

# City of Portland

Portland, Michigan

## Minutes of the City Council Meeting

Held on Monday, May 16, 2011

In Council Chambers at City Hall

Present: Mayor Barnes; Mayor Pro-Tem Clement; Council Members VanSlambrouck, Calley and Fabiano; City Manager Dempsey; City Clerk Miller; DDA/Main Street Director Reagan; Police Chief Bauer, and Camera Operator Cummins

Guests: Joe Russman, Starla Robertson, Andrew Sims, Brandon Martin and Dawn Brezinski of the Portland Rodeo Committee; Kathy Parsons; Tom Thelen of the Review & Observer; Jon Szerlag of the Sentinel Standard

The meeting was called to order at 7:00 P.M. by Mayor Barnes with the Pledge of Allegiance led by Brandon Martin.

Motion by Clement, supported by Fabiano, to approve the Agenda with the addition of the Portland Rodeo Committee under Presentations.

Yeas: Clement, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

Under the City Manager Report, City Manager Dempsey presented information on the action items for consideration on the Agenda.

City Manager Dempsey stated that Portland Public Schools donated an old school bus to the Fire and Ambulance Departments for training purposes. It will be scrapped when training is completed.

Under Presentations, DDA/Main Street Director Reagan presented his monthly report. The Downtown Block Party will be held on Saturday, May 21<sup>st</sup> in Downtown Portland. The event will feature a classic car "cruise in" by the Portland Cruisers, live entertainment all day, a party pavilion, great local food, entertainment by the Portland Rodeo group, kid's activities, a mobile scavenger hunt, and a men's softball tournament by the Portland Parks and Recreation Department. There are many great sponsors for the event. Director Reagan also noted the street closures for the event.

Director Reagan also noted that free Retail Merchandising Training will be held on May 17<sup>th</sup> at 6:30 P.M. at City Hall and the Portland Pay Day event will be begin June 15<sup>th</sup> through August 31<sup>st</sup>.

Director Reagan also stated the Economic Revitalization Committee held a community meeting on May 14<sup>th</sup> to consider the possibility of revitalizing the Opera House. The meeting was well attended by over 20 individuals. There is hope that this potential project will be taken on by the community as it will not be funded by the City or the DDA.

Joe Russman, of the Portland Rodeo Committee presented information about the Portland Rodeo scheduled to take place on Saturday, June 11<sup>th</sup>. This all day event will be a ranch style rodeo with a craft show to be held in the morning.

Mayor Pro-Tem Clement extended her appreciation to the group for their continued efforts to bring this event to Portland.

Under Public Hearings, Mayor Barnes opened the Public Hearing for Proposed Budget for the 2011-2012 Fiscal Year at 7:21 P.M.

City Manager Dempsey presented the Proposed Budget for Fiscal Year 2011-2012 along with various charts and graphs.

Council Member Fabiano inquired why the Code Budget is lower by approximately \$44,000.

City Manager Dempsey stated that due to the decline in development and that there will be no updates to the Code of Ordinances he was able to decrease the amount budgeted.

Council Member Calley inquired how expected revenue changes would affect the budget.

City Manager Dempsey explained that if the States received more revenue from increases in sales tax it would come to the City in revenue sharing. He further stated that this possible increase has not been budgeted. The Constitutional Revenue Sharing was budgeted based on what was advised. The City will receive a makeup payment due to the City based on the increased population according to the 2010 Census.

Mayor Barnes closed the Public Hearing at 7:56 P.M.

Mayor Barnes opened the Public Hearing for the CDBG Grant Application at 7:56 P.M.

DDA/Main Street Director Reagan stated that the proposed project, for Bernie Pelc at 140 Kent St., outlined in the grant application is a \$301,566 project. The grant application is requesting \$200,000 in funding for the Downtown Façade Program. The proposed design was developed by Kelly Larsen of the MMSC. No City funds will be spent on the project.

Mayor Barnes closed the Public Hearing at 7:58 P.M.

Under New Business, the Council held the Second Reading and considered the adoption of Ordinance 44B to make it lawful for a craft show or food sale to be sponsored and held by any local civic organization, including the Downtown, when the event is recognized as a community event by a resolution of the City Council.

Motion by Fabiano, supported by VanSlambrouck to adopt Ordinance 44B to amend Chapter 24, Article II, Section 24-20 and 24-22 of the Code of Ordinances of the City of Portland regulating Transient Traders.

Yeas: Fabiano, VanSlambrouck, Clement, Calley, Barnes

Nays: None

Adopted

The Council considered Resolution 11-40 to adopt the Annual Budget for Fiscal Year 2011-2012.

Council Member VanSlambrouck stated his appreciation to the City Manager and all involved in the creation of the budget.

Motion by VanSlambrouck, supported by Clement, to approve Resolution 11-40 approving the City of Portland's Annual Budget for Fiscal Year 2011-2012.

Yeas: VanSlambrouck, Clement, Calley, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 11-41 for the submittal of a CDBG Grant Application to rehabilitate the front and rear façades of 136 and 140 Kent St. The project is expected to result in the creation of 8 permanent full-time equivalent jobs. The grant is not to exceed \$200,000 for the improvements. The owner of the building, West Educational Leasing, Inc. has agreed to spend \$101,566 on interior improvements as the local match and that no City funds will be spent on the project.

Motion by Clement, supported by Fabiano, to approve Resolution 11-41 approving, authorizing, and directing the DDA Director/Main Street Manager to sign and submit a CDBG Grant Application.

Yeas: Clement, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

The Council considered Resolution 11-42 to recognize certain community events for the purpose of issuing blanket licenses for transient traders. The City has amended Section 24-22 of the City Code of Ordinances regulating transient traders to allow the issuance of a blanket license to the sponsoring entity for a craft show or food sale sponsored by any local civic organization or recognized charitable, religious, educational, or fraternal organization when that event is recognized as a community event by resolution of the city council. The City has also amended Section 24-20 of the City Code of Ordinances regulating transient traders to allow the issuance of a transient trader permit or license to sell merchandise on Kent Street between the intersection of Academy Street and Grand River Avenue or on Bridge Street between the intersection of Maple Street and Grand River Avenue, if the sales occur during a community event recognized by a resolution of the city council.

There was discussion in regard to amending the resolution to include Holidayfest and the Third Friday Artwalks to both sections and to add Thursdays on the Grand to only the blanket permits.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 11-42 recognizing certain community events for the purpose of issuing blanket licenses for transient traders amended to include Holidayfest and the Third Friday Artwalks to both sections and to add Thursdays on the Grand to only the blanket permits.

Yeas: VanSlambrouck, Fabiano, Clement, Calley, Barnes

Nays: None

Adopted

The Council considered Resolution 11-43 for a renewal rental agreement with Cintas for uniform rental, some cleaning supplies, and floor mats.

Motion by VanSlambrouck, supported by Clement, to approve Resolution 11-43 approving a Uniform Rental Agreement Renewal with Cintas.

Yeas: VanSlambrouck, Clement, Calley, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 11-44 to apply for a CHP Grant through the Office of Community Oriented Policing Services (COPS) to provide funding directly to local law enforcement agencies for the hiring and rehiring of career law enforcement officers. The grant would provide 100% funding for an entry-level salary and benefits for 3 years with City agreeing to retain the position for at least 12 months beyond the grant.

Council Member VanSlambrouck inquired if funds will be budgeted for this in future years.

City Manager Dempsey stated this has been budgeted in the adopted Budget for FY 2011/2012, at this time the City will be able to fund the 4<sup>th</sup> year of the position. If the position was not funded for the 4<sup>th</sup> year the City would not be able to apply for this grant in the future.

Motion by Clement, supported by VanSlambrouck, to approve Resolution 11-44 approving an application for a CHP Grant.

Yeas: Clement, VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Adopted

The Council considered Resolution 11-45 to approve the sale of obsolete items in the DPW yard for scrap to clean up the yard and raise funds for future equipment needs.

Motion by VanSlambrouck, supported by Fabiano, to approve Resolution 11-45 approving, authorizing, and directing the City Manager to sell obsolete items in the DPW yard for scrap.

Yeas: VanSlambrouck, Fabiano, Clement, Calley, Barnes

Nays: None

Adopted

Motion by Clement, supported by VanSlambrouck, to approve the Consent Agenda which includes the Minutes and Synopsis from the Regular City Council Meeting held on May 2, 2011, payment of invoices in the amount of \$248,422.14 and payroll in the amount of \$92,936.78 for a total of \$341,358.92. There were no purchase orders over \$5,000.00.

Yeas: Clement, VanSlambrouck, Calley, Fabiano, Barnes

Nays: None

Adopted

Under Council Comments, Council Member VanSlambrouck reminded residents that the Downtown Block Party will be held Saturday, May 21<sup>st</sup>.

Mayor Pro-Tem Clement commented that the Portland Community Arts Council is holding a fundraiser by selling Adirondack chairs painted by artists.

Mayor Barnes stated that he was able to speak with 2<sup>nd</sup> Graders at Oakwood Elementary and that he appreciated the opportunity to do so.

Mayor Barnes wished City Manager Dempsey a Happy Birthday.

Motion by Clement, supported by Fabiano, to adjourn the meeting.

Yeas: Clement, Fabiano, VanSlambrouck, Calley, Barnes

Nays: None

Adopted

Meeting adjourned at 8:12 P.M.

Respectfully submitted,

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James E. Barnes, Mayor

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Monique I. Miller, City Clerk