintain the current Power Supply Cost Recovery (transfer price) methodology and regulatory liability balance for Company-owned assets in the RE Plan through December 2045; 7) approve Consumers Energy's newly proposed simplified transfer price schedules which would replace its transfer price schedules approved in Case Nos. U-15805 and U-16581; and 8) grant Consumers Energy such other and further relief as is just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 1, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's attorney, Anne M. Uitvlugt, 1 Energy Plaza, EP11-229, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21816. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

U-21816