

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, June 3, 2013

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Calley, Fabiano and Krause; City Manager Dempsey; City Clerk Miller; Retiring Police Chief Bauer and Incoming Police Chief Knobelsdorf

Guests: Jane Bauer; Patrick Rourke; Brandon Knobelsdorf; Denise Barnes; Joe Russman, Dawn Bresnahan, Kris Hanson and Starla Robertson representing the Portland Rodeo; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Police Chief Bauer and his wife Jane Bauer.

Motion by VanSlambrouck, supported by Krause, to approve the revised Proposed Agenda as presented.

Yeas: VanSlambrouck, Krause, Calley, Fabiano, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey stated the Department of Public Works has recently been working to replace sections of sidewalk around town that had heaved and has also been mowing a number of properties that were code issues.

Street painting crews are in town tonight painting intersections and crosswalks; they will return in a few days to complete the project with the long line painting.

MDOT is preparing a traffic shift on I-96 for the MDOT Bridge Removal Project to the inside to remove the bridge in the outside lanes. MDOT is asking to close the westbound exit ramp due to the dangerous situation created cause by the temporary elimination of the deceleration lane. They are trying to minimize the length of time for the closure. The details of this scenario are still being discussed. The project is scheduled to be completed at the end of June.

City Manager Dempsey acknowledged the life-saving efforts of Portland's newest and youngest paramedics Brady Hurt and Corey Richey. They responded to a call for a patient that was suffering from a full cardiac arrest. Through the use of an AED and CPR they were able resuscitate him; the patient was found to have had an extreme blockage. The patient returned home this past Saturday.

Under Presentations, Joe Russman of Portland Rodeo Days presented information on the Portland Rodeo Days to be held Friday, June 7<sup>th</sup> and Saturday, June 8<sup>th</sup> at Bogue Flats. Invents will include donkey basketball, a ranch rodeo and other fun-filled events.

Mayor Barnes extended his appreciation to the Portland Rodeo Days group for their efforts in hosting this event.

Mayor Barnes presented a proclamation and City Manager Dempsey presented a plaque to Police Chief Bauer honoring his retirement after serving over 10 years with the Portland Police Department.

City Manager Dempsey introduced newly hired Police Chief Jim Knobelsdorf.

City Clerk Miller swore in Police Chief Knobelsdorf.

Police Chief Knobelsdorf addressed the Council and gave a brief summary of his background. He also highly commended Police Chief Bauer for the professional Police Department that he has established during his tenure in Portland.

Under New Business, the Council considered Resolution 13-37 to set a Public Hearing on the City's proposed grant application to the Michigan State Housing Development Authority for a Downtown Rental Rehabilitation Grant to assist downtown property owners with the development or rehabilitation of residential rental units on the second floor of commercial buildings. Assistance would be in the form of a five-year no interest loan which is forgivable after the apartment is offered for rent for a five-year affordability period. The City Council approved a proposal submitted by Smith Housing Consulting, to act as a third party administrator to prepare the application for the Michigan State Housing Development Authority (MSHDA) Downtown Rental Rehabilitation Grant. Smith Housing Consulting has requested the City hold a Public Hearing to take public comment on the proposed grant application to MSHDA for the grant not to exceed \$400,000.

Council Member Krause expressed her appreciation for the efforts put forth in applying for the grant and looks forward to the additional housing availability in Portland.

Motion by Krause, supported by VanSlambrouck, to approve Resolution 13-37 setting a Public Hearing on the City's proposed grant application to the Michigan State Housing Development Authority for a Downtown Rental Rehabilitation Grant.

Yeas: Krause, VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 13-38 to approve the Board of Light & Power's recommendation to approve a capacity purchase through the Michigan Public Power Agency (MPPA). The MPPA is obligated to provide the Midwest Independent Transmission Systems Operator (MISO) with a Fixed Resource Adequacy Plan to ensure there is adequate capacity to provide the necessary electricity to support the Grid. The MPPA has advised City Staff they need to take bids for additional Capacity for members at the end of the month and Portland is projected to need an additional 0.3 MW of capacity for the period of June 1, 2014 through May 31, 2019. The Board of Light & Power met to review the

parameters of the proposed capacity purchase and is recommending that Council authorize Electric Superintendent Mike Hyland or City Manager Dempsey to sign an authorized Member Representative letter to approve a capacity purchase through the MPPA.

Motion by Fabiano, supported by Calley, to approve Resolution 13-38 approving the Board of Light & Power's recommendation to approve a capacity purchase through the Michigan Public Power Agency.

Yeas: Fabiano, Calley, VanSlambrouck, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 13-39 to approve an increase in Building and Trade Permit Fees charged by Municipal Inspection Services, who the City contracts with for building permit and trade permit review and inspections. Municipal Inspection Services has not increased its permit fees charged in Portland since 1999. Municipal Inspection Services also provides construction department services to Watertown Township and Oneida Township and both Townships have already approved the requested increase.

Motion by VanSlambrouck, supported by Krause, to approve Resolution 13-39 approving an increase in Building Permit and Trade Permit Fees charged by Municipal Inspection Services.

Yeas: VanSlambrouck, Krause, Calley, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 13-40 to appoint Police Chief Knobelsdorf as the City of Portland representative on the Ionia County Central Dispatch Board of Directors to fill the vacancy left by retiring City of Portland Police Chief Bauer whose term is due to expire December 2013.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 13-40 appointing Police Chief Knobelsdorf as the City of Portland representative on the Ionia County Central Dispatch Board of Directors.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

Nays: None

Adopted

Motion by Krause, supported by Fabiano, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council meeting held on May 20, 2013, payment of invoices in the amount of \$51,728.90 and payroll in the amount of \$110,512.45 for a total of \$162,241.35; including a purchase order to Resco in the amount of \$7,947.50 for the purchase of wire.

Yeas: Krause, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

Under Council Comments, Council Member Krause thanked Mark Lewanski, the Glass Box Guy, and the volunteers he led in beautifying the Downtown with potted flowers and plants.

Mayor Pro-Tem VanSlambrouck remarked the Chamber of Commerce will hold its golf outing this Thursday, June 6<sup>th</sup> at Willow Wood Golf Course. The VFW will hold its Golf Outing and a raffle for a weekend at Crystal Mountain Resort on Saturday, June 15<sup>th</sup> at the Portland Country Club.

Mayor Pro-Tem VanSlambrouck also extended his congratulations to the paramedics on their life-saving efforts.

Council Member Fabiano thanked Police Chief Bauer for his years of service to the City of Portland and all that he has accomplished here.

Mayor Barnes noted that Portland will host the City of Hastings with Mayor Exchange in Portland on Thursday, June 13<sup>th</sup>.

Mayor Barnes also remarked that Mayor Pro-Tem VanSlambrouck did a fantastic job facilitating the Memorial Day ceremonies. He further thanked those residents that attended the ceremonies.

Motion by Fabiano, supported by VanSlambrouck, to adjourn the regular meeting.

Yeas: Fabiano, VanSlambrouck, Calley, Krause, Barnes

Nays: None

Adopted

Meeting adjourned at 7:34 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk