

City of Portland

Portland, Michigan

Minutes of the City Council Meeting

Held on Monday, December 17, 2012

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, Council Members Calley, Fabiano, and Krause; City Manager Dempsey; City Clerk Miller; Police Chief Bauer; DDA/Main Street Director Reagan

Guests: Kathy Parsons, City Representative to the Portland Fire Authority Board; Tom Thelen of the Review & Observer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by VanSlambrouck, supported by Fabiano, to approve the Agenda as presented.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey also reported that City Offices will be closed Friday, December 21st at Noon through December 25th for the Christmas Holiday. City Offices will also be closed December 31st and January 1st for the New Year's Holiday.

Under Presentations, DDA/Main Street Director Reagan gave his report on Downtown Portland. Holidayfest was held November 16th and 17th and was another success. Events included carriage rides, a snowball drop with 16 businesses participating, the Holidayfest parade, window decorating and the lighting of the City Christmas tree along with many other activities sponsored by the Arts Council.

The application for the Great American Main Street Award (GAMSA) was submitted on time; should hear something by March. Director Reagan thanked the City Council for their letter of support.

The Brick House Grille at 205 Kent St. will open on Saturday, December 29th and The Grand River Inn (formerly Jerry's Restaurant) will open on New Year's Eve.

Under New Business the Council considered Resolution 12-104 to amend the budget for Fiscal Year 2012-2013 for the Portland Area Fire Authority with the same expense budget but would add budget line items for revenues that were inadvertently left off their last budget submittal.

Motion by Calley, supported by VanSlambrouck, to approve Resolution 12-104 to amend the Budget for Fiscal Year 2012-2013 for the Portland Area Fire Authority.

Yeas: Calley, VanSlambrouck, Fabiano, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-105 to approve a budget for Fiscal Year 2013-2014 for the Portland Area Fire Authority. This resolution would approve the same budget for 2013-2014 as the amended budget for 2012-2013.

Motion by VanSlambrouck, supported by Calley, to approve Resolution 12-105 approving an amended budget for Fiscal Year 2013-2014 for the Portland Area Fire Authority.

Yeas: VanSlambrouck, Calley, Fabiano, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-106 to amend the budget for Fiscal year 2012-2013. This resolution would approve amendments to eliminate the Fire Department budget expenses after November 1st and include a budget for quarterly payments to the Authority.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-106 to amend the Budget for Fiscal Year 2012-2013.

Yeas: Fabiano, VanSlambrouck, Calley, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-107 to approve Amendment No. 2 to the Engineering Agreement with Capital Consultants, Inc. DBA C2AE to upgrade the City's Wastewater Treatment Facility to reallocate engineering fees between different categories to reflect where time was actually spend. It does not increase the engineering fees earned for the project.

Motion by Krause, supported by Fabiano, to approve Resolution 12-107 approving Amendment No. 2 to the Engineering Agreement with Capital Consultants, Inc. DBA C2AE to upgrade the City's Wastewater Treatment Facility.

Yeas: Krause, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

The Council considered Resolution 12-108 to approve engineering invoices for payment for the Wastewater Treatment Plant Improvement Project in the amount of \$147.75.

Motion by VanSlambrouck, supported by Calley, to approve Resolution 12-108 approving engineering invoices for payment for the Wastewater Treatment Plant Improvement Project.

Yeas: VanSlambrouck, Calley, Fabiano, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-109 to approve Pay Request No. 14 and Final to Davis Construction for work done on the Wastewater Treatment Plant Improvement Project in the amount of \$135,415.52 subject to the completion of punch list items.

Mayor Pro-Tem VanSlambrouck inquired what punch list items remained to be completed.

City Manager Dempsey noted the attachment to the Resolution listing the items. Most items are small; some have already been completed. There is no dispute over any of the items.

Motion by VanSlambrouck, supported by Calley, to approve Resolution 12-109 approving Pay Request No. 14 and Final to Davis Construction for work done on the Wastewater Treatment Plant Improvement Project.

Yeas: VanSlambrouck, Calley, Fabiano, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-110 in support of the redevelopment of Old School Manor into Senior Housing in accordance with a Letter of Intent to purchase. The Ionia County Land Bank has accepted the terms of the Letter of Intent. This resolution would indicate the Council's support subject to the approval of a satisfactory 16-year 10% PILOT Ordinance and the developer accepting a 29-unit density or obtaining a variance for the additional density.

Council Member Fabiano inquired how the 16-year PILOT was determined.

City Manager Dempsey that typically the PILOT term length is determined by the length of financing. This links occupancy to what is owed. The PILOT on Golden Bridge Manor in Portland is a lesser % for a much longer period of time.

Council Member Fabiano stated it is great to see some potential development for the property.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 12-110 in support for the redevelopment of Old School Manor.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

Nays: None

Adopted

Motion by VanSlambrouck, supported by Fabiano, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on December 3, 2012, payment of invoices in the amount of \$264,442.67 and payroll in the amount of \$121,854.75 for a total of \$386,297.42. Purchase orders to Resco in the amount of \$25,987.50 for wire and to the Portland Area Fire Authority in the amount of \$21,059.98 for 3rd Quarter fire services were included.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

Nays: None

Adopted

Under Council Comments, Mayor Pro-Tem VanSlambrouck commented that the Michigan Main Street held its Quarterly Training in Portland on the 2nd Floor of City Hall earlier in December with over 12 communities; 50 individuals in attendance. The Training was very educational and informative. The attendees spend time both discussing and observing Downtown Portland.

Mayor Pro-Tem VanSlambrouck extended his condolences to the community of Newport, Connecticut following the tragedy there. He stated the need for communities to always be prepared.

Mayor Barnes noted the applications included in the communications from Nicole Sunstrum for the Planning Commission and Paul Johnson for the Board of Review.

Mayor Barnes wished Safe and Happy Holidays to everyone.

Mayor Barnes expressed his appreciation for the resources in the City of Portland and all of the emergency responders that are always on call and ready to serve and protect us.

Motion by Fabiano, supported by VanSlambrouck, to adjourn the meeting.

Yeas: Fabiano, VanSlambrouck, Calley, Krause, Barnes

Nays: None

Adopted

Meeting adjourned at 7:25 P.M.

Respectfully submitted,

James E. Barnes, Mayor

Monique I. Miller, City Clerk