



**PROPOSED AGENDA  
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, May 5, 2025

City Council Chambers

City Hall, 259 Kent St, Portland, MI 48875

<b><u>Estimated Time</u></b>		<b><u>Desired Outcome</u></b>
7:00 PM	<b>I. <u>Call to Order by Mayor Barnes</u></b>	
7:01 PM	<b>II. <u>Pledge of Allegiance</u></b>	
7:02 PM	<b>III. <u>Acceptance of Agenda</u></b>	Decision
7:03 PM	<b>IV. <u>Public Comment</u> (5-minute time limit per speaker)</b>	
7:10 PM	<b>V. <u>City Manager Report</u></b>	
7:15 PM	<b>VI. <u>Presentations</u></b>	
7:20 PM	A. Proclamation – Portland Civic Players	
	B. DDA Director ConnerWellman – Downtown Report	
	<b>VII. <u>Public Hearing(s)</u> - None</b>	
	<b>VIII. <u>Old Business</u> - None</b>	
	<b>IX. <u>New Business</u></b>	
7:25 PM	A. Proposed Resolution 25-25 Approving a Traffic Control Order Restricting Public Parking on the 100 and 200 Block of Maple Street Between E. Grand River Avenue and Academy Street	Decision
7:18 PM	B. Proposed Resolution 25-26 Setting a Public Hearing on the Budget Proposed for Fiscal Year 2025-2026	Decision
7:20 PM	<b>X. <u>Consent Agenda</u></b>	Decision
	A. Minutes and Synopsis of the Regular City Council Meeting held on April 21, 2025, and the Budget Workshop hold on April 22, 2025	
	B. Payment of Invoices in the Amount of \$223,242.40 and Payroll in the Amount of \$156,659.81 for a Total of \$379,902.21	
	C. Purchase Orders over \$5,000.00	
	1. Peerless Midwest Inc. in the Amount of \$5,748.00 for Repairs to Well No. 4	
	2. MSU Surplus in the Amount of \$9,000.00 for a Reel Trailer	
	3. MacQueen in the Amount of \$12,368.60 for Repairs to the Leaf Machine	
	4. Kurt Hinds Building & Renovation, LLC in the Amount of \$13,387.76 to Replace Windows and Doors at the Wastewater Treatment Plant	

**Estimated  
Time**

**Desired  
Outcome**

5. Resco in the Amount of \$24,375.00 for Transformers

**XI. Communications**

- A. DDA Minutes for March 24, 2025
- B. Board of Light & Power Draft Minutes for March 25, 2025
- C. Utility Billing Reports for March 2025
- D. Water Department Report for April 2025
- E. Wastewater Treatment Plant Report for March 2025
- F. Ionia County Board of Commissioners Agenda for April 22, 2025
- G. MPSC Notice of Hearing for Consumers Energy

7:23 PM

**XII. Other Business - None**

7:25 PM

**XIII. City Manager Comments**

7:30 PM

**XIV. Council Comments**

7:35 PM

**XV. Adjournment**

Decision



**PROCLAMATION CELEBRATING THE 70<sup>TH</sup> ANNIVERSARY OF  
PORTLAND CIVIC PLAYERS**

**WHEREAS**, the art of theater enriches the cultural fabric of our community, inspiring creativity, dialogue, and unity among citizens of all ages; and

**WHEREAS**, Portland Civic Players, founded in 1955, has served as a cornerstone of the arts in the City of Portland for seventy years, fostering local talent, promoting the performing arts, and bringing high-quality productions to our community; and

**WHEREAS**, through the dedication of countless volunteers, actors, directors, crew members, and supporters, Portland Civic Players has provided opportunities for artistic expression, education, and entertainment to generations of residents; and

**WHEREAS**, the group's diverse repertoire—from classic dramas and musicals to contemporary works and original plays—has reflected the values, stories, and spirit of our community, while encouraging empathy and cultural appreciation; and

**WHEREAS**, Portland Civic Players has collaborated with schools, civic organizations, and local businesses to expand arts access, nurture young talent, and support community development; and

**WHEREAS**, the City of Portland recognizes and honors Portland Civic Players for 70 years of outstanding contribution to the cultural and artistic vitality of our city;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTLAND JOINS ME IN CELEBRATING THIS REMARKABLE MILESTONE AND THE ENDURING LEGACY OF COMMUNITY THEATER IN OUR LIVES.**

**BY ORDER OF THE CITY COUNCIL**

\_\_\_\_\_  
James E. Barnes  
Mayor

\_\_\_\_\_  
Joel T. VanSlambrouck,  
Mayor Pro-Tem

\_\_\_\_\_  
Patrick Fitzsimmons

\_\_\_\_\_  
Amanda L. Johnston

\_\_\_\_\_  
Erica Sheehan

\_\_\_\_\_  
Monique I. Miller, City Clerk

Dated: **May 5, 2025**

SEAL

**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 25-25**

**A RESOLUTION APPROVING A TRAFFIC CONTROL ORDER RESTRICTING  
PUBLIC PARKING ON THE 100 AND 200 BLOCK OF MAPLE STREET  
BETWEEN E. GRAND RIVER AVE AND ACADEMY STREET**

**WHEREAS**, the City Manager has received requests to explore parking modifications on the 100 and 200 blocks of Maple Street; and

**WHEREAS**, the City Manager met with local businesses and determined that incorporating timed parking restrictions on Maple Street is necessary to promote and sustain the commercial district; and

**WHEREAS**, the City Manager recommends that the legal roadside parking on the 100 and 200 block of Maple Street be restricted to “Two Hour Parking between 8:00 a.m. – 5:00 p.m, Monday - Friday”; and

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Portland City Council approves Traffic Control Order 25-01, attached as Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 5, 2025

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



**TRAFFIC CONTROL ORDER**  
**ESTABLISHING PARKING RESTRICTIONS**  
**ON MAPLE STREET BETWEEN E. GRAND RIVER AVENUE AND ACADEMY STREET**

Traffic Control Order **25-01**

Pursuant to 1949 PA 300, as amended, we jointly requested an engineering and traffic investigation for the 100 and 200 block of Maple Street between E. Grand River Avenue and Academy Street located in the City of Portland, in Ionia County.

After reviewing the investigation results, we have determined that regulating the stopping, standing, or parking on Maple Street is an effective means of promoting and sustaining the downtown commercial district, and we hereby direct the local road authority to erect and maintain appropriate signs, to comply with the Michigan Manual of Uniform Traffic Control Devices, which give notice of the following:

*Restrict public parking on Maple Street to “Two Hour Parking between 8:00 a.m. and 5:00 p.m. Monday through Friday”.*

Any Traffic Control Orders previously made with respect to the above are rescinded and superseded.

This order takes effect after it is approved by the ordinance making body, filed with the City Clerk, and the signs giving notice have been erected.

Signed:

Chief of Police: \_\_\_\_\_

City Manager: \_\_\_\_\_



# MEMO

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**To:** Andrew Dymczyk, City Manager  
City of Portland

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**From:** Jonathan W. Moxey, P.E.  
Fleis & VandenBrink

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**CC:** Star Thomas, Chief of Police

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**Date:** April 18, 2025

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**Re:** **Maple Street Parking Restrictions**

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In 2024, the City reconstructed Kent Street between Academy Street and Grand River Avenue. During that project, Kent Street was closed to on-street parking and the City implemented parking restrictions (time limits) for various alternate parking areas (including Maple Street) to make those areas more available for customer and other parking during the project. Kent Street was reopened to traffic and on-street parking in fall 2024, however a similar parking limitation strategy is desirable long term for ongoing parking needs on Maple Street. As such, we recommend restricting on-street parking on Maple Street between Academy Street and Grand River Avenue to 2 hours during the window of Monday through Friday, 8:00am to 5:00pm. Signage on those two blocks should be updated to reflect the change.

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**PORTLAND CITY COUNCIL**  
Ionia County, Michigan

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 25-26**

**A RESOLUTION SETTING A PUBLIC HEARING ON THE BUDGET  
PROPOSED FOR FISCAL YEAR 2025-2026**

**WHEREAS**, the City Manager recommends that the City Council schedule a Public Hearing on the Budget proposed for Fiscal Year 2025-2026 on May 19, 2025, at 7:00 P.M. and direct the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the scheduling of a public hearing for the 2025-2026 budget on Monday, May 19, 2025, at 7:00 P.M. and directs the City Clerk to publish a notice of the hearing at least one week prior to the hearing to comply with the requirements of State Law and the City Charter.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** May 5, 2025

\_\_\_\_\_  
**Monique I. Miller, City Clerk**



# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, April 21, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas; Finance Director Tolan

Guests: Kathy Parsons; Tim Fuller

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the proposed agenda as presented.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Adopted

Under Public Comment, Tim Fuller presented information regarding the issue he has been having in regard to the need for a Soil Erosion Permit for soil he placed along the river bank of the Grand River to support his building.

Under City Manager Report, City Manager Dymczyk reported on recent and upcoming activities.

Under Presentations, Mayor Barnes presented the Arbor Day Proclamation.

Under New Business, the Council considered Resolution 25-24 to approve a permit for a fireworks display at the Bogue Flats Recreation Area on Friday, June 27, 2025, to celebrate Independence Day.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 25-24 approving, authorizing, and directing the Mayor to Sign a Permit for a fireworks display at Bogue Flats Recreation Area.

Yeas: VanSlambrouck, Sheehan, Fitzsimmons, Johnston, Barnes

Nays: None

Adopted

Motion by Johnston, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on April 7, 2025, payment of invoices in the amount of \$104,658.67 and payroll in the amount of \$172,798.59, for a total of \$277,457.26. Purchase orders to Haviland in the amounts of \$7,920.00 for Havaflok Polymer and \$11,687.00 for Ferric Chloride for the Wastewater Treatment Plant were included.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

City of Portland  
City Council Minutes – April 21, 2025

There were no further City Manager comments.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the VFW will host a Burger Night on Friday, April 25, 2025 from 5:00 – 7:00 P.M.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:27 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

DRAFT

**City of Portland**  
**Synopsis of the Minutes of the April 21, 2025, City Council Meeting**  
**In the City Council Chambers at City Hall**  
**259 Kent St., Portland, MI 48875**

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

**Present** - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas; Finance Director Tolan

**Presentation** - Mayor Barnes presented the Arbor Day Proclamation.

**Resolution 25-24** approving, authorizing, and directing the Mayor to Sign a Permit for a fireworks display at Bogue Flats Recreation Area.

All in favor. Approved.

**Approval of the Consent Agenda.**

All in favor. Adopted.

**Adjournment at 7:27 P.M.**

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

DRAFT



# City of Portland

Portland, Michigan

Minutes of the City Council Budget Workshop

Held on Monday, April 22, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes; Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; Finance Officer Tolan; City Clerk Miller

The meeting was called to order at 5:00 P.M.

City Manager Dymczyk and Finance Officer Tolan presented the Fiscal Year 2025-2026 budget presentation and information.

There was discussion throughout.

The workshop was adjourned at 7:33 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk

DRAFT

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KARA DOUGHERTY	02767	ASSESSING SERVICES 2ND HALF OF APRIL 2025 - ASS	1,679.75
ANDREW DYMCZYK	02902	PHONE BILL REIM - CITY MANAGER	40.00
DAN SOWLES	02724	CELL PHONE REIMB - AMB	40.00
STAR THOMAS	01654	PHONE BILL REIM - POLICE	40.00
INDEPENDENT BANK	00197	BOND PAYMENT - ELECTRIC	8,258.00
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - PARKS	320.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES - CITY HALL	463.50
USA BLUEBOOK	01850	SUPPLIES - WW	574.15
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	368.17
GLASS MASTERS OF PORTLAND	00165	GLASS REPAIR #42 - AMB	330.22
JOHN DEERE FINANCIAL	01818	VAR PURCHASES - VAR DEPTS	238.60
CULLIGAN	02130	WATER X3 CITY HALL - GEN	23.00
GREG BARNES	00036	CLOTHING ALLOWANCE - LOC STS	300.00
USA BLUEBOOK	01850	SUPPLIES - WW	554.96
BS&A SOFTWARE	00029	TIME SHEETS, ANNUAL SOFTWARE CONTRACT, ASSESSIN	2,070.00
FAMILY FARM & HOME	01972	OIL/FILTER - PARKS, CEM	58.96
GRAINGER, INC.	00172	ARBOR DAY BAGS FOR WHITE PINE SEEDLINGS - PARKS	33.92
IONIA COUNTY TREASURER	00209	RAVE MASS ALERT SYSTEM - POLICE	923.57
FLAGS UNLIMITED LTD	00988	FLAGS - COM PROMO	1,075.00
BRIAN RUSSELL	00593	OFFICIAL - REC	180.00
GARY BROWN	02945	OFFICIAL - REC	48.00
VC3 INC.	02745	WINDOWS 10 UPGRADE - GEN	84.52
VC3 INC.	02745	WINDOWS 10 UPGRADE- GEN	3,600.00
MWEA OFFICE	01347	CD EXAM PREP CLASS - WW	50.00
MWEA OFFICE	01347	ACTIVATE SLUDGE 1&2 IN PERSON - WW	360.00
FRIENDS OF THE RED MILL	MISC	DRAIN INSTALL AT RED MILL - PARKS	1,000.00
CULLIGAN	02130	WATER X2 - PARKS, CEM	16.00
HAVILAND PRODUCTS COMPANY	02850	8 DRUMS POLYMER - WW APP CON AGENDA 4-21-25	8,015.00
VC3 INC.	02745	CISCO SMART NET - ELECTRIC	80.00
APPLIED INNOVATION	02493	PRINTER INVOICE - VARIOUS DEPTS	375.17
FREEDOM CONCRETE COATINGS	02944	COVERED PORCH COATING ENTRY FLOOR - MTR POOL	420.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
DIESEL EQUIPMENT SALES & SERVICE	I02549	INJECTORS/CREDIT - MTR POOL	375.00
THE HUNTINGTON NATIONAL BANK	02659	STREET SWEEPER PAYMENT #5 - MTR POOL	34,987.50
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	653.92
F&V OPERATIONS & RESOURCE MANAGMNT	02564	PROFESSIONAL SERVICES - WW	66.82
PLB PLANNING GROUP LLC	02504	CONSULTATION - CODE	120.00
CINTAS	02901	RESTOCK MEDICINE CABINET - WW	34.33
CINTAS	02901	RESTOCK MEDICINE CABINET - MTR POOL	28.71
CINTAS	02901	RESTOCK MEDICINE CABINET - CITY HALL	42.17
HORROCKS GARDEN CENTER	02801	CRIMSON SUNSET MAPLE TREE - PARKS	198.00
LA CROSSE SEED	02112	GRASS SEED - PARKS, CEM	213.50
CINTAS	02901	RESTOCK MEDICINE CABINET - PARKS, CEM	133.50
VC3 INC.	02745	MICROSOFT MONTHLY AGREEMENT - GEN	402.80
STEPHEN GROSSHANS	MISC	REFUND INSURANCE OVERPAYMENT - AMB	80.00
BRYAN SCHEURER	00600	OFFICIAL - REC	225.00
BRIAN RUSSELL	00593	OFFICIAL - REC	225.00
GARY BROWN	02945	OFFICIAL - REC	24.00
JERRYD SCHEURER	02785	OFFICIAL - REC	60.00
ISABEL HONSOWITZ	02896	OFFICIAL - REC	36.00
MSU SURPLUS STORE	MISC	REEL TRAILER AUCTION BID - ELECTRIC	9,000.00
MES SERVICE COMPANY, LLC	02942	SAFETY EQUIPMENT CALIBRATION - ELECTRIC	657.88
RESCO	00392	CABINET LOCKS - ELECTRIC	945.00
NEWKIRK ELECTRIC ASSOCIATES	00331	SUBSTATION CONSTRUCT - ELECTRIC APP RES 24-88	142,950.78
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	87.83
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	49.53
CINTAS	02901	RESTOCK MEDICINE CABINET - ELECTRIC	24.64
Total:			\$223,242.40

**BI-WEEKLY  
WAGE REPORT  
April 28, 2025**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	11,433.15	285,658.74	2,353.26	68,905.45	13,786.41	354,564.19
ASSESSOR	-		-	-		
CEMETERY	3,898.25	94,442.24	478.99	24,995.48	4,377.24	119,437.72
POLICE	21,011.17	450,871.57	5,008.47	142,014.55	26,019.64	592,886.12
CODE ENFORCEMENT	9.54	418.10	0.74	32.09	10.28	450.19
PARKS	2,584.90	75,193.48	322.25	13,621.79	2,907.15	88,815.27
INCOME TAX	2,523.60	63,871.77	864.90	22,629.45	3,388.50	86,501.22
MAJOR STREETS	2,729.61	105,431.09	633.43	41,858.86	3,363.04	147,289.95
LOCAL STREETS	3,587.19	92,064.20	903.51	38,750.91	4,490.70	130,815.11
RECREATION	2,040.25	43,321.64	289.68	8,361.41	2,329.93	51,683.05
AMBULANCE	31,842.97	585,104.68	5,825.80	116,393.25	37,668.77	701,497.93
DDA	2,580.47	65,201.91	370.15	11,259.11	2,950.62	76,461.02
ELECTRIC	25,642.64	586,164.51	4,589.22	176,365.80	30,231.86	762,530.31
WASTEWATER	10,614.33	229,253.26	1,833.70	56,504.16	12,448.03	285,757.42
WATER	8,727.07	162,790.72	2,628.40	59,375.88	11,355.47	222,166.60
MOTOR POOL	1,106.76	21,914.75	225.41	6,473.16	1,332.17	28,387.91
<b>TOTALS:</b>	<b>130,331.90</b>	<b>2,861,702.66</b>	<b>26,327.91</b>	<b>787,541.35</b>	<b>156,659.81</b>	<b>3,649,244.01</b>





# PURCHASE ORDER

## City of Portland

P.O. 16400

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR Peerless Midwest Inc  
505 Apple Tree Dr  
Ionia MI 48846

DATE: 4-21-25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Repairs to Well 4	591-441-936		est 5,748 <sup>00</sup>
DEPARTMENT HEAD (UP TO \$500) <u>K Gustafson</u>		TOTAL	

MT

Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)





# PURCHASE ORDER

## City of Portland

P.O. 17107

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR MSU Supplies  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 4/30/25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>Reel Trailer</u>	<u>582.539.977</u>		<u>\$9,000</u>
DEPARTMENT HEAD (UP TO \$500) <u>[Signature]</u>		TOTAL	<u>\$9,000</u>

\*FA 24-25

[Signature]  
Treasurer Initials

\_\_\_\_\_  
Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

# Memo



**To:** City of Portland – Board of Light and Power

**From:** Todd Davlin, Electric Superintendent

**Cc:** Andrew Dymczyk, City Manager and Nikki Miller, City Clerk

**Date:** 4-25-2025

**Re:** Action Item BLP 25-4B – MSU Surplus – Used Spool Trailer

The Board of Light and Power (BLP) owns and utilizes a wire spool trailer that has reached the end of its service life. Based on unsolicited recommendations from risk and safety professionals in the utility industry, we have been advised to retire the asset.

Michigan State University (MSU) is retiring a wire spool trailer that fits our operational needs, and the trailer is being sold through an auction. With approval from the Mayor and City Manager, we participated in the auction. We won the auction and can purchase the trailer for a cost of \$9000.

Below is a comparison of prices for the used MSU spool trailer and equivalent new models:

Model	Max Spool Weight	Power Winder Equipped	Price
NEW Model UMI 12000PQW	9,500 lbs	Yes	\$26,999.00
USED Model SRSL-KMG	10,000 lbs	Yes	\$18,900.00
NEW Model UMI 16000	13,000 lbs	Yes	\$44,599.00

**Action Item BLP 25-4B** Recommend City Council approve purchase of a used Sheman Reilly, Utility Spool Trailer from the MSU Surplus Store Auction. The cost of the trailer is \$9,000.



## Sherman Reilly Inc Orange Spool Trailer

### Item Details:

- **Brand:** Sherman Reilly Inc
- Orange spool trailer
  - Napa 8302 battery
  - Honda GX240 motor
- 14,500 lbs capacity
- Trailer is sold with Bill of Sale

### Condition:

- Item is used and in good physical condition
- Item has some rust, scratching, and scuffs from normal use
- Unit is untested
- Item is stored outside and is exposed to the elements
- Item comes from a working environment and is exposed to the elements

### Auction Details:

- **Starting bid:** \$9,000.00
- **Bid Increment:** \$50.00



## Model UMI16000

- 13,000 lbs max reel weight  
\* Spool capacity of 76' x 96' \*

## Features

Discover Utiliquip's cutting-edge design enhancements for 2025, revolutionizing the power winder experience! Our latest models now feature a sleek, low-profile compact design on the powerpack assembly and engine box, offering both style and functionality. At the heart of these innovations lies the robust Genkins 14HP motor, now standard with an electric start, RPM gauge, and hour meter for effortless operation.

Engineered for unparalleled performance, our newly designed two-stage hydraulic pump delivers an impressive 4000 PSI at 22 GPM, ensuring optimal efficiency. This advanced system incorporates a two-stage pump and internal valve configuration that adjusts seamlessly to meet torque demands:

- At pressures below 650 PSI, enjoy maximum GPM output for rapid fiber cable reel rotations and figure-eighting.
- When torque requirements rise, the pump automatically transitions to a lower flow GPM, offering superior power for cable winding or pulling through conduits.

We've also introduced a new rope wheel for the winder, specifically designed for pulling fiber through conduit. On top of that, our hydraulic tank has been thoughtfully relocated outside the engine box, now featuring an easy-to-access sight glass for hassle-free monitoring and filling.

Take your projects to the next level with Utiliquip's unmatched engineering and reliability. Built for performance, crafted with precision.

- Model# GK420 Net Power: 8.8kw/3600rpm Max Power: 16HP Net Torque: 26.5 N.m/2500rpm Engine Type: OHV, 4-stroke Engine Displacement 420 cc Bore X Stroke 3.62 x 2.60 inch Recommended Oil SJ 10W-40 Lubrication Method Splash Choke Type Manual Governor system Centrifugal mechanical Carburetor Flat suction valve carburetor Fuel Tank - Gasoline 1.55 Starting Method: electric start Low Oil Shutdown: YES!! Oil Volume 1.16 qt Compression Ratio 8.5:1 Ignition Type Transistorized magneto Ignition PTO shaft rotation Counterclock wise Muffler YES Air cleaner dual elements (paper & foam) Emissions EPA Net Weight 68.5 lb Gross Weight 79.5 lb Assembly Dimensions (L\*W\*H)(in./mm) 18.1\*12.6\*16.7 inch Package Dimensions (L\*W\*H)(in./mm) 20.0\*16.9\*19.1 inch Accessories included: Spark plug socket, Manual, Flat key Description "Shaft: 1" diameter, 2-3/4" long, 1/4 keyway, 3/8" size 24 UNF drilled and tapped
- One Click Electric Starter! forget about the hassle of hand pull, start your engine with the ease of click a button
- Shaft: 1" diameter, 2-3/4" long, 1/4 keyway, 3/8" size 24 UNF drilled and tapped
- 420cc 4 Stroke OHV Engine 16 horse power
- 1.55 Fuel Tank
- No operator removable parts besides reel bar
- Self Locking
- 12V DC power supply inside plastic toolbox for protection from the elements
- Solar-powered trickle charging
- 3 loading slots
- Heavy duty fully welded 1/4 inch wall tubular steel frame
- Torsion axle to maximize road clearance and smooth ride
- Electric brakes
- Safety breakaway system with charger
- 7 blade electrical connector
- 3 position tow ring
- Optional paint colors available

Call us for more details.

## UMI16000PWE Series 1 Cable Reel Trailer

SKU: special order

\$44,599.00

Color \*



Quantity \*



Add to Cart

Finance with APPROVE

As low as \$963/mo

Apply in 60 seconds | Lenders compete



# 10K HD SINGLE REEL SELF LOADING TRAILER W/POWER REWIND

\$18,900.00

## QUOTE FOR PURCHASE

**FOR SALE:** Slightly Used SRSLKMG-PWRW\* **Heavy Duty** Power Rewind Single Reel Trailer - 11,000 lbs. GVWR - Shop-Used Only!

**Unprecedented Opportunity! A Heavy-Duty Power Rewind Trailer in Exceptional, Like-New Condition.**

This SRSLKMG-PWRW\* Single Reel Trailer is a rare find. It's a heavy-duty workhorse, equipped with a powerful 13 hp Honda engine for effortless power rewind, lift, and load. What makes this trailer truly exceptional is that it has *only* been used within our facility to spool off bulk product and has *never* left our shop. This means it's in a condition you simply won't find elsewhere.

**Key Features & Specifications:**





## UMI12000PWE Cable Reel Trailer

SKU: special order

\$26,999.00

Color \*



Quantity \*

Add to Cart

### Model UMI12000PWE

Power Winder Equipped

- 9500 lbs. max reel weight

\* Spool capacity of 60' x 120' \*

### Features:

- Model# GK420 Net Power: 8.8kw/3600rpm Max Power: 16HP Net Torque: 26.5 N.m/2500rpm Engine Type: OHV, 4-stroke Engine Displacement 420 cc Bore X Stroke 3.62x2.60 inch Recommended Oil SJ 10W-40 Lubrication Method Splash Choke Type Manual Governor system Centrifugal mechanical Carburetor Flat suction valve carburetor Fuel Tank - Gasoline 1.55 Starting Method: electric start Low Oil Shutdown: YES!! Oil Volume 1.16 qt Compression Ratio 8.5:1 Ignition Type Transistorized magneto ignition PTO shaft rotation Counterclock wise Muffler YES Air cleaner dual elements (paper & foam) Emissions EPA Net Weight 68.5 lb Gross Weight 79.5 lb Assembly Dimensions (L\*W\*H)(in./mm) 18.1\*12.6\*16.7 inch Package Dimensions (L\*W\*H)(in./mm) 20.0\*16.9\*19.1 inch Accessories included: Spark plug socket, Manual, Flat key Description "Shaft: 1" diameter, 2-3/4" long, 1/4 keyway, 3/8" size 24 UNF drilled and" tapped
- One Click Electric Starter! forget about the hassle of hand pull, start your engine with the ease of click a button
- Shaft: 1" diameter, 2-3/4" long, 1/4 keyway, 3/8" size 24 UNF drilled and tapped
- 420cc 4 Stroke OHV Engine 16 horse power
- 1.55 Fuel Tank
- No operator removable parts besides reel bar
- Self Locking
- 12v DC power supply inside plastic toolbox for protection from the elements
- Solar-powered trickle charging
- 3 loading slots
- Heavy duty fully welded tubular steel frame
- Torsion axle to maximize road clearance and smooth ride
- Electric brakes
- Safety breakaway system with charger
- 7 blade electrical connector
- 3 position tow ring
- Optional paint colors available

### PLEASE READ!

>>These units are special order and manufactured as ordered. Estimated build time is 4 weeks after final transaction and payment in full is received.<<

**Buyers must make all arrangements for shipping if required, call for further assistance and info about Buyer Paid Flat Rate shipping, we will assist but is the sole responsibility of buyer.**

**\*\*\*\*All orders will be NON REFUNDABLE so PLEASE know what you're ordering.\*\*\*\***

All units are delivered with a certificate of origin as title. Customer is responsible for tax and title/tagging in your state.



# MSU Surplus Store Quote

Order #D2821    Order Date April 29, 2025    Issue Date April 29, 2025

<b>Seller Address</b>	<b>Buyer</b>	<b>Bill To</b>
MSU Surplus Store 468 Green Way East Lansing, MI 48824 38-6005984 ✉ surpluss@msu.edu ☎ 517-355-1723	Todd Davlin 468 Green Way East Lansing, Michigan 48824 ✉ tdavlin@portland-michigan.org	Todd Davlin ✉ tdavlin@portland-michigan.org

Item	Unit Price	Disc.	Qty.	Total
Sherman Reilly Inc Orange Spool Trailer SKU: 151700_OUT	USD 9,000.00	0%	1	USD 9,540.00
		SHIPPING		USD 0.00
		SUBTOTAL		USD <del>9,540.00</del> <sup>9,000</sup>
		Michigan State Tax 6%		<del>USD 540.00</del>
		TOTAL		USD <del>9,540.00</del> <sup>9,000</sup>

**Note**  
If you have any questions, reply to this email or contact us at customer.service@msusurplusstore.com

Follow us on

 <https://www.facebook.com/msusurplusstore/>
 <https://www.instagram.com/msusurplusstore/>
 [https://www.twitter.com/MSU\\_Surplus](https://www.twitter.com/MSU_Surplus)



# PURCHASE ORDER

## City of Portland

P.O. 16399

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR MacQueen  
78 Northpointe Dr  
Lake Orion MI 48359

DATE: 4-21-25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
Repairs to leaf machine	661.441.977000		est 12,368.60
DEPARTMENT HEAD (UP TO \$500) <u>K. Gustafson</u>		TOTAL	

  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)



**MACQUEEN**

MacQueen

78 Northpointe Dr.  
Lake Orion, MI 48359  
(248) 370-0000  
Fax: (248) 370-0011

Ship To: SAME AS BELOW

Invoice To: CITY OF PORTLAND  
DEPARTMENT OF PUBLIC WRKS  
451 MORSE  
PORTLAND MI 48875

Branch		
13 - LAKE ORION MI		
Date	Time	Page
04/16/2025	14:20:46 (O)	1
Account No	Phone No	Est No 01
PORTL001	5176476129	004526
Ship Via	Purchase Order	
	ESTIMATE	
Tax ID No		
	Salesperson	
	521	

ESTIMATE EXPIRY DATE: 05/16/2025

**SERVICE ESTIMATE - NOT AN INVOICE**

Stock #: C037653 SPARTAN LEAF PRO PLUS MS #: B9AK295AD94016  
Make: BN Model: SPARTAN PRO  
Is to have the following work done

Bonnell Repairs

ADDITIONAL DESCRIPTION:

SERIAL# 943016  
BONNELL TO INSTALL NEW MAIN CONTROL AND AUX HARNESS  
BONNELL TO INSTALL NEW ELECTRIC VALVE HARNESS  
BONNELL TO INSTALL NEW CONTROL BOX HARNESS  
BONNELL TO INSTALL LOFA CONTROL BOX AND REMOVE THE OLD  
MUPRHY  
CONTROL BOX

MISCELLANEOUS CHARGES:	<u>Description</u>	<u>Price</u>	<u>Amount</u>
	SUBLET	12368.60	12368.60
		Miscellaneous:	12368.60
		TOTAL:	12368.60

Authorization: \_\_\_\_\_



# PURCHASE ORDER

## City of Portland

P.O. 16838

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR KURT HINDS BUILDING & RENO LLC

DATE: 4-17-2025

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
100 BUILDING Window Replacement x2			\$4,782.56
100 BUILDING DOOR Replacement			\$4373.20
Digester #2 Door Replacement			\$4231.91
50% Deposit required for materials			
DEPARTMENT HEAD (UP TO \$500) <u>IML</u>		TOTAL	\$13,387.76

Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

**Kurt Hinds Building & Renovation, LLC**

8777 Barnes Rd  
Portland, MI 48875 USA  
+2429717  
kurt@kurthindsbuilding.com  
www.kurthindsbuilding.com



## Estimate

**ADDRESS**

Tony Smith  
Portland WWTP  
600 Morse Drive  
Portland, MI 48875

**ESTIMATE #** 1607  
**DATE** 04/17/2025

ACTIVITY	AMOUNT
<b>Labor and Material</b> 100 Building - Remove and replace 2 windows. New windows to be brown Anderson double hung with internal grilles and screens	4,782.56
<b>Labor and Material</b> Digester Building - Remove existing door. Prep door opening. Install new commercial entry door with metal frame, closure, and entry hardware. Door to have a window. Key new hardware to existing key	4,231.94
<b>Labor and Material</b> 100 Building - Remove existing door. Prep door opening. Install new commercial 1/2 lite entry door with metal frame, closure, and entry hardware. Door to have a window. Key new hardware to existing key	4,373.20

- Price includes all labor, material, clean up and disposal  
- 50% deposit required to order material

**TOTAL** **\$13,387.70**

Accepted By

Accepted Date



April 29, 2025

Mr. Andrew Dymczyk, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

Dear Mr. Dymczyk:

I have recently reached out to local contractors for quotes to repair 2 windows in the 100 building and 2 steel doors. One in the Digester building and another in the 100 building at the WWTP. All are original construction and in need of replacement. To date I have only received one return quote. With the lead time on materials at 4-6 weeks and nearing the end of the fiscal year I feel it is appropriate to move forward with the quote we have received. Attached is the quote and purchase order to have Kurt Hinds Building and Construction proceed with the work mentioned above.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Smith", is written over the word "Sincerely,".

Tony Smith

City of Portland WWTP Superintendent



# PURCHASE ORDER

## City of Portland

P.O. 17108

259 Kent Street  
Portland, MI 48875  
(517) 647-7531

VENDOR RESCO  
\_\_\_\_\_  
\_\_\_\_\_

DATE: 4/30/25

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<i>Transformers</i>	<i>582.539 . 977.025</i>		<i>\$ 24,375.00</i>

DEPARTMENT HEAD (UP TO \$500) *Full*

TOTAL *\$ 24,375.00*

*Expected delivery in July*

*MT*  
Treasurer Initials

Authorized by City Manager  
(For Purchases over \$500 and less than \$5,000)

# Memo



**To:** City of Portland – Board of Light and Power  
**From:** Todd Davlin, Electric Superintendent  
**Cc:** Andrew Dymczyk, City Manager and Nikki Miller, City Clerk  
**Date:** 4-29-2025  
**Re:** Action Item BLP 25 - 4A – RESCO 75 KVA Transformers

---

The BLP currently has a low inventory of 75 KVA dual voltage pad-mounted transformers. To replenish our stock and prepare for the upcoming voltage transition from 4160 KVA to 12,470 KVA in 2026, we need to purchase 5 x 75 KVA transformers. Quotes were collected from three suppliers, and the results are summarized below:

RESCO – 5 x ERMCO 75 KVA dual voltage pad mounted XFMRs .....	\$ 24,375.00
T&R Electric – 5 x T&R reconditioned 75 KVA dual voltage pad mounted XFMRs .....	\$ 25,905.00
Power Line Supply – 5 x Midwest 75 KVA dual voltage pad mounted XFMRs .....	\$ 25,295.00

All equipment quoted had deliver times of less than 4 months.

**Action Item BLP 25-4A** – Recommend City Council approve the purchase of 5 x 75 KVA ERMCO brand, dual voltage, pad mounted transformers from RESCO. The cost to purchase 5 transformers is \$24,375.00 plus shipping.

CUSTOMER COPY QUOTE # 757748-00  
 QUOTED DATE 4/03/25

BILL TO:  
 RESCO  
 P.O. BOX 44430

SHIP TO:  
 CITY OF PORTLAND  
 ELECTRIC DEPT  
 723 EAST GRAND RIVER AVE

MADISON WI53744 PORTLAND MI48875

DESCRIPTION	PRODUCT NUMBER	QTY	UNIT PRICE	EXT PRICE
TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00: LOSS GRT: AVE VOLT% : 100 NL TEMP BASIS: 85 LL TEMP BASIS: 85 -QUOTED PER THE DESCRIPTION PROVIDED WITH THE RFQ ONLY. NO SPECIFICATION ON FILE. ----- -EVALUATED TO MEET MINIMUM DOE 2016 REQUIREMENTS. *****				

ITEM 1	PADMOUNT DIST. TRANSFORMER	PADMOUNT	1	\$ 4875.00/each
ITEM# :	1.00			Estimated shipping end of June.
INTERLACED N	TANK DIAM .0	NON-MAG N	STEEL TYP AM	
	NL= 37 LL= 911			
OPTIONS BEGIN.....				
TYP2A	LOW PROFILE, ANSI STD. TYPE II			
L	LOOP FEED WITH 200 AMP STRAP			
075	75 KVA			
309	4.16GY/2.4x12.4GY/7.2 95BIL 1BU			
309G	4.16GRDY/2.4 x 12.47GRDY/7.2			
001	NO TAPS			
441	240/120 (3 LVBU ONLY) LHL			
E58	GENERIC DUAL/LOAD (DS) BAYO & ISO			
A00	ECI ISOLATION LINK BY CONFIGURATOR			
003	GENERIC HV BUSH WELL 3-98 OR 3-135			
100	ERMCO STANDARD INSERTS			
000	COPPER STUD SECONDARY BUSHINGS.			
400	4 HOLE NEMA H SPADES 3.50 WIDE			
014	14GA MILD STEEL DOOR			
0	STD TX MINERAL OIL			
OPTIONS END.....				

FLAT BED TRAILER  
 100% CTR W/ SHIPMENT  
 24 HOUR NOTICE



*"The Transformer People"*

**When Every Minute Counts**

Call Toll Free 800-843-7994  
 (Outside U.S.) 605-534-3555  
 FAX 605-534-3861  
 Website <http://t-r.com>

**Quote Rev. 129664-1**

Contact: Todd Davlin

Phone: 517-647-6912

Date: 04/03/2025

Company: Portland Electric Dept

Fax: 517-647-2952

Email: [tdavlin@portland-michigan.org](mailto:tdavlin@portland-michigan.org)

**Quote Summary**

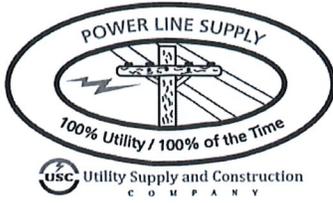
#	Item	Type	Qty	Category	Ph	KVA	Primary	Secondary	Price	Total
1	0	RC	5	PAD MOUNT	1	75	4160Y/2400 X 12470Y/7200	240/120	\$5,181.00 USD	\$25,905.00 USD
<b>Grand Total</b>									<b>\$25,905.00</b> <b>USD</b>	

**Additional Notes**

1. All quotes are subject to the "Standard Terms and Conditions of Sale".
2. This quote is valid for 15 days.
3. Estimated manufacturing lead-time is a best estimate at time of quotation and may vary.
4. Upon completion of order, immediate shipment is available plus freight on a common carrier. Unless otherwise specified, freight on quotes is prepaid and allowed in the contiguous US on our next available truck going to your area.
5. Electrical Test reports available upon request.
6. Prices subject to change. Due to the current volatility of the transformer components market (including copper), prices are subject to change in the event a rapid or extreme fluctuation in price occurs between the time of order placement and sourcing of materials. A rapid or extreme fluctuation occurs when a component part increases by more than 5% from the time the order is placed, and the time materials are ordered. T&R Electric agrees to use its best efforts to obtain advantageous pricing from materials suppliers. In the event there is a price increase through no fault of T&R Electric, we will notify the customer as soon as practicable.
7. Note: In order for a Purchase Order to be entered into the work queue and receive a designated time slot for production, these conditions must be accepted, and a note of acknowledgement must be present on said purchase order.

If you have any questions or need any additional information please call me at 800-843-7994. You may also email me at [tommy@trelectric.com](mailto:tommy@trelectric.com).

Sincerely,  
 Tommy McGuire  
 Sales Representative



Power Line Supply  
 420 Roth Street Suite A  
 Reed City, MI 49677  
 US  
 231-832-2297

# QUOTATION

Order Number	
12837871	
Order Date	Page
04/22/2025 07:40:08	1 of 1

**Bill To:**

Portland, City Of  
 259 Kent Street  
 Portland, MI 48875  
 US

517-647-6912

Attn: Tammy Meyers

Customer ID: 100482

**Ship To:**

Portland, City Of  
 723 E. Grand River  
 Electric Department  
 Portland, MI 48875  
 US

Requested By: Mr. Todd Davlin

PO Number	Freight	Carrier	Taker
75kva transformers 1P pad	Bill to Customer		LORI_MANACK

Quantities					Item ID Item Description	Pricing UOM/Size	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.				

**Order Note:** Freight is pre-paid & ADD

**Order Note:** Pricing valid for 15 days, see attached quote specifications sheets

6.0000	0.0000	6.0000	EA	(001) 75KVA 1PHASE PAD	EA	1.0	5,058.0000	30,348.00
--------	--------	--------	----	------------------------	----	-----	------------	-----------

1.0 Transformer 75kVA 1P Padmt **Lead Time Days ARO: 0**

4160Y/2400 x 12470Y/7200 95kv Bil 240/120  
 30kv Bil Dual Voltage no taps 60Hz Dead Front  
 Loop Feed 2 well and 15kv insert HV bushing 3  
 stud LV bushings Bayonet Fusing Midwest  
 Electric quote 4078

**Order Line Notes:** Lead time 6-8 weeks, ARO

**Order Line Notes:** Warranty 3 years

Total Lines: 1 THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR  
 STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:  
[HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX](https://www.uscco.com/terms/taca.aspx) OR WE WILL SEND YOU A  
 COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

**SUB-TOTAL:** 30,348.00  
**TAX:** 0.00

Please note: Due to extreme market volatility surrounding Sections 232 and 301 tariffs, all quoted prices are  
 subject to confirmation at time of order shipment. We continue to monitor the changing market conditions and  
 appreciate your understanding during these unprecedented times.

**AMOUNT DUE:** 30,348.00  
 U.S. Dollars



Document ID: 12837871

**Minutes of the Downtown Development Authority  
City of Portland**

Held on Monday, March 24, 2025  
In the Council Chambers at City Hall

Members Present: Williamson, Mayor Barnes, City Manager Dymczyk, Schneider, Vogl, Briggs

Members Absent: Ward, Sandborn

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Chair Williamson called the meeting to order at 7:01 P.M.

Motion by Briggs, supported by Barnes, to approve the agenda as presented.  
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Vogl, to approve the minutes of the February 24, 2025, regular meeting. All in favor. Adopted.

Under the Treasurer Report, Mayor Barnes suggested the entire report be sent to the Board so they can see all financial activity.

Motion by Briggs, supported by Vogl, to approve the Treasurer's Report.  
All in favor. Adopted.

Under Progress on Projects and Work Plans, Director ConnerWellman provided an update on the upcoming Brews & Pours event. A board member is needed to be a part of the team for this event as a couple of volunteers have stepped down.

City Manager Dymczyk provided an update on the Plaza Project at 103 E. Grand River Ave. A construction project meeting will be held tomorrow, March 25, 2025.

Director ConnerWellman provided photos the proposed furnishings and seating for the Plaza.

Member Vogl stated the team has decided to move to sidewalk "standards" rather than ordinance and permits. The team is also considering rewards for "Storefront of the Month".

Chair Williamson stated that he and Member Vogl have met with City Manager Dymczyk to work on the DDA Director job description and communication policy.

City Manager Dymczyk noted they will with the DDA Director next and then provide a recommendation to the Board.

Under Old Business, Director ConnerWellman presented a document to be used for onboarding new business and property owners.

There was a discussion.

Under New Business, Director ConnerWellman presented the proposed Budget for Fiscal Year 2025/2026.

There was a discussion.

Motion by Briggs, supported by Dymczyk to approve the proposed Budget for Fiscal Year 2025/2026.

All in favor. Adopted.

Director ConnerWellman provided the dates for the Sounds of Summer concert series to be held at the Band Shell.

Director ConnerWellman provided the Director's Report.

Under Board Member Comments, Member Briggs stated the Portland Garden Club Annual Geranium Sale will begin April 1<sup>st</sup>.

City Manager Dymczyk stated there has been a request for the DDA Agenda to be posted on the City website prior to each meeting. The agenda for today's meeting was posted on the website and will continue to be so.

City Manager Dymczyk further noted the concrete pops on the new sidewalk along Kent Street will be restored this Spring. This is not a structural issue but cosmetic related to the use of salt for ice during the winter months.

He also noted Cleanup Day will be held Saturday, May 3, 2025, at the Department of Public Works and there will be a scheduled power outage on Monday, March 31, 2025, from 5:00-7:00 A.M. for repairs to the system.

Motion by Schneider, supported by Briggs, to adjourn the meeting at 7:47 P.M.

All in favor. Adopted

Respectfully submitted,

---

Margery Briggs, Secretary

**DRAFT MEETING MINUTES - REGULAR MEETING  
OF THE  
PORTLAND BOARD OF LIGHT AND POWER**

4:00 P.M. Tuesday, March 25, 2025  
Board of Light & Power Conference Room  
723 East Grand River, Portland, MI 48875



**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chairman Robert Baldyga at 4:00 PM. Attendees included: Chairman Robert Baldyga, Board Member Nick Lefke, Board Member Mike Fox, and City Manager Andrew Dymczyk, City Clerk Nikki Miller, and Superintendent Todd Davlin.

**II. SAFETY SHARE**

Todd Davlin presented a safety share about tornados.

**III. APPROVAL OF AGENDA**

Motion: Mike Fox	Seconded: Nick Lefke
Yay: 3	Nay: 0

**IV. APPROVAL OF MINUTES**

Motion: Nick Lefke	Seconded: Robert Baldyga
Yay: 3	Nay: 0

**V. ACTION ITEM(S)**

**Action Item BLP 25-3A** Action Item BLP3A – Recommend City Council approve execution of the Joint Funding Agreement (JFA) No. 25NKJFA102 between the City of Portland and the U.S. Geological Survey (USGS) for the shared operation of the stream gaging station on the Grand River at Portland, Michigan. The City of Portland will be contributing \$8,000 which covers the agreement period from October 1, 2024, to September 30, 2025.

Motion: Mike Fox	Seconded: Nick Lefke
Yay: 3	Nay: 0

**Action Item BLP 25-3B** Recommend City Council approve the repair/replacement of the failing generator leads on Generator #2 at the Portland Municipal Dam. The cost to have HECO repair the leads is \$7,734.

Motion: Mike Fox	Seconded: Robert Baldyga
Yay: 3	Nay: 0

**Action Item BLP 25-3C** – Recommend City Council approve UFS proposal to analyze short- and long-term financials, assess the impact of rates changes last year and recommend 2025/2026 fiscal year power rates and provide revenue estimates for the 2025/2026 budget. The cost for the associated with UFS’s rate design and revenue projection services is \$14,900.

Motion: Robert Baldyga                      Seconded: Nick Lefke

Yay: 3    Nay: 0

**VI. INFORMATIONAL ITEMS**

Todd Davlin presented information addressing items a-g below. City Clerk Nikki Miller lead a discussion regarding options for improving Utility Invoice Formatting.

- a. Financial report
- b. Utility Invoice Format
- c. Reliability report
- d. Grant Street Substation Update
- e. LEAP – Mandatory Rule
- f. 2025-2026 Draft Budget Review
- g. MPPA Annual Meeting Frederick Meijer Garden – May 1<sup>st</sup>

**VII. NEXT REGULAR BLP BOARD MEETING: Tue April 29<sup>th</sup>**

**VIII. PUBLIC COMMENT (5-minute time limit per speaker)**

**IX. CITY MANAGER COMMENTS**

City Manager Andrew Dymczyk provided an overview of current City Projects and initiatives.

**X. BOARD COMMENTS**

**XI. ADJOURNMENT**

The meeting was adjourned by motion at 5:15 PM.

Motion: Mike Fox                              Seconded: Nick Lefke

Yay: 3    Nay: 0

**CITY OF PORTLAND**

**REPORT DATE**  
**PERIOD COVERED**

April 22, 2025  
March 1-31, 2025

<b>Kwh Consumed</b>	2,737,202
<b>DIESEL PRODUCTION</b>	0
<b>HYDRO GENERATION</b>	213,243

<b>Total Kwh Purchased</b>	<b>2,523,959</b>	<b>Total Dollars Paid</b>	<b>\$ 158,875.25</b>
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**Kwh Billed**

Residential	1,196,983
Commercial	657,630
Large General	656,727
City St. Lites Metered	7,502
St. Lites Unmetered	
Rental Lights	
Demand	1,831

**Dollars Billed**

PCA Billed	\$ 9,469.63
Residential	\$ 194,023.06
Residential EO Charge	\$ 2,191.44
Geothermal Discount	\$ (210.41)
AMI Opt Out	\$ 90.00
Commercial	\$ 101,219.19
Commercial/LG EO Charge	\$ 2,439.84
Large General	\$ 70,325.80
Large EO Charge	\$ 18.40
City St. Lights Metered	\$ 726.26
St. Lights Unmetered	\$ 1,543.05
Rental Lights	\$ 234.34
Demand	\$ 15,497.88
Tax	\$ 14,639.87

**Total Kwh Billed** **2,518,842**

Arrears after billing	\$ 9,898.94
Penalties Added	\$ 2,184.68
Arrears end of month	\$ 36,427.45
Fuel Cost Billed	\$ 8,631.02
Amount Collected	\$ 434,874.08
Total Adjustments	\$ 2,699.32

**Total Dollars Billed** **\$ 412,208.35**

Power Cost Adj.	0.03770
-----------------	---------

Residential Customers	2,233
Commercial Customers	327
Large General	15
<b>Total Customers</b>	<b>2,575</b>

04/03/25



**CITY OF PORTLAND**  
**April-25**

---

**WATER DEPARTMENT REPORT**

<b>MONTH</b>	Mar-25	<b>PERIOD COVERED</b>	March 1-31, 2025
Customers Billed		Penalties Added	\$ 382.08
City	1,823	Dollars Collected	\$ 64,974.61
Rural	24	Arrears at end of Month	\$ 6,327.12
Total Customers	1,847	Adjustments	\$ 423.90
		Gallons Pumped	9,227,000
		Hydrant Flusing/Rental (unmetered)	0 (hydrant flushing)
<b>Gallons Billed</b>		<b>Dollars Billed</b>	
City	7,641,059		\$ 63,296.34
Rural	164,041		\$ 2,344.87
Total	<u>7,805,100</u>		<u>\$ 65,641.21</u>

---

**SEWER DEPARTMENT REPORT**

Customers Billed	1,785	Dollars Billed	\$155,387.57
		Sewer Credit	\$ -
		Total Sewer Billed	\$ 155,387.57

Penalties Added	\$ 920.73
Dollars Collected	\$ 150,936.64
Arrears at end of Month	\$ 13,137.85
Adjustments	\$ 782.65
Gallons Treated per Million	8.345



City Of Portland  
Water Department  
Monthly Water Report  
April 2025

Monthly Water Production

Well #4	611,000 Gallons
Well #5	0 Gallons
Well #6	9,870,000 Gallons
Well #7	23,000 Gallons

Daily Water Production

Well #4	20,367 Gallons
Well #5	0 Gallons
Well #6	329,000 Gallons
Well #7	767 Gallons

Daily Average Water Production for All Wells 350,134 Gallons

Total Water Production for the Month 10,504,000 Gallons

Total Water Production for the Previous Month 9,227,000 Gallons

Total Production increased by 1,277,000 Gallons

Total Production for This Month from the Previous Year 13,508,000 Gallons

Total Production decreased by 3,004,000 Gallons

Rodney D. Smith Jr.  
Water Technician



April 21, 2025

Mr. Andrew Dymczyk, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

**RE: March 2025 Monthly Operation Report**

Dear Mr. Dymczyk:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of March 2025. I will submit future progress reports on a monthly basis for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, [tsmith@portland-michigan.org](mailto:tsmith@portland-michigan.org).

Sincerely,

A handwritten signature in blue ink, appearing to read 'T Smith', is written over a light blue horizontal line.

Tony Smith

City of Portland WWTP Superintendent

## ● ADMINISTRATIVE REPORT

-The March 2025 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 319,000 gallons per day. The daily maximum flow was 378,000 GPD. The WWTP discharged a total of 8.345 MG (million gallons) of final effluent to the Grand River for the month of March and treated a total of 9.891 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.

-The City of Portland WWTP Permit is set to expire in the spring of 2025, the renewal application was submitted to EGLE for review and approval before the October 1<sup>st</sup> deadline. Also, the No Exposure Certification (NEC) for stormwater was submitted before the November deadline.

## ● Action Items

-The WWTP staff continues to work with contractors to dial in the automated control features with the new equipment upgrades. The 3 main automated features include Sludge withdrawal, sludge thickening and sludge transfer.

- WWTP is requesting quotes from Kennedy Ind. And Parkson for replacement parts for inventory purposes for some of the newer equipment. WWTP is also awaiting quotes from MTEC for the replacement cost of our aging push camera and root cutter

-The River Bore project was idle again for the month of March. Roamer has begun remobilizing in preparation to begin boring again in April.

-Plant operators will continue to work towards their licensing in 2025. Operators are enrolled in 2 classes geared towards Activated Sludge process's this coming spring.

- City Staff along with F&V and contractors continue to work through the items remaining on the punch list, pipe labeling, flow direction and signage along with some crack injection of a few trouble spots remain. F&V and Plant staff will due a walkthrough this spring when we get closer to the startup year anniversary.

-City staff continues to upload data and locations to the new CMMS maintenance program.

-The WWTP full time/temp position has been filled. We would like to give Devon Fedewa a warm welcome as he joins our staff. He will be spending a great deal of time training on plant processes and getting acclimated to the equipment. We would also like to thank Mr. Aiden Pung for both his service to his community and his country. Aiden is a city operator and is currently deployed overseas with his military unit.

-PHOS samples were sent out in February for Bio-Solids testing for Land Application/Land-Filing. The City of Portland WWTP will be landfilling Bio-Solids this year. This process is tentatively scheduled for August of 2025.

## WASTEWATER MAINTENANCE

-The WWTP staff completed 132 preventative maintenance work orders from our HIPPO computerized maintenance program (CMMS) for the month of March.

- MTEC was onsite to complete the annual Gap Vac sewer truck maintenance.
- The WWTP staff drained and changed oil in the Digester #1 Kaiser blower and changed filters.
- Plant staff was limited for street maintenance for the month of March due to staffing. With warmer weather approaching we are looking to increase the frequency of street maintenance to 3-4 days weekly.
- The piping that was broken in the EQ basin during the cold weather months was repaired by WWTP staff in March.
- Cook Brothers repaired a small section of sewer main at the intersection of Albrow/Center ST.
- Staff pulled and cleaned volutes on the pumps at the Cutler Road Lift Station and Riverside Lift Station

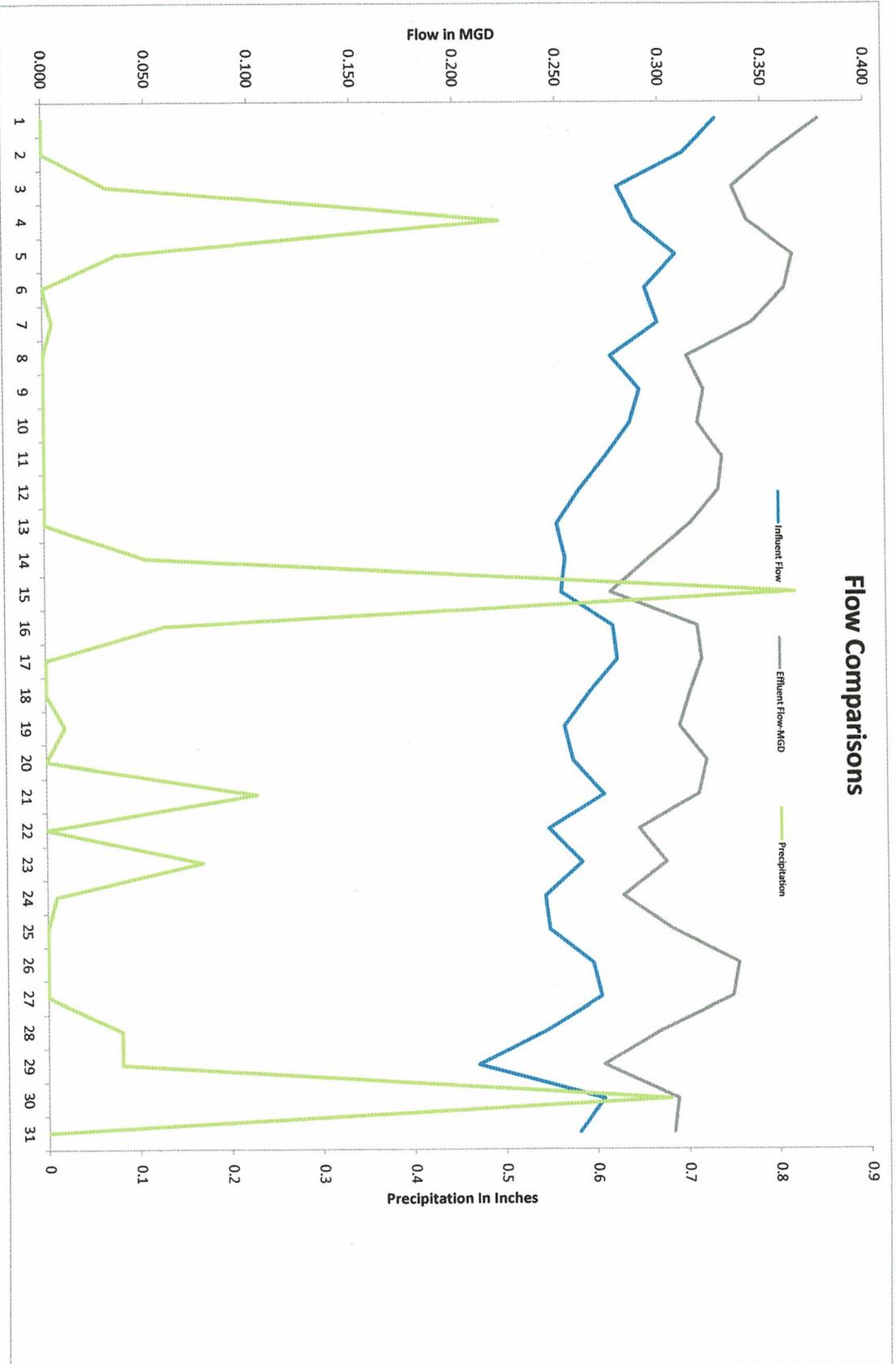
#### ● EMERGENCY ALARM CALL-OUTS

- There were 2 after hours call outs for the month of March 2025. One call out was for a WWTP blower failure alarm, staff arrived and addressed the issue. The other call out was due to a power outage as a result from the weather. Staff arrived and addressed the issues.
- City staff also performed 2 sewer lateral inspections for residents with the WWTP sewer push camera and inspected a lateral line repair on Bishop St.

#### ● DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of March 2025. The average influent flow during this period was 319,000 gallons per day and the average effluent flow during this period was 269,000 gallons per day. We had (14) days with measurable precipitation which totaled 2.99 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycle flows which are measured twice.

# Flow Comparisons





March 2025

**FINAL EFFLUENT**

DAY	CBOD -5					T.S.S				V.S.S		TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA		
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	su	mg/l	cts/100 ml	7-day	mg/l	lbs/day	
	7-day		7-day		Rem.	7-day		7-day		Rem.	Rem.										
	Avg		Avg			Avg		Avg										GEO			
1																					
2																					
3																					
4	12.0		34.3		96	12.0		34.3		96	9.2	0.611	1.5	91	7.4	7.6	2				
5	5.5		16.7		99	16.4		49.9		93	14.0	0.596	1.5	89	7.3	7.4	4				
6	8.8		26.5		99	11.2		33.7		95	6.8	0.817	2.0	86	7.2	6.8	2				
7		8.8		25.9			13.2		39.3											3	
8		8.8		25.9			13.2		39.3											3	
9		8.8		25.9			13.2		39.3											3	
10		8.8		25.9			13.2		39.3											3	
11	9.4	7.9	25.9	23.0	98	11.6	13.1	31.9	38.5	97	6.8	0.699	1.6	90	7.4	7.4	5			3	
12	9.1	9.1	24.9	25.8	98	8.0	10.3	21.9	29.2	97	6.4	0.627	1.4	90	7.4	7.1	2			3	
13	6.5	8.3	17.0	22.6	99	11.6	10.4	30.4	28.1	96	8.8	0.840	1.7	87	7.4	7.4	1			2	
14		8.3		22.6			10.4		28.1											2	
15		8.3		22.6			10.4		28.1											2	
16		8.3		22.6			10.4		28.1											2	
17		8.3		22.6			10.4		28.1											2	
18	4.8	6.8	12.5	18.1	99	10.0	9.9	26.1	26.1	97	7.2	1.030	2.3	86	7.3	6.9	2			2	
19	6.2	5.8	15.9	15.2	98	5.6	9.1	14.4	23.6	97	3.6	0.648	1.4	90	7.2	7.0	2			2	
20	5.0	5.3	13.4	13.9	98	9.6	8.4	25.7	22.1	86	4.8	0.779	1.7	86	7.3	7.1	2			2	
21		5.3		13.9			8.4		22.1											2	
22		5.3		13.9			8.4		22.1											2	
23		5.3		13.9			8.4		22.1											2	
24		5.3		13.9			8.4		22.1											2	
25	3.5	4.9	8.9	12.7	99	5.6	6.9	14.2	18.1	98	4.4	0.720	1.5	90	7.4	7.7	4			3	
26	6.1		17.1	13.1	99	10.0	8.4	28.0	22.6	97	8.4	1.300	2.9	81	7.4	7.8	2			3	
27	6.2	5.3	17.2	14.4	99	12.4	9.3	34.4	25.6	96	8.4	1.500	3.4	79	7.4	7.1	4			3	
28		5.3		14.4			9.3		25.6											3	
29		5.3		14.4			9.3		25.6											3	
30		5.3		14.4			9.3		25.6											3	
31		5.3		14.4			9.3		25.6											3	
M/M																					
TL																					
GA																					
ME	6.9		19.2		98	10.3		28.8		95	7.4	0.85	1.9	87		7.3	2.4		#####	####	
WGA																					
WA																					
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																					
REMARKS:																					

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

March 2025

**ACTIVATED SLUDGE**

DAY	Aeration Volume	Detent. Time	CRT Days	Organic Loading	DO W	DO E	AIR SUPPLY	WAS	WAS	Air Volume
	KCF	Hours		F/M		mg/l	CuFt/D	gal	lbs	
1	24	4.3	0.0		5.4	3.6	1.44	2.00	0	10
2	24	4.6	0.0		5.4	3.6	1.44	2.00	0	10
3	24	4.9	0.0		3.6	2.8	1.44	2.00	0	10
4	24	4.8	0.0		3.6	3.1	1.44	2.00	0	10
5	24	4.5	0.0		3.6	3.4	1.44	2.00	0	10
6	24	4.6	0.0		3.3	3.4	1.44	3.00	0	10
7	24	4.8	0.0		5.2	3.4	1.44	2.41	0	10
8	24	5.3	0.0		5.2	3.5	1.44	2.00	0	10
9	24	5.1	0.0		5.7	3.4	1.44	3.00	0	10
10	24	5.2	0.0		4.8	3.5	1.44	3.00	0	10
11	24	5.0	0.0		4.3	3.4	1.44	2.99	0	10
12	24	5.0	0.0		3.9	3.4	1.44	5.00	0	10
13	24	5.2	0.0		3.5	3.3	1.44	5.00	0	10
14	24	5.6	0.0		5.5	3.5	1.44	5.00	0	10
15	24	6.0	0.0		5.1	3.5	1.44	5.00	0	10
16	24	5.2	0.0		4.5	3.3	1.44	5.00	0	10
17	24	5.2	0.0		3.5	3.2	1.44	5.00	0	10
18	24	5.3	0.0		3.3	3.0	1.44	5.00	0	10
19	24	5.3	0.0		3.2	2.3	1.44	5.00	0	10
20	24	5.1	0.0		3.1	2.6	1.44	5.00	0	10
21	24	5.2	0.0		3.4	2.9	1.44	5.00	0	10
22	24	5.7	0.0		4	3.2	1.44	5.00	0	10
23	24	5.5	0.0		4	3.2	1.44	5.00	0	10
24	24	5.9	0.0		3.1	2.4	1.44	5.00	0	10
25	24	5.4	0.0		3.3	2.5	1.44	5.00	0	10
26	24	4.9	0.0		4	3.2	1.44	2.00	0	10
27	24	4.9	0.0		3.6	3.5	1.44	2.00	0	10
28	24	#####	0.0		5.1	4.0	1.44	2.00	0	10
29	24	6.1	0.0		4.7	3.7	1.44	5.00	0	10
30	24	5.4	0.0		5.3	4.0	1.44	5.00	0	10
31	24	5.4	0.0				1.44		0	10
TL								112.40	0	
ME	24	#####	#DIV/0!	#DIV/0!	4	3.3	1.44	3.75	0	
REMARKS:										

Total lbs are figured by multiplying the monthly average by the number of days in the month.

City of Portland, MI

March 2025

- 1. Clear      4. Rain..
- 2. P. Cloudy   5. Snow
- 3. Cloudy    6. Windy

**RAW INFLUENT**

DAY	WEATHER		FLOW DATA						TEMP °C	PH SU	CBOD - 5 Day		TSS		V.S.S mg/l	TOTAL PHOSPHORUS		Day
	Type	Precip	Total Influent	7-day Avg	Total Effluent	7-day Avg	Peak mgd	Min mgd			mg/l	lbs/day	mg/l	lbs/day		mg/l	lbs/day	
	Code	Inches	mgd		mgd													
1	23	0	0.378		0.328		0.70	0.27									1	
2	2,3	0.00	0.355		0.312		0.60	0.25									2	
3	2,3,4	0.07	0.336		0.280		0.56	0.26									3	
4	234	0.50	0.343		0.288		0.65	0.29	10.5	7.9		280	801	232	6.5	19	4	
5	2345	0.08	0.365		0.308		0.60	0.26	12.1	7.9		232	706	196	5.5	17	5	
6	23	0.00	0.361		0.293		0.59	0.29	11.3	8.0		216	650	188	5.8	17	6	
7	235	0.01	0.345	0.355	0.299	0.301	0.65	0.32									7	
8	23	0.00	0.313	0.295	0.276	0.249	0.57	0.27									8	
9	12	0.00	0.321	0.341	0.290	0.291	0.65	0.25									9	
10	12	0.00	0.318	0.338	0.285	0.291	0.60	0.28									10	
11	238	0.00	0.330	0.336	0.273	0.289	0.61	0.27	11.9	7.9	423	1164	332	914	296	7.3	20	11
12	23	0.00	0.328	0.331	0.260	0.282	0.55	0.28	11.8	8.1	420	1149	268	733	236	6.0	16	12
13	23	0.00	0.314	0.324	0.249	0.276	0.60	0.31	12.3	8.1	457	1197	268	702	232	6.6	17	13
14	348	0.11	0.294	0.317	0.253	0.269	0.50	0.25									14	
15	2348	0.82	0.275	0.311	0.251	0.266	0.50	0.28									15	
16	238	0.13	0.317	0.311	0.276	0.264	0.57	0.27									16	
17	2,3	0.00	0.319	0.311	0.278	0.263	0.57	0.27									17	
18	1,2	0.00	0.313	0.309	0.264	0.262	0.60	0.34	12.2	8.0	460	1201	316	825	236	7.1	19	18
19	2,3,4	0.02	0.308	0.306	0.252	0.260	0.55	0.32	13.1	8.1	350	899	216	555	152	6.7	17	19
20	2,3	0.00	0.321	0.307	0.256	0.261	0.55	0.25	13.0	8.1	235	629	68	182	36	5.6	15	20
21	234	0.23	0.317	0.310	0.271	0.264	0.64	0.34									21	
22	238	0.00	0.288	0.312	0.244	0.263	0.55	0.25									22	
23	3,4,8	0.17	0.301	0.310	0.260	0.261	0.57	0.27									23	
24	2,3,5,8	0.01	0.280	0.304	0.242	0.256	0.54	0.24									24	
25	1,8	0.00	0.304	0.303	0.244	0.253	0.54	0.27	11.9	8.1	355	900	252	639	216	7.1	18	25
26	1,8,7	0.00	0.336	0.307	0.265	0.255	0.64	0.35	12.5	8.2	418	1171	320	897	296	7.0	20	26
27	1,8	0.00	0.333	0.308	0.269	0.256	0.66	0.31	12.5	8.2	500	1389	352	978	328	7.3	20	27
28	2,4	0.08	0.298	0.306	0.242	0.252	0.56	0.35									28	
29	3,2,4	0.08	0.270	0.303	0.209	0.247	0.53	0.26									29	
30	2,3,4,8	0.68	0.306	0.304	0.270	0.249	0.75	0.38									30	
31	2,3,8	0.00	0.304	0.307	0.258	0.251	0.58	0.34									31	
TL		2.99	9.891		8.345		18.33	8.94	145.1	96.6								
MAX																		
ME		0.10	0.319		0.269		0.59	0.29	12.1	8.1	402	1020	260	715	220	6.5	18	
REMARKS:																		

March 2025

**MISCELLANEOUS DATA**

DAY	OUTFALL OBSERVATION	GRIT cf	NAT. GAS cf	ELECT. WWTP kwh	ELECT. Riverside Lift Stat. kwh	ELECT. Canal Lift Stat. kwh	ELECT Cutler Lift Stat. kwh	FERRIC CHLORIDE lbs	Polymer Sludge Thickener lbs
SF				1					
1	n		5800	256	10	30	42	241	
2	n		4400	248				241	
3	n		3800	256				241	
4	y	54.0	3300	256	10	30	37	295	
5	y		3500	256				295	
6	y		4500	248	8	26	41	268	
7	n		3600	216				268	
8	n		4000	232				268	
9	n		2800	200	13	42	42	268	134.7
10	n		2300	240				268	162.6
11	y	54.0	3400	216	11	30	49	268	
12	y		3100	240				241	
13	y		2400	240	10	29	34	228	
14	n		1400	200				228	
15	n		2000	208				228	
16	n		1300	200	15	40	46	228	
17	n		1100	232				228	
18	y	40.5	1800	240	10	29	25	292	
19	y		1600	216				322	
20	y		3800	240	9	28	35	322	
21	y		2900	232				322	
22	n		2900	224				322	
23	n		4600	248	13	40	58	268	
24	n		4000	232				268	
25	y		3800	240				241	
26	y		3700	216	9	29	40	241	167.2
27	y		2900	192				295	190.4
28	y		1500	200	8	27	33	295	115.2
29	n		2700	208				295	
30	n		2400	200	14	43	46	295	
31	n		5300	224	4	12	20	295	
<b>TL</b>		148.5	96600.0	7056	144	435	548	8375	770.1
<b>ME</b>		49.5	3116	228	10	31	39	270	154.0
<b>REMARKS:</b>									

Total lbs are figured by multiplying the monthly average by the number of days in the month.

Plant Manager: Tony Smith

City of Portland, MI

March 2025

**DIGESTER BIOSOLIDS**

SF DAY	RAW SLUDGE						BIOSOLIDS						
	Amt.	Percent	Digester	Digester	PH	TEMP.	SLUDGE	PH	T. S.	V. S.	VA/TA	VOLATILE	GAS
	Pumped	Total	% Vol.	Loading			TEMP.				RATIO	SOLIDS	Produced
	gal	Solids	Solids	lbs/1000 cuft.		C.	C.		%	%		REDUCTION	CuFt X 100
1	#REF!												
2	#REF!												
3	#REF!			#REF!								#DIV/0!	
4	#REF!												
5	#REF!											#DIV/0!	
6	#REF!												
7	#REF!												
8	#REF!												
9	#REF!												
10	#REF!	3.6	67.7	#REF!	6.5	15.1	15.4	6.9	5.5	69.5			
11	#REF!	3.2	69.7		7.3	15.5	15.0	7.2	3.3	69.6			
12	#REF!												
13	#REF!												
14	#REF!			#REF!									
15	#REF!												
16	#REF!												
17	#REF!	2.9	68.6	#REF!	7.3	15.9							
18	#REF!												
19	#REF!												
20	#REF!												
21	#REF!	3.1	67	#REF!	7.8	14.5							
22	#REF!												
23	#REF!												
24	#REF!			#REF!								#DIV/0!	
25	#REF!												
26	#REF!	4	69		6.5	12.9	16.2	7.8	8.5	67			
27	#REF!	3	65		7.7	12.0	16.1	7.9	9.9	65			
28	#REF!	3	63.6	#REF!	7.8	12.3	16.2	7.9	9.6	63.4			
29	#REF!												
30	#REF!												
31	#REF!			#REF!									
TL	#REF!												0
ME	#REF!	3.3	67	#REF!	7.3	14.0	15.8	7.5	7.4	67		#DIV/0!	#DIV/0!
REMARKS:		Loading Rate = .02 -.10 lb/cu. ft.											

Digester Volume:  
 Primary: 14700  
 Secondary: 14700

Process Pattern:  
 Primary, Secondary, Land Application

City of Portland, MI

March 2025

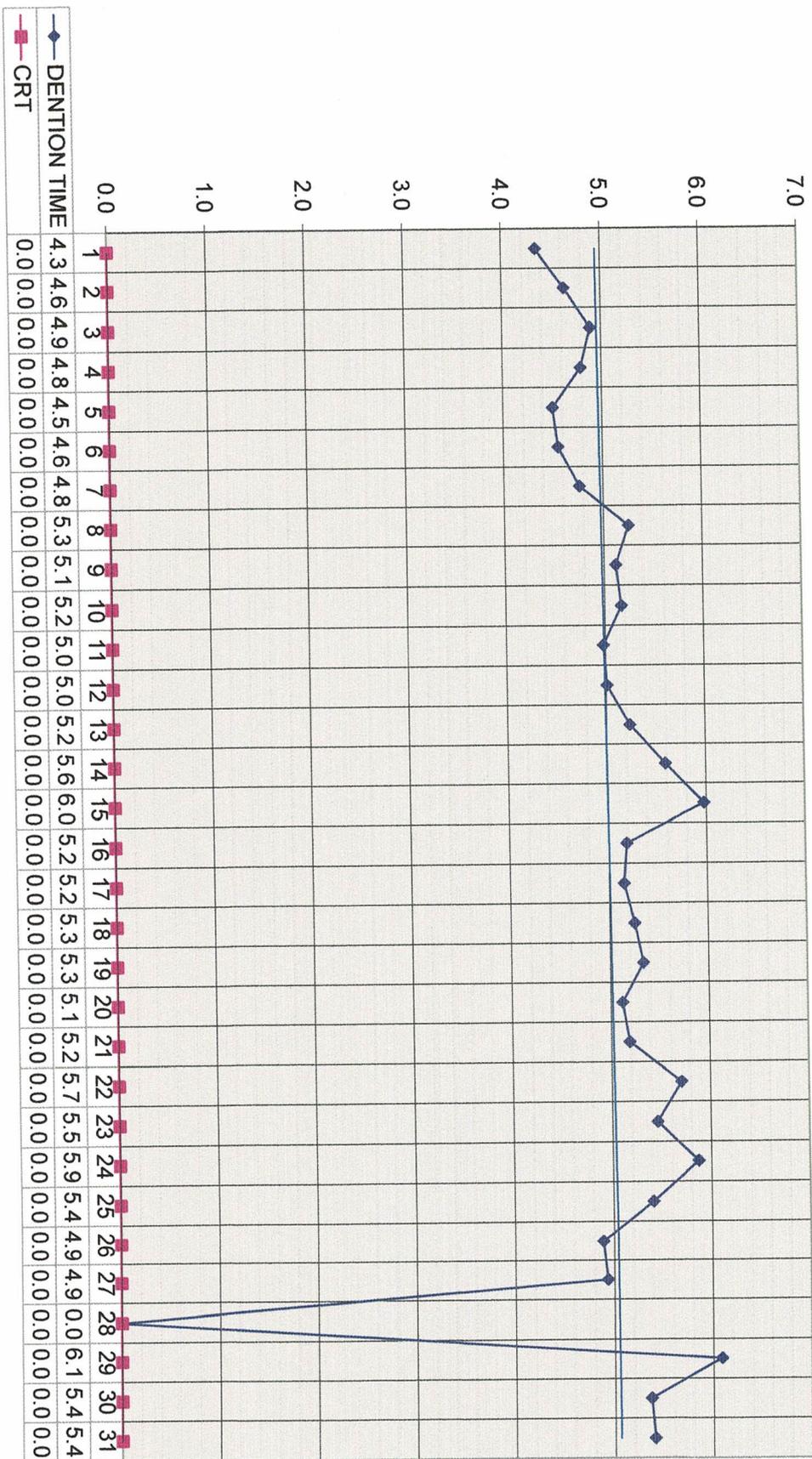
**SOLIDS DISPOSAL**

DAY	SUPERNATANT								BIOSOLIDS DISPOSAL				SITE #
	AMT.		PH	TOTAL	VOL.	SUSP.	Phosp.	PHOSP.	SOLIDS	AMOUNT	TOTAL	VOL.	
	D2-Gal	SST-Gal		SOLIDS	SOLIDS	SOLIDS			TO BED	HAULED	SOLIDS	SOLIDS	
			%	%	mg/l	mg/l	lbs	lbs	gal	%	%		
1	0	0						0	0.0				
2	0	0						0	0.0				
3	0	5520	7.6				20.9	0.9622	0.0				
4	0	6720	7.6				20.9	1.1713	0.0				
5	0	9480	7.6				20.9	1.6524	0.0				
6	0	11880						0	0.0				
7	0	14520						0	0.0				
8	0	3540						0	0.0				
9	0	3720						0	0.0				
10	0	5100						0	0.0				
11	0	0						0	0.0				
12	0	0						0	0.0				
13	0	0						0	0.0				
14	0	0						0	0.0				
15	0	0						0	0.0				
16	0	1140						0	0.0				
17	0	17460	7.5				17.6	2.5628	0.0				
18	0	0						0	0.0				
19	0	0						0	0.0				
20	0	6540	7.5				17.6	0.96	0.0				
21	0	11280	7.5				17.6	1.6557	0.0				
22	0	5640	7.5				17.6	0.8279	0.0				
23	0	0						0	0.0				
24	0	0						0	0.0				
25	0	0						0	0.0				
26	0	0						0	0.0				
27	0	0						0	0.0				
28	0	0						0	0.0				
29	0	0						0	0.0				
30	0	0						0	0.0				
31	0	0						0	0.0				
<b>TL</b>	0	102540	102540						0.0	0			
<b>ME</b>													

Supernatant to drying beds or storage tank and cycled back to plant headworks.  
 Biosolids to farm land and landfill.

# DETENTION & CRT

DET=HRS; CRT = DAYS



**IONIA COUNTY BOARD OF COMMISSIONERS**  
**BOARD OF COMMISSIONERS MEETING**  
**APRIL 22, 2025 – 3:00 P.M.**  
**101 WEST MAIN STREET**  
**IONIA, MICHIGAN**

**THIS MEETING WILL BE HELD IN PERSON AND ZOOM**

**AGENDA**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
  - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
  - A. Approve minutes of the previous meeting (s)
  - B. Approve per diem and mileage
- VII. Unfinished Business**
  - A.
- VIII. New Business**
  - A. Girl Scout Gold Award Recognition
  - B. Reappointment to Economic Development Corporation/Brownfield Redevelopment Authority
    - Rachel TreDenick, three-year term
  - C. Request Approval of FY26 MIDC Grant Budget for Public Defender Office- Walter Downes
  - D. Request Approval to provide local support for the Senior Project Fresh program in Ionia County- Carol Hanulcik
  - E. Request signature on agreement with First United Methodist Church-Carol Hanulcik
  - F. Approval of 2025 Equalization Report – Anthony Meyaard
  - G. Request to accept proposal to replace six AC units at the Road Department Administration Building- Linda Pigue
  - H. Request Approval to enter MCRC SIP Associate Member Service Agreement – Linda Pigue
- IX. Department Reports**

- A. Road Department
- B. Health Department

**X. Reports of Officers, Boards, and Standing Committees**

- A. Chairperson
- B. Board of Commissioners
- C. County Administrator

**XI. Reports of Special or Ad Hoc Committees**

**XII. Public Comment (3-minute time limit per speaker)**

**XIII. Closed Session**

- A. NONE

**XIV. Adjournment**

**Board and/or Commission Vacancies**

- **Community Corrections Advisory Board-Ionia Community Mental Health Representative**

**Appointments for consideration in the month of April 2025:**

- **Economic Development Corporation/ Brownfield Redevelopment Authority**
- **Jury Board**
- **Land Bank Authority**

**Appointments for consideration in the month of May 2025:**

- **NONE**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-21374**

- Consumers Energy Company requests Michigan Public Service Commission’s approval of the contracts associated with the development for the Karn Solar Energy Center (“Karn Solar”) project.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company One Energy Plaza, Jackson, MI 49201, (800) 477-5050, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission’s website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

**DATE/TIME:      Wednesday, May 14, 2025 at 10:30 AM**

**BEFORE:         Administrative Law Judge Jonathan F. Thoits**

**LOCATION:        Video/Teleconference**

**PARTICIPATION:**    Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge’s secretary at (517) 284-8130 or by email at [LARA-MOHR-PSC@michigan.gov](mailto:LARA-MOHR-PSC@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) December 18, 2024 application requesting the Commission to: 1) approve Consumers Energy’s application for contracts related to the development of the Karn Solar project pursuant to MCL 460.1028, the Orders issued in Case Nos. U-15800, U-15805, U-20984, U-21374, and other applicable law, specifically, Consumers Energy seeks approval of a Master Supply Agreement for solar modules, Main Power Step Up Transformer major equipment purchase contract, and an Engineering, Procurement and Construction contract necessary to develop the Karn Solar project consistent with Consumers Energy amended Renewable Energy Plan (REP). Karn Solar will support the Company’s Renewable Energy Program, which is a Voluntary Green Pricing program under Section 61 of 2016 PA 342 (“Section 61”); 2) approve the Transfer Price as proposed by Consumers Energy, with respect to the contracts related to the development of the Karn Solar project; 3) provide assurance that the full actual costs of the Karn Solar project will be recoverable through the combined application of the Transfer Price mechanism, the revenue recovery mechanism, or other mechanisms as determined by the Commission to recover these costs; and 4) Grant Consumers Energy other and further relief that the Commission finds just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 7, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's attorney, Anne M. Uitvlugt, 1 Energy Plaza, EP11-229, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21374**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

U-21374