

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, August 6, 2012

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, and Council Member Fabiano; City Manager Dempsey; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Bauer

Absent: Council Members Calley and Krause

Guests: Joe Fedewa of Cherry Hill Condominium Association; Kathy Parsons; Rhonda Goodman, Relay for Life Committee Chair and other members of the Relay for Life Committee; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Rhonda Goodman.

Motion by Fabiano, supported by VanSlambrouck, to approve the Agenda as presented.

Yeas: Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Motion by VanSlambrouck, supported by Fabiano, to excuse Council Members Calley and Krause.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey reported that the MDOT Culvert Project may now be constructed early in 2013. The initial project was scheduled to start on July 16<sup>th</sup> and be completed by October 20<sup>th</sup> of 2012. The concern now is that the delays will cause critical items of work including paving the trail and concrete placement to be pushed into the seasonal suspension period, late November/December, and could compromise the final product or force work to be suspended and then resumed in 2013. The delay is due to a problem getting the sections of box culvert manufactured in a timely fashion.

Work on the water tower at Hill and Danby Streets continues. Utility Services is just finishing up on the wet interior work and are expected to move on to spot cleaning and over coating the exterior of the tank this week. Work should be complete before the next Council meeting.

City Manager Dempsey presented photos of the new playground equipment installed in Alton Park and Toan Park.

The Kent Street Improvement project was completed today, as scheduled.

Riverfest will be held August 17<sup>th</sup> – 19<sup>th</sup> and will conclude on August 20<sup>th</sup> with the Kelly Miller Circus at Bogue Flats. Shows will be held at 4:30 and 7:30. The circus is a fundraising event for Riverfest.

Council Member Fabiano inquired about Resolution 12-72 and the pricing on the Chip Seal Contract.

City Manager Dempsey stated the bids on the Chip Seal Contract came in higher than anticipated. The low bid of \$45,972.20 includes the City's portion at \$31,800 with the remaining \$14,172 to be billed to Cherry Hill Estates for the work that will be done there. This chip seal and fog seal improvement on Market St., and Clark, B and H Streets is being done as preventative maintenance to improve and increase the life of the road.

Council Member VanSlambrouck asked about the potential impact to the Local Street Fund by spending into the fund balance so soon in the Fiscal Year.

City Manager Dempsey stated that the remaining funds should be adequate with a normal winter.

Under Presentations, Mayor Barnes presented Rhonda Goodman, the Relay for Life Committee Chair with a proclamation naming August Relay for Life Awareness Month in the City of Portland.

Chief Bauer gave an update on the 5K and Half Marathon races held July 28<sup>th</sup> as a fundraiser for Relay for Life. There were 184 runners that raised over \$8,000. This year's Relay for Life will be held Friday, August 10<sup>th</sup> – Saturday, August 11<sup>th</sup>.

DDA/Main Street Director Reagan gave his Downtown Report. The 6<sup>th</sup> Annual Portland Pay Day event is underway through August 24<sup>th</sup>. The prize drawing will be held Thursday, August 30<sup>th</sup> at the Thursdays on the Grand event.

Riverfest will be held August 17<sup>th</sup> – 20<sup>th</sup> and will include the "Wine the Walk" event on Saturday, August 18<sup>th</sup> from 4:00 – 10:00 p.m. on the Boardwalk. The Kelly Miller Circus will be held on August 20<sup>th</sup> at Bogue Flats.

A Main Street Friend Raising Event will be held on Saturday, August 18<sup>th</sup> at Cheeky Monkeys and will include a light breakfast. The Organization & Finance Committee is inviting all current Main Street volunteers to bring a friend with them at 9:00 A.M. to learn more about the Portland Main Street program and volunteering.

Oktoberfest will be held Saturday, October 20<sup>th</sup> and will include music, crafters, and lots of fun.

Director Reagan thanked all businesses downtown and the City residents with their patience during the Kent Street Improvement Project. The street looks very nice.

Under New Business, the Council considered Resolution 12-67 to confirm the Mayor's appointments of Dick Manning and Bob Jones to the Building Board of Appeals and Mary Stucko to fill an unexpired term vacated by Kyle TenBroeke on the Economic Development Corporation.

Motion by VanSlambrouck, supported by Fabiano, approving Resolution 12-67 to confirm the Mayor's appointments to City Boards and Commissions.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

The Council considered Resolution 12-68 to approve the Board of Light and Power's recommendation to approve Collins Engineering's Proposal for professional engineering services to provide underwater inspection and engineering services for the 2012 Dam Repair Project. The proposal is for \$11,300 which is \$1,400 less than the cost of the inspection done in 2011. Both the Board of Light and Power and City Engineer Paul Galdes recommend Council approve the proposal.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-68 approving the Board of Light and Power's recommendation to approve Collins Engineering's Proposal for professional engineering services.

Yeas: Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Calley and Krause

Adopted

The Council considered Resolution 12-69 to approve the Board of Light and Power's recommendation to approve additional concrete work as part of the 2012 Dam Repair Project. This resolution would approve doing \$3,000 - \$4,000 in additional concrete work to extend the Northwest pier wall repair by wrapping it around to the West wall of the powerhouse. The unit price for this work is very attractive because the contractor put more of their cost into the mobilization item. The work is recommended by staff, the engineer, and the Board of Light and Power.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 12-69 approving the Board of Light and Power's recommendation to approve additional concrete work as part of the 2012 Dam Repair Project.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

The Council considered Resolution 12-70 to approve Fleis & VandenBrink's proposal for engineering services associated with the remediation of the fuel spill at the Diesel Generation Plant. The City has been working with the environmental engineering group at Fleis & VandenBrink to make sure all appropriate steps are being taken to remediate the diesel fuel release that occurred with the failure of the underground fuel return line at the Diesel Generator Plant in January of 2009. City Manager Dempsey requested Fleis & VandenBrink provide an updated proposal for 2012-2013 with a new scope of services and budget for engineering services associated with the remediation effort based on the change in conditions. Less sampling is now being done so the proposal is \$13,240 compared to \$17,300 last year.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-70 approving Fleis & VandenBrink's proposal for engineering services associated with the remediation of the fuel spill at the Diesel Generation Plant.

Yeas: Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Calley and Krause

Adopted

The Council considered Resolution 12-71 to amend the Budget for Fiscal Year 2012-2013 by increasing the transfer of funds from Major Streets to Local Streets by \$26,000 so the total amount being transferred is \$52,000. This is 25% of the Act 51 funds the City receives for its Major Streets and is the maximum amount that can be transferred. The resolution also adds \$15,200 in revenues to Local Streets in anticipation of money that will be paid to the City from Cherry Hill Condominium Association. The proposed amendments also include an expense item of \$45,975 for the proposed Chip Seal Project. The impact of the budget amendments is that the City will be spending an additional \$4,775 from the Local Street's fund balance so the 2012-2013 Local Street budget will now be spending \$6,924 more than its anticipated revenues but will still finish the year with a projected fund balance of \$8,800.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 12-71 to amend the Budget for Fiscal Year 2012-2013.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

The Council considered Resolution 12-72 to approve the award of the Chip Seal Contract to the low bidder C&C Contractors, LLC. At the last Council meeting the Council approved a resolution that authorized the City Manager to approve piggybacking on the Ionia County Road Commission (ICRC) bid for City streets not to exceed \$23,000 and \$11,400 for the Cherry Hill Condominium Association streets, subject to the condominium association agreeing to reimburse those costs. The bids for the project came in higher than anticipated. The ICRC is going ahead with their work and has awarded the bid to C&C Contractors, LLC. Cherry Hill Condominium Association met last Wednesday and approved going ahead with the work on their streets based on the higher bid prices.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-72 approving the award of the Chip Seal Contract to the low bidder C&C Contractors, LLC.

Yeas: Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Motion by Fabiano, supported by VanSlambrouck, to go into Closed Session to discuss collective bargaining at the end of the meeting.

Yeas: Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Motion by VanSlambrouck, supported by Fabiano, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on July 16, 2012, payment of invoices in the amount of \$165,660.52 and payroll in the amount of \$232,319.33 for a total of \$397,979.85. There were no purchase orders over \$5,000.00.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Under Public Comment, Curt Read, write-in candidate for Ionia County Sheriff, introduced himself to the Council and explained his plans if he is elected Sheriff.

Under Council Comments, Mayor Barnes reminded residents that Riverfest will be held August 17<sup>th</sup> – 19<sup>th</sup> with the Circus on August 20<sup>th</sup> and the Main Street Friend Raising Event at Cheeky Monkeys on August 18<sup>th</sup>.

Mayor Pro-Tem VanSlambrouck commented that the Portland Cruisers held a car show at the Portland VFW on Saturday, August 4<sup>th</sup> and raised over \$3,500 for the Raise the Roof campaign.

Council Member Fabiano commented that he had received a complaint from a citizen, and he shares this person's concern. Many of the vacant properties along the Grand River corridor between Divine Highway and I-96 are looking desolate. He requested that something be done about this issue before the Riverfest weekend.

City Manager Dempsey stated that there are various code violation notices out on many properties. If the property owners do not remedy the situations under a specified timeframe the City will take care of the issues and assess the property for the costs incurred.

Mayor Barnes agrees with the need to spruce up some of these properties but stated the need to also acknowledge those businesses in the same corridor that anchor the area and have nice looking properties.

Adjourn to Closed Session at 7:53 P.M.

Returned from Closed Session at 8:41 P.M.

Motion by VanSlambrouck, supported by Fabiano, to adjourn the meeting.

Yeas: VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Calley and Krause

Adopted

Meeting adjourned at 8:41 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk