

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Tuesday, September 17, 2012

In Council Chambers at City Hall

Present: Mayor Barnes, Mayor Pro-Tem VanSlambrouck, and Council Members Calley, Fabiano and Krause; City Manager Dempsey; City Clerk Miller; Police Chief Bauer

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance.

Motion by Krause, supported by Fabiano, to approve the Agenda as presented.

Yeas: Krause, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey also reported the final inspection of the exterior coating of the Hill Street Water Tower was done on September 7<sup>th</sup>. The coating meets all specifications but a small portion along the base of the pedestal was rolled on in a different direction and is a visible aesthetic deficiency. The inspector will have the painting contractor correct it.

The Planning Commission is working on a review of the City's temporary Banner Sign regulations. A survey is being sent out to the business community to solicit their input. The Planning Commission will meet on October 10<sup>th</sup> to consider the results.

It appears the Chip Seal Contractor did not come to Portland to complete the road work on Market, Clark, B and H Streets because the Ionia County Road Commission work was not ready. Ionia County estimates they will be ready for Chip Seal on September 26<sup>th</sup>. City Manager Dempsey stated his concern that the weather may be too cool to get a good seal. The minimum surface temperature must be at least 55 degrees. With colder nights and cooler days chip seal work would have to wait until the roads warm up. Alternatives or delaying the work until next spring/summer are being considered.

The Parks Department installed the message board donated by Polly Products in Mulliken. The DDA purchased two acrylic brochure holders that now hold trail maps and brochures for the Downtown.

Under Presentations, Central Dispatch Director Jim Valentine gave a PowerPoint presentation on Central Dispatch operations, intergovernmental cooperation, the County fire frequency and narrow banding.

Mayor Barnes inquired how the proposal on the ballot for the November 6<sup>th</sup> General Election would affect 911 funding.

Director Valentine said the current \$1.77 surcharge only covers operating costs and doesn't allow for any extra projects. The proposed \$2.40 is a "not to exceed" amount. If the proposal is successful, the

Ionia County Board of Commissioners would establish the rate each year. The additional funds would allow the addition to fund balance for needed projects in the next 2 to 3 years.

There was further discussion.

Mayor Barnes thanked Director Valentine for his presentation and the efforts of he and his staff.

Under New Business the Council considered Resolution 12-78 to authorize the Mayor and Clerk to sign a Wastewater Discharge Permit for TRW. The City's Sewer Ordinance requires Significant Industrial Users (SIUs) to obtain a Wastewater Discharge Permit to discharge industrial wastes to the City's sewer system. The Permit regulates what an SIU can discharge to the sewer system to prevent the WWTP from becoming upset. An upset occurs when a sludge discharge kills off the good bacteria used to treat the waste stream. This permit is for a 3-year term and contains the same discharge limits as the pervious permit.

Motion by Fabiano, supported by VanSlambrouck, to approve Resolution 12-78 approving, authorizing, and directing the Mayor and Clerk to sign a Wastewater Discharge Permit for TRW.

Yeas: Fabiano, VanSlambrouck, Calley, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-79 approving Pay Request No. 2 to Anlaan Corporation for work done through August 31<sup>st</sup> on the 2012 Dam Repair Project in the amount of \$128,296.35. The City's Engineer on the project has reviewed the pay request and is recommending its approval.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 12-79 approving Pay Request No. 2 to Anlaan Corporation for work done on the 2012 Dam Repair Project.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

The Council considered Resolution 12-80 to approve Change Order No. 1 to the 2012 Kent Street Improvements Project Contract with Cook Brothers Excavating, Inc. to modify pavement restoration to replace concrete base with crushed stone, repair openings into basements that were underneath replaced sidewalk, provide a thickened edge sidewalk at road edge as needed to meet grades, replace a hydrant lead and valve, abandon a corp and curb stop, and adjust contract quantities to as-constructed quantities. The overall impact of the changes increases the contract price by \$5,203.24 so the adjusted contract price would be \$134,328.40.

Motion by Krause, supported by Calley, to approve Resolution 12-80 approving Change Order No. 1 to the 2012 Kent Street Improvements Project Contract with Cook Brothers Excavating, Inc.

Yeas: Krause, Calley, VanSlambrouck, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 12-81 to approve Pay Request No. 1 and Final for the 2012 Kent Street Improvements Project contract with Cook Brothers Excavating, Inc. in the amount of \$134,328.40 contingent on the receipt of the Consent of Surety and an additional 1-year pavement warranty. Cook Brothers has agreed to provide the additional warranty and will come back and seal some areas that show exposed aggregate, if the City deems it necessary or desirable.

Motion by Calley, supported by Krause, to approve Resolution 12-81 approving Pay Request No. 1 and Final for the 2012 Kent Street Improvements Project Contract with Cook Brothers Excavating, Inc.

Yeas: Calley, Krause, VanSlambrouck, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 12-82 to approve permanent Traffic Control Orders controlling traffic direction, traffic control devices, and parking on the 500 Block of Danby Street. Portland Public Schools has requested the City review the one-way traffic control on the 500 block of Danby Street and consider a return to two-way traffic to permit school buses leaving the Portland Middle School parking lot to turn North on Danby Street rather than driving past Oakwood Elementary and turning North onto Lincoln Street. Police Chief Bauer and City Manager Dempsey reviewed the request and observed traffic in the area and recommend the Council approved the proposed Traffic Control Order 24A-C to return the 500 block of Danby Street to two-way traffic, to add a stop sign to require northbound Danby Street traffic to stop at Hill Street and to post no parking signs on the West side of Danby Street that would prohibit parking from 8:00 A.M. to 4:00 P.M. Monday thru Friday because of school bus traffic. The 4 homeowners whose properties back up to the 500 block of Danby Street had no issue with the proposed changes.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 12-82 approving permanent Traffic Control Orders controlling traffic direction, traffic control devices, and parking on the 500 block of Danby Street.

Yeas: VanSlambrouck, Fabiano, Calley, Krause, Barnes

Nays: None

Adopted

The Council considered Resolution 12-83 to approve permanent Traffic Control Orders controlling parking on the 100 block of South Water Street. Pedestrian traffic along the east side of the 100 block of South Water Street has increased dramatically due to the new playground equipment placed in Toan Park. Concern has been expressed about young children leaving the playground and darting out into the street between parked cars with little warning to motorists. Police Chief Bauer and City Manager Dempsey reviewed traffic on the 100 block of South Water Street and recommend the City Council approve proposed Traffic Control Order No. 80A to require posting No Parking signs on the East side of the 100 block of South Water Street.

Motion by Krause, supported by Fabiano, to approve Resolution 12-83 approving permanent Traffic Control Orders controlling parking on the 100 block of South Water Street.

Yeas: Krause, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

The Council considered Resolution 12-84 to approve a Fiscal Year 2012-2013 Budget for the Portland Area Fire Authority. The Authority has adopted an interim budget identical to the one the City had adopted and has sent the City an invoice for its prorated share based on the formula in the agreement. This resolution would approve the Authority's budget which must be approved by the City Council and the two Township Boards before it becomes effective.

Mayor Barnes inquired what the net effect is.

City Manager Dempsey stated at this time the City will come out a bit ahead as it will be paying a smaller percentage on a slightly larger number.

Motion by VanSlambrouck, supported by Krause, to approve Resolution 12-84 approving a Fiscal Year 2012-2013 Budget for the Portland Area Fire Authority.

Yeas: VanSlambrouck, Krause, Calley, Fabiano, Barnes

Nays: None

Adopted

Motion by Krause, supported by Calley, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on September 4, 2012, payment of invoices in the amount of \$397,252.57 and payroll in the amount of \$99,187.39 for a total of \$496,439.96. A Purchase Order to the Portland Area Fire Authority in the amount of \$21,059.98 for 1<sup>st</sup> Quarter Fire and Emergency Services was included.

Yeas: Krause, Calley, VanSlambrouck, Fabiano, Barnes

Nays: None

Adopted

Under Council Comments, Council Member Fabiano gave an update on the Portland Area Fire Authority. The Authority has met 3 or 4 times with everything moving along smoothly. Committees for Insurance, Board Policy, Budget, and Personnel have been formed. An RFP has been sent out for accounting services. A meeting has also been held with the firefighters to update them on the new Authority.

Mayor Barnes acknowledged the passing of Ivan Wilcox.

Mayor Barnes noted the new bike racks placed across from the theatre on Maple Street and at the corner of Kent and Bridge Streets.

Motion by Fabiano, supported by VanSlambrouck, to adjourn the meeting.

Yeas: Fabiano, VanSlambrouck, Calley, Krause, Barnes

Nays: None

Adopted

Meeting adjourned at 8:08 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk