

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, October 1, 2012

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, and Council Members Calley and Fabiano; City Manager Dempsey; City Clerk Miller; DDA/Main Street Director Reagan; Police Officers Thomas and George

Absent: Council Member Krause

Guests: Kathy Parsons; Joe Fedewa of Cherry Hill Condominium Association

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Officers Thomas and George.

Motion by Fabiano, supported by Calley, to approve the Agenda as revised with the addition of the excusal of Council Member Krause.

Yeas: Fabiano, Calley, VanSlambrouck, Barnes

Nays: None

Absent: Krause

Adopted

Motion by VanSlambrouck, supported by Calley, to excuse Council Member Krause from the meeting.

Yeas: VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Absent: Krause

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey also reported hydrant flushing continues this week. It should likely wrap up by the end of this week. There was a small water main break last week on Lyons Rd. which put the hydrant flushing a bit behind schedule.

Property taxes were due today. If taxes are not paid a 3% penalty plus ½% per month interest will be charged.

Incentive payments to Portland Family Care Center, Kolp's Tax Accounting, Kolp Laundry Mat, and Country Cupboard are included in the payables for this meeting for completed energy optimization projects. A local resident also received an incentive for installing a new furnace with an ECM motor and a 15 seer central air conditioner.

The Portland Area Chamber of Commerce has teamed up with the Ionia and Lakewood Chambers to have the 6 proposals that voters will be considering in November's General Election explained in

detail by Lt. Governor Brian Calley on Monday, October 22<sup>nd</sup> between Noon and 1:00 P.M. at the Corner Landing in Ionia.

Under Presentations, DDA/Main Street Director Reagan gave his report on Downtown Portland. Oktoberfest will be held on Saturday, October 20<sup>th</sup> and will feature the Big Beer 5K Run, live entertainment all day, great food from the Grand River Conservation Club, a craft fair, craft beer tasting sessions, the airing of the MSU vs. U of M football game, and other activities.

Holidayfest will be held November 16<sup>th</sup> and 17<sup>th</sup> and will include carriage rides, the snowball drop, the new Downtown Dollar Stroll, the lighting of the City Christmas Tree, and many Arts Council activities for families.

Director Reagan presented before and after photos of the new facade at Ed Bishopp's building at 108 Kent Street and the new sign installed at Looking Grand Café. These projects were recipients of Façade and Sign Grants. The grant process will begin again in January and continue to help the Downtown look better.

Mayor Barnes inquired if volunteers are still needed for Oktoberfest.

Director Reagan stated they are. There are a variety of ways to help including selling tickets, serving beer, selling steins, setting up, tearing down, and many other ways as well.

Under New Business the Council considered Resolution 12-85 to approve Change Order No. 2 to the 2012 Dam Repair Project Contract with Anlaan Corporation to adjust the contract quantities to match the as-constructed quantities. This Change Order decreases the price of the contract by \$60,107.50 so the final adjusted contract price is \$237,362.50. The final price is \$25,247.50 lower than the original bid price \$262,610.00.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-85 approving Change Order No. 2 to the 2012 Dam Repair Project Contract with Anlaan Corporation.

Yeas: Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 12-86 to approve Pay Request No. 3 and Final to Anlaan Corporation for work done on the 2012 Dam Repair Project. The City had the repairs inspected by Collins Engineering who had divers in the water to make sure that repairs under the spillway were done correctly. Collins Engineering verbally approved the work last Wednesday. The City's Engineer at Fleis & VandenBrink reviewed Anlaan's final pay request and have recommended Council approve and authorize the payment in the amount of \$70,744.15, contingent on the City receiving Consent of Surety.

Motion by VanSlambrouck, supported by Calley, to approve Resolution 12-86 approving Pay Request No. 3 and Final to Anlaan Corporation for work done on the 2012 Dam Repair Project.

Yeas: VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 12-87 to approve Pay Request No. 13 to Davis Construction for work done on the Wastewater Treatment Plant Improvement Project. The City's Engineers at C2AE are recommending approval of this progress payment in the amount of \$102,830.79. This resolution would approve and authorize payment subject to the approval and draw down of adequate funds from the United States Department of Agriculture Rural Development Office.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-87 approving Pay Request No. 13 to Davis Construction for work done on the Wastewater Treatment Plant Improvement Project.

Yeas: Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 12-88 to amend the Budget for Fiscal Year 2012-2013 so that sufficient funding is available to approve the ultra-thin overlay project authorized in the next resolution.

Motion by Calley, supported by VanSlambrouck, to approve Resolution 12-88 to amend the Budget for Fiscal Year 2012-2013.

Yeas: Calley, VanSlambrouck, Fabiano, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 12-89 to approve the award of the Ultra-Thin Overlay Contract to the low bidder Spartan Asphalt C&C Co in place of the Chip Seal Contract. The City Engineer has indicated that ultra-thin overlay project has a lower life cycle cost and is a better value. Cherry Hill Condominium is onboard with doing the ultra-thin overlay rather than the chip seal project.

Joe Fedewa of Cherry Hill Condominium Association stated that the Association believes the ultra-thin overlay project is the best idea; a better quality for the money being spent.

Motion by Calley, supported by Fabiano, to approve Resolution 12-89 approving award of the Ultra-Thin Overlay Contract to the low bidder Spartan Asphalt C&C Co in place of the Chip Seal Contract.

Yeas: Calley, Fabiano, VanSlambrouck, Barnes

Nays: None

Absent: Krause

Adopted

The Council considered Resolution 12-90 to approve the Board of Light and Power's recommendation to authorize the City's Electric Superintendent to sign an Energy Services Project Transaction Authorization. This resolution would authorize the Electric Superintendent to sign Energy Service Transactions to long and short-term purchase of electricity to bring the City's purchases into compliance with our Hedge Policy.

Motion by Calley, supported by VanSlambrouck, to approve Resolution 12-90 approving the Board of Light and Power's recommendation to approve, authorize, and direct the City's Electric Superintendent to sign an Energy Services Project Transaction Authorization.

Yeas: Calley, VanSlambrouck, Fabiano, Barnes

Nays: none  
Absent: Krause  
Adopted

Motion by VanSlambrouck, supported by Calley, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 17, 2012, payment of invoices in the amount of \$194,672.89 and payroll in the amount of \$128,081.81 for a total of \$322,754.70. There were no purchase orders over \$5,000.

Yeas: VanSlambrouck, Calley, Fabiano, Barnes  
Nays: None  
Absent: Krause  
Adopted

Mayor Barnes inquired if the Notice of Public Hearing from the Bureau of Construction Codes would have any effect on the City of Portland.

City Manager Dempsey stated the Hearing is in regard to changes in the qualifications for individuals to become Code Officials.

Under Council Comments, Mayor Barnes welcomed the City's newest Police Officer; Frank George.

Council Member Fabiano commented the Fire Authority recently celebrated the retirement of Robert Schalow and his 40+ years of service.

Mayor Barnes inquired why all the fire trucks and apparatus were around town and at the Red Mill last week.

City Manager Dempsey stated they were taking pictures for the 2013 fire calendar.

Motion by Fabiano, supported by VanSlambrouck, to adjourn the meeting.

Yeas: Fabiano, VanSlambrouck, Calley, Barnes  
Nays: None  
Absent: Krause  
Adopted

Meeting adjourned at 7:53 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk