



# City of Portland

Portland, Michigan

Minutes of the City Council Meeting

**Held on Monday, August 18, 2025**

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Fitzsimmons and Johnston; City Manager Dymczyk; Police Chief Thomas

Absent: Council Members Fitzsimmons and Sheehan

Guests: Larry Tygesen; Kathy Burns

The meeting was called to order at 7:18 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Johnston, to approve the revised agenda to excuse Council Members Fitzsimmons and Sheehan.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

Adopted

Motion by Johnston, supported by VanSlambrouck, to excuse the absences of Council Members Fitzsimmons and Sheehan.

Yeas: Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons, Sheehan

There was no Public Comment

Under City Manager Report, City Manager Dymczyk noted City Hall has received several calls regarding utility rate increases for electric, water, and wastewater that went into effect July 1<sup>st</sup>; billed on the August utility bill. City Manager Dymczyk provided information on rate increases.

Staff attended safety training last week to coordinate and unify traffic controls across all operations.

Under New Business, the Council held the Second Reading and consideration of Ordinance 101N to establish a procedure for applying for new utility service and applying certain rates and charges as appropriate to apportion the relative costs of the extension of service.

Motion by VanSlambrouck, supported by Johnston, to approve Ordinance 101N to adopt an Electric Utility Service Construction Fee Ordinance.

Yeas: VanSlambrouck, Johnston, Barnes

Nays: None

City of Portland  
City Council Minutes – August 18, 2025

Absent: Fitzsimmons and Sheehan  
Adopted

The Council considered Resolution 25-53 to adopt construction fees and utility agreements for electric service to residents and businesses.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-53 to adopt and implement contribution in aid of construction fees and utility agreements for electric service.

Yeas: Johnston, VanSlambrouck, Barnes  
Nays: None  
Absent: Fitzsimmons, Sheehan  
Adopted

The Council considered Resolution 25-54 to approve the proposal from Maner Costerisan's Proposal to provide audit services for the fiscal years ending June 30, 2026, 2027, and 2028.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-54 to approve Maner Costerisan's proposal to provide professional audit services.

Yeas: VanSlambrouck, Johnston, Barnes  
Nays: None  
Absent: Fitzsimmons, Sheehan  
Adopted

The Council considered Resolution 25-55 to approve the purchase of Supervisory Control and Data Acquisition (SCADA) replacement radios, in the amount of \$35,450.00, for the Water and Wastewater Departments.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-55 authorizing the purchase and installation of Supervisory Control and Data Acquisition (SCADA) replacement radios for the water and wastewater utilities.

Yeas: Johnston, VanSlambrouck, Barnes  
Nays: None  
Absent: Fitzsimmons, Sheehan  
Adopted

Council Member Fitzsimmons arrived at 7:30 P.M.

The Council considered Resolution 25-56 to go into Closed Session to consider a legal opinion.

Motion by Fitzsimmons, supported by VanSlambrouck, to approve Resolution 25-56 to enter into Closed Session pursuant to Section 8(H) of the Open Meetings Act to consider an attorney-client privilege memorandum exempt from disclosure under Section 13(1)(G) of the Freedom of Information Act.

Yeas: Fitzsimmons, VanSlambrouck, Johnston, Barnes  
Nays: None  
Absent: Sheehan  
Adopted

Council adjourned to Closed Session at 7:31 P.M.

Council returned from Closed Session at 8:21 P.M.

City of Portland  
City Council Minutes – August 18, 2025

Motion by VanSlambrouck, supported by Fitzsimmons, to table Resolution 25-48 approving, authorizing, and directing the Mayor and Clerk to sign a Recreation Services Agreement with Eagle Township.

Yeas: VanSlambrouck, Fitzsimmons, Johnston, Barnes

Nays: None

Absent: Sheehan

Barnes

Motion by Johnston, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on August 4, 2025, payment of invoices in the amount of \$145,408.51 and payroll in the amount of \$178,140.27 for a total of \$323,548.78. A purchase order to Fleis & VandenBrink in the amount of \$21,108.88 for engineering services for the Divine Hwy. Bridge Project was also included.

Yeas: Johnston, VanSlambrouck, Fitzsimmons, Barnes

Nays: None

Absent: Sheehan

Adopted

City Manager Dymczyk had no additional comments.

Under Council Member Comments, there was discussion of an upcoming event that Council Member Johnston's daughter will be singing at.

Motion by Johnston, supported by Fitzsimmons, to adjourn the regular meeting.

Yeas: Johnston, Fitzsimmons, VanSlambrouck, Barnes

Nays: None

Absent: Sheehan

Adopted

Meeting adjourned at 8:26 P.M.

Respectfully submitted,

---

James E. Barnes, Mayor

---

Monique I. Miller, City Clerk