



**PROPOSED AGENDA
REGULAR MEETING OF THE PORTLAND CITY COUNCIL**

7:00 P.M. Monday, October 20, 2025
City Council Chambers
City Hall, 259 Kent St, Portland, MI 48875

<u>Estimated Time</u>		<u>Desired Outcome</u>
7:00 PM	I. <u>Call to Order by Mayor Barnes</u>	
7:01 PM	II. <u>Pledge of Allegiance</u>	
7:02 PM	III. <u>Acceptance of Agenda</u>	Decision
7:03 PM	IV. <u>Public Comment</u> (5-minute time limit per speaker)	
7:10 PM	V. <u>City Manager Report</u>	
7:15 PM	VI. <u>Presentations</u> - None	
	VII. <u>Public Hearing(s)</u> - None	
	VIII. <u>Old Business</u> - None	
7:20 PM	IX. <u>New Business</u>	
	A. Proposed Resolution 25-73 Approving the Ionia County Hazard Mitigation Plan 2024	Decision
7:22 PM	B. Proposed Resolution 25-74 Approving the Addition of a Voluntary Donation Line to the City Income Tax Form	Decision
7:25 PM	C. Proposed Resolution 25-75 Confirming the Mayor’s Appointment City Boards and Commissions	Decision
	X. <u>Consent Agenda</u>	
7:28 PM	A. Minutes and Synopsis of the Regular City Council Meeting held on October 6, 2025	Decision
	B. Payment of Invoices in the Amount of \$310,806.74 and Payroll in the Amount of \$173,089.08 for a Total of \$483,895.82	
	C. Purchase Orders over \$5,000.00	
	1. Double K Underground in the Amount of \$7,854.00 for Emergency Repairs to the Electric Distribution System	
	XI. <u>Communications</u>	
	A. DDA Minutes for August 25, 2025	
	B. Wastewater Treatment Plant Report for September 2025	

<u>Estimated Time</u>
7:30PM
7:35 PM
7:40 PM
7:45 PM

- C. Ionia County Board of Commissioners Agenda for October 14, 2025
- D. MPSC Notice of Hearing for Consumers Energy

- XII. **Other Business** - None
- XIII. **City Manager Comments**
- XIV. **Council Comments**
- XV. **Adjournment**

<u>Desired Outcome</u>
Decision

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-73

**A RESOLUTION APPROVING THE
IONIA COUNTY HAZARD MITIGATION PLAN 2024**

WHEREAS, the City Council recognizes the threat that natural hazards pose to people and property within the City of Portland; and

WHEREAS, the City of Portland has prepared a multi-hazard mitigation plan, hereby known as Ionia County Hazard Mitigation Plan 2024 in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, Ionia County Hazard Mitigation Plan 2024 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Portland from the impacts of future hazards and disasters; and

WHEREAS, adoption by the City of Portland demonstrates their commitment to the hazard mitigation and achieving the goals outlined in the Ionia County Hazard Mitigation Plan 2024; and

WHEREAS, the City Manager and Chief of Police recommends that City Council approve adoption of the Ionia County Hazard Mitigation Plan 2024.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council approves the City Manager and Chief of Police recommendation to adopt the Ionia County Hazard Mitigation Plan 2024
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED

Dated: October 20, 2025

Monique I. Miller, City Clerk

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-74

**A RESOLUTION APPROVING THE ADDITION OF A VOLUNTARY
DONATION LINE TO THE CITY INCOME TAX FORM**

WHEREAS, the City of Portland issues numerous small-dollar income tax refund checks each year, many of which go uncashed and are ultimately turned over to the State of Michigan as unclaimed property; and

WHEREAS, the processing and handling of these uncashed checks creates an unnecessary administrative burden and financial inefficiency for the City; and

WHEREAS, the City has received inquiries from residents expressing interest in donating small refunds or additional funds to support local public services rather than receiving refund checks; and

WHEREAS, the Finance Director has recommended, as outlined in the memo attached as Exhibit A, adding a voluntary donation line to the City income tax form, allowing taxpayers to contribute their refund or any chosen amount directly to either the Recreation Department or the Ambulance Department; and

WHEREAS, this option would provide a simple and cost-effective means for residents to support community services while reducing administrative costs associated with uncashed refunds; and

WHEREAS, the Finance Director will establish separate accounts to track donations that can be reported annually to the City Council to ensure transparency and accountability.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council hereby approves the addition of a voluntary donation line to the City's local income tax form, offering taxpayers the option to contribute to either the Recreation Department or the Ambulance Department, as outlined in the memo attached as Exhibit A.
2. The Finance Director is authorized to coordinate implementation of this change beginning with the next tax year and to make any necessary updates to the tax processing system and related procedures.
3. The Finance Department shall record and report all donations in accordance with established accounting standards detailing the total contributions received and their use.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 20, 2025

Monique I. Miller, City Clerk



MEMORANDUM

TO: City Council Members

FROM: Mindy Tolan, Finance Director

DATE: 10/20/2025

SUBJECT: Proposal to Add Donation Line to City Income Tax Form

Dear Council Members,

I am writing to recommend the addition of a voluntary donation line on the City's local income tax form, allowing taxpayers to contribute directly to one of two important public service departments: the Recreation Department or the Ambulance Department.

This initiative is in response to numerous resident inquiries asking whether they can simply donate their small tax refunds rather than receiving a check. Many residents have expressed a desire to support local services, especially when their refund amounts are minimal.

Background and Purpose:

- Each year, the City issues many small-dollar refund checks. A significant number of these checks go uncashed, and as a result, the funds are eventually turned over to the State of Michigan as unclaimed property, creating unnecessary administrative burden and financial inefficiency.
- By offering a donation option directly on the tax form, we can:
 - Provide a clear and easy mechanism for residents to contribute their refunds, or any additional amount, to benefit the community.
 - Reduce the number of uncashed checks, saving on processing and handling costs.
 - Direct unused funds back into vital city services that residents use and value.

Proposal Details:

- **Donation Options:** Taxpayers will have the opportunity to contribute their refund, or any chosen amount, to either:
 - The Recreation Department, supporting parks, youth programming, and community events.
 - The Ambulance Department, supporting critical emergency response services.
- **Implementation:** The donation line would be included on the city income tax form starting with the next tax year, pending council approval and coordination with our tax processing system.
- **Accountability:** All donations will be recorded in dedicated accounts and can be reported annually to the Council and public to ensure transparency and responsible use.

Adding this option offers a simple, cost-effective solution that aligns with resident interest, reduces administrative overhead, and enhances support for essential community services.

I respectfully request City Council approval to move forward with incorporating this donation option on the income tax form.

Please let me know if you would like a formal resolution drafted or additional information provided.

Sincerely,

Mindy Tolan
Finance Director
City of Portland
517-647-2933

PORTLAND CITY COUNCIL
Ionia County, Michigan

Council Member _____, supported by Council Member _____, made a motion to adopt the following resolution:

RESOLUTION NO. 25-75

**A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT TO
CITY BOARDS AND COMMISSIONS**

WHEREAS, City Council has established guidelines for appointments to City Boards and Commissions pursuant to Council Policy 96-1; and

WHEREAS, the Mayor has reviewed the applications for the various City Boards and Commissions and, in accordance with Council Policy 96-1, requests that the Council confirm the following appointments:

Downtown Development Authority
-Cory O’Connell to a term expiring June 30, 2027

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Portland City Council confirms the Mayor’s appointment as set forth above.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: October 20, 2025

Monique I. Miller, City Clerk



City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, October 6, 2025

In the City Council Chambers at City Hall

259 Kent St., Portland, MI 48875

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas

Absent: Council Member Fitzsimmons

Guests: Cena Schneider; Kathy Parsons; Noreen Logel; Phil Quinn; Gale Rogers; Cory O'Connell

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Sheehan, to approve the proposed revised agenda.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Motion by Johnston, supported by Sheehan, to excuse the absence of Council Member Fitzsimmons.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under Public Comment, Phil Quinn and Gale Rogers, residents on Looking Glass Ave., address the Council regarding speeding issues on Looking Glass Ave., drivers failing to stop at the Bishop St. intersection, why Bishop St. remains unpaved, they asked questions about the upcoming Divine Highway Bridge Project, city income tax allocation, the upcoming schedule power outage, and utility bill increases.

Under City Manager Report, City Manager Dymczyk reported on the scheduled power outage on Saturday, November 1, 2025, at 11:00 P.M. through Sunday, November 2, 2025, at 8:00 A.M. so that Consumers Energy can connect power lines from the existing system to the poles that will serve the new substation. The Grand Opening for the Looking Glass Plaza Project will be held Saturday, October 25, 2025, from 11:00 A.M. to 2:00 P.M. New audio and video equipment was installed last week in the Council Chambers. He and City Clerk Miller are evaluating the new capabilities and will make recommendations to Council. He acknowledged the issue around the scaffolding that was located at 170 Kent St. and noted he is working toward modifying procedures to avoid elongated timelines for façade repairs in the future.

Under Presentations, DDA Director ConnerWellman presented the report on downtown activities.

Under Old Business, the Council considered Resolution 25-48 to authorize a Recreation Services Agreement with Eagle Township to offer services, programming, and facility access to non-resident participants under clearly defined terms.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 25-48 approving, authorizing, and directing the Mayor and Clerk to sign a Recreation Services Agreement with Eagle Township.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

Under New Business, the Council considered Resolution 25-64 to authorize an agreement for professional assessing services with Michael Dougherty. City Manager Dymczyk explained that Kara Dougherty had taken a job with the State of Michigan, necessitating a new assessor of record. Michael Dougherty, who has assisted Kara previously, is familiar with Portland's parcels and processes. He holds a Class 3 license, which is more than qualified for the city's needs. The contract changes include a shift to appointment-only availability for residents, reflecting the limited workforce in the assessing market. The City Manager noted they will monitor this arrangement to ensure citizens receive appropriate service.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-64 approving, authorizing, and directing the Mayor to sign an agreement for professional assessing services with Michael Dougherty.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-65 to approve the installation and operation of Wi-Fi internet service at the Red Mill Pavilion, which has become an essential amenity for facility rentals, enabling event organizers, participants, and attendees to conduct business, process transactions, and promote activities.

Motion by Sheehan, supported by Johnston, to approve Resolution 25-65 approving the installation and operation of Wi-Fi internet service at the Red Mill Pavilion to support rentals and the Farmers Market.

Yeas: Sheehan, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-66 to approve the Energy Waste Recovery (EWR) Plan and Participation Agreement with the Michigan Public Power Agency (MPPA). In November 2023, the Michigan Legislature passed Public Act 229, requiring electric providers to implement additional EWR programs beginning in 2026. The MPPA competitively bid multiple vendors and selected Franklin Energy to administer a state-compliant EWR program as the most comprehensive and cost-effective solution.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-66 approving the Energy Waste Recovery (EWR) Plan and Participation Agreement with the Michigan Public Power Agency.

Yeas: Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

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The Council considered Resolution 25-67 to approve a proposal from Cook Brothers Excavating, in the amount of \$82,746.00, to install conduit from the Grant Street Substation to the main distribution vault located at the Electric Department.

Motion by VanSlambrouck, supported by Sheehan, to approve Resolution 25-67 approving a proposal from Cook Brothers Excavating to perform work for the Grant Street Substation Project.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-68 to approve a proposal from Kendall Electric, in the amount of \$27,091.64, for the purchase of conduit materials to construct the underground distribution system interconnect from the Grant Street Substation to the main electric vault at the Electric Department.

Motion by Johnston, supported by VanSlambrouck, to approve Resolution 25-68 approving a proposal from Kendall Electric to purchase conduit materials for the Grant Street Substation Project.

Yeas: Johnston, VanSlambrouck, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-69 to approve a proposal from Resco, in the amount of \$24,719.50, to purchase electrical distribution connection parts to be used in constructing the underground electrical interconnect from the Grant Street Substation to the main circuit vault located at the Electrical Department.

Motion by Sheehan, supported by Johnston, to approve Resolution 25-69 approving a proposal from Resco to purchase electrical distribution voltage connection parts for the Grant Street Substation Project.

Yeas: Sheehan, Johnston, VanSlambrouck, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-70 to authorize the Mayor and City Clerk to sign a License Agreement for the Friends of the Red Mill to hold a haunted house at the Red Mill to raise funds for the Red Mill Pavilion Project.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-70 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a haunted house at the Red Mill.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes

Nays: None

Absent: Fitzsimmons

Adopted

The Council considered Resolution 25-71 to approve a payment to F&V Construction, in the amount of \$349,168.36, for work related to the River Crossing and Wastewater Treatment Plant Projects.

Motion by Sheehan, supported by VanSlambrouck, to approve Resolution 25-71 approving payment to F&V Construction for work performed in relation to the River Crossing and the Wastewater Treatment Plant Project.

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Yeas: Sheehan, VanSlambrouck, Johnston, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

The Council considered Resolution 25-72 to approve Change Order No. 1, at a cost of \$71,651.21, and Pay Request No. 1, in the amount of \$75,598.84, to MWT, LLC for work completed through October 3, 2025, for the 103 East Grand River Avenue Plaza Improvements.

Motion by VanSlambrouck, supported by Johnston, to approve Resolution 25-72 approving Change Order No. 1 and Pay Application No. 1 with MWT, LLC for 103 East Grand River Avenue Plaza Improvements.

Yeas: VanSlambrouck, Johnston, Sheehan, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Motion by VanSlambrouck, supported by Sheehan, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City held on September 15, 2025, payment of invoices in the amount of \$196,002.57 and payroll in the amount of \$152,070.89 for a total of \$348,073.46. Purchase orders to Alpha Omega in the amount of \$5,083.00 for quarterly safety training, Integrity Mobile Services in the amount of \$6,800.00 for cemetery fence restoration, and Dorsey College in the amount of \$8,028.25 for paramedic tuition were also included.

Yeas: VanSlambrouck, Sheehan, Johnston, Barnes
Nays: None
Absent: Fitzsimmons
Adopted

Mayor Barnes noted the application from Cory O'Connell for appointment to the Downtown Development Authority included in the Communications and stated it would be presented to Council for their approval at the October 20, 2025, Council meeting.

Under City Manager Comments, City Manager Dymczyk had no additional comments.

Under Council Member Comments, Mayor Pro-Tem VanSlambrouck noted the VFW will host a burger night on Friday, October 10, 2025.

Mayor Barnes commented on the September 28, 2025, mass shooting in Grand Blanc at the Church of Jesus Christ of Latter-day Saints. He noted the individual was neutralized less than four minutes after police were called, but not before two people were shot and killed, with two additional deaths from a fire apparently started by the shooter.

Kathy Parsons announced a fundraiser for the Portland Area Firefighters Association on Tuesday, October 14, 2025, at the Wagon Wheel, with 20% of proceeds going to the Association when customers present a coupon found on the Portland Area Fire Authority website. The fundraiser is in place of the usual spaghetti dinner as the department is saving resources for next year's 150th anniversary celebration.

Motion by Johnston, supported by Sheehan, to adjourn the regular meeting.

Yeas: Johnston, Sheehan, VanSlambrouck, Barnes
Nays: None
Absent: Fitzsimmons

Adopted

Meeting adjourned at 7:58 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk

DRAFT

City of Portland
Synopsis of the Minutes of the October 6, 2025, City Council Meeting
In the City Council Chambers at City Hall
259 Kent St., Portland, MI 48875

The City Council meeting was called to order by Mayor Barnes at 7:00 P.M.

Present - Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Johnston, and Sheehan; City Manager Dymczyk; City Clerk Miller; Police Chief Thomas

Absent – Council Member Fitzsimmons

Public Comment – Phil Quinn and Gale Rogers address their concerns regarding speeding issues on Looking Glass Ave., drivers failing to stop at the Bishop St. intersection, why Bishop St. remains unpaved, they asked questions about the upcoming Divine Highway Bridge Project, city income tax allocation, the upcoming schedule power outage, and utility bill increases.

Presentation - DDA Director ConnerWellman presented the report on downtown activities.

Resolution 25-48 approving, authorizing, and directing the Mayor and Clerk to sign a Recreation Services Agreement with Eagle Township.

All in favor. Adopted.

Resolution 25-64 approving, authorizing, and directing the Mayor to sign an agreement for professional assessing services with Michael Dougherty.

All in favor. Adopted.

Resolution 25-65 approving the installation and operation of Wi-Fi internet service at the Red Mill Pavilion to support rentals and the Farmers Market.

All in favor. Adopted.

Resolution 25-66 approving the Energy Waste Recovery (EWR) Plan and Participation Agreement with the Michigan Public Power Agency.

All in favor. Adopted.

Resolution 25-67 approving a proposal from Cook Brothers Excavating to perform work for the Grant Street Substation Project.

All in favor. Adopted.

Resolution 25-68 approving a proposal from Kendall Electric to purchase conduit materials for the Grant Street Substation Project.

All in favor. Adopted.

Resolution 25-69 approving a proposal from Resco to purchase electrical distribution voltage connection parts for the Grant Street Substation Project.

All in favor. Adopted.

Resolution 25-70 approving, authorizing, and directing the Mayor and City Clerk to sign a License Agreement to permit holding a haunted house at the Red Mill.

All in favor. Adopted.

Resolution 25-71 approving payment to F&V Construction for work performed in relation to the River Crossing and the Wastewater Treatment Plant Project.

All in favor. Adopted.

Resolution 25-72 approving Change Order No. 1 and Pay Application No. 1 with MWT, LLC for 103 East Grand River Avenue Plaza Improvements.

All in favor. Adopted.

Approval of the Consent Agenda.

All in favor. Adopted.

Adjournment at 7:58 P.M.

All in favor. Adopted.

A copy of the approved Minutes is available upon request at City Hall, 259 Kent Street.

Monique I. Miller, City Clerk

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
FOSTER, SWIFT, COLLINS & SMITH	PC 02866	LEGAL SVCS - GEN	665.00
FOSTER, SWIFT, COLLINS & SMITH	PC 02866	LEGAL SVCS - GEN	714.00
FOSTER, SWIFT, COLLINS & SMITH	PC 02866	LEGAL SVCS - GEN	676.50
ALT PRINTING CO.	02712	MENS COED FALL CHAMPION SHIRTS - REC	334.00
MICHAEL BOZUNG	MISC	INS OVERPAYMENT - AMB	381.59
UPS	02587	SHIPPING TO HACH CO - WW	203.74
MENARDS	00260	CLOTHING BAR FOR CLOSET - WW	44.93
MRWA	01935	PLANT OPERATIONS REVIEW - WW	760.00
CAPITAL ASPHALT LLC	02578	ASPHALT - LOC STS	207.40
J H OIL COMPANY	02887	DIESEL FUEL - PARKS, CEM	485.87
J H OIL COMPANY	02887	GAS REFILL - PARKS, CEM	409.31
SHERWIN-WILLIAMS	01746	CABINET PAINT & SUPPLIES - WW	83.17
APX, INC.	02591	MIRECS FEE - ELECTRIC	20.63
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	228.02
COOK BROS EXCAVATING	00101	LIMESTONE - ELECTRIC	127.20
WEST MICHIGAN INTERNATIONAL LLC	02546	DOT INSPECTIONS - MTR POOL	1,209.75
DETROIT SALT COMPANY	01497	ROAD SALT - MAJ, LOC STS	8,048.79
SHERWIN-WILLIAMS	01746	PAINT & SUPPLIES - WW	346.09
INTERSTATE BILLING SVC	00202	PM SUPPLIES 945 - MTR POOL	414.55
KARA DOUGHERTY	02767	ASSESSING SERVICES 1ST HALF OF OCT 2025 - ASSES	1,875.00
APPLIED INNOVATION	02493	PRINTER INVOICE - VARIOUS DEPTS	203.76
APPLIED INNOVATION	02493	COPY MACHINE MAINT - ELECTRIC	66.10
APPLIED INNOVATION	02493	CITY HALL COPY MACHINE MAINT - GENERAL	22.36
BRANDON TRIERWEILER	MISC	ENERGY OPTZ PROGRAM REFUND - ELECTRIC	50.00
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENT - AMB	368.01
CULLIGAN	02130	WATER X4 CITY HALL - GEN	30.00
FAMILY FARM & HOME	01972	SPRINKLER - MAJ STS	2.98
DORNBOS SIGN, INC.	00067	SIGNS - MAJ STS	51.80
FAMILY FARM & HOME	01972	SUPPLIES - LOC STS	28.46
UTILITY CONSULTING GROUP, LLC	00465	CALC PCA FACTOR - ELECTRIC	225.00
HACH COMPANY	01254	ANNUAL CALIBRATION - WW	1,334.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
KEUSCH TIRE & AUTO	00228	TIRE DISPOSAL - PARKS, CEM	12.00
CULLIGAN	02130	WATER X2 - PARKS, CEM	16.00
VAN BRO'S IRRIGATION INC.	01762	REPAIR TO IRRIGATION SYSTEM- CITY HALL	19.50
VAN BRO'S IRRIGATION INC.	01762	IRRIGATION REPAIR - CITY HALL	66.75
JACKSON COLLEGE	MISC	COMPLIANCE TRAINING - WW	90.00
INSOURCE SOLUTIONS GROUP INC.	01813	ETAX FILING W/H TOOL - INCOME TAX	3,650.00
RHETT BUTLER	MISC	CEM PLOT BUY BACK - CEM	425.00
HOMEWORKS TRI-COUNTY ELECTRIC	02092	FIBER COST - VAR DEPTS	1,110.19
MOBILE HEALTH RESOURCES	01757	SEPT BILLING 2025	2,825.00
POWER LINE SUPPLY COMPANY	00389	FULL BODY HARNESS, LANYARD - WATER	1,356.00
BADGER METER INC.	02247	ORION CELLULAR LTE SVC - WATER, WW	895.59
VISCO	00793	TRAFFIC LIGHT REPLACEMENT - ELECTRIC	3,765.00
RESCO	00392	STREET LIGHTS - ELECTRIC	1,711.45
NEWKIRK ELECTRIC ASSOCIATES	00331	GRANT ST SUB STATION - ELECTRIC APP RES 24-88	176,251.36
PLEUNE SERVICE COMPANY INC.	00741	QRTLY LABOR/PARTS HVAC - ELECTRIC	385.00
POWER LINE SUPPLY COMPANY	00389	DIST SYSTEM - ELECTRIC	340.00
POWER LINE SUPPLY COMPANY	00389	SUPPLIES DIST SYSTEM - ELECTRIC	335.00
GREAT LAKES JANITORIAL SERVICES	02654	CLEANING SERVICES WINDOWS - ELECTRIC	350.00
POWER LINE SUPPLY COMPANY	00389	GLOVES - ELECTRIC	246.00
FAMILY FARM & HOME	01972	HARDWARE/SUPPLIES - ELECTRIC	201.78
MCKEARNEY ASPHALT & SEALING INC.	02541	MINI MILLING PATCHES - MAJ STS	1,800.00
MCKEARNEY ASPHALT & SEALING INC.	02541	ROAD REPAIR - MAJ STS	1,600.00
INTERSTATE BILLING SVC	00202	HYDRAULIC HOSE - MTR POOL	520.20
BOUND TREE MEDICAL LLC.	01543	MEDICAL SUPPLIES - AMB	496.97
STRAIN ELECTRIC CO.	02379	REPAIR CROSS ROAD LIGHTS - MAJ STS	300.00
FAMILY FARM & HOME	01972	STORAGE TOTES - WW	71.91
UNITED RENTALS	02947	PORTABLE TOILET DELIVERY- PARKS	90.00
UNITED RENTALS	02947	PORTABLE TOILET DELIVERY- PARKS	90.00
MICHIGAN CAT	01920	BRACKET 904 - MTR POOL	188.54
MICHIGAN CAT	01920	HARDWARE - MTR POOL	2.76
HYDROCORP	02340	INSPECTION & REPORT - WTR APP RES 25-51	632.00

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
VERIZON WIRELESS	00470	PHONE DATA - VAR DEPTS	1,095.06
PURITY CYLINDER GASES, INC.	00380	QRTLY CYLINDER RENTAL - MTR POOL	274.72
ETNA SUPPLY COMPANY	00146	INSERTS - WATER	9.90
ETNA SUPPLY COMPANY	00146	COUPLING - WATER	83.65
TONY HUMPHREYS	02748	CLOTHING ALLOW -	300.00
DOUBLE K UNDERGROUND	02877	LYONS RD DIRECTIONAL BORE - ELECTRIC	7,854.00
MI MUNICIPAL TREASURERS ASSN	00290	MEMBERSHIP RENEWAL - GEN	99.00
CINTAS	02901	RESTOCK MEDICINE CABINET - MTR POOL	7.53
HAMMERSMITH EQUIPMENT COMPANY	00183	16" BLADE - MAJ STS	199.00
KEUSCH TIRE & AUTO	00228	REPLACE TIRES - POLICE	1,035.28
VERDANTAS MICHIGAN LLC	02967	PRO ENGINEERING SVCS - ELECTRIC APP CONS AGENI	6,500.00
GRP ENGINEERING INC.	01994	GEN ENGINEERING SUPPORT - ELECTRIC	1,682.50
SELBY LAWN CARE	02736	SEPT LAWN MOWING - ELECTRIC	840.00
PLEUNE SERVICE COMPANY INC.	00741	HVAC REPAIR - ELECTRIC	520.00
PLEUNE SERVICE COMPANY INC.	00741	REPAIR TO NATURAL GAS SVCS - ELECTRIC	4,605.94
AMERICAN RENTALS, INC.	00017	PORTABLE TOILET RENTAL - ELECTRIC	115.00
TIMBER TREE SERVICES LLC	01817	TREE REMOVAL - ELECTRIC	1,200.00
VERDANTAS MICHIGAN LLC	02967	PROFF ENGINEERING SVCS - ELECT APP CONS AGENDA	6,555.00
ELHORN ENGINEERING	00139	EL CHLOR CARBOY - WATER	658.00
COOK BROS EXCAVATING	00101	SERVICE LINE REPAIR - WATER	3,225.00
ELHORN ENGINEERING	00139	STENNER PUMPS - WATER	1,520.00
AECOM TECHNICAL SERVICES	01810	FERC COMPLIANCE - ELECTRIC	6,010.88
FLEIS & VANDENBRINK	00153	CONSULTING SVCS - ELECTRIC	1,200.00
MICHIGAN ASSN OF CHIEFS OF POLICE	00266	ANNUAL DUES - POLICE	115.00
CINTAS	02901	RESTOCK MEDICINE CABINET - CITY HALL	31.13
GANNETT MICHIGAN LOCALIQ	02738	COUNCIL MTG SYNOPSIS - GEN	209.00
POSTMASTER	00374	FIRST CLASS PRESORT ANNUAL FEE - GEN	370.00
CHERRY HILL ESTATES	02081	4TH QTR ASSOC ASSESS - ECON DEV	90.09
GRANGER	00175	REFUSE - WW	180.81
GRANGER	00175	REFUSE - MP, PARKS, CEM	343.98
ROD SMITH	02317	CLOTHING ALLOW - WATER	215.11

VENDOR NAME	VENDOR	DESCRIPTION	AMOUNT
STATE OF MICHIGAN	00428	COP STATE TAX RETURN DATA INDEX #19182 - INCOM	545.60
STAPLES	00426	VAR SUPPLIES/PURCHASES - VAR DEPTS	447.25
CONSUMERS ENERGY	00095	GAS SERVICE - ELECTRIC	136.23
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	21.45
CONSUMERS ENERGY	00095	GAS SERVICE - MTR POOL	18.00
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	25.76
CONSUMERS ENERGY	00095	GAS SERVICE - WW	19.73
CONSUMERS ENERGY	00095	GAS SERVICE - WW	61.13
CONSUMERS ENERGY	00095	GAS SERVICE - PARKS	22.32
CONSUMERS ENERGY	00095	GAS SERVICE - WATER	33.53
CONSUMERS ENERGY	00095	GAS SERVICE - CITY HALL	254.96
CONTROL LOGIC OF MICHIGAN	02638	1 YEAR LICENSE AGREEMENT - CITY HALL	3,214.00
VC3 INC.	02745	SERVICES THINKPAD K ENZ - ELECTRIC	600.00
PAMA	01370	40% & 100% CONT TO PAMA - COM PROMO	1,230.00
UTILITY SERVICE CO. INC.	02133	QRTLY S TANK - WATER	7,154.16
UTILITY SERVICE CO. INC.	02133	QRTLY HILL ST - WATER	5,404.08
TIMBER TREE SERVICES LLC	01817	STUMP GRINDING AT LEIK GROVE - COM PROMO	536.00
B&W AUTO SUPPLY, INC.	00030	VAR PURCHASES - VAR DEPTS	2,876.64
CINTAS	00083	UNIFORM CLEANING, BLDG SUPPLIES - VAR DEPTS	1,628.81
STATE OF MICHIGAN	02577	WATER SAMPLINGS - WATER	2,000.00
GRANGER	00175	REFUSE - REFUSE	17,969.50
Total:			\$310,806.74

**BI-WEEKLY
WAGE REPORT
October 13, 2025**

DEPARTMENT	GROSS EARNINGS CURRENT PAY	GROSS EARNINGS YEAR-TO-DATE	SOCIAL SECURITY & FRINGE BENEFITS CURRENT PAY	SOCIAL SECURITY & FRINGE BENEFITS YEAR-TO-DATE	TOTAL CURRENT PAYROLL	GRAND TOTAL YEAR-TO-DATE
GENERAL ADMIN.	12,308.79	103,571.64	4,370.71	26,951.47	16,679.50	130,523.11
ASSESSOR	-	-	-	-		
CEMETERY	5,024.53	45,507.80	3,075.04	14,265.44	8,099.57	59,773.24
POLICE	16,113.39	152,719.63	5,679.55	40,347.69	21,792.94	193,067.32
CODE ENFORCEMENT	19.65	168.11	1.51	12.90	21.16	181.01
PARKS	4,806.55	41,513.89	1,066.69	6,212.74	5,873.24	47,726.63
INCOME TAX	2,335.98	19,887.58	1,036.04	7,060.65	3,372.02	26,948.23
MAJOR STREETS	2,432.78	28,220.09	914.17	7,979.32	3,346.95	36,199.41
LOCAL STREETS	3,609.75	37,775.20	948.47	12,519.21	4,558.22	50,294.41
RECREATION	1,548.49	17,170.95	263.56	2,376.80	1,812.05	19,547.75
AMBULANCE	29,153.05	234,609.19	6,142.61	45,045.44	35,295.66	279,654.63
DDA	2,818.71	23,402.24	548.00	4,088.14	3,366.71	27,490.38
ELECTRIC	27,522.03	223,077.71	12,857.90	69,402.64	40,379.93	292,480.35
WASTEWATER	10,671.01	85,548.10	3,274.68	20,302.82	13,945.69	105,850.92
WATER	9,101.66	61,561.72	4,144.57	22,052.63	13,246.23	83,614.35
MOTOR POOL	968.15	6,657.49	331.06	1,805.46	1,299.21	8,462.95
TOTALS:	128,434.52	1,081,391.34	44,654.56	280,423.35	173,089.08	1,361,814.69



PURCHASE ORDER

City of Portland

P.O. 17799

259 Kent Street
Portland, MI 48875
(517) 647-7531

VENDOR Double K Underground

DATE: 10/6/2025

DESCRIPTION	GL NUMBER	SPLIT	LINE TOTAL
<u>Emergency distribution system repair at 7761 Lyons Road. Required to install new 714 feet of underground secondary drop to home.</u>	<u>582.539.939</u>		<u>7,854.00</u>
DEPARTMENT HEAD (UP TO \$500) <u>J. Old Love</u>		TOTAL	<u>7,854.00</u>

[Signature]
Authorized by City Manager
(For Purchases over \$500 and less than \$5,000)

[Signature]
Treasurer Initials

Double K Underground

9266 N Holland Rd
Six Lakes, MI 48886

Invoice

Date	Invoice #
10/2/2025	PORT-1001

Bill To

City of Portland
Electric Department
Todd Davlin

Item	Description	Quantity	Rate	Amount
Directional Bore	Lyons Rd 2" Directional Bore	714	11.00	7,854.00

Total \$7,854.00

Balance Due \$7,854.00

User: NBROWN

DB: Portland

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2025	MONTH 09/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000-402.000	REAL PROPERTY TAXES	1,403,956.00	509,692.02	308,972.25	894,263.98	36.30
101-000-432.000	PILOT-GOLDEN BRIDGE MANOR	1,900.00	0.00	0.00	1,900.00	0.00
101-000-432.001	PILOT- WODA (OLD SCHOOL MANOR)	3,350.00	0.00	0.00	3,350.00	0.00
101-000-445.000	PENALTY & INTEREST	6,500.00	0.00	0.00	6,500.00	0.00
101-000-447.000	TAX COLLECTION FEES	53,000.00	15,659.89	9,824.50	37,340.11	29.55
101-000-451.000	SPECIAL ASSESSMENT FEES	0.00	4.60	0.00	(4.60)	100.00
101-000-476.000	BUSINESS PERMITS	400.00	0.00	0.00	400.00	0.00
101-000-477.000	CABLE TV FEES	8,000.00	1,755.21	0.00	6,244.79	21.94
101-000-490.000	NON-BUSINESS PERMITS	40,000.00	9,618.00	4,157.00	30,382.00	24.05
101-000-543.000	ACT 302 POLICE TRAINING GRANT	1,500.00	0.00	0.00	1,500.00	0.00
101-000-569.000	OTHER STATE GRANTS	0.00	2,013.51	1,989.01	(2,013.51)	100.00
101-000-570.000	LIQUOR FEES	5,000.00	3,811.50	0.00	1,188.50	76.23
101-000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	3,000.00	0.00	0.00	3,000.00	0.00
101-000-574.000	REVENUE SHARING-CONST SALES	415,169.00	70,499.00	0.00	344,670.00	16.98
101-000-574.001	REVENUE SHARING-STAT SALES	138,392.00	21,375.00	0.00	117,017.00	15.45
101-000-574.002	REVENUE SHARING -PUBLIC SAFETY	2,412.00	0.00	0.00	2,412.00	0.00
101-000-623.000	TRANSCRIPT FEES	500.00	266.45	30.00	233.55	53.29
101-000-624.000	MISCELLANEOUS FEES	500.00	0.00	0.00	500.00	0.00
101-000-628.000	ADMINISTRATIVE CHARGES	480,352.00	120,087.99	40,029.33	360,264.01	25.00
101-000-630.000	CEMETERY LOT SALES	18,800.00	5,075.00	2,125.00	13,725.00	26.99
101-000-633.000	CEMETERY CARE FEES	15,000.00	9,806.00	5,788.00	5,194.00	65.37
101-000-634.000	GRAVE OPENING FEES	21,000.00	6,200.00	2,000.00	14,800.00	29.52
101-000-656.000	DISTRICT COURT FINES	10,000.00	1,351.31	426.22	8,648.69	13.51
101-000-661.000	PARKING FINES	1,000.00	410.00	120.00	590.00	41.00
101-000-663.000	MISCELLANEOUS FINES	1,500.00	490.00	90.00	1,010.00	32.67
101-000-665.000	INTEREST INCOME	5,000.00	2,199.84	417.67	2,800.16	44.00
101-000-665.002	INTEREST INCOME-PERPETUAL CARE	1,500.00	579.79	6.34	920.21	38.65
101-000-667.000	RENTAL INCOME	11,000.00	2,800.00	310.00	8,200.00	25.45
101-000-676.001	DONATIONS-MISCELLANEOUS	125.00	125.00	0.00	0.00	100.00
101-000-678.000	MERS FOREITURE REVENUES	3,000.00	6,405.10	3,850.17	(3,405.10)	213.50
101-000-678.005	REIMBURSEMENTS-INSURANCE AND WC	9,000.00	5,255.55	5,255.55	3,744.45	58.40
101-000-678.006	REIMBURSEMENTS- MISCELLANEOUS	50,000.00	12,704.71	6,206.35	37,295.29	25.41
101-000-678.007	REIMBURSEMENTS-PAMA	2,000.00	2,708.40	0.00	(708.40)	135.42
101-000-693.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-000-699.150	TRANSFER FROM PERP CARE	300.00	101.32	34.25	198.68	33.77
101-000-699.582	TRANSFER FROM ELECTRIC (IN LIEU O	115,391.00	0.00	0.00	115,391.00	0.00
101-000-699.590	TRANS FROM WASTEWATER (IN LIEU O	81,250.00	0.00	0.00	81,250.00	0.00
101-000-699.591	TRANSFER FROM WATER (IN LIEU OF	40,805.00	0.00	0.00	40,805.00	0.00
TOTAL REVENUES		2,955,602.00	810,995.19	391,631.64	2,144,606.81	27.44

Expenditures						
100	COUNCIL	36,845.00	8,777.68	8,726.62	28,067.32	23.82
172	CITY MANAGER	244,130.00	58,599.13	30,803.38	185,530.87	24.00
201	GENERAL ADMINISTRATION	522,830.00	142,287.29	32,535.62	380,542.71	27.21
257	ASSESSING	75,815.00	17,705.33	6,317.46	58,109.67	23.35
262	ELECTIONS	9,650.00	909.08	891.08	8,740.92	9.42
265	CITY HALL	99,915.00	21,771.41	7,571.77	78,143.59	21.79
301	POLICE	1,098,789.00	207,270.43	76,811.81	891,518.57	18.86
371	CODE ENFORCEMENT	27,375.00	4,200.93	1,258.29	23,174.07	15.35
567	CEMETERY	230,590.00	54,326.20	23,744.92	176,263.80	23.56
707	COMMUNITY PROMOTIONS	473,486.00	169,951.45	121,881.12	303,534.55	35.89
728	ECONOMIC DEVELOPMENT	29,750.00	6,793.13	1,471.04	22,956.87	22.83
751	PARKS	289,100.00	69,222.46	23,316.33	219,877.54	23.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	09/30/2025 NORMAL (ABNORMAL)	MONTH 09/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		3,138,275.00	761,814.52	335,329.44	2,376,460.48	24.27
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,955,602.00	810,995.19	391,631.64	2,144,606.81	27.44
TOTAL EXPENDITURES		3,138,275.00	761,814.52	335,329.44	2,376,460.48	24.27
NET OF REVENUES & EXPENDITURES		(182,673.00)	49,180.67	56,302.20	(231,853.67)	26.92

User: NBROWN

DB: Portland

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2025	MONTH 09/30/2025	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 105 - INCOME TAX FUND									
Fund 105 - INCOME TAX FUND:									
	TOTAL REVENUES	1,200,000.00		313,798.63		79,758.80		886,201.37	26.15
	TOTAL EXPENDITURES	1,758,221.00		40,593.18		17,780.72		1,717,627.82	2.31
	NET OF REVENUES & EXPENDITURES	(558,221.00)		273,205.45		61,978.08		(831,426.45)	48.94
Fund 202 - MAJOR STREETS FUND									
Fund 202 - MAJOR STREETS FUND:									
	TOTAL REVENUES	878,548.00		131,644.76		131,189.78		746,903.24	14.98
	TOTAL EXPENDITURES	1,028,504.00		134,260.35		30,754.50		894,243.65	13.05
	NET OF REVENUES & EXPENDITURES	(149,956.00)		(2,615.59)		100,435.28		(147,340.41)	1.74
Fund 203 - LOCAL STREETS FUND									
Fund 203 - LOCAL STREETS FUND:									
	TOTAL REVENUES	1,495,564.00		68,869.68		52,939.15		1,426,694.32	4.60
	TOTAL EXPENDITURES	1,562,697.00		78,770.06		25,461.56		1,483,926.94	5.04
	NET OF REVENUES & EXPENDITURES	(67,133.00)		(9,900.38)		27,477.59		(57,232.62)	14.75
Fund 208 - RECREATION FUND									
Fund 208 - RECREATION FUND:									
	TOTAL REVENUES	153,760.00		31,298.61		14,960.63		122,461.39	20.36
	TOTAL EXPENDITURES	153,775.00		46,651.76		14,488.81		107,123.24	30.34
	NET OF REVENUES & EXPENDITURES	(15.00)		(15,353.15)		471.82		15,338.15	12,354.33
Fund 210 - AMBULANCE FUND									
Fund 210 - AMBULANCE FUND:									
	TOTAL REVENUES	1,151,287.00		700,412.87		189,138.38		450,874.13	60.84
	TOTAL EXPENDITURES	1,231,388.00		401,026.21		134,470.73		830,361.79	32.57
	NET OF REVENUES & EXPENDITURES	(80,101.00)		299,386.66		54,667.65		(379,487.66)	373.76
Fund 248 - DDA FUND									
Fund 248 - DDA FUND:									
	TOTAL REVENUES	562,000.00		25,664.48		2,031.38		536,335.52	4.57
	TOTAL EXPENDITURES	669,380.00		61,070.07		21,162.29		608,309.93	9.12
	NET OF REVENUES & EXPENDITURES	(107,380.00)		(35,405.59)		(19,130.91)		(71,974.41)	32.97
Fund 405 - WELLHEAD IMPROVEMENT FUND									
Fund 405 - WELLHEAD IMPROVEMENT FUND:									
	TOTAL REVENUES	10,000.00		2,020.95		2,020.95		7,979.05	20.21
	TOTAL EXPENDITURES	12,021.00		2,020.95		0.00		10,000.05	16.81
	NET OF REVENUES & EXPENDITURES	(2,021.00)		0.00		2,020.95		(2,021.00)	0.00
Fund 520 - REFUSE SERVICE FUND									
Fund 520 - REFUSE SERVICE FUND:									
	TOTAL REVENUES	219,670.00		36,360.32		18,026.41		183,309.68	16.55
	TOTAL EXPENDITURES	218,000.00		54,099.89		17,969.50		163,900.11	24.82
	NET OF REVENUES & EXPENDITURES	1,670.00		(17,739.57)		56.91		19,409.57	1,062.25
Fund 582 - ELECTRIC FUND									
Fund 582 - ELECTRIC FUND:									
	TOTAL REVENUES	5,753,650.00		1,282,981.67		584,440.12		4,470,668.33	22.30
	TOTAL EXPENDITURES	6,532,693.00		1,368,463.34		403,800.89		5,164,229.66	20.95
	NET OF REVENUES & EXPENDITURES	(779,043.00)		(85,481.67)		180,639.23		(693,561.33)	10.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF PORTLAND

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2025 NORMAL (ABNORMAL)	MONTH 09/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - WASTEWATER FUND						
Fund 590 - WASTEWATER FUND:						
	TOTAL REVENUES	2,845,731.00	332,078.94	171,425.74	2,513,652.06	11.67
	TOTAL EXPENDITURES	2,147,786.00	343,377.40	190,029.88	1,804,408.60	15.99
	NET OF REVENUES & EXPENDITURES	697,945.00	(11,298.46)	(18,604.14)	709,243.46	1.62
Fund 591 - WATER FUND						
Fund 591 - WATER FUND:						
	TOTAL REVENUES	960,200.00	205,610.16	97,002.02	754,589.84	21.41
	TOTAL EXPENDITURES	1,031,783.00	153,026.54	54,337.47	878,756.46	14.83
	NET OF REVENUES & EXPENDITURES	(71,583.00)	52,583.62	42,664.55	(124,166.62)	73.46
Fund 661 - MOTOR POOL FUND						
Fund 661 - MOTOR POOL FUND:						
	TOTAL REVENUES	315,700.00	67,191.25	29,750.50	248,508.75	21.28
	TOTAL EXPENDITURES	502,941.00	59,467.62	23,213.12	443,473.38	11.82
	NET OF REVENUES & EXPENDITURES	(187,241.00)	7,723.63	6,537.38	(194,964.63)	4.12
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
	NET OF REVENUES & EXPENDITURES	15,546,110.00	3,197,932.32	1,372,683.86	12,348,177.68	20.57
		16,849,189.00	2,742,827.37	933,469.47	14,106,361.63	16.28
	NET OF REVENUES & EXPENDITURES	(1,303,079.00)	455,104.95	439,214.39	(1,758,183.95)	34.93

**Minutes of the Downtown Development Authority
City of Portland**

Held on Monday, August 25, 2025
In the Council Chambers at City Hall

Members Present: Vogl, Mayor Barnes, City Manager Dymczyk, Schneider, Briggs, Ward

Members Absent: None

Staff: Director ConnerWellman, City Clerk Miller

Guests: Roy Vogl

Chair Vogl called the meeting to order at 7:02 P.M.

There was discussion about whether DDA Director ConnerWellman should be a part of the By-Law Review Committee.

DDA Director ConnerWellman stated she is not aware of directors who serve on boards that are not part of the review of bylaws.

Mayor Barnes stated DDA Director ConnerWellman can do whatever before, after, and so forth but given the nature of the bylaws and the possible changes the actual review should be for the board.

Motion by Barnes, supported by Ward, to approve the agenda stating the bylaws review group should include Members Vogl, Schneider, Ward, and City Manager Dymczyk.
All in favor. Adopted.

There was no Public Comment.

Motion by Barnes, supported by Schneider, to approve the minutes of the July 28, 2025, regular meeting as amended for grammatical corrections.
All in favor. Adopted.

Under the Treasurer's Report, Mayor Barnes noted that sensitive credit card information was included in the report posted on the website.

City Manager Dymczyk explained the steps taken to address the issue, including stopping the credit card and further evaluation of fraud prevention measures. He suggested going forward the Treasurer's Report for DDA be handled similarly to how it is for City Council.

There was discussion regarding what the DDA packet should include in the future.

Mayor Barnes stated his preference to continue with the current detail in the DDA Treasurer's Report but ensuring that no sensitive financial information is included in the documentation.

Motion by Schneider, supported by Briggs, to approve the Treasurer's Report as presented. All in favor. Adopted.

There was no Team Report as there was not a Team meeting in August.

Under Old Business, Director ConnerWellman presented a detailed synopsis of the revenue and expenses for the Brews & Pours event, noting a significant shortfall in ticket sales. She further noted she has learned there has been a decline in attendance at beer festivals as a whole. She shared some ideas from a festival she recently attended in Grand Rapids.

There was discussion.

Director ConnerWellman noted the Bi-Annual DDA-TIF Public Meeting will be held at 7:00 P.M. on Monday, Sep 22, 2025.

City Manager Dymczyk stated the subcommittees met today for review of both the DDA Director Job Description and By-Laws and presented information on some of their findings to date. There is no recommendation from either subcommittee at this time. He further noted there have been changes to Public Act 57 since the DDA By-Laws were last updated in 2017. The current review of By-Laws should be updated accordingly to reflect any changes in the law.

There was discussion.

Director ConnerWellman stated the current By-Laws were compliant when reviewed by she and the former City Manager in 2019. She outlined how the By-Laws are compliant with Public Act 57 in the composition of the board, advisory committees, and that the DDA Director serves at the pleasure of the board.

There was discussion.

Director ConnerWellman asked for clarification on the motion from the July 28, 2025, meeting that sponsorships should be approved by the DDA Board prior to an event.

There was discussion.

The Board concurred that sponsorships can be approved at the beginning of each year, which would qualify as being approved prior to an event.

Member Schneider asked for clarification as to what part Director ConnerWellman should play in the review of the DDA Job Description and By-Laws as she has knowledge in these areas.

Mayor Barnes stated that since Director ConnerWellman has a vested interest in the outcome of the subcommittee meetings it is not uncommon that she would be excluded.

City Manager Dymczyk asked what expectations the Board has for the subcommittee.

There was discussion.

Director ConnerWellman offered to inquire on the Michigan Downtown Association list serve as to who the DDA Director reports to in communities with a population less than 10,000. She noted the intent of Public Act 57 is that the DDA and the municipality are separate entities.

Member Schneider stated he would welcome this information. He noted his opinion that Director ConnerWellman should be involved in the review of the By-Laws and not in the job description and reporting structure committee.

Under New Business, Director ConnerWellman suggested the planning session for the upcoming 18 months of priorities be delayed until after the community survey that has been discussed is complete.

City Manager Dymczyk suggested getting sample questions from other DDA's that have conducted surveys.

Director ConnerWellman provided information/site plans for using some of the unused contingency funds for the 103 E. Grand River Ave. Plaza project to add some finishing touches. Options included the addition of trees, shade sails, or a combination of both.

There was discussion.

Motion by Dymczyk, supported by Briggs, to proceed with a combination to include October Glory Red Maple trees and shade sails.
All in favor. Adopted.

There was further discussion as to whether there should be plantings or a flat surface around the trees.

Motion by Dymczyk, supported by Ward, to use the plexi-pave tree rings for Option No. 3.
All in favor. Adopted.

Member Schneider asked that the trees be purchased from Fox Tree Farm as they have been great supporters of the community.

DDA Director ConnerWellman presented the Director Report.

Under Board Member Comments, Member Ward suggested that next summer Sounds of Summer should be held at the Red Mill Pavilion due to the planned reconstruction of the Divine Hwy. Bridge Project and potential parking issues that might be associated.

There was discussion.

City Manager Dymczyk stated the next phase on the 103 E. Grand River Ave. Plaza Project is pouring concrete. The plaza is expected to open mid-September.

He further stated the preliminary design for the Divine Hwy. Bridge Project is being submitted to MDOT for approval.

Motion by Schneider, supported by Briggs, to adjourn the meeting at 8:45 P.M.
All in favor. Adopted

Respectfully submitted,

Margery Briggs, Secretary



October 14, 2025

Mr. Andrew Dymczyk, City Manager

City of Portland

259 Kent Street

Portland, MI 48775

RE: September 2025 Monthly Operation Report

Dear Mr. Dymczyk:

Attached is our Monthly Operation Report for the operation of the Wastewater Treatment Plant for the month of September 2025. I will submit future progress reports monthly for your review. All information and data used to compile this report is available for your review. If you have any questions, please email me at, tsmith@portland-michigan.org.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tony Smith', with a long horizontal line extending to the right.

Tony Smith

City of Portland WWTP Superintendent

- **ADMINISTRATIVE REPORT**

- The September 2025 Discharge Monitoring Report (DMR) was submitted to the Michigan Department of Environment, Great Lakes and Energy (EGLE). The average influent flow was 282,000 gallons per day. The daily maximum flow was 317,000 GPD. WWTP discharged a total of 7.257 MG (million gallons) of final effluent to the Grand River for the month of September and treated a total of 8.462 MG (million gallons) of influent (raw wastewater). The Monthly Operating Report (MOR) is included in this report.
- The City of Portland WWTP Permit is set to expire in the spring of 2025; the renewal application was submitted to EGLE for review and approval before the October 1st deadline. Also, the No Exposure Certification (NEC) for stormwater was submitted before the November deadline.

- **Action Items**

- The River Bore project at I03 Grand River was wrapped up in September. All the major underground work has been completed that was related to the Wastewater Improvement project. All of the existing sanitary mains that crossed underneath the Grand and Looking Glass Rivers have been abandoned and flow filled. Some minor electric work, final grade work and tree planting will be completed in early October, with the Grand Opening set for October 26th.
- City Staff along with F&V and contractors continue to work through some lingering punch list items. Electrical conduit and a replacement panel for the overhead door remain on the punch list until contractors can be scheduled. A small pinhole leak was discovered in our Chemical feed tank! Pictures and concerns were forwarded to the Project Manager, and the issue will be addressed when the tank is closer to empty.
- City staff continue to upload data and locations to the new CMMS maintenance program. The Maintain X program is a great asset management tool to generate preventative maintenance work orders and establish an inventory of all the equipment at WWTP.
- A section of sewer main at Kent and Island was televised and City staff discovered a section of broken tile. We are waiting for a few quotes to come back to move forward with the repair.
- Change orders IO and II have been executed. The deadline for the MEDC Grant is December 31st. Any remaining funds will be lost if not used by the deadline. Contractors will be scrambling over the next 2 months to get the remaining items completed before the deadline. The deadline was extended once already due to complications with the initial river boring in 2024. The lab improvements were contingent on the remaining funds after the River Crossings were completed. Due to the initial complications boring the rivers, the City of Portland was cautious to stay on target with the budget. The Main item to be completed this fall will be the Lab Improvements at the WWTP. Windows, doors, flooring, Lighting and new HVAC that are original construction will all be replaced. The floor plan will be adjusted to accommodate a suitable locker room for employees, laundry and break room. Also, with the remaining funds the City of Portland WWTP will purchase a 6" trash pump and hoses to provide relief during plant hydraulic overload events (flooding, ice jams).
- WWTP and City Staff are putting together a Care Package for a fellow co-worker. Aiden Pung is currently deployed overseas. We are hoping to brighten up his day with some essential items we think he will enjoy. We wish for a safe return for Mr. Pung sometime in early 2026.

WASTEWATER MAINTENANCE

-The WWTP staff completed all preventative maintenance work orders from our Maintain X CMMS program for the month of September. Staff continue to upload equipment info for vendors, parts and scheduled maintenance for all equipment.

- The city is working with Windemuller to add Electric Load shedding during outages. The Generator at WWTP is undersized and isn't capable to run all the equipment at once. Windemuller will set the programming up so only the essential equipment will be called to run while under generator power.

-Plant staff were able to clean over 19,000 feet of sanitary sewer for the month of September. WWTP has cleaned nearly 90% of the sanitary lines in the Cities Collection system in a two-year period and 90,000 feet this year alone. The new Gap Vac combo truck has proven to be a great asset to maintaining the sanitary infrastructure.

-Staff sent out gas meter and DR 3900 for annual calibrations

-Staff have spent a great deal of time relocating all the lab equipment to its temporary location. Staff will run labs out of the Service Garage until the Lab improvements have been completed. Lab cabinet replacement wasn't included in the scope of work, so staff removed all cabinets, sanded and repainted them to freshen them up and give them a cleaner look. They will be stored until work is completed in the lab at which point the city staff will reinstall.

EMERGENCY ALARM CALL-OUTS

-City staff performed 2 camera inspections for residents in September.

-The WWTP had 2 after hours callouts, both were WWTP related. Operators responded and resolved the issues.

● DAILY FLOW SUMMARY

The wastewater flow was monitored using the facility's influent and effluent flow meters. The chart below shows the flow readings for the month of September 2025. The average influent flow during this period was 282,000 gallons per day and the average effluent flow during this period was 242,000 gallons per day. We had (6) days with measurable precipitation which totaled 1.43 inches. The influent flow is higher than the effluent flow due to solids removal and due to recycled flows, which are measured twice.

September 2025

FINAL EFFLUENT

DAY	CBOD -5					T.S.S					V.S.S			TOTAL PHOSPHORUS			pH	DO	FECAL		AMMONIA	
	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	lbs	%	mg/l	mg/l	lbs/day	%	mg/l	mg/l			lbs/day	lbs/day	lbs/day	
	7-day		7-day		Rem.	7-day		7-day		Rem.	Rem.	Rem.		Rem.	su	mg/l	cts/100 ml	7-day	mg/l	lbs/day		
	Avg	Avg	Avg	Avg		Avg	Avg	Avg	Avg			Rem.	Rem.				GEO	Rem.	Rem.			
1																						
2	3.8		9.4		99	5.2		12.9		98	4	0.965	2.0	83	6.5	5.3	2	2				
3	4.4		11.6		98	8.0		21.1		98	5.2	0.873	2.0	84	7.4	5.6	1	1	2.340	7.0		
4	3.9		9.5		99	10.8		26.3		99	7.6	0.732	1.5	87	7.3	5.8	1	1				
5																		1				
6																		1				
7		4.0		10.2			8.0		20.1									1				
8		4.0		10.2			8.0		20.1									1				
9	4.3	4.2	10.5	10.5	99	8.8	9.2	21.6	23.0	98	7.2	0.938	1.9	87	7.4	5.5	6	2				
10	4.5	4.2	11.1	10.4	99	13.6	11.1	33.7	27.2	93	8.8	0.957	2.0	84	7.4	5.8	4	3				
11	7.0	5.3	16.3	12.7	98	7.6	10.0	17.7	24.3	97	2.8	0.965	1.9	83	7.4	5.6	4	5	0.15	0.4		
12		5.3		12.7			10.0		24.3									5				
13		5.3		12.7			10.0		24.3									5				
14		5.3		12.7			10.0		24.3									5				
15		5.3		12.7			10.0		24.3									5				
16	5.2	5.6	13.7	13.7	98	12.0	11.1	31.7	27.7	95	7.2	1.090	2.4	86	7.3	5.4	8	5	0.23	0.6		
17	6.0	6.1	15.1	15.0	98	6.4	8.7	16.1	21.8	98	3.6	0.898	1.9	87	7.3	5.3	16	8				
18	5.5	5.6	12.9	13.9	98	6.8	8.4	16.0	21.3	98	4.8	0.822	1.6	88	7.3	5.4	6	9				
19		5.6		13.9			8.4		21.3									9				
20		5.6		13.9			8.4		21.3									9				
21		5.6		13.9			8.4		21.3									9				
22		5.6		13.9			8.4		21.3									9				
23	5.0	5.5	11.5	13.2	99	5.6	6.3	12.8	15.0	99	2.4	0.749	1.5	89	7.3	5.3	1	5				
24	6.6	5.7	14.9	13.1	97	12.0	8.1	27.0	18.6	95	5.6	0.773	1.5	87	7.3	5.3	2	2	0.18	0.4		
25	5.1	5.6	12.4	12.9	98	7.6	8.4	18.4	19.4	98	6.8	1.010	2.1	84	7.3	5.4	3	2				
26		5.6		12.9			8.4		19.4									2				
27		5.6		12.9			8.4		19.4									2				
28		5.6		12.9			8.4		19.4									2				
29		5.6		12.9			8.4		19.4									2				
30	4.0	5.2	9.7	12.3	99	5.2	8.3	12.6	19.3	98	2.8	0.953	1.9	86	7.3	5.1	8	4				
M/M																						
TL																						
GA																						
ME	5.0		12.2		98	8.4		20.6		97	5.3	0.90	1.9	86		5.4	3.4		0.7	2.1		
WGA																						
WA																						
M/M = Maximum/Minium; TL = Total; GA = Geometric Average; ME = Mean Average; WGA = Weighted Geometric Average; WA = Weighed Avg.																						
REMARKS:																						

Total pounds are the multiplication of the monthly average by the number of days in the month.

City of Portland, MI

September 2025

ACTIVATED SLUDGE

DAY	Aeration Volume KCF	Detent. Time Hours	CRT Days	Organic Loading F/M	DO W	DO E	AIR SUPPLY CuFt./D	WAS gal	WAS lbs	Air Volume
1	24	6.0	0.0		3.9	3.2	1.44	3.30	0	10
2	24	5.5	0.0		4.4	3.5	1.44	3.31	0	10
3	24	5.2	0.0		5.6	3.7	1.44	3.31	0	10
4	24	5.6	0.0		4.3	3.2	1.44	3.31	0	10
5	24	6.0	0.0		5.9	5.3	1.44	3.30	0	10
6	24	6.7	0.0		4.9	3.9	1.44	3.30	0	10
7	24	5.9	0.0		3.9	4.4	1.44	3.30	0	10
8	24	6.0	0.0		2.7	3.7	1.44	3.31	0	10
9	24	5.6	0.0		3.7	5.2	1.44	3.31	0	10
10	24	5.5	0.0		5.6	5.7	1.44	3.31	0	10
11	24	5.9	0.0		4.9	5.6	1.44	3.31	0	10
12	24	5.4	0.0		3.4	3.8	1.44	3.31	0	10
13	24	6.5	0.0		3.3	4.9	1.44	3.30	0	10
14	24	5.9	0.0		2.3	2.9	1.44	3.30	0	10
15	24	5.2	0.0		3.1	3.6	1.44	3.31	0	10
16	24	5.2	0.0		4.6	5.1	1.44	3.41	0	10
17	24	5.4	0.0		4.5	5.2	1.44	3.40	0	10
18	24	5.8	0.0		3.7	5.2	1.44	3.40	0	10
19	24	6.0	0.0		3.5	4.7	1.44	3.31	0	10
20	24	6.7	0.0		4.1	4.6	1.44	3.31	0	10
21	24	6.2	0.0		3.2	2.9	1.44	3.31	0	10
22	24	5.9	0.0		1.7	2.5	1.44	3.31	0	10
23	24	6.0	0.0		4.8	3.8	1.44	3.31	0	10
24	24	6.1	0.0		4.3	3.0	1.44	3.30	0	10
25	24	5.6	0.0		3.8	3.5	1.44	3.31	0	10
26	24	5.8	0.0		4.8	4.9	1.44	3.31	0	10
27	24	6.3	0.0		4.9	4.0	1.44	3.31	0	10
28	24	6.1	0.0		5.2	4.8	1.44	3.31	0	10
29	24	5.9	0.0		4	3.1	1.44	3.31	0	10
30	24	5.7	0.0		3.8	4.5	1.44	3.30	0	10
TL								99.50	0	
ME	24	5.9	#DIV/0!	#DIV/0!	4	4.1	1.44	3.32	0	
REMARKS:										

Total lbs are figured by multiplying the monthly average by the number of days in the month.

September 2025

MISCELLANEOUS DATA

DAY	OUTFALL OBSERVATION	GRIT	NAT. GAS	ELECT. WWTP	ELECT. Riverside Lift Stat.	ELECT. Canal Lift Stat.	ELECT. Cutler Lift Stat.	FERRIC CHLORIDE	Polymer Sludge Thickener
	yes/no	cf	cf	kwh	kwh	kwh	kwh	lbs	Gallons
SF				1					
1	n		200	184				268	0.0
2	y	40.5	100	176	12	15	10	268	0.0
3	y		200	176				268	0.0
4	y		300	176	26	29	22	268	0.0
5	y		400	184				268	0.0
6	n		700	168				268	0.0
7	n		500	160	37	41	38	268	0.0
8	n		400	176				268	0.0
9	y	40.5	200	176	24	28	34	268	0.0
10	y		100	168				268	0.0
11	y		100	192	22	29	19	268	0.0
12	y		100	184				268	2.8
13	n		200	208				268	0.0
14	n		100	200	33	43	34	268	0.0
15	n		0	144				268	3.7
16	y	40.5	100	184	21	29	19	268	2.7
17	y		0	176				294	2.0
18	y		0	192	19	26	19	294	0.0
19	n		100	200				294	0.0
20	n		100	192				294	0.0
21	n		0	176	44	42	31	294	0.0
22	n		0	184				294	0.0
23	y	40.5	100	184	22	25	17	294	0.0
24	y		100	192				268	0.0
25	y		200	176	23	28	19	268	0.0
26	y		100	192				268	0.0
27	n		100	176				268	0.0
28	n		200	160	37	41	32	268	0.0
29	n	40.5	0	184				268	0.0
30	y		200	128	23	29	21	268	0.0
31									
TL		202.5	4900.0	5368	343	405	315	8222	11.2
ME		40.5	163	179	26	31	24	274	0.4
	REMARKS:								

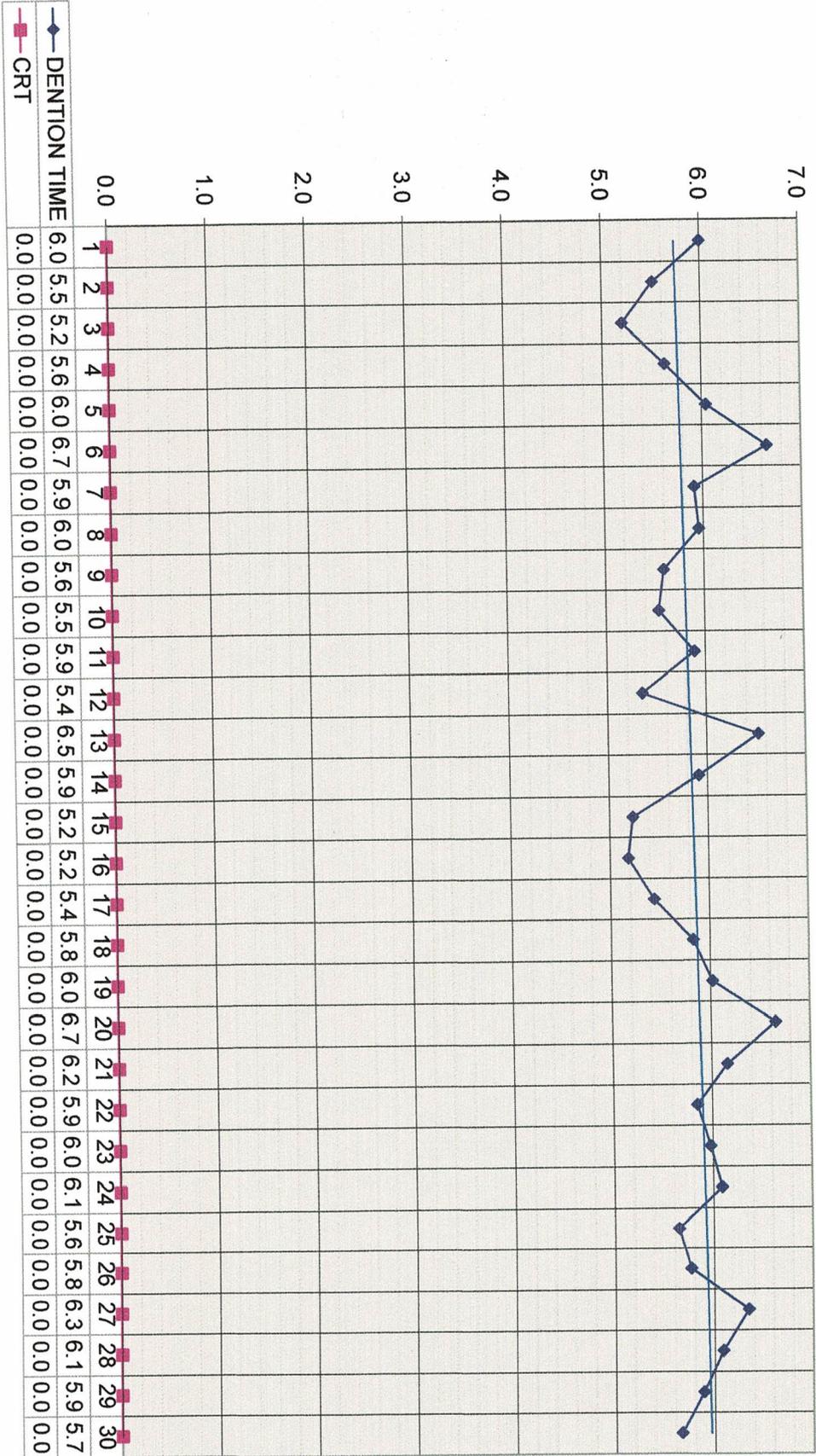
Total lbs are figured by multiplying the monthly average by the number of days in the month.

Sludge Storage Tank Level

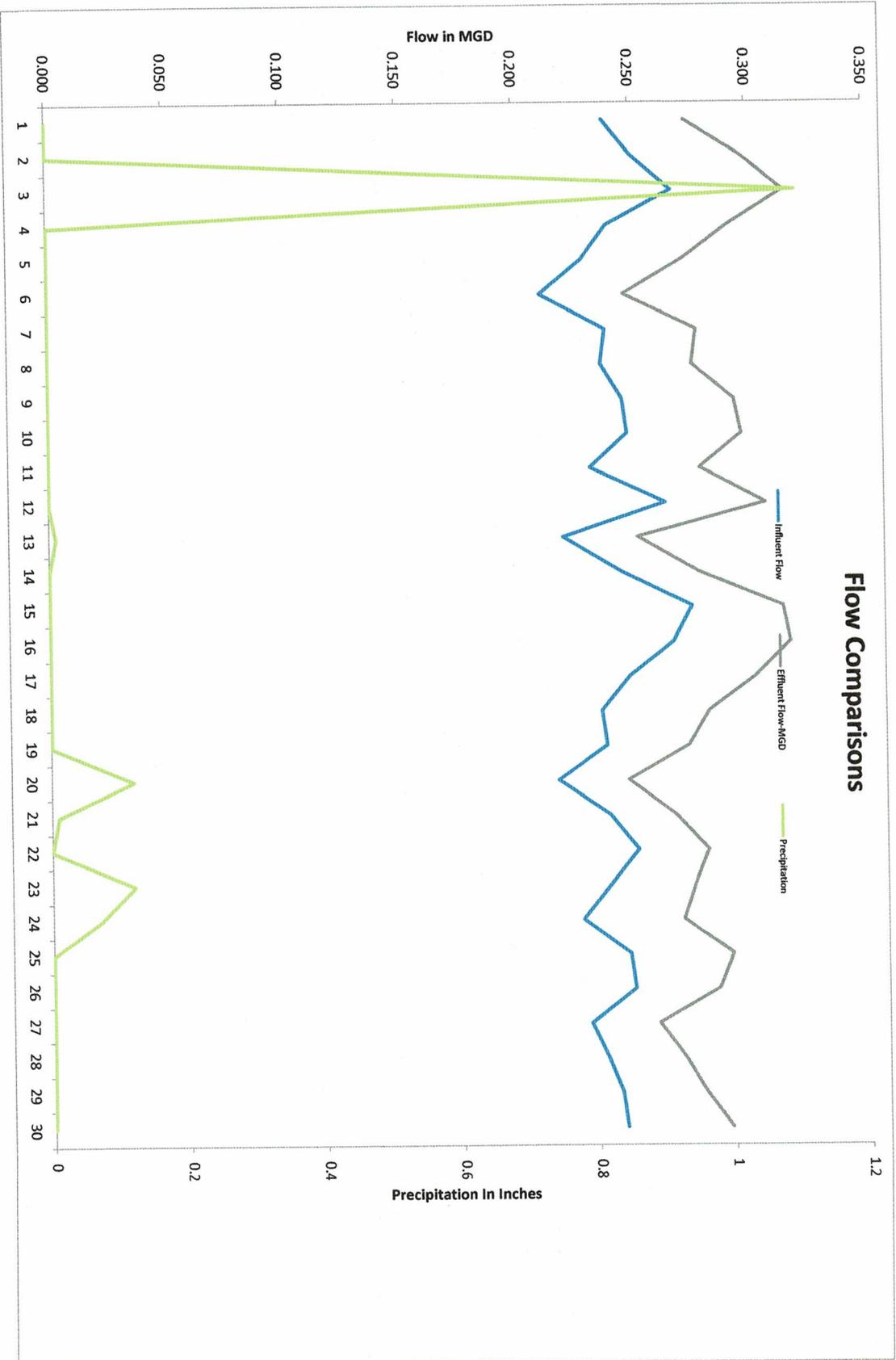
Day	Start Level	End Level	Sludge Intake
1	285.05	280.9	-4980
2	280.75	279.05	-2040
3	279.05	279.05	0
4	279.05	279.1	60
5	279.1	278.9	-240
6	279.1	278.95	-180
7	278.95	278.75	-240
8	278.75	279	300
9	279	279	0
10	279	279.1	120
11	279.1	279	-120
12	279	284.5	6600
13	284.5	284.5	0
14	284.5	284.45	-60
15	284.45	289.25	5760
16	289.25	294.75	6600
17	294.75	298.05	3960
18	298.05	298.4	420
19	298.4	298	-480
20	298	298.35	420
21	298.35	298.15	-240
22	298.15	298.15	0
23	298.15	298.2	60
24	298.2	298.2	0
25	298.2	298	-240
26	298	297.9	-120
27	297.9	298.05	180
28	298.05	298	-60
29	298	297.9	-120
30	297.9	298	120
31			0
Total			15480

DETENTION & CRT

DET=HRS; CRT = DAYS



Flow Comparisons



**IONIA COUNTY BOARD OF COMMISSIONERS
BOARD OF COMMISSIONERS MEETING**

OCTOBER 14, 2025 – 3:00 P.M.
101 WEST MAIN STREET
IONIA, MICHIGAN

THIS MEETING WILL BE HELD IN PERSON AND ZOOM

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Invocation**
- IV. Approval of Agenda**
 - A. Consideration of additional items
- V. Public Comment** (Three-minute time limit per-speaker – please state name/organization)
- VI. Action on Consent Calendar**
 - A. Approve minutes of the previous meeting (s)
- VII. Unfinished Business**
 - A.
- VIII. New Business**
 - A. Reappointment to the Department of Human Services Board
 - Laura Linebaugh, 3 year term
 - B. Request Approval to purchase used Lowboy – Linda Pigue
 - C. Request Renewal for Attenuators and Message Boards – Linda Pigue
 - D. Resolution to Permit Through Truck Traffic on that portion of Kelsey Highway from Riverside Drive south to Grand River Avenue – Linda Pigue
 - E. Request Approval for Environmental Health Fee Schedule Change- Haleigh Leslie
- IX. Department Reports**
 - A. Building Department
 - B. Road Department
 - C. Health Department
 - D. Drain Commissioner
- X. Reports of Officers, Boards, and Standing Committees**
 - A. Chairperson
 - B. Board of Commissioners

C. County Administrator

XI. Reports of Special or Ad Hoc Committees

XII. Public Comment (3-minute time limit per speaker)

XIII. Closed Session

A. None

XIV. Adjournment

Board and/or Commission Vacancies

- **Community Corrections Advisory Board- Ionia Community Mental Health Representative**
- **Land Bank Authority**
- **Mid-West Michigan Trail Authority- Ionia County Representative**

Appointments for consideration in the month of October 2025:

- **Construction Board of Appeals**
- **Department of Human Services Board**

Appointments for consideration in the month of November 2025:

- **NONE**

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21972**

- Consumers Energy Company requests Michigan Public Service Commission for approval of Voluntary Green Pricing programs pursuant to Section 61 of 2016 PA 342.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company One Energy Plaza, Jackson, MI 49201, 800-477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission’s website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

DATE/TIME: Thursday, October 30, 2025 at 9:00 AM

BEFORE: Administrative Law Judge James M. Varchetti

LOCATION: Video/Teleconference

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge’s secretary at (517) 284-8130 or by email at LARA-MOHR-PSC@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) September 22, 2025 application requesting the Commission to: 1) approve the proposed revisions to the Renewable Energy Credit Program, the Green Giving Program, the Renewable Energy Program, and the Solar Gardens Program, including the Anchor Tenant Pilot; 2) approve the proposed revisions to the Voluntary Green Pricing Program tariffs; 3) approve the proposal for purchasing Distributed Generation Renewable Energy Credits, and 4) grant Consumers Energy such other and further relief as is just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: <https://mi-psc.my.site.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by October 23, 2025. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's attorney, Gary A. Gensch Jr., 1 Energy Plaza Dr., Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process for participating in the hearing.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of their wish to make a statement of position. Mich Admin Code, R 792.10413 (Rule 413).

Any person wishing to file a public comment may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21972**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917.

All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Executive Secretary at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

U-21972