



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, May 19, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons, Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Finance Director Tolan; Electric Superintendent Davlin

Guests: Cory Grimminck, Portland District Librarian; Jon Moxey of Fleis & VandenBrink; Kathy Parsons; Mike Judd; Larry Tygesen; Kathy Burns

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve the proposed agenda as presented.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

There was no Public Comment.

Under City Manager Report, City Manager Dymczyk reported on recent and upcoming activities.

Under Presentations, Portland District Librarian Grimminck presented the Fiscal Year 2023/2024 Annual Report.

Electric Superintendent Davlin presented the Michigan Public Power Impact Report.

Mayor Barnes opened the Public Hearing for the proposed Budget for Fiscal Year 2025/2026 at 7:27 P.M.

City Manager Dymczyk presented an overview of the proposed budget and noted the budget includes a 7% increase to water rates, a 3% increase to wastewater rates, and a 4% increase to the electric base rates.

There was discussion.

There was no public comment.

Mayor Barnes closed the Public Hearing at 7:37 P.M.

Under New Business, the Council considered Resolution 25-27 to adopt the Annual Budget for Fiscal Year 2025-2026 and the Capital Improvement Plan.

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Motion by Johnston, supported by Sheehan, to approve Resolution 25-27 to adopt the City of Portland's Annual Budget for Fiscal Year 2025-2026 and Capital Improvement Plan.

Yeas: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

The Council considered Resolution 25-28 to request \$250,000 in funding for road improvements on Hill St. through the Transportation Economic Development Fund Category B Program. The City commits \$399,000 toward the construction costs of the potential project.

Jon Moxey of Fleis & VandenBrink provided information related to the potential improvements on Hill St. He also gave an update on the Wastewater River Crossing Project.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 25-28 to establish a Request for Funding, attest to the existence of funds and commit to implementing a Maintenance Program for roadway improvements on Hill Street funded by the Transportation Economic Development Fund Category B Program.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Adopted

The Council considered Resolution 25-29 to approve payment to F&V Construction in the amount of \$396,606 in relation to the river crossing as part of the Wastewater Treatment Plant Project.

Motion by Sheehan, supported by Johnston, to approve Resolution 25-29 approving payment to F&V Construction for work performed in relation to the river crossing as part of the Wastewater Treatment Plant Project.

Yeas: Sheehan, Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fitzsimmons, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on May 5, 2025, payment of invoices in the amount of \$604,856.60 and payroll in the amount of \$172,588.13 for a total of \$777,444.73. Purchase orders to PM Technologies in the amount of \$5,440.00 for generator maintenance, and MTEC in the amount of \$28,108.30 to replace the push camera/utility locator/root cutter for the Wastewater Department were included.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Sheehan, Barnes

Nays: None

Adopted

City Manager Dymczyk had no further comments.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck provided information on the Memorial Day Parade and Chicken Dinner to be held Monday, May 26, 2025.

Council Member Fitzsimmons noted the line items for Council in the amount of \$36,000 included in the General Fund are not directly for the City Council but for a transfer to the Recreation Department.

Council Member Sheehan extended her congratulations to all this year's graduates of both Portland High School and Portland St. Patrick.

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Motion by Fitzsimmons, supported by Johnston, to adjourn the regular meeting.

Yeas: Fitzsimmons, Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Adopted

Meeting adjourned at 7:56 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk