

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member Johnston, supported by Council Member Sheehan, made a motion to adopt the following resolution:

RESOLUTION NO. 25-27

**A RESOLUTION TO ADOPT THE CITY OF PORTLAND’S ANNUAL
BUDGET FOR FISCAL YEAR 2025-2026 AND
CAPITAL IMPROVEMENT PLAN**

WHEREAS, in accordance with the provisions of the City Charter, the City Manager submitted a recommended budget for the City of Portland, Michigan for the fiscal year commencing July 1, 2025, and ending June 30, 2026, to the City Council on April 21, 2025; and

WHEREAS, the City Council has considered the financial needs of the City of Portland for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager; and

WHEREAS, on May 19, 2025, the Council did, after proper notice and in accordance with the laws of the State of Michigan, conduct a public hearing on the proposed budget and on the proposed millage rate to be levied to support the proposed budget; and

WHEREAS, the Council has heard and considered all objections and comments on the proposed budget and millage rate to support the proposed budget made at the public hearing.

NOW, THEREFORE BE IT RESOLVED, that the expenditures for the fiscal year commencing July 1, 2025, and ending June 30, 2026, are hereby appropriated by the Portland City Council as follows:

101 - GENERAL FUND

Mayor and Council	\$ 36,820.00
City Manager	\$ 244,130.00
General Administration	\$ 524,780.00
Assessor’s Department	\$ 75,815.00
Elections	\$ 9,650.00
City Hall	\$ 99,915.00
Economic Development	\$ 29,750.00
Police Department	\$1,098,389.00
Code Enforcement Zoning and Planning	\$ 27,375.00
Cemetery Department	\$ 230,095.00
Community Promotion	\$ 458,486.00
Parks Department	\$ <u>289,100.00</u>

SUBTOTAL OF EXPENDITURES FOR GENERAL FUND	\$3,124,305.00
105 - INCOME TAX FUND	\$1,758,221.00
202 - MAJOR STREET FUND	\$1,028,504.00
203 - LOCAL STREET FUND	\$1,562,697.00
208 - RECREATION FUND	\$ 153,760.00
210 - AMBULANCE FUND	\$1,265,348.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 465,260.00
405- WELLHEAD IMPROVEMENT	\$ 10,000.00
520 – REFUSE COLLECTION FUND	\$ 218,000.00
582 - ELECTRIC DEPARTMENT FUND	\$ 6,471,693.00
590 - WASTEWATER DISPOSAL FUND	\$ 2,137,186.00
591 - WATER DEPARTMENT FUND	\$ 983,338.00
661 – MOTOR POOL FUND	<u>\$ 502,941.00</u>

**GRAND TOTAL EXPENDITURES
ALL FUNDS \$19,681,253.00**

BE IT FURTHER RESOLVED, that the contributions "TO and FROM" for the fiscal year commencing July 1, 2025, and ending June 30, 2026, are hereby appropriated by the City Council as follows:

From General Fund	
To Recreation Fund	\$ 32,000.00
From Income Tax	
To Major Street Fund	\$ 384,000.00
From Income Tax	
To Local Street Fund	\$ 1,050,000.00
From Major Street Fund	
To Local Street Fund	\$ 60,000.00
From Electric Fund	
To General Fund	\$ 115,391.00
From Wastewater Fund	
To General Fund	\$ 81,250.00

From Water Fund	
To General Fund	\$ 40,805.00

GRAND TOTAL TRANSFERS	
ALL FUNDS	<u>\$ 1,763,446.00</u>

BE IT FURTHER RESOLVED, that the revenues for the fiscal year commencing July 1, 2025, and ending June 30, 2026, are estimated as follows:

101 - GENERAL FUND REVENUE	
Taxes	\$1,415,706.00
Licenses & Permits	\$ 40,400.00
Grants / Revenue Sharing	\$ 560,473.00
Charges for Services	\$ 528,152.00
Fines & Forfeits	\$ 12,500.00
Other	<u>\$ 398,371.00</u>
 SUBTOTAL OF REVENUES FOR GENERAL FUND	 \$2,955,602.00
 105 - INCOME TAX FUND	 \$1,200,000.00
150 - PERPETUAL CARE	\$ 3,400.00
202 - MAJOR STREET FUND	\$ 878,548.00
203 - LOCAL STREET FUND	\$1,495,564.00
208 - RECREATION FUND	\$ 153,760.00
210 - AMBULANCE FUND	\$1,167,345.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 483,000.00
405- WELLHEAD IMPROVEMENT	\$ 10,000.00
520 - REFUSE COLLECTION FUND	\$ 219,670.00
582 - ELECTRIC DEPARTMENT FUND	\$5,753,650.00
590 - WASTEWATER DISPOSAL FUND	\$1,857,216.00
591 - WATER DEPARTMENT FUND	\$ 960,200.00
661- EQUIPMENT FUND	<u>\$ 315,700.00</u>
 GRAND TOTAL REVENUES ALL FUNDS	 <u>\$17,453,655.00</u>

BE IT FURTHER RESOLVED, that funds be appropriated from fund balances to balance the budget as follows:

101 - GENERAL FUND	\$ 168,703.00
105 - INCOME TAX FUND	\$ 558,221.00
202- MAJOR STREETS	\$ 149,956.00
203 -LOCAL STREET FUND	\$ 67,133.00
208- RECREATION	\$ 0.00
201- AMBULANCE	\$ 98,003.00
248 -DDA FUND	\$ 0.00
582 -ELECTRIC DEPARTMENT FUND	\$ 718,043.00
590 -WASTEWATER FUND	\$ 279,970.00
591 - WATER DEPARTMENT FUND	\$ 23,138.00
661 – MOTOR POOL FUND	\$ <u>187,241.00</u>
TOTAL	\$ 2,250,408.00

BE IT FURTHER RESOLVED, that 12.3645 mills be levied on the taxable assessed valuation as equalized for general operating requirements of the City of Portland and 0.9768 mills be levied on the taxable assessed valuation as equalized for local streets and the Mayor and Clerk are authorized to sign the 2025 Tax Rate Request (form L-4029) to request a total levy of 13.3413 mills.

BE IT FURTHER RESOLVED, the water and wastewater utility rates have been reviewed and determined that a 7% increase in water, a 3% increase in wastewater, and 4% base-rate increase in electric rates is necessary to support the appropriations set forth above.

BE IT FURTHER RESOLVED, that the City Manager is authorized to make budgetary transfers within the line items of appropriation centers established through this budget and that all transfers between appropriations listed in this resolution may be made only by further action of the Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

BE IT FURTHER RESOLVED, that the Portland City Council approves the 6-year Capital Improvement Plan in accordance to MCL 125.3865 of the Michigan Planning Enabling Act, attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that the funds appropriated shall be drawn from the treasury of the City for the purpose pursuant to the authority granted by the Portland City Charter.

BE IT FINALLY RESOLVED that all resolutions and parts of resolution are, to the extent of any conflict with this resolution, rescinded.

Ayes: Johnston, Sheehan, VanSlambrouck, Fitzsimmons, Barnes

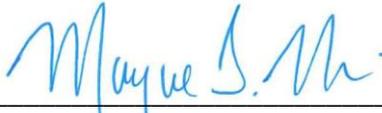
Nays: None

Absent: None

Abstain: None

RESOLUTION DECLARED ADOPTED.

Dated: May 19, 2025


Monique I. Miller, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Portland, County of Ionia, State of Michigan, at a regular meeting held on May 19, 2025, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.


Monique I. Miller, City Clerk

**City of Portland
Capital Improvements Plan 2025-2031**

Project	Funding Source(s)	Fiscal Year Allocation (Estimated City of Portland Costs)						Total	Notes
		2025-26	2026-27	2027-28	2028-29	2029-2030	2030-2031		
Roadways (Streets, Sidewalks, Streetscapes, Storm Sewer & Bridges)									
Grand River Avenue Corridor Study	City Income Tax Fund, Major Street Fund		\$ 50,000					\$ 50,000	
PASER Study Update	City Income Tax Fund, Major/Local Street Funds		\$ 12,000					\$ 12,000	
W. Grand River Ave. - Water Street to City Limits		\$ 50,000	\$ 215,000					\$ 265,000	Small Urban funds - \$385 total project \$650K
Hill Street Improvements - Kent Street to Lincoln Street	City Income Tax Fund/Category B application	\$ 750,000	\$ 550,000					\$ 1,300,000	Final scope and budget TBD
James Street Improvements - Elm Street to Grant Street	City Income Tax Fund			\$ 800,000	\$ 800,000			\$ 1,600,000	Final scope and budget TBD
Divine Highway Bridge Replacement	MDOT Local Bridge, City Income Tax Fund	\$ 320,000	\$ 270,000					\$ 590,000	
Bridge Street Bridge- Preventative Maintenance	MDOT Local Bridge, City Income Tax Fund		\$ 100,000					\$ 100,000	
Rowe Avenue Reconstruction - Grand River Avenue to Rindلهaven Commons	City Income Tax Fund					\$ 300,000		\$ 300,000	
Capital Preventative Maintenance (Crack Seal, Misc. Mill & Fill, Alleys, etc.)	City Income Tax Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 275,000	
-- Identified Mill & Fill Priorities:	City Income Tax Fund							\$ -	
Cross Street - Ionia Road to Lyons Road					\$ 100,000			\$ 100,000	
Water Street				\$ 150,000				\$ 150,000	
Island & Orchard Streets					\$ 150,000			\$ 150,000	
Riverside Drive		\$ 300,000						\$ 300,000	
Looking Glass			\$ 160,000					\$ 160,000	
Pleasant					\$ 90,000			\$ 90,000	
North & Washington Streets					\$ 200,000			\$ 200,000	
Lyons Road				\$ 180,000				\$ 180,000	
Market Street -Clarke - B - H Streets						\$ 200,000		\$ 200,000	
	Subtotal Roadways	\$ 1,445,000	\$ 1,407,000	\$ 1,180,000	\$ 1,390,000	\$ 550,000	\$ 50,000	\$ 6,022,000	
Water System									
Wellhead Protection & Wellfield Study	EGLE, Water System Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	EGLE Grant
Water Department Pickup Truck Replacement	Water System Fund			\$ 40,000				\$ 40,000	
Set Aside for Water Main Directional Drill at Veteran's Memorial Bridge	Water System Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000	Insulation to be addressed with bridge project
Water Service Line Material Inventory	Water System Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000	
Wellhouse No. 4 Upgrades (paint, siding, roofing, electrical, etc.)	Water System Fund	\$ 25,000						\$ 25,000	Cost/scope to be confirmed
Wellhouse No. 6 Upgrades (paint, roofing, etc.)	Water System Fund	\$ 25,000						\$ 25,000	Cost/scope to be confirmed
New Well	Water System Fund			Initiate Bond				\$ -	Assumes new site, generator, etc.
Water Reliability Study	Water System Fund		\$ 10,000					\$ 10,000	
Hill Street Water Main Replacement - Kent Street to Lincoln Street	Water System Fund, City Income Tax Fund	\$ -	\$ 160,000	\$ 160,000				\$ 320,000	With roadway improvements
Kent Street Water Main Replacement - Academy to Grand River Avenue	Water System Fund, City Income Tax Fund							\$ -	With roadway improvements
James Street Water Main Replacement - Elm Street to Grant Street	Water System Fund, City Income Tax Fund			\$ 150,000	\$ 150,000			\$ 300,000	With roadway improvements
Rowe Avenue Water Main Replacement - Grand River Avenue to Rindلهaven	Water System Fund, City Income Tax Fund					\$ 130,000		\$ 130,000	With roadway improvements
	Subtotal Water System	\$ 185,000	\$ 305,000	\$ 485,000	\$ 285,000	\$ 265,000	\$ 135,000	\$ 1,660,000	

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		2025-26	2026-27	2027-28	2028-29	2029-2030	2030-2031		
Wastewater System									
Hill Street Sewer Improvements - Kent Street to Lincoln Street	Sewage Disposal System Fund, Income Tax Fund		\$ 80,000	\$ 80,000				\$ 160,000	With roadway improvements
Kent Street Sewer Improvements - Academy Street to Grand River Avenue	Sewage Disposal System Fund, Income Tax Fund							\$ -	With roadway improvements
James Street Sewer Improvements - Elm Street to Grant Street	Sewage Disposal System Fund, Income Tax Fund			\$ 250,000	\$ 250,000			\$ 500,000	With roadway improvements
Rowe Avenue Sewer Improvements - Grand River Avenue to Rindلهaven	Sewage Disposal System Fund, Income Tax Fund					\$ 75,000		\$ 75,000	With roadway improvements
Riverside Lift Station	Sewage Disposal System Fund		\$ 490,000					\$ 490,000	
Sanitary Sewer Cleaning & Televising	Sewage Disposal System Fund	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000	
Subtotal Wastewater System		\$ 15,000	\$ 585,000	\$ 345,000	\$ 265,000	\$ 90,000	\$ 15,000	\$ 1,315,000	
Department of Public Works									
New Leaf Vacuum	Major/Local Street Funds							\$ -	
New Loader	Major/Local Street Funds	\$ -		\$ 300,000				\$ 300,000	
New Snow Plow	Major/Local Street Funds		\$ 190,000					\$ 190,000	
Asphalt Roller	Major/Local Street Funds			\$ 40,000				\$ 40,000	
Skid Steer	Major/Local Street Funds		\$ 80,000					\$ 80,000	
Small Dump Truck	Major/Local Street Funds				\$ 80,000			\$ 80,000	
DPW Pickup Truck Replacement	Major/Local Street Funds					\$ 50,000		\$ 50,000	
DPW Facility - HVAC Improvements	Major/Local Street Funds		\$ 50,000					\$ 50,000	
Subtotal Department of Public Works		\$ -	\$ 320,000	\$ 340,000	\$ 80,000	\$ 50,000	\$ -	\$ 790,000	
Electric									
Circuit Transition	Electric, Light & Power System Fund	\$ 41,000	\$ 85,000	\$ 118,000	\$ 78,000	\$ 48,000		\$ 370,000	
Rindلهaven Electrical Infrastructure	Electric, Light & Power System Fund	\$ -	\$ 176,000		\$ 90,000			\$ 266,000	BLP will pay for 1/3 of estimated cost
Substation at 723 E. Grand River Avenue	Electric, Light & Power System Fund	\$ -						\$ -	
Interconnect from City Vault to Grant Street Substation	Electric, Light & Power System Fund	\$ 150,000	\$ 105,000					\$ 255,000	
Misc. Transformer Improvements	Electric, Light & Power System Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	As needed
Used Bucket Truck	Electric, Light & Power System Fund	\$ 225,000						\$ 225,000	
Pick up Truck with side Tool Bins	Electric, Light & Power System Fund		\$ 85,000					\$ 85,000	
Single Cab basic work truck	Electric, Light & Power System Fund		\$ 55,000					\$ 55,000	
Municipal Dam Generator #1 Mechanical and Electrical PM	Electric, Light & Power System Fund	\$ 85,000						\$ 85,000	
Kent Street Electric System Improvements	Electric, Light & Power System Fund							\$ -	
AMI	Electric, Light & Power System Fund							\$ -	
Municipal Dam Apron and Impoundment Improvement/Repair	Electric, Light & Power System Fund	\$ -	\$ 50,000			\$ 75,000		\$ 125,000	
Municipal Dam Windows & HVAC	Electric, Light & Power System Fund				\$ 50,000			\$ 50,000	
Impoundment Concrete Repair/Maintenance	Electric, Light & Power System Fund			\$ 50,000				\$ 50,000	
Subtotal Electric & Technology Systems		\$ 551,000	\$ 606,000	\$ 218,000	\$ 268,000	\$ 173,000	\$ 50,000	\$ 1,866,000	

City of Portland Capital Improvements Plan 2025-2031

Project	Funding Source(s)	Fiscal Year Allocation (Estimated City of Portland Costs)						Total	Notes
		2025-26	2026-27	2027-28	2028-29	2029-2030	2030-2031		
Parks, Recreation & Cemetery									
Thompson Field - Canoe/Kayak Launch	MDNR, General Fund		\$ 10,000					\$ 10,000	Anticipates \$40k MDNR Passport Grant
Cemetery - Convert Building to Natural Gas	General Fund			\$ 15,000				\$ 15,000	
Cemetery - Fence Replacement, Phase 1	Perpetual Fund		\$ 40,000					\$ 40,000	
Two Rivers Park - Canoe/Kayak Launch	MDNR, General Fund			\$ 10,000				\$ 10,000	Anticipates \$40k MDNR Passport Grant
River Trail Resurfacing - Cutler Road	General Fund				\$ 45,000			\$ 45,000	
Cemetery - Fence Replacement, Phase 2	Perpetual Fund			\$ 40,000				\$ 40,000	
Recreation Master Plan Update	Recreation Fund		\$ 10,000					\$ 10,000	
Bogue Flats Improvements	MDNR, General Fund			\$ 30,000				\$ 30,000	Anticipates \$300k MDNR Trust Fund Grant
River Trail Resurfacing - East of Kent Street	General Fund			\$ 100,000				\$ 100,000	
Cemetery - Fence Replacement, Phase 3	Perpetual Fund				\$ 40,000			\$ 40,000	
Cemetery - Columbarium Installation	Perpetual Fund				\$ 25,000			\$ 25,000	
Community Lake Park - Trailhead Improvements	MDNR, General Fund					\$ 50,000		\$ 50,000	Anticipates \$112.5k MDNR Passport Grant
Powers Park Improvements (fence replacement, dugout installation)	General Fund			\$ 50,000				\$ 50,000	
Joe Tichvon Park Improvements	MDNR, General Fund						\$ 57,500	\$ 57,500	Anticipates \$112.5k MDNR Passport Grant
River Trail Resurfacing - Railtrail Lookingglass	General Fund				\$ 100,000			\$ 100,000	
Cemetery - Tractor Replacement	General Fund						\$ 30,000	\$ 30,000	
Parks Department - Replace 2007 Ford Ranger	General Fund					\$ 40,000		\$ 40,000	
Alton Park Improvements	MDNR, General Fund			\$ 37,500				\$ 37,500	Anticipates \$112.5k MDNR Passport Grant
River Trail Resurfacing - Railtrail Flats	General Fund		\$ 200,000			\$ 100,000		\$ 300,000	
Capital Preventative Trail Maintenance (Crack Seal, Misc. Mill & Fill, etc.)	General Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	
Boardwalk repairs	General Fund		\$ 150,000					\$ 150,000	
Subtotal Parks, Recreation & Cemetery		\$ 10,000	\$ 420,000	\$ 292,500	\$ 220,000	\$ 200,000	\$ 97,500	\$ 1,240,000	

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		2025-26	2026-27	2027-28	2028-29	2029-2030	2030-2031		
Ambulance									
Ambulance 45 - Power Lift Cot & Mounting System	Ambulance Fund					\$ 40,000		\$ 40,000	
New Ambulance	Ambulance Fund						\$ 300,000	\$ 300,000	
Replace Heart Monitors	Ambulance Fund	\$ -		\$ 100,000				\$ 100,000	
Remounted Ambulance	Ambulance Fund		\$ 150,000					\$ 150,000	
	Subtotal Ambulance	\$ -	\$ -	\$ 100,000	\$ -	\$ 40,000	\$ 300,000	\$ 440,000	
Police Department									
Replace 2020 Ford Interceptor	General Fund		\$ 65,000			\$ 65,000		\$ 65,000	
	Subtotal Police Department	\$ -	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000	
City Hall									
Boiler Replacement	General Fund		\$ 50,000					\$ 50,000	
Upstairs Renovations	General Fund				\$ 150,000			\$ 150,000	
Parking Lot Resurfacing	General Fund			\$ 90,000				\$ 90,000	
	Subtotal City Hall	\$ -	\$ 50,000	\$ 90,000	\$ 150,000	\$ -	\$ -	\$ 290,000	