

**Minutes of the Planning Commission
Of the City of Portland**

Held on Wednesday, January 14, 2015 at 7:00 P.M.
In Council Chambers at City Hall

Portland Planning Commission Members Present: Clement, Grapentien, Kmetz, Fitzsimmons, Hinds

Absent: Swaney-Frederick, Culp

Staff: City Manager Gorman, Zoning Administrator Frederick, City Clerk Miller

Guests: Paul Lippens of McKenna Associates

Chair Grapentien called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.

Motion by Kmetz, supported by Clement, to amend the Agenda to excuse Members Swaney-Frederick and Culp from the meeting.

All in favor. Approved.

Motion by Kmetz, supported by Clement, to excuse Members Swaney-Frederick and Culp from the meeting.

All in favor. Approved.

Motion by Clement, supported by Fitzsimmons, to approve the Agenda as presented.

All in favor. Approved.

Motion by Fitzsimmons, supported by Hinds, to approve the minutes of the December 10, 2014 regular meeting as presented.

All in favor. Approved.

Chair Grapentien opened the Public Hearing at 7:03 P.M. on the proposed 2015 Master Plan.

Chair Grapentien noted that comments were received from Sue VanLente and Bill Stegenga, both members of the Portland Township Planning Commission.

City Manager Gorman noted that the comments received were forwarded to Mr. Lippens for inclusion in the Master Plan where appropriate. In regard to the comment about future development of the Bogue Flats area the Parks and Recreation Department is focusing on this area and has some conceptual plans.

City Manager Gorman stated that all state laws have been complied with in regard to the public comment period. Only positive public comment has been received.

Chair Grapentien closed the Public Hearing at 7:09 P.M.

Under New Business, Mr. Lippens noted that the public comments were received and included in the Master Plan. He also stated that he spoke with Fire Chief Baker to update the Fire Department information. He also added a note to consider a sports complex in the Bogue Flats area and that the City

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would support an expansion to the River Trail system outside of the City limits.

Motion by Clement, supported by Kmetz, to recommend the 2015 Master Plan be recommended to City Council for approval as presented.

Motion by Kmetz, supported by Clement, to add a friendly amendment to allow clerical errors to be corrected as needed.

A vote for the motion on the floor was held.
All in favor. Approved.

Under Member Comments, Chair Grapentien asked what the “in-house” standard operating procedure is.

City Manager Gorman explained what the City’s process is for handling code and zoning issues.

City Manager Gorman gave an update on the Old School Manor property. He and Council Member Fitzsimmons toured the building earlier today with Craig Patterson of the WODA Group along with the architects and contractors. Although there are challenges, they are a very motivated group. The City wants to exhaust all efforts before the demolition of the structure is considered.

Motion by Clement, supported by Kmetz, to adjourn the meeting at 7:25 P.M.
All in favor. Approved.

Respectfully submitted,

John Kmetz, Secretary