

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, April 28, 2025
In the Council Chambers at City Hall

Members Present: Williamson, Mayor Barnes, City Manager Dymczyk, Schneider, Vogl, Ward

Members Absent: Briggs, Sandborn

Staff: Director ConnerWellman, City Clerk Miller

Guests: None

Chair Williamson called the meeting to order at 7:03 P.M.

Motion by Barnes, supported by Vogl, to approve the agenda as presented.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Schneider, to approve the minutes of the March 24, 2025, regular meeting with the correction that Briggs made the motion to approve the Treasurer's Report, not Barnes.
All in favor. Adopted.

Motion by Vogl, supported by Schneider, to approve the Treasurer's Report.
All in favor. Adopted.

Under Projects and Work Plans, City Manager Dymczyk reported on the Plaza Project at 103 E. Grand River Ave.

Vice Chair, Vogl, provided an update on discussions regarding Historic Downtown Sidewalks.

Chair Williamson provided an update on Downtown Biz Concerns and noted he met with Merry Hass earlier today. Work with the assigned group continues on the DDA Director job description.

Member Ward provided an update on window signs in the downtown.

Director ConnerWellman provided an update on the upcoming Brews & Pours event.

There was no Old Business.

Under New Business, Director ConnerWellman requested authorization to order furniture from Amazon for the plaza at 103 E. Grand River Ave. for a cost of \$1,550.

Motion by Ward, supported by Vogl, to approve the purchase of furniture from Amazon for the plaza at 103 E. Grand River Ave. for a cost of \$1,550.

All in favor. Adopted.

Director ConnerWellman noted the May DDA meeting will be held Tuesday, May 27, 2025, due to the Memorial Day Holiday on Monday, May 26, 2025.

Director ConnerWellman distributed DDA literature to each member and asked each of them to distribute them to four businesses.

There was discussion.

Director ConnerWellman provided the Director's Report.

Under Board Member Comments, City Manager Dymczyk reported the lighting on the flag at Two Rivers Park will be repaired soon and the request to power wash the retaining wall on Grand River Ave. across from Divine Hwy. is being addressed.

There was discussion.

Motion by Barnes, supported by Vogl, to adjourn the meeting at 7:51 P.M.

All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary