



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, April 21, 2025  
City Council Chambers  
City Hall, 259 Kent St, Portland, MI 48875

<b><u>Estimated Time</u></b>		<b><u>Desired Outcome</u></b>
7:00 PM	<b>I. <u>Call to Order by Mayor Barnes</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u> (5-minute time limit per speaker)</b>	
7:10 PM	<b>V. <u>City Manager Report</u></b>	
	<b>VI. <u>Presentations</u> - None</b>	
	<b>VII. <u>Public Hearing(s)</u> - None</b>	
	<b>VIII. <u>Old Business</u> - None</b>	
7:15 PM	<b>IX. <u>New Business</u></b> <b>A. Proposed Resolution 25-24 Approving, Authorizing, and Directing the Mayor to Sign a Permit for a Fireworks Display at Bogue Flats Recreation Area</b>	Decision
7:18 PM	<b>X. <u>Consent Agenda</u></b> <b>A. Minutes and Synopsis of the Regular City Council Meeting held on April 7, 2025</b> <b>B. Payment of Invoices in the Amount of \$104,658.67 and Payroll in the Amount of \$172,798.59 for a Total of \$277,457.26</b> <b>C. Purchase Orders over \$5,000.00</b> 1. Haviland in the Amount of \$7,920.00 for Havaflok Polymer for the Wastewater Treatment Plant 2. Haviland in the Amount of \$11,687.00 for Ferric Chloride for the Wastewater Treatment Plant	Decision
	<b>XI. <u>Communications</u></b> <b>A. Ionia County Central Dispatch Report for March 2025</b>	
7:20 PM	<b>XII. <u>Other Business</u> - None</b>	
7:25 PM	<b>XIII. <u>City Manager Comments</u></b>	
7:30 PM	<b>XIV. <u>Council Comments</u></b>	
7:35 PM	<b>XV. <u>Adjournment</u></b>	Decision

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 25-24**

**A RESOLUTION APPROVING, AUTHORIZING AND DIRECTING THE  
MAYOR TO SIGN A PERMIT FOR A FIREWORKS DISPLAY AT  
BOGUE FLATS RECREATION AREA**

**WHEREAS**, the Downtown Development Authority has requested that the City Council approve a permit for Small Town Saturday Night Fireworks, LLC to put on a fireworks display at the Bogue Flats Recreation Area on June 27, 2025 to celebrate Independence Day with a rain date to be determined; and

**WHEREAS**, the City Manager recommends that Council approve the display subject to the Downtown Development Authority and the pyrotechnics company providing proof of insurance (attached as Exhibit A) and Small Town Saturday Night Fireworks, LLC locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance; and fire department personnel and vehicles being present at the display site perimeter when the fireworks are set off) and Act 358 of the Public Acts of Michigan of 1968, as amended.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves and authorizes the Mayor to sign a permit (attached as Exhibit B) for a fireworks display at the Bogue Flats Recreation Area as a part of a fourth of July celebration on Friday, June 27, 2025, subject to the Downtown Development Authority and the pyrotechnics company providing proof of insurance and Small Town Saturday Night Fireworks, LLC locating the mortar firing area to comply with the requirements of the National Fire Protection Association 1123 Code for Fireworks Displays (e.g. the minimum separation distance between the mortar firing area and spectators shall be 70 feet for each inch of internal mortar diameter; the secure diameter of the firing site shall be twice that distance, and fire department personnel and vehicles must be at the display site perimeter) and Act 358 of the Public Acts of Michigan of 1968, as amended.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** April 21, 2025

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



**Portland DDA for 2025 through 2028**

**Proposal \$8,000.00**

**Proposal includes taxes, labor and Insurance**

**Body**

800 Shots in Cake form

144 3" Shells

108 4" Shells

54 5" Shells

**Grand Finale**

144 3" Finale shells

36 5" Finale shells

3 Fire Mines

Salutes The number may vary depending on the availability of sizes which will range between 3" to 5"

Note: Product name are not listed at this time as we don't want to do the same show every year and would like to stay up to date with all the new and up to date effect available to provide the best show we can.

7. Client shall have the option to cancel the Display at any time without rescheduling . If Client cancels the event prior to 10 days before the Display date, Client agrees to pay to Small Town Saturday Night Fireworks as liquidated damages, 50% of the Display price. If Client cancels the event less than 10 days prior to the Display date, Client agrees to pay to Small Town Saturday Night Fireworks as liquidated damages, 50% of the Display price and all costs incurred to that date by Small Town Saturday Night Fireworks including, but not limited to, permits, insurance, preparation labor, transportation, design, per diems, etc. If the Display is canceled due to a Burn Ban or inclement weather prior to arrival on Display site, Client agrees to pay to Small Town Saturday Night Fireworks as liquidated damages, 50% of the Display price and all costs incurred to that date by Small Town Saturday Night Fireworks including, but not limited to, permits, insurance, preparation labor, transportation, design, per diems, etc. If the Display is canceled, for any reason, once it is installed at the Display site, The Client shall forfeit 100% of the Display cost, and full payment shall be due immediately.

8. Client may elect to set a rain out Display date. This date must be established by Feb. 1 of the corresponding year and agreed upon by Client and Small Town Saturday Night Fireworks. The date must fall within 180 days of the original Display date. The display location may not be changed. Client agrees to pay an additional fee equal to one tenth (1/10) of the total Display cost listed below if Small Town Saturday Night Fireworks has arrived on site and then the display is canceled. This fee is to cover additional labor, permit and equipment fees. This amount is due on the rain out date.

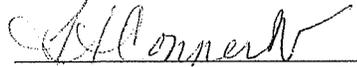
9. This contract shall be governed by the laws of the State of Michigan. It is agreed that any court of competent jurisdiction within Ionia County, Michigan shall be proper venue for an action. Should such action be brought to enforce or interpret the terms or provisions of this Agreement, each party shall bear it's own attorney fees and costs.

10. Nothing in this Agreement shall be construed as forming a partnership, joint venture, agency or any form of legal relationship, other than contractual, between Small Town Saturday Night Fireworks and the Client. Neither party shall be held responsible for any Agreements or obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.

11. Client agrees that in the event Small Town Saturday Night Fireworks breaches this Agreement or is otherwise negligent in performing the Displays provided for herein, Client shall not be entitled to recover monetary damages from Small Town Saturday Night Fireworks beyond the amount Client agreed to pay Small Town Saturday Night Fireworks under this Agreement. Client shall not, under any circumstances, be entitled to recover any consequential damages from Small Town Saturday Night Fireworks. This Agreement shall be binding on the parties and on their heirs, executors, administrators, successors and assigns.

12. Small Town Saturday Night Fireworks shall produce the Displays for the years 2025 through 2028. Each display price will be set at \$8,000.00. The down payment of 50% (\$4,000.00) is due on Feb. 1<sup>st</sup> of the corresponding year. The remaining balance will be due on the date of the display. If the cost of the Product is to rise by more than 10% (\$400) Small Town Saturday Night Fireworks will send an amended contract For the increase in cost for both party's to agree upon.

Client



Signed by: *Tina Conner Wellman*

11/19/24

Date:

Small Town Saturday Night Fireworks LLC

*Duane Mocherman*

Signed by:

9/30/24

Date:

## 2025 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act you may make your needs known to this Legislative Body of City, Village or Township Board.
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*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes)		<b>FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.</b>
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Duane Mocherman (Small Town Saturday Night Fireworks, LLC)		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO 461 Pearl Lake Dr., Sheridan, MI 48884		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION Portland DDA		
ADDRESS 259 Kent St., Portland, MI 48875		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Please see attached proposal.		
EXACT LOCATION OF DISPLAY OR USE Bogue Flats Recreation area, Portland MI. North end between the ball fields		
CITY, VILLAGE, TOWNSHIP Portland	DATE June 27, 2025	TIME 10:15 pm
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT \$2,000,000.00

Issued by action of the Legislative Body of a  <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____  <div style="text-align: center; border-top: 1px solid black; margin-top: 20px;">           (Signature and Title of Legislative Body Representative)         </div>
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**\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\***

### Portland 6/28/24

Yellow pin is the Shooting Location  
Green line is 350 feet from the shooting location to the red ring.  
Inside the red ring is to be clear of all person and occupied dwelling expect for fireworks personnel.  
This needs to be followed to meet NFPA 1123 for up to 6 inch shells.

**Legend**

- 350 foot line
- Feature 1
- Safety
- Shooting Location



Google Earth



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

### **Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

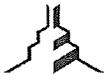
**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION) –  
AUTOMATIC**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
ELECTRONIC DATA LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES  
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
RAILROAD PROTECTIVE LIABILITY COVERAGE PART  
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – **Conditions**:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.



ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET ADDITIONAL INSURED ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the “bodily injury,” “property damage,” or “personal and advertising injury.”

The insurance provided to these additional insureds is limited as follows:

- 1. That person or organization is an additional insured only with respect to liability for “bodily injury,” “property damage” or “personal and advertising injury” caused, in whole or in part, by:
  - a. Your acts or omissions; or
  - b. The acts or omissions of those acting on your behalf.

A person’s or organization’s status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

- 2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item **2. Exclusions** of **SECTION I—COVERAGES**:

This insurance does not apply to “bodily injury,” “property damage” or “personal and advertising injury” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of “your work” out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- 3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
  - 4. Coverage is not provided for “bodily injury,” “property damage,” or “personal and advertising injury” arising out of the sole negligence of the additional insured.
  - 5. The insurance provided to the additional insured does not apply to “bodily injury,” “property damage,” or “personal and advertising injury” arising out of an architect’s, engineer’s or surveyor’s rendering of or failure to render any professional services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured against that "suit." If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

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AUTHORIZED REPRESENTATIVE DATE

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# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 7, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Johnston; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

Absent: Council Members Fitzsimmons and Sheehan

Guests: Kathy Parsons; Mike Judd

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed agenda as presented.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

Motion by Johnston, supported by VanSlambrouck, to excuse the absence of Council Members Fitzsimmons and Sheehan.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Dymczyk reported on recent and upcoming activities.

Under Presentations, Director ConnerWellman presented the DDA report.

Under New Business, the Council considered Resolution 25-19 to award a Mill & Fill Project to McKearney Asphalt & Sealing, Inc. for an estimated amount of \$32,000.00 on the westbound lane of W. Grand River Ave. between Grape St. and Grove St.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-19 approving the award of a Mill & Fill Project to McKearney Asphalt & Sealing, Inc. on W. Grand River Ave. between Grape St. and Grove St.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

City of Portland  
City Council Minutes – April 7, 2025

Adopted

The Council considered Resolution 25-20 to approve Michigan Pavement Markings LLC's bid for an estimated amount of \$20,874.00 for 2025 street painting.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-20 approving Michigan Pavement Markings LLC's bid for 2025 street painting.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

The Council considered Resolution 25-21 to approve a proposal from Utility Financial Solutions (UFS) in the amount of \$14,900.00 to provide an electric financial projection and one-year rate design.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-21 approving the proposal from Utility Financial Solutions (UFS) to provide an electric financial projection and one-year rate design.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

The Council considered Resolution 25-22 to authorize the Mayor to sign the Joint Funding Agreement for the operation of a streamgaging station on the Grand River at the hydroelectric plant.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-22 approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the operation of a streamgaging station.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

The Council considered Resolution 25-23 to approve Pay Request No. 8, in the amount of \$113,617.09, to the State of Michigan for work done on the Kent Street Improvement Project.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-23 approving Pay Request No. 8 to the State of Michigan for work done on the Kent Street Improvement Project.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

Motion by VanSlambrouck, supported by Johnston, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on March 17, 2025, payment of invoices in the amount of \$525,204.70 and payroll in the amount of \$136,507.16, for a total of \$661,711.86. Purchase orders to the Michigan Municipal Electric Association in the amount of \$5,966.00 for 2025 membership dues, HECO, Inc. in the amount of \$7,734.00 to repair and replace the leads on generator #2 at the Portland Municipal Dam, GRP Engineering, Inc. in the amount of \$20,500.00 for electric distribution planning, and Resco in the amount of \$43,330.00 for transformers were included.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

City of Portland  
City Council Minutes – April 7, 2025

Adopted

Under City Manager Comments, City Manager Dymczyk noted that he and Finance Officer Tolan are working through the budget process for Fiscal Year 2025-2026.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the VFW will host a Fish Fry on Friday, April 11, 2025 from 5:00 – 7:30 P.M.

Mayor Barnes noted the winter parking restrictions were lifted on April 1<sup>st</sup>.

Motion by Johnston, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

Meeting adjourned at 7:21 P.M.

Respectfully submitted,

\_\_\_\_\_  
James E. Barnes, Mayor

\_\_\_\_\_  
Monique I. Miller, City Clerk

DRAFT

**City of Portland**  
**Synopsis of the Minutes of the April 7, 2025, City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Member Johnston; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas; DDA Director ConnerWellman

**Absent** - Council Members Fitzsimmons and Sheehan

**Presentation** - Director ConnerWellman presented the DDA report.

**Resolution 25-19** approving the award of a Mill & Fill Project to McKearney Asphalt & Sealing, Inc. on W. Grand River Ave. between Grape St. and Grove St.

All in favor. Approved.

**Resolution 25-20** approving Michigan Pavement Markings LLC's bid for 2025 street painting.

All in favor. Approved.

**Resolution 25-21** approving the proposal from Utility Financial Solutions (UFS) to provide an electric financial projection and one-year rate design.

All in favor. Approved.

**Resolution 25-22** approving, authorizing, and directing the Mayor to sign the Joint Funding Agreement for the operation of a streamgaging station.

All in favor. Approved.

**Resolution 25-23** approving Pay Request No. 8 to the State of Michigan for work done on the Kent Street Improvement Project.

All in favor. Approved.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:21 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

DRAFT

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF APRIL 2025 - ASS	1,679.75
CORRIGAN OIL CO, NO. 11	02693	DIESEL - MTR POOL	771.60
MENARDS	00260	BUILDING SUPPLIES - WATER	748.18
THE SAFETY COMPANY LLC DBA MTECH	02306	ANNUAL SVC VAC TRUCK - MTR POOL	741.23
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	924.16
PURITY CYLINDER GASES, INC.	00380	QUARTERLY CYLINDER RENTAL - MTR POOL	269.19
TREVER THOMSEN	MISC	MOVE LEAF VAC TO IL- MTR POOL	1,000.00
VC3 INC.	02745	CISCO SMART NET SVC - WATER, WW	100.00
BADGER METER INC.	02247	ORION CELLULAR LTE SVC - WATER	885.04
HASTINGS FIBER GLASS PRODUCTS	01124	TOOLS - ELECTRIC	733.68
ALPHA OMEGA UTILITY SERVICES	02938	SAFETY HANDBOOK - ELECTRIC	4,000.00
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	1,161.62
BLOOM SLUGGETT, PC	02783	LEGAL SERVICES - POLICE	1,572.20
MCGINTY HITCH PERSON ANDERSON REVO	02907	LEGAL SERVICES - GEN, POLICE	1,942.50
VC3 INC.	02745	MICROSOFT MONTHLY AGREEMENT - GEN	1,882.45
RESCO	00392	SUPPLIES - ELECTRIC	411.00
POWER LINE SUPPLY COMPANY	00389	SAFETY TESTING - ELECTRIC	470.63
POWER LINE SUPPLY COMPANY	00389	SAFETY GEAR - ELECTRIC	516.00
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	674.00
THE SAFETY COMPANY LLC DBA MTECH	02306	VAC TRUCK REPAIR - MTR POOL	584.30
GRANGER	00175	REFUSE - WW	180.81
VITAL RECORDS CONTROL	02933	DOCUMENT SHREDDING - GEN	66.18
MICHIGAN MUNICIPAL WC FUND	00291	WORKERS COMP PAYROLL AUDIT - VAR DEPTS	1,063.00
GRANGER	00175	REFUSE- MTR POOL, PARKS, CEM	343.98
MUZZALL GRAPHICS	00326	BUSINESS CARDS - PARKS, CEM	67.50
CULLIGAN	02130	WATER X2 CITY HALL - GEN	16.00
STAPLES	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	245.68
UTILITY CONSULTING GROUP	00465	CALC PCA FACTOR - ELECTRIC	3,091.50
GRANGER	00175	REFUSE - REFUSE	17,035.49
GERRY SCHNEIDER	02796	CLOTHING ALLOW - MTR POOL	95.39
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 21-49	632.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
MHR BILLING	01780	MAR 2025 BILLING - AMB	3,075.00
STATE OF MICHIGAN	02577	BACTI SAMPLES - WATER	80.00
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	476.68
QUALITY CAR & TRUCK REPAIR	02839	M&R UNIT 44 - AMB	357.07
HOMEWORKS TRI-COUNTY ELECTRIC	02092	FIBER COST - VAR DEPTS	1,110.19
UTILITY SERVICE CO. INC.	02133	QRTLY S TANK - WATER	7,154.16
UTILITY SERVICE CO. INC.	02133	QRTLY HILL ST - WATER	5,404.08
UM HEALTH SPARROW IONIA OCC. HEALT	02903	DOT PHYSICAL K GENSTERBLUM, R HONSOWITZ - MTR F	200.00
UM HEALTH-SPARROW OCCUPATIONAL HLT	00340	DOT PHYSICAL D FEDEWA - WW	205.00
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,729.85
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	485.70
ALT PRINTING CO.	02712	FLAG FB, K BASESBALL/SOFTBALL SHIRTS - REC	830.25
FLEIS & VANDENBRINK	00153	BRIDGE INSPECTION - MAJ STS	300.00
FLEIS & VANDENBRINK	00153	KENT ST ENGINEERING - MAJ STS	495.00
DAN SOWLES	02724	SUPPLIES REIMB - AMB	404.03
FLEIS & VANDENBRINK	00153	DIVINE HWY PROJECT - MAJ STS	2,203.00
INSOURCE SOLUTIONS GROUP INC.	01813	E FILED RETURNS MARCH 2025 - INCOME TAX	892.25
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	931.64
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	131.50
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	156.70
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	874.12
CONSUMERS ENERGY	00095	GAS SERVICE - WW	1,048.93
CONSUMERS ENERGY	00095	GAS SERVICE - WW	20.33
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	153.15
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	18.36
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	22.31
MUZZALL GRAPHICS	00326	UTILITY BILLS - ELECTRIC, WTR, WW	627.65
BLOOM SLUGGETT, PC	02783	LEGAL SERVICES - POLICE	1,971.90
GANNETT MICHIGAN LOCALIQ	02738	BOR NOTICE, COUNCIL MTG SYNOPSIS - GEN, ASSESS	671.00
GANNETT MICHIGAN LOCALIQ	02738	COUNCIL MTG SYNOPSIS - GEN	245.80
CHERRY HILL ESTATES	02081	2ND QTR ASSOC ASSESS 2025 - ECON DEV	90.09

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FAMILY FARM & HOME	01972	DRIVEWAY MARKERS - WW	29.88
HAMMOND FARMS NORTH	02518	TOP SOIL - WATER, MAJ STS, CEM	355.50
WEST MICHIGAN POWDER COATING	02889	POWDER COAT, SNOW PLOW PARTS - LOC STS	225.00
APPLIED INNOVATION	02493	COPY MACHINE MAINT - POL, COMM PROMO, CODE, AMB	60.49
APPLIED INNOVATION	02493	COPY MACHINE MAINT - ELECTRIC	60.66
APPLIED INNOVATION	02493	CITY HALL COPY MACHINE MAINT - GENERAL	20.12
MACQUEEN	02900	REPAIR RADIO, REPLACE MONITOR - POLICE	289.00
NYE UNIFORM CO.	00338	UNIFORMS - POLICE	61.50
STAR THOMAS	01654	AMAZON REIM - POLICE	284.58
THE POLICE AND SHERIFFS PRESS	MISC	POLICE ID - POLICE	18.60
TOM'S FOOD CENTER	00452	VAR SUPPLIES/PURCHASES - VAR DEPTS	1,713.27
APEC	02878	POST FOR DOWNTOWN- MAJ STS	670.00
MOYER CONSTRUCTION	00316	SIDEWALK REPLACEMENT - WATER	750.00
MICHIGAN MUNICIPAL LEAGUE	00285	MML DUES & LEGAL DEF FUND DUES - GEN	3,631.00
WEST MICHIGAN CRIMINAL JUSTICE	02899	SPRING DIST 2025 - POLICE	364.87
MENARDS	00260	SCREEN CLIPS - ELECTRIC	17.51
THEKA ASSOCIATES ENGINEERING, INC.	02557	NEW DIST SUB STA PYMT # - ELE RES 24-86	15,619.80
RANGE TELECOMMUNICATIONS	02872	TELECOM AFTER HOURS SERV CALL - ELECTRIC	166.50
MIDWEST DIAL TONE LLC	02813	MONTHLY PHONE BILLING - GEN	707.15
BRENT LISTERMAN	02519	MEAL REIMB FOR TRAINING - POLICE	80.84
TRUGREEN	02830	LAWN SERVICE - ELECTRIC	90.41
TRUGREEN	02830	LAWN SERVICE - ELECTRIC	48.43
HASTINGS FIBER GLASS PRODUCTS	01124	ELBOW GRIPPER/PULLER - ELECTRIC	751.24
MUNICIPAL INSPECTION SERVICES	00323	BLDG/TRADE PERMITS - GEN	1,556.00
O'LEARY PAINT CO	02729	PAINT FOR ENGINE ROOM - ELECTRIC	551.60
CITY OF PORTLAND-PETTY CASH	00701	POSTAGE, MISC REIMB - VAR DEPTS	263.92
Total:			\$104,658.67

**BI-WEEKLY  
WAGE REPORT  
April 14, 2025**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,423.73	274,225.59	3,790.45	66,552.19	15,214.18	340,777.78
ASSESSOR	-		-	-		
CEMETERY	3,092.98	90,543.99	1,760.50	24,516.49	4,853.48	115,060.48
POLICE	20,122.26	429,860.40	5,338.22	137,006.08	25,460.48	566,866.48
CODE ENFORCEMENT	11.65	408.56	0.90	31.35	12.55	439.91
PARKS	2,058.14	72,608.58	950.51	13,299.54	3,008.65	85,908.12
INCOME TAX	2,253.05	61,348.17	1,014.86	21,764.55	3,267.91	83,112.72
MAJOR STREETS	3,754.33	102,701.48	1,937.13	41,225.43	5,691.46	143,926.91
LOCAL STREETS	3,047.29	88,477.01	1,600.83	37,847.40	4,648.12	126,324.41
RECREATION	1,971.81	41,281.39	436.72	8,071.73	2,408.53	49,353.12
AMBULANCE	26,643.52	553,261.71	5,776.12	110,567.45	32,419.64	663,829.16
DDA	2,580.47	62,621.44	494.79	10,888.96	3,075.26	73,510.40
ELECTRIC	32,232.43	560,521.87	11,721.78	171,776.58	43,954.21	732,298.45
WASTEWATER	10,916.45	218,638.93	3,081.49	54,670.46	13,997.94	273,309.39
WATER	8,700.96	154,063.65	4,505.71	56,747.48	13,206.67	210,811.13
MOTOR POOL	1,190.12	20,807.99	389.39	6,247.75	1,579.51	27,055.74
<b>TOTALS:</b>	<b>129,999.19</b>	<b>2,731,370.76</b>	<b>42,799.40</b>	<b>761,213.44</b>	<b>172,798.59</b>	<b>3,492,584.20</b>





# PURCHASE ORDER

## City of Portland

P.O. **16834**

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR HAVILAND  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 4-17-2025

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
8 DRUMS - HAVILAND S60 Polymer	590-548-740		\$7,920
DEPARTMENT HEAD (UP TO \$500) <u>ZM</u>		TOTAL	

MT  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

## Tony Smith

---

**From:** Darlene Devereaux <darlened@havilandusa.com>  
**Sent:** Wednesday, April 16, 2025 3:33 PM  
**To:** Tony Smith  
**Subject:** Quote for 8 drums of Polymer

Tony,

Quote

Havaflok 560  
450/lb. drums  
\$2.20/lb.  
\$990.00 x 8=\$7,920.00

Thank you

**Darlene Devereaux** | Technical Sales Account Manager

**Haviland Products Company**

421 Ann St. N.W. | Grand Rapids, MI 49504

**C** | 517.719.1140

**F** | 616.361.9772

**ORDERS** | 800.627.2111

**W** | [www.havilandusa.com](http://www.havilandusa.com)



**Haviland** *Creative Chemistry  
for Creative Minds*

PRODUCTS COMPANY

WEST

MICHIGAN'S

101

BEST  
BUSINESS

COMPANIES  
TO WORK FOR  
WINNER 2016



# PURCHASE ORDER

## City of Portland

P.O. **16835**

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR HAVILAND  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 4-17-2025

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>4,000 gal Bulk Fernz Chloride</u>	<u>590-548-740</u>		<u>11,687.<sup>00</sup></u>
DEPARTMENT HEAD (UP TO \$500) <u><i>[Signature]</i></u>		TOTAL	

*[Signature]*  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

## Tony Smith

---

**From:** Darlene Devereaux <darlened@havilandusa.com>  
**Sent:** Wednesday, April 16, 2025 3:36 PM  
**To:** Tony Smith  
**Subject:** Quote for Bulk ferric Chloride

Tony,

Quote

Bulk Ferric chloride  
45,000/lb. per delivery  
\$1,266.94/Dry Ton  
Around \$11,687.00

Thank you

**Darlene Devereaux** | Technical Sales Account Manager

Haviland Products Company

421 Ann St. N.W. | Grand Rapids, MI 49504

**C** | 517.719.1140

**F** | 616.361.9772

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**Haviland** *Creative Chemistry  
for Creative Minds*

PRODUCTS COMPANY

WEST

MICHIGAN'S

101

BEST  
MICHIGAN

COMPANIES  
TO WORK FOR  
WINNER 2016

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2025	MONTH 03/31/2025	NORMAL	(ABNORMAL)	
Fund 105 - INCOME TAX FUND								
Fund 105 - INCOME TAX FUND:								
	TOTAL REVENUES	1,061,100.00		674,166.64	98,073.72		386,933.36	63.53
	TOTAL EXPENDITURES	2,298,101.00		546,616.62	43,382.52		1,751,484.38	23.79
	NET OF REVENUES & EXPENDITURES	(1,237,001.00)		127,550.02	54,691.20		(1,364,551.02)	10.31
Fund 202 - MAJOR STREETS FUND								
Fund 202 - MAJOR STREETS FUND:								
	TOTAL REVENUES	2,157,094.00		678,634.73	38,462.69		1,478,459.27	31.46
	TOTAL EXPENDITURES	2,308,614.00		834,921.71	164,652.77		1,473,692.29	36.17
	NET OF REVENUES & EXPENDITURES	(151,520.00)		(156,286.98)	(126,190.08)		4,766.98	103.15
Fund 203 - LOCAL STREETS FUND								
Fund 203 - LOCAL STREETS FUND:								
	TOTAL REVENUES	399,913.00		274,829.11	63,088.10		125,083.89	68.72
	TOTAL EXPENDITURES	419,983.00		237,459.32	32,073.57		182,523.68	56.54
	NET OF REVENUES & EXPENDITURES	(20,070.00)		37,369.79	31,014.53		(57,439.79)	186.20
Fund 208 - RECREATION FUND								
Fund 208 - RECREATION FUND:								
	TOTAL REVENUES	141,900.00		95,358.58	23,880.42		46,541.42	67.20
	TOTAL EXPENDITURES	142,225.00		107,252.58	11,154.25		34,972.42	75.41
	NET OF REVENUES & EXPENDITURES	(325.00)		(11,894.00)	12,726.17		11,569.00	3,659.69
Fund 210 - AMBULANCE FUND								
Fund 210 - AMBULANCE FUND:								
	TOTAL REVENUES	1,540,960.00		1,142,866.20	38,329.92		398,093.80	74.17
	TOTAL EXPENDITURES	1,572,885.00		1,266,086.96	118,212.09		306,798.04	80.49
	NET OF REVENUES & EXPENDITURES	(31,925.00)		(123,220.76)	(79,882.17)		91,295.76	385.97
Fund 248 - DDA FUND								
Fund 248 - DDA FUND:								
	TOTAL REVENUES	565,800.00		360,904.80	144.23		204,895.20	63.79
	TOTAL EXPENDITURES	917,027.00		277,763.93	12,861.18		639,263.07	30.29
	NET OF REVENUES & EXPENDITURES	(351,227.00)		83,140.87	(12,716.95)		(434,367.87)	23.67
Fund 405 - WELLHEAD IMPROVEMENT FUND								
Fund 405 - WELLHEAD IMPROVEMENT FUND:								
	TOTAL REVENUES	13,000.00		750.00	0.00		12,250.00	5.77
	TOTAL EXPENDITURES	13,000.00		5,000.00	4,250.00		8,000.00	38.46
	NET OF REVENUES & EXPENDITURES	0.00		(4,250.00)	(4,250.00)		4,250.00	100.00
Fund 520 - REFUSE SERVICE FUND								
Fund 520 - REFUSE SERVICE FUND:								
	TOTAL REVENUES	208,400.00		138,135.64	17,113.95		70,264.36	66.28
	TOTAL EXPENDITURES	207,000.00		140,652.15	0.00		66,347.85	67.95
	NET OF REVENUES & EXPENDITURES	1,400.00		(2,516.51)	17,113.95		3,916.51	179.75
Fund 582 - ELECTRIC FUND								
Fund 582 - ELECTRIC FUND:								
	TOTAL REVENUES	5,111,085.00		3,427,782.33	417,589.16		1,683,302.67	67.07
	TOTAL EXPENDITURES	6,104,388.00		4,034,363.74	349,979.54		2,070,024.26	66.09
	NET OF REVENUES & EXPENDITURES	(993,303.00)		(606,581.41)	67,609.62		(386,721.59)	61.07

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 NORMAL (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	3,500,000.00	1,283,235.05	149,492.81	2,216,764.95	36.66
	TOTAL EXPENDITURES	2,233,603.00	954,641.54	187,931.77	1,278,961.46	42.74
	NET OF REVENUES & EXPENDITURES	1,266,397.00	328,593.51	(38,438.96)	937,803.49	25.95
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	1,280,300.00	881,197.54	64,542.09	399,102.46	68.83
	TOTAL EXPENDITURES	1,495,072.00	725,704.81	78,693.03	769,367.19	48.54
	NET OF REVENUES & EXPENDITURES	(214,772.00)	155,492.73	(14,150.94)	(370,264.73)	72.40
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	446,196.00	159,196.59	24,346.55	286,999.41	35.68
	TOTAL EXPENDITURES	631,974.00	261,745.68	36,072.87	370,228.32	41.42
	NET OF REVENUES & EXPENDITURES	(185,778.00)	(102,549.09)	(11,726.32)	(83,228.91)	55.20
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	16,425,748.00	9,117,057.21	935,063.64	7,308,690.79	55.50
		18,343,872.00	9,392,209.04	1,039,263.59	8,951,662.96	51.20
	NET OF REVENUES & EXPENDITURES	(1,918,124.00)	(275,151.83)	(104,199.95)	(1,642,972.17)	14.34

User: NBROWN

DB: Portland

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025	MONTH 03/31/2025	INCREASE (DECREASE)	BALANCE	
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	REAL PROPERTY TAXES	1,293,100.00	1,300,923.10		0.00	(7,823.10)	100.60
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,900.00	0.00		0.00	1,900.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,400.00	3,356.01	3,356.01		43.99	98.71
101-000-445.000	PENALTY & INTEREST	5,800.00	3,467.67		476.92	2,332.33	59.79
101-000-447.000	TAX COLLECTION FEES	50,000.00	53,570.75		139.92	(3,570.75)	107.14
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	4.86		0.00	(4.86)	100.00
101-000-476.000	BUSINESS PERMITS	0.00	690.00		225.00	(690.00)	100.00
101-000-477.000	CABLE TV FEES	9,000.00	6,579.26		0.00	2,420.74	73.10
101-000-490.000	NON-BUSINESS PERMITS	85,000.00	21,838.00	2,125.00		63,162.00	25.69
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,200.00	1,198.02		0.00	1.98	99.84
101-000-543.001	MCOLES CE	0.00	6,000.00		0.00	(6,000.00)	100.00
101-000-568.000	CONTRIBUTION FROM STATE -GRANT	112,500.00	0.00		0.00	112,500.00	0.00
101-000-570.000	LIQUOR FEES	4,000.00	2,425.50		0.00	1,574.50	60.64
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	8,000.00	1,689.55		0.00	6,310.45	21.12
101-000-574.000	REVENUE SHARING-CONST SALES	417,839.00	277,026.00		0.00	140,813.00	66.30
101-000-574.001	REVENUE SHARING-STAT SALES	135,927.00	88,648.00		0.00	47,279.00	65.22
101-000-574.002	REVENUE SHARING -PUBLIC SAFETY	2,517.00	606.00		0.00	1,911.00	24.08
101-000-609.000	SEX OFFENDER REGISTRATION FEES	100.00	0.00		0.00	100.00	0.00
101-000-620.000	PBT TESTING FEES	0.00	9.00		0.00	(9.00)	100.00
101-000-623.000	TRANSCRIPT FEES	700.00	458.05		0.00	241.95	65.44
101-000-624.000	MISCELLANEOUS FEES	0.00	864.60		0.00	(864.60)	100.00
101-000-628.000	ADMINISTRATIVE CHARGES	480,352.00	360,263.97	40,029.33		120,088.03	75.00
101-000-630.000	CEMETERY LOT SALES	15,000.00	18,825.00		1,075.00	(3,825.00)	125.50
101-000-633.000	CEMETERY CARE FEES	13,000.00	16,523.60		3,316.00	(3,523.60)	127.10
101-000-634.000	GRAVE OPENING FEES	16,000.00	22,000.00		2,200.00	(6,000.00)	137.50
101-000-656.000	DISTRICT COURT FINES	9,500.00	4,875.73		216.81	4,624.27	51.32
101-000-661.000	PARKING FINES	500.00	1,540.00		220.00	(1,040.00)	308.00
101-000-663.000	MISCELLANEOUS FINES	1,600.00	1,150.00		90.00	450.00	71.88
101-000-665.000	INTEREST INCOME	5,000.00	5,871.41		540.26	(871.41)	117.43
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	2,000.00	922.95		6.28	1,077.05	46.15
101-000-667.000	RENTAL INCOME	12,500.00	5,850.00		430.00	6,650.00	46.80
101-000-676.001	DONATIONS-MISCELLANEOUS	0.00	125.00		0.00	(125.00)	100.00
101-000-676.006	DONATION - PARKS	0.00	100.00		0.00	(100.00)	100.00
101-000-678.000	MERS FOREITURE REVENUES	1,200.00	2,473.38		18.27	(1,273.38)	206.12
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	9,000.00	5,730.03		0.00	3,269.97	63.67
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	40,000.00	43,669.97		1,202.82	(3,669.97)	109.17
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	2,903.40		0.00	(903.40)	145.17
101-000-678.016	REIMBURSEMENTS - ELECTIONS	5,500.00	5,593.55		0.00	(93.55)	101.70
101-000-693.000	SALE OF EQUIPMENT	5,000.00	7,208.99		0.00	(2,208.99)	144.18
101-000-699.150	TRANSFER FROM PERP CARE	400.00	281.22		29.33	118.78	70.31
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU	133,391.00	133,391.00		0.00	0.00	100.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	67,670.00	67,670.00		0.00	0.00	100.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	39,256.00	39,256.00		0.00	0.00	100.00
TOTAL REVENUES		2,989,852.00	2,515,579.57		55,696.95	474,272.43	84.14
Expenditures							
100	COUNCIL	34,860.00	25,740.45		8,226.63	9,119.55	73.84
172	CITY MANAGER	241,636.00	173,643.84		22,114.81	67,992.16	71.86
201	GENERAL ADMINISTRATION	583,607.00	382,256.86		29,430.92	201,350.14	65.50
257	ASSESSING	66,620.00	48,196.99		5,624.50	18,423.01	72.35
262	ELECTIONS	15,280.00	8,593.10		18.00	6,686.90	56.24
265	CITY HALL	100,435.00	70,319.23		6,128.88	30,115.77	70.01
301	POLICE	1,002,226.00	629,593.52		80,651.34	372,632.48	62.82
371	CODE ENFORCEMENT	30,875.00	17,082.33		2,627.70	13,792.67	55.33

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2025 NORMAL (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
567	CEMETERY	210,347.00	129,802.92	10,415.24	80,544.08	61.71
707	COMMUNITY PROMOTIONS	443,546.00	369,858.81	10,204.48	73,687.19	83.39
728	ECONOMIC DEVELOPMENT	28,750.00	27,174.34	911.26	1,575.66	94.52
751	PARKS	438,887.00	335,018.71	10,699.51	103,868.29	76.33
TOTAL EXPENDITURES		<u>3,197,069.00</u>	<u>2,217,281.10</u>	<u>187,053.27</u>	<u>979,787.90</u>	<u>69.35</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,989,852.00	2,515,579.57	55,696.95	474,272.43	84.14
TOTAL EXPENDITURES		<u>3,197,069.00</u>	<u>2,217,281.10</u>	<u>187,053.27</u>	<u>979,787.90</u>	<u>69.35</u>
NET OF REVENUES & EXPENDITURES		(207,217.00)	298,298.47	(131,356.32)	(505,515.47)	143.95

# Monthly Report

## March Activity

911 Calls— **1977**  
Administrative Calls— **4264**  
Text to 911— **22**  
911 Hang up Calls— **164**  
Calls for Service Initiated — **3595**

Total Mental Health Calls — **45**  
Suicidal Calls — **5**  
988 Calls Received — **0**  
988 Calls Transferred — **0**  
CPR Performed — **5**  
Stroke Related Calls — **13**  
Child birth calls — **0**



### Special Programs Available

Share Medical Information with your 911 call.



[www.emergencyprofile.org](http://www.emergencyprofile.org)

What 3 Words— App that provides location information to a 10 meter square.

[What3words.com](http://What3words.com)



what3words



## Unit Responses / Activities

Law Enforcement— 2408  
Fire— 522  
EMS— 665



## Statistics—Calls for Service.

March CFS TYPES 2025			
CALL FOR SERVICE TYPE	TOTAL	CALL FOR SERVICE TYPE	TOTAL
911 Hang up Call	164	Lost Property / Found	17
988 Calls	0	MDOP	19
Abandoned Vehicle	13	MED 1	278
Active Violence Incident	0	MED 2	83
Alarm	62	MED 3	112
Ambulance Transport	107	Medical Call / Amb Dispatch	11
Assault	25	Mental Health	45
Assist Jail	0	Missing Person	8
Assist Medical	0	Motor Vehicle Theft / UDAA	2
Assist Other Agency	0	Non Criminal	85
Assist Outside Agency	20	OWI / OUID	15
Bomb Threat	0	PDA Traffic	92
Burglary	10	Phone / Internet Harassment	23
Burn Permit	41	PIA Traffic	20
Civil Dispute	75	PPO Violation	5
Conservation / Wildlife	36	Property Check	14
CSC - Criminal Sexual Conduct	16	Repossession	13
Disorderly Conduct	44	Request - Wrecker	2
Domestic Assault	43	Road Closure	2
DPW Request	12	Robbery / Hold up	0
Drugs	17	Spam to Center	3
Duplicate Call	2	Structure Fire	15
Family Abuse / Neglect	28	Suspicious Situations	164
Fire All Other	57	Test Call / System Test	53
Fireworks	0	Thunder Storm/Tornado Warning	4
Follow Up	208	Traffic / Officer Stop	210
Fraud	29	Traffic Offense All Other	717
General Assist	196	Tree Down	67
Grass / Wildland Fire	36	Trespassing	13
Health & Safety / Animal	88	Vehicle Fire	2
Hit and Run	18	Verbal Domestic	13
Homicide	0	Vin Inspections / All Inspections	16
Juvenile Problems & Runaways	48	Warrant Arrest / Fugitive	70
Kidnapping	1	Weapons Offenses All	11
Larceny	37	Wires Down / Arching	68
Liquor / MIP	2	Unclassified	345
Tornado Siren Tests	5	Fire Pager Tests	5
Emergency Alert Tests	1	Total This Month	4063

Ionia County Central Dispatch

**Mission:** To enhance the quality of life in Ionia County for all people, providing professional, efficient, courteous, and responsive public safety communications.

**Vision:** To be the example for other Public Safety Dispatch Centers providing exceptional service.

**Our Values: D.I.S.P.A.T.C.H.E.R.**

- D.** Detail-oriented: Able to pay close attention, notice the minor details.
- I.** Innovative: Share new ideas that can improve ICCD for the better, embrace change.
- S.** Strong Work Ethic: Consistently performing our job to the best of our ability.
- P.** Professionalism: Communicating respectfully, effectively, and appropriately leading by example.
- A.** Adaptability: Flexibility, responding effectively to changes or various situations.
- T.** Teamwork: Work together toward a collective goal with good communication, patience, and dedication.
- C.** Caring: Feeling or showing concern for or kindness to others.
- H.** Honesty: Uprightness, fairness, truthfulness, sincerity, or frankness in communications and deeds.
- E.** Empathy: Connecting with someone, sensing people’s emotions or feelings.
- R.** Respectful: Being appreciative, considerate, polite and gracious to all those we serve and serve with.

Ionia County Central Dispatch

545 Apple Tree Drive, Ionia MI 48846

EMERGENCY: 911

NON-EMERGENCY: (616) 527-0400

ADMINISTRATION: (616) 522-0911

Director: Lance Langdon, ENP, CMCP  
(616) 527-5611 llangdon@ioniacounty.org

Office Manager: Cathi Brodbeck  
(616) 522-0911 cbrodbeck@ioniacounty.org

Supervisor: Kevin Booth (Day Shift)  
(616) 527-5613 kbooth@ioniacounty.org

Supervisor: Natalie Hearld, CMCP (Day Shift)  
(616) 527-5612 nheard@ioniacounty.org

Supervisor: Jeremiah Wittenbach (Night Shift)  
(616) 527-5617 jwittenbach@ioniacounty.org

Supervisor: Roy McCarver (Night Shift)  
(616) 527-5616 rmccarver@ioniacounty.org

FOIA Requests - 911 Records Only-No Police Repts.  
Form available at: <http://ioniacounty.org/foia>  
Send or Email to: [CentralDispatch@ioniacounty.org](mailto:CentralDispatch@ioniacounty.org)

## Agency Individual Responses / Activity

- Belding Fire—**100**
- Berlin-Orange Fire— **46**
- Clarksville Fire— **28**
- Hubbardston Fire— **18**
- Ionia Department Public Safety Fire— **119**
- Lake Odessa Fire— **31**
- Lyons-Muir Fire— **22**
- Orleans Fire—**28**
- Pewamo Fire— **18**
- Portland Fire— **23**
- Ronald Fire— **25**
- Saranac Fire— **56**
- Sunfield Fire— **7**
- Life EMS— **547**
- Portland EMS— **118**
- Animal Control— **34**
- Belding Police— **302**
- Department of Natural Resources Law— **2**
- Ionia County Sheriff’s Office— **904**
- Ionia Department Public Safety Law— **382**
- Lake Odessa Police— **66**
- Michigan State Police— **556**
- Portland Police— **196**

## Central Dispatch Activity

